



TOWN OF MOUNTAIN VILLAGE  
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**TOWN OF MOUNTAIN VILLAGE  
MINUTES OF THE APRIL 20, 2017  
REGULAR TOWN COUNCIL MEETING**

The meeting of the Town Council was called to order by Mayor Dan Jansen at 8:31 a.m. on Thursday, April 20, 2017 in the Mountain Village Town Hall, 455 Mountain Village Town Hall Boulevard, Mountain Village, Colorado.

**Attendance:**

**The following Town Council members were present and acting:**

Dan Jansen, Mayor  
Dan Caton  
Laila Benitez  
Michelle Sherry  
Cath Jett  
Bruce MacIntire

**The following Town Council members were absent:**

Marty McKinley, Mayor Pro-Tem

Also in attendance were:

Kim Montgomery, Town Manager  
Jackie Kennefick, Director of Administration/Town Clerk  
Susan Johnston, Deputy Town Clerk  
Christina Meilander, Administrative Services Coordinator  
David Reed, Town Attorney  
Jim Mahoney, Assistant Town Attorney  
Jim Loebe, Director of Transit & Recreation  
Sue Kunz, Director of Human Resources  
Kevin Swain, Finance Director  
Chris Broady, Police Chief  
Glen Van Nimwegen, Dir. of Planning & Development Services  
Deanna Drew, Director of Plazas & Environmental Services  
Dave Bangert, Planner II/Forester  
Sam Starr, Planner  
Bill Kight, Director Marketing & Business Development

Tim Johnson  
Anton Benitez  
Laurel Robinson  
Rube Felicelli  
Robert Stenhammer  
Jack Gilbride  
Michael Martelon  
Chuck Horning  
April Montgomery  
Heather Knox  
Adam Chambers  
Kristine Perpar

**Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402 (b) and for the Purpose of Negotiations Pursuant to C.R.S.24-6-402(4)e (2)**

On a **MOTION** by Cath Jett and seconded by Michelle Sherry, Council agreed to enter into Executive Session for the purpose of receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8:32 a.m.

Council returned to regular session at 9:30 a.m.

**Public Comment for Non-Agenda Items (3)**

No public comment was received.

**Consideration of Approval of Minutes of the March 16, 2017 Regular Town Council Meeting (4)**

On a **MOTION** by Dan Caton and seconded by Laila Benitez, Council voted unanimously to approve the March 16, 2017 meeting minutes as presented.

**Liquor Licensing Authority: (5)**

- a. **Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises to Extend the Allred's Boundary to Include the Ridge Club for a Wedding on September 9, 2017**

On a **MOTION** by Cath Jett and seconded by Laila Benitez, Council voted unanimously to approve an application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on their H&R liquor license with Optional Premises to extend the Allred's boundary to include the Ridge Club for a wedding on September 9, 2017.

- b. **Consideration of an Application by NVHG Hotel Madeline Operator, LLC dba Madeline Hotel and Residences Telluride for a Temporary Modification of Premises on a H&R Resort Complex Liquor License for the Addition of the Ice Rink from May 1-November 15, 2017**

On a **MOTION** by Dan Caton and seconded by Cath Jett, Council voted unanimously to approve an application by NVHG Hotel Madeline Operator, LLC dba Madeline Hotel and Residences Telluride for a Temporary Modification of Premises on a H&R Resort Complex liquor license for the addition of the ice rink from May 1-November 15, 2017.

- c. **Consideration of an Application by Telluride Conference Center, LLC (TCC) for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License to Allow the Telluride Wine Festival to Utilize a Portion of the TCC Plaza for the Grand Tasting Event on June 24, 2017**

On a **MOTION** by Michelle Sherry and seconded by Laila Benitez, Council voted unanimously to approve an application by Telluride Conference Center, LLC for a temporary modification of premises on the Hotel & Restaurant liquor license to allow the Telluride Wine Festival to utilize a portion of the TCC Plaza for the Grand Tasting event on June 24, 2017.

