

**TOWN OF MOUNTAIN VILLAGE  
TOWN COUNCIL MEETING  
THURSDAY, DECEMBER 7, 2017 3:00 PM  
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL  
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO  
AGENDA**

	Time	Min	Presenter	Type	
1.	3:00				Call to Order
2.	3:00		Johnston	Action	Liquor Licensing Authority: a. Consideration of a Special Event Liquor Permit Application by Telluride Mountain Club in Conjunction with Wagner Skis for Special Events on December 9, 2017; January 13, 2018, February 10, 2018 & March 10, 2018 from 2:00 pm to 5:00 pm
3.					Adjourn

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at 970-369-6406 or email: [mvclerk@mtnvillage.org](mailto:mvclerk@mtnvillage.org).

A minimum of 48 hours advance notice is required so arrangements can be made to locate requested auxiliary aid(s)

# Town of Mountain Village

**Date:** 12/1/2017  
**To:** Town Council, Acting as the Liquor Licensing Authority  
**From:** Susan Johnston, Deputy Town Clerk  
**RE:** Local Liquor Licensing Authority

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**Consideration of a Special Event Liquor Permit Application by Telluride Mountain Club in Conjunction with Wagner Custom Skis for Events on December 9, 2017; January 13, 2018; February 10, 2018 & March 10, 2018 from 2:00 pm to 5:00 pm**

The application was submitted by Telluride Mountain Club on November 8<sup>th</sup>, 2017 missing the 10-day noticing requirement to be considered at the November 16, 2017 Regular Town Council meeting. Council was polled on November 21, 2017 and a commitment for a quorum was achieved to hold a special meeting on December 7, 2017 to consider this application. All documentation and appropriate fees have been received and the applicant meets all special event qualifications. The required notice was posted on Monday, November 27, 2017 through December 6, 2017 and no comments were received.

**Staff recommendation:** Motion to approve the Special Event Liquor Permit application by Telluride Mountain Club in conjunction with Wagner Custom Skis for the event dates listed.



To Whom It May Concern:

Telluride Mountain Club and Wagner Custom Skis are working together on a winter event series for 2017-2018. Wagner is applying for a special event permit while Telluride Mountain Club is applying for the associated 'TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION'. Telluride Mountain Club has permission to apply for a special event liquor permit application and has permission to use the Wagner Custom Skis premise (620 Mountain Village Boulevard, Unit 1B).

The dates being applied for are:

December 9, 2017

January 13, 2018

February 10, 2018

March 10, 2018

2pm to 5pm

Please let me know if you need any additional information.

Thanks,  
Pete Wagner


*Pete Wagner*

pete@wagnerskis.com  
970.728.0107



# TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION

This application must be filed with Office of the Town Clerk, Town of Mountain Village, 455 Mountain Village Blvd., Mountain Village, Colorado 81435. Applicant must be a non-profit organization on file with the Colorado Secretary of State.

