

## Projects That May Need

### ■ Design Review Approval

The improvement or alteration of any land, exterior design of new development, or the alteration of existing development may also require a *design review process* by the town, such as:

- ▶ Any disturbance in the general easement
- ▶ Any exterior alteration to a building, change of paint or stain color
- ▶ New construction
- ▶ New landscaping, including replacement of existing landscaping and addition or replacement of sod (planting of flowers excluded)
- ▶ New roofing
- ▶ Tree or vegetation removal, wildfire mitigation
- ▶ Placement of art or other fixed improvements
- ▶ Construction of patios, retaining walls and other similar structures
- ▶ Construction of platforms, fire pit areas and other similar landscape features
- ▶ Replacement or addition of exterior light fixtures (town has adopted specific lighting design standards)
- ▶ Any change in grading or drainage



The Building Division is here to assist and guide developers and homeowners through the building permit process in the town. The public's health and safety are also a top priority, and through adherence to the Town Adopted Building Codes, we are able to protect the public while ensuring the highest safety standards are met.



All property within the incorporated area of Mountain Village must comply with Town Adopted Building Codes and related building requirements. For more information about building codes, requirements, and permits, please visit [www.townofmountainvillage.com/building](http://www.townofmountainvillage.com/building).



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Do I Need  
a Permit for  
this  
Project?



## Projects That May Need a

### ■ Building Permit

The Town of Mountain Village has adopted specific building codes to regulate construction. The following list represents projects that typically need a *building permit*:

- ▶ Water heater or boiler replacement/ repair
- ▶ New decks or repair to existing decks
- ▶ Retaining walls over four feet high
- ▶ Electrical rewiring/ updating
- ▶ Projects involving gas lines
- ▶ New irrigation systems
- ▶ New walls
- ▶ Roof repair/ replacements
- ▶ Window replacements
- ▶ Addition/ relocation of sinks, tubs or toilets
- ▶ Swimming pools, hot tubs or spas
- ▶ Wall removal/ relocation
- ▶ Door removal/ relocation
- ▶ Repair/ replace existing air conditioners of the same size/ capacity to the same location
- ▶ Major remodeling
- ▶ Drywall repair (excludes minor holes in walls that only need patching)
- ▶ Addition or alteration of snowmelt systems
- ▶ Addition or upgrades to insulation

## Projects That May Need a

### ■ Development Permit

Even though a project may be exempt from the need to obtain a building permit, a *development permit* must be obtained in order to ensure compliance with the town's adopted Use Tax ordinances. Examples of such projects include:

- ▶ Painting/ staining exterior
- ▶ Replacing existing plumbing fixtures
- ▶ Minor remodeling
- ▶ New masonry
- ▶ Other projects that use construction or building materials subject to the town's Use Tax ordinances
- ▶ Replacement of asphalt and/or concrete



The Town of Mountain Village has voted on and approved the collection of a Use Tax on construction or building materials which includes, but is not limited to, such things as: asphalt, bricks, builders' hardware, caulking material, cement, concrete, conduit, electric wiring and connections, fireplace inserts, electrical heating and cooling equipment, flooring, glass, gravel, insulation, lath, lead, lime, lumber, macadam, millwork, mortar, oil, paint, piping, pipe valves and pipe fittings, plaster, plumbing fixtures, putty, reinforcing mesh, road base, roofing, sand, sanitary sewer pipe, sheet metal site lighting, steel, stone stucco, tile, trees, shrubs and other landscaping materials, wallboard, wall coping, wallpaper, weather stripping, wire netting and screen, water mains and meters, wood preserver, and other similar materials used for construction.