

**TOWN OF MOUNTAIN VILLAGE
TOWN COUNCIL REGULAR MEETING
THURSDAY, JUNE 13, 2019, 8:30 AM
2nd FLOOR CONFERENCE ROOM, MOUNTAIN VILLAGE TOWN HALL
455 MOUNTAIN VILLAGE BLVD, MOUNTAIN VILLAGE, COLORADO
REVISED AGENDA**

	Time	Min	Presenter	Type	
1.	8:30				Call to Order
2.	8:30	30	Reed Mahoney	Legal	Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(4)(b), for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e
3.	9:00	5			Break
4.	9:05	5			Public Comment on Non-Agenda Items
5.	9:10	5	Harrington		Introduction of New Building Inspector Matt Gonzales
6.	9:15	5	Johnston	Action	Consideration of Approval of the May 16, 2019 Regular Town Council Meeting Minutes
7.	9:20	20	Kennefick Johnston	Action <i>Quasi-Judicial</i>	Liquor Licensing Authority: <ul style="list-style-type: none"> a. Consideration of an Application for Special Event Liquor Permits for the Telluride Reserve on Behalf of Telluride Mountain Village Owners Association for Events at Six Private Homes in Mountain Village on August 16 - 17, 2019 from 10:00 a.m. to 3:00 p.m. b. Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for an Addition of an Optional Premise of The Pick to the Existing License c. Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to Expand the Boundaries for Allred's Restaurant to Include the Ridge Club for a Private Wedding Reception on August 25, 2019 d. Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to Expand the Boundaries for Allred's Restaurant to Include the Ridge Club for a Private Wedding Reception on September 6, 2019 e. Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to Expand the Boundaries for Allred's Restaurant to Include the Ridge Club for Telluride Reserve Wine Tastings on August 15-17, 2019
8.	9:40	15	Swain	Informational Action Work Session	Finance: <ul style="list-style-type: none"> a. Presentation of the May 31, 2019 Business & Government Activity Report (BAGAR) b. Consideration of the April 30, 2019 Financials c. Finance Department Budget
9.	9:55	10	Montgomery	Action	Consideration of a Resolution Authorizing the Sale of Cassidy Ridge Unit D
10.	10:05	10	Montgomery	Action	Consideration of a Resolution Authorizing the Sale of Castellina Unit E
11.	10:15	10	Miller	Action Legislative	Second Reading, Public Hearing and Final Council Vote on an Ordinance Amending the Community Development Code Sections 17.15.12 – Lighting Regulations, 17.5.15 – Commercial, Ground Level and Plaza Area Design Regulations, and 17.8 – Definitions
12.	10:25	5	Starr	Action Legislative	Second Reading, Public Hearing and Final Council Vote on an Amendment to the Community Development Code (CDC) to Allow for Staff Level Review of Synthetic Roof Materials at Section 17.5.6.C.3. Roof Material

					and Other Clarifying Amendments
13.	10:30	15	Jensen	Informational	Quarterly Update from Telluride Ski & Golf
14.	10:45	25	Miller	Action Public Hearing	Consideration of a Resolution to Approve a Conditional Use Permit to Allow for the Development and Installation of a Platform Tower and Platform to be Associated with an Aerial Canopy Tour. The Tower is Located on Lot OSP-48 within Active Open Space
15.	11:10	10	Montgomery	Informational Work Session	Staff Reports a. Town Manager b. Town Manager Budget
16.	11:20	20	Council Members & Staff	Informational	Council Boards and Commissions Updates: a. San Miguel Watershed Coalition-Starr b. Colorado Flights Alliance -Jansen c. Transportation & Parking – MacIntire/Benitez d. Budget & Finance Committee –Caton/Gilbride e. Gondola Committee – Caton/Berry f. Colorado Communities for Climate Action – Berry g. San Miguel Authority for Regional Transportation (SMART)- Benitez/Caton/Binder h. Eco Action Partners – Berry i. Telluride Historical Museum- Berry j. Telluride Conference Center –MacIntire/Gilbride k. Alliance for Inclusion – Benitez l. Green Team Committee- Berry/MacIntire m. Telluride Tourism Board-Jansen n. Mayor's Update - Benitez
17.	11:40	5			Other Business
17.	11:45	10			Presentation of Service Award to Outgoing Council Member Bruce MacIntire
	11:55				Adjourn and Lunch

Please note that times are approximate and subject to change.

jk
06/05/19

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Town Hall at 970-369-6406 or email: mvclerk@mtnvillage.org. A minimum notice of 48 hours is required so arrangements can be made to locate requested auxiliary aid(s)

Public Comment Policy:

- All public commenters must sign in on the public comment sign in sheet and indicate which item(s) they intend to give public comment on
- Speakers shall wait to be recognized by the Mayor and shall give public comment at the public comment microphone when recognized by the Mayor
- Speakers shall state their full name and affiliation with the Town of Mountain Village if any
- Speakers shall be limited to five minutes with no aggregating of time through the representation of additional people
- Speakers shall refrain from personal attacks and shall keep comments to that of a civil tone
- No presentation of materials through the AV system shall be allowed for non-agendized speakers
- Written materials must be submitted 48 hours prior to the meeting date to be included in the meeting packet and of record. Written comment submitted within 48 hours will be accepted, but shall not be included in the packet or be deemed of record

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE MAY 16, 2019
REGULAR TOWN COUNCIL MEETING **DRAFT****

AGENDA ITEM #6

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:31 a.m. on Thursday, May 16, 2019 in the Mountain Village Town Hall, 455 Mountain Village Boulevard, Mountain Village, Colorado.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Dan Jansen
Bruce MacIntire
Patrick Berry
Jack Gilbride
Natalie Binder

The following Town Council members were absent:

Also in attendance were:

Kim Montgomery, Town Manager
Jackie Kennefick, Town Clerk
Susan Johnston, Deputy Town Clerk
Christina Lambert, Deputy Town Clerk
Jim Mahoney, Assistant Town Attorney
Sarah Abbott, Associate Town Attorney
Sue Kunz, Director of Human Resources
Chris Broady, Chief of Police
Kevin Swain, Finance Director
Julie Vergari, Chief Accountant
Zoe Dohnal, Community Engagement Coordinator
Michelle Haynes, Director of Planning and Development Services
John Miller, Senior Planner
Cecilia Curry, VCA Manager
Rob Johnson, Transit Operations Manager
Finn Kjome, Director of Public Works
Jim Loebe, Director of Transit and Recreation
Jim Soukup, Chief Technology Officer
JD Wise, Plaza Services Manager
Steven Lehane, Broadband Services Director
Sam Starr, Planner
Keith Brown
Chris Hawkins
Karey Van Duzer
Peter Ricciardelli
Matt Skinner
Erik Fallenius
Mike Theile
Leah Kropuenske
Don Imwalle
Allan Vajda

Anton Benitez
Tim Johnson
Robert Stenhammer
Sherri Reeder
Robin Wolff
Jonathan Greenspan
Rick Flores
Andrew Shaffer
Laurel Robinson
Steve Roth
Ann Barker
Jill Brooke
Rick Flores
Jacob Linn
Heidi Stenhammer
Ben Beddow
Garrett Brafford
Julia Caulfield
David Ausencio
Todd Brown
Rudy Sharp
Kristin Meucci
Tracy Boyce
Robin Pale
Michael Martelon
David MacKown
Adam Miller
Dan Zemke
Landon Osilvra

Executive Session for the Purpose of a Personnel Matter Pursuant to C.R.S. Section 24-6-402((4)(f)(I)), and for Receiving Legal Advice Pursuant to C.R.S. 24-6-402(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (2)

On a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council voted unanimously to enter into Executive Session for the purpose of a Personnel Matter Pursuant to C.R.S. Section 24-6-402((4)(f)(I)), and for receiving legal advice pursuant to C.R.S. 24-6-402(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e at 8:32 a.m.

Council returned to regular session at 9:48 a.m.

Council took a break from 9:48 a.m. to 9:55 a.m.

Public Comment on Non-Agenda Items (4)

There was no public comment.

Consideration of Approval of the April 25, 2019 Regular Town Council Meeting Minutes (6)

Town Clerk Jackie Kennefick presented. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to approve the April 25, 2019 Regular Town Council meeting minutes with the correction of Anton Benitez' title from Executive Director to TMVOA President and CEO.

Consideration of a Request from Stephanie Jacobson to Own and Occupy Prospect Plaza 2-3A with an Exception to the Town of Mountain Village Employee Housing Restriction Ordinance No. 1997-05 Section D. Definitions 4. Employee (6)

This item was withdrawn from the agenda.

Liquor Licensing Authority: (7)

- a. **Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises Liquor License for a Private Event at the Ridge Club on July 6, 2019**

Deputy Town Clerk Susan Johnston presented. Patrick Berry recused himself due to his employment with Telski. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted unanimously to approve an application by Telski Food & Beverage Services dba Tomboy Tavern for a Temporary Modification of Premises on a Hotel & Restaurant with Optional Premises liquor license for a private event at the Ridge Club on July 6, 2019.

- b. **Consideration of an Application for a Special Event Permit for the Telluride Reserve on Behalf of Telluride Mountain Village Owners Association for Events at Nine Private Homes in Mountain Village on August 16 - 17, 2019 from 10:00 a.m. to 3:00 p.m.**

Susan Johnston presented. Laila Benitez recused herself because of her ties with TMVOA and Dan Caton recused himself because he owns one of the homes for the event. Dan Jansen chaired the meeting for this item. On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to approve an application for a Special Event Permit for the Telluride Reserve on behalf of TMVOA for events at nine private homes in Mountain Village on August 16-17, 2019 from 10:00 a.m. to 3:00 p.m.

- c. **Consideration of a Special Event Liquor Permit Application by Telluride Wine Festival Foundation for Events at the Ridge Club Great Room on June 28-29, 2019 from 8:00 a.m. to 8:00 p.m.**

Susan Johnston presented. On a **MOTION** by Natalie Binder and seconded by Jack Gilbride, Council voted unanimously to approve a Special Event Liquor permit application by Telluride Wine Festival Foundation for events at the Ridge Club Great Room on June 28-29, 2019 from 8:00 a.m. to 8:00 p.m.

- d. **Consideration of a Special Event Liquor Permit Application by Telluride Wine Festival Foundation for a Grand Tasting Event to be held in Heritage Plaza June 29, 2019 from 3:00 - 7:00 p.m.**

Susan Johnston presented. Sherri Reeder and applicant Laurel Robinson provided public comment. On a **MOTION** by Bruce MacIntire and seconded by Natalie Binder, Council voted unanimously to approve a Special Event Liquor Permit application by Telluride Wine Festival Foundation for a Grand Tasting event to

be held in Heritage Plaza June 29, 2019 from 3:00 p.m. – 7:00 p.m. conditional upon approval of the Special Event application through the Planning Department.

e. Consideration of a Report of Changes from the Mountain Village Promotional Association to Expand the Common Consumption Area and Include One Additional Liquor Licensed Premise and Expanded Areas Along with a Security and Signage Plan

President and CEO of TMVOA Anton Benitez presented. Council discussion ensued. On a **MOTION** by Natalie Binder and seconded by Jack Gilbride, Council voted unanimously to approve the Report of Changes to expand the Common Consumption Area and include the Telluride Distillery as an additional liquor licensed premise attached to the Common Consumption Area, including the security plan, signage design and location, attachment of non-liquor licensed premises subject to signing the consent form, dates and hours of activation and any other details of the Common Consumption Area shown in the application.

Finance: (8)

Director of Finance Kevin Swain presented. Council discussion ensued.

a. Presentation of the April 30, 2019 Business & Government Activity Report (BAGAR)

b. Consideration of the March 31, 2019 Financials

On a **MOTION** by Patrick Berry and seconded by Jack Gilbride, Council voted unanimously to approve the March 31, 2019 Financials as presented.

c. Goal Setting for 2020 Budget

Kevin Swain presented. Council discussion ensued. Council directed staff to present a more detailed report on the Master Trails Plan including proposed safety improvements and their costs at the July Council meeting.