- d. **Consideration of an Application by the Telluride Wine Festival for Special Event Liquor Permits Utilizing Town Property Including Heritage Plaza and Village Park Plaza on June 22-24, 2017**

Laurel Robinson Executive Director of the Telluride Wine Festival stated that they are planning a significantly more interactive event this year geared towards learning by participation. On a **MOTION** by Michelle Sherry and seconded by Laila Benitez, Council voted unanimously to approve an application by the Telluride Wine Festival for special event liquor permits utilizing Town property including Heritage Plaza and Village Park Plaza on June 22-24, 2017 with the following conditions:

1. State Approval of Temporary Modification of Premises for the Telluride Conference Center
2. Approval of staff issued Special Event Permit from the Planning Department once all questions are answered and all issues resolved.

**MTI (Marketing Telluride, Inc.) Quarterly Report (6)**

President and CEO of MTI Michael Martelon presented the 2016 fourth quarter report. He stated that Mountain Village had a record winter in terms of ADR (average daily rate) and reported that grey market revenue increased from the previous year by thirty-two percent in December, thirty percent in January and one hundred twenty-three percent in February. Mr. Martelon reported that forty-two percent of the local population is utilizing the Gondola regularly. He offered a sneak peak of the summer marketing plan and various ads, and highlighted upcoming events including Top Gear's filming the Grand Tour in Telluride which will air November 2017 and the filming of Top Chef. Council discussion ensued regarding including more Mountain Village images in ads and highlighting programs such as adaptive sports.

**Consideration of a Proclamation of the Town Council of the Town of Mountain Village, Colorado Recognizing May 7-13, 2017 as Municipal Clerk's Week (7)**

Mayor Jansen read the Proclamation and thanked the Clerk's office for the work that they do. On a **MOTION** by Laila Benitez and seconded by Dan Caton, Council voted unanimously to recognize May 7-13, 2017 as Municipal Clerk's Week.

**Consideration of a Resolution Setting the June 27, 2017 Election by Mail Ballot and Consideration of an Appointment of the Town Clerk as the Designated Election Official (8)**

Jackie Kennefick presented the above item. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Cath Jett, Council voted unanimously to adopt a Resolution setting the June 27, 2017 election by mail ballot and to appoint the Town Clerk as the Designated Election Official.

Laila Benitez left the meeting at 10:28 a.m.

**Consideration of a Temporary Appointment of one Regular Member to the Gondola Subcommittee until after the June Election (9)**

Town Manager Kim Montgomery presented the above item stating that this item is a temporary appointment to replace Council member Marty McKinley who resigned from the position. On a **MOTION** by Cath Jett and seconded by Dan Caton, Council voted unanimously to appoint Dan Jansen to the Gondola Subcommittee until after the June election.

**Council moved to item 20.**

**Community Grant Program: (10)**

**a. Consideration of Amendments to the Grant Committee Bylaws and Guidelines**

Town Manager Kim Montgomery and Jackie Kennefick presented the above item stating that Town Council members Laila Benitez and Marty McKinley, along with staff members Kim Montgomery, Jackie Kennefick, Bill Kight and Deanna Drew, met with the Telluride Foundation's Paul Major and Program Director April Montgomery to discuss the bylaws and guidelines. Telluride Foundation has extensive experience with grant administration and has provided this service for the Town in the past. April Montgomery stated that the Foundation has purchased an online grants management system. Council discussion ensued and it was determined that if selected to administer the grant program, the Telluride Foundation would not be permitted to apply for grants, however; event sponsorship could be considered. Further discussion ensued regarding the percentage to be charged by Telluride Foundation for administering the grant program. Public comment was received by email from Susanne Connolly. Council members Laila Benitez and Marty McKinley, who sit on the committee, were not in attendance and the rest of Council wanted them to be included in the discussion. Therefore, on a **MOTION** by Dan Caton and seconded by Cath Jett, Council voted unanimously to continue the above item to the May 18, 2017 Town Council meeting. Cath Jett agreed to get in touch with April Montgomery offline before the next meeting and discuss her questions and concerns.

