



TOWN OF MOUNTAIN VILLAGE  
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## TOWN OF MOUNTAIN VILLAGE MINUTES OF THE FEBRUARY 11, 2016 REGULAR TOWN COUNCIL MEETING

The meeting of the Town Council was called to order by Mayor Dan Jansen at 8:34 a.m. on Thursday, February 11, 2016 in the Mountain Village Town Hall, 455 Mountain Village Town Hall Boulevard, Mountain Village, Colorado.

### **Attendance:**

**The following Town Council members were present and acting:**

Dan Jansen, Mayor  
Marty McKinley, Mayor Pro-Tem  
Laila Benitez  
Bruce MacIntire  
Cath Jett (via conference call)  
Dan Caton  
Michelle Sherry

**The following Town Council members were absent:**

Also in attendance were:

Kim Montgomery, Town Manager  
Jackie Kennefick, Director of Administration/Town Clerk  
Susan Johnston, Deputy Town Clerk  
Christina Meilander, Administrative Services Coordinator  
David Reed, Town Attorney  
Jim Mahoney, Assistant Town Attorney  
Sarah Abbott  
Nichole Zangara, Director of Marketing & Business Development  
Kevin Swain, Finance Director  
Chris Broady, Police Chief  
Glen Van Nimwegen, Dir. of Planning & Development Services  
Dave Bangert, Forester/Planner  
Colleen Henderson, Planner II  
Deanna Drew, Director of Plazas & Environmental Services  
Jim Loebe, Director of Transit & Recreation  
Sue Kunz, Director of Human Resources  
Fin Kjome, Director of Public Works  
Steven Lehane, Director of Broadband & Cable Services  
Dave Mayer

Suse Connolly  
Jolana Vanek  
Chris Trospen  
James Gallagher  
Dennis Lankes  
Pete Mitchell  
Alex Brown  
Stephen Roth  
Rich Nuttall  
Lawrence Crosby  
Greg Pack  
Anton Benitez  
Jessica Kingston  
Kate Jones  
Jessie Johnson  
Brian Kanaga  
Marc Nager  
Paul Major  
Skippy Mesirov

### **Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (2)**

On a **MOTION** by Dan Caton and seconded by Laila Benitez, Council agreed to enter into Executive Session for the purpose of receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8:35 a.m.

Michelle Sherry arrived at 8:40 a.m.  
Bruce MacIntire arrived at 8:47 a.m.

Council returned to regular session at 9:49 a.m.

**Public Comment for Non-Agenda Items (3)**

There was no public comment.

**Consideration of Approval of Meeting Minutes:(4)**

**a. January 21, 2016 Regular Meeting**

On a **MOTION** by Marty McKinley and seconded by Dan Caton, Council voted unanimously to approve the January 21, 2016 Town Council meeting minutes with the following revisions: agenda item 9 clarifying that the item *cannot* be addressed in the current year and in item 11.c. change the identity of the “second” person on the motion.

**Liquor Licensing Authority:**

**a. Consideration of an Application by Telski Food & Beverage Services, LLC DBA Tomboy Tavern for a Modification of Premises on the H&R Liquor License April 2-3, 2016 for a Closing Day Special Event (5)**

Deputy Town Clerk Susan Johnston presented the above application. Telski representative Alex Brown stated that the event will be similar to last year’s Mountain Town Get Down, and that the goal is to add vibrancy in the Town with events such as this. Council discussion ensued. On a **MOTION** by Cath Jett and seconded by Laila Benitez, Council voted unanimously to approve a temporary modification of premises on the above H&R liquor license April 2-3, 2016 for a Closing Day special event as presented.

**Telluride Regional Airport Authority (TRAA) Bi-Annual Report(6)**

Telluride Airport Manager Rich Nuttall presented the report stating that fuel sales are up 4.5 % and the airport experienced a successful 2015. The de-ice pad is almost completed, and the master plan update should be completed by June 2016. Mr. Nuttall detailed the history of aircraft approaches at the airport. TRA has been placed on the FAA approval schedule and they are anticipating that in the next year the new Required Navigational Performance (RNP) approach will be approved. The flight pattern for the RNP approach has not yet been determined and there are several possible scenarios. The Mayor encouraged public engagement. Council thanked Mr. Nuttall for an informative report.

