



TOWN OF MOUNTAIN VILLAGE
455 Mountain Village Blvd. Suite A
Mountain Village, Co 81435
970-728-8000
970-728-4342 Fax
mvclerk@mtnvillage.org

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE OCTOBER 19, 2017
REGULAR TOWN COUNCIL MEETING**

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:30 a.m. on Thursday, October 19, 2017 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Jack Gilbride
Bruce MacIntire
Patrick Berry (arrived at 8:46 am)
Natalie Binder

The following Town Council members were absent:

Dan Jansen

Also in attendance were:

Kim Montgomery, Town Manager
Jackie Kennefick, Director of Administration/Town Clerk
Christina Lambert, Administrative Services Coordinator
David Reed, Town Attorney
Jim Mahoney, Assistant Town Attorney
Chris Broady, Police Chief
Kevin Swain, Finance Director
Michelle Haynes, Director of Planning & Development Services
Sam Starr, Planner
Bill Kight, Marketing & Business Development Director
Danielle DeRoberts, Marketing Coordinator
Sue Kunz, Director of Human Resources
Dave Bangert, Sr. Planner
JD Wise, Plaza Services Manager
Randy Kee, Building Inspector
Jim Loebe, Director of Transit & Recreation

Tony Kalyk
Sally Field
Heidi Lauterbach
Justin Criado
Riley McIntyre
Carly Shaw
Tim Johnson
Bill Jensen
Robert Stenhammer
Anton Benitez
Doug Tooley

Public Comment on Non-Agenda Items (2)

There was no public comment.

Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (3)

On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to enter into Executive Session for the purpose of receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8: 32 a.m.

Council returned to regular session at 9:17 a.m.

Council took a break from 9:18 a.m. to 9:24 a.m. (4)

On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to amend the agenda to add the following items:

1. Confirmation of Natalie Binder's appointment to Council.
2. Consideration of a Letter of Support for SMC's GOCO grant

Motion to Confirm the Appointment of Natalie Binder as the New Town Council Member

Town Attorney David Reed explained that the Motion is needed to confirm the vote taken by paper ballot at the September meeting. On a **MOTION** by Jack Gilbride and seconded by Bruce MacIntire, Council voted unanimously to confirm the appointment of Natalie Binder to the open Town Council seat as voted on at the September 21 Council meeting but no motion had been made. The Mayor stated that going forward all votes will be verbal in order to be transparent and to prevent any future communication issues.

Consideration of a Letter of Support for San Miguel County's Great Outdoors Colorado (GOCO) grant application

Director of Administration Jackie Kennefick presented the item stating that the deadline for the grant application is prior to the next Council meeting, and a request was submitted to add this to the Council agenda today. On a **MOTION** by Jack Gilbride and seconded by Bruce MacIntire, Council voted unanimously to approve the draft letter of support for the San Miguel County's GOCO grant application.

Liquor Licensing Authority: (5)

Consideration of a Special Event Liquor Permit Application by Telluride Mountain Club in Conjunction with Wagner Custom Skis for an Event on November 3, 2017 Quasi-Judicial

Patrick Berry recused himself as his employer (TSG) owns the space that Wagner Skis leases. Natalie Binder also recused herself as Pete Wagner is her significant other. Jackie Kennefick presented the application stating that it is for an event on November 3rd. Wagner Skis and The Telluride Mountain Club are working together to put on this small event. Heidi Lauterbach representing both entities also addressed Council. There was no public comment. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted 4-0 (with Patrick Berry and Natalie Binder abstaining) to approve an application for a Special Event Liquor Permit by Telluride Mountain Club in conjunction with Wagner Custom Skis for an event on November 3, 2017.

Consideration of Approval of Minutes: (6)

a. September 21, 2017 Regular Council Meeting Minutes

Jackie Kennefick presented the above item. On a **MOTION** by Patrick Berry and seconded by Dan Caton, Council voted unanimously to adopt the September 21, 2017 Regular Town Council meeting minutes as presented.

b. October 5, 2017 Joint Council and Design Review Board Meeting

Jackie Kennefick presented the above item. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to adopt the October 5, 2017 Joint Council and Design Review Board meeting minutes as presented.