**b. Consideration of an MOU with the Telluride Foundation for Grant Administration**

On a **MOTION** by Dan Caton and seconded by Cath Jett, Council voted unanimously to continue the above item to the May 18, 2017 Town Council meeting.

**Council moved to agenda item 14.**

**Finance: (11)**

**a. Presentation of the March 31, 2017 Business & Government Activity Report (BAGAR)**

Director of Finance Kevin Swain presented the BAGAR. Council discussion ensued.

**b. Consideration of the February 28, 2017 Financials**

Mr. Swain stated that tap fee revenues are running ahead of last year due to some large residential housing projects. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Michelle Sherry, Council voted unanimously to accept the February 28, 2017 financials as presented.

**Ratification of Budget/Finance Committee Authorization to Withdraw \$207,488 from Bond Reserve Fund for Sunset Plaza Renovation (12)**

Kim Montgomery recused herself from the discussion stating that her husband is a subcontractor to several partners of the contractor who is completing the renovation and has not been involved in any of the negotiations and discussions. The request for additional funding was considered and reviewed by the Budget and Finance Committee. Council discussion ensued. On a **MOTION** by Cath Jett and seconded by Michelle Sherry, Council voted unanimously to authorize a \$207,488 withdrawal from Bond Reserve Fund for the Sunset Plaza renovation.

**Consideration of a Letter of Support for a Bill Being Considered by the State Legislature (HB-17-1242) to add a Sales Tax to Support Transportation – Requested by CC4CA (13)**

Cath Jett presented the above request stating that the Bill being considered proposes a sales tax increase which would raise approximately seven hundred million dollars annually for transportation. Council consensus was in support and the Mayor stated that he would be willing to sign a letter to the effect. Ms. Jett stated that she would convey to CC4CA that Mountain Village is supportive of the Bill. On a **MOTION** by Cath Jett and seconded by Michelle Sherry, Council voted unanimously to direct Ms. Jett to draft a letter of support for a Bill being considered by the State Legislature (HB-17-1242) to add a sales tax to support transportation.

**Council moved to agenda item 16.**

**Green Committee/Distribution of Environmental Duties (14)**

Director of Plazas & Environmental Services Deanna Drew presented the above item. Michelle Sherry initiated a discussion on how Ms. Drew's responsibilities would be distributed once she leaves the position. Extensive discussion ensued regarding the need to continue environmental efforts through an internal "green team". Managers will continue to include environmental goals in their budgets and Council discussed utilizing unused funds from the Town's *Relight Mountain Village* program to be earmarked for the *Green Lights* program with Eco Action Partners. The Mayor encouraged Director of Marketing & Business Development Bill Kight to include environmentally green ideas on the website so that the public is more aware of the Town's efforts.

**Adam Chambers of Pinhead Climate Institute to Propose Next Steps with Carbon Offset Program (15)**

Deanna Drew introduced Adam Chambers of Pinhead Climate Institute. Mr. Chambers works in carbon accounting and discussed leveraging analytics and emissions tracking and how Mountain Village can take actions that will reduce emissions, reduce the Town's carbon footprint and address climate change. He suggested that the Town could make "being green" part of the Town's branding. He discussed the principle of working with regional partners to create a local carbon offset market. Mr. Chambers stated that farmers and ranchers have the ability to affect carbon emissions by not tilling the soil. The farm is left native prairie and carbon is measured and sold as credits. Essentially, carbon stored in the soil is quantified and converted to carbon credits. Council discussion ensued regarding the Town continuing to invest in energy efficient emission reduction programs and consider looking at the offsets as a temporary solution. Public comment was received by Heather Knox.

