

**TOWN OF MOUNTAIN VILLAGE
TOWN COUNCIL SPECIAL MEETING
WEDNESDAY, OCTOBER 11, 2017 8:30 A.M.
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO
AGENDA**

	Time	Min.	Presenter	
1.	8:30			Call to Order
2.	8:30	20	Swain	Town Council Acting as the Board of Directors for the Dissolved Mountain Village Metropolitan District: Debt Service Fund
3.	8:50	10	Swain Kight	Telluride Conference Center
4.	9:00	10	Swain Kight	Tourism Fund & Historical Museum Fund 1. Guest Services Agent
5.	9:10	60	Montgomery Kennefick Reed Kunz Kight Swain	Administration: a. Town Manager b. Town Council c. Administrative Services d. Legal e. Human Resources f. Marketing & Business Development g. Finance
6.	10:10	15	Katz	Child Development Fund
7.	10:25	20	Lehane	Broadband Services
8.	10:45	75	Kjome	Public Works: a. Building & Facility Maintenance b. Road & Bridge c. Vehicle Maintenance Shop d. Water & Sewer e. Vehicles & Equipment Acquisitions f. Plaza Services & Public Trash
9.	12:00	30		Lunch Break
10.	12:30	30	Broady	Public Safety: a. Police b. Community Services c. Municipal Court
11.	1:00	60	Loebe	Transportation & Parking Services: a. Parking Services b. Municipal Bus Service c. Employee Shuttle d. Gondola & Chondola
12.	2:00	30	Loebe	Parks & Recreation
13.	2:30	45	Haynes	Planning & Development Services: a. Building b. Planning Mountain Village Housing Authority: 1. San Miguel Regional Housing Authority

				<ul style="list-style-type: none"> a. Affordable Housing Development Fund b. Mortgage Assistance Fund c. Village Court Apartments
14.	3:15	30	Swain Montgomery	Capital Projects
15.	3:45	30	Swain	Community Grants and Contributions
16.	4:15			Adjourn

Please note that this Agenda is subject to change. (Times are approximate and subject to change)

455 Mountain Village Blvd., Suite A, Mountain Village, Colorado 81435

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10/11/16

sj

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at the above numbers or email: mvclerk@mtnvillage.org. We would appreciate it if you would contact us at least 48 hours in advance of the scheduled event so arrangements can be made to locate requested auxiliary aid(s).

October 5, 2017

TO: Mayor Benitez and the Town Council

Re: 2018 Budget Departmental Focus Work-session October 11, 2017

The focus sessions for each department allow the Town Council to take a deeper look into each budget and the goals and performance measures established for the coming year for those departments. No action is taken however, changes can be recommended to the budget draft so that implementation is done prior to the first reading scheduled for the regular November Town Council meeting.

The only changes reflected in this draft of the budget since the September Town Council budget work session are as follows:

Gondola – As requested by TMVOA we added \$49,424 to the gondola capital for the power back-up and \$93,983 in Chondola for noise mitigation in the revised 2017 budget, and \$207,426 for noise mitigation in 2018.

Environmental projects - \$50,000 added for Mountain Village Homeowner roof replacement in 2017 revised with a \$25,000 contribution from TMVOA. \$100,000 added for Mountain Village Homeowner roof replacement in 2018 with a \$50,000 contribution from TMVOA. \$35,000 added in 2018 for solar and heat tape incentives.

Debt Service Revenues and Expenditures



Town of Mountain Village - Mountain Village Metropolitan District
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Debt Service Fund
Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	2017-2022
Revenues												
Property Taxes	3,473,399	3,438,748	3,481,092	3,481,092	-	552,133	(2,928,959)	556,947	550,837	552,438	548,350	6,241,797
Specific Ownership Taxes	149,178	136,536	83,909	83,909	-	85,587	1,678	87,299	89,045	90,826	92,643	529,310
Interest Income (2.5%)												
Debt Service Funds (Property Taxes)	745	6	650	-	(650)	-	-	-	-	-	-	-
Debt Service Liquidity Fund	743	768	745	1,200	455	1,500	300	1,500	1,500	1,500	1,500	8,700
2011 Gondola Bonds	42	193	35	190	155	200	10	200	200	200	200	1,190
2006A Capitalized Interest	-	-	-	-	-	-	-	-	-	-	-	-
2006A Reserve Fund	31	347	100	661	561	300	(361)	180	180	190	190	1,701
Contributions from Private Sources (Note 1)	206,275	207,975	204,490	204,335	(155)	201,450	(2,885)	203,000	199,400	205,800	205,600	1,219,585
Total Revenues	3,830,413	3,784,572	3,771,022	3,771,388	366	841,171	(2,930,217)	849,127	841,162	850,954	848,482	8,002,283
Bonded Debt service												
General & Administrative	2,425	2,264	6,000	2,750	(3,250)	2,750	-	2,750	2,750	2,750	2,750	16,500
Audit Fees	9,500	9,500	9,500	9,500	-	2,000	(7,500)	2,000	2,000	2,000	2,000	19,500
Treasurer's Fee (3% of Prop Taxes)	104,429	103,442	102,344	102,344	-	16,233	(86,111)	16,374	16,195	16,242	16,121	183,509
Bond Issue Costs	-	-	-	-	-	-	-	-	-	-	-	-
Interest A	659,911	541,700	403,149	403,708	559	256,225	(147,483)	250,725	245,025	236,475	227,625	1,619,783
Principal A	2,705,000	2,580,000	3,200,000	3,200,000	-	275,000	(2,925,000)	285,000	285,000	295,000	300,000	4,640,000
Total Bonded Debt Service	3,481,265	3,236,906	3,720,993	3,718,302	(2,691)	552,208	(3,166,094)	556,849	550,970	552,467	548,496	6,479,292
Self Supported Debt Service												
TMVOA & TSG Supported Debt Service												
Interest A	96,275	92,975	89,525	89,525	-	86,650	(2,875)	83,200	79,600	76,000	70,800	485,775
Principal A	110,000	115,000	115,000	115,000	-	115,000	-	120,000	120,000	130,000	135,000	735,000
General & Administrative Costs	400	-	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
Total TMVOA & TSG Supported Debt Service	206,675	207,975	206,025	206,025	-	203,150	(2,875)	204,700	201,100	207,500	207,300	1,229,775
Total Expenditures	3,687,940	3,444,881	3,927,018	3,924,327	(2,691)	755,358	(3,168,969)	761,549	752,070	759,967	755,796	7,709,067
Surplus/(Deficit)	142,473	339,691	(155,997)	(152,940)	3,057	85,813	238,753	87,577	89,092	90,987	92,686	293,216
Other Financing Sources/(Uses)												
Payment to Refunding Bonds Escrow	-	-	-	-	-	-	-	-	-	-	-	-
Bond Premium Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Transfers From / (To) General Fund	(149,178)	-	(83,909)	(291,348)	(207,439)	(85,587)	205,761	(87,299)	(89,045)	(90,826)	(92,643)	(736,749)
General Fund - Liquidity Reserve	-	-	-	(207,439)	(207,439)	-	207,439	-	-	-	-	(207,439)
General Fund - Spec. Own. Taxes	(149,178)	(136,536)	(83,909)	(83,909)	-	(85,587)	(1,678)	(87,299)	(89,045)	(90,826)	(92,643)	(529,310)
Transfers From / (To) Other Funds	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources/(Uses)	(149,178)	(136,536)	(83,909)	(291,348)	(207,439)	(85,587)	205,761	(87,299)	(89,045)	(90,826)	(92,643)	(736,749)
Surplus/(Deficit), after Other Financing Sources/(Uses)	(6,704)	203,155	(239,906)	(444,288)	(204,382)	226	444,514	278	47	161	43	(443,533)
Beginning Fund Balance	750,646	743,942	985,281	947,097	(38,184)	502,809	(444,288)	503,035	503,313	503,360	503,521	
Ending Fund Balance	743,942	947,097	745,375	502,809	(242,566)	503,035	226	503,313	503,360	503,521	503,564	

Town of Mountain Village - Mountain Village Metropolitan District
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Debt Service Fund
 Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	2017-2022
Total Tax Supported Bonds Outstanding	12,890,000	10,310,000	7,110,000	7,110,000	-	6,835,000	(275,000)	6,550,000	6,265,000	5,970,000	5,670,000	
Assessed Valuation for prior year	266,407,760	294,538,590	294,011,300	294,011,300	-	289,986,050	(4,025,250)	290,986,050	290,986,050	291,986,050	291,986,050	
% Increase over previous year	-16.11%	10.56%	-0.18%	-0.18%	0.00%	-1.37%	-1.37%	0.34%	0.00%	0.34%	0.00%	
% of Bonds Outstanding / Assessed Value	4.84%	3.50%	2.42%	2.42%	0.00%	2.36%	-0.06%	2.25%	2.15%	2.04%	1.94%	
Debt Service Mill Levy	13.325	13.325	11.840	11.840	0.000	1.904	-9.936	1.914	1.893	1.892	1.878	

Notes:

1. The debt service costs relating to the 2001/2011 gondola bonds are paid by contributions from TSG (70.44%) and MVOA (29.56%).

Town of Mountain Village - Mountain Village Metropolitan District
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Debt Service Fund
 Schedule A- Debt Service Fund- Debt Service Schedule

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	2017-2022
Bonded Debt Service												
Series 2005 Conference Center (Refunding Portion of 1998)												
Interest	97,000	66,250	34,000	34,000	-	-	(34,000)	-	-	-	-	34,000
Principal	615,000	645,000	680,000	680,000	-	-	(680,000)	-	-	-	-	680,000
Total Debt Service	712,000	711,250	714,000	714,000	-	-	(714,000)	-	-	-	-	714,000
Bonds Outstanding @ 12/31	1,325,000	680,000	-	-	-	-	-	-	-	-	-	-
Series 2014 Heritage Parking												
Interest	256,411	256,825	256,525	256,525	-	256,225	(300)	250,725	245,025	236,475	227,625	1,472,600
Principal	15,000	15,000	15,000	15,000	-	275,000	260,000	285,000	285,000	295,000	300,000	1,455,000
Call Premium	-	-	-	-	-	-	-	-	-	-	-	-
Total Debt Service	271,411	271,825	271,525	271,525	-	531,225	259,700	535,725	530,025	531,475	527,625	2,927,600
Bonds Outstanding @ 12/31	7,140,000	7,125,000	7,110,000	7,110,000	-	6,835,000	(275,000)	6,550,000	6,265,000	5,970,000	5,670,000	5,670,000
Series 2006A Heritage Parking												
Interest	28,800	19,600	10,711	11,270	559	-	(11,270)	-	-	-	-	11,270
Principal	230,000	-	490,000	490,000	-	-	(490,000)	-	-	-	-	490,000
Total Debt Service	258,800	19,600	500,711	501,270	559	-	501,270	-	-	-	-	-
Bonds Outstanding @ 12/31	490,000	490,000	-	-	-	-	-	-	-	-	-	-
Series 2007 Water/Sewer (Refunding 1997)												
Interest	244,800	174,825	89,513	89,513	-	-	(89,513)	-	-	-	-	89,513
Principal	1,555,000	1,625,000	1,705,000	1,705,000	-	-	(1,705,000)	-	-	-	-	1,705,000
Total Debt Service	1,799,800	1,799,825	1,794,513	1,794,513	-	-	(1,794,513)	-	-	-	-	1,794,513
Bonds Outstanding @ 12/31	3,330,000	1,705,000	-	-	-	-	-	-	-	-	-	-
Series 2009 Conference Center (Refunding 1998)												
Interest	32,900	24,200	12,400	12,400	-	-	(12,400)	-	-	-	-	12,400
Principal	290,000	295,000	310,000	310,000	-	-	(310,000)	-	-	-	-	310,000
Total Debt Service	322,900	319,200	322,400	322,400	-	-	(322,400)	-	-	-	-	322,400
Bonds Outstanding @ 12/31	605,000	310,000	-	-	-	-	-	-	-	-	-	-
Total Bonded Debt Service												
Interest	659,911	541,700	403,149	403,708	559	256,225	(147,483)	250,725	245,025	236,475	227,625	1,619,783
Principal	2,705,000	2,580,000	3,200,000	3,200,000	-	275,000	(2,925,000)	285,000	285,000	295,000	300,000	4,640,000
Call Premium	-	-	-	-	-	-	-	-	-	-	-	-
Total Bonded Debt Service	3,364,911	3,121,700	3,603,149	3,603,708	559	531,225	(3,072,483)	535,725	530,025	531,475	527,625	6,259,783
Total Outstanding Bonded Debt	12,890,000	10,310,000	7,110,000	7,110,000	-	6,835,000	(275,000)	6,550,000	6,265,000	5,970,000	5,670,000	
Self Supported Debt Service												
Series 2001/2011 Gondola (MVOA/TSG Supported)												
Interest	96,275	92,975	89,525	89,525	-	86,650	(2,875)	83,200	79,600	76,000	70,800	485,775
Principal	110,000	115,000	115,000	115,000	-	115,000	-	120,000	120,000	130,000	135,000	735,000
Total MVOA / TSG Supported Debt Service	206,275	207,975	204,525	204,525	-	201,650	(2,875)	203,200	199,600	206,000	205,800	1,220,775
Bonds Outstanding @ 12/31	2,485,000	2,370,000	2,255,000	2,255,000	-	2,140,000	(115,000)	2,020,000	1,900,000	1,770,000	1,635,000	
Total Self Supported Debt Service												
Interest	96,275	92,975	89,525	89,525	-	86,650	(2,875)	83,200	79,600	76,000	70,800	485,775
Principal	110,000	115,000	115,000	115,000	-	115,000	-	120,000	120,000	130,000	135,000	735,000
Total Self Supported Debt Service	206,275	207,975	204,525	204,525	-	201,650	2,875	203,200	199,600	206,000	205,800	1,220,775

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
TELLURIDE CONFERENCE CENTER PROGRAM NARRATIVE**

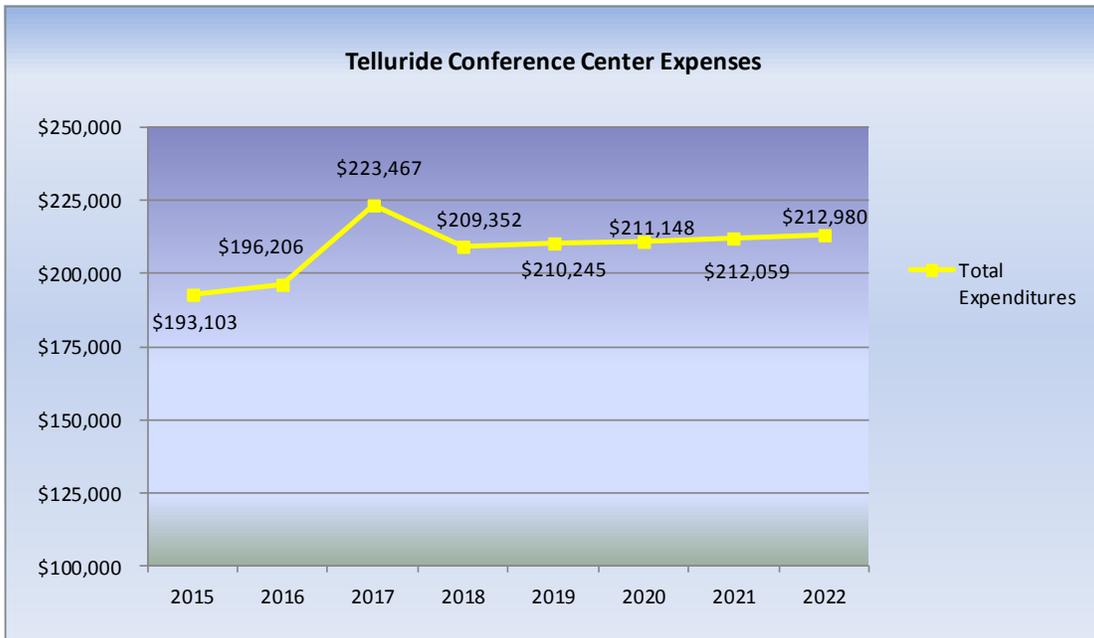
The Telluride Conference Center is a full-service, convention, special event, and entertainment facility dedicated to providing a quality experience and to enhance the prominence of the Telluride Region for the benefit of both visitors and locals.

TELLURIDE CONFERENCE CENTER GOALS

1. Manage the contract in such a way that all reports per the agreement are submitted on time and complete, or that a new submittal date is agreed upon by both parties.
2. Conduct a walk-through of the Telluride Conference Center so that all Mountain Village inventory is accounted for annually.
3. Prepare and stay within the Telluride Conference Center’s approved marketing and capital budget amount.

TELLURIDE CONFERENCE CENTER PERFORMANCE MEASURES

1. Quarterly reports are submitted before the 15 day of the months January, April, July and October.
2. Verify that all Mountain Village inventory is accounted for annually by a date to be determined.
3. Telluride Conference Center operators do not spend more than what is allocated for in 2017.



2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
1.61%	13.89%	-6.32%	0.43%	0.43%	0.43%	0.43%

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Conference Center Fund
Summary

	Sch	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Operating Revenues													
Charges for Services		-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues		-	-	-	-	-	-	-	-	-	-	-	-
Operating Expenditures													
Catering		-	-	-	-	-	-	-	-	-	-	-	-
Wait Staff		-	-	-	-	-	-	-	-	-	-	-	-
Beverage Service		-	-	-	-	-	-	-	-	-	-	-	-
Conference Center Operations	A	-	-	-	-	-	-	-	-	-	-	-	-
Administration	B	82,666	82,422	100,010	103,467	3,457	89,352	(14,115)	90,245	91,148	92,059	92,980	559,250
Executive & Marketing	C	100,000	100,000	100,000	100,000	-	100,000	-	100,000	100,000	100,000	100,000	600,000
Non-Routine Repairs & Replacements	D	-	-	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
Contingency (3% of Expenditures)		-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expenditures		182,666	182,422	220,010	223,467	3,457	209,352	(14,115)	210,245	211,148	212,059	212,980	1,279,250
Operating Surplus/(Deficit)		(182,666)	(182,422)	(220,010)	(223,467)	(3,457)	(209,352)	14,115	(210,245)	(211,148)	(212,059)	(212,980)	(1,279,250)
Non-Operating Expenditures													
Capital Outlay	D	10,437	13,784	-	-	-	-	-	-	-	-	-	-
Total Non-Operating Expenditures		10,437	13,784	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) Before Non Operating Activity		(193,103)	(196,206)	(220,010)	(223,467)	(3,457)	(209,352)	14,115	(210,245)	(211,148)	(212,059)	(212,980)	(1,279,250)
Other Non-Operating Activity													
Subsidies													
Operating Deficits		182,666	182,422	200,010	203,467	3,457	189,352	(14,115)	190,245	191,148	192,059	192,980	1,159,250
Non-Routine Repairs & Replacements/Capital		-	-	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
Subtotal, Subsidies		193,103	196,206	220,010	223,467	3,457	209,352	(14,115)	210,245	211,148	212,059	212,980	1,279,250
Other Sources													
Contributions/Donations		-	-	-	-	-	-	-	-	-	-	-	-
Subtotal, Other Sources		-	-	-	-	-	-	-	-	-	-	-	-
Total Other Non-Operating Activity		193,103	196,206	220,010	223,467	3,457	209,352	(14,115)	210,245	211,148	212,059	212,980	1,279,250
Surplus/(Deficit)		-	-	-	-	-	-	-	-	-	-	-	-
Working Capital - Beginning of Year		-	-	-	-	-	-	-	-	-	-	-	-
Working Capital - End of Year		-	-	-	-	-	-	-	-	-	-	-	-

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Conference Center Fund
Schedule B- Administrative Services

	Ann Inc.	Original		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		-	-	-	-	-	-	-	-	-	-	-	-
Gratuities (2)		-	-	-	-	-	-	-	-	-	-	-	-
Payroll Taxes (3)		-	-	-	-	-	-	-	-	-	-	-	-
Workers Compensation	5%	-	-	-	-	-	-	-	-	-	-	-	-
Retirement Benefits (4)	3.50%	-	-	-	-	-	-	-	-	-	-	-	-
Health Benefits (5)	10%	-	-	-	-	-	-	-	-	-	-	-	-
Dependent Health Reimbursement (6)		-	-	-	-	-	-	-	-	-	-	-	-
Other Employee Benefits (7)	4%	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal, Employee Costs		-	-	-	-	-	-	-	-	-	-	-	-
Communications		-	-	-	-	-	-	-	-	-	-	-	-
Travel, Education & Training	4%	-	-	-	-	-	-	-	-	-	-	-	-
Licenses		-	-	-	-	-	-	-	-	-	-	-	-
Appraisal/Consulting Fees for Possible Sale		-	-	15,000	15,000	-	-	(15,000)	-	-	-	-	15,000
Supplies- Office		-	-	-	-	-	-	-	-	-	-	-	-
HOA Dues	1%	82,666	82,422	85,010	88,467	3,457	89,352	885	90,245	91,148	92,059	92,980	544,250
Contract Fees		-	-	-	-	-	-	-	-	-	-	-	-
Total Admin		82,666	82,422	100,010	103,467	3,457	89,352	(14,115)	90,245	91,148	92,059	92,980	559,250

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Conference Center Fund
Schedule C- Marketing Costs

	Original		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Promotions	-	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	-	-	-	-	-	-	-	-	-	-	-
Sales Collateral	100,000	100,000	100,000	100,000	-	100,000	-	100,000	100,000	100,000	100,000	600,000
TCC Planning	-	-	-	-	-	-	-	-	-	-	-	-
Media Purchases	-	-	-	-	-	-	-	-	-	-	-	-
Internet Development	-	-	-	-	-	-	-	-	-	-	-	-
Photos	-	-	-	-	-	-	-	-	-	-	-	-
Fam Trips / Press	-	-	-	-	-	-	-	-	-	-	-	-
Sales Calls/Trips	-	-	-	-	-	-	-	-	-	-	-	-
Trade Show	-	-	-	-	-	-	-	-	-	-	-	-
Benefit Events	-	-	-	-	-	-	-	-	-	-	-	-
Total Marketing Costs	100,000	100,000	100,000	100,000	-	100,000	-	100,000	100,000	100,000	100,000	600,000

Town of Mountain Village
2010 Revised/2011 Proposed Budget and Long Term Financial Plan
Conference Center Fund
Schedule D- Non-Routine Repair & Maintenance & Capital Expenditures

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Non-Routine Repair & Maintenance												
Linen and Skirting Replacement	-	-	-	-	-	-	-	-	-	-	-	-
Glass Replacement	-	-	-	-	-	-	-	-	-	-	-	-
Table Replacement	-	-	-	-	-	-	-	-	-	-	-	-
Lighting Repair	-	-	-	-	-	-	-	-	-	-	-	-
Ballroom Chair Replacement	-	-	-	-	-	-	-	-	-	-	-	-
TCC Office Space	-	-	-	-	-	-	-	-	-	-	-	-
Major Facility Repairs (1)	-	-	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
Total Non-Routine Repair & Maintenance	-	-	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
Capital Expenditures												
General Capital												
Equipment	10,437	13,784	-	-	-	-	-	-	-	-	-	-
Stage/Tents	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditures	10,437	13,784	-	-	-	-	-	-	-	-	-	-

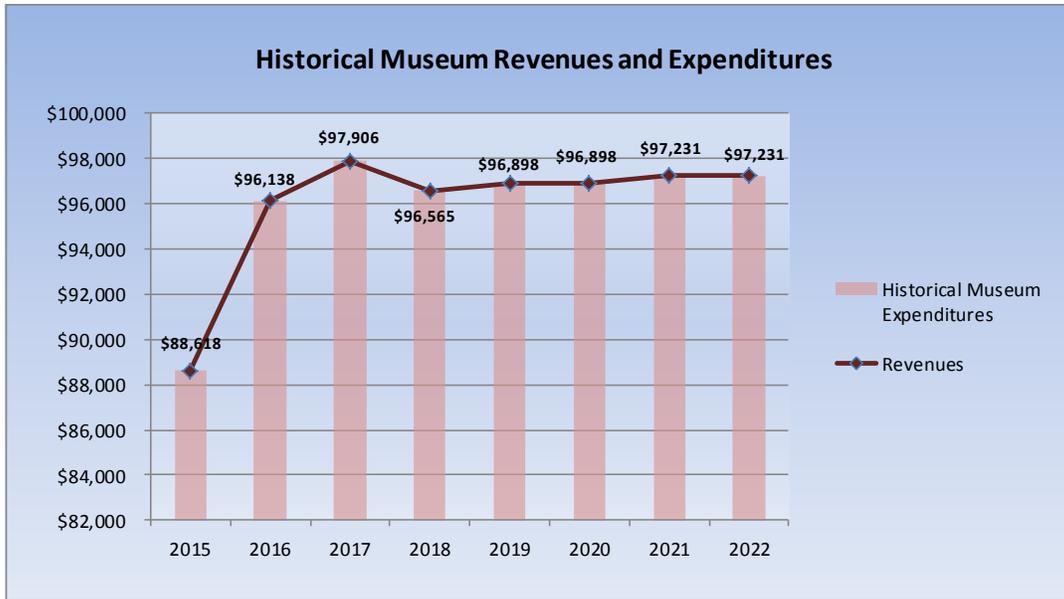
Notes:

Please Note: Plan does not include an allowance for any major remodels to the facility.

1. General allowance for non-routine repairs.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
HISTORICAL MUSEUM AND TOURISM FUNDS**

The Historical Museum Fund, which accounts for the proceeds of a .333 property tax mill levy as authorized by the Town’s electorate for remittance to the Telluride Historical Museum, a nonprofit entity.



The Tourism Fund, which accounts for lodging taxes, restaurant taxes, and business license revenues remitted to the Marketing Telluride, Inc. (MTI) to promote tourism in the Telluride and Mountain Village Communities, and the Telluride/Montrose Regional Air Organization to fund the Airline Guaranty Program.



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Tourism Fund
Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Revenues												
Lodging Taxes (1/2 of Lodging revenues) (Note 1)	751,133	819,455	728,982	817,834	88,852	826,012	8,178	834,272	842,615	851,041	859,552	5,031,327
Business License Fees (Note 2)	281,898	296,585	277,546	315,307	37,762	315,307	-	315,307	315,307	315,307	315,307	1,891,842
Airline Guaranty Lodging Taxes (Note 3)	751,133	819,455	728,982	817,834	88,852	826,012	8,178	834,272	842,615	851,041	859,552	5,031,327
Airline Guaranty Restaurant Taxes (Note 4)	367,006	412,054	354,013	391,153	37,140	395,065	3,912	399,015	403,005	407,035	411,106	2,406,379
Fees and Penalties	26,448	15,635	10,000	15,000	5,000	15,000	-	15,000	15,000	15,000	15,000	90,000
Total Revenues	2,177,617	2,363,183	2,099,524	2,357,128	257,604	2,377,396	20,268	2,397,867	2,418,543	2,439,425	2,460,516	14,450,875
Expenditures												
Audit Fees	2,500	2,500	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Economic Development Funding												
MTI Funding - Lodging	743,621	811,260	721,693	809,656	(87,963)	817,752	8,097	825,930	834,189	842,531	850,956	4,893,051
MTI Funding - Business License	264,984	278,790	260,893	296,389	35,496	296,389	-	296,389	296,389	296,389	296,389	1,778,331
Other Entities (5)	-	25,000	-	-	-	-	-	-	-	-	-	-
Subtotal, Economic Development Funding	1,011,105	1,117,550	985,085	1,108,544	(52,467)	1,116,641	8,097	1,124,818	1,133,078	1,141,420	1,149,845	6,686,382
Additional Contributions to MTI (5)	8,091	13,000	40,000	40,000	-	40,000	-	40,000	40,000	40,000	40,000	240,000
Airline Guaranty Program Funding												
Airline Guaranty Lodging Taxes (Note 3)	736,110	803,066	714,403	801,477	(87,075)	809,492	8,015	817,587	825,763	834,021	842,361	4,930,701
Airline Guaranty Restaurant Taxes (Note 4)	359,666	403,813	346,933	383,330	(36,397)	387,163	3,833	391,035	394,945	398,895	402,884	2,358,252
Subtotal, Airline Guaranty Program Funding	1,095,776	1,206,879	1,061,336	1,184,807	(123,471)	1,196,655	11,848	1,208,622	1,220,708	1,232,915	1,245,244	7,288,952
Additional Contributions to Airline Guaranty (5)	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	2,114,972	2,337,429	2,086,421	2,333,352	(246,930)	2,353,296	19,945	2,373,440	2,393,786	2,414,335	2,435,089	14,215,334
Excess Revenue over Expenditures	62,645	25,755	13,102	23,777	504,535	24,100	10,998	24,427	24,757	25,090	25,427	136,904
Other Financing Sources / (Uses)												
Treasurer's Fee - 1% on Tourism Lodging Taxes	(7,511)	(8,195)	(7,290)	(8,178)	(889)	(8,260)	(82)	(8,343)	(8,426)	(8,510)	(8,596)	(50,313)
Treasurer's Fee - 6% of Tourism Business Licenses	(16,914)	(17,795)	(16,653)	(18,918)	(2,266)	(18,918)	-	(18,918)	(18,918)	(18,918)	(18,918)	(113,511)
Treasurer's Fee - 2% on Airline Guaranty Lodging Taxes	(15,023)	(16,389)	(14,580)	(16,357)	(1,777)	(16,520)	(164)	(16,685)	(16,852)	(17,021)	(17,191)	(100,627)
Treasurer's Fee - 2% on Airline Guaranty Restaurant Taxes	(7,340)	(8,241)	(7,080)	(7,823)	(743)	(7,901)	(78)	(7,980)	(8,060)	(8,141)	(8,222)	(48,128)
Transfers (to)/from the General Fund	(15,857)	24,865	32,500	27,500	(5,000)	27,500	-	27,500	27,500	27,500	27,500	165,000
Transfers from Other Funds	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources / (Uses)	(62,645)	(25,755)	(13,102)	(23,777)	(10,674)	(24,100)	(324)	(24,427)	(24,757)	(25,090)	(25,427)	(147,578)
Surplus / (Deficit) after Other Financing Sources / (Uses)	-	-	-	-	-	-	-	-	-	-	-	-

Notes:

1. Assumes a 1% annual increase in lodging tax receipts after 2016.
2. Assumes Business Licenses will stay steady. BL fees provides funding to marketing less a 6% administrative fee.
3. 1/2 of lodging tax provides funding to regional airline guaranty programs less a 2% admin fee and 1/2 of lodging tax provides funding for marketing less a 1% admin fee.
4. The tax of restaurant sales provides funding to regional airline guaranty programs less a 2% admin fee.
5. 2015 and beyond additional funding for MTI is for a guest services agent. 2016 additional funding was for Gay Ski Week.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Historical Museum Fund
Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Revenues												
Historical Museum Property Tax at .333 Mills (Note 1)	88,618	96,138	97,906	97,906	-	96,565	(1,340)	96,898	96,898	97,231	97,231	582,731
Total Revenues	88,618	96,138	97,906	97,906	-	96,565	(1,340)	96,898	96,898	97,231	97,231	582,731
Expenditures												
Historical Museum Funding	86,842	94,211	95,948	95,948	-	94,634	(1,314)	94,960	94,960	95,287	95,287	571,076
Treasurer's Fee (2%) To San Miguel County	1,776	1,927	1,958	1,958	-	1,931	(27)	1,938	1,938	1,945	1,945	11,655
Total Expenditures	88,618	96,138	97,906	97,906	-	96,565	(1,340)	96,898	96,898	97,231	97,231	582,731
Surplus / (Deficit)	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance, Jan 1	-	-	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance, Dec 31	-	-	-	-	-	-	-	-	-	-	-	-
Assessed Valuation	266,408	294,539	294,011	294,011	-	289,986	(4,025)	290,986	290,986	291,986	291,986	

Notes:

1. The .333 Historical Museum Mil Levy was approved by voters in November, 2004 and will be dedicated entirely to the Telluride Historical Museum.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
TOWN MANAGER PROGRAM NARRATIVE**

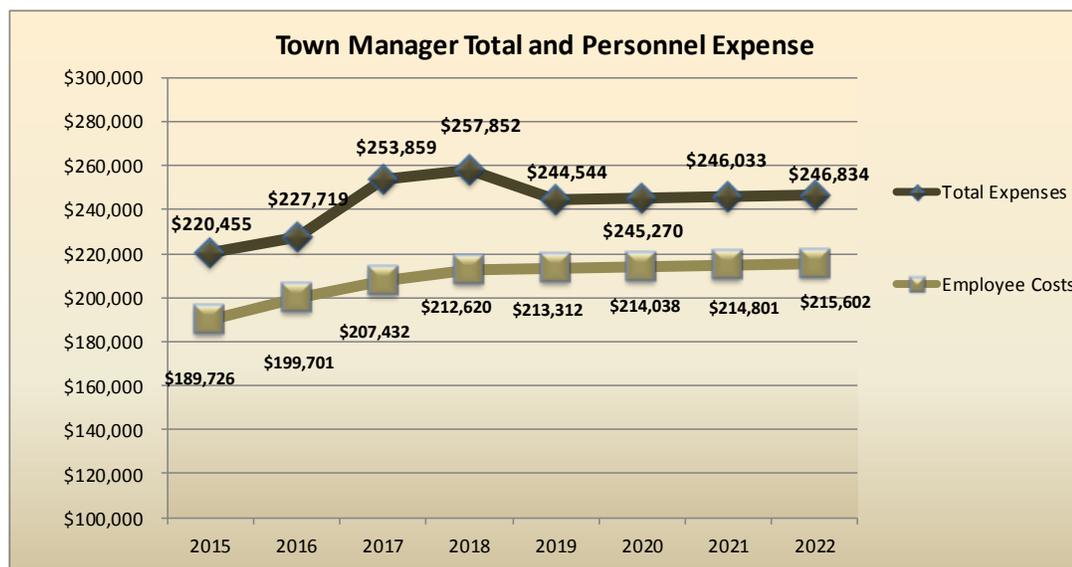
The Town Manager is responsible for the implementation of all Town Council policy decisions; direct Town operations efficiently; create an organizational culture that values employees and results in the delivery of excellent municipal services for the residents and visitors to Mountain Village in a cost effective manner.

DEPARTMENT GOALS

1. Ensure Town goals are met by achieving departmental goals through oversight and management
2. Responsible for retaining, managing and motivating Town staff
3. Provide a timely and informed response to public, staff and council, to inquiries regarding town services, issues and complaints through personal contact, telephone and electronic media
4. Ensure the long-term financial stability of the Town through strategic and effective management practices
5. Establish and maintain effective communication and working relationships with stakeholders vital to the long-term success of Mountain Village i.e. TSG, TMVOA, Town of Telluride, Telluride Tourism Board, Telluride Montrose Regional Air Organization, U.S. Forest Service and San Miguel County
6. Achieve budget goals
7. Support the Town’s overall environmental programs
8. Assist with oversight and management of the Marketing and Business Development Department (“MBD”) to ensure success

DEPARTMENT PERFORMANCE MEASURES

1. Achieve an average of 90% of each department’s goals both semi-annually and annually
2. Achieve an overall employee satisfaction rating of 80% of employees as either “satisfied” or “very satisfied” on the annual employee survey (2010 = 44%, 2011 = 83%, 2012 = 82%, 2013 = 75%, 2014 = 82%, 2015 = 80%, 2016 = 88% and **2017 = 93%**)
3. Provide a monthly report to council and staff on the status of key issues that require attention with action items, completion dates and responsible parties for reaching resolution on said issues. Respond to inquiries within 24 hours during the work week and by Monday for non-emergency weekend issues
4. Work with Council, the Audit, Finance and Budget Committee, Directors and Staff to develop an acceptable budget for adoption prior to the December 15th statutory requirement. Revise current budget and following year’s budget to respond to any variable conditions while maintaining acceptable levels of reserves as determined by Council
5. Minimum of monthly meetings, correspondence and/or phone calls with each of the primary stakeholders: TSG, TMVOA, TOT, TTB, TMRAO, U.S. Forest Service, SMART and SMC staff that focus on short and long-term goals
6. Year-end expenditure totals do not exceed the adopted budget
7. Ensuring 100% of the departments have annual environmental goals and are participating in and supporting our town’s overall environmental programs including participating in the Green Team Committee for developing environmental programs and progress reports
8. Success is measured directly on departmental goal achievement (i.e. 5 = achieve 4.5 - 5 on MBD goals, 4 = 4.49 – 4.0, 3 = 3.99 – 3.50)



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
3.29%	11.48%	1.57%	-5.16%	0.30%	0.31%	0.33%



ACHIEVEMENTS

1. Budget

- Budget adopted pursuant to all requirements

2. Prepare Goals/Performance Measures and Evaluations for Direct Reports

- 2017 measures and evaluation forms prepared prior to January 2017 with 2018 performance evaluations to be in place by year end

3. Telluride Ski and Golf (“TSG”) and Town Partnership Objectives

- Partnership issues resolved in 2017:
 - Received executed easements for the back-up generator for the gondola
 - TSG executed the Disc Golf Course license agreement
 - Granted a one year extension to the bike park license agreement

4. Gondola Projects/Meadows Improvement Plan/Wayfinding Project/Communications Tower

- Generator installation will be complete prior to the 2017/2018 ski season allowing for continuous operation of the gondola even if the power is out
- Nine new gondola cabins will be installed and load tested on the main line of the gondola prior to the 2017/2018 ski season. This will allow approximately 150 more riders per hour on the main line
- The Meadows RFP process was completed in early summer and the contract was awarded to Williams Construction. The entire project was complete by late summer 2017
- The Wayfinding Project is well under way and it is contemplated that all wayfinding in the Village Center, Parking, Gondola and Village Entrance will be completed by the ski season
- Facilitated the communications tower applications and the successful approval of the amended Conditional Use Permit to allow a tower company to move forward with installation

5. Sunset Plaza Improvements Project

- Construction on the improvements on the Plaza were completed in cooperation with our partners in time for the First Grass Concert in June. Originally the anticipated completion date was in time for the July 4th holiday, but with amazing efforts by town staff, the contractor and adjacent HOA partners it was completed early
- Boiler installation and all snowmelt connections will complete prior to 2017/2018 ski season

6. Human Resources Hiring

- Successfully hired Bill Kight as the new Marketing and Community Development Director
- Successfully hired Michelle Haynes as the new Planning and Development Services Director

7. San Miguel Association of Regional Transportation (“SMART”)

- Participated with the organization of the SMART Board of Directors, the fledgling steps to get the organization operational culminating an offer and acceptance to an Executive Director

8. Implementation of 2016 Energy Projects and Environmental Projects

- Offered four incentive programs during 2017 including Wildfire Mitigation and Forest Health, Heat Trace, Smart Irrigation Controls and Solar Energy Incentives
- Assisted in creating the bylaws for a new Green Team Committee to continue our efforts regarding the Town’s environmental goals. The Team will conduct their first meeting in the third quarter of 2017

9. Employee Satisfaction Survey

- Conducted the eighth annual employee satisfaction survey with 93% of employees responding either “satisfied” or “very satisfied”, the highest rating since we began conducting the survey. The year before I became Town Manager this same measure was at 44%. Since I have been Town Manager we have averaged 83%

10. Conferences in 2017

- CASTA and APA Conferences were held in Mountain Village and both had record high enrollment. APA sold out for the first time and did not take walk-in sign ups

11. Town Hall Subarea Master Plan

- The Plan was completed in the summer of 2017, approved by the Town Council and the amendment to the Comprehensive Plan reflecting this Master Plan was approved and incorporated in a revised Comprehensive Plan

12. Grant Program and Grant Committee

- Bylaws, guidelines and applications were developed to initiate a new grant program which were implemented during the 2018 budget process. Telluride Foundation was brought in to administer the program and a Grant Committee was empowered to evaluate the grant applications and make recommendations to the Council for adoption with the 2018 budget

13. Village Court Apartments

- During 2017, came back into compliance with the laws addressing the Lawful Presence of tenants within a public housing project. Special thanks the Cecilia, Luke, Jim Mahoney and Glen Van Nimwegen.
- Surveyed the property for the purposes of VCA expansion feasibility
- A preliminary financial analysis regarding projected costs and revenues for VCA expansion will be complete by year end 2017
- Implemented VCA Monthly Activities for residents including National Night Out

14. Telluride Regional Waste Water Treatment Plant (“TRWWTP”)

- Finn Kjome and I have worked with Town of Telluride and engineering consultants to successfully develop a short and long term master plan for TRWWTP. This included a preliminary presentation jointly to the Telluride and Mountain Village Town Councils
- We continue to have weekly conference calls with the goal of having better defined process, timeline and costs for the implementation of both the short and long term recommendations of the Master Plan

15. Telluride Conference Center (TCC) Evaluation Committee

- TCC Evaluation Committee met regularly as needed throughout 2017 and provided recommended action plans regarding TCC when the bonds are paid off at the end of 2017. Recommendations were provided to the Town Council for implementation as part of the 2018 budget process
- The evaluation included securing an appraisal for TCC

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule C-2- Town Manager's Office

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Original 2017	Revised to Budget Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		141,452	148,385	152,995	154,466	1,471	159,100	4,634	159,100	159,100	159,100	159,100	949,967
Health Benefits (4)		12,888	13,013	13,172	13,172	-	12,513	(659)	13,139	13,796	14,486	15,210	82,315
Dependent Health Reimbursement (5)		-	-	-	-	-	-	-	-	-	-	-	-
Payroll Taxes (2)		21,807	22,975	23,531	23,757	226	24,470	713	24,470	24,470	24,470	24,470	146,105
Retirement Benefits (3)	9.00%	12,715	13,339	13,770	13,902	132	14,319	417	14,319	14,319	14,319	14,319	85,497
Workers Compensation	5%	88	1,179	1,260	1,260	-	1,323	63	1,389	1,459	1,532	1,608	8,570
Other Employee/Wellness Benefits (6)	0%	775	810	875	875	-	895	20	895	895	895	895	5,350
Subtotal, Employee Costs		189,726	199,701	205,602	207,432	1,830	212,620	5,188	213,312	214,038	214,801	215,602	1,277,805
Grant Lobbying Fees (7)		18,000	18,000	18,000	18,000	-	18,000	-	18,000	18,000	18,000	18,000	108,000
Professional/Consulting Services		-	-	12,000	12,000	-	12,000	-	-	-	-	-	24,000
Consulting Services		1,082	-	2,000	2,000	-	2,000	-	-	-	-	-	4,000
Communications		719	1,131	1,300	1,300	-	1,300	-	1,300	1,300	1,300	1,300	7,800
Dues & Fees (8)		9,912	8,557	10,777	10,777	-	9,382	(1,395)	9,382	9,382	9,382	9,382	57,687
Travel, Education, & Conferences		394	-	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
Postage & Freight	4%	-	22	-	-	-	-	-	-	-	-	-	-
General Supplies & Materials		166	152	500	500	-	500	-	500	500	500	500	3,000
Business Meals		406	106	1,000	300	(700)	500	200	500	500	500	500	2,800
Employee Appreciation		50	50	50	50	-	50	-	50	50	50	50	300
Other Miscellaneous Expense		-	-	-	-	-	-	-	-	-	-	-	-
Total Town Manager's Office		220,455	227,719	252,729	253,859	1,130	257,852	3,993	244,544	245,270	246,033	246,834	1,494,392

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Manager	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Deputy Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Staff	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. Estimated annual retainer for outside lobbying firm, plus expenses.

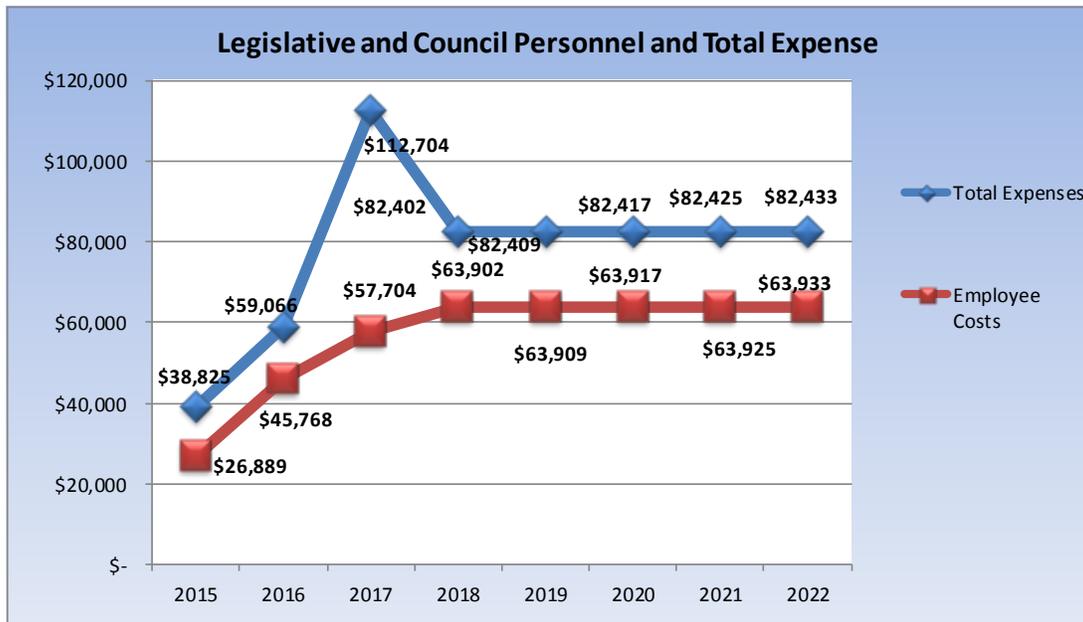
8. Plan assumes dues and fees will be incurred for the following,

CASTA	1,800
CML	5,156
CAST	2,426
Miscellaneous	-
Total Dues & Fees	9,382

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET NARRATIVE
LEGISLATIVE/COUNCIL**

Town Council is comprised of a Mayor and six Council Members. Compensation for members elected on or after June 30, 2015 is \$400/month for Council members and \$800/month for the Mayor per Ordinance 2015-04. These members also receive \$186/month toward basic water, sewer, cable and internet services. Previous members (3 through the June 2017 election) earn \$50/month and generally these members elect to donate that compensation for charitable purposes. After the election in June 2017, all Council members will be compensated equally.