Consideration of Acceptance of Access Tract AT-14 from Telluride Ski and Golf LLC, and 2019 Amendment of the Memorandum of Understanding Regarding Comprehensive Plan Public Benefits to Include this Conveyance (9)

Assistant Town Attorney Jim Mahoney, Chief of Police Chris Broady and Town Manager Kim Montgomery presented. Patrick Berry recused himself due to his employment with Telski. On a **MOTION** by Dan Jansen and seconded by Dan Caton, Council voted unanimously to Accept Access Tract AT-14 from Telluride Ski and Golf LLC. On a **MOTION** by Dan Caton and seconded by Natalie Binder, Council voted unanimously to approve the 2019 amendment to the Memorandum of Understanding regarding Comprehensive Plan public benefits to include this conveyance.

Second Reading, Public Hearing and Council Vote on an Ordinance Amending Municipal Code Chapter 9.18 to Implement Certain Dismount Zones for Bicycles (10)

Jim Mahoney and Chris Broady presented. Council discussion ensued. The Mayor opened the public hearing. No public comment was received. The Mayor closed the public hearing. On a **MOTION** by Bruce MacIntire and seconded by Jack Gilbride, Council voted 7-0 to approve an Ordinance amending Municipal Code Chapter 9.18 to implement certain dismount zones for bicycles.

Gondola Subcommittee Update (11)

TMVOA Director of Operations and Finance Garrett Brafford and Anton Benitez presented. Council discussion ensued. Council was in consensus to support the scope of the Gondola subcommittee direction. Subcommittee members are representatives from: Town of Telluride, Telluride Ski & Golf, TMVOA, San Miguel County and the Town of Mountain Village.

Council took a break from 11:55 a.m. to 12:28 p.m.

Consideration of Design Review Board Appointments

a. One Regular Seat

b. One Alternate Seat

Senior Planner John Miller presented. On a **MOTION** by Dan Jansen and seconded by Jack Gilbride, Council voted unanimously to appoint Cath Jett to the regular seat and Adam Miller to the alternate seat on the Design Review Board.

Second Reading, Public Hearing and Council Vote on an Ordinance Approving A Density Transfer and Rezone for the Expansion Area of Lot 600A, also Known as Elkstone Quasi-Judicial (13)

John Miller presented. Council discussion ensued. Public comment was received by the applicant's representative Alpine Planning President Chris Hawkins. The Mayor opened the public hearing. No public comment was received. The Mayor closed the public hearing. On a **MOTION** by Dan Caton and seconded by Bruce MacIntire, Council voted 7-0 to approve an Ordinance regarding the rezone and density transfer application pursuant to CDC Sections 17.4.9 & 17.4.10 of the Community Development Code, to rezone Lot 600A and transfer two condominium density units (6-person equivalent density) from the density bank to the expansion area of the subject lot based on the evidence provided within the Staff Report of record dated April 11, 2019 with the following four conditions:

- The owner of record of density shall be responsible for all dues, fees and any taxes associated with the assigned density and zoning until such time as the density is either transferred to a lot or another person or entity
- The final location and design of any buildings, grading, landscaping, parking areas, and other site improvements shall be determined with the required Design Review Process application pursuant to the applicable requirements of the CDC
- The Property Owner must demonstrate ownership of the additional two (2) condominium density (six-person equivalent density) prior to the issuance of a building permit
- The Property Owner must ensure and demonstrate to the Design Review Board at the Property Owners Final Architecture and Site Review that the final location and design of any building, grading, landscaping, parking areas, and other site improvements related to the project – on or off of Lot 600A, allow for the future construction of the Elk Pond Loop Trail as envisioned in the Town of Mountain Village Trails Master Plan. If the Design Review Board determines that this cannot be accomplished, then the Design Review Board shall impose a setback from the lot line which would allow for the future construction of the Elk Pond Loop Trail in conjunction with the protection of environmentally sensitive features.

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending the Community Development Code Sections 17.15.12 – Lighting Regulations, 17.5.15 – Commercial, Ground Level and Plaza Area Design Regulations, and 17.8 – Definitions (14)

John Miller presented. Council discussion ensued. On a **MOTION** by Jack Gilbride and seconded by Bruce MacIntire, Council voted 7-0 to approve an Ordinance on first reading amending the Community Development Code Chapter 17.5 Design Regulations, Sections 17.15.12 – Lighting Regulations, 17.5.15 – Commercial, Ground Level and Plaza Area Design Regulations; and Chapter 17.8 – Definitions; and to set the second reading, public hearing and final vote for June 13, 2019.

First Reading, Setting of a Public Hearing and Council Vote on an Amendment to the Community Development Code (CDC) to Allow for Staff Level Review of Synthetic Roof Materials at Section 17.5.6.C.3. Roof Material and Other Clarifying Amendments (15)

Director of Planning and Development Services Michelle Haynes presented. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Jack Gilbride, Council voted 7-0 to approve an Ordinance approving an amendment to the Community Development Code to allow for staff level review of synthetic roof materials at Section 17.5.6.C.3 roof material and other clarifying amendments and to set the second reading, public hearing and final vote for June 13, 2019.

Council moved to agenda item 20 at 1:15 p.m.

Efficiency Lodge and Short-Term Accommodations Discussion Regarding Potential Community Development Code Amendment to Clarify Unit Use Restrictions (16)

Associate Town Attorney Sarah Abbott and Michelle Haynes presented. Bruce MacIntire recused himself because he owns property which is affected by this discussion. Council discussion ensued. Ms. Haynes stated that the nine public comment emails received would be included in the final Town Council packet of record. Public comment was received from Daniel Zemke, Peter Ricciardelli, Mike Theile, Allan Vajda, Rudy Sharp, Bruce MacIntire, Keith Brown, and David MacKown. Council consensus was to continue discussions with staff and the legal department in order to address this issue thoroughly and fairly.

Marketing Telluride Inc. and Colorado Flights Alliance Bi-Annual Reports (17)

President and CEO of Marketing Telluride Inc. Michael Martelon and Colorado Flights Alliance Chief Operating Officer Matt Skinner presented their reports.

On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to extend the meeting beyond 6 hours

Staff Reports: (18)

a. Transit & Recreation

Jim Loebe presented his report.

1. 2019 Budget Discussion

b. Public Works

Director Finn Kjome presented his report.

1. 2019 Budget Discussion

c. Town Manager

Town Manager Kim Montgomery presented her report.

