

REQUEST FOR PROPOSAL

TOWN OF MOUNTAIN VILLAGE (TMV)

REQUESTING DEPARTMENT: PUBLIC WORKS

DATE: May 15, 2018

PROJECT NAME: Mountain Village Road Improvement; Chip and seal residential streets as designated by TMV.

Is a Statement of Qualification required with Request for Proposal? Yes No

SCOPE OF WORK:

Provide materials, equipment and labor for the application of a 3/8" chip and seal and fog coat to roads as designated by TMV.

ADDITIONAL REQUIREMENTS:

Approximately 21,366 sq. yds. of road surface will be included in the project, which works out to be about 1.3 road miles. Prospective contractors will be responsible for measurement of the roads to be resurfaced and offer a bid price for the entire project.

Cleaning and surface prep before application shall be the responsibility of TMV.

Traffic control shall be the responsibility of TMV

A project work schedule shall be submitted by contractor with the RFP package. It is anticipated that construction will be a Monday – Saturday schedule with Sundays as a special approval case only.

Water will be provided by TMV

All staging will be on site.

All permits will be the responsibility of the TMV.

Once the project has started the contractor must complete the project without pulling off the job unless approved by Town of Mountain Village. Violation of this requirement will result in penalties assessed at the end of the project.

Chip seal installation shall follow the latest version of the CDOT Standard Specifications for Road and Bridge Construction. Section 409 and Section 702

Due to the lengthy time the fog coat takes to dry, the contractor must provide an acceptable plan on how the roads and businesses will remain open. Early A.M. application should be considered.

Blackout no work dates due to festivals:

June 13 Employee Picnic

June 20-25-19 Telluride Bluegrass

July 3-5 Fourth of July

Bid winner will be required to have a Mountain Village business license before work can commence.

SECTION I: TECHNICAL OFFER

Contractors will specify each task in the Scope of Work above and explain the proposed approach to the task with specific steps for accomplishment.

SECTION II: QUALIFICATIONS AND EXPERIENCE

1. List past projects similar in nature.
2. Provide pictures and/or samples, if applicable.
3. Provide Résumés and qualifications of key personnel.
4. Provide proof of required insurance.
5. Provide references from past completed projects, with completion date, company, contact person, and telephone number.

SECTION III: COST PROPOSAL

1. Include proposed unit price with extensions for completed project.
2. Only lump sum bid for entire project will be accepted.
3. Include proposed terms of payment.
4. Include hourly rates for project personnel and rates for any related expenses, if applicable.
5. Include any guaranteed maximum fee, if applicable.

SECTION IV: WARRANTY

Provide proposed terms of warranty for completed work.

SECTION V: BID DEADLINE

1. Mandatory Site Walk is Thursday, May 24, 2018 at 10:00 am. Meet at MV Fire House 3rd Floor.
2. Bid deadline is noon Wednesday, May 30, 2018.
3. Bid will be awarded by Monday, June 4, 2018
4. Term of project: Date of award thru August 30, 2018
5. Mail or email bids to: TMV

411 Mountain Village Blvd
2nd Floor
Mountain Village, CO 81435
Attn: Jenny Bates

jbates@mtnvillage.org

For more information call:

Finn Kjome
970-729-3441
fkjome@mtnvillage.org

SECTION VI: INSURANCE

The Town desires that respondent proposers carry insurance in the approximate amounts set forth below. Proposer firm and team members who carry lower limits should state so in the proposal.

Workers' Compensation Insurance

Comprehensive General Liability:

Limits: \$2,000,000 per occurrence for Bodily Injury
\$2,000,000 per occurrence for Property Damage
\$2,000,000 Aggregate

Coverage Extended:

- Operations
- Independent Contractors
- Contractual Liability (to cover and hold harmless)
- Completed Operations – Two Years
- Broad Form Property Damage
- Personal Injury Coverage
 - Contractor's Employee
 - Person other than Employee

Professional Liability Insurance covering Errors and Omissions with a minimum limit of \$1,000,000 of each claim and \$1,000,000 aggregate.

Selected respondent proposer will be required to submit a policy endorsement naming the Town of Mountain Village, Colorado as an additional insured.

SECTION VII: EVALUATION CRITERIA

The Proposals may be evaluated using the following criteria, including but not limited to:

1. Knowledge, expertise and experience in providing services applicable to the proposal.
2. Completeness of the proposal that illustrates a clear understanding of the project including completeness of pricing, work plan and team experience.
3. Value of proposal to provide services to the Town.

4. Pricing of proposal