Consideration of a Proclamation Declaring October 2017 Domestic Violence Awareness Month (7)

Riley McIntyre from the San Miguel Resource Center thanked the town for their ongoing support and mentioned events happening this month in recognition of Domestic Violence Awareness. Natalie Binder and Laila Benitez read the Proclamation. Ms. Binder noted that she has recently stepped down from the Board in order not to overextend her commitments but that it is a great organization and highly recommends going through the training they offer. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted unanimously to approve a Proclamation declaring October 2017 Domestic Violence Awareness Month. Dan Caton asked to get the information on events in advance.

Finance: (8)

a. Presentation of the September 30, 2017 Business & Government Activity Report (BAGAR)

Director of Finance Kevin Swain presented the BAGAR noting that there were no Financials to be presented this month. He noted some indicators on the BAGAR such as Planning and Building fee revenues are way up. Council discussion ensued.

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending Section 3.04.020 of the Municipal Code Amending the Sales Tax Definitions to Adopt Statewide Standardized Sales Taxes Definitions (9)

Assistant Town Attorney Jim Mahoney and Kevin Swain presented the Ordinance. Since the Town has have been self-collecting we have seen more compliance, better collection and more timely payments. CML (Colorado Municipal League) has been working with municipalities on this issue as all jurisdictions are different. The primary reason to do this is to assist in a state-wide effort to standardize. Some larger jurisdictions such as Aurora and Fort Collins have adopted the definitions. The Ordinance is neutral in terms of taxability. Taxes will not increase or decrease. There is a movement that wants to eliminate the ability of municipalities to self-collect. This is something that would be bad for local governments and standardizing should help alleviate concern. Council discussion ensued. Staff will get word out to the Merchants' Association and utilize other avenues of communication to ensure the information is disseminated appropriately. The definitions will have a presence on the Town website. It will be business as usual for most merchants. On a **MOTION** by Bruce MacIntire and seconded by Patrick Berry, Council voted unanimously to approve on first reading an Ordinance amending section 3.04.020 of the Municipal Code amending the sales tax definitions to adopt statewide standardized sales tax definitions and set the second reading, public hearing and Council vote for November 16, 2017. Council directed staff to bring a communication plan to the second reading.

Council moved to staff reports and some Council Boards and Commissions updates due to being ahead of schedule.

Town Hall Subarea: (10)

a. Consideration of a Town Hall Subarea Draft MOU (Memorandum of Understanding)

Director of Planning and Development Services Michelle Haynes stated that more vetting is needed before presenting an MOU. The Town Hall Subarea Committee will further discuss processes and develop a Memorandum of Understanding (and bylaws if required) to be finalized and brought to Town Council at the next meeting on November 16, 2017. She noted that the committee may not need to meet monthly but rather when the group needs to make decisions. TMVOA Executive Director Anton Benitez stated that the goal is to determine high level core objectives and gain alignment on next steps. Ms. Haynes and Mr. Benitez will put together the notes from the meeting with the objectives being:

1. Clearly define development areas
2. Clarify and discuss priorities
3. Analysis and pre-design – costing, feasibility, phasing, high level funding framework for each development parcel and determine who pays for what.

Michelle Haynes stated that the overall costs could be anywhere from \$58-69 million and the timing could be anywhere between 5-20 years. There was extensive discussion on options.

Public comment was received by Doug Tooley.

b. Consideration of Draft Bylaws for Town Hall Subarea Committee 2018 Phase II

Discussion ensued on the makeup of the subcommittee for the Village Core and if it would it be the same people working on the Town Hall subarea committee. Consensus was yes but could add more people to the Village Core committee when the time comes. Other stakeholders could include hotel and restaurant owners.

c. Consideration of Appointment of One Council Member to the Town Hall Subarea Committee

On a **MOTION** by Jack Gilbride and seconded by Bruce MacIntire, Council voted unanimously to appoint Natalie Binder to the Town Hall Subarea committee.