<b>In order to qualify for a Special Events Permit, you must be a nonprofit and one of the following:</b>			
<input checked="" type="checkbox"/> Social	<input type="checkbox"/> Municipality Owning Arts Facilities		
<input type="checkbox"/> Fraternal	<input type="checkbox"/> Religious Institution		
<input type="checkbox"/> Patriotic	<input type="checkbox"/> Philanthropic Institution		
<input type="checkbox"/> Political	<input type="checkbox"/> Political Candidate		
<input checked="" type="checkbox"/> Athletic	<input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization/Society		
<b>Type of Special Event applicant is applying for:</b>			
<input type="checkbox"/> Fermented Malt Beverage (3.2%)   \$10/day		<input checked="" type="checkbox"/> Beer, Wine & Liquor   \$25/day	
<b>1. Name of Applicant Organization or Political Candidate</b>		<b>State Sales Tax Number (required)</b>	
Telluride Mountain Club		84-1465370	
<b>2. Mailing Address of Organization or Political Candidate</b>		<b>3. Address of Place Special Event to be held</b>	
PO Box 1201, Telluride, CO 81435		620 Mountain Village Boulevard, Unit 1B	
<b>4. President/Secretary of Organization or Political Candidate</b>			
<b>Name</b>	<b>Date of Birth</b>	<b>Home Address</b>	<b>Phone Number</b>
Josh Borof	2/12/71	PO Box 2761	970.729.1207
<b>5. Event Manager Name</b>			
<b>Date of Birth</b>	<b>Home Address</b>	<b>Phone Number</b>	
Heidi Lauterbach	07/19/86	PO Box 2978 303.817.2200	
<b>6. Has applicant organization or political candidate been issued a special event permit this calendar year?</b>			
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>How many days?</b>	One Day in Mountain Village
<b>7. Are premises now licensed under state liquor or beer code?</b>			
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>To whom?</b>	
<b>8. Does the applicant have possession or written permission for the use of the premises to be licensed?</b>			
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Working w/ Wagner Custom Skis	
<b>List Below the Exact Date(s) for Which Application Is Being Made For Permit</b>			
<b>Date(s)</b>	December 9	<b>to</b>	
<b>Hours</b>	2pm	<b>to</b>	5pm
<b>Date(s)</b>	January 13	<b>to</b>	
<b>Hours</b>	2pm	<b>to</b>	5pm
<b>Date(s)</b>	February 10	<b>to</b>	
<b>Hours</b>	2pm	<b>to</b>	5pm
<b>Date(s)</b>	March 10	<b>to</b>	
<b>Hours</b>	2pm	<b>to</b>	5pm
<b>REPORT AND APPROVAL OF TOWN OF MOUNTAIN VILLAGE LOCAL LICENSING AUTHORITY</b>			
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. <b>THEREFORE, THIS APPLICATION IS APPROVED.</b>			
 <b>SIGNATURE</b>		<b>President</b> <b>TITLE</b>	<b>11/8/17</b> <b>DATE</b>



## TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION APPLICATION INFORMATION AND CHECKLIST

### THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee - CHECK PAYABLE TO THE TOWN OF MOUNTAIN VILLAGE
- Diagram of the area to be licensed (not larger than 8 ½" x 11" reflecting bars, walls, partitions, ingress, egress and dimensions  
**Note:** if the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years;  
**or**
- If not incorporated, a NONPROFIT charter; **or**
- If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must be submitted to the Town of Mountain Village at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (12-48-106 C.R.S.)

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being nonprofit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the secretary of state pursuant to Article 45 of Title 1, C.R.S. a Special Event Permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



TOWN OF MOUNTAIN VILLAGE  
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION  
ADDENDUM *Please answer all of the following questions.*

**Describe the event and the target market.**

Telluride Mountain Club is working with Wagner Custom Skis for their winter event series. Telluride Mountain Club is going to be the nonprofit partner for Wagner for this event series during the winter is 2017-2018. TmC will receive monetary donations via the alcohol sales created during the event.

**How many people are you expecting per day?** 40 to 60 people.

**Will you be serving alcoholic beverages?** Yes, there will be a cash bar.

**Are alcoholic beverages included in the event price?** Alcohol will be sold on an individual basis.

**Will alcohol be sold by the drink?** Yes, alcohol will be available and will be sold by the drink.

**What type of alcoholic beverages are you planning on selling/serving?**

Beer, wine, mixed drinks and champaign.

**Will you be selling/serving food items?** Food items will be available at an extra cost.

**What type of food items will be sold or served?**

Each event will have a food vendor on site. Additionally, Wagner will provide small snacks for free. Food will be an additional extra cost at the event.

**Will you be cooking food and if cooking food, will you use propane?**

Telluride Mountain Club and Wagner Custom Skis will not be cooking food. The free snacks that we will provide, will be ready to eat and will not need to be cooked. We will have vendor food for an extra charge, that food will be pre-cooked.