Consideration of a Resolution Amending and Restating Resolutions 2018-0719-14, Resolution 2019-0117-02 and Resolution 2019 -0321-05 of the Town Council of Mountain Village Approving Alternative Parking Requirements for Lots 161A-1R, 161A-2, 161A-3, 161A-4, 161D-1 and 161D-2 (Collectively the Ridge Development to Extend the Expiration Date to June 14, 2019 (19)

Jim Mahoney presented the above item. On a **MOTION** by Bruce MacIntire and seconded by Jack Gilbride, Council voted unanimously to adopt a Resolution amending and restating Resolutions 2018-0719-14, Resolution 2019-0117-02 and Resolution 2019-0321-05 of the Town Council of Mountain Village approving alternative parking requirements for Lots 161A.

Council Boards and Commissions Updates: (20)

- a. San Miguel Watershed Coalition-Starr**
- b. Colorado Flights Alliance-Jansen**
- c. Transportation & Parking-MacIntire/Benitez**
- d. Budget & Finance Committee-Caton/Gilbride**
- e. Gondola Committee-Caton/Berry**
- f. Colorado Communities for Climate Action-Berry**
- g. San Miguel Authority for Regional Transportation -Benitez/Caton/Binder**
- h. Eco Action Partners-Berry**
- i. Telluride Historical Museum-Berry**
- j. Telluride Conference Center-MacIntire**
- k. Alliance for Inclusion-Berry/Benitez**
- l. Green Team Committee- Berry/MacIntire**
- m. Telluride Tourism Board-Jansen**
- n. Community Grant Committee-Benitez/Binder**
- o. Mayor's Update- Benitez**

Council moved to agenda item 16 at 1:40 p.m.

Other Business: (21)

The Mayor thanked Dan Jansen for his eight years of public service with the Town as former Mayor and as Town Councilor. Mr. Jansen stated that he enjoyed serving on Town Council and learned a lot. A celebration is planned for a later date as Mr. Jansen will be out of town for the June meeting which would have been his final meeting.

There being no further business, on a **MOTION** by Patrick Berry and seconded by Dan Caton, Council voted unanimously to adjourn the meeting at 3:45 p.m.

Respectfully prepared,

Susan Johnston
Deputy Town Clerk

Respectfully submitted,

Jackie Kennefick
Town Clerk

Memorandum

Agenda Items # 7 a.-e.

To: Town Council Acting as the Local Liquor Licensing Authority (LLA)

From: Deputy Clerk Susan Johnston

Date: 06/07/2019

Re: Consideration of Liquor License Approvals

a. **Consideration of an Application for Special Event Liquor Permits for the Telluride Reserve on Behalf of Telluride Mountain Village Owners Association for Events at Six Private Homes in Mountain Village on August 16 - 17, 2019 from 10:00 a.m. to 3:00 p.m.**

All required documentation and fees have been received and applicant meets all special event qualifications. The packet has been reviewed by the following departments: Clerks, Legal and Police with no adverse findings. The required notices were posted, and no comments were filed.

Staff recommendation: Motion to approve the application for Special Event liquor permits for the Telluride Reserve on behalf of Telluride Mountain Village Owners Association for events at six private homes in Mountain Village on August 16-17, 2019 from 10:00 a.m. to 3:00 p.m.

b. **Consideration of an Application by Telski Food & Beverage Services dba Tomboy Tavern for an Addition of an Optional Premise of The Pick to the Existing License**

All documentation and appropriate fees have been received. The following departments have reviewed the application: Police, Legal, and Clerk. The map designating the licensed perimeter will be revised prior to the June 13, 2019 Town Council meeting to include the exterior patio area. The applicant has contacted Community Engagement to update the Plaza License agreement to reflect this.

Staff recommendation: Motion to approve an application by Telski Food & Beverage Services dba Tomboy Tavern for an addition of an Optional Premise of The Pick to the Existing License. Approval is contingent upon receipt of the updated map and an updated license agreement for the patio area.

c. **Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to Expand the Boundaries for Allred's Restaurant to Include the Ridge Club for a Private Wedding Reception on August 25, 2019**

All documentation and appropriate fees have been received. The following departments have reviewed the application: Police, Legal, and Clerk.

Staff recommendation: Motion to approve an application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to expand the boundaries for Allred's Restaurant to include the Ridge Club for a private wedding reception on August 25, 2019.

d. **Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to Expand the Boundaries for Allred's Restaurant to Include the Ridge Club for a Private Wedding Reception on September 6, 2019**

All documentation and appropriate fees have been received. The following departments have reviewed the application: Police, Legal, and Clerk.

Staff recommendation: Motion to approve an application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to expand the boundaries for Allred's Restaurant to include the Ridge Club for a private wedding reception on September 6, 2019.

e. **Consideration of an Application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to Expand the Boundaries for Allred's Restaurant to Include the Ridge Club for Telluride Reserve Wine Tastings on August 15-17, 2019**

All documentation and appropriate fees have been received. The following departments have reviewed the application: Police, Legal and Clerk's Department.

Staff recommendation: Motion to approve an application by Telski Food & Beverage Services, LLC for a Temporary Modification of Premises on the Hotel & Restaurant Liquor License with Optional Premises to expand the boundaries for Allred's Restaurant to include the Ridge Club for Telluride Reserve wine tastings on August 15-17, 2019.

TELLURIDE RESERVE

MOUNTAIN VILLAGE FOOD & WINE CELEBRATION

Members of the Mountain Village Town Council:

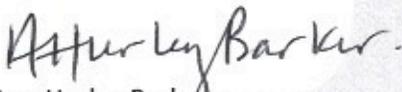
Thank you for your consideration of a special event liquor application for Telluride Reserve a new four-day celebration of food and wine presented by the Telluride Mountain Village Owners Association (TMVOA). This application is for six private home locations – these are in addition to the nine locations approved during the May 16, 2019 Mountain Village Town Council meeting.

TMVOA's mission includes economic prosperity, enhanced property values, a unique, quality owner and guest experience, active and inspiring recreational lifestyle, environment stewardship and a vibrant regional community. A professional consulting firm, working with the Village Center Subarea Committee, identified signature events as an immediate opportunity for the community. The decision to establish a signature food and wine event was also the result of feedback from TMVOA members who participated in public meetings and surveys. In order to bring increased vibrancy and value to Mountain Village and its owners, TMVOA started Telluride Reserve, LLC, Mountain Village Food & Wine Celebration as a signature event.