The Mayor and Council may travel to CML, CAST or other meetings and trainings.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
52.14%	90.81%	-26.89%	0.01%	0.01%	0.01%	0.01%

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule C-1- Legislative & Council

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Council Wages (1)	0%	18,730	34,364	32,100	32,100	-	38,400	6,300	38,400	38,400	38,400	38,400	224,100
Payroll Taxes (2)		2,421	5,250	5,465	5,465	-	6,406	941	6,406	6,406	6,406	6,406	37,496
Workers Compensation	5%	33	28	139	139	-	146	7	154	161	169	178	948
Ski Pass & Other Benefits (3)	0%	5,705	6,125	20,000	20,000	-	18,949	(1,051)	18,949	18,949	18,949	18,949	114,745
Subtotal, Employee Costs		26,889	45,768	57,704	57,704	-	63,902	6,197	63,909	63,917	63,925	63,933	377,289
Communications		480	475	500	500	-	500	-	500	500	500	500	3,000
Consulting (6)		-	1,635	25,000	39,000	14,000	-	(39,000)	-	-	-	-	39,000
Travel, Education & Training		1,117	165	7,500	5,000	(2,500)	7,500	2,500	7,500	7,500	7,500	7,500	42,500
General Supplies & Materials		1,423	552	500	500	-	500	-	500	500	500	500	3,000
Business Meals (4)		6,084	9,871	9,500	9,500	-	9,500	-	9,500	9,500	9,500	9,500	57,000
Special Occasion Expense (5)		2,832	600	500	500	-	500	-	500	500	500	500	3,000
Total Town Council		38,825	59,066	101,204	112,704	11,500	82,402	(30,303)	82,409	82,417	82,425	82,433	524,789

Notes:

1. Town Council is comprised of a Mayor and six Council Members. Compensation for members elected on June 30, 2015 is \$400/month for Council members and \$800/month for the Mayor per Ordinance 2015-04.
2. This includes employer share of PERA, Medicare, and unemployment insurance.
3. Each Council member is eligible for a ski pass or gift card equivalent. Members elected after June 2015 are also eligible for up to \$151/month toward basic water, sewer, cable and internet services, adjustable every two years in August.
4. Includes hosting of Tri-agency meal annually.
5. 2015 Expense, 20th anniversary party.
6. Special municipal benchmarking consultant (2017) and compensation study (2017)

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
ADMINISTRATION AND TOWN CLERK**

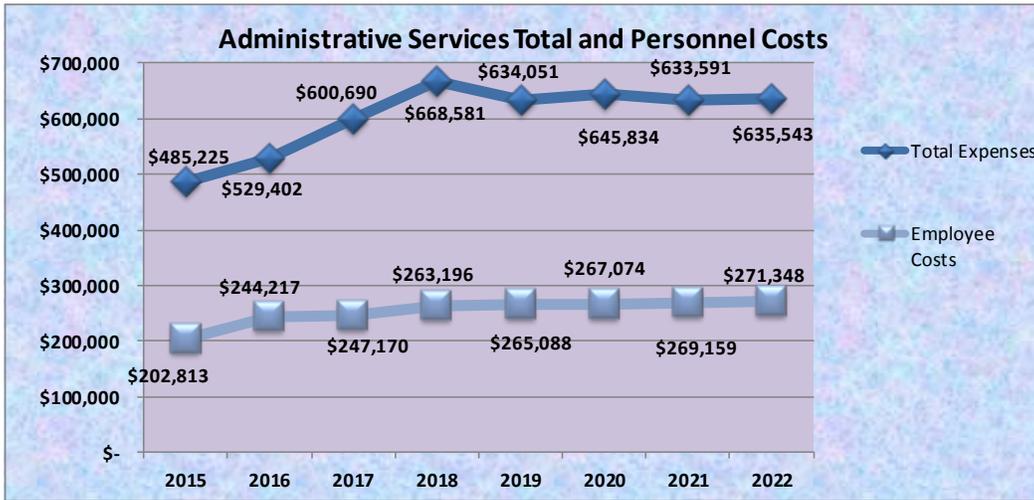
The office of Administration and Town Clerk is responsible for providing services to the public including voter registration, elections, coordination of Town Council meetings and documentation, official Town records, website maintenance, telephone system management, building maintenance coordination, information requests, special projects and liquor licensing.

DEPARTMENT GOALS

1. Prepare all Town Council documentation and oversee coordination of meeting schedules
2. Maintain Town documents and respond to CORA requests
3. Liquor license administration
4. Website maintenance and phone system management
5. Monitor Town contracts, agreements and leases for compliance
6. Operate the department within budget
7. Provide professional and polite customer service, office management and maintenance supervision
8. Provide ongoing updates to the Town Code to keep it current after new legislation is passed
9. Continuing education for Town Clerk, Deputy Town Clerk and Administrative Services Coordinator as needed
10. Purge all digital records required by the records retention schedule
11. Operate the department in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural gas, fuel, paper, water, and chemicals

DEPARTMENT PERFORMANCE MEASURES

1. Produce Town Council packets, minutes and agendas on at least a monthly basis by deadlines set forth in the SOP's for the Administrative Services/Clerk's Department and coordinate meeting schedules to accommodate interested parties and members of Town Council
2. Maintain all Town Administrative documents in a document management system according to the adopted retention schedule; work to continue to incorporate Finance, Planning and Development Services, Human Resources, Plazas & Environmental Services and Public Works in 2017
3. Research, evaluate and prepare all liquor license applications accurately and in time for inclusion in Council packets for Town Council consideration. Process applications that allow for administrative approval. Ensure all existing liquor licenses are properly monitored for compliance. Stay current on new rules, regulations and legislation.
4. Provide all in-house phone system and website maintenance accurately within 48 hours of request
5. Coordinate with the Town Attorney for review, evaluation and administration of all Town contracts agreements and leases related to the functions of the Administration Department to ensure compliance with said documents. Enter new contracts into Getting Legal Done software and set reminders for contract milestones.
6. Operate all areas of Administrative Services, including the Office of the Town Clerk, Human Resources, Marketing & Business Development and Mountain Munchkins within the approved budget
7. Assist and direct members of the public requesting information or assistance from Town Departments by responding within 3 days pursuant to open records laws. If a complex request is received, evaluate and provide notification that the request will be filled within 7 business days. Manage issues related to Town Hall operations including audio visual equipment, incoming and outgoing mail distribution, copy machines, fax machines, janitorial services and building maintenance by responding to requests either same day or within one business day
8. Update the Town Code on a monthly basis following the effective date of each adopted ordinance to ensure the Town Code published on the website is always current
9. Complete any needed ongoing training and plan for training and education of Deputy Town Clerk and Administrative Services Coordinator as well as continuing education for the Town Clerk.
10. Pursuant to records retention requirements and in order to protect the Town from potential litigation by retaining records outside of the required time frames of the records retention schedule, purge all digital records required by the records retention schedule annually.
11. In conjunction with the Environmental Services Department, monitor departmental usage of paper, fuel, energy, and water. Implement at least one conservation measure in at least one category of use.



Percentage Change in Expenditures

2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
9.10%	13.47%	11.30%	-5.16%	1.86%	-1.90%	0.31%



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule C-3- Administrative Services (Clerk)

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Revised Budget 2017	Revised to Original Variance	Revised to Original 2018	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		144,147	175,721	174,781	174,781	-	189,836	15,055	189,836	189,836	189,836	189,836	1,123,960
Health Benefits (4)		32,771	39,038	39,515	39,515	-	37,540	(1,976)	39,417	41,387	43,457	45,630	246,945
Dependent Health Reimbursement (5)		(3,046)	(4,435)	(3,378)	(3,378)	-	(3,378)	-	(3,378)	(3,378)	(3,378)	(3,378)	(20,268)
Payroll Taxes (2)		21,846	26,547	26,881	26,881	-	29,197	2,315	29,197	29,197	29,197	29,197	172,865
Retirement Benefits (3)	3.70%	4,550	4,748	7,265	6,470	(795)	7,028	557	7,028	7,028	7,028	7,028	41,609
Workers Compensation	5%	220	168	275	275	-	289	14	304	319	335	351	1,873
Other Employee/Wellness Benefits (6)	0%	2,325	2,430	2,625	2,625	-	2,685	60	2,685	2,685	2,685	2,685	16,050
Subtotal, Employee Costs		202,813	244,217	247,965	247,170	(795)	263,196	16,026	265,088	267,074	269,159	271,348	1,583,034
Technical Expenditures & Technical Support (7)		156,481	163,641	202,960	203,837	877	256,615	52,778	218,510	232,519	210,293	214,040	1,335,815
Consultant Services		-	-	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Janitorial		15,413	17,958	17,500	17,500	-	17,500	-	17,500	17,500	17,500	17,500	105,000
Facility Expenses (HOA Dues)		17,273	16,366	27,040	27,040	-	27,040	-	27,040	27,040	27,040	27,040	162,240
HVAC Maintenance		-	-	3,500	3,500	-	3,500	-	3,500	3,500	3,500	3,500	21,000
Security Monitoring		279	372	395	395	-	395	-	395	395	395	395	2,370
Phone Maintenance		1,045	285	800	800	-	800	-	800	800	800	800	4,800
Elevator Maintenance		3,414	2,705	4,500	4,500	-	4,500	-	4,500	4,500	4,500	4,500	27,000
AV Repair/Maintenance		3,753	3,028	2,500	2,500	-	3,000	500	2,000	1,000	2,000	1,000	11,500
Equipment Rental/Lease		9,105	8,291	11,550	10,000	(1,550)	10,000	-	10,000	10,000	10,000	10,000	60,000
Communications		16,126	16,811	16,100	16,100	-	16,100	-	16,100	16,100	16,100	16,100	96,600
Election Expenses		5,242	7,993	5,000	5,000	-	-	(5,000)	5,000	-	5,000	-	15,000
Public Noticing		145	211	750	750	-	750	-	750	750	750	750	4,500
Recording Fees		175	-	100	100	-	100	-	100	100	100	100	600
Dues & Fees		460	415	600	600	-	600	-	600	600	600	600	3,600
Travel, Education, & Conferences		2,965	4,055	3,500	3,500	-	4,500	1,000	1,500	1,500	1,500	1,500	14,000
Postage and Freight		1,842	1,984	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
General Supplies & Materials		4,003	4,005	6,500	5,500	(1,000)	6,500	1,000	5,500	5,500	5,500	5,500	34,000
Business Meals		277	336	750	750	-	750	-	750	750	750	750	4,500
Employee Appreciation		590	242	300	300	-	300	-	300	300	300	300	1,800
Books & Periodicals		58	-	-	-	-	-	-	-	-	-	-	-
Utilities - Natural Gas	5%	5,428	5,032	6,300	6,300	-	6,615	315	6,946	7,293	7,658	8,041	42,852
Utilities - Electric	7%	14,832	7,875	16,050	16,050	-	17,174	1,124	18,376	19,662	21,038	22,511	114,810
Utilities - Water	2%	6,410	6,484	7,403	7,403	-	7,551	148	7,702	7,856	8,013	8,173	46,698
Internet Services		17,095	17,095	17,112	17,095	(17)	17,095	-	17,095	17,095	17,095	17,095	102,570
Total Administrative Services		485,225	529,402	603,175	600,690	(2,485)	668,581	67,891	634,051	645,834	633,591	635,543	3,818,290

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Revised 2017	Revised to Variance	Proposed 2018	Proposed Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022	
Town Clerk/Director of Administration	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Senior Deputy Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy Clerk	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Total Staff	2.50	3.00	3.00	3.00	0.00	3.00	0.00	3.00	3.00	3.00	3.00

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. Tech budget includes ongoing maintenance fees for programs/software, hardware replacement, and IT services. 2018 Tech budget includes the AV upgrade for the TH conference Room.

TOWN OF MOUNTAIN VILLAGE

2018 BUDGET

LEGAL DEPARTMENT PROGRAM NARRATIVE

The Town has entered into a professional services contract with J. David Reed, P.C., Attorney at Law, whereby the Town receives general legal counsel and services as Director of the Town’s legal department. Services to be provided include drafting, review, and approval of contracts, MOU’s, IGA’s, ordinances and resolutions, etc. Mr. Reed or staff from his firm will also attend Town Council meetings, Design Review Board meetings and staff meetings. This contract also includes participation in negotiations, legal oversight to staff, employment law advice, keeping the town abreast of changes in laws affecting municipalities and other matters, as the Town may deem necessary and appropriate.

DEPARTMENT GOALS

1. Provide high quality and timely legal services to Town Council and staff under general contract.
2. Provide litigation services as deemed necessary by Town Council.
3. Departments shall stay within budget but see number 2 below.

DEPARTMENT PERFORMANCE MEASURES

1. Maintain office hours in Town Hall, four days per week; attend staff, DRB, and Town Council meetings.
2. Defend the Town of Mountain Village against lawsuits. This is the most difficult line item of the legal budget to forecast. Litigation may or may not occur in any given year. If it does occur it is very capital intensive and depending on when in the budget year it occurs, the litigation budget line item for that budget year may or may not be reliable.
3. Department year end expenditure totals do not exceed the adopted budget.



Year Range	Percentage Change
2015-2016	2.56%
2016-2017	-1.39%
2017-2018	-0.55%
2018-2019	3.39%
2019-2020	3.45%
2020-2021	3.50%
2021-2022	3.55%

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 General Fund
 Schedule C-6- Town Attorney's Office

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections				Total 2017-2022		
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022	
General Legal														
Outside Counsel - General		12,180	30,510	15,000	15,000	-	15,000	-	15,000	15,000	15,000	15,000	15,000	90,000
Outside Counsel - Litigation		-	-	-	-	-	-	-	-	-	-	-	-	-
Outside Counsel - Extraordinary		-	-	-	-	-	-	-	-	-	-	-	-	-
Legal -General	5%	265,927	312,188	341,293	341,293	-	358,358	17,065	376,276	395,089	414,844	435,586	435,586	2,321,445
Litigation		62,760	48,810	54,636	54,636	-	54,636	-	54,636	54,636	54,636	54,636	54,636	327,818
Lot 50/51 Oversight		-	-	-	-	-	-	-	-	-	-	-	-	-
Lot 50/51 - General		-	-	-	-	-	-	-	-	-	-	-	-	-
Extraordinary Items														
General		184,129	145,634	120,000	120,000	-	100,000	(20,000)	100,000	100,000	100,000	100,000	100,000	620,000
Comp Plan		-	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses														
Out of Pocket Expenses		-	1,280	-	-	-	-	-	-	-	-	-	-	-
Cell Phone		-	-	-	-	-	-	-	-	-	-	-	-	-
Dues & Subscriptions		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Town Attorney's Office		524,997	538,421	530,929	530,929	-	527,994	(2,935)	545,912	564,726	584,480	605,222	605,222	3,359,263

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
HUMAN RESOURCES DEPARTMENT PROGRAM NARRATIVE**

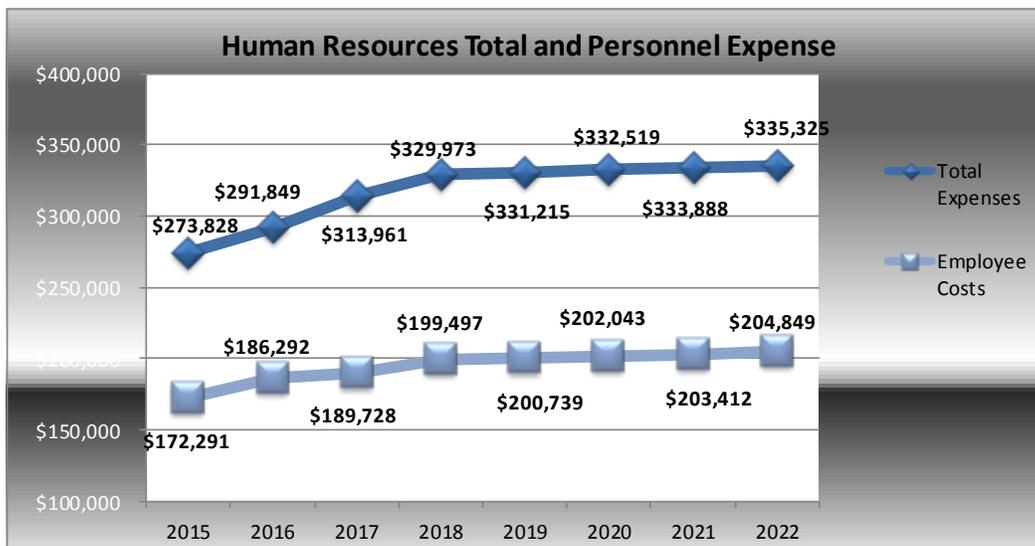
Human Resources provides the organizational framework that promotes teamwork, productivity, efficiency, guest service and safety.

DEPARTMENT GOALS

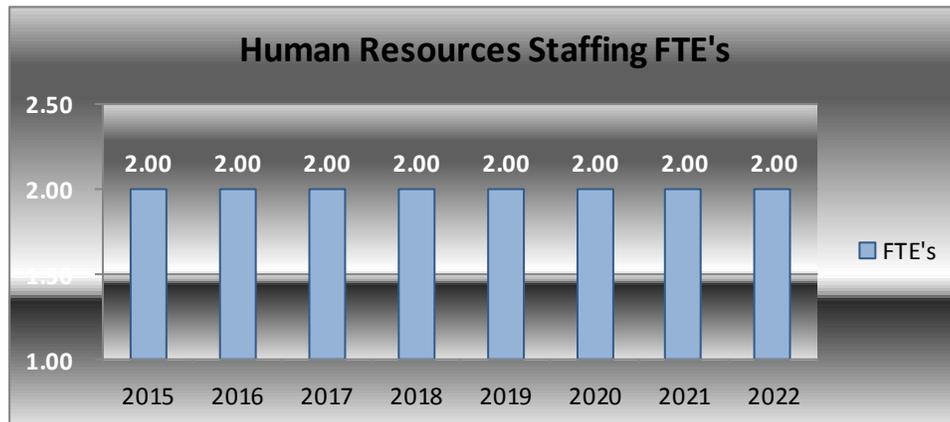
1. Administer and enforce town policies in compliance with state/federal laws and town goals
2. Assure compliance with the town’s drug & alcohol policies in compliance with DOT regulations and oversee onsite drug and alcohol testing collection.
3. Promote the town’s commitment to environmental sustainability by educating and engaging employees and applicants.
4. Prepare and stay within the HR department’s approved budget.
5. Maintain accurate personnel files in compliance with the Colorado Retention Schedule and ensure accurate information for payroll
6. Assist management with timely and lawful recruitment processes to maintain proper staffing levels and reduce turnover. Assist with succession planning.
7. Oversee the Safety Committee, workers compensation, and safety programs to provide a safe workplace and minimize workplace injuries
8. Administer attractive benefits and compensation package to attract and retain high-performing, well-qualified employees
9. Combine performance management with employee development. Assist management with evaluating staff, performance documentation and conducting performance reviews. Assist with succession planning. Coordinate staff training, professional development and employee appreciation/recognition opportunities.

PERFORMANCE MEASURES

1. Annually update employee handbook, policies & procedures, and housing allowances. Continue ongoing communication/training with MSEC, CIRSA, and Pinnacol regarding policies & procedures. Review unemployment claims, workers compensation claims, and personnel actions
2. All required testing is complete; required employee and supervisor training is completed timely; records are accurate, timely and retained in accordance with the DOT regulations and the Colorado Record Retention Schedule; policies are updated and adhered to.
3. Provide ongoing employee education, policies and programs to encourage a culture of responsible environmental stewardship in employee orientations, recruiting, and monthly newsletters.
4. Department year end expenditure totals do not exceed the adopted budget. Actively seek opportunities to optimize financial costs when making decisions.
5. Maintain all employee files in accordance with the record retention schedule and audit compliance. Process all new hire paperwork on or before the first day of work.
6. Assist management with hiring process and seek creative ways to attract quality employees and reduce turnover . Oversee the employee housing program.
7. Oversee the monthly safety committee meetings, safety inspections, and safety & loss control programs. Process workers compensation claims within 48 hours. Investigate accidents and coordinate with management to implement safety measures. Administer safety incentives for an accident free workplace (to include 1-yr accident free awards, team safety bucks, & lottery tickets). Utilize the return to work program after injuries. Conduct Motor Vehicle Record reviews annually.
8. Administer all benefit programs and assist employees in program utilization.
Conduct an annual review of compensation and benefits and look to reduce benefit expenses.
Conduct annual employee satisfaction survey with overall results greater than 80% and no individual category below 70%.
9. Provide ongoing supervisor training on evaluating and documenting employee performance. Continue to re-evaluate goals and performance measures annually and align with town goals. Conduct performance reviews annually for all year round employees; conduct end-of-season reviews for all seasonal employees
10. Conduct new employee orientation for all employees. Schedule employee meetings and ongoing training regarding guest service, safety, policies, and benefits. Coordinate the annual employee appreciation picnic, regular employee potlucks, employee recreation day, and other employee appreciation programs. Assist with succession planning. Administer monthly Guest Service Awards program



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
6.58%	7.58%	5.10%	0.38%	0.39%	0.41%	0.43%



2017 ACCOMPLISHMENTS

1. 2017 Employee satisfaction survey showed that 90% (of the 43 respondents) are either satisfied or very satisfied with their employment with the town.
2. NO INCREASE to health insurance premiums for 2017 and 5% DECREASE for 2018
3. The Employee Housing Program developed by the HR Coordinator provides furnished housing units for up to 14 seasonal TMV employees at Village Court Apartments
4. Few worker's compensation claims and low claims costs resulted in a MOD rate of .75 and \$68,500 savings and an additional \$22,300
5. Maintaining worker's compensation Cost Containment Certification resulted in an additional \$11,460 savings
6. CIRSA Loss Control Audit Score: 93%
7. The HR Coordinator is now certified to conduct drug testing in house which provides quicker results and resulting and cost savings

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule C-5- Human Resources Department

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		121,239	129,928	133,822	134,077	255	143,080	9,003	143,080	143,080	143,080	143,080	849,476
Health Benefits (4)		25,777	26,025	25,898	25,898	-	24,603	(1,295)	25,833	27,125	28,481	29,905	161,846
Dependent Health Reimbursement (5)		(2,603)	(2,170)	(2,160)	(2,160)	-	(2,160)	-	(2,160)	(2,160)	(2,160)	(2,160)	(12,960)
Payroll Taxes (2)		18,354	19,653	20,582	20,621	39	22,006	1,385	22,006	22,006	22,006	22,006	130,649
Retirement Benefits (3)	6.95%	7,824	9,032	8,636	9,320	685	9,946	626	9,946	9,946	9,946	9,946	59,050
Workers Compensation	5%	176	103	222	222	-	233	11	244	257	269	283	1,507
Other Employee Benefits (6)	0%	1,525	3,720	1,750	1,750	-	1,790	40	1,790	1,790	1,790	1,790	10,700
Subtotal, Employee Costs		172,291	186,292	188,749	189,728	979	199,497	9,770	200,739	202,043	203,412	204,849	1,200,268
Agency Compliance (7)		2,904	3,073	4,300	4,300	-	4,300	-	4,300	4,300	4,300	4,300	25,800
Employee Assistance Program		2,373	2,573	3,485	3,485	-	3,485	-	3,485	3,485	3,485	3,485	20,910
Life Insurance		23,783	22,989	27,203	27,203	-	27,203	-	27,203	27,203	27,203	27,203	163,218
Safety Committee		5,272	5,016	5,252	5,252	-	5,252	-	5,252	5,252	5,252	5,252	31,512
Employee Functions		7,168	7,702	8,500	8,500	-	15,400	6,900	15,400	15,400	15,400	15,400	85,500
Ultipro Support Fees		27,446	36,370	35,000	35,000	-	35,000	-	35,000	35,000	35,000	35,000	210,000
Employee Housing Expense (10)		5,068	5,622	3,350	3,350	-	3,350	-	3,350	3,350	3,350	3,350	20,100
Communications		604	655	1,316	1,316	-	658	(658)	658	658	658	658	4,606
Recruiting		18,788	10,550	16,000	16,000	-	16,000	-	16,000	16,000	16,000	16,000	96,000
Dues & Fees (8)		5,209	5,200	6,300	6,300	-	6,300	-	6,300	6,300	6,300	6,300	37,800
Travel, Education, & Conferences (9)		1,218	3,710	11,000	11,000	-	11,000	-	11,000	11,000	11,000	11,000	66,000
Postage & Freight		49	42	204	204	-	204	-	204	204	204	204	1,224
General Supplies & Materials		994	1,671	1,224	1,224	-	1,224	-	1,224	1,224	1,224	1,224	7,344
Business Meals		33	-	-	-	-	-	-	-	-	-	-	-
Employee Appreciation		183	100	100	100	-	100	-	100	100	100	100	600
Special Occasion Expense		445	257	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Books and Periodicals		-	27	-	-	-	-	-	-	-	-	-	-
Total Human Resources Department		273,828	291,849	312,982	313,961	979	329,973	16,012	331,215	332,519	333,888	335,325	1,976,881

Notes:

1. Plan assumes the following staffing level	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Human Resources Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00	1.00	1.00	1.00
Human Resources Coordinator	1.00	1.00	1.00	1.00	-	1.00	-	1.00	1.00	1.00	1.00
Total Staff	2.00	2.00	2.00	2.00	-	2.00	-	2.00	2.00	2.00	2.00

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Agency compliance costs include the drug testing required by certain federal agencies for safety sensitive positions.
- Plan assumes the Town will continue its membership with Mountain States Employer Council.
- Includes funding for onsite staff training to focus on improving customer service.
- New program, offset by revenues collected.

TOWN OF MOUNTAIN VILLAGE

2018 BUDGET

MARKETING & BUSINESS DEVELOPMENT DEPARTMENT PROGRAM NARRATIVE

The Marketing and Business Development Department is responsible for the planning, development and implementation of the Town of Mountain Village's (TMV) marketing and communication strategies, public relations, business development, and community and business outreach, both external and internal. Additionally, my department oversees the development and implementation of support materials and services in the area of marketing, communications, social media, and public relations.

To communicate strategically, the Marketing and Business Development Department utilizes marketing and communication tools to support two-way communication for the town's residents, businesses, property owners, visitors, community stakeholders and media. Information is compiled and disseminated in a timely manner and approached thoroughly and precisely to communicate all town messaging clearly.

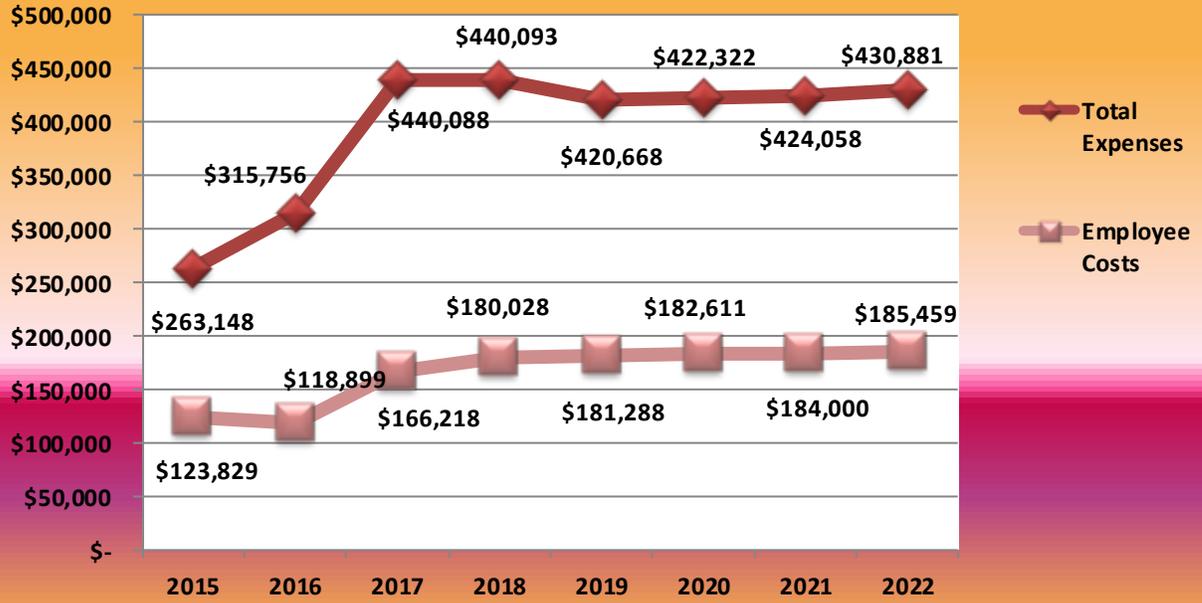
MARKETING & BUSINESS DEVELOPMENT DEPARTMENT GOALS

1. Build a strong and consistent email marketing and communication platform for the Town of Mountain Village with an enhanced email drip marketing client.
2. Develop a town-led business & economic development incentive program.
3. Create internal and external town policies for filming, photography, media, drone and social media.
4. Create a strategic marketing, PR, and communication plan for Town of Mountain Village
5. Optimize pages on the town's website for search engine optimization.
6. Continue implementation of strategic signage and wayfinding program for Town of Mountain Village.
7. Develop, create and execute digital and print marketing campaigns to promote town-related amenities, events, programs, public works, policies and major developments; distribution will likely involve the use of most, if not all, of the communication tools available to the town.
8. Complete the development of a new website for the Cable and Broadband Services Department website
9. Grow the department with the hiring and managing of a Marketing Coordinator.
10. Renovation and improve our free Wi-Fi system with email collection in Mountain Village and Telluride (Oak Street area).
11. Prepare and stay within the Marketing and Business Development Department's approved budget amount.

MARKETING & BUSINESS DEVELOPMENT DEPARTMENT PERFORMANCE MEASURES

1. Growth of business, community and visitor email lists specially targeted to categorized interests to help drive business to our retail, lodging and restaurant community.
2. Create a business incentive resource package for local, regional and national business outreach. A follow-up report with executive summary and an explanation of how the funds were used, and how they helped meet the organizations goals and objectives.
3. Develop and implement town initiatives for communication policies.
4. Assimilate increased communication through growth on all town platforms to include email marketing, website visitation, public relations outreach, messaging boards and social media (Facebook, Google+, Instagram, Twitter and LinkedIn).
5. The top 25 webpages are optimized in 2018.
6. Finalize wayfinding strategic plan for Phase I. If feasible, execute Phase 2 for completion in 2018.
7. A list of projects is being compiled for town-related amenities, events, programs and policies. A list of tools used to promote town-related amenities, events, programs and policies will be outlined in the director's biannual report.
8. Go live with the new Cable and Internet site in the fourth quarter.
9. Our new Marketing Coordinator has been hired.
10. I am currently working on an audit of our current platform and equipment, sourcing quotes to enhance our system and take control of the platform for more data driven and business development capabilities.
11. Marketing and Business Development Director stays within the 2018 proposed budget amount of \$430,533.

Marketing and Business Development Total and Personnel Expense



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
19.99%	39.38%	0.00%	-4.41%	0.39%	0.41%	1.61%

Marketing & Business Development Staffing FTE's



**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
FINANCE DEPARTMENT PROGRAM NARRATIVE**

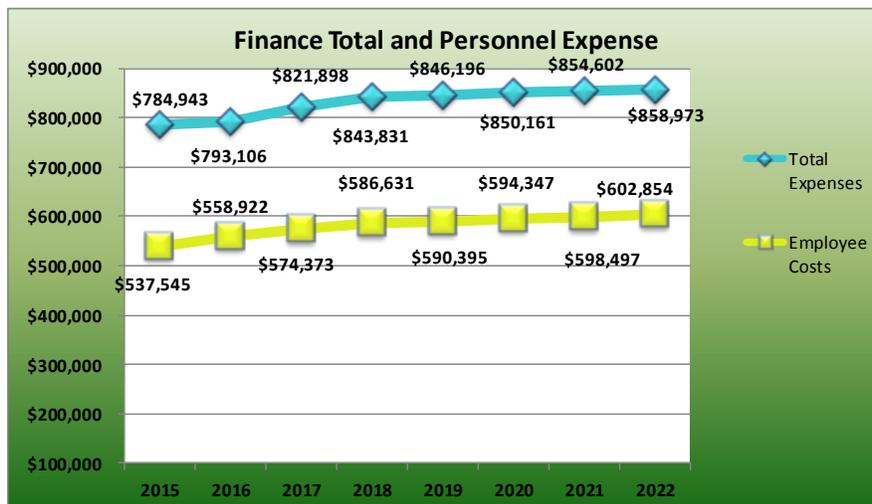
The Finance Department is responsible for administering all financial record keeping and reporting functions for the Town of Mountain Village and the Mountain Village Metropolitan District. The Department also produces the fiscal budget and financial statements for both entities. The department performs debt and treasury management, internal audits, contract compliance review, budget control, purchasing, accounting activities, loss control, sales and excise tax collection, business licensing and advises the Town Manager and Town Council on financial policy and strategic planning.

DEPARTMENT GOALS

1. Annual budget and Long term plan: Coordinate and complete the annual budget preparation and meet statutory and charter imposed budget deadlines.
2. Accounting and Audit: maintain a governmental accounting system that presents accurately the financial condition of the Town in conformity with generally accepted accounting principles, GASB and GFOA requirements.
3. Payroll: Produce accurate employee payroll payments from department time sheets in order to meet Town payroll deadlines and federal and state payroll laws and regulations.
4. Accounts Payable: produce accurate vendor payments bi-weekly and to respond to vendor inquiries promptly and professionally. Using department procedures assure all payments are proper, in compliance with applicable contracts and budgets, appropriately approved and in compliance with the Town's procurement policies.
5. Business License: process all business license applications and issue licenses to business owners and to handle all inquiries in a courteous and professional manner.
6. Accounts Receivable: record all customer and other and other payments to the Town promptly and accurately. Routinely follow up on all delinquent accounts and to handle all customer inquiries promptly, courteously and professionally.
7. Fixed Assets: Maintain fixed asset records that present accurately the current fixed asset ownership detail as well as the depreciation records and methods.
8. Treasury: Manage the Town's cash resources and treasury management contracts with banks in order to maximize the risk adjusted return on idle funds and contain the costs of bank services provide to the Town.
9. Department shall stay within budget.
10. Long Term Debt: Review all debt annually for refinancing opportunities to reduce interest costs.
11. Operate the department in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural gas, fuel, paper, water and chemicals.

DEPARTMENT PERFORMANCE MEASURES

1. Annual budget and long term plan adopted timely and mill levy certifications meet the state and county deadlines.
2. Annual CAFR and Audit report completed and filed timely for all compliance requirements. GFOA award for the CAFR is received. Issue 9 monthly financial reports to Town Council.
3. Complete 26 bi-weekly payroll cycles with minimal or no correction.
4. Process 26 bi-weekly accounts payable cycles.
5. Business licenses are processed within one week of receipt of application and payment.
6. Delinquency follow-up is documented in monthly billing cycle and 90% or more of the total account receivable balance shall not be more than 60 days old.
7. Fixed asset records are updated annually at year end and depreciation charges are determined and posted where applicable. Fixed asset ledgers reconciled to the General Ledger.
8. Four quarterly reports are made to Town Council on the status and performance of Town investments. Quarterly reports indicate a portfolio return at or above the commensurate US Treasury yield curve rate for a similar amount of time to maturity.
9. Department year end expenditure totals do not exceed the adopted budget.
10. All reviews of opportunities to refinance are documented.
11. Track and monitor departmental paper, energy, fuel, water and chemical usages. Implement one conservation measure in at least one category of use.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
1.04%	3.63%	2.67%	0.28%	0.47%	0.52%	0.51%



STATUS OF PERFORMANCE MEASURES FOR 2017

1. Budget for 2017 adopted.
2. 2015 CAFR GFOA Award received. 2016 Audit report issued in June 2017. Monthly financials have been prepared and issued for 10 of the last 12 months.
3. All payroll cycles have been completed.
4. Accounts payable have been issued every other week as per department procedures.
5. Business licenses are processed as per department policy.
6. Delinquency procedures have been followed per department policy and are documented in the monthly billing files. At August 31, 2017 93.6% of the Town's total receivable balance was less than 60 days.
7. Fixed asset records are up to date and will be scrubbed and updated at year end for the 2017 audit.
8. The quarterly investment reports have been filed with Town Council timely this fiscal year. At June, 30, 2017 the average yield on the Town's general investment portfolio was 1.10% with 1.36 years average duration. At June 30, 2017 the benchmark 2 year treasury yield curve rate was 1.38%.
9. Department budget is being met as of July 31, 2017.
10. There are currently no economically viable refinancings available at this time.
11. Paperless billing subscriptions are up by 22.74% year over last at December 31, 2016.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule C-4- Town Treasurer's Office (Finance)

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Revised Budget 2017	Revised to Original Variance	Revised to Original 2018	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (Note 1)		374,994	391,295	403,182	403,182	-	416,277	13,095	416,277	416,277	416,277	416,277	2,484,569
Health Benefits (Note 4)		77,330	79,420	78,511	78,511	-	74,585	(3,926)	78,315	82,230	86,342	90,659	490,643
Dependent Health Reimbursement (Note 5)		(2,769)	(2,820)	(3,600)	(3,600)	-	(3,600)	-	(3,600)	(3,600)	(3,600)	(3,600)	(21,600)
Payroll Taxes (Note 2)		57,814	60,292	62,009	62,009	-	64,023	2,014	64,023	64,023	64,023	64,023	382,127
Retirement Benefits (Note 3)	7.03%	24,999	25,567	28,894	28,359	(535)	29,281	921	29,281	29,281	29,281	29,281	174,762
Workers Compensation	5%	527	309	661	661	-	694	33	729	765	803	843	4,495
Other Employee/Wellness Benefits (6)	0%	4,650	4,860	5,250	5,250	-	5,370	120	5,370	5,370	5,370	5,370	32,100
Subtotal, Employee Costs		537,545	558,922	574,908	574,373	(535)	586,631	12,258	590,395	594,347	598,497	602,854	3,547,096
Bad Debt Expense		1,783	-	-	-	-	-	-	-	-	-	-	-
Professional Consulting		12,025	10,100	13,000	13,000	-	13,000	-	13,000	13,000	13,000	13,000	78,000
County Treasurer Collection Fees (2.13%)		75,075	82,075	86,425	86,425	-	86,288	(137)	84,877	84,877	85,156	85,156	512,779
Auditing Fees		19,770	25,000	25,000	25,000	-	28,000	3,000	28,000	28,000	28,000	28,000	165,000
Property Insurance		107,121	96,986	102,000	102,000	-	110,000	8,000	110,000	110,000	110,000	110,000	652,000
Public Noticing		462	-	500	500	-	500	-	500	500	500	500	3,000
Dues & Fees (Note 8)		2,423	181	2,500	2,000	(500)	2,000	-	2,000	2,000	2,000	2,000	12,000
Travel, Education & Conferences		492	25	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Postage & Freight		3,707	4,404	4,000	4,100	100	4,200	100	4,200	4,200	4,200	4,200	25,100
Bank Charges		50	8,512	7,000	4,000	(3,000)	3,000	(1,000)	3,000	3,000	3,000	3,000	19,000
Bank Charges -Credit Card Fees	2%	17,765	885	1,122	600	(522)	612	12	624	637	649	662	3,785
Bank Charges - Munirevs Fees		4,004	3,353	4,100	4,100	-	4,100	-	4,100	4,100	4,100	4,100	24,600
General Supplies & Materials		2,556	2,576	2,600	3,000	400	2,600	(400)	2,600	2,600	2,600	2,600	16,000
Books & Periodicals		-	-	100	-	(100)	100	100	100	100	100	100	500
Employee Appreciation		164	88	300	300	-	300	-	300	300	300	300	1,800
Total Town Treasurer's Office		784,943	793,106	826,055	821,898	(4,157)	843,831	21,933	846,196	850,161	854,602	858,973	5,075,660

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Revised 2017	Revised Variance	2018	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Finance Director	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Controller	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Chief Accountant	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Payroll	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Accounts Receivable / Billing & Collection	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Accounts Payable Technician	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Total Staff	6.00	6.00	6.00	6.00	0.00	6.00	0.00	6.00	6.00	6.00	6.00

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

8. Plan assumes dues and fees will be incurred for the following:

GFOA Membership	160
Other Fees	1,840
	2,000

**TOWN OF MOUNTAINVILLAGE
2018 BUDGET
CHILD DEVELOPMENT FUND PROGRAM NARRATIVE**

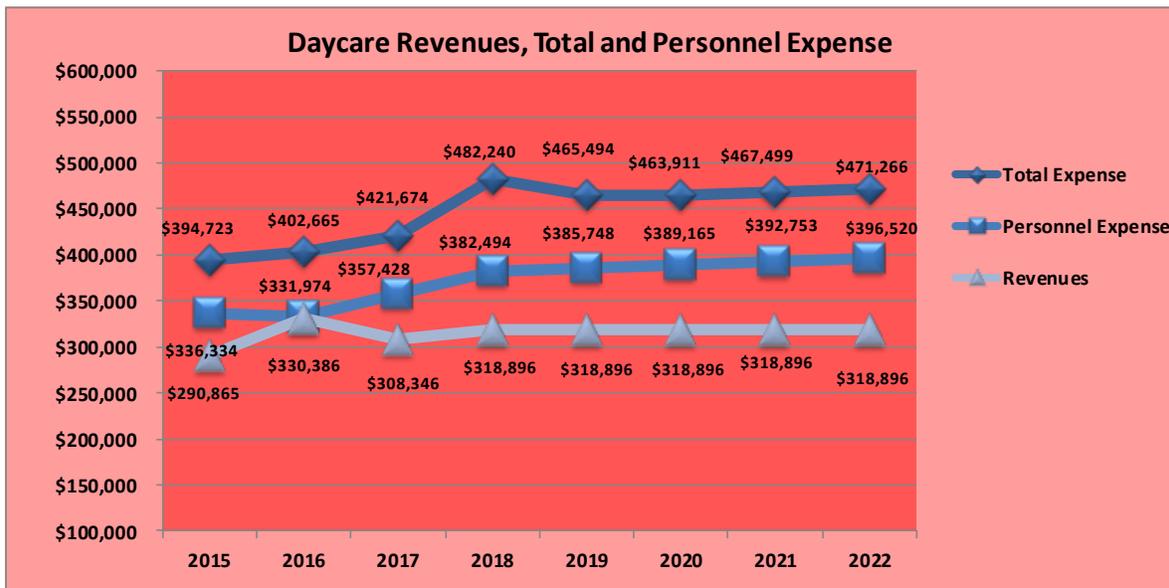
Mountain Munchkins’ mission is to provide affordable, high quality child care and preschool to families who live and work in the Telluride and Mountain Village region. Mountain Munchkins strives to offer the highest quality of care by providing a consistent, developmentally appropriate and emotionally supportive environment in which children can learn and grow.

DEPARTMENT GOALS

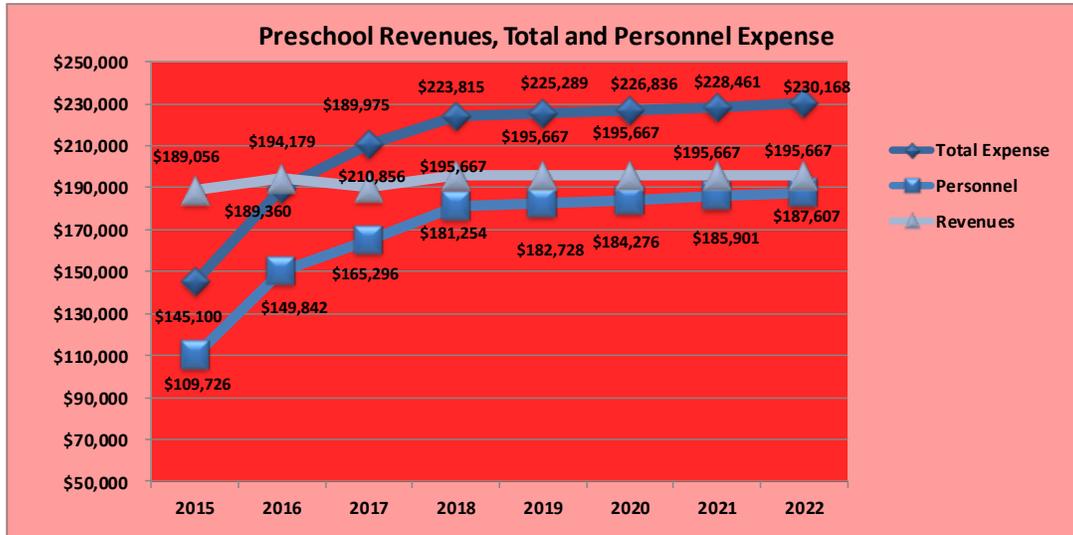
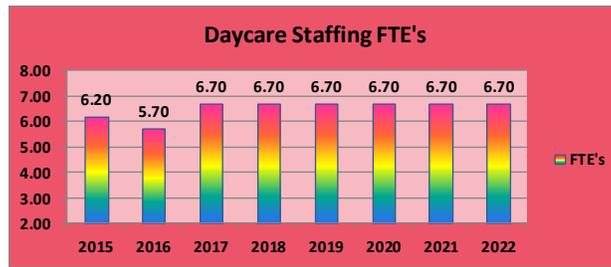
1. Assure facility operates within licensing guidelines.
2. All daycare operations are properly supervised. Wait lists and enrollment processes are handled professionally and smoothly.
3. Assure staff completes all continuing education requirements to ensure excellence of the programs.
4. Operate within the annual budget.
5. Continue grant funding and fund raising efforts to offset the Town subsidy.
6. Assess and evaluate each child’s development in the toddler and preschool programs.
7. Create and maintain strong family partnerships within the program.
8. Replace paper towels in each facility with wash cloths to reduce waste.