**Consideration of Releasing Funds Earmarked for Telluride Venture Accelerator (TVA) Event Sponsorship (7)**

Marketing and Business Development Director Nichole Zangara presented the above item. Mayor Jansen recused himself from the discussion and Mayor Pro Tem Marty McKinley presided. Mr. McKinley stated that Legal Counsel received a request to remove this item from the agenda stating that proper disclosure procedure was not followed for what was believed to be a grant request, among other issues. Mr. McKinley stated that this is not a grant request; rather it is an event sponsorship program that was budgeted for and included in the 2016 Town budget that was adopted in December. Ms. Zangara stated that this item is agendized today to request the release of the sponsorship funds to support four events through the TVA program. Public comment was received by Brian Kanaga, Paul Major, Jolana Vanek, Dave Mayer, and Skippy Mesirov. Paul Major of the Telluride Foundation addressed some of the comments regarding Telluride Foundation’s financials and how they are dispersed and offered to meet with anyone who would like to understand them better. Extensive Council discussion ensued. Council was sympathetic to the concern about spending, however; Council consensus was that this expenditure is about promoting business development and growth in Mountain Village. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to approve the sponsorship funding specifically for the four events up to \$30,000 and require TVA to submit an invoice (with backup) for each event.

**Consideration of Approval of a Memorandum of Understanding Between the Town, Telluride Mountain Village Owners Association and Telluride Ski and Golf Regarding the Process to Amend the Town Hall Subarea Plan of the Mountain Village Comprehensive Plan (8)**

Planning and Development Services Director Glen Van Nimwegen presented the above item stating that Council members Cath Jett and Bruce MacIntire met with other potential planning committee members on January 27<sup>th</sup>, 2016 to draft an MOU with the following key points:

1. The addition of key objectives
  - a) Understanding development options
  - b) Gaining alignment on strategy for gathering owner and resident input on their visions for THS
  - c) Gaining consensus among principals about intentions for parcels so that decision can be made that will not negatively impact infrastructure or overall plan for the Town Hall Subarea
2. The Oversight Committee will consist of nine members:
  - a) 2 representatives appointed from Town of Mountain Village, TMVOA & Telski
  - b) Anton Benitez, TMVOA Executive Director
  - c) Glen Van Nimwegen, Director of Planning & Development Services
  - d) Outside Facilitator (non-voting)
3. The committee's rules of order will emphasize reaching a consensus on issues amongst its members
4. Added "Creation of a gateway" to the considerations of the plan
5. Modified the selection process for the consultant

All meetings will be open to the public and public comment is welcomed. Council discussion ensued. Public comment was received by Jolana Vanek. On a **MOTION** by Marty McKinley and seconded by Laila Benitez, Council voted unanimously to approve the Memorandum of Understanding between Town, Telluride Mountain Village Owners Association and Telluride Ski and Golf regarding the process to amend the Town Hall Subarea Plan of the Mountain Village Comprehensive Plan as presented.

**Consideration of Appointments: (9)**

**a. Town Hall Subarea Planning Committee**

On a **MOTION** by Michelle Sherry and seconded by Dan Caton, Council voted unanimously to appoint Cath Jett and Bruce MacIntire to the Town Hall Subarea Planning Committee.

**Update on Negotiations with Crown Castle Regarding a Franchise Agreement for the Installation of a Dispersed Antenna System within the Town of Mountain Village (10)**

Assistant Town Attorney Jim Mahoney presented the above item stating that over the past year, Town staff has been looking at options to help solve wireless communications issues experienced by residents and guests, especially at peak visitation times around holidays, spring break, festivals and special events. Crown Castle is the nation's largest provider of shared wireless infrastructure. They provide a Dispersed Antenna System (DAS) that is a network of small, indiscrete, strategically dispersed antennas that distribute coverage in a manner that is less affected by high concentrations of cellular use. The locations of the nodes are all on Town owned property, however; the Hub or Macro Tower could potentially be on TSG property and Crown Castle is negotiating with TSG for the location. Council discussion ensued. Public comment was received by Pete Mitchell and Jolana Vanek.