Village Center Work Plan (11)

Michelle Haynes and Anton Benitez presented. TSG's Bill Jensen stated that they are a very willing to partner with the Town and TMVOA on Village Center projects. He noted that activities to be approved with the United States Forest Service (USFS) for this winter will enhance vibrancy and energy. Mr. Jensen thinks that the core is overbalanced with ski shops and underbalanced with other activities and maybe one restaurant short. He added that relocating the gondola line into Sunset Plaza and bringing traffic through would add vibrancy and set the stage for enhanced infrastructure. He encouraged Council to think about the proposed Lot 30 Comprehensive Plan Amendment and how that would change if the gondola line went into Sunset Plaza. He noted that the Friday night music on Reflection Plaza was successful in bringing a new dynamic and keeping people in the Core. The goal is to identify short term vibrancy opportunities to assist merchants economically. Public comment was received by Doug Tooley who noted that medical space is needed. The Town Hall Subarea Committee reconvened on October 2, 2017 to discuss the area development plans within the Town Hall Subarea as defined in the amended Comprehensive Plan as of June of 2017. The committee also discussed the Village Center Improvements Plan which has not commenced nor has the scope of work been perfected for 2018. The subcommittee discussed a broad range of concepts and ideas regarding the Village Center Improvements Plan. In order to move forward, the scope must be reduced and the intent clarified. TMVOA, Telluride Ski & Golf (TSG) and Town Council have not yet reached a single vision on the matter. The Village Center primary discussion points were the following:

• Vibrancy & Activation

1. Ms. Haynes stated that as the Planning Director, she understood the Village Center planning in 2018 is to be focused on activation and vibrancy. Plaza areas would be reprogrammed, landscaping and site improvements conceptualized to achieve greater use, pedestrianization, maintenance and enjoyment. The Town budget is consistent with this vision.

• Infrastructure – roads, parking, pickup and delivery

1. As an outgrowth of the Comprehensive Plan discussion, the group generally talked about the existing infrastructure and planning for a more vibrant center (Core) and build-out of the Village Center. Do we have adequate roadways, parking, pick up and deliveries, pedestrian pathways and trail integration? Consideration of a professional infrastructure analysis was discussed.

• Undeveloped Parcels

1. The committee had general discussions about undeveloped parcels and anticipated build out in the Village Center as it relates to the Comprehensive Plan.

Telluride Conference Center (TCC) Update (Item was Continued from the September 21, 2017 Town Council Meeting) (12)

Tony Kalyk and Bill Jensen presented the report. Mr. Kalyk stated that he has been operating the TCC since 2009. TCC submitted a report for the packet and highlighted some of the TCC events and conferences. Discussion ensued on maintenance issues such as a recurring roof leak as well as furniture, fixtures and equipment including carpet. Mr. Kalyk noted that some things are looking a bit dated. He did state that the building is holding up well and has been in operation since July 1999 and that break out rooms would be a nice addition but he has been working with the Peaks and the Madeline and most groups that have booked have found the current configuration sufficient. Utilizing the Peaks and Madeline breakout rooms has alleviated some of the previous issues in bringing groups here. The Mayor asked about a dedicated sales person for the TCC and Mr. Kalyk and Mr. Jensen responded that TSG has a group sales team in conjunction with the Peaks. This is a collective effort with the Peaks and The Madeline. Mr. Jensen discussed some of the recent groups such as YPO (Young Presidents' Organization) that was a perfect example of the collective effort. The group sales team is booking the Madeline and Lumiere as well. Additionally, some business is going to Telluride. Part of the goal is to build the shoulder seasons. Discussion ensued on potential expansion with break out rooms and both long and short term co-working space.