DEPARTMENT PERFORMANCE MEASURES

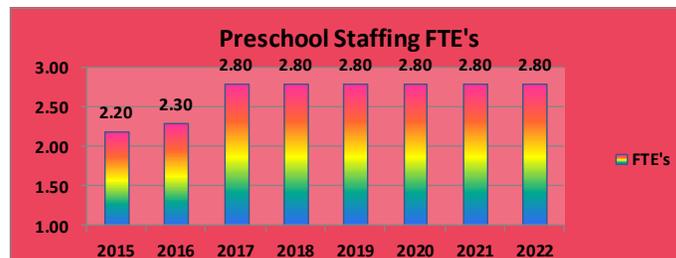
1. All staff and employee files are current within 60 days of enrollment/employment. Staff to child ratios are maintained 100% of the time. Fire, Health and State inspections are current and on file; any violations are corrected within 15 business days.
2. Play areas and equipment are inspected daily; unsafe materials discarded immediately. Fire/Evacuation drills are conducted monthly. All policies and procedures are current with the State of Colorado Rules Regulating Child Care Centers. The waitlist is monitored and updated monthly.
3. All full time staff members are current on qualification requirements and continuing education courses. Staff shall seek and successfully complete formal early childhood college courses.
4. Offset payroll expenses by staffing according to ratios and daily enrollment. Offset operational expenses through parent snack, supplies, and equipment donations, grants, and fund raising. Department year end expenditure totals do not exceed the adopted budget.
5. Pursue all grant opportunities to offset operational costs. Pursue and coordinate fund raising opportunities to offset operational costs.
6. 100% of toddlers and preschoolers enrolled will be observed and assessed in all areas of development. Staff will conduct parent teacher conferences to discuss child’s progress and pursue additional services if needed.
7. Serve as a community resource for families in our community. Offer families opportunities to be part of their child’s early learning experience. Communicate with families about their child’s development and how the program operates. Be available for conferences on an as needed basis. Forward all parenting education opportunities to our families. Utilize child development professionals to observe and access our program and make improvements based on their assessments.
8. All children use wash cloths instead of paper towels each time they wash hands.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
2.01%	4.72%	14.36%	-3.47%	-0.34%	0.77%	0.81%



2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
30.50%	11.35%	6.15%	0.66%	0.69%	0.72%	0.75%



Department Achievements 2017

1. All files and required documentation up to date.
2. The recent health and fire inspections were completed in 2016. No major violations cited. The state inspector visited in June 2017. Minor violations have been addressed. An appeal was written to the State in regards to the new lead teacher requirements. Waiting to hear back from them on how to proceed.
3. All staff is current on required training, continuing education and formal education courses. Brooke Robinson and Brooke Napier (supervisors in the infant/toddler center) are both enrolled in school working on an Associate's degree in Early Childhood Education. Elizabeth Forsythe is enrolled working on her second Bachelor's degree.
4. Paid very close attention to revenues and adjusted staffing and purchasing accordingly to not exceed projected expenses. Department year end expenditure totals do not exceed the adopted budget.
5. Requested grants and potential fundraisers for 2017:

Temple Hoyne Buell Foundation:	\$25,000 (received)
Just for Kids Grant:	\$6,250 (received)
CCAASE Grant:	\$6,000 (received)
Red Ball Fundraiser:	\$300 (received)
Touch-A-Truck:	\$8,000 (approximate)
Family Date Night	\$3,000 (approximate)

TOTAL: **\$48,550 (approximate)**

6. The preschool has completed the third and final checkpoint for the school year using Teaching Strategies Gold. Parent/teacher conferences were held at the beginning of June. The infant and toddler staff completed their bi-annual Ages and Stages Questionnaires on each child. These assessments are used to monitor developmental progress and to guide parent/teacher conferences. These conferences were completed in May 2017.
7. I continue to advocate for early childhood education regionally. I am the board president for Bright Futures for Early Childhood and Families. I also sit on the Colorado Preschool Program Council. The Council assures that at-risk children in our community have access to high quality pre-school programs. I have recently joined the steering committee working toward overseeing the early childhood initiative on the November ballot. More information to come on this initiative. Mountain Munchkins also continues to offer parental support through newsletters, conferences and family nights.
8. In our efforts to stay green, Mountain Munchkins has replaced paper towels with wash cloths in both centers and continues to use reusable serving ware.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Child Development Fund - Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Revenues												
Daycare	290,865	330,386	280,060	308,346	28,286	318,896	10,550	318,896	318,896	318,896	318,896	1,902,826
Preschool	189,056	194,179	189,975	189,975	-	195,667	5,692	195,667	195,667	195,667	195,667	1,168,310
Total Revenues	479,921	524,564	470,035	498,321	28,286	514,563	16,242	514,563	514,563	514,563	514,563	3,071,136
Operating Expenditures												
Daycare	394,723	402,665	417,842	421,674	3,832	482,240	60,566	465,494	463,911	467,499	471,266	2,772,083
Preschool	145,100	189,360	197,462	210,856	13,395	223,815	12,958	225,289	226,836	228,461	230,168	1,345,425
Total Operating Expenditures	539,823	592,024	615,303	632,530	17,227	706,054	73,524	690,783	690,747	695,960	701,434	4,117,508
Net Operating Surplus / (Deficit)	(59,902)	(67,460)	(145,268)	(134,209)	11,059	(191,491)	(57,282)	(176,220)	(176,184)	(181,397)	(186,871)	(1,046,372)
Capital Expenditures												
Daycare	-	-	-	-	-	-	-	-	-	-	-	-
Preschool	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Other Sources / (Uses)												
Contribution from TMV General Fund	59,902	67,460	145,268	134,209	(11,059)	191,491	57,282	176,220	176,184	181,397	186,871	1,046,372
Contribution from Other Sources	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Sources / (Uses)	59,902	67,460	145,268	134,209	(11,059)	191,491	57,282	176,220	176,184	181,397	186,871	1,046,372
Net Surplus / (Deficit)	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance, Jan 1	-	-	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance, Dec 31	-	-	-	-	-	-	-	-	-	-	-	-

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Child Development Fund - Daycare
 Schedule A - Revenues

	Actual		Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	Long Term Projections				
	2015	2016						2019	2020	2021	2022	Total 2017-2022
Daycare Fees (1)	249,484	279,530	253,900	272,736	18,836	272,736	-	272,736	272,736	272,736	272,736	1,636,416
Enrollment Fees	2,200	2,700	1,760	1,760	-	1,760	-	1,760	1,760	1,760	1,760	10,560
Late Payment Fees	860	945	900	900	-	900	-	900	900	900	900	5,400
Fundraising Proceeds	13,417	14,857	8,500	8,500	-	8,500	-	8,500	8,500	8,500	8,500	51,000
Grant Proceeds (2)	24,904	32,354	15,000	24,450	9,450	35,000	10,550	35,000	35,000	35,000	35,000	199,450
Total Revenues	290,865	330,386	280,060	308,346	28,286	318,896	10,550	318,896	318,896	318,896	318,896	1,902,826

Notes:

1.	2017 Rates	2018 % Inc.	2018 Rates
Non Resident Infant	\$ 58	0%	\$ 58
Non Resident Toddler	\$ 55	0%	\$ 55
Resident Infant	\$ 54	0%	\$ 54
Resident Toddler	\$ 50	0%	\$ 50

Total

2. Grant Proceeds for 2015-2022 are/were mainly used for scholarships. In 2017, we did not receive a grant from Telluride Foundation, but we did get a grant from The Buell Foundation.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Child Development Fund - Daycare
Schedule B- Expenditures

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs												
Salaries & Wages (1)	232,364	245,839	228,823	246,823	18,000	270,830	24,008	270,830	270,830	270,830	270,830	1,600,975
Health Benefits (4)	57,956	40,634	65,063	65,063	-	61,810	(3,253)	64,901	68,146	71,553	75,131	406,603
Dependent Health Reimbursement (5)	(5,709)	(2,897)	(6,567)	(6,567)	-	(6,567)	-	(6,567)	(6,567)	(6,567)	(6,567)	(39,403)
Payroll taxes (2)	35,484	38,322	35,193	37,961	2,768	41,654	3,692	41,654	41,654	41,654	41,654	246,230
Retirement Benefits (3)	2,935	1,598	4,035	2,838	(1,196)	3,114	276	3,114	3,114	3,114	3,114	18,411
Workers Compensation	7,283	4,056	3,121	3,121	-	3,277	156	3,441	3,613	3,793	3,983	21,227
Other Employee Benefits (6)	6,020	4,421	8,189	8,189	-	8,376	187	8,376	8,376	8,376	8,376	50,066
Subtotal, Employee Costs	336,334	331,974	337,856	357,428	19,572	382,494	25,066	385,748	389,165	392,753	396,520	2,304,108
Employee Appreciation	151	461	400	400	-	400	-	400	400	400	400	2,400
EE Screening	481	409	300	300	-	300	-	300	300	300	300	1,800
Bad Debt Expense	973	1,604	500	500	-	500	-	500	500	500	500	3,000
Janitorial	7,800	7,800	8,040	7,800	(240)	7,800	-	7,800	7,800	7,800	7,800	46,800
Laundry	1,288	988	1,291	1,291	-	1,291	-	1,291	1,291	1,291	1,291	7,745
Facility Expenses (Includes Rent)	18,828	18,946	18,984	18,984	-	18,984	-	18,984	18,984	18,984	18,984	113,903
Communications	676	876	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Internet Services	1,383	1,383	1,458	1,458	-	1,458	-	1,458	1,458	1,458	1,458	8,750
Dues, Fees & Licenses	146	175	100	100	-	100	-	100	100	100	100	600
Travel, Education & Training	2,094	1,736	1,600	1,600	-	1,600	-	1,600	1,600	1,600	1,600	9,600
Contract Labor	-	31	-	-	-	-	-	-	-	-	-	-
Nurse Consultant	450	410	450	450	-	450	-	450	450	450	450	2,700
Postage & Freight	-	42	100	100	-	100	-	100	100	100	100	600
General Supplies & Materials	4,341	3,159	3,200	3,200	-	3,200	-	3,200	3,200	3,200	3,200	19,200
Office Supplies	950	433	1,490	1,490	-	1,490	-	1,490	1,490	1,490	1,490	8,940
Fund Raising Expense	1,225	1,917	1,200	1,200	-	1,200	-	1,200	1,200	1,200	1,200	7,200
Business Meals	144	368	105	105	-	105	-	105	105	105	105	630
Food - Snacks	65	205	400	400	-	400	-	400	400	400	400	2,400
Utilities- Electricity	4,313	4,368	4,368	4,368	-	4,368	-	4,368	4,368	4,368	4,368	26,208
Scholarship	12,989	24,701	7,500	17,000	9,500	27,500	10,500	27,500	27,500	27,500	27,500	154,500
Toys-Learning Tools	94	680	500	500	-	500	-	500	500	500	500	3,000
Playground	-	-	5,000	-	(5,000)	5,000	5,000	5,000	-	-	-	10,000
Consulting (7)	-	-	20,000	-	(20,000)	20,000	20,000	-	-	-	-	20,000
Marketing Expense	-	-	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Total Daycare Expense	394,723	402,665	417,842	421,674	3,832	482,240	60,566	465,494	463,911	467,499	471,266	2,772,083
Less Revenues	290,865	330,386	280,060	308,346	(28,286)	318,896	10,550	318,896	318,896	318,896	318,896	1,874,540
Net Surplus (Deficit)	(103,858)	(72,279)	(137,781)	(113,328)	24,454	(163,344)	(50,016)	(146,598)	(145,015)	(148,603)	(152,370)	(897,543)

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Director	0.70	0.70	0.70	0.70	0.00	0.70	0.00	0.70	0.70	0.70	0.70
Assistant Director	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Supervisor	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Full Time Staff	2.00	2.00	2.00	2.00	0.00	2.00	0.00	2.00	2.00	2.00	2.00
Part Time Staff	1.50	1.00	1.00	2.00	1.00	2.00	0.00	2.00	2.00	2.00	2.00
Total Staff	6.20	5.70	5.70	6.70	1.00	6.70	0.00	6.70	6.70	6.70	6.70

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. 2018 budget is for possible expansion plans.

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Child Development Fund - Preschool
 Schedule A - Revenues

	Actual		Revised				Long Term Projections					
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Preschool Fees (1)	169,847	175,291	179,600	171,600	(8,000)	175,292	3,692	175,292	175,292	175,292	175,292	1,048,060
Special Program Fees	215	-	-	-	-	-	-	-	-	-	-	-
Enrollment Fees	1,200	1,100	975	975	-	975	-	975	975	975	975	5,850
Late Payment Fees	820	740	900	900	-	900	-	900	900	900	900	5,400
Fundraising Proceeds	3,379	2,880	3,500	3,500	-	3,500	-	3,500	3,500	3,500	3,500	21,000
Grant Proceeds (2)	13,595	14,168	5,000	13,000	8,000	15,000	2,000	15,000	15,000	15,000	15,000	88,000
Total Revenues	189,056	194,179	189,975	189,975	-	195,667	5,692	195,667	195,667	195,667	195,667	1,168,310

1.	2017 Rates	2018 % Inc.	2018 Rates
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Non Resident	\$ 48	0%	\$ 48
Resident	\$ 46	0%	\$ 46
Add on Days			

Total

2. Grant Proceeds for 2015-2022 are/were mainly used for scholarships. In 2017, we did not receive a grant from Telluride Foundation, but we did get a grant from The Buell Foundation.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Child Development Fund - Preschool
Schedule B- Expenditures

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		80,480	111,830	103,117	108,937	5,820	123,213	14,276	123,213	123,213	123,213	123,213	725,002
Health Benefits (4)		10,524	14,630	29,705	29,705	-	28,219	(1,485)	29,630	31,112	32,667	34,301	185,634
Dependent Health Reimbursement (5)		-	(719)	-	(719)	(719)	(719)	-	(719)	(719)	(719)	(719)	(4,312)
Payroll taxes (2)		12,047	16,315	15,859	16,755	895	18,950	2,196	18,950	18,950	18,950	18,950	111,505
Retirement Benefits (3)	6.00%	3,481	4,468	6,523	6,531	8	7,387	856	7,387	7,387	7,387	7,387	43,464
Workers Compensation	5%	1,125	907	1,200	1,200	-	1,260	60	1,323	1,389	1,459	1,532	8,164
Other Employee Benefits (6)		2,070	2,412	2,888	2,888	-	2,944	56	2,944	2,944	2,944	2,944	17,605
Subtotal, Employee Costs		109,726	149,842	159,291	165,296	6,005	181,254	15,958	182,728	184,276	185,901	187,607	1,087,063
Employee Appreciation		388	163	150	150	-	150	-	150	150	150	150	900
EE Screening		15	175	300	300	-	300	-	300	300	300	300	1,800
Bad Debt Expense		-	-	600	600	-	600	-	600	600	600	600	3,600
Janitorial		2,600	6,240	5,100	6,240	1,140	6,240	-	6,240	6,240	6,240	6,240	37,440
Laundry		171	587	707	707	-	707	-	707	707	707	707	4,242
R&M Vehicle Maintenance		239	-	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
Facility Expenses (Includes Rent)		9,720	9,720	9,920	9,920	-	9,920	-	9,920	9,920	9,920	9,920	59,520
Communications		1,078	1,078	1,078	1,078	-	1,078	-	1,078	1,078	1,078	1,078	6,469
Internet Services		1,383	1,383	1,458	1,458	-	1,458	-	1,458	1,458	1,458	1,458	8,750
Vehicle Expense		-	194	-	500	500	500	-	500	500	500	500	3,000
Dues, Fees & Licenses		40	55	1,020	1,020	-	1,020	-	1,020	1,020	1,020	1,020	6,120
Travel, Education & Training (7)		543	976	1,400	1,400	-	1,400	-	1,400	1,400	1,400	1,400	8,400
Consulting		-	200	-	200	200	200	-	200	200	200	200	1,200
Nurse Consultant		375	712	480	480	-	480	-	480	480	480	480	2,880
Special Activities		2,536	2,788	5,950	3,500	(2,450)	3,500	-	3,500	3,500	3,500	3,500	21,000
General Supplies & Materials		2,724	1,712	1,972	1,972	-	1,972	-	1,972	1,972	1,972	1,972	11,832
Office Supplies		-	24	500	500	-	500	-	500	500	500	500	3,000
Fundraising Expense		18	230	-	-	-	-	-	-	-	-	-	-
Food - Snacks		184	307	747	747	-	747	-	747	747	747	747	4,481
Utilities- Electricity		1,766	1,788	1,788	1,788	-	1,788	-	1,788	1,788	1,788	1,788	10,728
Scholarship		11,595	10,469	2,000	10,000	8,000	8,000	(2,000)	8,000	8,000	8,000	8,000	50,000
Toys-Learning Tools		-	666	500	500	-	500	-	500	500	500	500	3,000
Marketing Expense		-	-	1,000	1,000	-	-	(1,000)	-	-	-	-	1,000
Playground/Landscaping		-	53	-	-	-	-	-	-	-	-	-	-
Total Preschool Expense		145,100	189,360	197,462	210,856	13,395	223,815	12,958	225,289	226,836	228,461	230,168	1,345,425
Less Revenues		189,056	194,179	189,975	189,975	-	195,667	(5,692)	195,667	195,667	195,667	195,667	1,168,310
Net Surplus (Deficit)		43,956	4,819	(7,487)	(20,881)	(13,395)	(28,148)	7,266	(29,622)	(31,169)	(32,794)	(34,501)	2,513,735

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Director	0.20	0.30	0.30	0.30	0.00	0.30	0.00	0.30	0.30	0.30	0.30
Manager	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Full Time Staff	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Part Time Staff	0.00	0.00	0.00	0.50	0.50	0.50	0.00	0.50	0.50	0.50	0.50
Total Staff	2.20	2.30	2.30	2.80	0.50	2.80	0.00	2.80	2.80	2.80	2.80

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
BROADBAND DEPARTMENT PROGRAM NARRATIVE**

Mountain Village Broadband supplies telecommunications services and products to customers in Mountain Village.

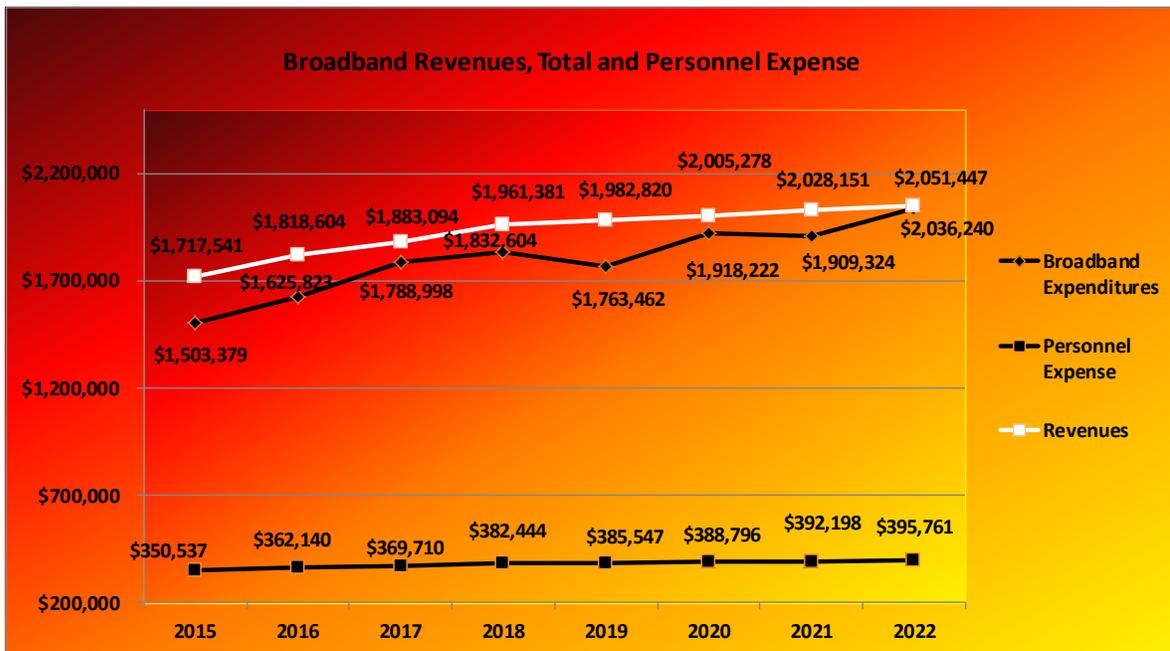
DEPARTMENT GOALS

1. Service the community with the newest technologies available for video services.
2. Service the community with the newest technologies available for Internet services
3. Full compliance with FCC guidelines and reporting requirements.
4. Provide Mountain Village the highest level of customer service.
5. Service the community with the newest technologies available for Phone services
6. Operating the enterprise does not require general tax subsidy.

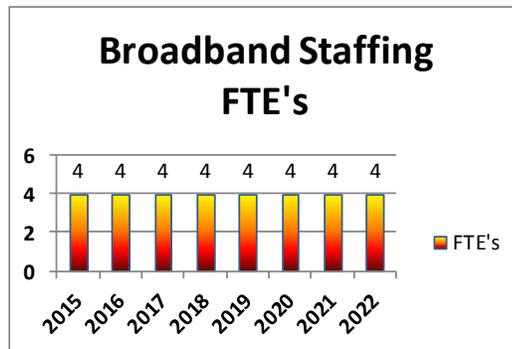
DEPARTMENT PERFORMANCE MEASURES

1. Maintain 75% of units in Mountain Village as video customers.
2. Maintain 75% of units in Mountain Village as data customers.
3. Complete all FCC reports on time
4. Average number of service calls per month with all calls being completed within 24 hours.
5. Average down time of phone customers to be .05% or less
6. The enterprise operates without transfers from the General Fund or other funds of the Town
7. Log all outages respond less than 1 hr.

Decrease air conditioning costs for the head end by utilizing fan and monitoring thermostat



2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
8.14%	10.04%	2.44%	-3.77%	8.78%	-0.46%	6.65%



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Broadband Fund
Summary

Sch.	Actual		Annual Budgets					Long Term Projections					
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022	
Revenues													
Cable Service Fees	A	825,982	860,098	917,150	917,150	-	985,318	68,168	990,095	995,551	1,001,075	1,006,666	5,895,856
Broadband Service Fees	A	787,572	869,961	827,232	867,899	40,667	877,312	9,413	893,254	909,522	926,122	943,064	5,376,506
Phone Service Fees	A	35,413	37,495	35,281	35,281	-	35,987	706	36,706	37,440	38,189	38,953	222,556
Other Revenues	A	68,575	51,050	62,764	62,764	-	62,764	-	62,764	62,764	62,764	62,764	376,585
Total Revenues		1,717,541	1,818,604	1,842,427	1,883,094	40,667	1,961,381	78,287	1,982,820	2,005,278	2,028,151	2,051,447	11,871,503
Direct Costs													
Cable Television	B	651,234	784,883	753,799	828,736	74,937	906,760	78,024	919,566	989,384	1,064,773	1,146,187	5,780,470
Broadband	B	167,783	232,132	236,400	224,400	(12,000)	204,000	(20,400)	204,000	204,000	204,000	204,000	1,256,400
Phone Service	B	26,745	24,905	29,700	27,000	(2,700)	27,000	-	27,270	27,543	27,818	28,096	167,427
Total Direct Costs		845,762	1,041,920	1,019,899	1,080,136	60,237	1,137,760	57,624	1,150,836	1,220,927	1,296,591	1,378,284	7,204,297
Gross Margin		871,779	776,684	822,528	802,958	(19,569)	823,621	20,663	831,984	784,350	731,560	673,164	4,667,206
Expenditures													
Operating	C	530,962	532,128	581,102	579,363	(1,740)	604,344	24,981	604,626	609,295	594,733	599,956	3,594,056
Contingency		-	-	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Total Operating Expenditures		530,962	532,128	584,102	582,363	(1,740)	607,344	24,981	607,626	612,295	597,733	602,956	3,612,056
Operating Surplus/(Deficit)		340,817	244,555	238,425	220,596	(17,829)	216,277	(4,319)	224,358	172,056	133,826	70,208	1,055,149
Capital Outlay	D	126,654	51,774	111,500	126,500	15,000	87,500	(39,000)	5,000	85,000	15,000	55,000	359,000
Surplus / (Deficit) Before Other Sources / (Uses)		214,162	192,781	126,925	94,096	(32,829)	128,777	34,681	219,358	87,056	118,826	15,208	696,149
Other Financing Sources/(Uses)													
Transfer (To)/From General Fund		(147,145)	-	-	-	-	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(50,000)
Transfer to GF-Allocation of Administrative Staff		(117,017)	(127,762)	(141,895)	(144,952)	(3,057)	(149,455)	(4,504)	(159,883)	(166,929)	(169,811)	(177,320)	(965,294)
Total Other Financing Sources/(Uses), net		(264,162)	(127,762)	(141,895)	(144,952)	(3,057)	(159,455)	(14,504)	(169,883)	(176,929)	(179,811)	(187,320)	(1,015,294)
Surplus/(Deficit), after Other Financing Sources/(Uses)		(50,000)	65,019	(14,970)	(50,856)	(35,886)	(30,678)	20,178	49,474	(89,874)	(60,985)	(172,112)	(319,145)
Beginning Balance		110,000	60,000	96,429	125,019	28,590	74,163	(50,856)	43,485	92,959	3,085	(57,899)	
Ending Fund Balance		60,000	125,019	81,459	74,163	(7,296)	43,485	(30,678)	92,959	3,085	(57,899)	(230,012)	

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Broadband Fund
Schedule A - Broadband Fund Revenue Summary

	Ann Sch.	Inc	Actual		Annual Budgets				Long Term Projections				Total 2017-2022	
			2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022
Service Fee Revenues														
Basic Service														
Residential	A-1		366,636	381,816	396,914	426,914	30,000	452,529	25,615	452,529	452,529	452,529	452,529	2,689,559
Bulk	A-1		148,912	167,789	209,792	179,792	(30,000)	219,792	40,000	221,990	224,210	226,452	228,716	1,300,952
Total Basic Revenues			515,548	549,605	606,706	606,706	-	672,321	65,615	674,519	676,739	678,981	681,245	3,990,511
Premium Service														
Premium	A-1		50,304	50,652	51,005	51,005	-	51,005	-	51,005	51,005	51,005	51,005	306,030
Premium Bulk	A-1		29,422	32,596	30,315	30,315	-	30,618	303	30,924	31,233	31,545	31,861	186,496
Total Premium Revenues			79,726	83,248	81,320	81,320	-	81,623	303	81,929	82,238	82,550	82,866	492,526
Digital														
HDTV	A-1		79,646	72,383	74,620	74,620	-	75,325	705	76,038	77,389	78,766	80,170	462,306
	A-1		150,174	154,538	154,504	154,504	-	156,049	1,545	157,610	159,186	160,778	162,386	950,512
Pay Per View														
	A-1		888	323	-	-	-	-	-	-	-	-	-	-
Total Cable Service Fee Revenues			825,982	860,098	917,150	917,150	-	985,318	68,168	990,095	995,551	1,001,075	1,006,666	5,895,856
Broadband														
High Speed Internet	A-2		586,708	633,949	636,158	633,419	(2,739)	639,753	6,334	652,548	665,599	678,911	692,489	3,962,720
Bulk Internet	A-2		141,512	177,313	145,138	176,084	30,946	179,083	2,999	182,141	185,261	188,444	191,690	1,102,702
Ancillary Services	A-2		59,352	58,699	45,935	58,396	12,461	58,476	80	58,564	58,661	58,768	58,885	351,751
Total Broadband			787,572	869,961	827,232	867,899	40,667	877,312	9,413	893,254	909,522	926,122	943,064	5,417,173
Phone Revenues														
	A-2		35,413	37,495	35,281	35,281	-	35,987	706	36,706	37,440	38,189	38,953	222,556
Other Revenues														
Advertising			3,120	3,631	-	-	-	-	-	-	-	-	-	-
Parts & Labor			8,304	3,329	8,500	8,500	-	8,500	-	8,500	8,500	8,500	8,500	51,000
Connection Fees			21,420	17,500	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
Cable Equipment Rental- Second Digital Boxes			14,631	11,786	16,000	16,000	-	16,000	-	16,000	16,000	16,000	16,000	96,000
Channel Revenues			312	174	424	424	-	424	-	424	424	424	424	2,545
Leased Access			6,794	5,340	5,340	5,340	-	5,340	-	5,340	5,340	5,340	5,340	32,040
Miscellaneous Income			1,854	1,240	-	-	-	-	-	-	-	-	-	-
Late Fees			12,140	8,050	12,500	12,500	-	12,500	-	12,500	12,500	12,500	12,500	75,000
Total Other Revenues			68,575	51,050	62,764	62,764	-	62,764	-	62,764	62,764	62,764	62,764	376,585
Total Revenues			1,682,128	1,818,604	1,842,427	1,883,094	40,667	1,961,381	77,581	1,982,820	2,005,278	2,028,151	2,051,447	11,912,170

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Broadband Fund
Schedule A1- Broadband Fund Cable TV Revenues

	Rate Code	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
			2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Basic Service Fee Rates (Monthly)														
Basic-Residential			49.95	52.95	55.45	58.45	3.00	62.45	4.00	62.45	62.45	62.45	62.45	
Basic-Bulk (1)			-	-	-	-	-	-	-	-	-	-	-	
Basic Service Fee Revenues														
Basic-Residential			366,636	381,816	396,914	426,914	30,000	452,529	25,615	452,529	452,529	452,529	452,529	2,689,559
Basic-Bulk			148,912	167,789	209,792	179,792	(30,000)	219,792	40,000	221,990	224,210	226,452	228,716	1,300,952
Total Basic Revenues			515,548	549,605	606,706	606,706	-	672,321	65,615	674,519	676,739	678,981	681,245	3,990,511
Premium Service Rates (Monthly)														
One Pay			12.75	13.00	13.00	13.00	-	13.00	-	13.00	13.00	13.00	13.00	
Two Pay			20.95	21.45	21.45	21.45	-	21.45	-	21.45	21.45	21.45	21.45	
Three Pay			29.45	29.95	29.95	29.95	-	29.95	-	29.95	29.95	29.95	29.95	
Four Pay			36.45	36.95	36.95	36.95	-	36.95	-	36.95	36.95	36.95	36.95	
Premium Service Fee Revenues														
Total Premium Service Fee Revenues			50,304	50,652	51,005	51,005	-	51,005	-	51,005	51,005	51,005	51,005	306,030
Bulk Premium (1)														
Bulk HBO			8.25	8.25	8.25	8.25	-	8.25	-	8.25	8.25	8.25	8.25	
Bulk Cinemax			8.25	8.25	8.25	8.25	-	8.25	-	8.25	8.25	8.25	8.25	
Bulk Premium (1)														
Bulk HBO			28,201	31,356	24,427	24,427	-	24,671	244	24,918	25,167	25,419	25,673	150,273
Bulk Cinemax/Showtime			1,220	1,240	5,888	5,888	-	5,947	59	6,006	6,066	6,127	6,188	36,222
Total Bulk Premium Service Fee Revenues			29,422	32,596	30,315	30,315	-	30,618	303	30,924	31,233	31,545	31,861	186,496
Digital Service Fee Rates														
Digital Plus	DIG		18.95	18.95	18.95	18.95	-	18.95	-	18.95	18.95	18.95	18.95	
Digital Starter	DIG1		7.75	7.75	7.75	7.75	-	7.75	-	7.75	7.75	7.75	7.75	
Extra Digital Box	DCT		8.25	8.25	8.25	8.25	-	8.25	-	8.25	8.25	8.25	8.25	
Inactive Digital Box	IDIG		8.25	8.25	8.25	8.25	-	8.25	-	8.25	8.25	8.25	8.25	
DMX Music	DMX		40.00	40.00	40.00	40.00	-	40.00	-	40.00	40.00	40.00	40.00	
High Definition TV	HDTV		21.95	21.95	21.95	21.95	-	21.95	-	21.95	21.95	21.95	21.95	
Pay Per View	PPV		3.99	3.99	3.99	3.99	-	3.99	-	3.99	3.99	3.99	3.99	
Digital Service Fee Revenues														
Digital Plus	DIG		63,787	58,814	61,017	61,017	-	61,627	610	62,244	63,488	64,758	66,053	379,188
Digital Starter	DIG1		735	650	883	883	-	892	9	900	918	937	956	5,486
Inactive Digital Box	IDIG		11,044	8,839	8,640	8,640	-	8,726	86	8,814	8,902	8,991	9,081	53,153
DMX Music	DMX		4,080	4,080	4,080	4,080	-	4,080	-	4,080	4,080	4,080	4,080	24,480
High Definition TV	HDTV		150,174	154,538	154,504	154,504	-	156,049	1,545	157,610	159,186	160,778	162,386	950,512
Total Digital Service Fee Revenues			229,820	226,921	229,124	229,124	-	231,374	2,250	233,647	236,574	239,543	242,555	1,412,819
Pay Per View														
Total Pay Per View Revenues			888	323	-	-	-	-	-	-	-	-	-	-

1. Bulk rates vary by number of subscribers per account.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Broadband Fund
Schedule A2- Broadband Fund Internet Revenues

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Bulk Internet Rates												
	33.25	33.25	33.25	33.25	-	33.25	-	33.25	33.25	33.25	33.25	33.25
Bulk Internet 2-5 Units	20.95	20.95	20.95	23.00	2.05	20.95	(2.05)	20.95	20.95	20.95	20.95	20.95
Bulk Internet 6-10 Units	19.45	19.45	19.45	19.45	-	19.45	-	19.45	19.45	19.45	19.45	19.45
Bulk Internet 11-49 Units	15.95	15.95	15.95	12.50	(3.45)	15.95	3.45	15.95	15.95	15.95	15.95	15.95
Bulk Internet 50+ Units												
Internet Rates												
Limited Internet	28.35	28.35	28.35	28.35	-	28.35	-	28.35	28.35	28.35	28.35	28.35
Enhanced Internet - 12	50.00	50.00	50.00	50.00	-	50.00	-	50.00	50.00	50.00	50.00	50.00
Enhanced Internet - 20	79.95	79.95	79.95	79.95	-	79.95	-	79.95	79.95	79.95	79.95	79.95
Enhanced Internet - 30	109.95	109.95	109.95	109.95	-	109.95	-	109.95	109.95	109.95	109.95	109.95
Enhanced Internet-Non-Cable Subscriber 1	60.00	60.00	60.00	60.00	-	60.00	-	60.00	60.00	60.00	60.00	60.00
Enhanced Internet-Non-Cable Subscriber 2	-	89.95	89.95	89.95	-	89.95	-	89.95	89.95	89.95	89.95	89.95
Enhanced Internet-Non-Cable Subscriber 3	-	119.00	119.00	119.00	-	119.00	-	119.00	119.00	119.00	119.00	119.00
Inactive Modem Subscriber	8.25	8.25	8.25	8.25	-	8.25	-	8.25	8.25	8.25	8.25	8.25
2nd Modem Subscriber Sub	17.00	17.00	17.00	17.00	-	17.00	-	17.00	17.00	17.00	17.00	17.00
3rd Modem Subscriber Non-Sub	19.00	19.00	22.00	22.00	-	22.00	-	22.00	22.00	22.00	22.00	22.00
Static IP Address Subscriber	10.00	10.00	10.00	10.00	-	10.00	-	10.00	10.00	10.00	10.00	10.00
Business Net Subscriber	79.95	79.95	79.95	79.95	-	79.95	-	79.95	79.95	79.95	79.95	79.95
Bulk Internet Revenues												
Town Internet Services	26,144	26,146	26,200	26,146	(54)	26,146	-	26,146	26,146	26,146	26,146	156,874
Bulk Internet 2-5 modems	6,873	6,335	12,564	6,564	(6,000)	6,695	131	6,829	6,965	7,105	7,247	41,405
Bulk Internet 6-10 modems	2,264	28,426	2,586	28,586	26,000	29,157	572	29,740	30,335	30,942	31,561	180,321
Bulk Internet 11-49 modems	24,120	28,638	34,513	28,513	(6,000)	29,084	570	29,665	30,259	30,864	31,481	179,866
Bulk Internet 50+ modems	82,111	87,768	69,276	86,276	17,000	88,001	1,726	89,761	91,556	93,387	95,255	544,237
Total Bulk Internet Revenues	141,512	177,313	145,138	176,084	30,946	179,083	2,999	182,141	185,261	188,444	191,690	1,102,702
Internet Revenues												
Limited Internet	2,786	2,004	8,049	2,500	(5,549)	2,525	25	2,576	2,627	2,680	2,733	15,640
Enhanced Internet	420,503	429,828	443,919	430,919	(13,000)	435,228	4,309	443,933	452,811	461,868	471,105	2,695,863
Internet-Non Subscriber	163,420	202,117	184,191	200,000	15,809	202,000	2,000	206,040	210,161	214,364	218,651	1,251,216
	586,708	633,949	636,158	633,419	(2,739)	639,753	6,334	652,548	665,599	678,911	692,489	3,962,720
Phone Revenues												
Phone Service	35,413	37,495	35,281	35,281	-	35,987	706	36,706	37,440	38,189	38,953	222,556
Ancillary Services												
Inactive Modem Subscriber	8,790	8,175	6,489	8,200	1,711	8,200	-	8,200	8,200	8,200	8,200	49,200
2nd Modem Subscriber	622	793	50	800	750	880	80	968	1,065	1,171	1,288	6,172
Business Net/Static IP Address Subscriber	49,940	49,731	39,396	49,396	10,000	49,396	-	49,396	49,396	49,396	49,396	296,379
Total Ancillary Services	59,352	58,699	45,935	58,396	12,461	58,476	80	58,564	58,661	58,768	58,885	351,751

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Broadband Fund
Schedule B- Broadband Fund Direct Costs

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022		
Cable TV Services														
Programming Costs- Monthly (Per Subscriber)														
Basic - Monthly Rate per Subscriber	8.5%	44.31	55.14	52.69	56.15	3.46	60.92	4.77	66.10	71.72	77.82	84.43		
Basic- HBO Residential	5.0%	14.76	15.82	15.71	15.00	(0.71)	15.75	0.75	16.54	17.36	18.23	19.14		
Basic- HBO Bulk	1.0%	3.31	3.31	3.34	3.31	(0.03)	3.34	0.03	3.38	3.41	3.44	3.48		
Basic- Cinemax Residential	1.0%	9.30	9.77	9.87	10.26	0.39	10.36	0.10	10.47	10.57	10.68	10.78		
Digital- Showtime Residential	1.0%	10.75	11.48	10.97	11.99	1.02	12.11	0.12	12.23	12.35	12.48	12.60		
Digital- Showtime Bulk	1.0%	3.75	3.75	3.79	3.00	(0.79)	3.03	0.03	3.06	3.09	3.12	3.15		
Digital -Starz/Encore	3.0%	8.21	8.22	8.45	8.34	(0.11)	8.59	0.25	8.85	9.11	9.39	9.67		
Digital-Basic	5.0%	9.02	5.91	8.14	5.93	(2.21)	6.23	0.30	6.54	6.86	7.21	7.57		
Digital - DMX Music	0.5%	0.27	-	0.27	0.27	-	0.27	0.00	0.27	0.28	0.28	0.28		
Digital- HDTV	2.0%	0.65	1.28	0.68	1.28	0.60	1.31	0.03	1.33	1.36	1.39	1.41		
Annual Programming Costs														
Basic Service	8.5%	467,344	589,918	541,717	630,044	88,327	698,956	68,912	701,995	761,664	826,406	896,650	4,515,714	
Premium Channels - HBO, Cinemax, Starz, Showtime	5%	91,978	92,794	101,651	95,000	(6,651)	99,750	4,750	104,738	109,974	115,473	121,247	646,182	
Digital- Basic	5%	71,876	79,166	87,825	80,825	(7,000)	84,866	4,041	89,110	93,565	98,243	103,156	549,766	
Digital- HDTV	2%	5,863	3,536	8,136	6,136	(2,000)	6,259	123	6,384	6,512	6,642	6,775	38,707	
Pay Per View Fees	5%	4,363	3,823	-	-	-	-	-	-	-	-	-	-	
Copyright Royalties	0%	3,287	7,140	7,345	7,345	-	7,345	-	7,345	7,345	7,345	7,345	44,070	
TV Everywhere Fees	4%	-	1,902	-	2,760	2,760	2,760	-	2,898	3,014	3,134	3,260	17,826	
TV Guide Fees	3%	6,523	6,606	7,126	6,626	(500)	6,824	199	7,097	7,310	7,529	7,755	43,142	
Total Programming Costs		651,234	784,883	753,799	828,736	74,937	906,760	78,024	919,566	989,384	1,064,773	1,146,187	5,855,407	
Phone Costs														
Phone Service Costs	1%	26,745	24,905	27,000	27,000	-	27,000	-	27,270	27,543	27,818	28,096	164,727	
Connection Fees	0%	-	-	2,700	-	(2,700)	-	-	-	-	-	-	-	
Total Phone Costs		26,745	24,905	29,700	27,000	(2,700)	27,000	-	27,270	27,543	27,818	28,096	164,727	
Broadband Costs														
Fixed - 10G Connection Service	0%	167,783	232,132	236,400	224,400	(12,000)	204,000	(20,400)	204,000	204,000	204,000	204,000	1,244,400	
Total Broadband Costs		167,783	232,132	236,400	224,400	(12,000)	204,000	(20,400)	204,000	204,000	204,000	204,000	1,244,400	

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Broadband Fund
Schedule C- Broadband Fund Operating Expenditures

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		233,403	238,713	244,831	244,831	-	256,810	11,979	256,810	256,810	256,810	256,810	1,528,879
Housing Allowance	2%	11,759	12,554	12,457	12,457	-	12,706	249	12,960	13,219	13,483	13,753	78,578
Health Benefits (4)		51,553	52,050	51,774	51,774	-	49,185	(2,589)	51,645	54,227	56,938	59,785	323,554
Dependent Health Reimbursement (5)		(3,614)	(3,620)	(4,356)	(4,356)	-	(4,356)	-	(4,356)	(4,356)	(4,356)	(4,356)	(26,133)
Payroll Taxes (2)		35,675	36,576	37,655	37,655	-	39,497	1,842	39,497	39,497	39,497	39,497	235,142
Retirement Benefits (3)	7.82%	14,198	18,679	19,177	19,157	(20)	20,095	937	20,095	20,095	20,095	20,095	119,632
Workers Compensation	5%	4,463	3,947	4,692	4,692	-	4,927	235	5,173	5,432	5,703	5,988	31,915
Other Employee Benefits (6)	4%	3,100	3,240	3,500	3,500	-	3,580	80	3,723	3,872	4,027	4,188	22,890
Subtotal, Employee Costs		350,537	362,140	369,730	369,710	(20)	382,444	12,734	385,547	388,796	392,198	395,761	2,314,456
Uniforms		-	564	500	500	-	500	-	500	500	500	500	3,000
Bad Debt Expense		7,601	1,523	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
Technical-Computer Support		28,911	38,279	37,000	47,000	10,000	47,000	-	47,000	47,000	47,000	47,000	282,000
Call Center Support		1,416	1,416	1,573	1,573	-	1,573	-	1,573	1,573	1,573	1,573	9,438
Janitorial		1,329	1,560	1,586	1,586	-	1,586	-	1,586	1,586	1,586	1,586	9,516
R&M - Head End		5,640	21,542	15,000	15,000	-	15,000	-	15,000	15,000	15,000	15,000	90,000
R&M - Plant (7)		7,922	3,350	20,000	20,000	-	25,000	5,000	20,000	20,000	20,000	20,000	125,000
R&M - Vehicles and Equipment		6,462	1,090	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Facility Expenses		2,117	1,760	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Insurance		5,972	3,457	3,675	3,675	-	3,675	-	3,675	3,675	3,675	3,675	22,050
Communications		6,581	7,557	5,578	5,578	-	5,578	-	5,578	5,578	5,578	5,578	33,470
Marketing & Advertising		13,037	246	7,500	7,500	-	7,500	-	7,500	7,500	7,500	7,500	45,000
TCTV 12 Support		22,500	10,000	12,000	12,000	-	-	(12,000)	-	-	-	-	12,000
Dues, Fees, Licenses		1,149	956	500	500	-	500	-	500	250	500	250	2,500
Travel, Education, Conferences		7,670	3,699	6,000	6,000	-	6,000	-	6,000	6,000	6,000	6,000	36,000
Contract Labor		570	1,375	2,500	2,500	-	5,000	2,500	5,000	5,000	5,000	5,000	27,500
Utility Locates		245	226	520	520	-	600	80	600	600	600	600	3,520
Invoice Processing		3,582	3,508	3,600	3,600	-	3,600	-	3,600	3,600	3,600	3,600	21,600
Online Payment Fees		7,332	15,208	13,220	15,500	2,280	15,500	-	15,500	15,500	15,500	15,500	93,000
Postage & Freight		4,285	4,317	5,200	5,200	-	5,200	-	5,200	5,200	5,200	5,200	31,200
General Supplies & Materials		2,877	1,935	7,000	7,000	-	7,000	-	7,000	7,000	7,000	7,000	42,000
Office Supplies		1,276	1,841	2,550	3,550	1,000	2,550	(1,000)	2,550	2,550	2,550	2,550	16,300
DVR's		17,021	13,339	25,000	10,000	(15,000)	25,000	15,000	25,000	25,000	5,000	5,000	95,000
Digital Cable Terminals (DCT's)		-	2,583	-	-	-	-	-	-	-	-	-	-
Cable Modems		4,404	5,838	4,000	4,000	-	5,000	1,000	5,000	5,000	5,000	5,000	29,000
Phone Terminals (8)		-	1,439	1,500	1,500	-	1,500	-	2,000	2,000	2,000	2,000	11,000
Business Meals		323	612	300	300	-	300	-	300	300	300	300	1,800
Employee Appreciation		423	248	300	300	-	300	-	200	200	200	200	1,400
Utilities: Natural Gas	5%	542	492	939	939	-	986	47	1,035	1,087	1,141	1,198	6,386
Utilities: Electricity	7%	16,801	17,941	20,195	20,195	-	21,608	1,414	23,121	24,739	26,471	28,324	144,459
Utilities: Gasoline	5%	2,439	2,088	4,136	4,136	-	4,343	207	4,560	4,560	4,560	4,560	26,721
Total Operating Expenditures		530,962	532,128	581,102	579,363	(1,740)	604,344	24,981	604,626	609,295	594,733	599,956	3,592,316

Notes:

1. Plan assumes the following staffing level	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Broadband Department Manager	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
IT Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Field Staff	2.00	2.00	2.00	2.00	0.00	2.00	0.00	2.00	2.00	2.00	2.00
Administrative Support	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Total Staff	4.00	4.00	4.00	4.00	0.00	4.00	0.00	4.00	4.00	4.00	4.00

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Plan assumes that \$20,000 will be spent each year on cable replacement.
- Plan assumes the purchase of phone terminals at \$75 each.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Broadband Fund
Schedule D- Broadband Fund Capital Expenditures

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Capital Outlay												
Head End												
Analog Receivers	-	-	-	-	-	-	-	-	-	-	-	-
Digital Receivers	-	-	-	-	-	-	-	-	-	-	-	-
HDTV Receivers	-	-	7,500	1,500	(6,000)	5,000	3,500	5,000	5,000	5,000	5,000	32,500
System Upgrades												
System Upgrades (2)	86,593	-	100,000	125,000	25,000	50,000	(75,000)	-	50,000	-	50,000	200,000
CMTS Upgrade	679	-	-	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-	-	10,000	-	10,000
Other Capital Outlay												
Software Upgrades (3)	39,383	48,649	-	-	-	-	-	-	-	-	-	-
AC for the Headend	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	-	3,125	4,000	-	(4,000)	2,500	2,500	-	-	-	-	6,500
New Plotter (CAD)	-	-	-	-	-	-	-	-	-	-	-	-
Vehicles (1)	-	-	-	-	-	30,000	30,000	-	30,000	-	-	60,000
Total Capital Outlay	126,654	51,774	111,500	126,500	15,000	87,500	(39,000)	5,000	85,000	15,000	55,000	309,000

Notes:

1. Replace one truck each in 2018 and 2020
2. Upgrade existing fiber.
3. New programming/billing software

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
BUILDING MAINTENANCE DIVISION PROGRAM NARRATIVE**

The Building Maintenance Division has the following primary maintenance and repair responsibilities:

1. All town owned boilers (Post Office, Blue Mesa, Conference Center, See Forever I and II, Heritage Plaza, Le Chamonix Plaza, Oak Street, Gondola Plaza Building, Heritage Crossing).
2. Gas fire pits in Heritage Plaza ,Reflection Plaza and at See Forever.
3. All street lights (streets and plazas).
4. All town owned and managed buildings (Town Hall, Town Shops, town departments in Fire Station, Gondola Parking Garage, Telluride Conference Center (as needed), Heritage Parking Garage, Gondola terminals and Post Office buildings).
5. All lighting in plazas.
6. Review utility locates for projects in close proximity to all street lights.
7. Repair and maintain public bathrooms-cleaning performed by contract services.
8. Repair signs in plazas and street signs.

BUILDING MAINTENANCE DIVISION GOALS

1. All building/facility issue that are identified as a potential life-safety threat shall be addressed immediately.
2. Address all maintenance issues such as street lights, and minor facility repairs in a timely fashion.
3. Prioritize the completion of work orders based on safety, short and long-term cost savings, and timing of request.
4. Operate the department in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural gas, fuel, paper, water, and chemicals.
5. Operate within Town Council adopted budget.

