

## REQUEST FOR PROPOSAL

**TOWN OF MOUNTAIN VILLAGE (TMV)**

**REQUESTING DEPARTMENT:** ROAD AND BRIDGE

**DATE:** Jan. 04, 2018

**PROJECT NAME:** NEW TMV BACKHOE PROCUREMENT

Is a Statement of Qualification required with Request for Proposal? Yes  No

### **SCOPE OF WORK:**

The Town of Mountain Village is seeking proposals for all equipment, materials, training and labor to provide a new Backhoe

### **ADDITIONAL REQUIREMENTS:**

The equipment provided shall meet the general specifications set forth by the Town. The specifications are meant to be general in nature so that suppliers can propose equipment of different kinds that will meet the purpose of the Town.

### **GENERAL SPECS.**

**All bidders must have provided a demo of proposed equipment either at the Mountain Village or an agreed upon offsite location.**

**4WD**

**Quick change rear controls from backhoe to excavator**

**LED lights**

**Ride control**

**Blue and amber strobe lights if avail if not just amber**

**Premium radio**

**Cloth air suspension seat**

**Remote jumpstart terminals and battery master switch**

**Stabilizer cylinder guards with street and dirt pads**

**Front and rear float**

**Bumper to protect front grille**

**Minimum horse power rating of 100.**

**Maximum weight of 25000lbs**

**Quick coupler front bucket**

**Universal/multi brand quick coupler for the rear bucket (trying to reuse old backhoe attachments)**

**Minimum max dig depth of 17'11"**

**Equipped with a hydraulic thumb.**

**In addition show pricing for a clamshell bucket, 12'snowplow, and pallet forks as an add-on if applicable.**

**Provide all parts and maintenance manuals both in hard copy and electronic forms.**

## **SECTION I: TECHNICAL OFFER**

The equipment being sought by the Town of Mountain Village is a 4WD Backhoe. The responder shall specify new equipment of make and manufacture of his choice to meet or exceed the general specification of the Town. It is the intention of the Town to trade in a 1996 Caterpillar 426B Backhoe and front broom attachment. The Cat 426B is available for inspection at 317 Adams Ranch Road Town of Mountain Village, CO 81435. Please contact Nolan Merrill 970-729-3420 to set up a time to inspect this ~~excavator~~backhoe. Price should include all deliver or transport costs for both new and old machines. Responder shall include the trade-in value in the lump sum bid price.

## **SECTION II: QUALIFICATIONS AND EXPERIENCE**

1. List past projects similar in nature.
2. Provide pictures and/or samples, if applicable.
3. Provide Résumés and qualifications of key personnel.
4. Provide proof of required insurance.
5. Provide references from past completed projects, with completion date, company, contact person, and telephone number.

## **SECTION III: COST PROPOSAL**

1. Include proposed unit price with extensions for completed project.
2. Only lump sum bid for entire project will be accepted.
3. Include proposed terms of payment.

## **SECTION IV: WARRANTY**

Provide proposed terms of warranty for completed work.

## **SECTION V: PROPOSAL DEADLINE**

1. Proposal deadline is noon on 1/24/18
2. Proposal Opening will be noon on 1/24/18
3. Proposal will be awarded the week of 1/29/18
4. Mail Proposals to: Town of Mountain Village  
411 Mountain Village Blvd  
2<sup>nd</sup> Floor  
Mountain Village, CO 81435  
**Attn: Jennifer Bates**  
**JBates@mtnvillage.org**

## **SECTION VI: PROPOSAL OPENING**

Proposals remain sealed and secure prior to proposal opening. The opening of sealed proposals shall be at the proposal opening ceremony. Proposals shall be opened by the Town Manager or a designated Town representative at the proposal opening ceremony.

At the proposal opening ceremony, the Town Manager or a designated Town representative will announce the names of those who bid and inquire if any proposal previously submitted may have been omitted.

The name of each proposer submitting a proposal, the amount of each proposal and any other information the Town Manager or designated representative of the Town deems to be relevant shall be recorded on a proposal tabulation sheet.

#### **SECTION VII: EVALUATION PROCESS – BASIS OF AWARD:**

The Town shall judge the merits of the proposals received in accordance with the criteria discussed in this RFP. All proposers are responsible for providing all information requested in this RFP, and failure to do so may result in disqualification of a proposal. During the evaluation process, the Town may contact the interested parties to discuss any items that may need further clarification.

The winning proposal shall be awarded based on *best value* for the *best interest* of the Town. The Town intends to award a Contract resulting from this solicitation to the lowest, responsive, responsible proposer, whose offer, conforming to the solicitation, will be most advantageous to and in the best interest of the Town. In addition to other factors and the criteria contained herein, proposals will be evaluated on the basis of advantages and disadvantages, [not low price alone](#).

#### **SECTION VIII: RIGHT TO REJECT:**

The Town reserves the right to reject any or all proposals and accepts no responsibility for the cost of proposal preparation. The Town also reserves the right to waive any minor proposal irregularities and to make the award in the best interest of the Town.

The signature of the Contractor indicates that, within ten (10) calendar days from acceptance of its Proposal, Contractor shall execute the Contract with the Town.

#### **SECTION IX: NOTICE TO PROCEED**

Work may not start under any awarded Contract until a written Notice to Proceed is issued by the Town. The Town may issue the Notice to Proceed any time after the Contract is signed and, if required, insurance and bonds have been provided as required by this RFP.

For more information call or email:

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