

Table of Contents

Introduction.....	2
Notification.....	2
Evacuation Centers and Procedures.....	2
Reception Center Check-In Locations.....	2
Evacuation Instructions.....	3
Self Evacuation by Vehicle.....	3
Evacuation by Public Transportation.....	3
Shelter in Place.....	3
Pets.....	3
Reception Center Check-in.....	3
Special Needs Population.....	3
Telluride Ski resort.....	4
Primary Responsibility – Incident/Unified Command.....	4
Secondary Responsibility.....	4
Staffing Evacuation Center Check-In Locations.....	4
Shelter Operations.....	4
Emergency Evacuation Checklist.....	5
Situation Report Assessment (see form).....	5
Evacuation Transportation.....	6
Pick-up Location.....	6
Emergency Evacuation Pick-up Locations.....	6
Shelter Locations.....	6
Telluride:.....	6
Norwood:.....	6
Mountain Village:.....	6

Emergency Evacuation Plan

Introduction

The purpose of the Town of Mountain Village Emergency Evacuation Plan is to educate the citizens and guests of Town of Mountain Village on how to respond to an emergency requiring evacuation and also serves as a guide for the Town of Mountain Village emergency responders. The Emergency Evacuation Plan includes plans for both a partial and a full evacuation of the town.

Public Warning & Notification

The residents of Town of Mountain Village should be presented with the information in this plan twice a year, in June and December. The Community Relations Office will provide the information through local media and the Town of Mountain Village website (<http://www.mountain-village.co.us>). The information provided will include emergency broadcast information, recorded information available by phone, neighborhood pick-up locations, reception center locations, shelter locations and a notification for citizens with special needs. This will ensure the community understands how to obtain information and understand the critical steps to the evacuation process.

When implementing the Emergency Evacuation Plan, the Town of Mountain Village Police Department will utilize the Emergency Phone Notification, also known as 'reverse 911', the Emergency Alert System via AM/FM radio stations and Mountain Village Cable to the homes, hotels, and businesses in the affected area(s). The message will contain emergency and evacuation instructions. When time and personnel allow, first responders will drive through neighborhoods and make public notifications on the emergency vehicle loud speakers or go door-to-door.

Recorded Information: The Town of Mountain Village will provide the public with a telephone hotline to receive updated information. The road conditions phone number will be used during evacuations for the hotline (970) 369-0006. It will be a recorded update in an attempt to reduce a possible overwhelming call volume to the dispatch center located in Montrose County. The recording will be made by the designated Public Information Officer (PIO), who will be designated by the Incident Commander. Whenever possible, the updated information will also be posted on the Town of Mountain Village website (<http://www.mountain-village.co.us>) and on the Eagle County website (www.sanmiguelcounty.org).

Evacuation Centers and Procedures

RECEPTION CENTER CHECK-IN LOCATIONS

- 1) Primary: Mountain Village Town Hall
- 2) Secondary: Telluride Conference Center (*in Mountain Village*)
- 3) Secondary: County Intercept Lot (South of Society Conoco)

Evacuation Instructions

SELF EVACUATION BY VEHICLE

- 1) Exit the area/neighborhood in the safest direction
- 2) Respond to the predetermined Reception Center check-in location

EVACUATION BY PUBLIC TRANSPORTATION

- 1) Respond to the nearest neighborhood bus stop
 - a. **IDENTIFY AREAS** other than already established bus stops
- 2) Citizens will then be transported to the evacuation center to check-in.

SHELTER IN PLACE

- 1) During some types of incidents, such as a hazardous materials, spill or communicable disease, the public may be asked to stay inside and not evacuate OR due to the rapid spread of a wildfire they may not be able to leave.
- 2) For these reasons citizens should be prepared to stay in their homes for a minimum of 72 hours and have enough supplies on hand to support the number of residents living there. See www.ready.gov for more details on preparing for emergencies and emergency supplies.
- 3) Homes should be made Firewise to increase the safety of sheltering in place during a fast moving wildfire. See www.firewise.org for more details.

PETS

Domestic pets may accompany evacuees as long as they are on a leash or contained so they will not injure other evacuees or their pets. Pets will not be allowed at public shelters and the town will work with Telluride Animal Control to house pets of individuals that are housed in shelters.