BUILDING MAINTENANCE DIVISION PERFORMANCE MEASURES

1. All building/facility issue that are identified as a potential life-safety threat shall be addressed within one (1) hour.
2. Address all maintenance issues such as street lights, and minor facility repairs within 24 hours.
3. Prioritize the completion of work orders based on safety within 24 hours, short and long-term cost savings, and timing of request.
4. Wherever possible, reduce the use of electricity, natural gas, fuel, paper, water, and chemicals.
5. Throughout 2017, operate within Town Council adopted budget.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
-2.10%	22.56%	1.70%	0.77%	0.81%	0.84%	0.87%



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule L -Building Maintenance

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		77,342	83,203	85,641	85,641	-	89,258	3,617	89,258	89,258	89,258	89,258	531,932
Offset Labor		(161)	(2,823)	-	-	-	-	-	-	-	-	-	-
Health Benefits (3)		24,654	23,840	26,344	26,344	-	25,026	(1,317)	26,278	27,592	28,971	30,420	164,630
Dependent Health Benefit Reimbursement (6)		(1,274)	(1,376)	(720)	(720)	-	(720)	-	(720)	(720)	(720)	(720)	(4,320)
Payroll Taxes (2)		11,697	12,688	13,172	13,172	-	13,728	556	13,728	13,728	13,728	13,728	81,811
Retirement Benefits (5)	4%	2,016	3,670	2,232	3,777	1,545	3,937	160	3,937	3,937	3,937	3,937	23,462
Workers Compensation	5%	3,072	5,181	3,559	5,200	1,641	5,460	260	5,733	6,020	6,321	6,637	35,370
Other Employee Benefits (4)		1,550	1,620	1,750	1,750	-	1,790	40	1,790	1,790	1,790	1,790	10,700
Subtotal, Employee Costs		118,896	126,002	131,977	135,163	3,186	138,479	3,316	140,004	141,604	143,285	145,049	843,585
Uniforms		314	412	350	350	-	350	-	350	350	350	350	2,100
Maintenance - Boilers		38,784	23,464	45,000	45,000	-	45,000	-	45,000	45,000	45,000	45,000	270,000
Vehicle Maintenance		1,323	795	500	500	-	500	-	500	500	500	500	3,000
Street Light Repair and Maintenance (7)		2,052	7,011	9,000	9,000	-	9,000	-	9,000	9,000	9,000	9,000	54,000
Maintenance - Facility		4,711	5,932	9,500	9,500	-	9,500	-	9,500	9,500	9,500	9,500	57,000
Communications		1,272	1,203	1,212	1,212	-	1,212	-	1,212	1,212	1,212	1,212	7,272
Postage and Freight		123	56	-	-	-	-	-	-	-	-	-	-
General Supplies and Materials		2,084	1,282	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Employee Appreciation		-	-	-	-	-	100	-	100	100	100	100	500
Utilities - Gasoline	3%	1,978	1,776	3,090	3,090	-	3,183	93	3,278	3,377	3,478	3,582	19,987
Total Building Maintenance Expenditures		171,537	167,934	202,629	205,815	3,186	209,324	3,409	210,944	212,643	214,425	216,294	1,269,445

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance Technician	2.00	2.00	2.00	2.00	0.00	2.00	0.00	2.00	2.00	2.00	2.00
Total Staff	2.00	2.00	2.00	2.00	0.00	2.00	0.00	2.00	2.00	2.00	2.00

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

4. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

5. Retirement benefits consists of matching employee 401k contributions.

6. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

7. For LED bulb replacement for street lights over several years and conference center plaza lights repair (2016).

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
ROAD AND BRIDGE DEPARTMENT PROGRAM NARRATIVE**

The Road and Bridge Department is responsible for the care and maintenance of 20 miles of road, 20 bridges and 8 parking areas as well as inspecting and maintaining 9 miles of sewer main, 232 manholes and 3 lift stations.

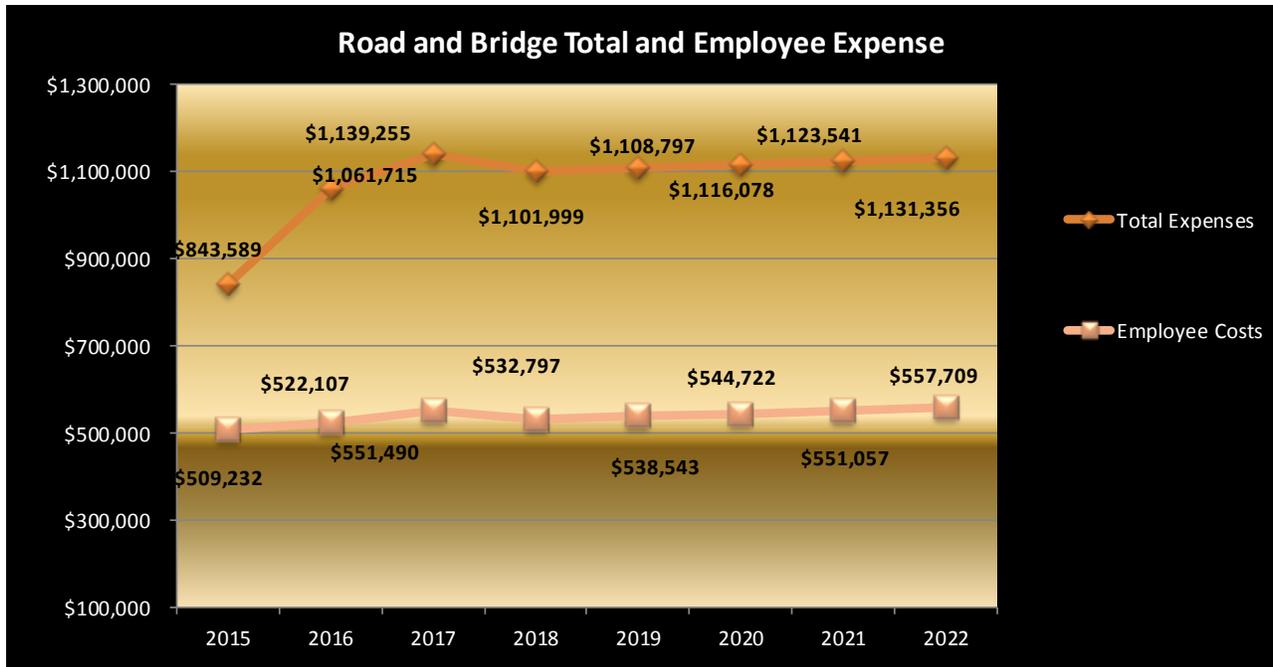
The Road and Bridge staff performs all in-house pavement repairs. They provide a significant amount of full depth asphalt patching at a considerable savings to the Town. The process involves all grinding, prep and paving operations as well as traffic control. The staff performs all other phases of roadway repair and maintenance. Road and Bridge has also undertaken numerous repairs of the main line sewer system identified by video inspection of the lines. In the winter the R&B staff provides seven day coverage for snow removal and all other required maintenance with three operators on the day shift and one operator at night until midnight. Snow removal includes all roads and parking areas owned by the Town. Along with these primary duties R&B performs wetland or sensitive area mitigation, sign repair, tree removal, road striping, culvert and drainage maintenance and routine maintenance of the sewer system.

DEPARTMENT GOALS

1. Provide snow and ice removal for all the Town’s roadways and parking areas to ensure the safest conditions possible in all weather conditions.
2. Complete the initial plow routes within proscribed time limits; the grader route within 3 hours on light to normal snow days (<6”) and 3.25 hours on heavy days (>6”); the snowplow/sand truck route within 1 3/4 hours on light to normal days and 2 hours on heavy days.
3. Provide safe roadways by maintaining quality pavements, shoulders and drainage at a cost advantageous to the Town.
4. Provide quality cost effective repair and maintenance to all Town facilities as directed.
5. Perform all tasks in the safest possible manner.
6. Perform snow removal procedures and sensitive area mitigation as per the Wetlands Protection Plan.
7. Operate the department within budget.

DEPARTMENT PERFORMANCE MEASURES

1. Track man hours for snow removal compared to snow fall total.
2. Track the number of snow days that meet or exceed the initial road opening goals with the target of 80% or better.
3. Track the cost of asphalt patching and pavement repair with the goal of keeping costs below commercial prices.
4. Track the cost for facility maintenance with the goal of keeping costs below commercial prices.
5. Track work time lost to injury with zero injuries the goal.
6. Annually inspect and document improvement of wetland protection systems as per the Wetlands Protection Plan.
7. Department year end expenditure totals do not exceed the adopted budget.



2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
25.86%	7.30%	-3.27%	0.62%	0.66%	0.67%	0.70%



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule G- Road & Bridge Expenditures

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs												
	338,227	346,213	361,969	361,969	-	349,914	(12,055)	349,914	349,914	349,914	349,914	2,111,538
	-	(91)	-	-	-	-	-	-	-	-	-	-
	102,601	105,171	105,344	105,344	-	100,077	(5,267)	105,081	110,335	115,851	121,644	658,331
	(6,965)	(7,977)	(3,280)	(3,280)	-	(3,280)	-	(3,280)	(3,280)	(3,280)	(3,280)	(19,679)
	51,573	52,642	55,671	55,671	-	53,817	(1,854)	53,817	53,817	53,817	53,817	324,754
	8,587	8,879	11,000	11,092	92	10,723	(369)	10,723	10,723	10,723	10,723	64,707
	9,195	11,196	14,131	14,131	-	14,838	707	15,580	16,359	17,176	18,035	96,119
	6,013	6,075	6,563	6,563	-	6,709	147	6,709	6,709	6,709	6,709	40,109
Subtotal, Employee Costs												
	509,232	522,107	551,397	551,490	92	532,797	(18,692)	538,543	544,576	550,911	557,562	3,275,880
	681	1,113	1,200	1,200	-	1,200	-	1,200	1,200	1,200	1,200	7,200
	-	3,170	-	-	-	-	-	-	-	-	-	-
	1,329	1,560	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
	42,064	37,641	45,968	45,968	-	45,968	-	45,968	45,968	45,968	45,968	275,808
	1,552	1,252	731	731	-	731	-	731	731	731	731	4,386
	3,986	2,322	4,829	4,829	-	4,829	-	4,829	4,829	4,829	4,829	28,974
	411	408	281	281	-	400	119	400	400	400	400	2,281
	251	236	250	250	-	250	-	250	250	250	250	1,500
	1,369	1,412	2,260	2,260	-	2,260	-	2,260	2,260	2,260	2,260	13,560
	-	-	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
	182,806	391,912	400,000	400,000	-	400,000	-	400,000	400,000	400,000	400,000	2,400,000
	8,972	10,033	12,480	12,480	-	12,480	-	12,480	12,480	12,480	12,480	74,880
	15,125	19,060	18,000	18,000	-	500	(17,500)	500	500	500	500	20,500
	9,605	8,867	18,000	18,000	-	18,000	-	18,000	18,000	18,000	18,000	108,000
	-	69	200	200	-	100	(100)	100	100	100	100	700
	8,314	12,164	10,083	10,083	-	7,972	(2,111)	7,972	7,972	7,972	7,972	49,943
	1,155	1,442	1,406	1,406	-	1,406	-	1,406	1,406	1,406	1,406	8,436
	24,026	24,065	28,000	28,000	-	28,000	-	28,000	28,000	28,000	28,000	168,000
	4,198	6,300	6,200	6,200	-	6,200	-	6,200	6,200	6,200	6,200	37,200
	22	341	200	200	-	200	-	200	200	200	200	1,200
	114	128	375	375	-	375	-	367	367	367	367	2,216
	1,105	1,275	1,455	1,455	-	1,528	73	1,605	1,685	1,769	1,858	9,900
	27,270	14,838	31,847	31,847	-	32,802	955	33,786	34,800	35,844	36,919	205,999
Total Operating Expenditures												
	843,589	1,061,715	1,139,163	1,139,255	92	1,101,999	(37,256)	1,108,797	1,115,924	1,123,386	1,131,202	6,720,563

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Public Works Director	0.50	0.50	0.50	0.33	-0.17	0.33	0.00	0.33	0.33	0.33	0.33
Supervisor	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
CAD/GIS Operator	0.50	0.50	0.50	0.50	0.00	0.50	0.00	0.50	0.50	0.50	0.50
Administrative Support	0.50	0.50	0.50	0.50	0.00	0.50	0.00	0.50	0.50	0.50	0.50
Operators	5.00	5.00	5.00	5.00	0.00	5.00	0.00	5.00	5.00	5.00	5.00
Total Staff	7.50	7.50	7.50	7.33	-0.17	7.33	0.00	7.33	7.33	7.33	7.33

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. Road maintenance repairs are included as outlined in the Public Works 2018 Long Term Paving Plan. Copies of the plan can be obtained from the Public Works office.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
VEHICLE MAINTENANCE DEPARTMENT PROGRAM NARRATIVE**

The Vehicle Maintenance Department provides repair and preventative maintenance on all town vehicles and equipment. They also do fabrication and provide assistance to other departments on special projects. Vehicle Maintenance staff are responsible for keeping the sidewalk in the Meadows clear of snow for the winter season.

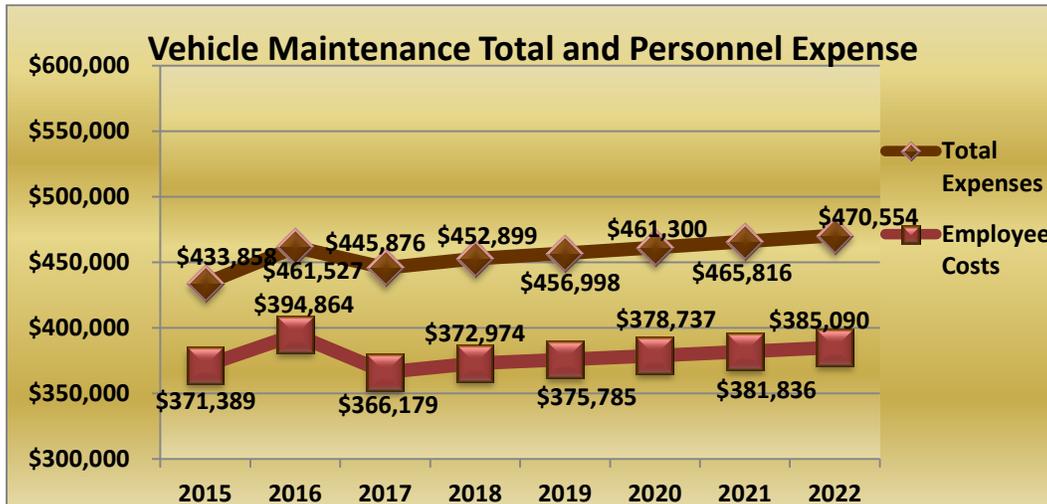
The vehicle maintenance staff is on a seven day a week schedule providing full service to all departments during the winter season and a five day schedule with one less staff member the rest of the year. They also have extra duties above and beyond vehicle repair and maintenance; fabrication of special materials and equipment for all departments, biannually changing all the plaza directory maps, servicing the backup generators for the Gondola, annual painting and maintenance of Gondola Parking Garage and Heritage Parking Garage, as well as providing a significant amount of the labor and support required to install and remove the Christmas decorations each year. One day a week in winter a mechanic is a snow plow operator to fill out the schedule.

DEPARTMENT GOALS

1. Provide high level, cost effective service to all departments for their vehicle and equipment maintenance needs while managing expenses to a level below commercial prices.
2. Provide support to all departments on special projects in a timely and cost effective manner.
3. Perform all tasks in the safest manner possible.
4. Operate the budget within budget.
5. Maintain or reduce natural gas consumption at maintenance shop.

DEPARTMENT PERFORMANCE MEASURES

1. A. Track cost of shop operations and compare to outside shop rates.
B. Track the number of preventative maintenance work orders including safety checks and fluid levels completed within 30 minutes for vehicles; with a goal of 80% or better.
2. Special projects completed at a cost compared to any outside source.
3. Track the number of work related injuries with a goal of zero injuries.
4. Department year end expenditures totals do not exceed the adopted budget.
5. Compare current year natural gas usage to year 2013. 2013 Total Natural Gas Therms 5621



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
6.38%	-3.39%	1.58%	0.91%	0.94%	0.98%	1.02%



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule H - Vehicle Maintenance Expenditures

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs												
	256,316	273,794	249,261	249,261	-	256,519	7,258	256,519	256,519	256,519	256,519	1,531,855
	(160)	(489)	-	-	-	-	-	-	-	-	-	-
	51,553	53,385	52,024	52,024	-	49,423	(2,601)	51,894	54,489	57,213	60,074	325,116
	(4,901)	(5,301)	(4,839)	(4,839)	-	(4,839)	-	(4,839)	(4,839)	(4,839)	(4,839)	(29,034)
	38,807	41,580	38,336	38,336	-	39,453	1,116	39,453	39,453	39,453	39,453	235,599
8.24%	21,103	22,572	20,535	20,549	15	21,148	598	21,148	21,148	21,148	21,148	126,288
5%	5,571	6,084	6,473	6,473	-	6,796	324	7,136	7,493	7,867	8,261	44,026
0%	3,100	3,240	4,375	4,375	-	4,475	100	4,475	4,475	4,475	4,475	26,750
Subtotal, Employee Costs												
	371,389	394,864	366,165	366,179	15	372,974	6,795	375,785	378,737	381,836	385,090	2,260,601
	592	390	600	600	-	600	-	600	600	600	600	3,600
	6,102	7,035	7,000	7,000	-	7,000	-	7,000	7,000	7,000	7,000	42,000
	2,405	5,082	2,250	2,250	-	2,250	-	2,250	2,250	2,250	2,250	13,498
	1,323	1,364	1,366	1,366	-	1,366	-	1,366	1,366	1,366	1,366	8,198
	256	106	670	670	-	770	100	770	770	770	770	4,520
	1,719	2,154	3,000	3,000	-	2,000	(1,000)	2,000	2,000	2,000	2,000	13,000
	-	59	200	200	-	100	(100)	100	100	100	100	700
	4,813	4,191	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
	22,385	23,616	28,000	28,000	-	28,000	-	28,000	28,000	28,000	28,000	168,000
	206	280	300	300	-	300	-	300	300	300	300	1,800
	760	627	1,854	1,854	-	1,854	-	1,854	1,854	1,854	1,854	11,124
	271	518	914	914	-	914	-	914	914	914	914	5,484
	2,350	1,327	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
	158	300	225	225	-	225	-	225	225	225	225	1,350
5%	3,012	2,742	3,908	3,908	-	4,104	195	4,309	4,524	4,751	4,988	26,584
5%	6,254	6,903	7,638	7,638	-	8,020	382	8,421	8,842	9,284	9,748	51,951
3%	2,508	2,275	3,119	3,119	-	3,213	94	3,309	3,408	3,510	3,616	20,175
5%	7,355	7,695	11,153	11,153	-	11,710	558	12,296	12,910	13,556	14,234	75,859
	105,621	81,123	112,042	112,042	-	112,042	-	112,042	112,042	112,042	112,042	672,253
	(105,621)	(81,123)	(112,042)	(112,042)	-	(112,042)	-	(112,042)	(112,042)	(112,042)	(112,042)	(672,253)
Total Operating Expenditures												
	433,858	461,527	445,862	445,876	15	452,899	7,023	456,998	461,300	465,816	470,554	2,753,444

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Chief Mechanic/Manager	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Mechanics	3.50	3.50	3.50	3.50	0.00	3.50	0.00	3.50	3.50	3.50	3.50
Total Staff	4.50	4.50	4.50	4.50	0.00	4.50	0.00	4.50	4.50	4.50	4.50

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
WATER AND SEWER DEPARTMENT PROGRAM NARRATIVE**

The Water Department is responsible for the operation and maintenance of the water systems of Mountain Village. Systems include: Mountain Village, Ski Ranches, and West Meadows. Water Department staff serves as operators of the Elk Run development system as well. The department is also responsible for the snow removal at the Gondola Parking Garage and the trail from Town Hall to Blue Mesa Parking lot.

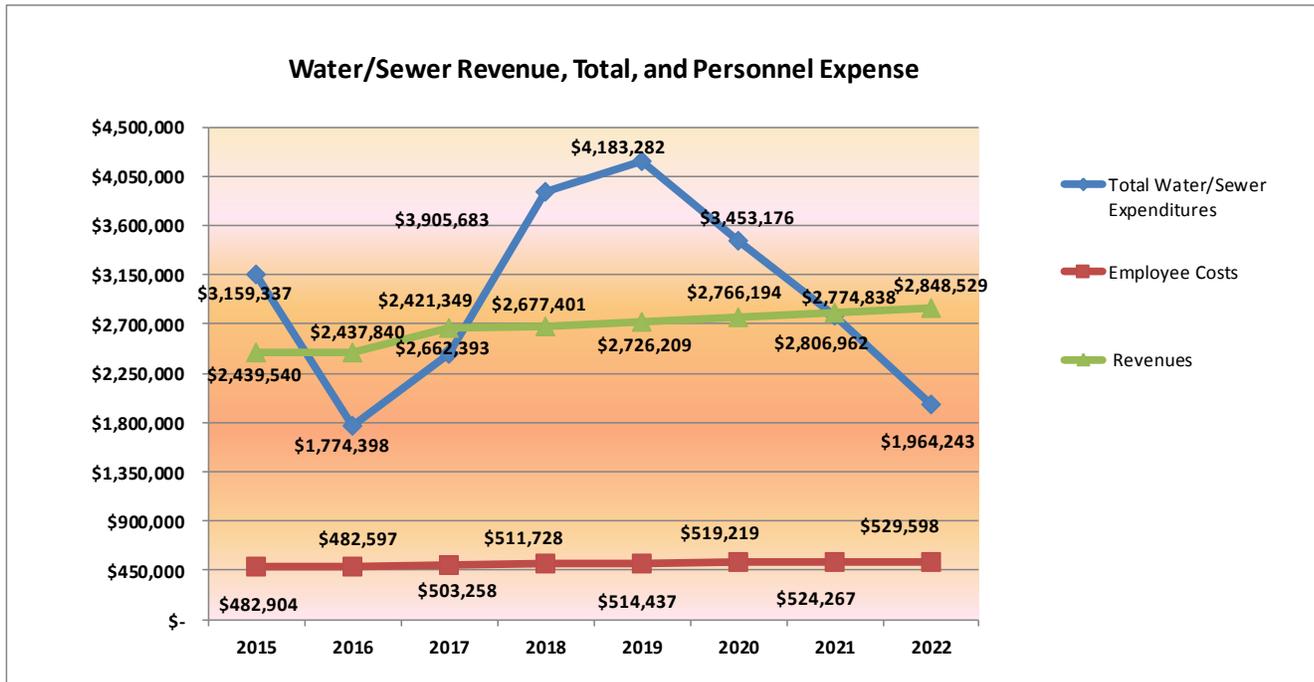
The water department staff operates on a seven day a week schedule in the winter and provides seven day twenty-four hour emergency on call coverage year round. The staff also plays a significant part in the winter operating plan as they provide all the manpower for the snow removal at the Gondola Parking Garage and the trail to the Village Center.

DEPARTMENT GOALS

1. Provide clean and safe drinking water to the customers of the Mountain Village water system.
2. Provide prompt and courteous service to all customers, timely locates and inspections on water or sewer system installations and response to system problems.
3. Maintain the system to a higher level than industry standard of less 10% loss due to leakage.
4. Maintain regulatory compliance according to all applicable rules and laws that pertain to public water systems.
5. Perform an effective maintenance program to reduce costs and lessen the severity of breakdowns.
6. Provide service to the residents and guests by the timely and cost effective removal of snow from GPG and walkways.
7. Operating the enterprise does not require general tax subsidy.

DEPARTMENT PERFORMANCE MEASURES

1. 100% of water consumption reports and water sample test results are without deficiencies.
2. A. Track time for response and resolution of customer service issues, and contractor requests with the objective of same day service. B. Track time for response to emergency situations with the goal of one to two hour response.
3. Perform monthly water audit tracking percent of water loss with the objective of less than 10% loss.
4. 100% regulatory compliance.
5. A. Track maintenance costs on hydrants, valves and PRVs and compare with industry average. B. Reduce down time due to system failures; compared with industry standard of no customers without water.
6. Performing snow removal tasks at GPG by 8AM on light snow days (<3”) and by 9AM on medium to heavy (>3”) snow days with a goal of 90% or better.
7. Department year end expenditures do not exceed the adopted budget.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
-43.84%	36.46%	61.30%	7.11%	-17.45%	-19.64%	-29.21%



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Water & Sewer Fund
Summary

	Ann Inc	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Revenues													
Water & Sewer Service Fees	A	2,429,414	2,428,087	2,549,514	2,648,943	99,429	2,663,951	15,008	2,704,759	2,744,744	2,785,512	2,827,079	16,374,989
Other Revenue	A	10,126	9,753	24,050	13,450	(10,600)	13,450	-	21,450	21,450	21,450	21,450	112,700
Total Revenues		2,439,540	2,437,840	2,573,564	2,662,393	88,829	2,677,401	15,008	2,726,209	2,766,194	2,806,962	2,848,529	16,487,689
Expenditures													
Water Operating Costs	B	961,759	902,236	1,094,290	1,092,898	(1,392)	1,165,541	72,643	1,101,558	1,119,425	1,137,944	1,157,144	6,774,510
Sewer Operating Costs	C	455,206	479,585	508,283	508,902	619	519,565	10,662	520,478	521,434	522,436	523,486	3,116,302
Contingency (2% of Expenditures)		-	-	32,051	32,036	(15)	33,702	1,666	32,441	32,817	33,208	33,613	197,816
Total Expenditures		1,416,965	1,381,821	1,634,625	1,633,837	(788)	1,718,808	84,971	1,654,477	1,673,676	1,693,588	1,714,243	10,088,628
Operating Surplus		1,022,574	1,056,019	938,939	1,028,556	89,617	958,593	(69,963)	1,071,733	1,092,518	1,113,374	1,134,287	6,399,061
Capital Outlay	D	1,742,372	392,577	787,513	787,513	-	2,186,875	1,399,363	2,528,805	1,779,500	1,081,250	250,000	8,613,943
Surplus / (Deficit) Before Non-Operating Income / Expense		(719,797)	663,443	151,426	241,044	89,617	(1,228,282)	(1,469,325)	(1,457,072)	(686,982)	32,124	884,287	(2,214,881)
Non-Operating Income/Expense													
Tap Fees	A	105,228	42,960	42,000	271,232	229,232	107,000	(164,232)	107,000	107,000	107,000	107,000	806,232
Tap Fee Refunds		-	-	-	-	-	-	-	-	-	-	-	-
Telski Water/Tap Fee Credit		-	-	-	-	-	-	-	-	-	-	-	-
Grant Revenue		67,774	-	-	-	-	-	-	-	-	-	-	-
Transfer to GF-Allocation of Administrative Staff		(127,164)	(131,311)	(144,604)	(142,453)	2,151	(147,203)	(4,751)	(150,429)	(152,401)	(151,817)	(153,424)	(897,727)
Transfers (To) / From General Fund		-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Operating Income/Expense		45,838	(88,351)	(102,604)	128,779	231,383	(40,203)	(168,983)	(43,429)	(45,401)	(44,817)	(46,424)	(91,495)
Surplus/(Deficit), after Other Financing Sources/(Uses)		(673,959)	575,092	48,822	369,823	321,000	(1,268,485)	(1,638,308)	(1,500,501)	(732,383)	(12,692)	837,863	
Beginning (Reserve) Fund Balance		2,644,014	1,970,055	2,266,474	2,545,146	278,672	2,914,969	369,823	1,646,484	145,983	(586,400)	(599,093)	
Ending (Reserve) Fund Balance		1,970,055	2,545,146	2,315,296	2,914,969	599,673	1,646,484	(1,268,485)	145,983	(586,400)	(599,093)	238,770	

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Water & Sewer Fund
Schedule A - Water / Sewer Fund Revenues and Other Sources

Ann Inc	Actual		Annual Budgets					Long Term Projections				Total 2017-2022
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	
Mountain Village												
Base Fees-Water	804,259	824,377	906,718	912,132	5,414	930,375	18,243	948,982	967,962	987,321	1,007,067	5,748,425
Base Fees-Sewer	804,259	824,377	906,718	912,132	5,414	930,375	18,243	948,982	967,962	987,321	1,007,067	5,748,425
Excess Charges	292,842	349,882	300,000	350,000	50,000	325,000	(25,000)	325,000	325,000	325,000	325,000	1,925,000
Irrigation	53,550	65,772	56,524	66,524	10,000	66,524	-	66,524	66,524	66,524	66,524	389,146
Construction	2,738	463	1,577	1,577	-	1,577	-	1,577	1,577	1,577	1,577	9,459
Snowmaking	318,662	198,047	200,942	220,942	20,000	220,942	-	220,942	220,942	220,942	220,942	1,305,650
Total Mountain Village	2,276,311	2,262,918	2,372,479	2,463,307	90,827	2,474,792	11,485	2,512,007	2,549,966	2,588,685	2,628,177	15,126,106
Ski Ranches												
Base Fees-Water	124,937	127,963	140,687	142,205	1,518	145,049	2,844	147,950	149,430	150,924	152,433	886,472
Excess Usage Fees	6,030	11,217	10,389	15,389	5,000	15,697	308	16,011	16,171	16,333	16,496	91,098
Irrigation Fees	258	-	175	175	-	175	-	175	175	175	175	1,050
Construction Fees	5	5	342	342	-	342	-	342	342	342	342	2,052
Total Ski Ranches	131,230	139,185	151,593	158,111	6,518	161,263	3,152	164,478	166,118	167,774	169,446	980,672
Skyfield												
Stand By Fees	8,400	8,190	8,190	8,190	-	8,190	-	8,190	8,190	8,190	8,190	49,140
Single Family Base User Fees	7,321	7,682	8,817	8,550	(267)	8,721	171	8,895	9,073	9,255	9,440	54,201
Excess Usage Fees	6,153	10,113	7,650	10,000	2,350	10,200	200	10,404	10,612	10,824	11,041	60,731
Irrigation / Construction	-	-	785	785	-	785	-	785	785	785	785	4,710
Total Skyfield	21,874	25,985	25,442	27,525	2,083	27,896	371	28,274	28,660	29,054	29,456	119,642
Total Water / Sewer User Fees	2,429,414	2,428,087	2,549,514	2,648,943	99,429	2,663,951	15,008	2,704,759	2,744,744	2,785,512	2,827,079	16,226,420
Other Revenues												
W&S Connection / Inspection Fees	1,950	1,200	4,500	4,500	-	4,500	-	4,500	4,500	4,500	4,500	27,000
Maintenance Revenue	3,893	3,858	4,600	3,800	(800)	3,800	-	3,800	3,800	3,800	3,800	23,600
System Repair Charges	-	-	-	-	-	-	-	-	-	-	-	-
Water Meter Sales	-	-	8,000	-	(8,000)	-	-	8,000	8,000	8,000	8,000	40,000
Late Fees & Penalties	4,283	4,195	6,500	4,700	(1,800)	4,700	-	4,700	4,700	4,700	4,700	30,000
Water Fines	-	500	450	450	-	450	-	450	450	450	450	2,700
Total Other Revenue	10,126	9,753	24,050	13,450	(10,600)	13,450	-	21,450	21,450	21,450	21,450	123,300
Total Revenue	2,439,540	2,437,840	2,573,564	2,662,393	88,829	2,677,401	15,008	2,726,209	2,766,194	2,806,962	2,848,529	16,349,720
Tap Fees												
Mountain Village Tap Fees	105,228	42,960	35,000	250,000	215,000	100,000	(150,000)	100,000	100,000	100,000	100,000	535,000
Ski Ranches Tap Fees	-	-	5,000	21,232	16,232	5,000	(16,232)	5,000	5,000	5,000	5,000	30,000
Skyfield Tap Fees	-	-	2,000	-	(2,000)	2,000	2,000	2,000	2,000	2,000	2,000	12,000
Total Tap Fees	105,228	42,960	42,000	271,232	229,232	107,000	(164,232)	107,000	107,000	107,000	107,000	577,000

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Water & Sewer Fund
Schedule B- Water Operating Costs

Ann Inc	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs												
Salaries & Wages (1)	269,385	271,845	284,987	284,987	-	284,438	(548)	284,438	284,438	284,438	284,438	1,707,178
Offset Labor	-	(2,106)	(5,000)	(5,000)	-	(5,000)	-	(5,000)	(5,000)	(5,000)	(5,000)	(30,000)
Housing allowance	8,594	8,993	8,970	8,970	-	8,970	-	8,970	8,970	8,970	8,970	53,820
Health Benefits (4)	63,254	58,089	64,084	64,084	-	60,880	(3,204)	63,924	67,120	70,476	74,000	400,483
Dependent Health Reimbursement (5)	(5,207)	(3,000)	(7,809)	(7,809)	-	(7,809)	-	(7,809)	(7,809)	(7,809)	(7,809)	(46,856)
Payroll Taxes (2)	41,153	41,770	43,831	43,831	-	43,747	(84)	43,747	43,747	43,747	43,747	262,564
Retirement Benefits (3) 5.28%	14,624	14,345	16,832	15,039	(1,793)	16,832	1,793	15,010	15,010	15,010	15,010	91,911
Workers Compensation 5.00%	5,178	6,515	5,616	5,616	-	5,616	-	5,897	6,192	6,501	6,826	36,648
Other Employee Benefits (6)	4,263	4,455	4,813	4,813	-	4,923	110	5,432	5,994	6,615	7,300	35,076
Subtotal, Employee Costs	401,243	400,907	416,323	414,530	(1,793)	412,596	(1,933)	414,608	418,662	422,948	427,481	2,510,825
Employee Appreciation	-	188	275	275	-	275	-	267	267	267	267	1,616
Uniforms	845	1,176	1,170	1,170	-	1,170	-	1,170	1,170	1,170	1,170	7,019
Legal/Engineering	4,385	4,660	40,000	40,000	-	40,000	-	40,000	40,000	40,000	40,000	240,000
Water Sample Analysis (10)	9,927	9,098	15,000	15,000	-	15,000	-	15,000	15,000	15,000	15,000	90,000
Water Augmentation Plan (9)	80,727	19,815	30,000	30,000	-	30,000	-	30,000	30,000	30,000	30,000	180,000
Janitorial	1,329	1,560	1,586	1,586	-	1,586	-	1,586	1,586	1,586	1,586	9,516
System Repairs & Maintenance 3%	29,825	20,297	26,589	26,589	-	27,387	798	28,208	29,055	29,926	30,824	171,989
Vehicle Maintenance	3,813	2,606	3,510	3,510	-	3,510	-	3,510	3,510	3,510	3,510	21,057
Software Support	1,248	1,280	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Facility Expenses	1,541	1,053	1,170	1,170	-	1,170	-	1,170	1,170	1,170	1,170	7,019
Insurance	19,954	15,506	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
Communications	4,078	4,120	4,329	4,329	-	4,329	-	4,329	4,329	4,329	4,329	25,976
Internet Services	2,011	2,011	2,208	2,208	-	2,208	-	2,208	2,208	2,208	2,208	13,248
Dues, Fees & Licenses	4,808	2,281	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Travel, Education, Conferences	1,325	510	5,500	5,500	-	5,000	(500)	5,000	5,000	5,000	5,000	30,500
Invoice Processing	3,895	3,713	3,500	3,500	-	3,500	-	3,500	3,500	3,500	3,500	21,000
Online Payment Fees	6,472	19,278	18,000	18,000	-	18,000	-	18,000	18,000	18,000	18,000	108,000
Postage & Freight	5,176	4,631	5,772	5,772	-	5,772	-	5,772	5,772	5,772	5,772	34,634
General Supplies & Materials 3%	20,217	20,182	20,345	20,345	-	20,955	610	21,584	22,232	22,898	23,585	131,600
Chlorine 3%	12,167	13,630	9,855	15,000	5,145	15,450	450	15,914	16,391	16,883	17,389	97,026
Office Supplies	1,374	1,682	1,714	1,714	-	1,714	-	1,714	1,714	1,714	1,714	10,284
Meter/Back Flow Purchases (7)	8,320	6,637	8,320	3,200	(5,120)	3,200	-	1,000	1,000	1,000	1,000	10,400
Water Conservation Incentives	-	20,000	20,000	20,000	-	5,000	-	5,000	5,000	5,000	5,000	45,000
Business Meals	120	60	150	150	-	150	-	150	150	150	150	900
Utilities: Natural Gas 5%	1,423	1,624	3,114	3,114	-	3,270	156	3,433	3,605	3,785	3,974	21,181
Utilities: Electricity 3%	288,851	278,310	334,378	334,378	-	344,409	10,031	354,742	365,384	376,345	387,636	2,162,894
Utilities: Gasoline 3%	4,709	3,715	8,943	8,943	-	9,211	268	9,487	9,772	10,065	10,367	57,845
Pump Replacement	3,345	22,813	23,397	23,397	-	23,397	-	23,397	23,397	23,397	23,397	140,383
Tank Maintenance (8)	12,927	-	22,880	22,880	-	100,000	77,120	22,800	22,800	22,800	22,800	214,080
Total MV Water Expenditures	936,056	883,342	1,053,028	1,051,259	(1,768)	1,123,259	87,000	1,058,549	1,075,672	1,093,423	1,111,830	6,513,992

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Public Works Director	0.50	0.50	0.50	0.33	-0.17	0.33	0.00	0.33	0.33	0.33	0.33
Asst. Public Works Director	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Dept Manager	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Crew Leader	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Support	0.50	0.50	0.50	0.50	0.00	0.50	0.00	0.50	0.50	0.50	0.50
CAD Operator	0.50	0.50	0.50	0.50	0.00	0.50	0.00	0.50	0.50	0.50	0.50
Plumbing Inspector	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Technicians	3.00	3.00	3.00	3.00	0.00	3.00	0.00	3.00	3.00	3.00	3.00
Total Staff	5.50	5.50	5.50	5.33	-0.17	5.33	0.00	5.33	5.33	5.33	5.33

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. Meter Replacement

8. Plan includes tank inspections 2015, ongoing maintenance, and repainting Double Cabins tank 2018.

9. Plan assumes water lease in Trout Lake from Excel Energy annually

10. Additional water testing per Colorado Department of Health .

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Water & Sewer Fund
Schedule B-1- Ski Ranches Water Operating Costs

	Ann Inc	Actual		Annual Budgets					Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022	
Employee Costs (1)														
Salaries & Wages		6,015	3,670	8,131	8,131	-	8,131	-	8,131	8,131	8,131	8,131	8,131	48,786
Health Benefits		644	543	708	708	-	673	(35)	706	742	779	818		4,425
Payroll Taxes		852	676	1,251	1,251	-	1,251	-	1,251	1,251	1,251	1,251		7,503
Retirement Benefits	6.22%	318	228	429	506	76	506	-	506	506	506	506		3,034
Subtotal, Employee Costs		7,828	5,118	10,519	10,595	76	10,560	(35)	10,594	10,629	10,666	10,705		63,748
Water Sample Analysis		400	522	3,309	3,309	-	3,309	-	3,309	3,309	3,309	3,309		19,853
System Repairs & Maintenance	3%	8,919	5,114	10,431	10,431	-	10,744	313	11,066	11,398	11,740	12,092		67,472
Dues, Fees & Licenses		613	226	150	150	-	150	-	150	150	150	150		900
General Supplies & Materials	3%	1,157	1,744	1,471	1,471	-	1,515	44	1,561	1,607	1,656	1,705		9,515
Supplies - Chlorine	3%	1,151	1,700	1,700	2,000	300	2,060	60	2,122	2,185	2,251	2,319		12,937
Supplies - Safety		39	80	200	200	-	200	-	200	200	200	200		1,200
Meter/Back Flow Preventers		1,666	1,632	2,040	2,040	-	2,040	-	2,040	2,040	2,040	2,040		12,240
Utilities- Natural Gas	5%	542	492	1,663	1,663	-	1,746	83	1,833	1,925	2,021	2,122		11,308
Utilities- Electricity	5%	1,551	2,057	3,000	3,000	-	3,150	150	3,308	3,473	3,647	3,829		20,406
Utilities- Gasoline	3%	228	210	930	930	-	958	28	987	1,016	1,047	1,078		6,016
Tank, Pipe Replacements		1,610	-	5,850	5,850	-	5,850	-	5,850	5,850	5,850	5,850		35,100
Total Ski Ranches Water Expenditures		25,704	18,894	41,262	41,639	376	42,281	643	43,018	43,783	44,576	45,399		260,695

Notes

1. Plan assumes historical percentage of water system employee costs will continue be dedicated to the maintenance of the Ski Ranch water system.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Water & Sewer Fund
Schedule C- Sewer Operating Costs

	Ann Inc	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total
													2017-2022
Employee Costs													
Salaries & Wages (1)		50,422	51,654	52,583	52,583	-	61,674	9,091	61,674	61,674	61,674	61,674	360,953
Health Benefits (4)		12,888	13,013	13,172	13,172	-	12,513	(659)	13,139	13,796	14,486	15,210	82,316
Dependent Health Reimbursement (5)		(730)	(724)	-	(725)	(725)	(725)	-	(725)	(725)	(725)	(725)	(4,350)
Payroll Taxes (2)		7,697	7,896	8,087	8,087	-	9,485	1,398	9,485	9,485	9,485	9,485	55,515
Retirement Benefits (3)	5.89%	1,683	3,045	1,755	3,099	1,344	3,635	536	3,635	3,635	3,635	3,635	21,275
Workers Compensation	5%	1,097	878	1,042	1,042	-	1,094	52	1,148	1,206	1,266	1,329	7,085
Other Employee Benefits (6)	0%	775	810	875	875	-	895	20	895	895	895	895	5,350
Subtotal, Employee Costs		73,833	76,572	77,514	78,133	619	88,572	10,439	89,252	89,967	90,717	91,504	528,145
Employee Appreciation		-	50	50	50	-	50	-	50	50	50	50	300
System Repairs & Maintenance (8)		8,876	16,345	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Vehicle Repair and Maintenance		-	-	1,082	1,082	-	1,082	-	1,082	1,082	1,082	1,082	6,490
Sewer Line Checks		27,186	20,751	27,040	27,040	-	27,040	-	27,040	27,040	27,040	27,040	162,240
Facility Expenses		1,541	1,140	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Communications		697	741	650	650	-	650	-	650	650	650	650	3,900
Travel, Education & Training		145	280	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
General Supplies & Materials		1,038	4,246	5,083	5,083	-	5,083	-	5,083	5,083	5,083	5,083	30,500
Supplies - Safety Equipment		403	781	877	877	-	877	-	877	877	877	877	5,264
Supplies - Office		847	994	800	800	-	800	-	800	800	800	800	4,800
Regional Sewer O&M Costs (7)		293,155	308,595	336,856	336,856	-	336,856	-	336,856	336,856	336,856	336,856	2,021,136
Regional Sewer O&M Overhead (7)		42,790	43,772	39,916	39,916	-	39,916	-	39,916	39,916	39,916	39,916	239,496
Utilities- Electricity	5%	2,127	2,251	2,310	2,310	-	2,426	116	2,547	2,674	2,808	2,948	15,712
Utilities- Gasoline	3%	2,568	3,067	3,605	3,605	-	3,713	108	3,825	3,939	4,057	4,179	23,319
Total Sewer Expenditures		455,206	479,585	508,283	508,902	619	519,565	10,662	520,478	521,434	522,436	523,486	3,116,002

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Field Crew	1.00	1.00	1.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Staff	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00

Please note: Staffing Schedules have been modified to follow new organizational chart that is currently being reviewed and considered.