**Telluride Arts District Update (11)**

Telluride Arts District Director Kate Jones presented the update stating that the non-profit has been around since 1971 with a mission to advance the Telluride Arts District. Ms. Jones discussed the desire to advance some of their programs and services into Mountain Village. The Arts District is interested in being a part of the pairing and promoting of Telluride and Mountain Village together. In 2011 a cultural master plan was created and Telluride Arts District was tasked to provide the leadership to move the plan forward in these three areas:

1. Marketing and Promotion: (telluridearts.org)
2. Resources for local artists
3. Space for the arts.

They are working with the company Art Space; helping to create a self-sustaining space for art within the Telluride Transfer Warehouse. In order to develop the space Telluride Arts District will need to raise seven to ten million dollars. Council discussion ensued. Council thanked Ms. Jones for the presentation and consensus was in favor of promoting the arts expansion into Mountain Village.

**2016 Community Incentive Programs(12)**

Plaza and Environmental Services Director Deanna Drew presented the 2016 community incentive programs:

1. Relight Mountain Village LED Discount Program
2. Solar Energy Rebate Program
3. Noxious Weed Control Incentives
4. Defensible Space/Wildfire Mitigation Incentive Program
5. Community Heat Trace Conservation and Safety Incentive Program

The total amount of incentive funds made available to the community in 2016 was \$152,000. Public comment was received by Anton Benitez who thanked Ms. Drew's department for working so hard and being so easy to work with. Eco Action Partners can help spread the word about the Mountain Village programs via their website.

**Second Reading, Public Hearing and Council Vote on an Ordinance Prohibiting the Possession of Weapons on Town Property (13)**

Mountain Village Police Chief Chris Broady presented the above item. The Mayor opened the public hearing. Public comment was received by Jim Gallagher. The Mayor closed the public hearing. On a **MOTION** by Laila Benitez and seconded by Dan Caton, Council voted 7-0 to approve as presented, an Ordinance prohibiting the possession of weapons on Town property.

**Second Reading, Public Hearing and Council Vote on an Ordinance Amending Section 9.17.010 of the Town of Mountain Village Municipal Code Related to Discharging Weapons Within the Town (14)**

Chief Broady presented the above Ordinance. Council discussion ensued. The Mayor opened the public hearing. There was no public comment. The Mayor closed the public hearing. On a **MOTION** by Laila Benitez and seconded by Dan Caton, Council voted 7-0 to approve as presented, an Ordinance amending section 9.17.010 of the Town of Mountain Village Municipal Code related to discharging weapons within the Town.

**Second Reading, Public Hearing and Council Vote on an Ordinance Adopting Regulations for Off Highway Vehicles, Utility Type Vehicles, Special Mobile Machinery and Golf Carts on Town Streets (15)**

Chief Broady introduced the above item. The Mayor opened the public hearing. Public comment was received by Chris Trosper with Bruin Waste. The Mayor closed the public hearing. Council discussion ensued. On a **MOTION** by Marty McKinley and seconded by Laila Benitez, Council voted 7-0 to approve as presented, an Ordinance adopting regulations for Off Highway Vehicles (OHV), Utility Type Vehicles (UTV), Special Mobile Machinery (SMM) and golf carts on Town streets.

**First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending Section 17.6.6 of the Town's Community Development Code Related to the Acceptance of Access Tracts by the Town(16)**

Jim Mahoney presented the above item stating that there are about 50 publicly owned access tracts. Some of the tracts pose safety issues throughout the Town and the Town has expressed interest in taking on those access tracts. The Ordinance will give the Town the ability to make improvements to the access tracts, however; it does not obligate the Town in any way. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted 7-0 to approve an Ordinance amending section 17.6.6 of the Town's Community Development Code related to the acceptance of access tracts by the Town and setting a public hearing and final Council vote for March 16, 2016.

**Consideration of a Letter of Support to Extend Property Tax Authorization for RTA Funding(17)**

Kim Montgomery presented the letter of support stating that it will be sent to Chairman Max Tyler and Honorable members of the House Transportation and Energy Committee. The letter supports extending the property tax authorization for RTA funding through January 1, 2029. On a **MOTION** by Laila Benitez and

seconded by Bruce MacIntire, Council voted unanimously to approve a letter of support to extend property tax authorization for RTA funding.