Staff Reports: (13)

a. Planning & Development Services

Michelle Haynes presented her first report as Director noting that the APA (American Planning Association) Conference Mountain Village and Telluride hosted earlier this month was highly successful and well attended. Planner Sam Starr stepped up and helped with many last-minute details. Ms. Haynes highlighted several items including the Lot 30 Comprehensive Plan Proposed Amendment and Meadows Improvements open houses. She noted that her transition to the Director position has been smooth. Discussion ensued on VCA (Village Court Apartments) hot water heaters and other improvements. She also noted that the Comprehensive Plan has been updated with amendments on the website. Forrester/Planner Dave Bangert has been busy with tree and fire mitigation.

b. Town Manager

The September Great Services Award went to Jane Marinoff for tirelessly managing the Planning and Development Services department and extensive number of records requests.

Council took a break for lunch from 11:33 am to 11:41 a.m.

Consideration of Appointment of Municipal Judge (14)

Police Chief Chris Broady explained that the appointment of the Municipal Judge occurs every 2 years and that Dennis Freidrich is willing to continue to serve. He will be sworn in at a later date. On a **MOTION** by Jack Gilbride, and seconded by Bruce MacIntire, Council voted unanimously to re-appoint Judge Dennis Freidrich as the Municipal Judge for the next 2 years.

Council Boards and Commissions Updates: (15)

a. San Miguel Watershed Coalition –Starr

The draft report of the condition of the watershed came out in September. Mr. Starr submitted comments to Elizabeth Stuffings and expects the final report to be out soon. There is a mapping project regarding forest health coming at the end of this month. In 2018 there will be an update to the 2014 state of the watershed report. Kim Montgomery thanked Mr. Starr for stepping up to serve on this committee.

b. Colorado Flights Alliance –Jansen

There was no update.

c. Transportation & Parking – MacIntire/Benitez

There was no update.

d. Budget & Finance Committee -Gilbride/Caton

There was a Budget meeting last week and nothing new since that.

e. Gondola Committee – Caton/Berry

There was a meeting on October 3rd. It was discussed that the budgets are shrinking in terms of operating and capital expenses. Wage adjustments are the biggest change. Extended hours were included in the budget and it was agreed that it was a successful trial.

f. Colorado Communities for Climate Action – Berry

Mr. Berry is on the budget committee for CC4CA. He discussed the hierarchy of the organization and noted that it is very front range heavy. CC4CA – lobbies at the State and Federal level for legislation, EAP (EcoAction Partners) is on the regional level, and our Green team is at the local level. The Town gives CC4CA \$1000, EAP \$5000 and the Green Team \$50,000 so that seems to make sense in the hierarchy.

g. San Miguel Authority for Regional Transportation- Benitez/Caton/Binder

Mayor Benitez stated that David Averill from Fort Collins signed a contract to be the first Executive Director for SMART and will begin work on November 27th. The Mayor stated that he was a better candidate than she could have hoped for and thanked Kim Montgomery, Lynn Black and Diane Kipfer for the team effort to get him on Board. Kim Montgomery thanked Transit Director Jim Loebe who made great efforts to show Mr. Averill around and familiarize him with the local lifestyle. SMART is working with the Town of Telluride to contract their services including Lawson Hill, Down Valley and Norwood with extended hours to Lawson Hill from 6-10 pm every half hour. They are looking to provide additional down valley and Norwood routes as well. Augmented service will begin November 16 if all goes well. Also, a southern route twice daily to Ski Ranches, San Bernardo, Ophir and Rico is being considered as a pilot program.