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Amount based upon the Town of Telluride's budget each year. The billed amount is split into three items, overhead (fixed), maintenance, and capital.
- Includes one time pump replacement in 2016

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Water & Sewer Fund
Schedule D- Water / Sewer Capital Expenditures

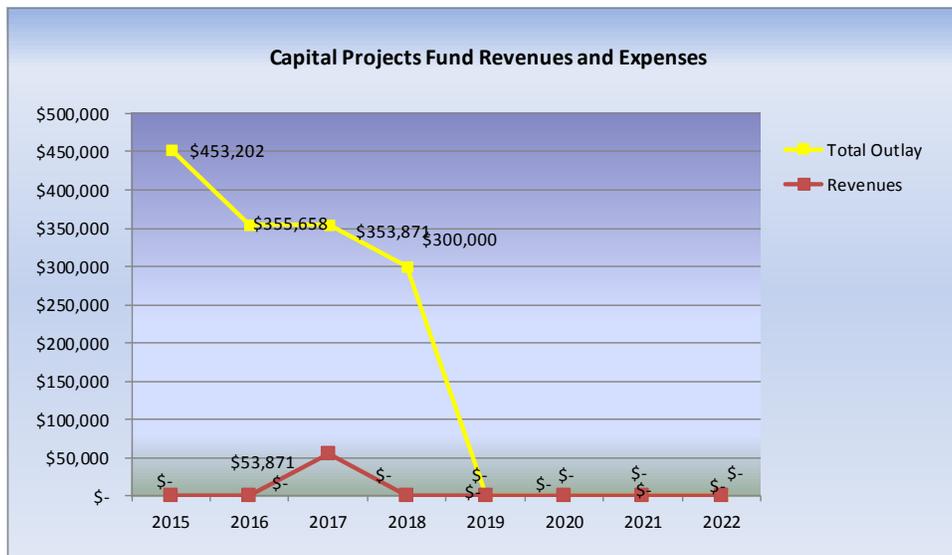
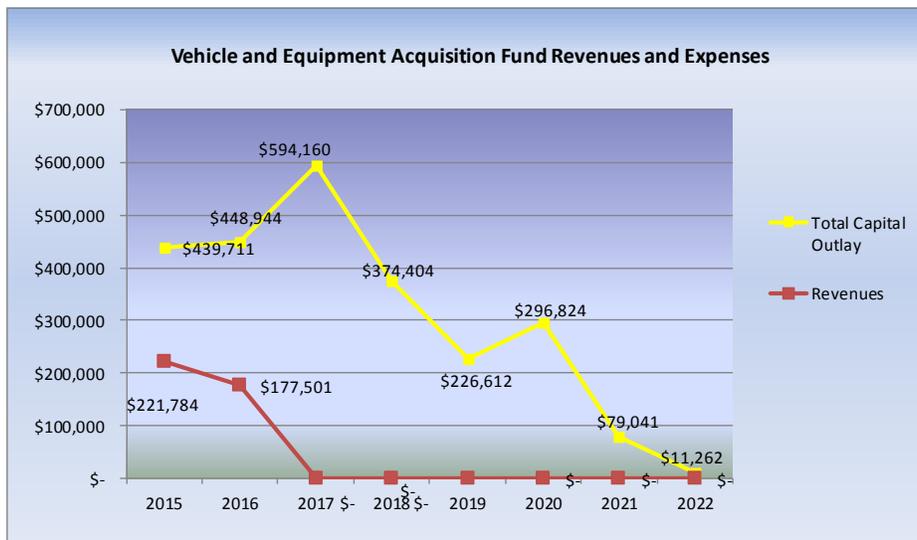
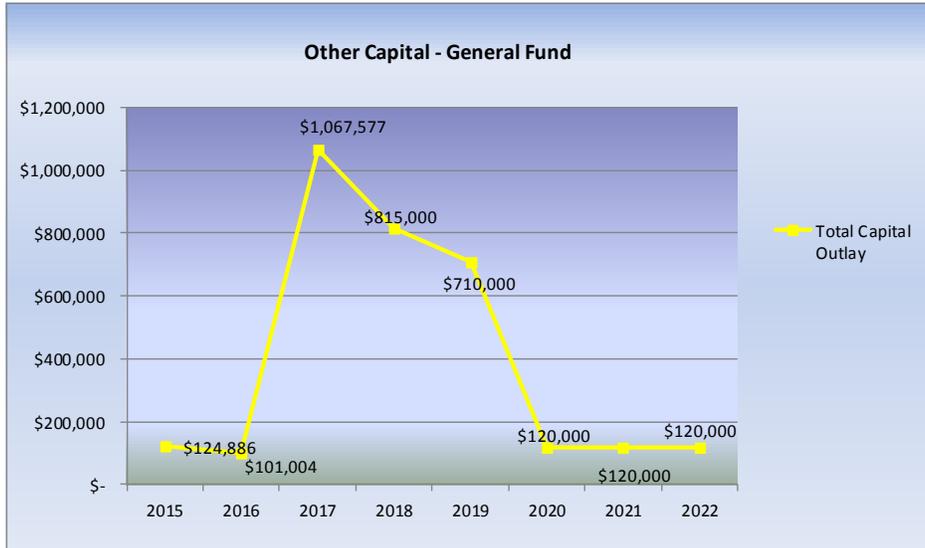
Ann Inc	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
General Capital Outlay- Water												
Arizona Water Line Bore	-	29,150	-	-	-	-	-	-	-	-	-	-
Water Well Power Generators (5)	60,786	147,210	-	-	-	150,000	150,000	150,000	-	-	-	300,000
Vehicles (1)	28,774	-	43,500	43,500	-	28,000	(15,500)	-	-	-	-	71,500
Ski Ranches Infrastructure Replacement (8)	-	-	50,000	50,000	-	250,000	200,000	250,000	250,000	250,000	250,000	1,300,000
Water Rights Acquisition (2)	29,557	37,403	15,000	15,000	-	15,000	-	-	-	-	-	30,000
Wapiti Water Line (6)	1,509,000	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous FF&E / Improvements (7)	-	-	250,000	250,000	-	-	(250,000)	-	-	-	-	250,000
Total General Capital Outlay- Water	1,628,118	213,763	358,500	358,500	-	443,000	84,500	400,000	250,000	250,000	250,000	1,951,500
Capital Outlay- Water System												
San Miguel Pump (9)	-	-	-	-	-	175,000	175,000	-	-	-	-	175,000
San Joaquin Well	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Outlay- Water System	-	-	-	-	-	175,000	175,000	-	-	-	-	175,000
General Capital Outlay- Sewer												
Sewer Lift Station Pump (3)	-	-	-	-	-	-	-	-	-	-	-	-
Regional Sewer Capital (4)	114,254	178,814	429,013	429,013	-	1,568,875	1,139,863	2,128,805	1,529,500	831,250	-	6,487,443
Total General Capital Outlay- Sewer	114,254	178,814	429,013	429,013	-	1,568,875	1,139,863	2,128,805	1,529,500	831,250	-	6,487,443
Total Capital Outlay	1,742,372	392,577	787,513	787,513	-	2,186,875	1,399,363	2,528,805	1,779,500	1,081,250	250,000	8,613,943

Notes:

1. 2015: F350 will be replaced, a new super sucker motor in 2016, 2017-new snowmobile and water truck. 2018 replace sewer pickup.
2. Design and install monitoring flume on Prospect Creek required by water right 10CW206.
3. General allowance to purchase a spare sewer lift station pump for Adams Ranch.
4. The billed amount is split into three items, overhead (fixed), maintenance, and capital. 2017 and beyond budget is based on the information provided by TOT.
5. General allowance to install emergency power generators to the water wells and tanks.
6. Part of the long range water infrastructure replacement plan.
7. Replace water lines at Coonskin tank with solid steel due to ground movement.
8. 2017 Replace chlorine building in the Ski Ranches. 2018 Infrastructure replacement following water system master plan.
9. Replace existing booster pump due to age and hours run.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
CAPITAL EXPENDITURES**

Capital Expenditures for the Town are found in the General Fund, the Vehicle Acquisition Fund, and the Capital Projects Fund. Other capital for special revenue and enterprise funds are contained within their own fund.



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Vehicle and Equipment Acquisition Fund

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Revenues												
	165,784	177,501	-	-	-	-	-	-	-	-	-	-
	56,000	-	-	-	-	-	-	-	-	-	-	-
	-	-	56,000	56,000	-	-	(56,000)	-	-	-	-	56,000
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	(3,840)	(3,360)	(3,360)	-	-	3,360	-	-	-	-	(3,360)
	221,784	173,661	52,640	52,640	-	-	-	-	-	-	-	-
Vehicle and Equipment Acquisitions												
Vehicles												
	146,051	14,725	-	-	-	-	-	40,000	-	-	-	40,000
	-	-	28,000	28,000	-	8,000	(20,000)	-	-	-	-	36,000
	15,194	13,791	215,000	215,000	-	15,000	(200,000)	15,000	-	-	-	245,000
	-	49,494	-	-	-	30,000	30,000	-	-	-	-	30,000
	150,258	-	85,000	85,000	-	-	(85,000)	-	90,000	-	-	175,000
	-	29,548	-	-	-	40,000	40,000	-	-	25,000	-	65,000
	17,792	-	35,000	35,000	-	-	(35,000)	-	35,000	-	-	70,000
	36,936	39,248	41,000	41,000	-	41,000	-	41,000	41,000	43,000	43,000	250,000
2%	7,200	37,997	10,200	10,200	-	10,404	204	10,612	10,824	11,041	11,262	64,343
	-	-	-	-	-	-	-	-	30,000	-	-	30,000
Heavy Equipment												
	66,280	214,400	172,500	172,500	-	155,000	(17,500)	-	-	-	-	327,500
	-	7,951	1,500	4,100	2,600	-	(4,100)	-	-	-	-	4,100
	-	-	-	-	-	35,000	35,000	-	-	-	-	35,000
	-	37,950	-	-	-	-	-	-	-	-	-	-
Other F,F & E												
	-	-	-	-	-	-	-	-	-	-	-	-
	439,711	445,104	588,200	590,800	2,600	334,404	(256,396)	106,612	206,824	79,041	54,262	1,371,943
Beginning Fund Balance	59,909	125,287	205,488	207,515	2,027	365,603	158,088	465,925	497,908	559,956	583,668	207,515
Transfer from GF	283,305	353,671	692,868	696,248	3,380	434,725	(261,523)	138,596	268,872	102,753	70,540	1,708,354
Ending Fund Balance	125,287	207,515	362,796	365,603	2,807	465,925		497,908	559,956	583,668	599,946	

Notes:

*This item requires additional Council approval before moving forward with this budget authorization.

- R&B vehicles to be replaced include: 2015: Combo Snowplow 83% grant match on \$160,000. Pick-up truck 2016.
- Rec & Trails: 2015 - Polaris Ranger; 2016 - snowmobile; 2017 - snowcat; 2018 - trail ATV; 2019 - snowmobile
- Shuttles: 2018 - One fuel efficient shuttle.
- Buses: 2017: One \$77,462 bus with \$61,970 grant offset.
- Property Maintenance vehicles to be replaced are: 2016 Cushman utility vehicle; 2018 one ton flatbed truck; 2021 pick-up.
- Building and facility maintenance vehicle replacement.
- Plan assumes one police department vehicle will be replaced each year to allow a five year usage period out of each of the vehicles (7) in the department.
- CSO vehicle - 10 year replacement plan
- R&B heavy equipment replacement includes: 2015: New snow blower and broom attachments and scrubber/sweeper.
2017: Replace excavator and a new snow blower attachment. 2018: Replace Backhoe / tilt deck trailer. CMAQ grant funded Sweeper, 2016.
- Plan assumes the following equipment will be replaced: 2016: a Toro 3500D riding mower.
- New welder, \$5,000, tire pressure sensor scanner, \$1,700, Snap On analyzer upgrade, \$1,800. 2017 Replace metal band saw and purchase a scanner.
- 2018 Mini-ex.
- Purchase of a new skid-steer loader, then it will be in the lease exchange program.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
PLAZA SERVICES NARRATIVE**

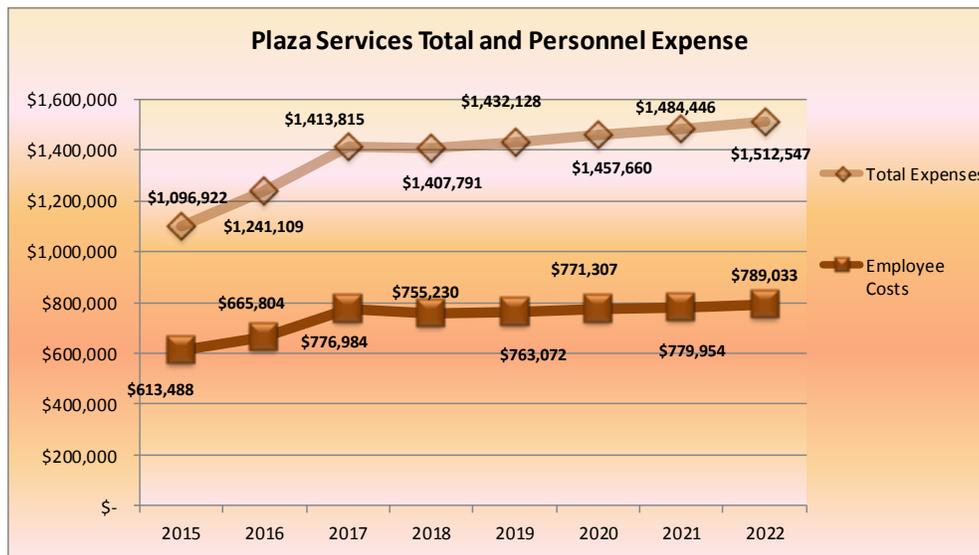
Plaza Services is responsible for: the sustainable upkeep of the Town’s plazas, lawns, irrigation systems, flower beds, flower pots and hanging baskets; snow and ice removal throughout public plazas; permitting and overseeing plaza vehicle access; providing plaza assistance for fee; performing public trash and recycling collection; special event management; Market on the Plaza production and management; installation and removal of all Christmas decorations for the Town; providing high quality guest service at all times.

DEPARTMENT GOALS

1. Maintain the Town's public plazas, lawns and gardens to a high standard of care, and safety in an environmentally sustainable manor.
2. Manage third party public plaza uses including Plaza Vehicle Access Permits, Plaza Motorized Cart Permits, Plaza Special Event Permits, and various Plaza HOA and merchant activities with great attention to detail and a high level of customer service.
3. Provide a high level of customer service consistently and professionally.
4. Perform all tasks in the safest possible manner
5. Operate department within adopted budget.

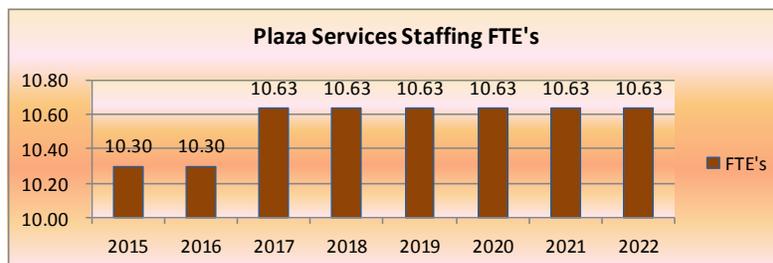
DEPARTMENT PERFORMANCE MEASURES

1. Track man hours for law and plant car; plaza maintenance. snow removal.
2. Track man hour for events on the plazas compared to number of events
3. Number of departmental customer service tailgate sessions annually
4. Track work time lost to injury with zero injuries as the goal.
5. Operate department at or below adopted budget while continuing to improve services.



Percentage Change in Expenditures

Year Range	Percentage Change
2015-2016	13.14%
2016-2017	13.92%
2017-2018	-0.43%
2018-2019	1.73%
2019-2020	1.78%
2020-2021	1.84%
2021-2022	1.89%



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule K - Plaza Services Expenditures

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022
Employee Costs													
Salaries & Wages (1)		416,176	448,088	513,104	513,104	-	496,663	(16,441)	496,663	496,663	496,663	496,663	2,996,421
Offset Labor		(700)	(410)	(4,000)	(4,000)	-	(4,000)	-	(4,000)	(4,000)	(4,000)	(4,000)	(24,000)
Health Benefits (4)		99,885	112,902	139,695	139,695	-	136,426	(3,269)	143,247	150,410	157,930	165,827	893,535
Dependent Health Benefit Reimbursement (5)		(5,732)	(5,057)	(3,426)	(3,426)	-	(3,426)	-	(3,426)	(3,426)	(3,426)	(3,426)	(20,556)
Payroll taxes (2)		63,090	68,293	78,915	78,915	-	76,387	(2,529)	76,387	76,387	76,387	76,387	460,850
Retirement Benefits (3)	4.43%	15,920	19,858	19,628	22,740	3,112	22,011	(729)	22,011	22,011	22,011	22,011	132,795
Workmen's comp	5%	17,424	13,582	19,456	19,456	-	20,428	973	21,450	22,522	23,648	24,831	132,335
Other Employee Benefits (6)	0%	7,425	8,549	10,500	10,500	-	8,540	240	10,740	10,740	10,740	10,740	64,200
Subtotal, Employee Costs		613,488	665,804	773,872	776,984	3,112	755,230	(21,754)	763,072	771,307	779,954	789,033	4,635,580
Uniforms		1,780	2,255	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Consultant Services	0%	-	-	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Janitorial		15,543	27,387	20,267	20,267	-	20,267	201	20,267	20,267	20,267	20,267	121,603
Maintenance-Vehicles		2,577	5,778	9,262	9,262	-	9,262	-	9,262	9,262	9,262	9,262	55,572
Maintenance-Equipment		1,513	1,402	3,937	3,937	-	3,937	-	3,937	3,937	3,937	3,937	23,625
R&M, Landscape, Irrigation, Plaza, Bldg		24,830	24,856	28,996	28,996	-	28,996	-	28,996	28,996	28,996	28,996	173,976
Facility Expenses		2,057	1,878	5,054	5,054	-	5,054	-	5,054	5,054	5,054	5,054	30,324
Communications		5,852	3,698	6,793	6,793	-	6,793	-	6,793	6,793	6,793	6,793	40,758
Public Noticing		90	-	302	302	-	302	-	302	302	302	302	1,812
Dues & Fees		100	1,365	2,700	2,700	-	2,700	-	2,700	2,700	2,700	2,700	16,200
Travel, Education & Training		150	907	2,100	2,100	-	2,100	-	2,100	2,100	2,100	2,100	12,600
Contract Labor		3,362	6,301	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Weed Control (9)		12,129	15,440	12,500	12,500	-	12,500	-	12,500	12,500	12,500	12,500	75,000
Postage & Freight		75	63	210	210	-	210	-	210	210	210	210	1,260
General Supplies & Materials		16,206	21,189	25,036	25,036	-	25,036	-	25,036	25,036	25,036	25,036	150,216
Office Supplies		603	717	831	831	-	831	-	831	831	831	831	4,987
Business Meals		564	743	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Employee Appreciation		731	889	600	600	-	600	-	600	600	600	600	3,600
Pots & Hanging Baskets		9,180	9,638	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Paver-Planter Repair		84,938	85,414	100,000	100,000	-	100,000	-	100,000	100,000	100,000	100,000	600,000
Plaza Beautification - Non-Capital		-	8,025	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Christmas Decorations		31,057	36,888	30,000	30,000	-	30,000	-	30,000	30,000	30,000	30,000	180,000
Utilities: Water/Sewer	2%	17,520	30,955	25,786	25,786	-	26,301	516	26,827	27,364	27,911	28,470	162,660
Utilities: Natural Gas	5%	194,896	239,119	231,551	231,551	-	243,129	11,578	255,285	268,050	281,452	295,525	1,574,991
Utilities: Electric	5%	44,523	42,600	66,465	66,465	-	69,788	3,323	73,277	76,941	80,788	84,828	452,087
Utilities: Gasoline	3%	8,701	7,144	10,441	10,441	-	10,754	313	11,077	11,409	11,751	12,104	67,536
Wetlands Study		-	-	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Green Gondola (Contributions Expense) (7)		4,265	-	10,000	5,000	(5,000)	5,000	-	5,000	5,000	5,000	5,000	30,000
Environmental Materials		193	652	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Total Plaza Services & Environmental Services		1,096,922	1,241,109	1,415,703	1,413,815	(1,888)	1,407,791	(5,824)	1,432,128	1,457,660	1,484,446	1,512,547	8,708,386

Notes

1. Plan assumes the following staffing level	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Director	1.00	1.00	1.00	0.33	-0.67	0.33	0.00	0.33	0.33	0.33	0.33
Manager	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Assistant Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supervisor	2.00	2.00	2.00	2.00	0.00	2.00	0.00	2.00	2.00	2.00	2.00
Field Crew FTYR	5.00	5.00	6.00	6.00	0.00	7.00	1.00	7.00	7.00	7.00	7.00
Public Refuse Removal Field Crew FTE	-0.70	-0.70	-0.70	-0.70	0.00	-0.70	0.00	-0.70	-0.70	-0.70	-0.70
Seasonal Field Crew FTE's	2.00	2.00	2.00	2.00	0.00	1.00	-1.00	1.00	1.00	1.00	1.00
Total Staff	10.30	10.30	11.30	10.63	-0.67	10.63	0.00	10.63	10.63	10.63	10.63

Please note: Certain staffing related to trash removal can be found on that department schedule.

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- These expenses are wholly dependent on the monies contributed for the green gondola campaign and will never exceed the revenues collected, which are budgeted on the revenue summary page.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
PUBLIC AREA TRASH AND RECYCLE REMOVAL NARRATIVE**

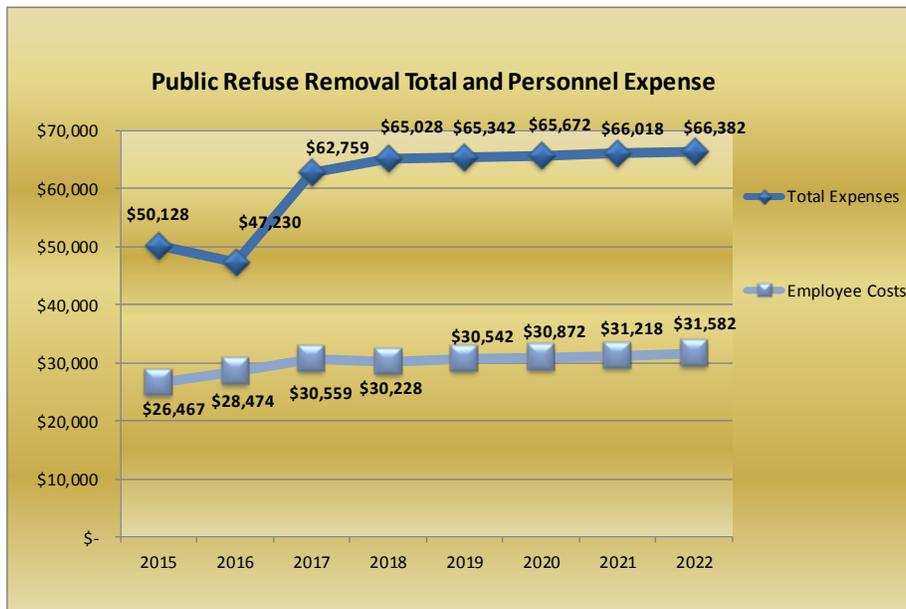
The Plaza Services department is responsible for the collection of trash and recycling in Town common areas (not including recreation trails) and the management of hauling and disposal/processing contracts for those materials.

DEPARTMENT GOALS

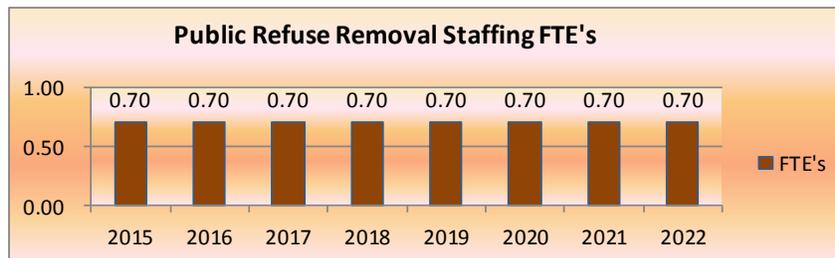
1. Manage daily public trash and recycling collection and disposal processing efforts in a timely and efficient manner.
2. Ensure a safe waste handling program for all employees.
3. Department shall manage trash contracts and monitor trash expenses to operate within approved budget.

DEPARTMENT PERFORMANCE MEASURES

1. Ensure 100% town facilities have adequate trash and recycling stations.
2. Track work loss to injuries with zero injuries as the goal.
3. Department year end expenditure totals do not exceed the adopted annual budget year.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
-5.78%	32.88%	3.62%	0.48%	0.50%	0.53%	0.55%



Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 General Fund
 Schedule K-1 -Public Refuse Removal

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				Total 2017-2022
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	
Employee Costs												
Salaries & Wages (1)	20,204	21,962	20,752	20,752	-	20,752	-	20,752	20,752	20,752	20,752	124,512
Offset Labor	-	-	(3,000)	-	3,000	-	-	-	-	-	-	(3,000)
Health Benefits (3)	3,222	3,253	6,615	6,615	-	6,284	(331)	6,598	6,928	7,275	7,639	41,339
Payroll Taxes (2)	3,041	3,258	3,192	3,192	-	3,192	-	3,192	3,192	3,192	3,192	19,150
Subtotal, Employee Costs	26,467	28,474	27,559	30,559	3,000	30,228	(331)	30,542	30,872	31,218	31,582	182,001
Refuse Removal Cost	18,549	15,687	20,000	25,200	5,200	27,800	2,600	27,800	27,800	27,800	27,800	159,000
General Supplies	150	125	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Annual Spring Clean-up	4,962	2,944	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
Total Refuse Removal Expenditures	50,128	47,230	54,559	62,759	8,200	65,028	2,269	65,342	65,672	66,018	66,382	383,001

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Field Crew FTE	0.70	0.70	0.70	0.70	0.00	0.70	0.00	0.70	0.70	0.70	0.70
Total Staff	0.70	0.70	0.70	0.70	0.00	0.70	0.00	0.70	0.70	0.70	0.70

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

4. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
POLICE DEPARTMENT PROGRAM NARRATIVE**

The Mountain Village Police Department is staffed by 6 sworn officers and a civilian office manager. All staff works a 4 day/10 hour schedule. This allows patrol staff to cover 19 ½ hours per day on duty and 4 ½ hours per day in an “on-call” capacity. During the on-call time, calls for service are less than 3% of the total call load. The schedule has a ½ hour overlap to provide briefing and pass on of information to the next shift. All officers are subject to recall to duty unless they are out-of-state.

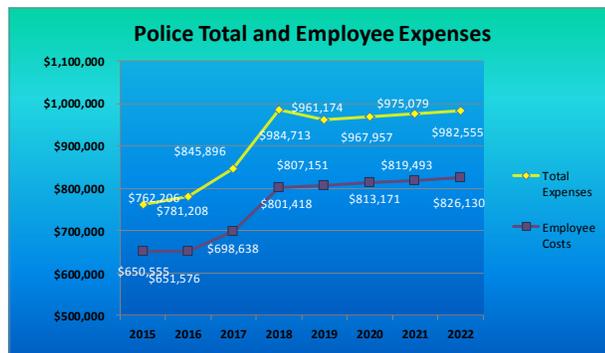
MISSION : The delivery of quality service, both timely and courteous, shall be the mandate that guides the members of the Mountain Village Police Department, always with the intent of solving problems for those who ask for assistance. The Mountain Village Police pledge is to embrace all the citizens in solving problems, both routine to law enforcement and those unique to the community. Mountain Village Police will solicit citizen input, ideas and guidance, for it is only through this relationship that we truly meet or exceed their needs.

DEPARTMENT GOALS

1. Maintain a high level of public confidence with the community.
2. Maintain a high level of visibility while on vehicle patrol.
3. Respond to calls for service in a courteous, professional and timely manner.
4. Maintain a high level of community policing by conducting quality foot patrols in the business sector and high density complexes.
5. Operate the department within budget
6. Environmental Stewardship

DEPARTMENT PERFORMANCE MEASURES

1. Community engagement events to receive direct feedback (i.e. National Night out, Coffee with a cop)
2. Officers are to patrol all roads at least once during the shift.
3. Calls for service are to be handled within 8 minutes of the call being received and with generation of minimal complaints.
4. Officers should patrol the business areas and high density complexes on foot an average of 2 hours per shift.
5. Department year end expenditure totals do not exceed the adopted budget.
6. Reduce paper usage by going “paperless” as much as possible for case reports.



Year	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Percentage Change	2.49%	8.28%	16.41%	-2.39%	0.71%	0.74%	0.77%



2017 PERFORMANCE MEASURES ACHIEVEMENTS

1. Regularly scheduled direct feedback
 - a. NNO held on August 2nd 2016, attendance estimated at 200. **Next one is scheduled Aug 1st, 2017**
 - b. Continue quarterly Coffee with a Cop. Estimated attendance 50 to 75 people
2. Patrol no less than 30 miles per shift
 - a. Maintained an average of 47 patrol miles per shift.
3. Calls for service, within 8 minutes, little or no complaints
 - a. The average response time is 6 minutes 11 seconds from the time an officer receives the call from dispatch until the officer arrives on scene. For last year's same reporting period this was 6 minutes 14 seconds. This reported response time is for criminal activity / priority response calls. Other calls for service response may be up to 20 minutes depending on officer availability and type of call.
 - b. The police department did not receive any significant complaints over this reporting period.
4. Patrol on foot as average of 2 hours per shift
 - a. Foot patrols in the core areas averaged 1 hour and 20 minutes hours per shift. This decrease is attributed to staffing shortages
5. Year End Expenditure totals do not exceed the adopted budget
 - a. Police Department is on track for year-end budget
6. Environmental goal
 - a. Went live with “E-Discovery” for submitting all case files for prosecution – significant reduction in copier and paper use

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule E-1- Public Safety - Police

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (Note 1)		403,687	408,939	433,313	433,313	-	500,004	66,691	500,004	500,004	500,004	500,004	2,933,333
Housing Allowance		58,364	61,409	65,065	65,065	-	75,975	10,910	75,975	75,975	75,975	75,975	444,940
Health Benefits (Note 4)		85,874	77,666	88,911	88,911	-	96,979	8,068	101,828	106,919	112,265	117,878	624,780
Dependent Health Reimbursement (Note 5)		(6,286)	(5,379)	(9,272)	(9,272)	-	(9,272)	-	(9,272)	(9,272)	(9,272)	(9,272)	(55,632)
Payroll Taxes (Note 2)		61,336	61,800	68,278	68,278	-	78,909	10,631	78,909	78,909	78,909	78,909	462,823
Death & Disability	1.90%	7,335	6,972	9,469	9,469	-	10,944	1,474	10,944	10,944	10,944	10,944	64,187
Retirement Benefits (Note 3)	4.04%	22,669	18,988	24,452	20,119	(4,332)	23,252	3,133	23,252	23,252	23,252	23,252	136,380
Workers Compensation	5%	12,471	13,132	16,848	16,848	-	17,691	842	18,575	19,504	20,479	21,503	114,601
Other Employee Benefits (Note 6)	0%	5,105	8,049	5,906	5,906	-	6,936	1,030	6,936	6,936	6,936	6,936	40,588
Subtotal, Employee Costs		650,555	651,576	702,971	698,638	(4,332)	801,418	102,779	807,151	813,171	819,493	826,130	4,766,001
Janitorial		4,807	4,800	6,636	6,636	-	6,636	-	6,636	6,636	6,636	6,636	39,816
Vehicle - R & M		5,149	4,410	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
Vehicle Equipment- R&M (10)		-	1,037	500	500	-	500	-	500	500	500	500	3,000
Equipment Rental		1,071	1,095	1,622	1,622	-	1,622	-	1,622	1,622	1,622	1,622	9,732
Facility Expenses		10,796	4,152	3,500	3,500	-	3,000	(500)	3,000	3,000	3,000	3,000	18,500
Camera Maintenance and Repair		108	3,723	2,500	3,000	500	3,000	-	3,000	3,000	3,000	3,000	18,000
Communications		4,370	2,322	5,100	5,100	-	5,100	-	5,100	5,100	5,100	5,100	30,600
Cell Phone (Note 8)		5,210	5,894	6,000	6,000	-	6,000	-	6,000	6,000	6,000	6,000	36,000
Phone Equipment		-	951	100	100	-	100	-	100	100	100	100	600
Communication Dispatch (Note 7)		36,340	50,443	61,929	61,929	-	69,272	7,343	69,272	69,272	69,272	69,272	408,289
Dues & Fees		894	690	900	900	-	900	-	900	900	900	900	5,400
Travel, Education & Conferences		8,082	11,439	8,500	8,500	-	8,500	-	8,500	8,500	8,500	8,500	51,000
Emergency Medical Services		164	199	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Contract Labor		2,625	-	-	-	-	-	-	-	-	-	-	-
Investigation		-	225	-	-	-	-	-	-	-	-	-	-
Evidence Processing		557	1,155	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
Medical Clearance		2,200	1,100	600	1,250	650	1,250	-	1,250	1,250	1,250	1,250	7,500
Postage & Freight		260	393	200	200	-	200	-	200	200	200	200	1,200
General Supplies & Materials		2,230	3,741	6,000	6,000	-	6,000	-	6,000	6,000	6,000	6,000	36,000
Credit Card Processing Fees		-	642	700	700	-	700	-	700	700	700	700	4,200
Uniforms		645	4,731	1,700	1,700	-	1,700	-	1,700	1,700	1,700	1,700	10,200
Uniforms- Officer Equipment		-	819	1,700	1,700	-	1,700	-	1,700	1,700	1,700	1,700	10,200
Vehicle - Equipment		230	441	-	-	-	-	-	-	-	-	-	-
Evidence Supplies		-	294	350	350	-	350	-	350	350	350	350	2,100
Firearms		2,145	2,448	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Material & Working Supplies		-	-	225	225	-	225	-	225	225	225	225	1,350

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 General Fund
 Schedule E-1- Public Safety - Police

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Intoxilizer		944	1,062	1,200	1,200	-	1,200	-	1,200	1,200	1,200	1,200	7,200
Detoxification		1,945	2,100	1,200	2,000	800	2,000	-	2,000	2,000	2,000	2,000	12,000
Supplies-Mounted Patrol		2,344	(21)	1,500	1,500	-	-	(1,500)	-	-	-	-	1,500
Parking Expenses		-	-	250	250	-	250	-	250	250	250	250	1,500
Business Meals		621	1,058	500	500	-	500	-	500	500	500	500	3,000
Employee Appreciation		374	300	350	350	-	350	-	350	350	350	350	2,100
Books & Periodicals		4,148	6,275	7,250	7,250	-	7,250	-	7,250	7,250	7,250	7,250	43,500
Contribution To County Detox Facility		-	-	-	-	-	30,000	30,000	-	-	-	-	30,000
Utilities- Natural Gas	2%	1,489	1,351	1,530	1,530	-	1,561	31	1,592	1,624	1,656	1,689	9,651
Utilities- Electricity	5%	3,618	4,173	4,333	4,333	-	4,550	217	4,777	5,016	5,267	5,530	29,473
Utilities - Gasoline	5%	8,285	6,190	8,933	8,933	-	9,380	447	9,849	10,341	10,858	11,401	60,761
Total Police		762,206	781,208	848,279	845,896	(2,382)	984,713	138,816	961,174	967,957	975,079	982,555	5,717,374
Community Services Costs		48,810	47,130	51,674	51,687	13	54,269	(2,582)	53,582	54,332	55,119	55,945	324,921
Total Public Safety		811,016	828,338	899,952	897,583	(2,369)	1,038,981	136,234	1,014,756	1,022,289	1,030,197	1,038,500	6,042,294

Notes:

- Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Police Chief	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Investigator	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50
Field Officers	4.00	4.00	4.00	4.00	0.00	4.50	0.50	4.50	4.50	4.50	4.50
Administrative Assistant	0.75	0.75	0.75	0.75	0.00	0.75	0.00	0.75	0.75	0.75	0.75
Total Staff	6.75	6.75	6.75	6.75	0.00	7.75	1.00	7.75	7.75	7.75	7.75
- FPPA contribution rate and other applicable taxes are 13.7%.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Plan is based on percent of usage (over a three year average) calculated as part of the total expenditure budget for Western Colorado Regional Dispatch Center (WCRDC)
- Includes data cards used in patrol vehicles and by supervisors.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
COMMUNITY SERVICES PROGRAM NARRATIVE**

The Town of Mountain Village Community Services mission is to meet or exceed the needs of the Mountain Village community. The Community Services division expects and encourages citizens and guests alike to make use of its services. The success of the division is measured in its ability to maintain the quality of life in Mountain Village all the while respecting the rights and liberties of all.

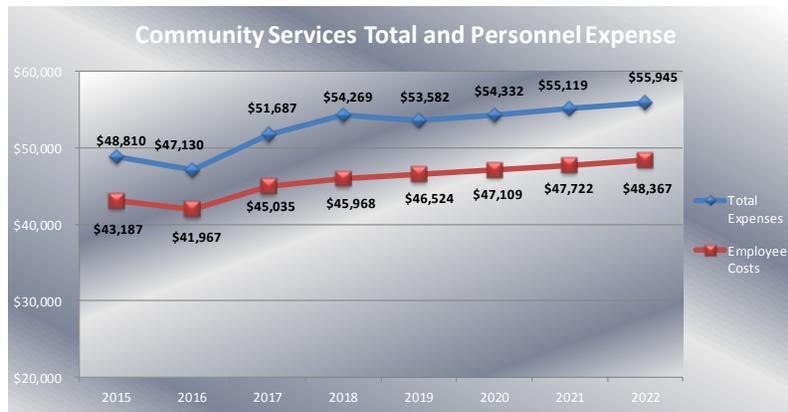
The delivery of quality service, both timely and courteous, shall be the mandate that guides the members of the Mountain Village Police Department, always with the intent of solving problems for those who ask for assistance. The Mountain Village Police pledge is to embrace all the citizens in solving problems, both routine to law enforcement and those unique to the community. Mountain Village Community Services officers will solicit citizen input, ideas and guidance, for it is only through this relationship that we truly meet or exceed their needs. Staffing levels are 2 FTEs paid 0.35 from the Community Services Budget and 0.65 from the Parking Budget.

DEPARTMENT GOALS

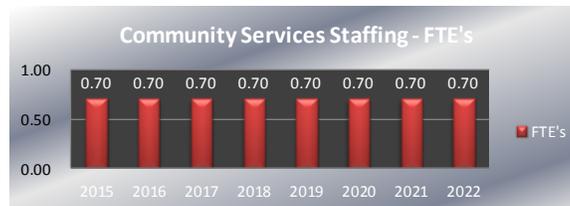
1. Maintain a high level of parking control on all town streets and public parking lots through enforcement, maintenance, and issuance of appropriate permits.
2. Provide public assistance as necessary in a courteous, professional, and timely manner.
3. Under the guidance of the Town’s municipal code, enforce and provide for domestic and non-domestic animal control.
4. Stay within budget.
5. Environmental Stewardship

DEPARTMENT PERFORMANCE MEASURES

1. Parking is enforced consistently – Seven days a week from 6 am to 6 pm. (after CSO work hours, patrol officers enforce parking)
2. 100% response to calls for assistance in a timely manner. (within 10 minutes of receiving call) Manage animal control to the general satisfaction of Town Council and residents.
3. Department year-end expenditure totals do not exceed the adopted budget.
4. Reduction of greenhouse gas emissions by implementing bicycle patrol –



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
-3.44%	9.67%	5.00%	-1.26%	1.40%	1.45%	1.50%



2017 PERFORMANCE MEASURES ACHIEVEMENTS

1. *Parking is enforced consistently – Seven days a week from 6 am to 6 pm.*
 - a. *By having seven day week coverage, enforcement is consistent.*
2. *100% response to calls for assistance in a timely manner. (within 10 minutes of receiving call)*
 - a. *Response time is tracking at 7:58 minutes per call*
3. *Manage animal control to the general satisfaction of Town Council and residents.*
 - a. *27 animal related calls for service – resolved.*
4. *Department year-end expenditure totals do not exceed the adopted budget.*
 - a. *Community Service is tracking under budget.*
5. *Environmental goal*
 - a. *Average time on bike patrol was 2 hours and 6 minutes in 2016 compared to 1 hour 43 minutes in 2017.*

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule E-2- Public Safety - Community Services

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022		
Employee Costs														
Salaries & Wages (Note 1)		27,948	27,358	28,222	28,222	-	29,313	1,091	29,313	29,313	29,313	29,313	174,787	
Group Insurance (Note 4)		9,022	9,109	9,220	9,220	-	8,759	(461)	9,197	9,657	10,140	10,647	57,619	
Dependent Health Reimbursement (Note 6)		-	(184)	-	-	-	-	-	-	-	-	-	-	
Payroll Taxes (Note 2)		4,310	4,251	4,341	4,341	-	4,508	168	4,508	4,508	4,508	4,508	26,882	
Retirement Benefits (Note 3)	1.35%	266	273	368	381	13	395	15	395	395	395	395	2,358	
Workers Compensation	5%	1,098	594	2,259	2,259	-	2,372	113	2,491	2,616	2,746	2,884	15,369	
Other Employee Benefits (Note 5)	0%	543	567	613	613	-	620	7	620	620	620	620	3,710	
Subtotal, Employee Costs		43,187	41,967	45,023	45,035	13	45,968	932	46,524	47,109	47,722	48,367	280,725	
Uniforms		435	610	800	800	-	800	-	800	800	800	800	4,800	
Vehicle Repair & Maintenance		1,467	300	800	800	-	800	-	800	800	800	800	4,800	
Communications- Cell Phone		604	799	622	622	-	622	-	622	622	622	622	3,732	
Travel, Education & Training		-	-	500	500	-	2,000	1,500	600	600	600	600	4,900	
General Supplies		362	615	700	700	-	700	-	700	700	700	700	4,200	
Animal Control		283	540	200	200	-	200	-	200	200	200	200	1,200	
Employee Appreciation		-	100	35	35	-	35	-	35	35	35	35	210	
Utilities- Gasoline	5%	2,472	2,199	2,994	2,994	-	3,144	150	3,301	3,466	3,640	3,822	20,367	
Total Public Safety Community Services Costs		48,810	47,130	51,674	51,687	13	54,269	2,582	53,582	54,332	55,119	55,945	324,934	

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Community Services Officers-(2) Full Time @ .35 each	0.70	0.70	0.70	0.70	0.00	0.70	0.00	0.70	0.70	0.70	0.70
Community Services Officers-Seasonal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Staff	0.70	0.70	0.70	0.70	0.00	0.70	0.00	0.70	0.70	0.70	0.70

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
MUNICIPAL COURT PROGRAM NARRATIVE**

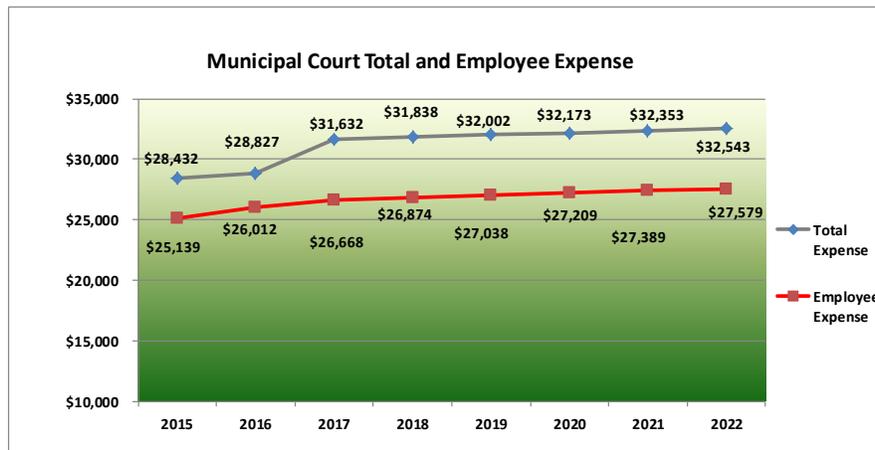
The Town of Mountain Village operates a monthly municipal court which constitutes the judicial branch of the Town government. The municipal court shall be vested with exclusive original jurisdiction over all cases arising under the Town’s charter, under the ordinances duly enacted under the Charter, and as otherwise conferred under the law. Town Council appoints the Municipal Judge who shall serve a two year term. A court clerk on Town staff shall serve on a part-time basis at .25 of a full time equivalent. That staff person is currently serving as the administrative assistant in the Town Police Department at .75 of a full time equivalent

DEPARTMENT GOALS

1. Convene municipal court one day per month.
2. Court should start promptly on the date and time as provided to defendants.
3. Stay within budget.
4. Environmental Stewardship

DEPARTMENT PERFORMANCE MEASURES

1. Court convened 12 times per year.
2. Court date and/or time should occur on time no less than 90% of the time (11 out of 12 days per year)
3. Department year-end expenditure totals do not exceed the adopted budget.
4. As much as possible reduce paper consumption.



2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
1.39%	9.73%	0.65%	0.51%	0.54%	0.56%	0.59%



2017 PERFORMANCE MEASURES ACHIEVEMENTS

1. Court convened 12 times per year.
 - a. Court is convened once per month
2. Court date and/or time should occur on time no less than 90% of the time (11 out of 12 days per year)
 - a. Court convenes on time
3. Department year-end expenditure totals do not exceed the adopted budget.
 - a. Municipal Court is tracking under budget
4. Environmental goal
 - a. Continuing to offer as many electronic options through the court system as possible

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule E- Public Safety - Municipal Court

	%	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
			2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Salaries & Wages (Note 1)			17,245	17,736	17,858	17,858	-	18,125	268	18,125	18,125	18,125	18,125	108,485
Health Benefits (Note 3)			3,222	3,253	3,290	3,290	-	3,126	(165)	3,282	3,446	3,618	3,799	20,560
Dependent Health Reimbursement (Note 5)			(360)	(359)	(348)	(348)	-	(348)	-	(348)	(348)	(348)	(348)	(2,088)
Payroll Taxes (Note 2)			2,585	2,683	2,747	2,747	-	2,788	41	2,788	2,788	2,788	2,788	16,685
Retirement Benefits (Note 5)	5.68%		973	1,008	1,008	1,015	7	1,030	15	1,030	1,030	1,030	1,030	6,165
Workers Compensation	5%		110	64	138	138	-	145	7	152	159	167	176	936
Other Employee Benefits (Note 4)	0%		1,364	1,626	1,969	1,969	-	2,009	40	2,009	2,009	2,009	2,009	12,013
Subtotal, Employee Costs			25,139	26,012	26,660	26,668	7	26,874	206	27,038	27,209	27,389	27,579	162,757
Equipment Rental			979	1,095	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
Communications			358	383	384	384	-	384	-	384	384	384	384	2,304
Dues and Fees			80	60	80	80	-	80	-	80	80	80	80	480
Travel, Education & Conferences			1,213	766	2,100	2,100	-	2,100	-	2,100	2,100	2,100	2,100	12,600
Postage & Freight			45	157	100	100	-	100	-	100	100	100	100	600
General Supplies & Materials			556	320	800	800	-	800	-	800	800	800	800	4,800
Employee Appreciation			63	33	-	-	-	-	-	-	-	-	-	-
Total Municipal Court			28,432	28,827	31,624	31,632	7	31,838	206	32,002	32,173	32,353	32,543	192,541

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Judge (12 Sessions per year) (Not a FTE)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Support	0.25	0.25	0.25	0.25	0.00	0.25	0.00	0.25	0.25	0.25	0.25
Total Staff	0.25	0.25	0.25	0.25	0.00	0.25	0.00	0.25	0.25	0.25	0.25

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Retirement benefits consists of matching employee 401k contributions.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Budget assumes the Judge will work 12 work sessions annually at a cost of \$500 / session.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
PARKING SERVICES FUND**

PARKING SERVICES

Provide excellent parking services and choices to the residents, guests and employees of the Mountain Village.

DEPARTMENT GOALS

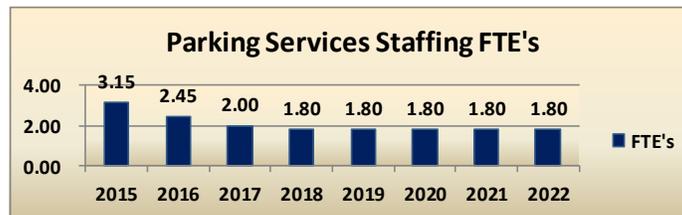
1. Manage HPG, surface lots and GPG to minimize on-street overflow parking
2. Maximize parking revenues
3. Provide user friendly parking opportunities
4. Continue moving towards self-sustainability.
5. Provide a clean, trash free natural environment at the Town parking lots.

PERFORMANCE MEASURES

- 1a. Track parking usage at all lots and on-street overflow
- 1b. Track % utilization of parking spaces used to capacity
2. Operate within adopted budget
3. Call center contacts to total user ratio < 1.0%
4. Each year the enterprise operates with a reduced transfer from the General Fund or other funds of the Town.
5. Allocate > 36 man-hours per year to trash and litter pick-up at the Gondola Parking Garage and Heritage Parking Garage.