**Council worked through lunch.**

**Discussion of Scope of Work for Benchmarking Study and Authorization to Prepare a Request for Proposal(19)**

Dan Caton presented the above item stating that he put together the proposed scope of the study including expectations. He stressed that public input will be welcomed. An outside consultant will conduct the study and a Request for Proposal (RFP) for that consultant will be created by March 1, 2016. Council was supportive. Public comment was received by Anton Benitez and Brian Kanaga.

Dan Jansen left the meeting at 12:55 p.m.

Cath Jett left the meeting at 12:57 p.m.

**Council Boards and Commissions Updates: (20)**

**a. Eco Action Partners(EAP) –Sherry**

There was no update.

**b. Telluride Historical Museum-Sherry**

Michelle Sherry stated that Museum is planning a Pub Crawl February 18<sup>th</sup>, Snow Shoe Tour February 20<sup>th</sup>, and private ski into history tours as well as self-guided walking tours of Telluride with Ashley Boling.

**c. San Miguel Watershed Coalition – Jett**

There was no update.

**d. Colorado Flights Alliance (CFA) – Jansen**

There was no update.

**e. Transportation & Parking- Benitez/MacIntire**

Kim Montgomery stated that a letter was sent to Telluride Ski and Golf (TSG) regarding the Gondola Parking Garage (GPG) and Meadows Parking Lot. The Town has agreed not to charge for parking for the winter season, however; the committee will begin discussion regarding summer parking rates and present recommendations to Council.

**f. Budget & Finance Committee – McKinley/Caton**

Marty McKinley stated that meetings will begin in March.

**g. Gondola Committee – McKinley/Caton**

The next meeting is set for March 3<sup>rd</sup>.

**h. Mayor's Update – Jansen**

In the interest of getting the meeting back on schedule, the Mayor decided to defer his report to a future meeting.

**Staff Reports: (21)**

**a. Cable & Broadband**

Cable and Broadband Services Director Steven Lehane stated that the holiday season was a success with no complaints of slow speed. A new interactive website and billing system will be launched April 30<sup>th</sup>. Customers will be able to add new services through the website. Council thanked him for a thorough report and for his input in the Crown Castle negotiations.

**b. Human Resources:**

• **Bi-annual Report**

Human Resources Director Sue Kunz presented her report stating that seasonal turnover is down and that can be partially attributed to the wage increase that went into effect last year. 88% of employees stated that they are "satisfied" or "very satisfied" with their jobs. Health insurance costs went down as a result of low medical claims in 2015. 44% of staff is over age 50 which will result in some turnover in the near future and the need for succession plans. Council directed staff to look into whether other communities do similar compensation studies and conduct regular employee surveys. Discussion ensued regarding more specific and frequent surveying. Council thanked Ms. Kunz for a thorough report.

- **Consideration of Approval of the 2016 Employee Handbook**

Ms. Kunz presented the 2016 Employee Handbook with revisions. Council discussion ensued. On a **MOTION** by Laila Benitez and seconded by Dan Caton, Council voted unanimously to approve the 2016 Employee Handbook as presented.

- b. Town Manager**

Town Manager Kim Montgomery presented her report stating that the focus of the February 22<sup>nd</sup> Regional Transit Authority (RTA) meeting will be on funding mechanisms. Council discussion ensued.

**Other Business: (22)**

- a. Update on 2017 Grant Funding Process**

Director of Administration/Town Clerk Jackie Kennefick stated that Paul Major of the Telluride Foundation will attend the March Town Council Meeting for a discussion on the grant funding process.

Chief Chris Broady stated that he had received an email from Stephanie Jaquet with the Town of Telluride stating that The Ride Festival has asked the Telluride Town Council to allow them to increase their ticket sales from 9,000 to 11,500. If approved, The Ride Festival has asked to utilize the Gondola Parking Garage and permission for overflow parking on Mountain Village Blvd. Council was open to considering the request.

There being no further business, on a **MOTION** by Laila Benitez and seconded by Dan Caton, Council unanimously agreed to adjourn the meeting at 1:34 p.m.

Respectfully prepared,



Susan Johnston  
Deputy Town Clerk

Respectfully submitted,



Jackie Kennefick  
Town Clerk