**Council took lunch from 12:45 p.m. to 1:00 p.m.**

**Council returned to agenda item 11.**

On a **MOTION** by Michelle Sherry and seconded by Cath Jett, Council voted unanimously to convene as the Mountain Village Housing Authority.

**Mountain Village Housing Authority:**

**Consideration of Authorization of an Application to Rezone Lots 1001R and 1005R to add up to 70 Employee Apartment /Condominium Units. The property is the Village Court Apartments, 415 Mountain Village Boulevard, owned by the Mountain Village Housing Authority (16)**

Glen Van Nimwegen presented the above item. A formal motion is needed to move forward with adding density to the Village Court Apartments. The first reading of the rezoning Ordinance will be on May 18, 2017 with the second reading on June 20, 2017. On a **MOTION** by Cath Jett and seconded by Dan Caton, Council voted unanimously to authorize an application to rezone Lots 1001R and 1005R to add up to 70 employee apartment/condominium units.

**On a MOTION by Cath Jett and seconded by Michelle Sherry, Council voted unanimously to reconvene as the Mountain Village Town Council.**

**Consideration of a Resolution Approving a Conditional Use Permit to Allow the Ski Valet, Concierge and Sponsorship Vehicle on Lot OSP 3X, Heritage Plaza Quasi-Judicial (17)**

Planner Sam Starr presented the above item explaining that this is a housekeeping item and in the future this Conditional Use Permit regarding the sponsorship vehicle will be reviewed and approved on a staff level. Council directed staff to explore more pedestrian friendly places for vehicle placement on the plazas. Public comment was received by Robert Stenhammer. Consensus was that TSG should maintain a “prestige” or higher end brand focus. On a **MOTION** by Michelle Sherry and seconded by Dan Caton, Council voted 3-1 (with Cath Jett dissenting) to approve a Resolution approving a Conditional Use Permit to allow the Ski Valet, Concierge and sponsorship vehicle on Lot OSP 3X, Heritage Plaza with the following conditions:

1. The area in between the Town’s sign and the light post should be kept open a minimum of 10’ and the ski racks must be kept out of this open pedestrian corridor leading from the Beach to the plaza area to ensure safe pedestrian flow.
2. The Applicant shall maintain snow removal within 10’ of the vehicle at the Beach, completely off the plaza, as necessary and required by Town’s Property Maintenance Department.
3. The conditional use permit shall be valid through the 2018 winter ski season; during the summer weekends of Mountain Film, Wine Festival, Fourth of July, Jazz Festival and Telluride Film Festival, and planning department staff shall grant approval each year thereafter.

**Second Reading, Public Hearing and Council Vote on an Ordinance to (1) Rezone and (2) Transfer Density for Lot 128, Units 736 and 740, (The Peaks, 136 Country Club Drive), into the Density Bank Quasi-Judicial (18)**

Planner II Dave Bangert presented the above Ordinance stating that the DRB voted 7-0 to recommend approval. Council discussion ensued. The Mayor opened the public hearing. No public comment was received. The Mayor closed public comment. On a **MOTION** by Cath Jett and seconded by Dan Caton, Council voted 4-0 (Laila Benitez, Marty McKinley and Bruce MacIntire were absent) to approve on second reading an Ordinance to (1) rezone and (2) transfer density for Lot 128, Units 736 and 740, (The Peaks, 136 Country Club Drive), into the Density Bank.

**Staff Reports: (19)**

**a. Planning & Development Services**

Glen Van Nimwegen presented his report stating that the Town Hall Subarea Planning Committee has been working very hard. The next step in the process is to conduct a work session at the May 18, 2017 with Town Council and the Town Hall Subarea Planning Committee and to adopt the plan at the June 20, 2017 Town Council meeting. The American Planning Association will be hosting their conference in Mountain Village and Telluride October 4-6, 2017. Luke Adamson was hired as Assistant Manager at VCA (Village Court Apartments). He brings management and Spanish language skills to VCA. Most of the VCA forms have been translated into Spanish. Mr. Van Nimwegen was approached by a Mountain Village employer about the possibility of securing a corporate lease and a draft proposal/agreement will be presented to the Housing

Authority for consideration in the near future. Council acknowledged Mr. Van Nimwegen's impending departure and thanked him for his great work for the Town.