2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
2.25%	69.96%	-18.12%	5.77%	-13.45%	35.17%	-21.55%



PARKING SERVICES 2017 YTD ACHIEVEMENTS:

- Total parked cars at 60,775 (noon snapshot counts)
- Total utilization = 41.7%
- Year-end revenue projection: OVER BUDGET
- Year-end expense projection: UNDER BUDGET
- Call Center contacts to total user ratio: 0.26% (as of 04/30/17)
- Man hours for trash and litter pick up: 18.50 hours
- Net Surplus: 2011 = (\$114,565); 2012 = \$4,099; 2013 = \$11,280; 2014 = \$36,751; 2015 = \$191,508; 2016 = \$103,636

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Parking Services Fund

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Parking Revenues												
	16,995	14,605	12,000	12,000	-	12,000	-	12,000	12,000	12,000	12,000	72,000
	12,288	6,214	7,061	12,000	4,939	12,000	-	12,000	12,000	12,000	12,000	72,000
	198,945	105,111	89,825	105,000	15,175	105,000	-	105,000	105,000	105,000	105,000	630,000
	60,299	65,897	41,000	41,000	-	41,000	-	41,000	41,000	41,000	41,000	246,000
	153,063	157,278	98,752	150,000	51,248	150,000	-	150,000	150,000	150,000	150,000	900,000
	7,732	9,953	11,895	7,000	(4,895)	13,473	6,473	13,563	13,656	13,752	23,601	85,045
5%	52,769	48,374	40,000	30,000	(10,000)	30,000	-	30,000	30,000	30,000	30,000	180,000
	-	-	-	80,000	80,000	-	80,000	-	-	-	-	80,000
Subtotal, Revenues	502,091	407,432	300,533	437,000	136,467	363,473	86,473	363,563	363,656	363,752	373,601	2,265,045
Employee Costs												
	77,910	77,410	92,367	92,367	-	94,978	2,611	94,978	94,978	94,978	94,978	567,257
	20,621	20,399	21,646	21,646	-	20,564	(1,082)	21,592	22,671	23,805	24,995	135,273
	11,461	11,392	14,206	14,206	-	14,608	402	14,608	14,608	14,608	14,608	87,244
	1,820	2,076	2,453	2,453	-	2,523	69	2,523	2,523	2,523	2,523	15,066
5%	2,707	1,108	2,790	2,790	-	2,929	139	3,076	3,230	3,391	3,561	18,976
	1,240	1,255	1,750	1,750	-	1,790	40	1,790	1,790	1,790	1,790	10,700
Subtotal, Employee Costs	115,759	113,641	135,212	135,212	-	137,391	2,179	138,566	139,799	141,094	142,454	834,518
Parking Expenses - General												
	-	-	5,100	5,100	-	5,100	-	5,100	5,100	5,100	5,100	30,600
3%	2,969	3,025	3,600	3,600	-	3,600	-	3,708	3,819	3,934	4,052	22,713
3%	2,269	2,850	1,030	1,030	-	1,030	-	1,061	1,093	1,126	1,159	6,498
	4,800	4,800	4,800	4,800	-	4,800	-	4,800	4,896	4,994	5,094	29,384
Gondola Parking Garage Maintenance												
	254	2,578	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
	1,200	1,200	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
	6,922	2,297	3,600	3,600	-	3,600	-	3,600	3,600	3,600	3,600	21,600
	2,720	2,635	2,000	7,000	5,000	7,000	-	7,000	7,000	7,000	7,000	42,000
7%	13,963	16,094	17,120	17,120	-	18,318	1,198	19,601	20,973	22,441	24,012	122,464
5%	600	339	525	525	-	551	26	579	608	638	670	3,571
	-	-	-	-	-	-	-	-	-	-	-	-
	6,792	11,669	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
	3,664	1,084	15,000	15,000	-	15,000	-	15,000	15,000	15,000	15,000	90,000
	27	373	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Surface Lots Maintenance												
	7,043	4,290	6,760	7,500	740	7,500	-	7,500	7,500	7,500	7,500	45,000
	4,060	5,040	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
1%	906	215	2,000	2,000	-	2,000	-	2,020	2,040	2,061	2,081	12,202
	-	-	-	32,400	32,400	5,400	(27,000)	5,400	5,400	5,400	5,400	59,400
	9,335	9,257	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Heritage Garage												
	4,862	10,452	5,000	12,500	7,500	7,500	(5,000)	7,500	7,500	7,500	7,500	50,000
	9,377	5,804	8,000	8,000	-	8,000	-	8,000	8,000	8,000	8,000	48,000
	1,300	1,300	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
	-	-	-	-	-	-	-	-	-	-	25,000	25,000
	52,130	46,189	54,255	54,255	-	54,255	-	54,255	54,255	54,255	54,255	325,530
1%	9,896	6,741	12,290	12,290	-	12,413	123	12,537	12,662	12,789	12,917	75,608
3%	89	-	6,180	7,500	1,320	7,725	225	7,957	8,195	8,441	8,695	48,513
	-	-	700	700	-	700	-	700	700	700	700	4,200
	8,446	19,283	12,000	12,000	-	12,000	-	12,000	12,000	12,000	12,000	72,000

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Parking Services Fund

Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Meadows Lot												
Striping	1,000	1,000	-	1,000	1,000	1,000	-	1,000	1,000	1,000	1,000	6,000
Maintenance	-	14,454	-	-	-	-	-	-	-	-	-	-
Total Expenditures	270,383	286,610	329,172	377,132	47,960	348,884	(28,249)	351,883	355,141	358,573	387,188	2,178,801
Capital Expenditures												
Capital Costs - Parkeon Meters (7)	9,915	-	-	-	-	10,000	10,000	10,000	10,000	10,000	-	40,000
Lot Maintenance (9)	-	-	70,000	70,000	-	20,000	(50,000)	60,000	-	125,000	-	275,000
Wayfinding	-	-	20,000	40,000	20,000	20,000	(20,000)	-	-	-	-	60,000
Security Cameras (HPG)	-	-	-	-	-	-	-	-	-	-	-	-
Total, Capital	9,915	-	90,000	110,000	20,000	50,000	(60,000)	70,000	10,000	135,000	-	3,867,485

Beginning Fund Balance	-	-	18,403	93,784	(75,381)	93,784	75,381	93,784	93,784	93,784	93,784	93,784
Transfer (to) GF-Overhead Allocation	(30,285)	(27,038)	(29,120)	(32,882)	(3,762)	(29,879)	3,003	(31,994)	(32,338)	(32,143)	(34,653)	(193,890)
Surplus (Deficit)	191,508	93,784	(147,759)	(83,014)	64,745	(65,290)	17,724	(90,314)	(33,823)	(161,964)	(48,241)	(482,646)
Transfer (to) from GF	(191,508)	-	147,759	83,014	(64,745)	65,290	(17,724)	90,314	33,823	161,964	48,241	482,646
Ending Fund Balance	-	93,784	18,403	93,784	75,381	93,784	-	93,784	93,784	93,784	93,784	93,784

The Parking Services Fund will begin in 2010. All expenses and revenues shown prior to 2010 are equivalent accounts currently in the General Fund and are presented here for comparative purposes only.

1. Plan assumes the following staffing level

	2015	2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Transit Director	0.20	0.20	0.10	0.10	0.00	0.10	0.00	0.10	0.10	0.10	0.10
Transit Coordinator	0.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transit Ops manager	0.20	0.20	0.20	0.20	0.00	0.00	-0.20	0.00	0.00	0.00	0.00
Community Services Officers- 2 total @ .65	1.30	1.30	1.30	1.30	0.00	1.30	0.00	1.30	1.30	1.30	1.30
Snow Removal	0.40	0.40	0.40	0.40	0.00	0.40	0.00	0.40	0.40	0.40	0.40
Parking Attendant (FTE)	0.70	0.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	3.15	2.45	2.00	2.00	0.00	1.80	-0.20	1.80	1.80	1.80	1.80

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. 2015 - 1 new meter, 2018 - 2021 New meters

8. 2015 - BG \$30,000, TR \$2,250, B&B \$6,000; 2016-2018 - BG \$30,000

9. 2017-55K GPG Ramp Repair, 15K GPG Atrium; 2018 - 15K Lot G & F asphalt repair, 5K Blue Mesa Concrete repair; 2019 - 60K Repave lot A; 2021 - 100K Repair GPG deck coating, 25K - Meadows chip seal

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
MUNICIPAL BUS PROGRAM NARRATIVE**

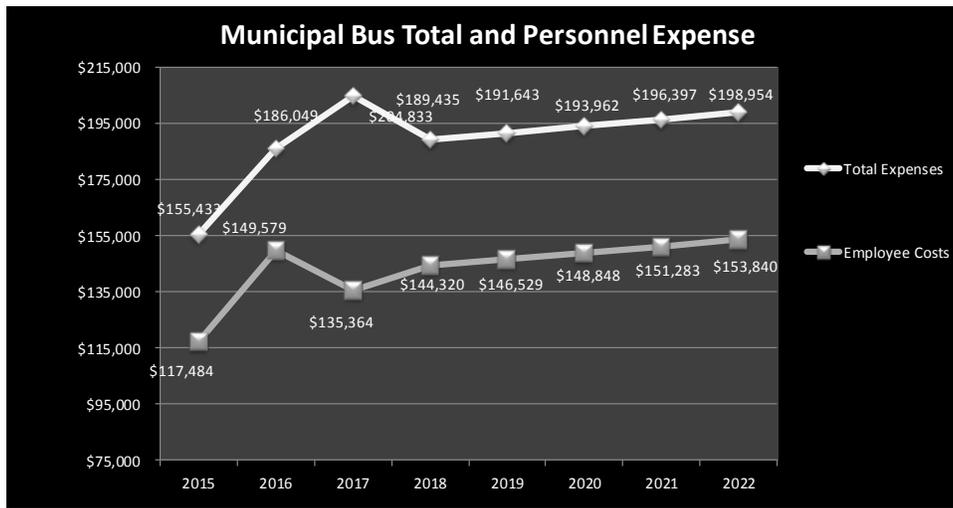
Mountain Village Transit Department provides a safe and customer friendly transit system within Mountain Village by operating fixed route bus service during the summer to the Meadows and seasonally to Telluride and within the Mountain Village Core. To make every guest's experience as unique and unparalleled as the services we provide so they want to return. Our mission is: ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community.

DEPARTMENT GOALS

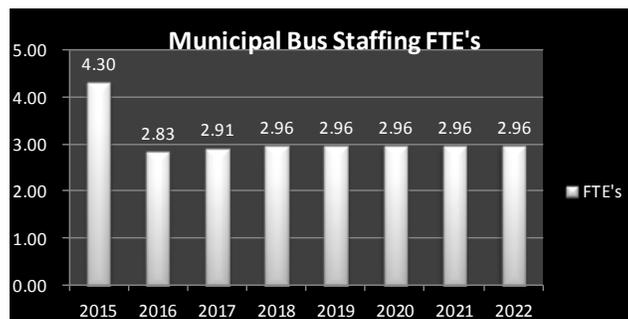
1. Safely transport all guests and employees without incidents/accidents.
2. Provide excellent guest services by interacting with every guest in a professional manner.
3. Operate a fiscally responsible department through auditing, inventory management and scheduling management.
4. Provide a clean, trash free natural environment at the Meadows and Town Hall Parking Lots.

PERFORMANCE MEASUREMENTS

- 1a. Number of vehicle accidents: no vehicle accidents
- 1b. Number of worker's comp claim: no WC claims
- 2a. Numbers of Rides: track ridership data
- 2b. Customer satisfaction: score above 4.0 rating on customer surveys
- 2c. On-time bus-stop departures > 90.0%
3. The department operates at or below its budget.
4. Allocate > 12 man-hours per year to trash and litter pick-up at Meadows and Town Hall parking lots.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
19.70%	10.10%	-7.52%	1.17%	1.21%	1.26%	1.30%



MUNICIPAL BUS 2017 YTD ACHIEVEMENTS:

- o Two (2) vehicle accidents YTD
- o Zero (0) WC claims YTD
- o 16,301 passenger trips
- o Bus Passenger Survey: 4.70 (2017 summer season)
- o Year-end budget projection: ON BUDGET
- o YTD man hours for trash & litter pick up: 8.75

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule I - Municipal Bus Expenditures

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022
Employee Costs													
Salaries & Wages (1)		189,720	205,483	215,154	215,154	-	228,859	13,705	228,859	228,859	228,859	228,859	1,359,449
Housing Allowance		-	5,176	-	5,700	5,700	-	(5,700)	-	-	-	-	5,700
Offset Labor (7)		(130,985)	(127,728)	(176,930)	(176,930)	-	(176,930)	-	(176,930)	(176,930)	(176,930)	(176,930)	(1,061,580)
Health Benefits (4)		18,207	23,637	42,659	42,659	-	40,526	(2,133)	42,552	44,680	46,914	49,260	266,591
Dependent Health Reimbursement (5)		(692)	(1,684)	(2,628)	(2,628)	-	(2,628)	-	(2,628)	(2,628)	(2,628)	(2,628)	(15,768)
Payroll Taxes (2)		29,152	30,460	33,091	33,091	-	35,199	2,108	35,199	35,199	35,199	35,199	209,083
Retirement Benefits (3)	5.27%	8,981	10,835	10,185	11,345	1,160	12,068	723	12,068	12,068	12,068	12,068	71,685
Workers Compensation	5%	582	1,513	3,473	3,473	-	3,647	174	3,829	4,020	4,221	4,432	23,622
Other Employee Benefits (6)	0%	2,519	1,887	3,500	3,500	-	3,580	80	3,580	3,580	3,580	3,580	21,400
Subtotal, Employee Costs		117,484	149,579	128,504	135,364	6,860	144,320	8,956	146,529	148,848	151,283	153,840	880,183
Janitorial		2,070	84	1,050	1,050	-	1,050	-	1,050	1,050	1,050	1,050	6,300
Repair & Maintenance Vehicles		6,788	8,755	7,235	7,235	-	7,235	-	7,235	7,235	7,235	7,235	43,410
Facility Expenses		2,022	3,274	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Communications		3,121	3,295	3,500	3,500	-	3,500	-	3,500	3,500	3,500	3,500	21,000
Dues, Fees and Licenses		11	11	325	325	-	325	-	325	325	325	325	1,950
Travel, Education, Conferences		740	374	750	750	-	750	-	750	750	750	750	4,500
Postage & Freight		-	175	-	-	-	-	-	-	-	-	-	-
General Supplies & Materials		1,789	451	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Supplies- Uniforms		1,169	-	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Operating Incidents		544	-	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Business Meals		221	23	700	700	-	700	-	700	700	700	700	4,200
Employee Appreciation		-	-	250	250	-	250	-	250	250	250	250	1,500
Utilities- Natural Gas	5%	252	229	495	495	-	519	25	519	519	519	519	3,091
Utilities- Electricity	5%	645	744	1,905	1,905	-	2,000	95	2,000	2,000	2,000	2,000	11,904
Utilities- Gasoline	3%	16,440	16,918	17,510	17,510	-	18,035	525	18,035	18,035	18,035	18,035	107,687
Internet Services		2,137	2,137	2,250	2,250	-	2,250	-	2,250	2,250	2,250	2,250	13,500
SMART Contribution		-	-	-	25,000	25,000	-	(25,000)	-	-	-	-	25,000
Total Operating Expenditures		155,433	186,049	172,973	204,833	31,860	189,435	(15,399)	191,643	193,962	196,397	198,954	1,175,225

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Transit Director	0.20	0.20	0.20	0.20	0.00	0.20	0.00	0.20	0.20	0.20	0.20
Transit Coordinator	0.00	0.00	0.08	0.08	0.00	0.08	0.00	0.08	0.08	0.08	0.08
Transit Managers	0.10	0.13	0.13	0.13	0.00	0.13	0.00	0.13	0.13	0.13	0.13
Drivers	0.00	2.50	2.50	2.50	0.00	2.50	0.00	2.50	2.50	2.50	2.50
Drivers (Seasonal)	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Staff	4.30	2.83	2.91	2.91	0.00	2.91	0.00	2.91	2.91	2.91	2.91

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. A portion of the admin is allocated to Gondola each month based on actual time worked. Full wages will be shown in salaries and wages, with the allocation shown as a credit to "offset labor".

The offset labor amount includes the labor burden as well as wages.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
EMPLOYEE COMMUTER SHUTTLE**

COMMUTER SHUTTLE

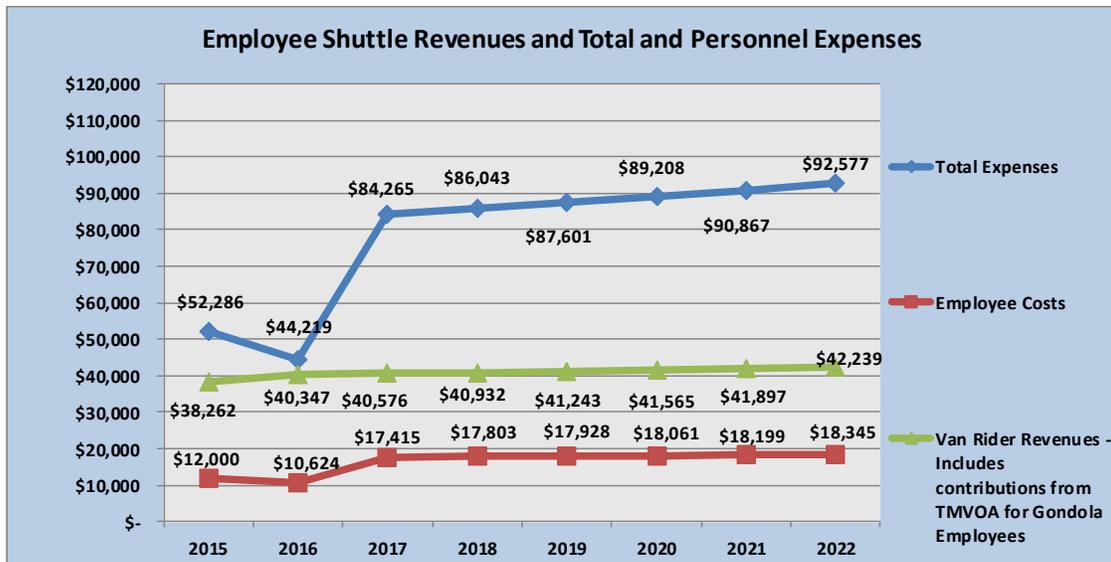
The employee commuter shuttle program provides safe, reliable, use friendly transportation services for Mountain Village and regional employees.

DEPARTMENT GOALS

1. Provide Town employees with regional public transportation service that meets employee and town scheduling requirements.
2. Operate the Town commuter shuttle program to maximize cost effectiveness.
3. Emphasize driver training to provide safe commuter shuttle services.
4. Departments shall stay within budget.

PERFORMANCE MEASURES

1. Route & Ridership statistics: track ridership data
- 2a. Percent of capacity utilization per route > 50%
- 2b. Cost per rider metrics: < \$2.50 per rider Town subsidy
- 3a. Driver training records: 100% driver training compliance
- 3b. Vehicle accidents: no vehicle accidents
5. Department year end expenditure totals do not exceed the adopted budget.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
-15.43%	90.56%	2.11%	1.81%	1.83%	1.86%	1.88%

COMMUTER SHUTTLE 2017 YTD ACHIEVEMENTS:

- o Total passenger trips: 7,651
- o Utilization: 49.7%
- o YTD TMV gross subsidy: Projected to be under target subsidy for 2017
- o 100% semi-annual driver training compliance
- o Zero (0) vehicle accidents
- o Year-end budget projection: UNDER BUDGET

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 General Fund
 Schedule I -1- Employee Shuttle Expenditures

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Administrative Salaries and Wages (1)		7,919	5,666	12,167	12,167	-	12,600	433	12,600	12,600	12,600	12,600	75,169
Health Benefits (3)		1,770	1,952	2,487	2,487	-	2,363	(124)	2,481	2,605	2,735	2,872	15,544
Payroll Taxes		1,209	2,075	1,871	1,871	-	1,938	67	1,938	1,938	1,938	1,938	11,561
Worker's Compensation	5%	9	46	147	147	-	154	7	162	170	179	188	1,000
Other Employee Benefits		116	162	193	193	-	197	4	197	197	197	197	1,177
Agency Compliance		978	723	550	550	-	550	-	550	550	550	550	3,300
Subtotal, Employee Costs		12,000	10,624	17,415	17,415	-	17,803	387	17,928	18,061	18,199	18,345	107,751
Vehicle Repair & Maintenance		9,280	13,664	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
General Supplies and Materials		766	70	500	500	-	500	-	500	500	500	500	3,000
Utilities - Gasoline	3%	30,239	19,862	46,350	46,350	-	47,741	1,391	49,173	50,648	52,167	53,732	299,811
Total Operating Expenditures		52,286	44,219	84,265	84,265	-	86,043	1,778	87,601	89,208	90,867	92,577	530,562

General Notes

Employee Shuttle costs will be somewhat offset by user fees as follows:

	2015	2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Van rider fees are expected to be as follows:											
Van Rider Fees	35,143	29,948	29,654	29,654	-	29,654	-	29,654	29,654	29,654	29,654
TMVOA Gondola Contribution (2)	3,119	10,398	14,745	10,922	(3,823)	11,278	356	11,589	11,911	12,243	12,585
Total Van Rider Revenues	38,262	40,347	44,399	40,576	(3,823)	40,932	356	41,243	41,565	41,897	42,239
Net Town Employee Shuttle Costs	14,024	3,873	39,866	43,689	3,823	45,111	1,422	46,358	47,644	48,970	50,339

	2017 Rate	Proposed 2018
Long distance rider fees	2.00	2.00
Short distance rider fees	1.00	1.00
Children	1.00	1.00

Notes

1. Plan assumes the following staffing level	Actual 2015	Actual 2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Operations Manager	0.15	0.17	0.17	0.17	0.00	0.17	0.00	0.17	0.17	0.17	0.17
Operations Coordinator	0.00	0.00	0.05	0.05	0.00	0.05	0.00	0.05	0.05	0.05	0.05
Total Staff	0.15	0.17	0.22	0.22	0.00	0.22	0.00	0.22	0.22	0.22	0.22

- TMVOA estimated contribution shown here is for gondola employee shuttle operating costs only. TMVOA contributes a portion of the capital expenses for the employee shuttle program also. In 2016, shuttle vehicles were purchased and are budgeted in 2018, 2019, and 2020.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Gondola Fund
Summary

	Sch.	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				Total 2017-2022
			2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	
Revenues														
TMVOA Operations Funding			2,933,546	2,884,512	3,412,200	3,407,450	(4,750)	3,469,531	62,081	3,662,879	3,654,461	3,707,138	3,755,586	21,657,045
TMVOA, Capital & Major Repairs Funding			214,439	1,007,901	620,000	576,265	(43,735)	1,767,426	1,191,161	400,000	240,000	185,000	75,000	3,243,691
TMVOA, Capital Replacement Funding			184,361	289,701	1,382,000	1,431,424	49,424	(699,000)	(2,130,424)	(376,000)	10,000	52,500	10,000	428,924
Subtotal TMVOA Funding			3,332,346	4,182,114	5,414,200	5,415,139	939	4,537,957	(877,182)	3,686,879	3,904,461	3,944,638	3,840,586	25,329,660
TSG 1% Lift Ticket Contribution		1%	181,205	195,809	200,000	200,000	-	200,000	-	202,000	204,020	206,060	208,121	1,220,201
Event Operating Hours Subsidies		4%	16,663	7,029	-	-	-	-	-	-	-	-	-	-
Contributions from Other Entities			36,000	36,000	36,000	36,000	-	36,000	-	36,000	36,000	36,000	36,000	216,000
Miscellaneous			22,600	7,008	-	-	-	-	-	-	-	-	-	-
Operating Grant Funding			150,101	150,100	150,100	150,100	-	150,100	-	-	-	-	-	300,200
Capital Grant Funding			171,842	808,977	88,000	88,000	-	784,000	696,000	404,000	-	-	-	1,276,000
Total Revenues			3,910,757	5,387,036	5,888,300	5,889,239	939	5,708,057	(181,182)	4,328,879	4,144,481	4,186,698	4,084,707	28,342,061
Expenditures														
Grant Success Fees			29,166	30,606	14,286	14,286	-	56,046	41,760	24,240	-	-	-	94,572
Operations		A	1,632,286	1,616,274	1,817,822	1,816,807	(1,015)	1,846,561	29,754	1,890,231	1,877,208	1,895,035	1,913,753	11,239,595
Maintenance		B	1,194,030	1,117,757	1,268,239	1,270,214	1,976	1,257,116	(13,099)	1,274,491	1,285,547	1,301,149	1,309,325	7,697,841
Overhead / Fixed Costs		C	418,541	447,547	506,582	501,009	(5,573)	508,994	7,986	524,668	543,863	563,460	583,504	3,225,498
MARRS		D	66,092	68,273	81,158	81,158	-	76,246	(4,912)	74,338	74,432	74,529	76,629	457,332
<i>Chondola Operations (Moved to it's own Budget)</i>			-	-	-	-	-	-	-	-	-	-	-	-
Contingency (3% of Operating Expenditures)			-	-	110,214	110,076	(138)	110,668	592	112,912	113,431	115,025	116,496	678,608
Total Operating Expenditures			3,340,115	3,280,457	3,798,300	3,793,550	(4,750)	3,855,631	62,081	3,900,879	3,894,481	3,949,198	3,999,707	23,393,446
Capital Outlay & Major Repairs														
Major Repairs / Replacements		E	214,439	1,007,901	620,000	576,265	(43,735)	1,767,426	1,191,161	400,000	240,000	185,000	75,000	3,243,691
Major Repairs / Replacements (With Grant Funding)		E	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay		E	356,203	1,098,678	1,470,000	1,519,424	49,424	85,000	(1,434,424)	28,000	10,000	52,500	10,000	1,704,924
Total Capital Outlay			570,642	2,106,579	2,090,000	2,095,689	5,689	1,852,426	(243,263)	428,000	250,000	237,500	85,000	4,948,615
Total Expenditures			3,910,757	5,387,036	5,888,300	5,889,239	939	5,708,057	(181,182)	4,328,879	4,144,481	4,186,698	4,084,707	28,342,061
Surplus/(Deficit)			-	-	-	-	-	-	-	-	-	-	-	-

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
GONDOLA OPERATIONS PROGRAM NARRATIVE**

To make every guest’s experience as unique and un-paralleled as the services we provide so they want to return. The mission is; ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community.

DEPARTMENT GOALS

1. Keep Gondola downtime to a minimum through training and teamwork.
2. Safely transport all guests and employees by attending to every cabin and every guest
3. Provide excellent guest services by interacting with every guest in a professional manner.
4. Control costs by performing routine audits of the department’s financial performance.
5. Provide a clean, trash free natural environment at the gondola terminals.

PERFORMANCE MEASURES

1. Availability goals: SUMMER > 99.67%; and WINTER > 99.75% of operating hours.
- 2a. The number of riders are tallied and the data is tracked and reported.
- 2b. There are no (0) passenger injuries from operating incidents.
- 2c. There are no (0) employee injuries from operating incidents.
3. Customer satisfaction: score above 4.0 rating on customer surveys
4. The department operates at or below its budget.
5. Provide > 36 man-hours per year labor allocated to trash and litter pick-up at the terminals.



Operations Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
-0.98%	12.41%	1.64%	2.36%	-0.69%	0.95%	0.99%



GONDOLA OPERATIONS 2017 YTD ACHIEVEMENTS:

- o Gondola Operations Availability: Winter Season 2016-17: 99.80%; Summer Season to Date 2017: 99.48%; Combined: 99.71%
- o Passenger trips YTD: 1,373,695, + 2.53%
- o Zero (0) passenger injuries
- o One (1) G-Ops WC claim with TMV expense
- o Gondola Passenger Survey for the Winter 2016-17 Season: 4.82
- o Gondola Passenger Survey for the Summer 2016 Season to Date: 4.75
- o Year-end budget projection: UNDER BUDGET
- o Man hours for trash and litter pick up: 17.50 hours

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Gondola Fund
 Schedule A- Gondola Operating Expenditures

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022		
Gondola Operations														
Employee Costs														
Salaries & Wages (1)		946,753	999,686	1,033,715	1,033,715	-	1,056,557	22,842	1,056,557	1,056,557	1,056,557	1,056,557	1,056,557	6,316,499
Gondola Ops Admin Mgmt Support	0%	130,985	127,728	176,930	176,930	-	176,930	-	176,930	176,930	176,930	176,930	176,930	1,061,580
Health Benefits (4)		223,933	200,762	237,428	237,428	-	225,557	(11,871)	236,834	248,676	261,110	274,165	274,165	1,483,771
Dependent Health Reimbursement (5)		(7,275)	(6,007)	(5,500)	(5,500)	-	(5,500)	-	(5,500)	(5,500)	(5,500)	(5,500)	(5,500)	(33,000)
Payroll Taxes (2)		142,730	150,884	158,985	158,985	-	162,498	3,513	162,498	162,498	162,498	162,498	162,498	971,477
Retirement Benefits (3)	2.07%	10,877	10,663	22,213	21,363	(850)	21,835	472	21,835	21,835	21,835	21,835	21,835	130,540
Workers Compensation	5.00%	83,172	40,247	89,172	89,172	-	93,630	4,459	98,312	103,227	108,389	113,808	113,808	606,537
Other Employee/Wellness Benefits (6)	0%	24,162	29,462	28,438	28,438	-	29,078	640	29,078	29,078	29,078	29,078	29,078	173,825
Subtotal, Employee Costs		1,555,338	1,553,424	1,741,380	1,740,530	(850)	1,760,585	20,054	1,776,544	1,793,301	1,810,897	1,829,371	1,829,371	10,711,229
Agency Compliance (7)		5,330	5,629	5,200	5,200	-	5,200	-	5,200	5,200	5,200	5,200	5,200	31,200
Employee Assistance Program		1,064	1,220	1,236	1,236	-	1,236	-	1,236	1,236	1,236	1,236	1,236	7,416
Life Insurance		2,201	2,083	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	2,500	15,000
Flex Spending Administrative Costs		123	257	268	268	-	268	-	268	268	268	268	268	1,605
Uniforms (9)		27,644	5,938	7,500	5,000	(2,500)	12,500	7,500	40,000	10,000	10,000	10,000	10,000	87,500
Payroll/HR Processing Costs		9,533	13,760	14,302	14,302	-	14,302	-	14,302	14,302	14,302	14,302	14,302	85,812
Repair- Vehicles		280	561	2,271	2,271	-	2,271	-	2,271	2,271	2,271	2,271	2,271	13,626
Recruiting		8,174	10,481	8,500	11,000	2,500	11,000	-	11,000	11,000	11,000	11,000	11,000	66,000
Travel, Education & Training		4,766	4,702	8,000	8,000	-	8,000	-	8,000	8,000	8,000	8,000	8,000	48,000
Supplies		14,238	8,970	14,000	14,000	-	14,000	-	14,000	14,000	14,000	14,000	14,000	84,000
Operating Incidents		151	970	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	2,000	12,000
Supplies - Blankets		-	3,310	2,000	3,500	1,500	5,500	2,000	5,500	5,500	5,500	5,500	5,500	31,000
Business Meals		187	268	500	500	-	500	-	500	500	500	500	500	3,000
Employee Appreciation		1,498	2,346	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	2,500	15,000
Utilities- Gas & Oil	5%	1,759	2,354	5,665	4,000	(1,665)	4,200	200	4,410	4,631	4,862	5,105	5,105	27,208
Total Operations		1,632,286	1,616,274	1,817,822	1,816,807	(1,015)	1,846,561	29,754	1,890,231	1,877,208	1,895,035	1,913,753	1,913,753	11,239,595

Notes

1. Plan assumes the following staffing level

		Actual 2015	Actual 2016	Orig Budget 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Transportation Director	(8)	0.50	0.40	0.40	0.40	0.00	0.40	0.00	0.40	0.40	0.40	0.40
Transit Coordinator	(8)	0.06	0.00	0.85	0.85	0.00	0.85	0.00	0.85	0.85	0.85	0.85
Transit Managers	(8)	0.55	0.50	0.50	0.50	0.00	0.50	0.00	0.50	0.50	0.50	0.50
Shift Supervisors		4.00	4.00	4.00	4.00	0.00	4.00	0.00	4.00	4.00	4.00	4.00
Senior Operators		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operators- Full Time / Year Round		14.00	13.50	13.50	13.50	0.00	13.50	0.00	13.50	13.50	13.50	13.50
Operators- Seasonal (FTE)		14.00	16.00	14.67	14.67	0.00	14.67	0.00	14.67	14.67	14.67	14.67
Total Staff		33.11	34.40	33.92	33.92	0.00	33.92	0.00	33.92	33.92	33.92	33.92

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Costs for drug testing of safety sensitive positions.
- The positions of Transportation Director, Transit Coordinator, and Transit Managers are shown in staffing level assumption (Note 1) for informational purposes only and may not reflect the actual allocation.
- Plan assumes uniforms will be replaced in 2019 in concurrence with Telski.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
GONDOLA MAINTENANCE PROGRAM NARRATIVE**

Gondola Maintenance conducts a comprehensive maintenance program to ensure the highest degree of safety for system users and employees alike. Management operates with an annual budget agreement between the Town and its funding partner, the Telluride Mountain Village Owners Association thereby operating with a high level of financial scrutiny and accountability.

DEPARTMENT GOALS

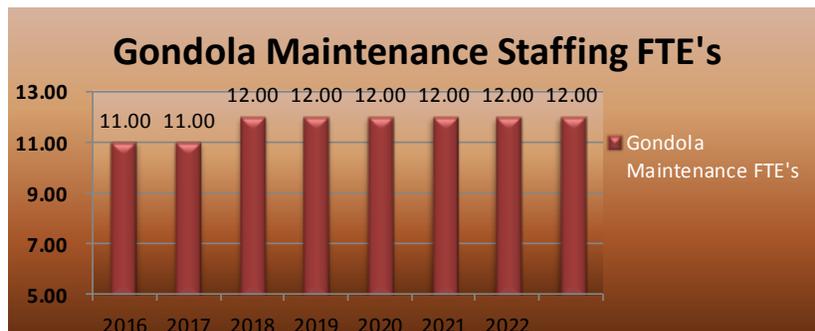
1. Perform both scheduled and unscheduled maintenance tasks thoroughly and competently to ensure trouble free operation.
2. Keep up with all mandated maintenance procedures and inspections in order to be in compliance with all applicable rules and regulations.
3. Perform all duties in a conscientious manner with a focus on both personal and passenger well being.
4. Operate a fiscally responsible department through auditing, inventory management and scheduling management.
5. Utilize a work order system to track all work performed on the gondola system.

PERFORMANCE MEASURES

1. Availability Goal: > 99.75% G-Mtc (mechanical & electrical downtime).
2. CPTSB Inspection Results and Reporting Requirements: Licenses received and maintained in good standing & zero (0) late or failure to report incidents.
3. Employee injuries: Zero (0) WC claims resulting in lost work days or expense to TMV.
4. End of Year Budget Results: On or under budget.
5. Work Orders Completed: 100% completion rate on all PM tasks on or before the scheduled due date.



Year Range	Percentage Change
2015-2016	-6.39%
2016-2017	13.64%
2017-2018	-1.03%
2018-2019	1.38%
2019-2020	0.87%
2020-2021	1.21%
2021-2022	0.63%



GONDOLA MAINTENANCE 2017 ACHIEVEMENTS:

- Winter 16/17 = 99.89%; Summer = 99.94%; Combined = 99.91% (combined increase of 0.05%)
- 100% compliance with licensing and reporting requirements. Variance request accepted and adopted by CPTSB
- Zero (0) G-Mtc WC claims resulting in lost work days, Three (3) WC claim with TMV expense of \$1,235
- Year-end budget project: ON BUDGET
- 93% of scheduled work orders complete on time. (7 of 10 maintenance positions occupied)

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Gondola Fund
Schedule B- Gondola Maintenance Expenditures

	%	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
			2015	2016	Original Budget 2017	Revised Budget 2017	Original to Revised Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs														
Salaries & Wages (1)			592,462	582,577	645,373	645,373	-	638,060	(7,313)	638,060	638,060	638,060	638,060	3,835,672
Housing Allowance			10,293	6,820	10,716	10,716	-	10,716	-	10,716	10,930	11,149	11,372	65,599
Health Benefits (4)			140,712	134,414	153,853	153,853	-	146,160	(7,693)	153,468	161,142	169,199	177,659	961,481
Dependent Health Reimbursement (5)			(10,729)	(10,954)	(9,672)	(9,672)	-	(9,672)	-	(9,672)	(9,672)	(9,672)	(9,672)	(58,035)
Payroll Taxes (2)			90,212	88,663	99,258	99,258	-	98,134	(1,125)	98,134	98,134	98,134	98,134	589,926
Retirement Benefits (3)	4.82%		32,520	28,073	29,623	31,099	1,476	30,746	(352)	30,746	30,746	30,746	30,746	184,831
Workers Compensation		5%	50,008	34,548	53,702	53,702	-	57,037	3,335	59,889	62,883	66,028	69,329	368,868
Other Employee/Wellness Benefits (6)		0%	16,675	17,334	20,125	20,125	-	21,480	1,355	21,480	21,480	21,480	21,480	127,525
Subtotal, Employee Costs			922,154	881,475	1,002,978	1,004,453	1,476	992,661	(11,792)	1,002,821	1,013,703	1,025,123	1,037,107	6,075,869
Agency compliance (7)			608	401	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Employee Assistance Program			327	231	320	320	-	320	-	320	320	320	320	1,920
Life Insurance			2,462	2,448	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Flex Spending Administrative Costs			385	289	400	400	-	400	-	400	400	400	400	2,400
Uniforms			3,024	1,822	6,000	6,000	-	4,000	(2,000)	4,000	4,000	8,000	4,000	30,000
Payroll/HR Processing Costs			3,204	4,827	4,827	4,827	-	4,827	-	4,827	4,827	4,827	4,827	28,962
Repair & Maintenance- Vehicles & Equipment			11,723	10,010	11,000	11,000	-	11,000	-	11,000	11,000	11,000	11,000	66,000
Trails and Road Maintenance			-	2,000	8,000	8,000	-	8,000	-	10,000	10,000	10,000	10,000	56,000
Facility Expenses			24,606	21,284	18,964	18,964	-	20,000	1,036	20,000	20,000	20,000	20,000	118,964
Recruiting			-	1,225	500	1,500	1,000	500	(1,000)	500	500	500	500	4,000
Dues, Fees and Licenses			12,555	17,972	14,000	16,000	2,000	14,000	(2,000)	14,000	14,000	14,000	14,000	86,000
Travel, Education & Training			7,944	1,408	7,500	7,500	-	7,500	-	7,500	7,500	7,500	7,500	45,000
Contract Labor			37,415	25,686	25,000	25,000	-	25,000	-	25,000	25,000	25,000	25,000	150,000
Postage & Freight			343	563	550	550	-	550	-	550	550	550	550	3,300
Supplies			35,566	35,606	40,000	37,500	(2,500)	40,000	2,500	45,000	45,000	45,000	45,000	257,500
Parts			128,249	106,715	120,000	120,000	-	120,000	-	120,000	120,000	120,000	120,000	720,000
Business Meals			927	514	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Employee Appreciation			380	678	550	550	-	550	-	600	600	600	600	3,500
Utilities: Gas & Oil		5%	2,160	2,605	3,150	3,150	-	3,308	158	3,473	3,647	3,829	4,020	21,426
Total Maintenance			1,194,030	1,117,757	1,268,239	1,270,214	1,976	1,257,116	(13,099)	1,274,491	1,285,547	1,301,149	1,309,325	7,697,841

Notes

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Orig Budget 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Manager	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Supervisors	4.00	4.00	4.00	4.00	0.00	4.00	0.00	4.00	4.00	4.00	4.00
Senior Mechanics	3.00	3.00	3.00	3.00	0.00	3.00	0.00	3.00	4.00	4.00	4.00
Mechanics (Full Time)	3.00	3.00	3.00	3.00	0.00	3.00	0.00	3.00	2.00	2.00	2.00
Gondola Cabin Technician	0.00	0.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Total Staff	11.00	11.00	12.00	12.00	0.00	12.00	0.00	12.00	12.00	12.00	12.00

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. Costs for drug testing of safety sensitive positions.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Gondola Fund
Schedule C- Gondola Overhead & Fixed Costs

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022
Technical Support		7,506	2,685	5,500	5,500	-	5,500	-	5,500	5,500	5,500	5,500	33,000
Lightning Detection Service		16,707	17,200	18,000	18,000	-	18,000	-	18,000	18,000	18,000	18,000	108,000
Janitorial		22,970	27,095	26,000	26,000	-	26,000	-	26,000	26,000	26,000	26,000	156,000
Property and Liability Insurance	2%	32,472	34,657	35,350	35,350	-	36,057	707	36,778	37,514	38,264	39,029	222,993
Communications	0%	6,735	9,232	12,000	12,000	-	12,000	-	12,000	12,000	12,000	12,000	72,000
Dues, Fees and Licenses		5,011	5,495	8,500	8,500	-	8,500	-	8,500	9,000	9,000	8,500	52,000
Utilities- Water / Sewer	2%	5,649	5,661	6,495	6,495	-	6,624	130	6,757	6,892	7,030	7,171	40,969
Utilities- Natural Gas	5%	25,038	22,363	35,000	37,500	2,500	39,375	1,875	41,344	43,411	45,581	47,861	255,072
Utilities-Electricity	5%	233,343	257,111	288,750	280,000	(8,750)	294,000	14,000	308,700	324,135	340,342	357,359	1,904,536
Utilities- Internet		2,137	2,137	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500	15,000
Legal - Miscellaneous		14,117	10,416	3,500	13,000	9,500	2,000	(11,000)	2,000	2,000	2,000	2,000	23,000
Gondola Employee Shuttle Expense (1)		3,119	10,398	14,987	11,164	(3,823)	13,438	2,274	11,589	11,911	12,243	12,585	72,929
Administrative Services - Town		43,735	43,097	50,000	45,000	(5,000)	45,000	-	45,000	45,000	45,000	45,000	270,000
Total Overhead Costs		418,541	447,547	506,582	501,009	(5,573)	508,994	7,986	524,668	543,863	563,460	583,504	3,225,498

- Notes:**
1. This is the estimated costs of the shuttle program for Gondola Employees. Employee shuttle deficit (expenditures less revenues) plus employee shuttle capital vehicles currently at 20%.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Gondola Fund
Schedule D- MARRS Support Expenditures

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	2017-2022
Salaries and Wages (1)		54,457	54,570	48,047	48,047	-	48,047	-	48,047	48,047	48,047	48,047	288,285
Re- Rides (2)		-	-	5,460	5,460	-	5,460	-	5,460	5,460	5,460	5,460	32,760
Training: (3)		-	-	3,375	3,375	-	3,375	-	3,375	3,375	3,375	3,375	20,250
Meetings (4)		-	-	560	560	-	560	-	560	560	560	560	3,360
Practice EVAC (5)		-	-	2,100	2,100	-	2,100	-	2,100	2,100	2,100	2,100	12,600
Total Salaries & Wages		54,457	54,570	59,542	59,542	-	59,542	-	59,542	59,542	59,542	59,542	357,255
Payroll taxes (6)		8,025	8,224	9,158	9,158	-	9,158	-	9,158	9,158	9,158	9,158	54,946
Workers Compensation	3%	2,953	3,875	2,778	2,778	-	2,866	88	2,958	3,052	3,149	3,249	18,052
Payroll Processing Costs		622	1,603	1,680	1,680	-	1,680	-	1,680	1,680	1,680	1,680	10,080
General Supplies & Materials (7)		35	-	5,500	7,500	2,000	500	(7,000)	500	500	500	500	10,000
Evacuee Clothing		-	-	500	500	-	500	-	500	500	500	500	3,000
Zip Rescue Bike Lease/Purchase		-	-	2,000	-	(2,000)	2,000	2,000	-	-	-	2,000	4,000
Total MARRS Employee Costs		66,092	68,273	81,158	81,158	-	76,246	(4,912)	74,338	74,432	74,529	76,629	457,332

Notes:

1. Assumes 14 MARRS riders, to be paid \$1.65 / hour for 40 hours per week, for 52 weeks.
2. Assumes six re-rides at a cost of \$65 per ride for each rider.
3. Assumes four new riders at a cost of \$625 / rider plus 2 trainers at a cost of \$750 / trainer
4. Assumes two meetings at a cost of \$20 per rider for each rider.
5. Assumes two practice evacuations at a cost of \$75 / rider for each rider.
6. This includes employer share of PERA, Medicare, and unemployment insurance.
7. Plan assumes harnesses and helmets will be replaced in 2017.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Gondola Fund
Schedule E- Gondola Major Repairs & Replacements / Capital Expenditures

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Major Repairs & Replacements												
LED Lighting	30,012	-	-	-	-	-	-	-	-	-	-	-
Haul Ropes (2)	-	-	150,000	150,000	-	650,000	500,000	-	-	-	-	800,000
Guide Rail Repair Sections	46,297	-	-	-	-	-	-	-	-	-	-	-
Gondola Cabin Refurbishment (3)	-	342,446	165,000	165,000	-	330,000	165,000	165,000	-	-	-	660,000
Rear Mount Bike Racks	-	-	50,000	50,000	-	-	(50,000)	-	-	-	-	50,000
Wayfinding	-	-	20,000	1,265	(18,735)	30,000	28,735	-	-	-	-	31,265
Conveyor Drives and Gear Motors	-	-	-	-	-	-	-	-	50,000	50,000	-	100,000
Bull Wheel Replacement (5)	34,327	41,978	-	-	-	-	-	80,000	50,000	-	40,000	170,000
Gearbox Rebuild (6)	-	157,763	-	-	-	-	-	-	-	100,000	-	100,000
Cabin Window Buffing	-	-	20,000	10,000	(10,000)	10,000	-	20,000	5,000	20,000	20,000	85,000
Noise Mitigation Station Parking	-	-	-	-	-	207,426	207,426	-	-	-	-	207,426
Gondola Plaza Resurfacing and Boiler Replacement	-	258,264	-	-	-	-	-	-	-	-	-	-
Fiber Optics - Control System (7)	-	-	200,000	200,000	-	450,000	250,000	-	-	-	-	650,000
Conveyor Rebuilds	38,302	110,667	-	-	-	-	-	120,000	120,000	-	-	240,000
Tower and Terminal Painting	15,950	96,783	-	-	-	-	-	-	-	-	-	-
Lighting Array Repairs	-	-	15,000	-	(15,000)	90,000	90,000	15,000	15,000	15,000	15,000	150,000
Engineering/Economic Impact Study	49,552	-	-	-	-	-	-	-	-	-	-	-
Total Major Repairs / Replacements	214,439	1,007,901	620,000	576,265	(43,735)	1,767,426	1,191,161	400,000	240,000	185,000	75,000	3,243,691
Capital Outlay												
Vehicle Replacement (8)	31,308	-	35,000	35,000	-	-	(35,000)	-	-	-	-	35,000
Equipment Replacement	10,427	-	-	-	-	-	-	28,000	10,000	30,000	10,000	78,000
Gondola Cabin Purchase	-	-	600,000	600,000	-	-	(600,000)	-	-	-	-	600,000
Grip Replacements	146,527	127,140	-	-	-	-	-	-	-	-	-	-
Angle Station Staircase	-	-	35,000	35,000	-	-	(35,000)	-	-	-	-	35,000
AC Drives & Motors	95	620,963	-	-	-	-	-	-	-	22,500	-	22,500
Terminal Flooring	167,846	-	-	-	-	85,000	85,000	-	-	-	-	85,000
Full Time Backup	-	350,576	800,000	849,424	49,424	-	(849,424)	-	-	-	-	849,424
Total Capital Outlay	356,203	1,098,678	1,470,000	1,519,424	49,424	85,000	(1,434,424)	28,000	10,000	52,500	10,000	1,704,924
Total Major Repairs & Capital Outlay	570,642	2,106,579	2,090,000	2,095,689	5,689	1,852,426	(243,263)	428,000	250,000	237,500	85,000	4,948,615

Notes:

2. Plan assumes that all 3 ropes will be replaced in 2018 with a down payment due in 2017. 80% funded by a \$520,000 FASTER grant.
3. 20 cabins refurbished in 2016 with \$176,000 in grant funding. 10 cabins refurbished in 2017 with \$88,000 in grant funding. 20 more cabins to be refurbished in 2018 with \$264,000 in grant funding.
5. Return bullwheels in sections 2 and 3 will be replaced in 2019 unless routine inspection justifies waiting. Same for section 3 drive bullwheel in 2020
6. Assumes gearboxes will be rebuilt every 5 years (done in 2016).
7. Plan assumes control system upgrade in 2018 to be partially offset with \$272,000 in grant funding
8. Plan assumes a Ford F250 will be replaced in 2017.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
CHONDOLA OPERATIONS PROGRAM NARRATIVE**

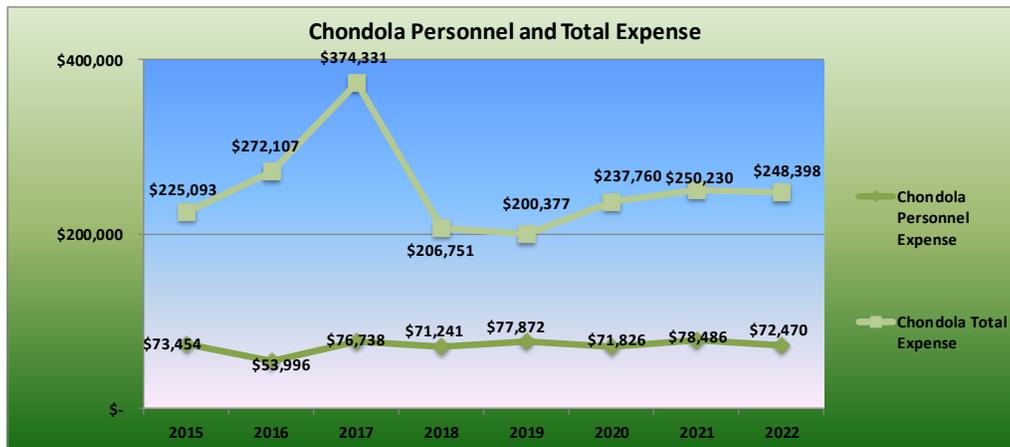
The Chondola provides resort transportation services for residents and visitors connecting the Meadows sub area with the Mountain Village Center. The Chondola is a TSG asset and they operate the machine during the winter season daytime hours concurrent with ski area operations. The Town of Mountain Village Transit Department operates the Chondola during the winter season evening hours so that the Chondola operates concurrent hours with the Gondola. Operating and maintenance expenses are assigned to TSG and The Town based on stipulations in the Gondola Operating Agreement generally resulting in a 50-50% shared expense. The Town’s portions of the annual costs are then refunded by TMVOA based on stipulations in the Chondola Funding Agreement.