Telluride Reserve is limited 500 guests to ensure the intimacy of the tasting experience and provide interaction with the chefs, winemakers and sommeliers. The Taste & Terroir four-course lunches in Mountain Village private homes are limited to just 30 guests.

Support from the food and wine community for Telluride Reserve has been tremendous. Chefs recognized with Michelin stars and James Beard Foundation Awards, two generations of the Mondavi family, new and noteworthy winemakers, and a prestigious group of Master Sommeliers will be participating in the event. The event will be covered by Elevated Luxury Lifestyle and Saveur magazines.

Thank you for your time and consideration. Your support is appreciated.



Ann Hurley Barker
Executive Director/Telluride Reserve
Event Manager/TMVOA

1



113 Lost Creek Lane, Suite A, Mountain Village, CO 81435 | 970.728.1904 ext. 2

TellurideReserve.com



TOWN OF MOUNTAIN VILLAGE SPECIAL EVENT LIQUOR PERMIT APPLICATION

This application must be filed with Office of the Town Clerk, Town of Mountain Village, 455 Mountain Village Blvd., Mountain Village, Colorado 81435. Applicant must be a non-profit organization on file with the Colorado Secretary of State.

In order to qualify for a Special Events Permit, you must be a nonprofit and one of the following:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Religious Institution |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Political | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Athletic | <input type="checkbox"/> Chartered Branch, Lodge or Chapter of a National Organization/Society |

Type of Special Event applicant is applying for:

- | | |
|---|---|
| <input type="checkbox"/> Fermented Malt Beverage (3.2%) \$100/day | <input checked="" type="checkbox"/> Beer, Wine & Liquor \$100/day |
|---|---|

1. Name of Applicant Organization or Political Candidate Telluride Reserve LLC on behalf of TMVOA	State Sales Tax Number (required) 39935341-0000
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2. Mailing Address of Organization or Political Candidate 113 Lost Creek Ln., Suite A, Mountain Village, CO 81435	3. Address of Place Special Event to be held See Attached List of Locations
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4. President/Secretary of Organization or Political Candidate			
Name	Date of Birth	Home Address	Phone Number
Anton Benitez	[REDACTED]	[REDACTED]	[REDACTED]

5. Event Manager Name	Date of Birth	Home Address	Phone Number
Ann Barker	[REDACTED]	[REDACTED]	[REDACTED]

6. Has applicant organization or political candidate been issued a special event permit this calendar year?			
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	How many days?	Telluride Reserve: 0

7. Are premises now licensed under state liquor or beer code?			
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	To whom?	

8. Does the applicant have possession or written permission for the use of the premises to be licensed?			
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Please see attached permissions for each home	

List Below the Exact Date(s) for Which Application Is Being Made For Permit							
Date(s)	8/16/2019	to		Date(s)	8/17/201	to	
Hours	10:00 a.m.	to	3:00 p.m.	Hours	10:00 a.m.	to	3:00 p.m.
Date(s)		to		Date(s)		to	
Hours		to		Hours		to	

REPORT AND APPROVAL OF TOWN OF MOUNTAIN VILLAGE LOCAL LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

SIGNATURE	TITLE	DATE
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TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR PERMIT APPLICATION
APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee - CHECK PAYABLE TO THE TOWN OF MOUNTAIN VILLAGE
- Diagram of the area to be licensed (not larger than 8 ½" x 11" reflecting bars, walls, partitions, ingress, egress and dimensions
Note: if the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years;
or
- If not incorporated, a NONPROFIT charter; or
- If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must be submitted to the Town of Mountain Village at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (12-48-106 C.R.S.)

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being nonprofit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the secretary of state pursuant to Article 45 of Title 1, C.R.S. a Special Event Permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

Describe the event and the target market.

Wine and food festival created to support vibrancy in the Mountain Village Core. Target market is adults 45+, residents and visitors. Credential cost is \$1,600 per person

How many people are you expecting per day? Only 500 credentials will be sold

Will you be serving alcoholic beverages? Yes. Included in the price of the credential.

Are alcoholic beverages included in the event price? Yes

Will alcohol be sold by the drink? No. Wine tasting event with managed & limited pour size

What type of alcoholic beverages are you planning on selling/serving? .

Wine will be served with food pairings at all events. In the tastings the amount of wine poured will be managed per guest.

Will you be selling/serving food items? Yes

What type of food items will be sold or served?

This permit is for the private homes where four-course lunches are being paired with wines.

Will you be cooking food and if cooking food, will you use propane?

The four course lunches in private homes are created in high end residential kitchens. Propane could be used as in residential barbecues.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
ADDENDUM *Please answer all of the following questions.*

No amplified music

Will you have amplified sound or live music inside or outside? _____

No tents at the homes

Will there be tents/awnings? _____

Describe your security plans for this event.

These six luncheon events are held in private homes with just 30 guests in each home. All will all be credentialend. Most will be moved from the Mountain Village core to the homes. EACH lunch will have at least one TIPS trained staff member. We will have four security guards rotating through the homes - checking in.

Describe the type of training security personnel will have prior to the event.

Security personnel will have TIPS training/and or experience working events where alcohol is served. TIPS training will be offered to local volunteers twice in the month prior to the event and one training will be offered on Wednesday, August 15 for out-of-town volunteers.

How will you insure compliance with beer/liquor laws, such as: no service to minors or visibly intoxicated persons, no service outside of designated premises, no service before or after hours designated for the event, etc.

All event credentials holders must be at least 21 years of age. Participants have been advised that IDs can be checked at any time. Each tasting will have TIPS trained staff on hand. This is a closed event with strict timelines.

Do you have an emergency plan for the event? If yes, please describe in detail.

For these 6 lunches, we will have 2 dedicated EMTs on call full time for the event.



TOWN OF MOUNTAIN VILLAGE
SPECIAL EVENT LIQUOR LICENSE PERMIT APPLICATION
OATH OF APPLICANT *Please initial each of the following statements.*

I understand that as the promoter of the event, that both the non-profit and the server can be charged criminally for alcohol violations under permit. I also understand that the non-profit can be held responsible for any tax liabilities generated by the alcohol permitted event.

I understand that I must allow open access to all town personnel (i.e., Police, Fire, Community Development, etc.) at this event, even if it is deemed a private function. Further, due to health and safety concerns, I understand that other town departments, as a result of circulation of this city application, may have additional requirements resulting in other costs for my special event.