RECEPTION CENTER CHECK-IN

There will be a system in which evacuees will check-in to a reception center and then may be assigned to a temporary shelter or be released to take care of their own shelter needs. The required check-in information will consist of the person's name, home address, mobile phone numbers, the number of persons in your party and, if needed, in which temporary shelter the person(s) will be placed.

For Red Cross designated shelters, that agency will conduct check-in operations and set up a phone system whenever possible to assist those needing to locate family members.

SPECIAL NEEDS POPULATION

These are citizens and guests that will require assistance leaving their residence or those who have medical needs that require electricity in the case of a power outage. This is only for those who do not have transportation and cannot make it to the designated reception center or neighborhood pick-up bus stop location. The citizen provided information will be relayed to the Mountain Village Police Department and Telluride Fire District EMS in order to preplan and determine how many special needs persons require assistance, their location and how best to transport them appropriately during an evacuation.

TELLURIDE SKI RESORT

People who are on the ski mountain when an emergency situation takes place in the Town of Mountain Village should remain on the mountain, as long as it is safe. Telluride Ski Resort employees may then reroute them across the mountain or shelter them in one of the buildings on the mountain. Resort Security will be responsible for organizing sheltering on the mountain or rerouting guests into town.

EVACUATION INCIDENT COMMAND STRUCTURE

Evacuations will be organized through the Incident Command System.

PRIMARY RESPONSIBILITY – INCIDENT/UNIFIED COMMAND

- 1) Police Department
- 2) Public Works Department

SECONDARY RESPONSIBILITY

- 1) Fire Protection District (Fire/EMS)
- 2) Transportation Department
- 3) Community Relations Office

STAFFING EVACUATION CENTER CHECK-IN LOCATIONS

- 1) Administration/Human Resources Department
- 2) Other Administrative staff

SHELTER OPERATIONS

- 1) Red Cross
- 2) San Miguel County Social Services

Emergency Evacuation Checklist

This checklist is intended to provide a reminder to responding officers, supervisors and an incident commander at the scene of a major disaster. It is recommended that unified command be established to insure coordinated response with other involved agencies. During a major disaster, law enforcement and the Public Works Department are primarily responsible for the evacuation of the town or part of the town for safety reasons. Additionally, law enforcement is responsible for the protection of a crime scene and they are responsible for the traffic control and recovery following the disaster.

SITUATION REPORT ASSESSMENT (SEE FORM)

- Report date/time
- Location
- Event start date/time
- Agencies involved/resources committed
- Assistance anticipated
- Deaths/injuries
- Damage
- Evacuation status/#
- Current situation
- Future threats
- Incident command jurisdiction/location
- Incident Commander name/contact #
- DEM Point of Contact: Steve Denney 970-250-0440

Special Considerations

- Potential for disaster area to spread. i.e.; fire, chemical spill.
- Potential for explosion.
- Population of region in peak season of 15,000.
- No incoming traffic into the evacuation area, except for police escorts for people picking up children or special needs persons.
- Traffic control, crowd control.
- Determine if disaster is a crime scene.
- Contact school.
- Contact County Animal Control and Animal shelters.
- Contact CDOT for sign information and TOMV signs
- Contact American Red Cross Emergency Line 888-545-7800.
- Assign personnel at shelters and check-in locations resources allowing.
- Set up containment/perimeter.
- Consider traffic control.
- Set trigger points for evacuation and warning of evacuation.

Alerting the Public

- Target Notification System. (location of disaster, evacuation directions for people with transportation, staging areas for people w/o transportation, location of shelter) .
- Designated PIO or contact media with evacuation info
 - PIO Primary: Police Chief or Deputy Chief

- Secondary: Community Relations Manager

Evacuation Transportation

Some buses have handicap access.

- 3 Town buses; capacity (75pp) Standing and sitting room. Mike Rose
- Mountain Limo
- Telluride Express
- School District Buses contact person: Kurt Shugars

PICK-UP LOCATION

EMERGENCY EVACUATION PICK-UP LOCATIONS

The pick-up locations are the current TOV bus stop routes.

S #	NEIGHBORHOODS	PICK-UP LOCATIONS/ BUS STOPS
1		

SHELTER LOCATIONS

TELLURIDE:

Telluride High School (ARC)
 Wilkerson Public Library (ARC)
 Telluride Town Park Pavilion

NORWOOD:

Norwood Public School (ARC)
 Norwood Community Center
 Fairgrounds Pavilion

MOUNTAIN VILLAGE:

Telluride Conference Center
 Peaks Hotel
 Madeline Hotel