**TOWN OF MOUNTAIN VILLAGE  
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION  
ADDENDUM** *Please answer all of the following questions.*

**Will you have amplified sound or live music inside or outside?** Yes, there will be music outside.

**Will there be tents/awnings?** We will have two to four 10x10 tents.

**Describe your security plans for this event.**

We will use fencing or ropes to fence off the area for the event to make sure that liquor stays within the permit zone. We will post signage to the fencing that reads: No Alcohol Beyond This Point. We will have employees of Wagner and volunteers of Telluride Mountain Club to keep an eye on the situation and make sure people don't leave the

**Describe the type of training security personnel will have prior to the event.**

The Telluride Mountain Club volunteers and Wagner staff have no formal security training, but they will help enforce the beer and alcohol laws. All present Telluride Mountain Club volunteers and Wagner employees will be briefed on not letting people leave the fenced-in area during the event. The TMtC volunteers and staff will make sure nobody walks

**How will you insure compliance with beer/liquor laws, such as: no service to minors or visibly intoxicated persons, no service outside of designated premises, no service before or after hours designated for the event, etc.**

The bartenders we are using are mostly TIPS certified and know to check IDs for people and not serve intoxicated people. We will brief the bartenders on event hours and premises before the event to make sure everyone is on the same page.

**Do you have an emergency plan for the event? If yes, please describe in detail.**

In case of emergency, Wagner Custom Skis and the Telluride Mountain Club will contact the Mountain Village Police.



TOWN OF MOUNTAIN VILLAGE  
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION  
OATH OF APPLICANT *Please initial each of the following statements.*

I understand that as the promoter of the event, that both the non-profit and the server can be charged criminally for alcohol violations under permit. I also understand that the non-profit can be held responsible for any tax liabilities generated by the alcohol permitted event.

I understand that I must allow open access to all town personnel (i.e., Police, Fire, Community Development, etc.) at this event, even if it is deemed a private function. Further, due to health and safety concerns, I understand that other town departments, as a result of circulation of this city application, may have additional requirements resulting in other costs for my special event.

I understand that if this permit is denied, the Town of Mountain Village assumes no liability for expenses incurred by the applicant.

I understand that if during the course of the event, the town determines there is a public safety hazard or if there is a violation of any permit condition, the event will be terminated immediately. The Town of Mountain Village is not responsible for any expenses incurred by the permit holder. Failure to meet the requirements of this permit may provide basis for denial of future permits for a given event, event manager or sponsor.

I understand that only non-profit entities that are properly formulated with the State of Colorado may apply for special event liquor permits, and they may only apply if the permit application and all attachments are filed at least 30 days before the event per state law. In addition, non-profits are required to have: i) state sales tax number from Colorado Department of Revenue, ii) Certificate of Good Standing for their non-profit from Colorado Secretary of State's office, and iii) Town of Mountain Village business license and sales tax number from Mountain Village Finance Department.

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor and Beer Code and Regulations and all Town of Mountain Village rules, regulations, ordinances and codes that affect my license.

\_\_\_\_\_  
**Authorized Signature**

Josh Borof

\_\_\_\_\_  
**Print Name**

11.8.17

\_\_\_\_\_  
**Date**

President

\_\_\_\_\_  
**Title**





WESTERMERE

**There will be signage along the fence line or rope line that states: No Alcohol Beyond this Point**

**= fence line or rope line**

**Wagner Factory**

PALMYRA

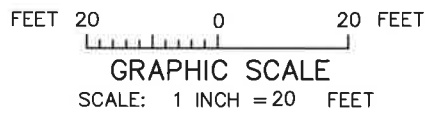
**Entrance/Exit + Security Checkpoint**

**= Alcohol Serving Location**

**= Food Serving Location**

**= Band Location**

MOUNTAIN VILLAGE POND



**Village Pond Plaza**



Mountain Village Special Events  
Special Event Map  
ph: 970-369-8235 fx: 970-369-8119  
www.townofmountainvillage.com

**1" = 20'**  
**9-19-17**