I understand that if this permit is denied, the Town of Mountain Village assumes no liability for expenses incurred by the applicant.

I understand that if during the course of the event, the town determines there is a public safety hazard or if there is a violation of any permit condition, the event will be terminated immediately. The Town of Mountain Village is not responsible for any expenses incurred by the permit holder. Failure to meet the requirements of this permit may provide basis for denial of future permits for a given event, event manager or sponsor.

I understand that only non-profit entities that are properly formulated with the State of Colorado may apply for special event liquor permits, and they may only apply if the permit application and all attachments are filed at least 30 days before the event per state law. In addition, non-profits are required to have: i) state sales tax number from Colorado Department of Revenue, ii) Certificate of Good Standing for their non-profit from Colorado Secretary of State's office, and iii) Town of Mountain Village business license and sales tax number from Mountain Village Finance Department.

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor and Beer Code and Regulations and all Town of Mountain Village rules, regulations, ordinances and codes that affect my license.

Ann Barker
Authorized Signature

Ann Barker
Print Name

5/29/2019
Date

Executive Director Telluride Reserve
Event Manager TMVOA
Title

August 15-18, 2019

TIMES & LOCATIONS FOR GUEST SERVICE – Floor Plans & Permissions

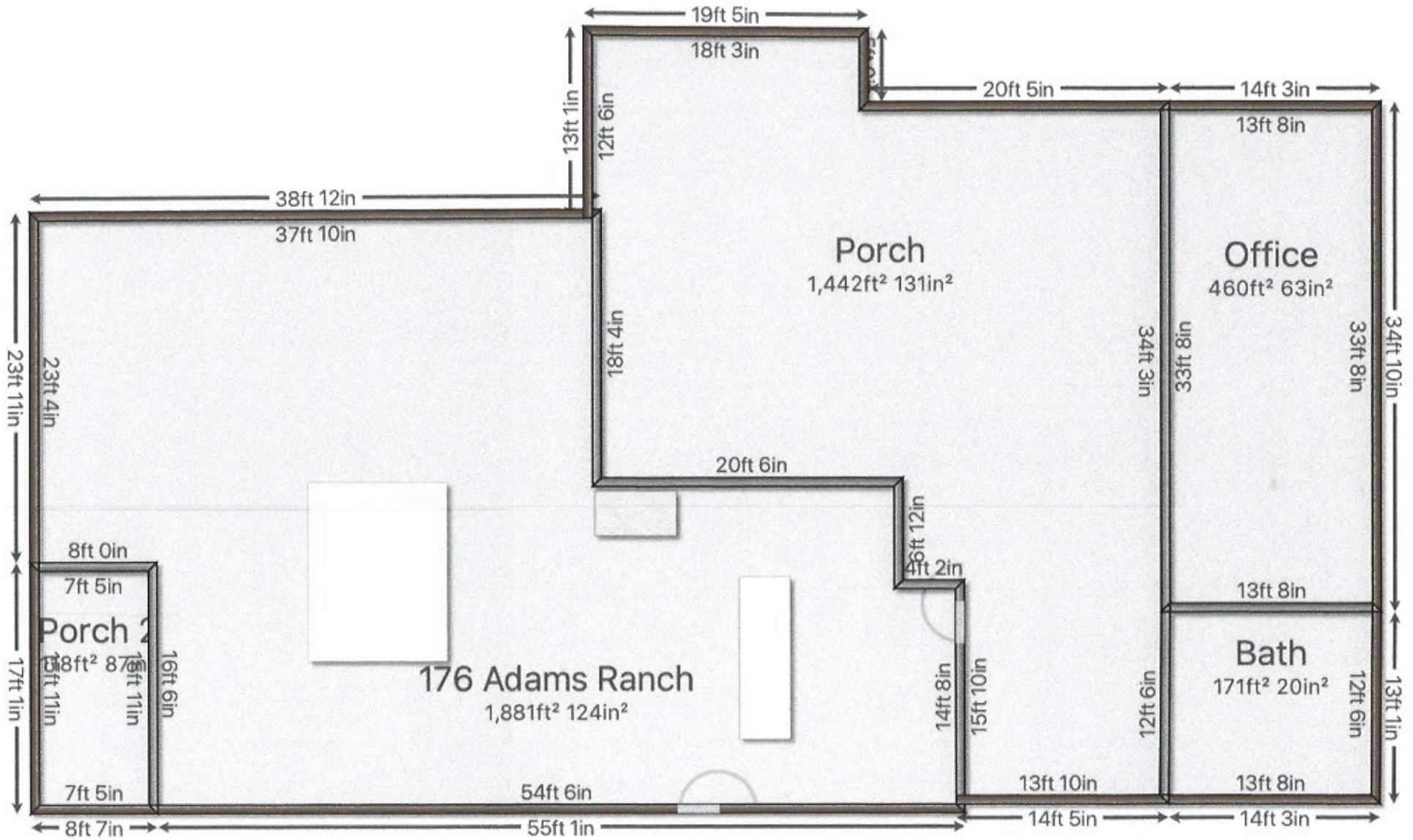
		Floor Plan	Permission
PRIVATE HOME			
1	Caton Residence 226 Adams Ranch Roads Mountain Village, CO 81435	Yes	Yes
2	McKinley Residence 176 Adams Ranch Road Mountain Village, Co 81435	Yes	Yes
INVITEDHOME			
3	Castlewood 113 Autumn Lane Mountain Village, CO 81435	Yes	Yes
4	7 Stonegate Drive Mountain Village, CO 81435	Yes	Yes
5	240 Cortina Drive Mountain Village, CO 81435	Yes	Yes
6	125 Hang Glider Mountain Village, CO 81435	Yes	Yes