DEPARTMENT GOALS

1. Keep Chondola downtime to a minimum through training and teamwork.
2. Safely transport all guests and employees by attending to every cabin and every guest
3. Provide excellent guest services by interacting with every guest in a professional manner.
4. Control costs by performing routine audits of the department’s financial performance.

PERFORMANCE MEASURES

1. Availability goal: > 99.75% of operating hours.
- 2a. The number of riders are tallied and the data is tracked and reported.
- 2b. There are no (0) passenger injuries from operating incidents.
- 2c. There are no (0) employee injuries from operating incidents.
3. Customer satisfaction: score above 4.0 rating on customer surveys
4. The department operates at or below its budget.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
20.89%	37.57%	-44.77%	-3.08%	18.66%	5.25%	-0.73%

CHONDOLA 2017 YTD ACHIEVEMENTS:

- Chondola Operations Availability: 99.90%
- Passenger trips: 92,368 (cabins only)
- Zero (0) passenger injuries
- Zero (0) Chondola-Ops worker’s compensation claims with TMV expense
- Chondola Passenger Satisfaction Survey Winter 2016-2017: 4.78
- Year-end budget projection: ON BUDGET.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Schedule A - Chondola Expenditures

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	2017-2022
Employee Costs													
Salaries & Wages, Operations (1)		44,854	40,701	46,800	46,800	-	46,800	-	46,800	46,800	46,800	46,800	280,800
Salaries & Wages, Maintenance (2)		13,519	6,108	15,000	15,000	-	10,000	(5,000)	15,500	10,000	15,500	10,000	76,000
Seasonal Bonus		1,873	-	-	-	-	-	-	-	-	-	-	-
Payroll Taxes (3)		8,837	6,911	9,505	9,505	-	8,736	(769)	9,582	8,736	9,582	8,736	54,876
Workers Compensation	5%	4,371	276	5,433	5,433	-	5,705	272	5,990	6,290	6,604	6,934	36,957
Subtotal, Employee Costs		73,454	53,996	76,738	76,738	-	71,241	(5,497)	77,872	71,826	78,486	72,470	448,633
Telski Labor (4)		15,694	15,580	16,310	16,310	-	16,310	-	16,310	16,310	16,310	16,310	97,862
Telski- Dues, Fees, Licenses		1,061	743	1,300	1,300	-	1,300	-	1,300	1,300	1,300	1,300	7,800
Telski- Parts & Supplies		29,474	13,314	28,000	28,000	-	28,000	-	28,000	28,000	28,000	28,000	168,000
Telski- Contract Labor		4,277	444	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
Telski- Utilities	5%	33,684	33,001	43,412	38,000	(5,412)	39,900	1,900	41,895	43,990	46,189	48,499	258,473
Subtotal, Chondola Operations		157,646	117,077	170,760	165,348	(5,412)	161,751	(3,597)	170,377	166,426	175,285	171,579	1,010,767
Chondola Capital													
Extraordinary Repairs (5)		67,448	155,030	110,000	208,983	98,983	45,000	(163,983)	30,000	71,334	74,945	76,819	507,081
Total Chondola Expenses		225,093	272,107	280,760	374,331	93,571	206,751	(167,580)	200,377	237,760	250,230	248,398	1,517,848
TMVOA Chondola Funding		225,093	272,107	280,760	374,331	93,571	206,751	(167,580)	200,377	237,760	250,230	248,398	1,517,848

Notes:

1. Pursuant to current agreement with TSG, TMVOA and Town will staff and operate the Chondola during the hours 5:00pm thru 12 midnight, and reimburse Telski for its pro-rata share for other direct operating, and capital costs.
2. Represents hours required by gondola maintenance staff for ongoing maintenance of Chondola system estimated.
3. This includes employer share of PERA, Medicare, and unemployment insurance.
4. TSG labor is 4 employees for 2.25 hours per day during the morning hours in season.
5. Please see attached schedule.

GONDOLA 2017

Haul Rope Replacement All Sections	150,000
Gondola Cabin Refurbishment	165,000
Gondola Cabin Purchase	600,000
Control system Upgrade Down Payment	200,000
Full-Time Backup	849,424
Bike Racks	50,000
Wayfinding	1,265
Cabin Window Buffing	10,000
Angle Station Staircase	35,000
Vehicle Replacement - 2003 Ford F-250	35,000
	<u>2,095,689</u>

GONDOLA 2018

Haul Rope Replacements Sections All Section:	650,000
Terminal Flooring	85,000
Gondola Cabin Refurbishment	330,000
Control system Upgrade	450,000
Lightning Array Repairs	90,000
Wayfinding	30,000
Cabin Window Buffing	10,000
Noise Mitigation	207,426
	<u>1,852,426</u>

GONDOLA 2019

Drive Bullwheel Replacement Section 3 - 2	80,000
High Speed Conveyor Rebuilds	120,000
Lightning Array Repairs	15,000
Gondola Cabin Refurbishment	165,000
Cabin Window Buffing	20,000
Snowmobile Replacement	10,000
Equipment Replacement - RZR	18,000
	<u>428,000</u>

GONDOLA 2020

Gearbox Rebuilds	50,000
Lightning Array Repairs	15,000
Drive Bullwheel Replacement Section 3	50,000
High Speed Conveyor Rebuilds	120,000
Cabin Window Buffing	5,000
Snowmobile Replacement	10,000
	<u>250,000</u>

GONDOLA 2021

Gearbox Rebuilds (Every 5 Years)	100,000
Lightning Array Repairs	15,000
Gearmotor Rebuild / Replacement	50,000
Snowmobile Replacement	12,000
Ac Motor Rebuild	22,500
Cabin Window Buffing	20,000
Atv Replacement - RZR	18,000
	<u>237,500</u>

CHONDOLA 2017

Controls	75,000
Cabin Refurbs	15,000
Grip Parts	25,000
Sound Dampening	93,983
	<u>208,983</u>

CHONDOLA 2018

Grip parts	30,000
Cabin Refurbs	15,000
	<u>45,000</u>

CHONDOLA 2019

Grip parts	30,000
	<u>30,000</u>

CHONDOLA 2020

Chondola Estimate	71,334
	<u>71,334</u>

CHONDOLA 2021

Chondola Estimate	74,945
	<u>74,945</u>

GONDOLA 2022

Return Bullwheel Section 1 - 2	40,000
Lightning Array Repairs	15,000
Cabin Window Buffing	20,000
Atv Replacement	10,000
	<u>85,000</u>

GONDOLA 2023

Grip Rebuilds	150,000
Lightning Array Repairs	15,000
Low Speed Conveyor Rebuild	90,000
Cabin Window Buffing	5,000
High Speed Conveyor Rebuild	130,000
	<u>390,000</u>

GONDOLA 2024

High Speed Conveyor Rebuild	130,000
Lightning Array Repairs	15,000
Low-Speed Conveyor	90,000
Grip Rebuilds	150,000
Haul Rope Replacement Section 3	200,000
Cabin Window Buffing	20,000
Equipment Replacement - RZR	20,000
	<u>625,000</u>

GONDOLA 2025

Cabin Window Buffing	5,000
Lightning Array Repairs	15,000
Snowmobile Replacement	12,000
	<u>32,000</u>

GONDOLA 2026

Return Bullwheel Replacement - Sec 1	40,000
Lightning Array Repairs	15,000
Gearbox Rebuilds (Every 5 Years)	110,000
Ac Motor Rebuilds	22,500
Tower / Terminal Painting	120,000
Cabin Window Buffing	20,000
Snowmobile Replacement	12,000
Atv Replacement - RZR	20,000
	<u>359,500</u>

GONDOLA 2027

Snowmobile Replacement	13,000
Lightning Array Repairs	15,000
Cabin Window Buffing	5,000
Gearmotor Rebuild / Replacement	55,000
	<u>88,000</u>

CHONDOLA 2022

Chondola Estimate	76,819
	<u>76,819</u>

CHONDOLA 2023

Chondola Estimate	78,739
	<u>78,739</u>

CHONDOLA 2024

Chondola Estimate (Inc. for Haul Rope, etc.)	150,000
	<u>150,000</u>

CHONDOLA 2025

Chondola Estimate (Inc. for Haul Rope, etc.)	150,000
	<u>150,000</u>

CHONDOLA 2026

Chondola Estimate	50,000
	<u>50,000</u>

CHONDOLA 2027

Chondola Estimate	51,250
	<u>51,250</u>

**TOWN OF MOUNTAIN VILLAGE
2018 PARKS AND RECREATION PROGRAM NARRATIVE**

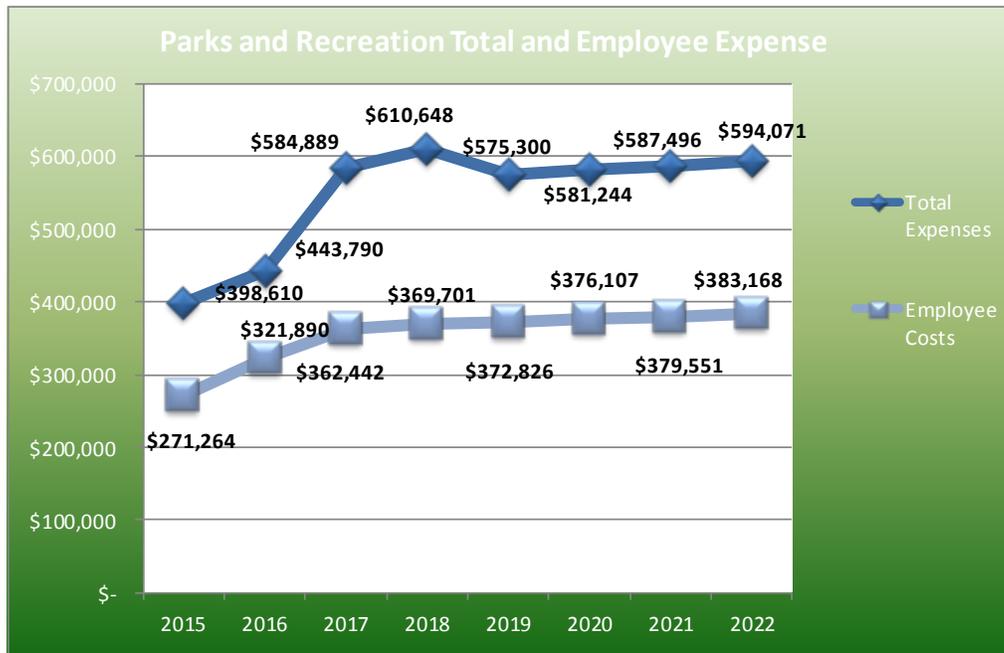
The Mountain Village Parks and Recreation Department provides accessible, affordable and diverse recreational opportunities to all Mountain Village residents and visitors.

DEPARTMENT GOALS

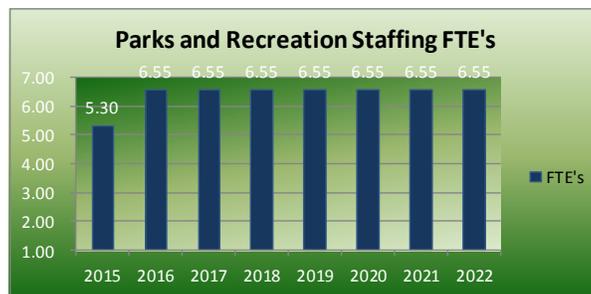
1. Establish effective relationships with stakeholders for recreation venues.
2. Manage a fiscally responsible department by balancing expenses with revenue and grant acquisitions to remain within budget.
3. All recreation venues are prepared by the beginning of their respective seasons.
4. Perform departmental operations with attention to safety.
5. Provide a clean, weed free natural environment along the hike and bike trails.

DEPARTMENT PERFORMANCE MEASURES

1. Manage stakeholder agreements with TSG, USFS, SMC & TOT.
2. Perform department functions within adopted budget.
3. 100% of recreational venues operational at the beginning of their respective seasons.
4. No worker comp claims.
5. Allocate > 20 man-hours of weed control activities along hike and bike trails.



2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
11.33%	31.79%	4.40%	-5.79%	1.03%	1.08%	1.12%



RECREATION DEPT 2016 ACHIEVEMENTS:

- Stakeholder relations: on-going with TSG, USFS, SMC & TOT.
- Year-end budget projection: within budget
- All venues ready to open at beginning of winter and summer seasons.
- Zero WC claim resulting in TMV costs
- Performed 25 man-hours of weed control activities

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule J- Parks and Recreation Expenditures

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		190,818	226,362	252,149	252,149	-	260,158	8,009	260,158	260,158	260,158	260,158	1,552,937
Offset Labor		(14,148)	(8,829)	(8,000)	(8,000)	-	(8,000)	-	(8,000)	(8,000)	(8,000)	(8,000)	(48,000)
Health Benefits (4)		51,341	55,954	56,624	56,624	-	53,793	(2,831)	56,482	59,307	62,272	65,385	353,863
Dependent Health Reimbursement (5)		(1,163)	(1,696)	(724)	(724)	-	(724)	-	(724)	(724)	(724)	(724)	(4,343)
Payroll Taxes (2)		29,017	34,037	38,781	38,781	-	40,012	1,232	40,012	40,012	40,012	40,012	238,842
Retirement Benefits (3)	3.81%	5,959	6,353	10,395	9,598	(797)	9,903	305	9,903	9,903	9,903	9,903	59,115
Workers Compensation	5%	6,108	6,227	8,283	8,283	-	8,697	414	9,132	9,589	10,068	10,572	56,341
Other Employee Benefits (6)	0%	3,333	3,483	5,731	5,731	-	5,862	131	5,862	5,862	5,862	5,862	35,043
Subtotal, Employee Costs		271,264	321,890	363,239	362,442	(797)	369,701	7,259	372,826	376,107	379,551	383,168	2,243,796
Uniforms		342	3,293	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Consultant Services (8)		-	-	-	-	-	20,000	20,000	-	-	-	-	20,000
Weed Control		-	3,000	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Vehicle Repair & Maintenance		21,916	4,840	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Facility Expense		1,373	95	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Communications		1,943	1,892	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Dues, Fees & Licenses		81	93	260	260	-	260	-	260	260	260	260	1,560
Hotel Madeline HOA Assessments		4,713	5,022	5,200	5,200	-	5,200	-	5,200	5,200	5,200	5,200	31,200
Hotel Madeline Shared Facility Dues		26,893	29,098	30,000	30,000	-	30,000	-	30,000	30,000	30,000	30,000	180,000
Travel, Education, Conferences		995	2,664	3,500	3,500	-	3,500	-	3,500	3,500	3,500	3,500	21,000
Contract Labor		-	1,545	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
Equipment Rental		-	-	12,000	12,000	-	-	(12,000)	-	-	-	-	12,000
Striping		245	880	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Postage and Freight		47	37	200	200	-	200	-	200	200	200	200	1,200
General Supplies & Materials		2,786	4,996	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
Trail Maintenance Materials (7)		4,949	8,279	15,600	15,600	-	15,600	-	15,600	15,600	15,600	15,600	93,600
Business Meals		100	250	300	300	-	300	-	300	300	300	300	1,800
Employee Appreciation		164	182	300	300	-	300	-	300	300	300	300	1,800
Utilities- Natural Gas	10%	1,835	2,084	2,661	2,661	-	2,928	266	3,220	3,542	3,897	4,286	20,534
Utilities- Electric	5%	1,041	1,127	1,575	1,575	-	1,654	79	1,736	1,823	1,914	2,010	10,713
Utilities- Gasoline	3%	7,447	4,256	12,000	9,000	(3,000)	9,270	270	9,548	9,835	10,130	10,433	58,216
Playgrounds		-	754	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Boulder Activity		24	-	10,500	1,500	(9,000)	500	(1,000)	500	500	500	500	4,000
Frisbee Golf Activity		466	608	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Platform Tennis		3,468	2,074	10,400	10,400	-	2,000	(8,400)	2,000	2,000	2,000	2,000	20,400
Tennis Courts		-	-	18,000	5,000	(13,000)	6,000	1,000	6,000	6,000	6,000	6,000	35,000
Nordic Trails & Grooming		103	734	2,000	5,500	3,500	4,000	(1,500)	2,000	2,000	2,000	2,000	17,500
Contribution for USFS Rec Ranger		-	-	25,000	25,000	-	25,000	-	25,000	25,000	25,000	25,000	150,000
Ice Skating Rink Electric/Natural Gas	5%	26,000	24,825	35,700	35,700	-	37,485	1,785	39,359	41,327	43,394	45,563	242,828
Ice Skating Rink Operations/Repairs		17,602	16,582	20,000	20,000	-	20,000	-	20,000	20,000	20,000	20,000	120,000
Bike Park Expense		2,814	2,691	3,750	3,750	-	3,750	-	3,750	3,750	3,750	3,750	22,500
Wayfinding		-	-	20,000	2,000	(18,000)	20,000	18,000	1,000	1,000	1,000	1,000	26,000
Total Parks and Recreation		398,610	443,790	625,186	584,889	(40,297)	610,648	25,759	575,300	581,244	587,496	594,071	3,533,647

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Director	0.30	0.30	0.30	0.30	0.00	0.30	0.00	0.30	0.30	0.30	0.30
Recreation Services Specialist	4.00	4.00	4.00	4.00	0.00	4.00	0.00	4.00	4.00	4.00	4.00
Ice Maker/Snow Remover	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Seasonal	1.00	2.25	2.25	2.25	0.00	2.25	0.00	2.25	2.25	2.25	2.25
Total Staff	5.30	6.55	6.55	6.55	0.00	6.55	0.00	6.55	6.55	6.55	6.55

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Plan assumes as trails age in the Village, materials will be needed such as road base, signs, waste station materials, and retainage materials.
- 2018 Connector Trails Consulting

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
BUILDING DIVISION NARRATIVE**

The Building Division administers and enforces the Building Regulations, including but not limited to the International Residential Code, International Building Code, International Energy Conservation Code, International Mechanical Code, International Plumbing Code, International Property Maintenance Code, National Electrical Code and the International Fuel Gas Code. The Building Division conducts plan review and issues permits; performs housing and dangerous building code inspection and enforcement; conducts field inspections of new construction and remodels; participates in code development with regional building departments; administers the Town's contractor licensing program; and meets continuing education requirements of the ICC. The Building Division provides plumbing and electrical inspections within the Town of Telluride per an existing intergovernmental agreement. The Building Division may also perform building inspections within San Miguel County based on a Memorandum of Understanding. The Building Division also administers energy and resource reducing incentive programs including but not limited to the solar energy, heat trace and smart irrigation controls incentive programs.

BUILDING DIVISION GOALS

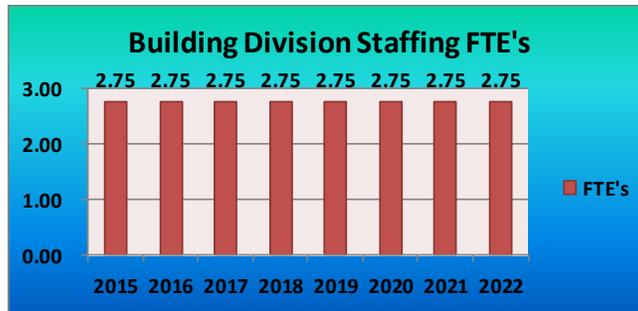
1. Assemble the necessary professional groups to hold meetings to review, amend and make recommendation to council for adoption the 2018 I Codes
2. Ensure all Building Permit applications are processed in a timely manner.
3. Accurately respond to all customer inquiries in a timely manner regarding building design or Town policies.
4. Conduct contractor and architect training on the Electrical Code, Building Regulations and adopted International Code Council series as amended.
5. Operate the department in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural gas, fuel, paper, water, and chemicals.
6. Operate within Town Council adopted budget.
7. Complete a community outreach education program. Primarily directed at Property Managers and the public on how to hire professional contractors and the issues and consequences with using non-licensed un-professional help. (How to use The Department of Building Safety as a resource to protect property and life)
8. Identify the existing CDC language that is contrary to the Building Codes. Present ideas for improving and simplifying the CDC.

BUILDING DIVISION PERFORMANCE MEASURES

1. Present for adoption to council the 2018 I Codes and remove Building Codes from the CDC and place within the Municipal Code by October of 2018.
2. Ensure all Building Division applications are processed in accordance with the following timelines:
 - A. Conduct all inspections within 24 business hours of inspection request.
 - B. Building Permit, Electrical Permit, Plumbing Permits and Other Building Permits: Reach a decision on building permits within 10 business days unless plan revisions or unique building considerations warrant a longer review time.
3. Respond to customer inquiries by email or phone call within 24 hours. If it needs research then 72 hours.
4. By the end of the second quarter of 2019, conduct contractor and architect training regarding Electrical Code, Building Regulations and adopted International Code Council series as amended.
5. Continue to administer the incentive programs including but not limited to the solar rebate, irrigation and heat trace incentive programs. Consider other incentives.
6. Throughout 2017, operate within Town Council adopted budget throughout the year.
7. Complete a community outreach education program. Primarily directed at Property Managers and the public on how to hire professional contractors and the issues and consequences with using non-licensed un-professional help. (How to use The Department of Building Safety as a resource to protect property and life) by the second quarter of the year.
8. Identify the existing CDC language that is contrary to the Building Codes. Present ideas for improving and simplifying the CDC by the first quarter of the year.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
6.35%	34.68%	-1.39%	-39.11%	0.67%	0.70%	0.73%



2017 BUILDING DIVISION ACHIEVEMENTS

Implementing 2017 Goals

- The Town of Mountain Village Building Department facilitated an electrical training and best practices workshop with a nationally known electrical professional which was successfully attended by the building trade community. There were 89 attendees from the western slope.
- The Building Department now administers all energy and resource reducing incentive programs that were formerly administered by Deanna Drew.
- Throughout 2017, we continue to operate within Town Council adopted budget.
- We have reduced paper plan sets from 70% last year to 100% in 2017.
- All building permit records from 2014 to present are in an electronic format and in Meritage.
- Community outreach program to educate property managers is in process.
- CDC recommendations are in process
- 2018 I code research is in process

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule M-2- Building Division

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022
Employee Costs													
Salaries & Wages (Note 1)		169,847	189,981	195,568	195,568	-	197,430	1,862	197,430	197,430	197,430	197,430	1,182,716
Health Benefits (Note 4)		29,548	35,784	36,215	36,215	-	34,404	(1,811)	36,124	37,931	39,827	41,819	226,320
Dependent Health Reimbursement (Note 5)		(602)	(993)	(2,292)	(2,292)	-	(2,292)	-	(2,292)	(2,292)	(2,292)	(2,292)	(13,752)
Payroll Taxes (Note 2)		25,990	29,454	30,078	30,078	-	30,365	286	30,365	30,365	30,365	30,365	181,902
Retirement Benefits (Note 3)	3.58%	3,864	6,808	4,449	7,008	2,560	7,075	67	7,075	7,110	7,146	7,182	42,597
Workers Compensation	3%	1,267	2,912	931	931	-	955	24	979	1,004	1,029	1,055	5,953
Other Employee Benefits (Note 6)	0%	2,131	2,025	2,406	2,406	-	2,461	55	2,461	2,461	2,461	2,461	14,713
Subtotal, Employee Costs		232,044	265,972	267,356	269,915	2,560	270,398	482	272,142	274,008	275,966	278,019	1,640,448
Uniforms-Safety Equipment		555	32	500	500	-	500	-	500	500	500	500	3,000
Consultation Fees (7)		813	-	5,000	5,000	-	5,000	-	5,000	5,000	5,000	5,000	30,000
Vehicle - R&M		889	224	650	650	-	650	-	650	650	650	650	3,900
UBC/IRC/IBC Book Supplies		-	-	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000	12,000
Dues, Fees & Licenses		476	529	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Travel, Education & Conferences		2,115	4,396	2,500	2,500	-	3,500	1,000	2,500	2,500	2,500	2,500	16,000
Contract Labor (8)		-	-	4,000	4,000	-	4,000	-	4,000	4,000	4,000	4,000	24,000
Bank Fees - Online Payments		-	1,293	-	2,000	2,000	2,000	-	2,000	2,000	2,000	2,000	12,000
Business Meals		-	-	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Employee Appreciation		-	110	138	138	-	138	-	138	138	138	138	826
Books & Periodicals		-	40	200	200	-	200	-	200	200	200	200	1,200
Non-Capital Equipment		605	450	500	500	-	1,000	500	1,000	1,000	1,000	1,000	5,500
Energy Rebate Expense (9)		32,377	-	15,000	15,000	-	-	(15,000)	-	-	-	-	15,000
Community Environmental Incentives (10)		30,000	90,210	100,000	129,709	29,709	190,000	60,291	-	-	-	-	319,709
Energy Mitigation Expense (9)		41,554	-	50,000	54,210	4,210	-	(54,210)	-	-	-	-	54,210
Utilities- Gasoline	5%	979	887	2,100	2,100	-	2,205	105	2,315	2,431	2,553	2,680	14,284
Total Building Division		342,407	364,143	451,944	490,422	38,479	483,591	(6,832)	294,445	296,427	298,506	300,687	2,164,077

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Director of Community Development	0.25	0.25	0.25	0.25	0.00	0.25	0.00	0.25	0.25	0.25	0.25
Building Official	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Building Inspectors	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Building & Planning Administrator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative	0.50	0.50	0.50	0.50	0.00	0.50	0.00	0.50	0.50	0.50	0.50
Total Staff	2.75	2.75	2.75	2.75	0.00	2.75	0.00	2.75	2.75	2.75	2.75

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. Contractors licensing training costs.

8. For occasions on which we need a contracted inspector due to illness, vacations, etc.

8. Energy Mitigation and Energy Rebate fees collected in 2016 to be saved and added to 2017 collected funds for public facility energy projects.

9. 2015 Revised/2016 is offset by a \$7,500 CDA grant. Another \$5,000 grant is expected for 2017.

10. \$100,000 Wildfire mitigation incentives for 2016/2017. TMVOA additional contributions of \$20,291 in 2016 and \$29,709 in 2017. \$50,000 for roof replacement "rebates" in 2017 revised and \$100,000 in 2018. TMVOA is contributing 1/2. Other 2018 - \$5,000 weed control incentive, \$50,000 for wildfire mitigation incentive, solar energy incentive \$30,000, heat tape incentive \$5,000.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
PLANNING SERVICES PROGRAM NARRATIVE**

Planning Services has a primary responsibility for implementing the vision and goals of the Comprehensive Plan, most commonly through administering provisions of the Community Development Code (CDC); assisting the Design Review Board and Town Council regarding policy and development decisions; facilitating amendments to the Plan; bringing forward timely amendments to the CDC; promoting fire mitigation, forest health and environmental sustainability; and the review and approval of proposed uses and improvements in the plaza areas to assist in the vibrancy of the Village Center.

PLANNING SERVICES GOALS

1. Assist the business community, residents and homeowners achieve their goals of building, improving and being a part of the Mountain Village.
2. Facilitate the preparation of the Town Hall Subarea Plan Phase II in partnership with Telluride Mountain Village, Telluride Ski and Golf and all of the citizens of Mountain Village.
3. Implement forest health measures and raise awareness of forest health and fire mitigation strategies.
4. Develop programs and policies to reduce the use of electricity, natural gas, fuel, paper, water, and chemicals.
5. Increase the vibrancy of the Village Center.
6. Be an advocate for workforce housing.
7. Increase awareness of our natural environment specifically wetlands. Implement informational hand-out regarding wetlands and development best practices, CDC regulations, conservation easements.
8. Complete Village Center roofing CDC amendment.

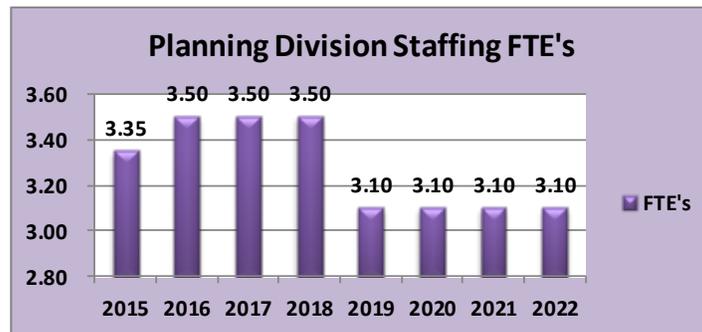
PLANNING SERVICES PERFORMANCE MEASURES

1. Continue to look for ways to streamline process, increase incentives and invite public participation to encourage compliance with planning and building regulations, policies and procedures while developing a sense of community.
 - a. Bring a policy proposal to Town Council regarding permit and development fee structures regarding deed restricted housing in order to encourage ongoing improvements to deed restricted housing in our community in the first quarter of 2018.
 - b. Finalize the sandwich board and Village Center compliance and presentation in partnership with TMVOA by second quarter.
 - c. Proactively address CDC amendments or policy changes in response to land use and planning trends observed in the community, regionally or nationally by third quarter. This could include downzoning development trends, incentivizing hot-bed accommodations development for example.
2. Implement Phase II of the Town Hall Subarea Planning process to prioritize, strategize and implement portions of the Town Hall Subarea Plan by:
 - a. Meeting with the subcommittee when needed.
 - b. Hire expertise to effectuate the approved prioritization of the subarea plan.
 - c. See Housing Narrative for associated goals related to VCA expansion.
3. Continue to fund and advertise forest health and wildfire mitigation rebate and incentive programs that include both the defensible space and the cedar shake rebate program. Report to Town Council in the first or second quarter the progress of both programs.
4. Develop programs and policies to reduce the use of electricity, natural gas, fuel, paper, water, and chemicals.
 - a. Initiate programming needs in Meritage to integrate planning files by second quarter.
 - b. See Building Department measures for other associated measures e.g. updating building and energy codes.
5. Receive direction from Town Council as to scope of Village Center vibrancy plan in the first quarter. Implement direction in 2018 by end of year that would include an improvements plan.
6. Be an advocate for workforce housing by:
 - a. Partnering with other entities and municipalities with a common goal when requested.
 - b. Share information with other entities and municipalities for the common goal.

- c. Educate the broader public when the opportunities present themselves.
 - d. Fund and help facilitate the SMRHA Housing Needs Assessment intend to be completed in 2018.
 - e. Think creatively about bringing entities together to effectuate land trades or mutually beneficial scenarios that would result in an increase in workforce housing.
7. Create an informational hand-out regarding wetlands and explain development best practices, CDC regulations, conservation easements with input from the EPA and Army Corps.
 8. Complete CDC amendment regarding Village Center roofing material by the beginning of the second quarter.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
54.54%	-1.71%	35.56%	-39.44%	0.62%	0.64%	0.67%



2017 PLANNING DIVISION ACHIEVEMENTS

Implementing 2017 Goals

- 1 staff level reviews are significantly higher than Class 2 or Class 3 applications. Class 1 applications are up three times the volume over last year to date consistent with 2017 goals.
- Class 1 Staff level reviews should be complete within seven business days after an application is deemed complete. **Done.**
- Class 3 Design Review Board Applications: Staff will assist applicants in the submission of a complete application to be heard at the next DRB meeting (a minimum of 45 business days). **Done.**

- Class 4 Design Review Board/Town Council Applications: Staff will strive for a DRB recommendation to Town Council within a minimum of 45 business days and Town Council decision within 75 days unless postponed by applicant, Board or Council action. *Done.*
- All planning and development services applications were processed within the timelines stated above despite a 31% increase in cases over the previous year.
- Operated within Town Council adopted budget.
- Wayfinding will be in place by the beginning of the ski season.
- Held a successfully attended Meadows Improvement Plan Open House.
- Adopted the Town Hall Subarea Comprehensive Plan Amendment.
- Hired a New Planning and Development Services Director.
- Amended Design Regulations consistent with community input e.g. design regulations.
- Finalize Village Center Roofing proposed CDC amendment discussions.
- Facilitated Communications Tower Applications.
- Implement the Cedar Shake Rebate and Fire Mitigation Program.
- Successfully co-hosted the American Planning Association Colorado Chapter Conference in Telluride and Mountain Village with record setting attendance.
- Amending an MOU with Town, TMVOA and TSG to regarding the next steps in the Town Hall Subarea Plan.
- Beginning planning phases for VCA expansion.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule M-3- Planning & Zoning Division

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022
Employee Costs													
Salaries & Wages (Note 1)		175,674	202,536	234,854	234,854	-	230,013	(4,841)	210,013	210,013	210,013	210,013	1,304,919
Health Benefits (Note 4)		33,487	32,738	45,203	45,203	-	42,943	(2,260)	45,090	47,344	49,712	52,197	282,489
Dependent Health Reimbursement (Note 5)		(1,274)	(2,682)	(637)	(637)	-	(637)	-	(637)	(637)	(637)	(637)	(3,821)
Payroll Taxes (Note 2)		26,881	30,814	36,121	36,121	-	35,376	(745)	32,300	32,300	32,300	32,300	200,697
Retirement Benefits (Note 3)	4.01%	6,005	8,115	8,028	9,410	1,381	9,216	(194)	8,414	8,414	8,414	8,414	52,283
Workers Compensation	5%	1,370	1,795	1,708	1,708	-	1,793	85	1,883	1,977	2,076	2,180	11,617
Other Employee Benefits (Note 6)	0%	2,905	2,835	3,063	3,063	-	3,133	70	3,133	3,133	3,133	3,133	18,725
Subtotal, Employee Costs		245,050	276,152	328,340	329,721	1,381	321,836	(7,884)	300,196	302,545	305,011	307,600	1,866,908
Consultation Fees- Planning (7)		21,617	84,044	6,500	6,500	-	1,500	(5,000)	1,500	1,500	1,500	1,500	14,000
Consultation Fees- Engineering		621	-	-	-	-	-	-	-	-	-	-	-
Consultation Fees- Master Planning (8)		-	45,890	55,000	55,000	-	225,000	170,000	-	-	-	-	280,000
Forestry Management (9)		26,300	51,095	50,000	50,000	-	50,000	-	50,000	50,000	50,000	50,000	300,000
Public Noticing		-	140	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Printing & Binding		1,710	1,238	3,500	3,500	-	3,500	-	3,500	3,500	3,500	3,500	21,000
Recording Fees		670	370	600	600	-	600	-	600	600	600	600	3,600
Dues, Fees & Licenses		664	1,076	1,400	1,400	-	1,400	-	1,400	1,400	1,400	1,400	8,400
Travel, Education, Conferences		31	2,760	5,000	5,000	-	7,000	2,000	5,000	5,000	5,000	5,000	32,000
Live Broadcast		110	-	-	-	-	6,000	6,000	6,000	6,000	6,000	6,000	30,000
Business Meals (DRB lunches)		2,979	2,836	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Employee Appreciation		60	902	155	155	-	155	-	155	155	155	155	930
Other Benefits (DRB-Ski Passes)		6,320	6,622	7,155	7,155	-	7,155	-	7,155	7,155	7,155	7,155	42,930
Books & Periodicals		10	-	-	-	-	250	250	250	250	250	250	1,250
Total Planning & Zoning Division		306,141	473,125	463,650	465,031	1,381	630,396	165,366	381,756	384,105	386,571	389,160	2,637,018

Notes:

1. Budget assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Director of Community Development	0.60	0.60	0.60	0.60	0.00	0.60	0.00	0.60	0.60	0.60	0.60
Town Forester	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Administrative Staff	0.75	0.90	0.90	0.90	0.00	0.90	0.00	0.50	0.50	0.50	0.50
Total Staff	3.35	3.50	3.50	3.50	0.00	3.50	0.00	3.10	3.10	3.10	3.10

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Wetlands permit and planning costs (2016) and Pictometry flight (2017).
- 2017/2018 - Estimated costs for Town Hall Sub-Area Plan implementation, Village Core enhancements
- 2015 - Fire Mitigation/Forest Health Project on OS-2. 2016 - Fire Mitigation/Forest Health Projects, increased funds to enable mitigation on all Town owned & private property incentives over the next 3-5 years.

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
MOUNTAIN VILLAGE HOUSING AUTHORITY DIVISION PROGRAM NARRATIVE**

The Housing Authority Division oversees the following:

1. Village Court Apartments Enterprise Fund
2. Affordable Housing Development Fund when funds are available
3. Mortgage Assistance Pool Fund when funds are available
4. Housing Program Administration and Enforcement through Intergovernmental Agreement (“IGA”) with the San Miguel Regional Housing Authority (“RHA”)

The Mountain Village Housing Authority Division, through and IGA with the RHA, enforces the Town’s affordable housing ordinances and guidelines related to the construction, development, sale and use of deed-restricted employee housing. The Housing Authority, through an IGA with RHA, assists with homeowner education and buying and selling deed-restricted homes. The division is also responsible for developing and implementing new housing projects for rental and ownership options as funding becomes available.

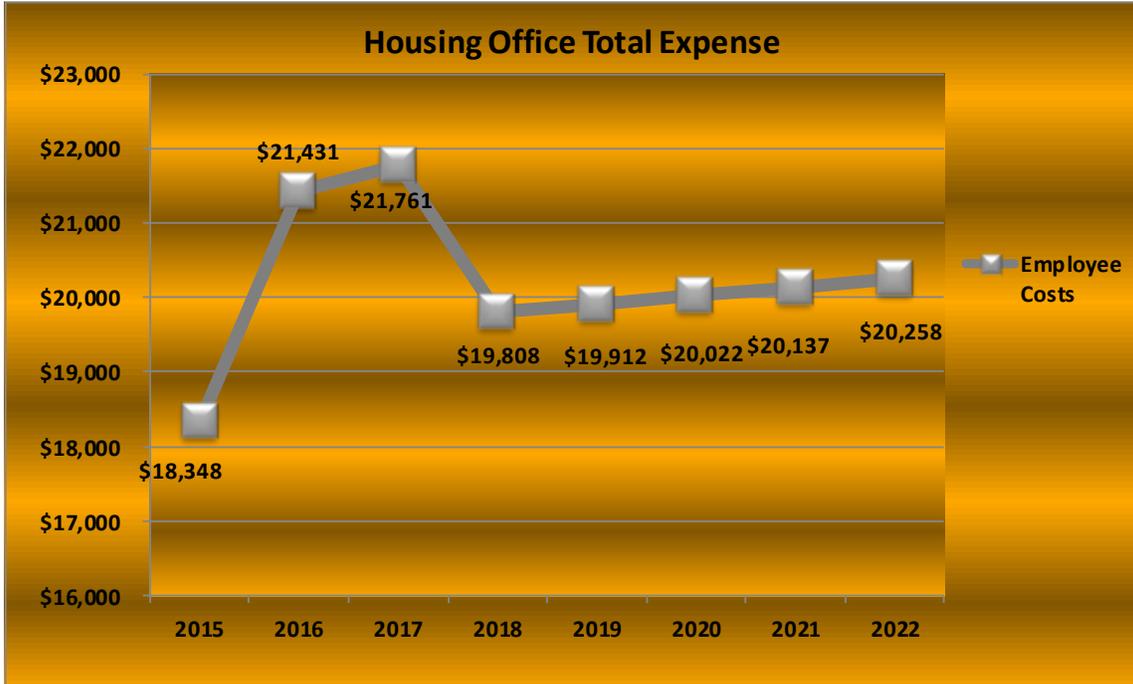
HOUSING DIVISION GOALS

1. Design, finance and build an addition to building nine for a new laundry facility and feasibility of additional bedroom to the two units above the laundry addition.
2. Finalize a VCA Policies and Procedures manual including smoking policy consistent with HUD requirements.
3. Restripe the parking lot in the spring.
4. Feasibility of design and building costs for new VCA expansion buildings and maximize parking lot area for residents.
5. Receive good report and no findings with the audit and inspect by the Department of Local Affairs (DOLA) in 2018.
6. Maintain all buildings and property in accordance with written building and property maintenance standard operating procedures.
7. Respond to all tenant inquiries and maintenance requests in a professional and customer-service oriented manner.
8. Operate within the housing authority adopted budget.
9. Operate the apartments in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural, fuel, paper, water, and chemicals.

HOUSING DIVISION PERFORMANCE MEASURES

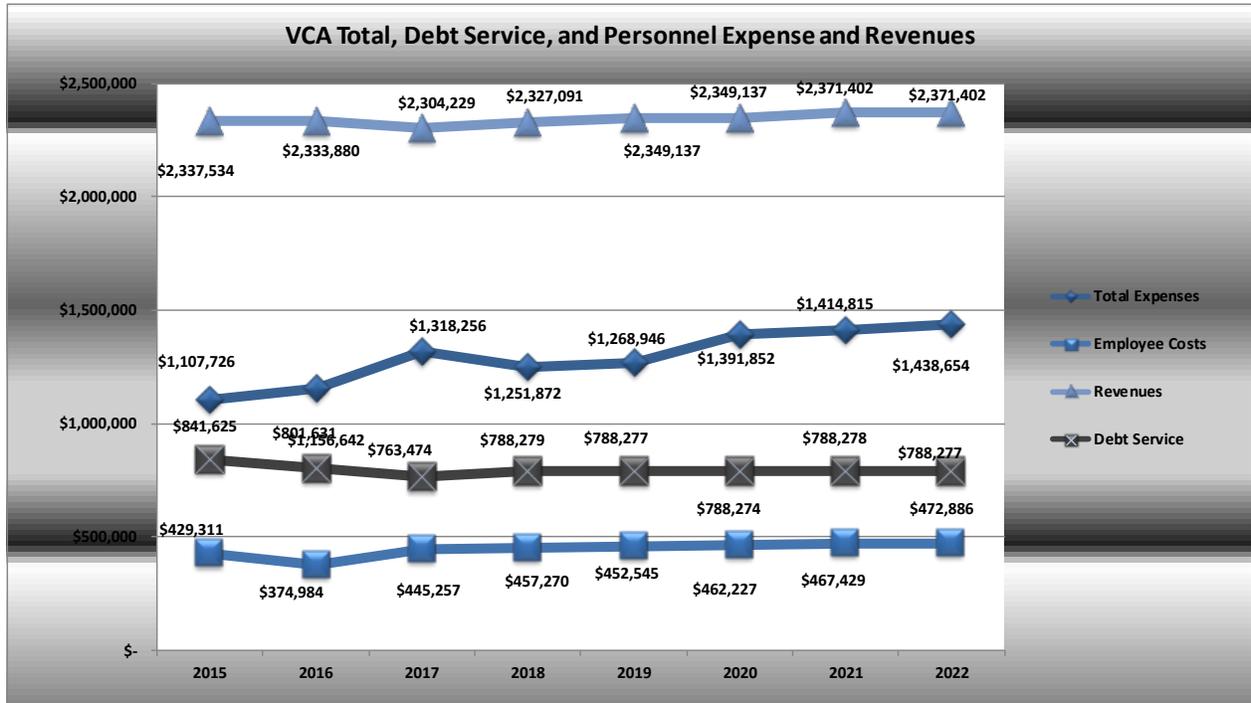
1. Finish construction of the laundry room addition and possible additional bedroom additions to the two units above the proposed laundry room by fourth quarter, 2018.
2. Finalize the VCA Policy and Procedures manual including smoking policy consistent with HUD requirements by the end of the second quarter.
3. Restripe the parking lot by late second or early third quarter.
4. Feasibility of design and building costs for new VCA expansion buildings and maximize parking lot area for residents.
 - a. Pro forma produced by first quarter.
 - b. Funding partners and negotiations by second quarter.
 - c. Design plans produced and approved by third quarter.
5. Prepare in advance all necessary requirements in anticipation of the DOLA audit and inspection.
6. Throughout the year, maintain all buildings and property in accordance with written building and property maintenance standard operating procedures.
7. At all times, respond to all tenants inquires and requests in a professional and customer-service oriented manner in the following timeframes: All tenants requests within one (1) hour for emergency situations, and 48 hours for all other requests.
8. Throughout the year, operate within the Housing Authority adopted budget.

9. Operate the apartments in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural, fuel, paper, water, and chemicals.
 - a. Initiate year two of the annual review and inspections of each unit.
 - b. Continue to upgrade appliances and fixtures in order of priority beginning with water heaters, then refrigerators, water fixtures and light bulbs with unit turn overs and as identified with the annual inspections.



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
16.81%	1.54%	-8.98%	0.53%	0.55%	0.58%	0.60%





Percentage Change in Expenditures

2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
4.42%	13.97%	-5.04%	1.36%	9.69%	1.65%	1.68%



2017 HOUSING DIVISION ACHIEVEMENTS

1. Created the Violence Against Women Act (VAWA) Procedures.
2. Completed the Limited English Proficiency Plan
3. Implemented the VCA Monthly Activities for residents.
4. Hosted National Night Out.
5. Created a more formalized move in and move out procedures for maintenance staff.
6. The first annual inspection of each unit has been completed.
7. All maintenance staff has been to Fair Housing training.
8. A marketing plan was created in 2017 along with the website.
9. We continue to improve safety and security measures: like security viewing holes in entrance doors to units, maintain appropriate lighting, replaced fire extinguishers, fix broken windows or doors.