h. Eco Action Partners (EAP)– Berry/Binder

Patrick Berry discussed timing of notification of grant funding to applicants. Kim Montgomery stated that we could invite the applicants to the Council budget meeting in the future. Mr. Berry suggested allowing the Executive Director to come before Council to address concerns about the funding recommendation. The Mayor noted that Kim Montgomery had met with Heather Knox early in 2017 when the Town moved in direction of getting away from the funding Memorandum of Agreement and gave her very specific feedback relative to the grant process. Mr. Berry noted that the budget cut could threaten the vitality and existence of the organization. Natalie Binder discussed funding sources. Council consensus was that there should not be an appeal process for grant applications. The issue is for faster communication when there is a large discrepancy in what is being asked and what is being approved. Bruce MacIntire noted that EAP should have known about the meeting and been in the room if this is a big part of their budget. Mr. Caton noted that the Telluride Foundation requests that their applicants take a year off from funding every so many years. This is something the Town can consider adding to the guidelines.

i. Telluride Historical Museum- Berry

Mr. Berry noted that the budget will be break even this year for the first time in many years. They are working on getting more revenue from admissions. Mr. Berry stated that the mining sluice attraction in Mountain Village competes with the Museum exhibit and that it would be great to integrate the Museum more into Mountain Village. There is a need for another Board member that could be a Mountain Village resident and could help with fundraising efforts. Mr. Berry encouraged everyone to become members noting that the demographic is getting older. Marketing to a younger age segment is needed. There is a new exhibit – *The History of Winter Sports* that should attract visitors. They are having staffing issues and are down two positions and need content management for the website. He stated that overall he thinks they are moving in a good direction. He also noted that they are looking for a home for the airport's mining exhibit that has to be moved due to remodeling at the airport. Discussion ensued on the sluice attraction and that the Museum should be promoted.

j. Telluride Conference Center –MacIntire

There was no update.

k. Alliance for Inclusion – Berry

There was a meeting this week. They are monitoring ICE activity but there has not been a lot. Ballot issue 1A was discussed.

l. Community Grant Committee – Benitez/Binder

It was noted that for 2018 a communication process should be established letting grant applicants know about the Council budget meeting and consider adding to the guidelines that grant recipients take off a grant cycle every few years.

m. Green Team Committee- Berry/MacIntire

Mr. Berry noted that the Green Team had their first meeting this past Monday to discuss what they are and what they are not going to do and to consider the passions of group. They discussed education, outreach and communication. Discussion ensued regarding a composting project next to the VCA community garden, possible shortfalls, opportunities and measurements. Kim Montgomery noted that \$50,000 was earmarked in the 2018 budget under the Town Manager budget for the Green Team Committee and that there are additional funds in the energy mitigation fund line item. TMV, TSG and TMVOA as well as residents will all put together a list of what they have done so far towards these efforts and bring to the next meeting. The Committee hopes to define sub points at next meeting and defining what are the measurements that will be delivered under the goals.

n. Mayor's Update – Benitez

Mayor Benitez attended the APA and Colorado Municipal Judges Conferences to welcome the groups. She noted that she met with owners of Rosewood property whose development entitlements expire in March 2018 and they are looking to extend these vested rights. Discussion ensued on Comprehensive Plan amendments. She was shadowed by 8th grader Emory Berry on Friday for a school program and they toured the *Mountain View* apartments in the Meadows (formerly known as *Telluride Apartments*). She added that quarterly reporting from TSG/Bill Jensen will be a part of meeting updates starting in November or December and that meetings will resume between Town and TSG staff. Discussion ensued on lack of signage on Mountain Village Blvd. Chief Broady noted that the wayfinding project is underway and should address these concerns.

Other Business (16)

a. 2018 Proposed Town Council Meeting Dates

Discussion ensued on the 2018 proposed dates and Council consensus was to hold the April meeting on April 26 rather than April 19 to avoid the school spring break. Council directed staff to determine if the September meeting date would conflict with the Telluride Adaptive Sports Golf Tournament that Council members participate in and if it does, notify Council and move the date. Staff will send Outlook calendar invites for all the meetings.

There being no further business, on a **MOTION** by Jack Gilbride and seconded by Dan Caton, Council voted unanimously to adjourn the meeting at 12:52 p.m.

Respectfully submitted,



Jackie Kennefick
Town Clerk

