

**SUMMARY OF MOTIONS
TOWN OF MOUNTAIN VILLAGE
DESIGN REVIEW BOARD MEETING
THURSDAY, MARCH 29 2018**

Call to Order

Chairman Banks Brown called the meeting of the Design Review Board of the Town of Mountain Village to order at 10:03 a.m. on Thursday, March 29, 2018 in the Palmyra Conference Room at 415 Mountain Village Boulevard Mountain Village, CO 81435.

Attendance

The following Board/Alternate members were present and acting:

Banks Brown
Keith Brown
Liz Caton (Alternate)
David Craige
Phil Evans
Dave Eckman
Luke Trujillo

The following Board members were absent:

Greer Garner
Jean Vatter (Alternate)

Town Staff in attendance:

Michelle Haynes, Planning & Development Services Director
Dave Bangert, Senior Planner/Forester
Sam Starr, Planner

Public in attendance:

Kristine Perpar	kristine@shiftarchitects.com
Robert Stenhammer	Rstenhammer@telski.com
Dave Ballode	dballode@msn.com
Garrett Bradford	garrett@tmvoa.org
Paul Hoskinson	phoskinson@cedur.org

Oath of Office: K Brown, B. Brown, D. Craige, L. Trujillo.

Design Review Board members Keith Brown, Banks Brown, David Craige, and Luke Trujillo were sworn in to an additional two-year term on the Design Review Board. Banks Brown will remain as Chairman of the Design Review Board, and Luke Trujillo will remain as the Vice Chairman of the Design Review Board until their terms expire.

Reading and Approval of Summaries of Motions for the February 22nd, 2018 and March 1st, 2018 Design Review Board Meetings.

On a **Motion** made by Keith Brown and seconded by Phil Evans, the DRB voted 7-0 to approve the February 22nd, 2018 and the March 1st, 2018 Summaries of Motions with the following changes:

- 1) On the March 1st, 2018 Summary of Motions, a duplicate condition existed for the Initial Architectural Site Review Application for a new single-family home on Lot 201A, 102 Benchmark Drive. This duplicate item was deleted, so condition 2 is now the only condition that reads: "A monumented land survey shall be prepared by a Colorado public land surveyor to establish the maximum building height and the maximum average building height. This condition shall be carried over to any Final Review Approval as it is a construction Condition."
- 2) On the March 1st, 2018 Summary of Motions, the draft minutes incorrectly stated that the review for a new single-family home on Lot AR613-C1, 101 Lawson Point was in the Initial Architectural Site review stage. This was corrected to show the single-family home was in the Final Design Review stage.
- 3) On the February 22nd, 2018 Summary of Motions, an addition was made to Agenda Item #6 to reflect that DRB member Keith Brown had suggested that TMVOA act as a liaison to acquire and/or store remaining concrete tile inventory.

Consideration of a Design Review Initial Architectural and Site Review Application for a new single-family home on Lot 432, 110 Highlands Drive.

Dave Bangert presented the Consideration of a Class 3 Application for Initial Architectural and Site review for a new single-family home on Lot 432, 110 Highlands Drive. Tom Conyers of Tom Conyers Architects presented on behalf of the owner.

No public comment was provided.

On a **Motion** made by Luke Trujillo and seconded by David Craig, the DRB voted 7-0 to approve Initial Architecture Site Review application with the stated variations and specific approvals for Lot 201A with the following conditions:

- 1) *A monumented land survey shall be prepared by a Colorado public land surveyor to establish the maximum building height and the maximum average building height. This condition shall be carried over to any Final Review Approval as it is a construction condition.*
- 2) *A monumented land survey of the footers will be provided prior to pouring concrete to determine there are no additional encroachments into the GE. This condition shall be carried over to any Final Review Approval as it is a construction condition.*
- 3) *Prior to issuance of a CO the owners of Lot 432 will enter in to a General Easement Encroachment Agreement with the Town of Mountain Village for the address monument in the western GE.*
- 4) *Prior to issuance of a Building Permit the exterior lighting plan will need to be revised and approved by Staff/Chair or Chair's designate.*
- 5) *Applicant will update Civil Engineering plans prior to Final Design Review.*

Consideration of a Final Design Review for a new single-family home on Lot 201A, 102 Benchmark Drive.