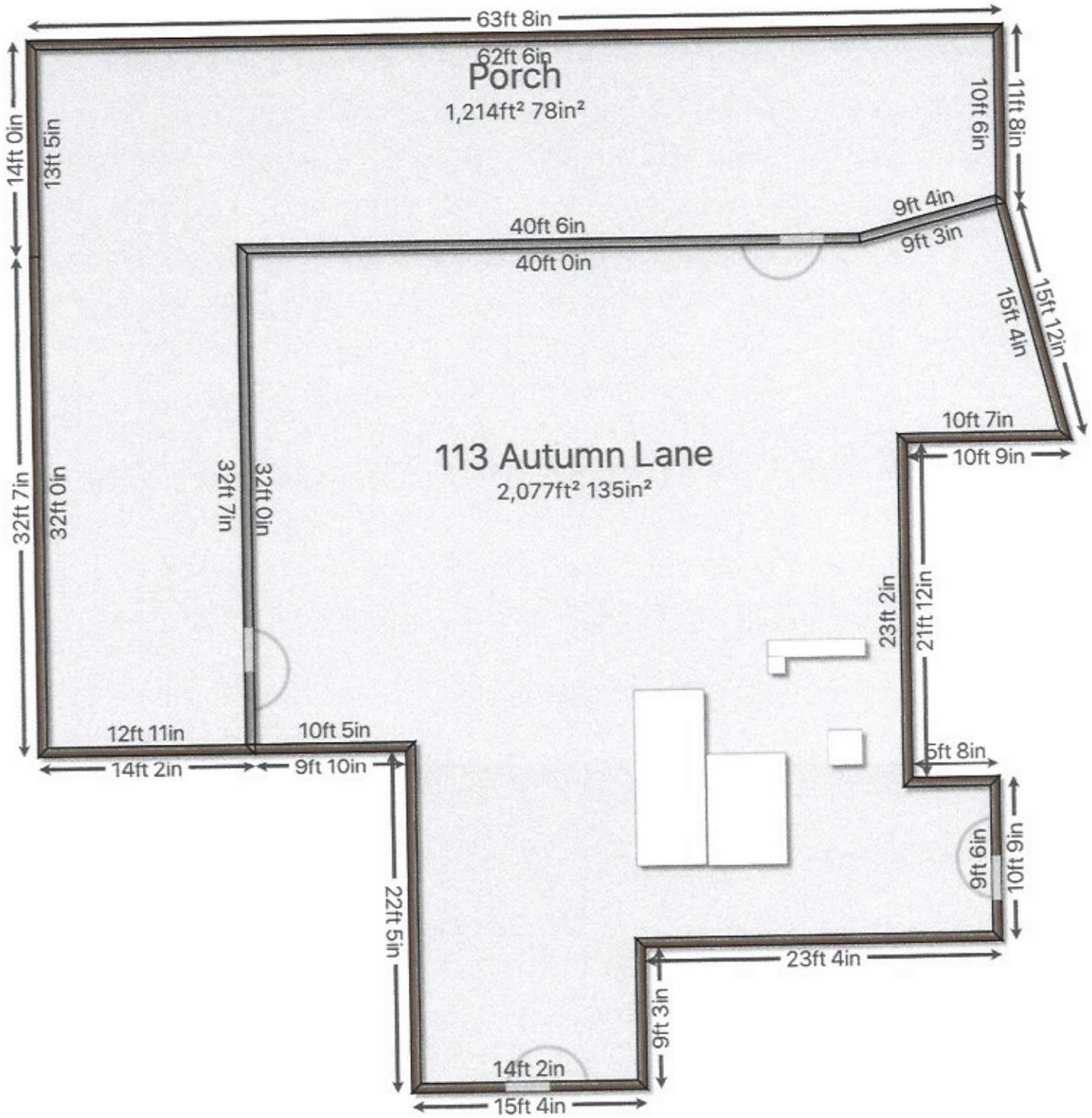
August 15-18, 2019

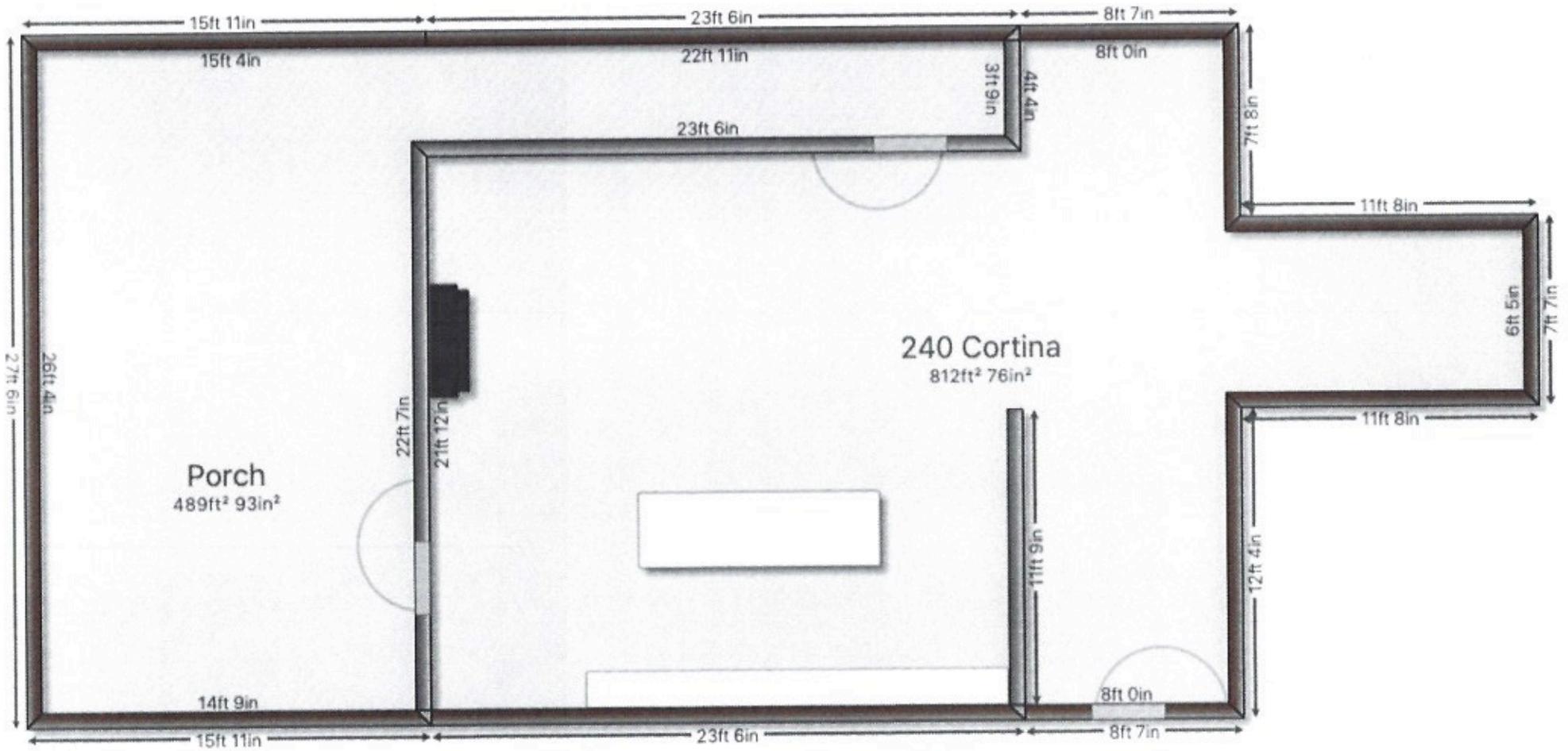
TIMES & LOCATIONS FOR GUEST SERVICE – Transportation Notes