- Class 4 Design Review Board/Town Council Applications: Staff will strive for a DRB recommendation to Town Council within a minimum of 45 business days and Town Council decision within 75 days unless postponed by applicant, Board or Council action. *Done.*
- All planning and development services applications were processed within the timelines stated above despite a 31% increase in cases over the previous year.
- Operated within Town Council adopted budget.
- Wayfinding will be in place by the beginning of the ski season.
- Held a successfully attended Meadows Improvement Plan Open House.
- Adopted the Town Hall Subarea Comprehensive Plan Amendment.
- Hired a New Planning and Development Services Director.
- Amended Design Regulations consistent with community input e.g. design regulations.
- Finalize Village Center Roofing proposed CDC amendment discussions.
- Facilitated Communications Tower Applications.
- Implement the Cedar Shake Rebate and Fire Mitigation Program.
- Successfully co-hosted the American Planning Association Colorado Chapter Conference in Telluride and Mountain Village with record setting attendance.
- Amending an MOU with Town, TMVOA and TSG to regarding the next steps in the Town Hall Subarea Plan.
- Beginning planning phases for VCA expansion.



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TO: Town of Mountain Village Town Council
FROM: Shirley L. Diaz, Executive Director SMRHA
RE: SMRHA 2018 Budget Funding Request
DATE: October 3, 2017

Thank you for your support of SMRHA throughout the years. This budget has been reviewed and approved by the SMRHA Board. The Budget requests continue to be conservative and reflect use of any carry-over (reserve) funding anticipated to be available for use in the new fiscal year.

The following will outline the new costs associated with this budget and reserve funds.

Needs Assessment: Shirley L. Diaz received the ok to send out an RFP for a Needs Assessment to begin in 2017 and conclude in 2018. There was a report out from each SMRHA Board Member between May and July depending on the jurisdiction. Each Board Member affirmed the jurisdiction they represented was in favor of the study. A budget of \$75,000.00 was used as the base cost, with actual cost to be determined with the selected Contractor. The funding for the project is to be split between 2017 and 2018. The 2017 portion is going to be paid out of reserves in SMRHA's general fund. The 2018 portion was split between the 3 jurisdictions and added into the budget as a line item. The \$12,500.00 from each jurisdiction accounts for most of the \$19,612.00 increase. If there is no desire to fund the study, SMRHA can cover the other cost increases with the reserves not being expended on the study.

Staff: In 2016 SMRHA added a part-time Administrative Assistant position. In 2017 the position was increased to 30 hours per week and then 40 hours per week. The additional budget costs were paid out of 2016 carry-over funds. The 2018 budget reflects four (4) full-time staff positions, plus benefits. The pay adjustments in 2017, including a change from a half-time position to a full-time position for the Administrative Assistant amount to \$7,743.00 in the 2018 Budget. There is another, approximately, \$10,100.00 additional costs for PERA and health Insurance over the 2017 allocation. Actual health costs were not yet available for 2018 so a 5% cost increase was added based on 2017 costs. SMRHA pays \$13.7% of includable salary to PERA every pay period and covers the Employee for health, medical, and dental. There are no salary increases included in this budget. Increases in pay in 2017 were not a carried cost in the 2017 budget, and were paid out of 2016 carry-over funding.

Carry-over funding (Reserves):

The 2018 request still includes a reduction utilizing carry-over funding from 2017 and allows for a small reserve amount to remain in the General Fund as a buffer for SMRHA. The anticipated Reserves are \$60,000 and \$30,000 will be used to decrease the funding amount from each jurisdiction. There are no salary increases included in this budget. In utilizing carry-over funding of \$10,095.00 for each jurisdiction, the actual budget amount is reduced from \$117,483.00 to \$107,388.00.

I will be present at the meeting to respond to questions.

SMRHA Proposed Budget for 2018

Operating Expenses: All Costs Shared Equally	TMV	ToT	SMC	CDOH	Total Cost
Executice Director					
Salaried Position	\$26,717	\$26,717	\$26,717		\$80,151
Sec 8 Man/Housing Spec/Admin Asst					
3 FTEs	\$36,250	\$36,250	\$36,250	\$24,000	\$132,750
Employee Benefits calculated usi	\$212,901				
SUTA = .003 of gross pay (gp)	\$213	\$213	\$213		\$639
Worker's Comp. Annual cost	\$375	\$375	\$375		\$1,125
Medicare = 1.45% of gp	\$1,029	\$1,029	\$1,029		\$3,087
PERA (retirement) 13.7% of gp	\$9,722	\$9,722	\$9,722		\$29,166
Health Ins. (Med/Dental/Vision)	\$13,421	\$13,421	\$13,421		\$40,263
Total Payroll Expenses	\$87,727	\$87,727	\$87,727		\$ 287,181
Operating Expenses: Other	TMV	ToT	SMC	CDOH	Total Cost
Needs Assessment	12500	12500	12500		\$37,500
Office Telephone/Fax/Long Distance	\$600	\$600	\$600		\$1,800
Web site Maint/Host Fees	\$500	\$500	\$500		\$1,500
Office Supplies	\$665	\$665	\$665		\$1,995
Postage	\$100	\$100	\$100		\$300
Bank Charges	\$50	\$50	\$50		\$150
Mileage & Travel, inc. Sec 8	\$1,252	\$1,252	\$1,252	\$1,000	\$4,756
Programs & Education/Outreach	\$250	\$250	\$250		\$750
Advertising-Housing/Recruiting	\$1,000	\$1,000	\$1,000		\$3,000
Dues & Memberships	\$150	\$150	\$150		\$450
Equip Maint & Repair	\$175	\$175	\$175		\$525
Application & Grant Fees	\$150	\$150	\$150		\$450
Misc.Office Expenses	\$100	\$100	\$100		\$300
Staff Ed & Training	\$1,000	\$1,000	\$1,000		\$3,000
D & O/Gen.Liability	\$1,200	\$1,200	\$1,200		\$3,600
Financial Audit for 2015	\$2,000	\$2,000	\$2,000		\$6,000
Section 8 Expenses: CBI records	\$0	\$0	\$0	\$125	\$125
Board Contin. Education & Training	\$100	\$100	\$100		\$300
Copier Lease & Maintenance	\$445	\$445	\$445		\$1,335
Computer Hardware	\$650	\$650	\$650		\$1,950
Computer Software	\$400	\$400	\$400		\$1,200
Office & Storage Rent & Cleaning	\$3,835	\$3,835	\$3,835		\$11,505
Computer Security/Internet Fees	\$300	\$300	\$300		\$900
Expenses:Other	\$27,422	\$27,422	\$27,422	\$1,125	\$83,391
Legal Services-Rehab Prog	\$2,334	\$2,334	\$2,334		\$ 7,002
Total Operating Expenses:Other	\$29,756	\$29,756	\$29,756	\$1,125	\$90,393
2017 Carry-over	\$10,095	\$10,095	\$10,095		\$30,285
TOTAL OPERATING COSTS	\$117,483	\$117,483	\$117,483	\$25,125	\$377,574
Cost Per Gov't	\$107,388	\$107,388	\$107,388	\$25,125	\$347,289

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule M-1- Housing Office

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (Note 1)		14,669	16,568	17,068	17,068	-	15,450	(1,618)	15,450	15,450	15,450	15,450	94,318
Health Benefits (Note 4)		1,449	1,952	1,989	1,989	-	1,890	(99)	1,984	2,083	2,187	2,297	12,430
Dependent Health Reimbursement (Note 6)		(312)	(73)	(542)	(542)	-	(542)	-	(542)	(542)	(542)	(542)	(3,252)
Payroll Taxes (Note 2)		2,308	2,482	2,625	2,625	-	2,376	(249)	2,376	2,376	2,376	2,376	14,506
Retirement Benefits (Note 3)	1.93%	103	326	300	300	-	300	-	300	300	300	300	1,800
Workers Compensation	5%	13	177	190	190	-	200	10	210	220	231	243	1,293
Other Employee Benefits (Note 5)		116	-	131	131	-	134	3	134	134	134	134	803
Subtotal, Employee Costs		18,348	21,431	21,761	21,761	-	19,808	(1,953)	19,912	20,022	20,137	20,258	121,897
Consultant Services		-	-	-	-	-	-	-	-	-	-	-	-
Total Housing Office		18,348	21,431	21,761	21,761	-	19,808	(1,953)	19,912	20,022	20,137	20,258	121,897

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Community Development Director	0.15	0.15	0.15	0.15	0.00	0.15	0.00	0.15	0.15	0.15	0.15
Administrative Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Staff	0.15	0.15	0.15	0.15	0.00	0.15	0.00	0.15	0.15	0.15	0.15

- This includes employer share of PERA, Medicare, and unemployment insurance.
- Retirement benefits consists of matching employee 401k contributions.
- Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.
- Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.
- Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Affordable Housing Development Fund
Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2018	2020	2021	2022	Total 2017-2022
Revenues												
Grant Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Sale Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Rental Proceeds	11,719	12,480	12,228	12,228	-	12,228	-	12,228	12,228	12,228	12,228	73,368
Other Miscellaneous Revenues	860	655	550	550	-	550	-	550	550	550	550	3,300
Total Revenues	12,579	13,135	12,778	12,778	-	12,778	-	12,778	12,778	12,778	12,778	76,668
Project Expenditures												
Utilities	-	1,041	1,000	1,000	-	5,000	4,000	5,000	5,000	5,000	5,000	26,000
Community Garden Expense	2,495	-	750	1,000	250	750	(250)	750	750	750	750	4,750
RHA Needs Funding	82,138	88,500	87,776	87,776	-	107,388	19,612	94,888	94,888	94,888	94,888	574,716
HOA Dues	18,776	17,819	20,000	18,000	(2,000)	20,000	2,000	20,000	20,000	20,000	20,000	118,000
Consultant (3)	-	-	50,000	13,000	(37,000)	-	(13,000)	-	-	-	-	13,000
Total Project Expenditures	103,409	107,360	159,526	120,776	(38,750)	133,138	12,362	120,638	120,638	120,638	120,638	736,466
Surplus/(Deficit)	(90,831)	(94,225)	(146,748)	(107,998)	38,750	(120,360)	(12,362)	(107,860)	(107,860)	(107,860)	(107,860)	(698,548)
Other Sources / (Uses)												
Transfers (To)/From Other Funds	(453,202)	-	-	-	-	-	-	-	-	-	-	-
Transfers (To)/From General Fund (2)	-	-	(21,761)	(21,761)	-	(19,808)	1,953	(19,912)	(20,022)	(20,137)	(20,258)	(121,897)
Transfers- General Fund (1)	423,604	445,361	439,888	460,000	20,111	478,444	18,444	497,555	517,444	538,111	559,666	3,051,219
Transfers - Mortgage Assistance	(30,000)	-	(60,000)	(60,000)	-	(60,000)	-	(60,000)	(60,000)	(60,000)	(60,000)	(360,000)
VCA Transfer In (Out)	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Sources / (Uses)	(59,599)	445,361	358,128	378,239	20,111	398,636	20,398	417,643	437,422	457,974	479,408	2,569,322
Surplus / Deficit	(150,429)	351,136	211,380	270,241	58,861	278,276	8,036	309,783	329,562	350,114	371,548	1,850,663
Beginning Fund Balance	948,827	798,398	1,065,679	1,149,533	83,854	1,419,774	270,241	1,698,051	2,007,834	2,337,396	2,687,510	1,065,679
Ending Fund Balance	798,398	1,149,533	1,277,059	1,419,774	142,716	1,698,051	278,276	2,007,834	2,337,396	2,687,510	3,059,058	2,916,342

Notes

- Beginning in 2007, dedicated sales taxes for affordable housing are available to further other affordable housing initiatives.
- The AHDF will begin to cover the cost of the administration of the Housing Authority by transfer to the General Fund starting in 2017.
- Funding for a needs assessment.

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Mortgage Assistance Pool Fund
 Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2018	2020	2021	2022	Total 2017-2022
Revenues												
Interest	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures												
Mountain Village Mortgage Assistance Pool	30,000	-	60,000	60,000	-	60,000	-	60,000	60,000	60,000	60,000	360,000
Other Mortgage Assistance	-	-	-	-	-	-	-	-	-	-	-	-
Total Development Costs	30,000	-	60,000	60,000	-	60,000	-	60,000	60,000	60,000	60,000	360,000
Surplus / (Deficit)	(30,000)	-	(60,000)	(60,000)	-	(60,000)	-	(60,000)	(60,000)	(60,000)	(60,000)	(360,000)
Transfer from General Fund	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from AHDF	30,000	-	60,000	60,000	-	60,000	-	60,000	60,000	60,000	60,000	360,000
Surplus / (Deficit)	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	5,572	5,572	5,572	5,572		5,572		5,572	5,572	5,572	5,572	5,572
Ending Fund Balance	5,572	5,572	5,572	5,572	-	5,572	-	5,572	5,572	5,572	5,572	5,572

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Housing Authority (VCA)
Summary

	Sch	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Operating Revenues													
Rental Income	A	2,264,605	2,274,578	2,225,944	2,225,944	-	2,247,771	21,827	2,269,817	2,269,817	2,292,082	2,292,082	13,597,513
Other Operating Income	A	72,856	59,251	87,225	78,225	(9,000)	79,260	1,035	79,260	79,260	79,260	79,260	474,525
Total Operating Revenue		2,337,461	2,333,828	2,313,169	2,304,169	(9,000)	2,327,031	22,862	2,349,077	2,349,077	2,371,342	2,371,342	14,072,038
Operating Expenditures													
Office Operations	B	199,744	140,031	202,709	208,793	6,084	203,619	(5,175)	205,290	206,928	208,759	210,564	1,243,953
General & Administrative	C	111,240	115,696	141,667	171,102	29,435	119,436	(51,666)	120,737	122,072	123,442	124,848	781,638
Utilities	D	348,609	353,617	394,463	381,950	(12,513)	395,945	13,994	410,531	425,735	441,588	458,117	2,513,866
Repair & Maintenance	E	357,412	367,916	389,516	412,516	23,000	411,661	(855)	411,008	414,518	418,201	422,065	2,489,968
Non-Routine Repair & Maintenance	F	88,967	164,548	126,996	130,842	3,846	108,816	(22,026)	108,816	208,816	208,816	208,816	974,924
Contingency (1% of Operating Expenditures)		-	9,338	12,554	13,052	499	12,395	(657)	12,564	13,781	14,008	14,244	80,044
Total Operating Expenditures		1,105,972	1,151,146	1,267,905	1,318,256	50,351	1,251,872	(66,384)	1,268,946	1,391,852	1,414,815	1,438,654	8,084,394
Surplus/(Deficit) after Operations		1,231,489	1,182,682	1,045,264	985,913	(59,351)	1,075,160	89,247	1,080,131	957,225	956,528	932,688	5,987,644
Non-Operating (Income) / Expense													
Earning on Restricted Funds in Debt Service Funds	G	(72)	(52)	(1,500)	(60)	1,440	(60)	-	(60)	(60)	(60)	(60)	(360)
Interest	G	480,291	432,260	406,401	406,401	-	394,541	(11,860)	381,884	369,833	355,374	341,460	2,249,493
Debt Service Fees		-	-	-	-	-	-	-	-	-	-	-	-
Fees	G	4,500	1,750	-	-	-	-	-	-	-	-	-	-
Debt Principal Payments	G	356,834	367,621	357,073	357,073	-	393,738	36,665	406,393	418,441	432,904	446,817	2,455,366
Total Non-Operating (Income) / Expense		841,553	801,580	761,974	763,414	1,440	788,219	24,805	788,217	788,214	788,218	788,217	4,704,499
Surplus/(Deficit) after Operations & Debt Service		389,937	381,102	283,290	222,499	(60,791)	286,941	64,442	291,914	169,011	168,310	144,471	1,283,145
Capital Investing Activities													
Capital Outlay		1,754	5,496	-	-	-	-	-	-	-	-	-	-
Capital Improvements		-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Investing Activity		1,754	5,496	-	-	-	-	-	-	-	-	-	-
Other Financing Sources/(Uses), net													
Sale of Assets		-	-	-	-	-	-	-	-	-	-	-	-
New Loan Proceeds	G	-	-	-	-	-	-	-	-	-	-	-	-
Grant Proceeds		-	-	-	-	-	-	-	-	-	-	-	-
Overhead Allocation to General Fund		(105,444)	(102,446)	(112,163)	(114,938)	(2,775)	(107,214)	7,724	(115,375)	(126,739)	(126,827)	(128,759)	(719,851)
Contribution from TMV General Fund		-	-	-	-	-	-	-	-	-	-	-	-
Contribution of Affordable Housing Funds		-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Sources/(Uses), net		(105,444)	(102,446)	(112,163)	(114,938)	(2,775)	(107,214)	7,724	(115,375)	(126,739)	(126,827)	(128,759)	(719,851)
Surplus/(Deficit)		282,739	273,160	171,127	107,561	(63,565)	179,727	72,165	176,538	42,272	41,483	15,713	563,294
Working Capital Beginning Fund Balance		21,194	290,938	488,982	563,681	74,699	671,242	107,561	850,969	1,027,508	1,069,779	1,111,262	
Adjustments to Working Capital		12,995	417										
Working Capital Ending Fund Balance		290,938	563,681	660,109	671,242	11,134	850,969	179,727	1,027,508	1,069,779	1,111,262	1,126,975	
Outstanding Debt		13,000,221	12,632,600	12,275,527	12,275,527	-	11,881,789	(393,738)	11,475,396	11,056,955	10,624,051	10,177,234	

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Housing Authority (VCA)
Schedule A - VCA Operating Revenues

	Actual		Annual Budgets					Long Term Projections				Total 2017-2022
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	
	Apartment Rental Income	2,220,437	2,230,397	2,182,713	2,182,713	-	2,204,540	21,827	2,226,586	2,226,586	2,248,851	
Other Rents												
Commercial Rental Income												
Nursery/Preschool Space Lease	28,488	28,488	28,488	28,488	-	28,488	-	28,488	28,488	28,488	28,488	170,928
Storage Units - 26	15,680	15,692	14,743	14,743	-	14,743	-	14,743	14,743	14,743	14,743	88,458
Total Commercial Rental Income	44,168	44,180	43,231	43,231	-	43,231	43,231	43,231	43,231	43,231	43,231	259,386
Other Operating Revenues												
Late Fees	9,086	5,867	9,500	9,500	-	5,000	(4,500)	5,000	5,000	5,000	5,000	34,500
NSF Fees	200	240	250	250	-	250	-	250	250	250	250	1,500
Recovery Income	389	-	-	-	-	-	-	-	-	-	-	-
Forfeited Deposit Income	3,942	1,000	15,000	5,000	(10,000)	5,000	-	5,000	5,000	5,000	5,000	30,000
Apartment Furnishings	300	-	500	500	-	500	-	500	500	500	500	3,000
Laundry Revenues	37,194	30,740	37,000	40,000	3,000	40,000	-	40,000	40,000	40,000	40,000	240,000
Cleaning Charges Revenue	2,642	2,815	10,000	10,000	-	3,000	(7,000)	3,000	3,000	3,000	3,000	25,000
Repair Charge Revenue	1,187	929	1,100	1,100	-	3,000	1,900	3,000	3,000	3,000	3,000	16,100
Credit Card Transaction fee Revenues	5,625	4,618	7,000	5,000	(2,000)	5,000	-	5,000	5,000	5,000	5,000	30,000
Interest	1,668	1,227	10	10	-	10	-	10	10	10	10	60
Credit Check Revenue	2,910	3,940	2,165	2,165	-	4,500	2,335	4,500	4,500	4,500	4,500	24,665
Pet Fees	3,565	6,950	4,000	4,000	-	8,000	4,000	8,000	8,000	8,000	8,000	44,000
Miscellaneous	4,148	924	700	700	-	5,000	4,300	5,000	5,000	5,000	5,000	25,700
Total Other Operating Income	72,856	59,251	87,225	78,225	(9,000)	79,260	1,035	79,260	79,260	79,260	79,260	474,525

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Housing Authority (VCA)
Schedule C- VCA General & Administrative Expenditures

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
General and administrative													
Website Development	0%	-	-	20,000	20,000	-	-	(20,000)	-	-	-	-	20,000
Legal	0%	8,690	17,223	8,500	35,000	26,500	15,000	(20,000)	15,000	15,000	15,000	15,000	110,000
Consulting/Contract Labor (1)		-	910	10,000	10,000	-	-	(10,000)	-	-	-	-	10,000
Village Association Dues	0%	24,192	24,192	24,192	24,192	-	24,192	-	24,192	24,192	24,192	24,192	145,152
Credit Card fees	4%	11,509	9,517	10,983	10,983	-	11,422	439	11,879	12,354	12,848	13,362	72,849
R&M Office Equipment	4%	1,496	641	1,755	1,755	-	1,825	70	1,898	1,974	2,053	2,135	11,639
Damages by Tenant		-	-	1,500	1,500	-	1,500	-	1,500	1,500	1,500	1,500	9,000
Insurance-Property and Liability	1%	61,497	57,256	61,000	61,000	-	61,610	610	62,226	62,848	63,477	64,112	375,273
Janitorial		-	-	-	2,935	2,935	-	(2,935)	-	-	-	-	2,935
Operating Lease Copier	4%	1,663	1,465	2,369	2,369	-	2,463	95	2,562	2,664	2,771	2,882	15,711
General Supplies	4%	2,192	4,492	1,369	1,369	-	1,423	55	1,480	1,539	1,601	1,665	9,078
Total General and Administrative		111,240	115,696	141,667	171,102	29,435	119,436	(51,666)	120,737	122,072	123,442	124,848	781,638

1. Costs associated with a possible RFP.

Housing Authority (VCA)
Schedule D- VCA Utilities

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections					
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Utilities													
Water/Sewer	2%	101,778	103,510	104,553	114,244	9,691	116,529	2,285	118,859	121,237	123,661	126,135	720,665
Waste Disposal	4%	20,948	25,111	27,371	29,722	2,351	30,911	1,189	32,147	33,433	34,771	36,161	197,145
Cable	2%	43,308	45,512	45,513	45,958	445	46,877	919	47,815	48,771	49,746	50,741	289,909
Electricity- Rental Units	5%	180,328	179,483	210,935	185,935	(25,000)	195,232	9,297	204,993	215,243	226,005	237,305	1,264,713
Electricity- Maintenance Bldg	5%	1,408	-	3,092	3,092	-	3,247	155	3,409	3,580	3,759	3,947	21,034
Propane - Maintenance Bldg	5%	839	-	2,999	2,999	-	3,149	150	3,307	3,472	3,646	3,828	20,401
Total Utilities		348,609	353,617	394,463	381,950	(12,513)	395,945	13,994	410,531	425,735	441,588	458,117	2,513,866

Town of Mountain Village
 2017 Revised/2018 Proposed Budget and Long Term Financial Plan
 Housing Authority (VCA)
 Schedule E- VCA Repair & Maintenance Expenditures

	Ann. Inc.	Actual		Annual Budgets					Long Term Projections				
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Employee Costs													
Salaries & Wages (1)		137,426	144,712	154,882	154,882	-	167,957	13,074	167,957	167,957	167,957	167,957	994,665
Payroll Taxes (2)		19,851	22,406	23,821	23,821	-	25,832	2,011	25,832	25,832	25,832	25,832	152,979
Workers Compensation	5%	8,669	7,820	8,333	8,333	-	8,750	417	9,187	9,647	10,129	10,636	56,682
Health Benefits (4)		57,493	50,498	53,462	53,462	-	50,789	(2,673)	53,328	55,995	58,795	61,734	334,103
Dependent Health Reimbursement (5)		-	-	-	-	-	-	-	-	-	-	-	-
Retirement Benefits (3)	2.58%	4,986	4,021	4,280	4,280	-	4,322	43	4,366	4,409	4,453	4,498	26,328
Other Employee Benefits (6)	4%	2,899	6,459	3,500	3,500	-	3,600	100	3,744	3,894	4,050	4,211	22,999
Housing Allowance (7)		20,240	22,266	23,021	23,021	-	23,021	-	23,021	23,021	23,021	23,021	138,126
Subtotal, Employee Costs		251,564	258,181	271,299	271,299	-	284,270	12,972	287,435	290,754	294,236	297,888	1,725,882
Employee Appreciation		-	147	200	200	-	200	-	200	200	200	200	1,200
Travel, Education & Conferences		48	419	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Vehicle Fuel	5%	3,259	1,855	3,473	3,473	-	3,647	174	3,829	4,021	4,222	4,433	23,625
Supplies		50,785	38,742	41,000	41,000	-	41,000	-	41,000	41,000	41,000	41,000	246,000
Uniforms		672	999	1,000	1,000	-	1,000	-	1,000	1,000	1,000	1,000	6,000
Parking Supplies		228	350	-	-	-	-	-	-	-	-	-	-
Contract Labor		16,690	30,551	35,000	35,000	-	35,000	-	35,000	35,000	35,000	35,000	210,000
Roof Snow Removal		13,352	10,618	15,000	30,000	15,000	15,000	(15,000)	15,000	15,000	15,000	15,000	105,000
Fire Alarm Monitoring System		8,810	4,370	10,400	10,400	-	10,400	-	10,400	10,400	10,400	10,400	62,400
Fire Sprinkler Inspections		-	12,660	5,000	13,000	8,000	10,000	(3,000)	10,000	10,000	10,000	10,000	63,000
Equipment/Tools		2,774	145	-	-	-	4,000	4,000	-	-	-	-	4,000
Telephone		2,312	2,760	5,062	5,062	-	5,062	-	5,062	5,062	5,062	5,062	30,372
Laundry/Vending Supplies		3,287	4,540	-	-	-	-	-	-	-	-	-	-
Laundry Equipment		292	-	-	-	-	-	-	-	-	-	-	-
Repair & Maintenance- Vehicles & Equipment		3,339	1,580	1,082	1,082	-	1,082	-	1,082	1,082	1,082	1,082	6,490
		357,412	367,916	389,516	412,516	23,000	411,661	(855)	411,008	414,518	418,201	422,065	2,489,968

Notes:

1. Plan assumes the following staffing level

	Actual 2015	Actual 2016	Original 2017	Revised 2017	Variance	Proposed 2018	Variance	Projected 2019	Projected 2020	Projected 2021	Projected 2022
Maintenance Staff	3.00	3.00	3.00	3.00	0.00	3.00	0.00	3.00	3.00	3.00	3.00
Laundry / Cleaning	1.00	1.00	1.00	1.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00
Total Staff	4.00	4.00	4.00	4.00	0.00	4.00	0.00	4.00	4.00	4.00	4.00

2. This includes employer share of PERA, Medicare, and unemployment insurance.

3. Retirement benefits consists of matching employee 401k contributions.

4. Projected health care costs in 2018 are \$12,513 annually per FTE and are anticipated to increase annually. FTE rates are affected by dependent health care options.

5. Plan assumes dependent health reimbursement to remain at the same rate as current throughout the projection period.

6. Plan assumes ski pass cost to be \$895 per FTE. Seasonal employees are eligible for a ski pass and FTYR employees are eligible for the wellness benefit in the amount of the ski pass.

7. Discounted housing for certain maintenance staff will be provided.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Housing Authority (VCA)
Schedule F- VCA Repairs & Maintenance and Capital Expenditures

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Routine Repair & Maintenance												
Roof Repairs (1)	-	9,513	3,200	3,200	-	3,200	-	3,200	103,200	103,200	103,200	319,200
Carpeting Replacement (2)	20,486	34,109	35,096	35,096	-	35,096	-	35,096	35,096	35,096	35,096	210,573
Vinyl Replacement (2)	4,027	15,805	20,683	20,683	-	20,683	-	20,683	20,683	20,683	20,683	124,098
Cabinet Replacement (3)	47,367	1,913	10,000	10,000	-	10,000	-	10,000	10,000	10,000	10,000	60,000
Appliances	7,287	15,157	17,033	17,033	-	17,033	-	17,033	17,033	17,033	17,033	102,196
Hot Water Heaters	-	-	1,265	1,265	-	1,265	-	1,265	1,265	1,265	1,265	7,593
Sidewalk Repairs (4)	-	-	2,340	2,340	-	2,340	-	2,340	2,340	2,340	2,340	14,038
Parking Lot Paving/Resurfacing/Striping (9)	-	40,831	16,180	16,180	-	15,000	(1,180)	15,000	15,000	15,000	15,000	91,180
Apartment Furnishings	-	-	1,200	1,200	-	1,200	-	1,200	1,200	1,200	1,200	7,200
Fire System Repairs/Maintenance	2,600	-	-	-	-	-	-	-	-	-	-	-
Bobcat (5)	3,000	4,038	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000	18,000
Special Projects (8)	4,200	25,829	17,000	17,000	-	-	(17,000)	-	-	-	-	17,000
Window Repair	-	340	-	-	-	-	-	-	-	-	-	-
Energy Upgrades (6)	-	-	-	-	-	-	-	-	-	-	-	-
Non Routine Repair & Maintenance												
Water Damage	-	17,014	-	3,846	3,846	-	(3,846)	-	-	-	-	3,846
Total Routine Repair & Maintenance	88,967	164,548	126,996	130,842	3,846	108,816	(22,026)	108,816	208,816	208,816	208,816	974,924
Capital												
Street Lights	-	-	-	-	-	-	-	-	-	-	-	-
Interior LED Lighting	1,754	-	-	-	-	-	-	-	-	-	-	-
Equipment	-	5,496	-	-	-	-	-	-	-	-	-	-
Grant Funded Rehabilitation Costs	-	-	-	-	-	-	-	-	-	-	-	-
Vehicle Replacement	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital	1,754	5,496	-	-	-	-	-	-	-	-	-	-
Total Routine Repair & Maint and Capital	90,721	170,044	126,996	130,842	3,846	108,816	(22,026)	108,816	208,816	208,816	208,816	974,924

Notes:

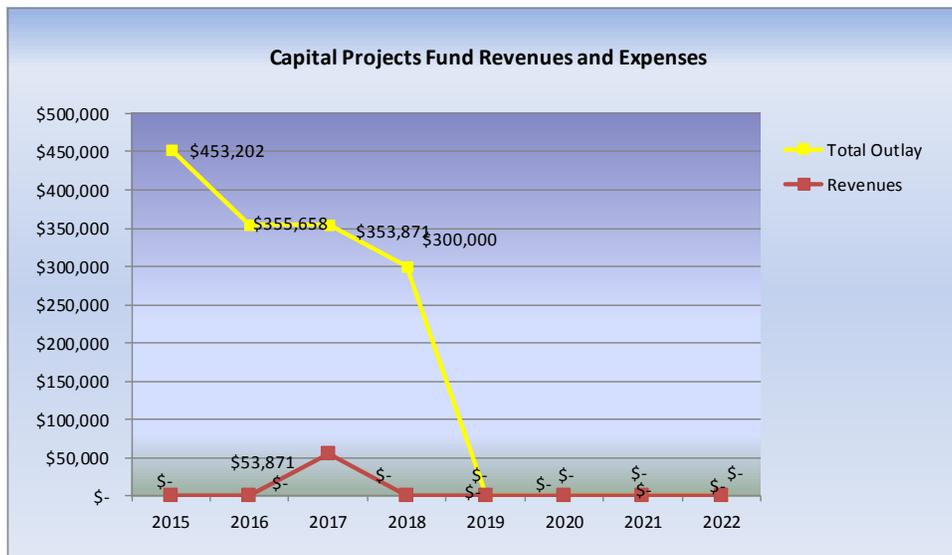
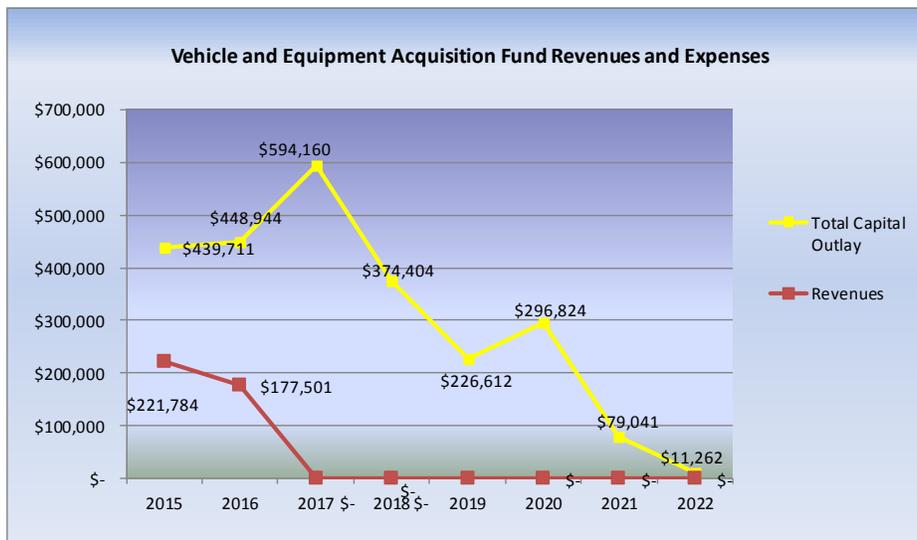
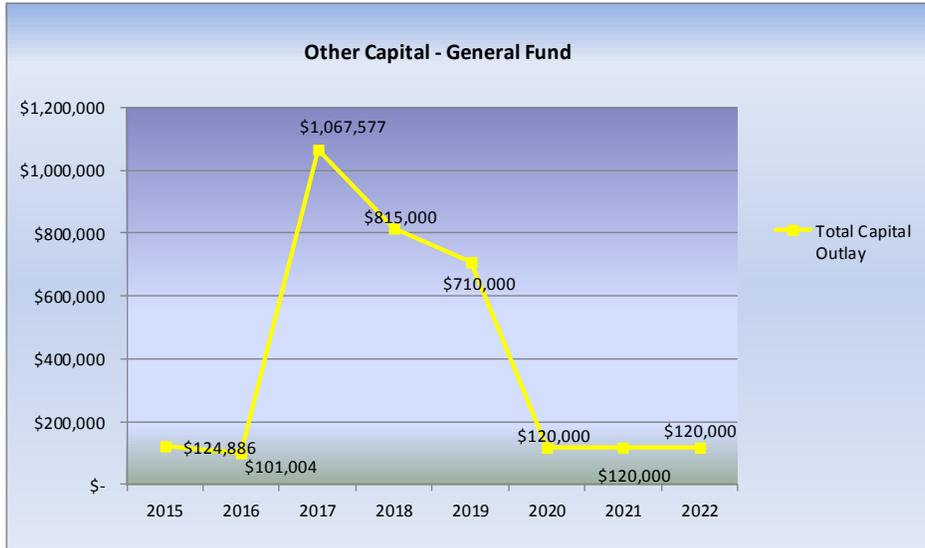
1. General allowance for minor, non-routine roof repairs annually. Starting 2020, roofs on phase I buildings need to be replaced at a cost of \$100,000 per roof.
2. The Plan assumes that carpet and vinyl replacement will occur approximately every seven years.
3. Plan assumes cabinets in units will be replaced completely over the next five years.
4. General allowance to repair sidewalk damage to prevent trip and other hazards each year.
5. The Bobcat lease is net of the trade-in vs. the purchase price.
6. Energy upgrades TBD.
8. 2016 - outside deck, drive aisle drainage pans, bear doors; 2017 - outside deck, interior corridor updates.
9. 2017 - Resurfacing and restriping.

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Housing Authority (VCA)
Schedule G- VCA Debt Service

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Phase I & II Bonded Debt Service												
Interest Expense (Note 1)	396,611	397,612	396,611	396,611	-	394,541	(2,070)	381,884	369,833	355,374	341,460	2,239,703
Loan Fees	4,500	1,750	-	-	-	-	-	-	-	-	-	-
Total Phase I & II Interest Expense & Other Fees	401,111	399,362	396,611	396,611	-	394,541	(2,070)	381,884	369,833	355,374	341,460	2,239,703
Net Scheduled Debt Reduction	-	-	64,473	64,473	-	393,738	329,265	406,393	418,441	432,904	446,817	2,162,766
Total Phase I & II Debt Service	401,111	399,362	461,084	461,084	-	788,279	327,195	788,277	788,274	788,278	788,277	4,402,469
Total Phase I & II Outstanding Debt	12,340,000	12,340,000	12,275,527	12,275,527	-	11,881,789	(393,738)	11,475,396	11,056,955	10,624,051	10,177,234	10,177,234
Phase III Debt Service												
Interest Expense	83,680	34,648	9,790	9,790	-	-	(9,790)	-	-	-	-	9,790
Total Phase III Interest Expense	83,680	34,648	9,790	9,790	-	-	9,790	-	-	-	-	9,790
Net Scheduled Debt Reduction	356,834	367,621	292,600	292,600	-	-	(292,600)	-	-	-	-	292,600
Total Phase III Debt Service	440,514	402,269	302,390	302,390	-	389,771	87,381	-	-	-	-	302,390
Total Phase III Outstanding Debt	660,221	292,600	-	-	-	-	-	-	-	-	-	-
Total Debt Service												
Interest Expense	480,291	432,260	406,401	406,401	-	394,541	(11,860)	381,884	369,833	355,374	341,460	2,249,493
Loan Fees	4,500	1,750	-	-	-	-	-	-	-	-	-	-
Trustee fee	-	-	-	-	-	-	-	-	-	-	-	-
Remarketing fee	-	-	-	-	-	-	-	-	-	-	-	-
Total Interest Expense & Other Fees	484,791	434,010	406,401	406,401	-	394,541	(11,860)	381,884	369,833	355,374	341,460	2,249,493
Total Scheduled Debt Reduction	356,834	367,621	357,073	357,073	-	393,738	36,665	406,393	418,441	432,904	446,817	2,455,366
Total Unscheduled Debt Reduction	-	-	-	-	-	-	-	-	-	-	-	-
Total Debt Service	841,625	801,631	763,474	763,474	-	788,279	414,576	788,277	788,274	788,278	788,277	4,704,859
Total Outstanding Debt	13,000,221	12,632,600	12,275,527	12,275,527	-	11,881,789	(393,738)	11,475,396	11,056,955	10,624,051	10,177,234	10,177,234
Restricted Earnings												
Interest Income												
Debt Service Reserve Fund Earnings	72	52	1,500	60	1,440	60	-	60	60	60	60	360
Total Interest Income	72	52	1,500	60	1,440	60	-	60	60	60	60	360

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
CAPITAL EXPENDITURES**

Capital Expenditures for the Town are found in the General Fund, the Vehicle Acquisition Fund, and the Capital Projects Fund. Other capital for special revenue and enterprise funds are contained within their own fund.



Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule N- Other Capital Expenditures

	Ann. Inc.	Actual		Annual Budgets				Long Term Projections				Total 2017-2022	
		2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021		2022
Capital Expenditures:													
Facility Improvements													
Shop- Remodel		-	-	-	-	-	-	-	500,000	-	-	-	500,000
Area Improvements													
Boilers Major Repair and Replacement (5)		984	28,680	200,000	200,000	-	60,000	(140,000)	60,000	60,000	60,000	60,000	500,000
Snowmelt / Plaza Improvements (1)		9,398	-	200,000	557,439	357,439	-	(557,439)	-	-	-	-	557,439
Wayfinding		-	22,260	100,000	100,000	-	100,000	-	100,000	10,000	10,000	10,000	330,000
Zamboni Building (7)		-	-	10,000	10,000	-	-	(10,000)	-	-	-	-	10,000
Public Restrooms (6)		-	-	36,000	90,000	54,000	-	(90,000)	-	-	-	-	90,000
Land Acquisition - Meadows Park		-	-	50,000	-	(50,000)	-	-	-	-	-	-	-
New Tennis Court		-	-	-	-	-	200,000	200,000	-	-	-	-	200,000
Recreation Projects (4)		18,537	43,725	90,000	90,000	-	30,000	(60,000)	50,000	50,000	50,000	50,000	320,000
Village Pond Restoration		-	-	-	-	-	50,000	50,000	-	-	-	-	50,000
Environmental Projects (3)		74,228	-	-	-	-	-	-	-	-	-	-	-
Other													
Facilities Backup Generator		-	-	375,000	-	(375,000)	375,000	375,000	-	-	-	-	375,000
PD Phone Logging System and Radar Sign		-	-	20,138	20,138	-	-	(20,138)	-	-	-	-	20,138
PD - Tasers		-	6,339	-	-	-	-	-	-	-	-	-	-
Fire Station Building Repair and Maintenance		21,739	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditures		124,886	101,004	1,081,138	1,067,577	(13,561)	815,000	(252,231)	710,000	120,000	120,000	120,000	2,952,577

Notes:

- 2017 Snowmelt Sunset Plaza.
- There are no capital environmental projects scheduled for 2018. Community incentive programs are included in the Plaza and Environmental Services budget.
2016 Energy Efficiencies/Renewables: LED lighting in Environmental Services Budget
- 2015: Russell Drive Trail, Blvd Trail improvements, Meadows Boardwalk improvements; 2016: Blvd Trail improvements; 2017: Blvd Trail Improvements; 2018: Blvd Trail Improvements - System Wide Improvements, 2020 Boulder Replacement/Repair
- 2015 - Replace mains and connect snowmelt at See Forever, replace mains and insulate manifold boxes at Town Hall, new controls for Town Hall. 2016 - New controls for La Chamonix.
2017 Add Boiler and re-plumb Blue Mesa boiler room.
- 2017 Gondola Plaza restrooms renovations and HM restroom floors.
- Additional Ventilation and CO detector.

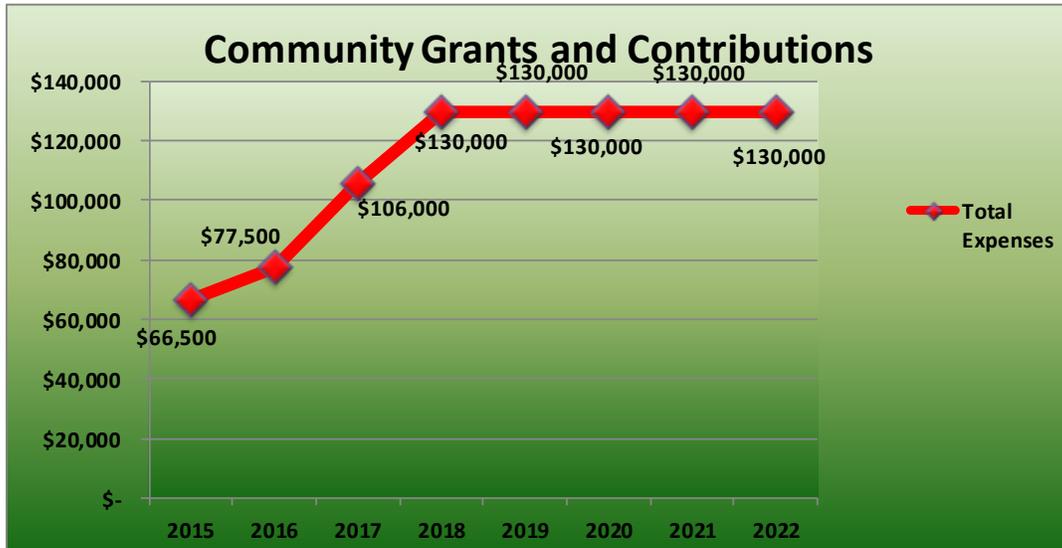
Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
Capital Projects Fund
Summary

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
Revenue												
Grant Proceeds (DOJ)	-	-	53,871	53,871	-	-	(53,871)	-	-	-	-	53,871
Interest Income												
2006A Parking Bonds Capital Reserves	-	-	-	-	-	-	-	-	-	-	-	-
2006B Recreation Center Bonds Capital Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Developer Notes	-	-	9,950	-	(9,950)	-	-	-	-	-	-	9,950
Total Revenues	-	-	63,821	53,871	(9,950)	-	(53,871)	-	-	-	-	63,821
Capital Projects												
Grant Success Fees	-	-	-	-	-	-	-	-	-	-	-	-
DOJ / Communications System Project	-	-	53,871	53,871	-	-	(53,871)	-	-	-	-	53,871
Parking Structure Deck Sealants	-	-	-	-	-	-	-	-	-	-	-	-
Meadows Improvement Plan	453,202	355,658	300,000	300,000	-	300,000	-	-	-	-	-	600,000
Total Capital Project Expenditures	453,202	355,658	353,871	353,871	-	300,000	(53,871)	-	-	-	-	653,871
Surplus / (Deficit)	(453,202)	(355,658)	(290,050)	(300,000)	(9,950)	(300,000)	-	-	-	-	-	(590,050)
Other Financing Sources/(Uses):												
Transfer From / (To) -AHDF	453,202	-	-	-	-	-	-	-	-	-	-	-
Transfer From / (To) DSF Reserve	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From / (To) General Fund	-	355,658	300,000	300,000	-	300,000	-	-	-	-	-	600,000
Total Other Financing Sources / Uses	453,202	355,658	300,000	300,000	-	300,000	-	-	-	-	-	600,000
Surplus / (Deficit)	-	-	9,950	-	(9,950)	-	-	-	-	-	-	9,950
Total Beginning Fund Balance	32,030	32,030	32,030	32,030	-	32,030	-	32,030	32,030	32,030	32,030	32,030
Total Ending Fund Balance	32,030	32,030	41,980	32,030	(9,950)	32,030	-	32,030	32,030	32,030	32,030	32,030

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
COMMUNITY GRANTS & CONTRIBUTIONS**

Each year various organizations request funding from the Town. For 2018 and going forward, the Telluride Foundation will administer the application process. The grant committee considers these requests, along with budget considerations and makes recommendations to Town Council using the following criteria:

1. Capabilities of the organization
2. Funding sources available
3. Meeting local needs/presence in Mountain Village
4. Necessity of Mountain Village Funding



Percentage Change in Expenditures						
2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
16.54%	36.77%	22.64%	0.00%	0.00%	0.00%	0.00%

Town of Mountain Village
2017 Revised/2018 Proposed Budget and Long Term Financial Plan
General Fund
Schedule F- Grants and Contributions

	Actual		Annual Budgets					Long Term Projections				
	2015	2016	Original Budget 2017	Revised Budget 2017	Revised to Original Variance	Proposed Budget 2018	2018 to 2017 Revised Variance	2019	2020	2021	2022	Total 2017-2022
San Miguel Juvenile Diversion Program	10,000	10,000	10,000	10,000	-	-	(10,000)	-	-	-	-	10,000
Miscellaneous Funding (1)	-	5,000	-	-	-	-	-	-	-	-	-	-
Regional Mental Health Project	-	-	50,000	30,000	(20,000)	-	(30,000)	-	-	-	-	30,000
San Miguel Watershed Coalition	4,000	10,000	10,000	10,000	-	-	(10,000)	-	-	-	-	10,000
San Miguel Resource Center	16,000	16,000	16,000	16,000	-	-	(16,000)	-	-	-	-	16,000
TNCC/Eco Action Partners	36,500	36,500	40,000	40,000	-	-	(40,000)	-	-	-	-	40,000
Town Grant Funds Pool	-	-	-	-	-	130,000	130,000	130,000	130,000	130,000	130,000	650,000
Total Grants and Contributions	66,500	77,500	126,000	106,000	(20,000)	130,000	24,000	130,000	130,000	130,000	130,000	781,000

Notes:

1. 2016 - Telluride Ideas Festival