Dave Bangert presented the Consideration of a Class 3 Final Design Review for a new single-family home on Lot 201A, 102 Benchmark Drive. Kris Perpar of Shift Architects presented on behalf of the owner.

No public comment was provided.

On a **Motion** made by David Craige and seconded by Phil Evans, the DRB voted 7-0 to approve the Final Design Review application with the stated variations and specific approvals for Lot 201A with the following conditions:

- 1) *Applicable Town fees and taxes shall be paid prior to commencing the activity or prior to the Town issuing a permit, as applicable, including but not limited to the Town's use tax.*
- 2) *A monumented land survey shall be prepared by a Colorado public land surveyor to establish the maximum building height and the maximum average building height. This condition shall be carried over to any Final Review Approval as it is a construction condition.*
- 3) *A monumented land survey of the footers will be provided prior to pouring concrete to determine there are no additional encroachments into the GE. This condition shall be carried over to any Final Review Approval as it is a construction condition.*
- 4) *Prior to issuance of a Building Permit a 10' wide No Build Covenant shall be established on the eastern property line of Lot 201A. The No Build Covenant Shall be recorded with the San Miguel County Clerk and Records Office.*
- 5) *Applicant will seek the approval of the Mountain Village Town Council for an address monument in the Benchmark Drive RROW.*
- 6) *Should further revisions to the landscape plan in concert with adjacent landowner, applicant shall submit changes for staff/chair approval.*

Consideration of Design Review Application for CeDUR synthetic roofing, which requires specific approval from the DRB on Lot 601, Unit 3 Knoll Estates.

Sam Starr presented the Consideration Design Review Application for CeDUR synthetic Roofing on Lot 601, Unit 3, Knoll Estates. Paul Hoskinson of CeDUR Roofing presented on behalf of the owner.

No public comment was provided.

On a **Motion** made by Phil Evans and Seconded by David Eckman, the DRB voted 7-0, to approve the Design Review Application with the stated variations and specific approvals for Lot 601 Unit 3. There were no conditions.

Consideration of Design Review Application to allow for a new retaining wall encroaching into a General Easement on Lot 675R, 139 AJ Drive.

Dave Bangert presented the Consideration of a Design Review Application for a new retaining wall encroaching into a General Easement on Lot 675R, 139 AJ Drive. Luke Trujillo of Truline Architects presented on behalf of the owner. Board Member Luke Trujillo also recused himself on account of a conflict of interest.

No public comment was provided.

On a **Motion** made by Phil Evans and seconded by Keith Brown, the DRB voted 6-0 to continue the Design Review Application for Lot 675R to the May 3rd, 2018 DRB meeting the following conditions:

- 1) *The board accepts the encroachment into the General Easement.*
- 2) *Applicant shall bring updated plans reflecting board input to the May 3rd Meeting.*
- 3) *Applicant shall submit a Pavilion that does not exceed 500 square feet to the May 3rd meeting.*

Applicant shall work with David Craige to update the lighting plan.

Continued Village Center Subarea Roofing Discussion

Planning and Development Services Director Michelle Haynes provided a summary of the Village Center subarea roofing discussion to date, and presented draft changes to the Community Development Code that would update the allowed roofing materials for buildings in the Village Center. After receiving Design Review Board input Director Haynes indicated she would incorporate the board's comments into the draft code update. The DRB will vote to adopt these codes at the May 3rd, 2018 DRB meeting.

Adjourn

On a unanimous **Motion** the Design Review Board voted 7-0 to adjourn the March 29th, 2018 meeting of the Mountain Village Design Review Board at 1:51 p.m.

Prepared and Submitted by,

Sam Starr
Planner
Town of Mountain Village