

**SUMMARY OF MOTIONS
TOWN OF MOUNTAIN VILLAGE
DESIGN REVIEW BOARD MEETING
THURSDAY, AUGUST 31, 2017**

Call to Order

Chairman Banks Brown called the meeting of the Design Review Board of the Town of Mountain Village to order at 10:05 a.m. on Thursday, August 31, 2017 in the Conference Room at 455 Mountain Village Boulevard Mountain Village, CO 81435.

Attendance

The following Board/Alternate members were present and acting:

Banks Brown
Luke Trujillo
Phil Evans
Greer Garner
Jean Vatter (Alternate)
Liz Caton (Alternate)

The following Board members were absent:

David Craige
David Eckman
Keith Brown

Town Staff in attendance:

Michelle Haynes, Planning & Development Services Director
Dave Bangert, Senior Planner/Forester
Sam Starr, Planner
James Mahoney, Town Attorney
Finn Kjome, Public Works Director
Jim Loebe, Transit Director

Public in attendance:

There was no public in attendance.

Discussion of General Easements in the Town of Mountain Village

Michelle Haynes provided a powerpoint overview of General Easements covering originating plat language, relevant town codes, DRB reviewing authority, staff review authority, and other considerations that are all related to General Easements (GE). Town Attorney James Mahoney then provided an overview of the seven (7) criteria that DRB use to evaluate an encroachment into General Easements.

After discussions between the DRB, staff and the Attorney the DRB determined that the review criteria is adequate. The DRB agreed that providing the criteria in the staff memos moving forward is helpful. The DRB requests a more detailed site plan that clearly shows the General Easement area, the encroachment request and that the encroachment can be scaled and understood. The board also requested that applicants include information on how their development meets any/all of the criteria for encroachment into the General Easement. Photos of the existing General Easement area or existing encroachments, should the request be to increase the encroachment, is also helpful when brought to the hearing.

Adjourn

On a **Motion** made by Banks Brown and seconded by Phil Evans, DRB voted 7-0 to adjourn the August 3, 2017 meeting of the Mountain Village Design Review Board at 11:28 a.m.

Respectfully Submitted,

Sam Starr
Planner