**b. Police**

Police Chief Chris Broady presented his report highlighting that overall service calls are down by nine percent from the prior winter season; staffing changes have left the department one officer short. The department has seen a significant reduction in paper usage since switching to electronic data transmission.

**c. Town Manager**

Ms. Montgomery stated that Ron Cheroske was the March *Great Service Award* winner. Mr. Cheroske came in on his day off while fighting a cold, to help the planning department out of a jam and always gets the job done. Ms. Montgomery mentioned that Crown Castle has submitted an application for the construction of the Macro Tower. The planning department estimates that the permit should be issued once Crown Castle is able to access the site to survey and finalize long term easements.

**Council Boards and Commissions Updates: (20)**

**a. San Miguel Watershed Coalition (SMWC)– Jett**

Cath Jett stated that SMWC is managing the forest health grant they received and working on finalizing the bylaws.

**b. Colorado Flights Alliance (CFA) – Jansen**

There has been no recent meeting. The Mayor stated that the Cortez to Denver service on Boutique is loading well. CFA has one of the highest levels of growth of capacity (i.e. seats) in the Rocky Mountain resort town communities.

**c. Transportation & Parking- Benitez/MacIntire**

There was no report

**d. Budget & Finance Committee – McKinley/Caton**

Dan Caton stated that the committee has established targets and goals which will be presented to Council in May. Mr. Caton added that property tax revenues may not be affected as much as first predicted in light of the Gallagher Amendment of 1982 concerning property tax, however; the committee is still approaching the budget conservatively.

**e. Gondola Committee –Jansen/Caton**

There was no report.

**f. Colorado Communities for Climate Action (CC4CA)- Jett**

Cath Jett reported that CC4CA has been setting up policy committees and determining how to move forward.

**g. San Miguel Authority for Regional Transportation (SMART)-Benitez**

Dan Caton stated that SMART is addressing administrative items such as hiring an artist to create logos. They have created and approved a Code of Ethics. They received a state funded grant from SIPA for the development of a website as well as the hosting of the site. They are continuing to recruit for an Executive Director and have approximately 20 applicants. The Intercept Lot project is waiting for the grant finalization in order to begin construction; possibly this summer.

**h. Eco Action Partners(EAP) –Sherry**

Michelle Sherry stated that EAP has applied for grants to fund compost facilities. The Raffman grant is a two phase grant with the first facility being for the Telluride School District and the second phase would be a year later, and would address units in Mountain Village and Ouray County. Eco Action Partners will be producing their annual report in June 2017. Ms. Sherry stated that Eco Action Partners will be running the *Green Lights Program* again this year in support of the Mountain Film theme. Council agreed to participate in the EAP *Green Lights Program* with Town funds leftover from the Relight Mountain Village project. These funds will be made available to EAP for the Green Lights Program to support Mountain Village residents and businesses.

**i. Telluride Historical Museum-Sherry**

There was no report.

**j. Telluride Conference Center (TCC)-MacIntire**

There was no report.

**k. Multi-Cultural Advisory Committee-Benitez**

There was no report.

1. **Mayor's Update-Jansen**

Mayor Jansen stated that he had attended a CAST (Colorado Association of Ski Towns) meeting in March 2017 and noted that even large cities like Denver face similar issues as we do including workforce housing, health care and others. He encouraged Council members to attend future meetings.

**Council returned to item 10.**

**Other Business (21)**

There was no other business.

There being no further business, on a **MOTION** by Cath Jett and seconded by Michelle Sherry, Council unanimously agreed to adjourn the meeting at 2:25 p.m.

Respectfully prepared,

Susan Johnston  
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick  
Town Clerk