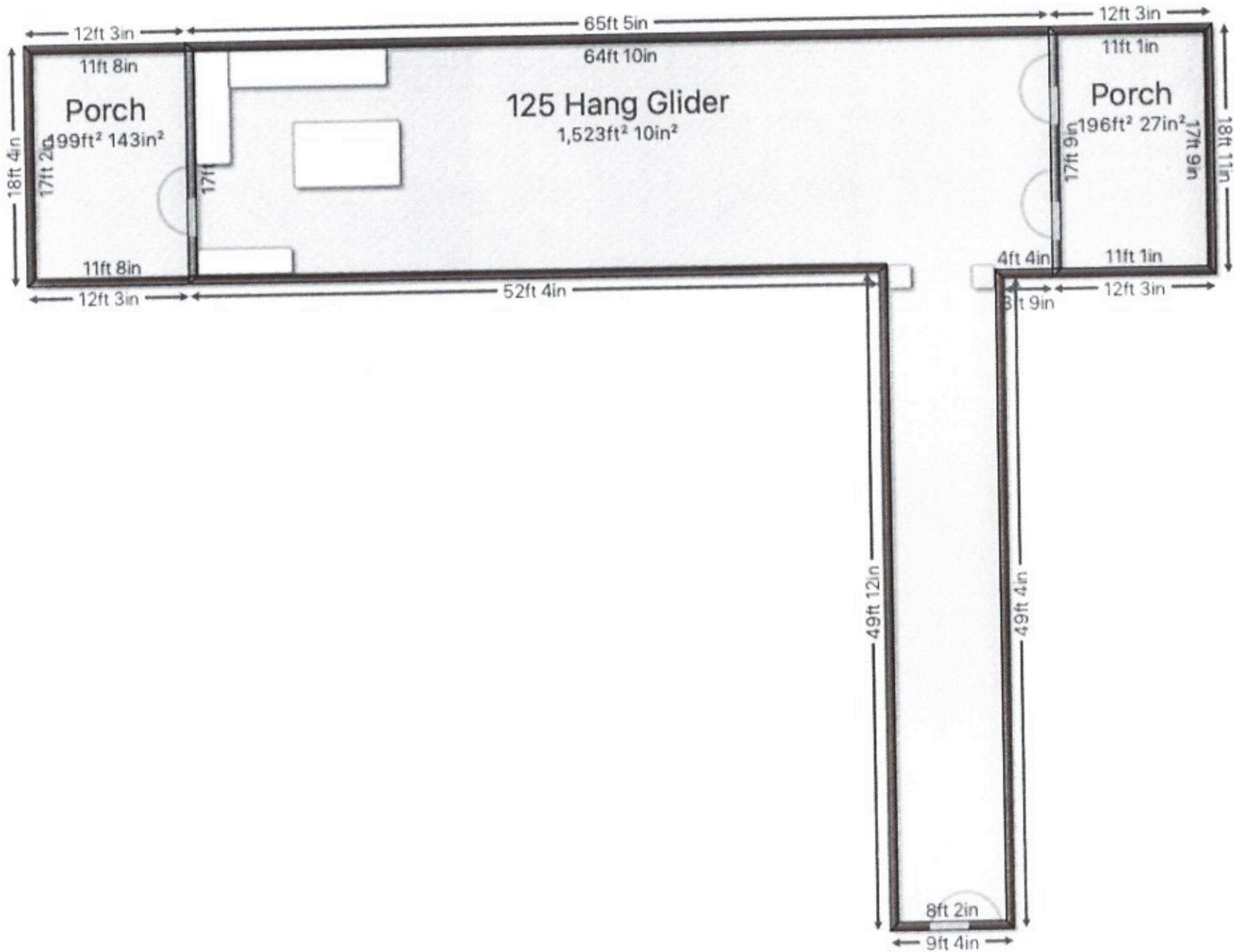
		Friday, August 16, 2019	Saturday, August 17, 2019	Transportation
PRIVATE HOME				
1	Caton Residence 226 Adams Ranch Roads Mountain Village, CO 81435	12:30 – 2:30 PM	12:30 – 2:30 PM	Mini-Bus (1)
2	McKinley Residence 176 Adams Ranch Road Mountain Village, Co 81435	12:30 – 2:30 PM	12:30 – 2:30 PM	Mini-Bus (1)
INVITEDHOME				
3	Castlewood 113 Autumn Lane Mountain Village, CO 81435	12:30 – 2:30 PM	12:30 – 2:30 PM	Mini-Bus (1)
4	7 Stonegate Drive Mountain Village, CO 81435	12:30 – 2:30 PM	12:30 – 2:30 PM	Mini-Bus (1)
5	240 Cortina Drive Mountain Village, CO 81435	12:30 – 2:30 PM	12:30 – 2:30 PM	Sprinters (2)
6	125 Hang Glider Mountain Village, CO 81435	12:30 – 2:30 PM	12:30 – 2:30 PM	Mini-Bus (1)













May 22, 2019

Town Council
Town of Mountain Village, CO 81435

Re: Addition of optional Premise

To the TMV Town Council:

As you know, Telski Food & Beverage Services, L.L.C. ("Telski F&B") is currently the holder of the Tomboy Tavern Liquor License (919590001) with several optional premises..

We are requesting the addition of our new restaurant, The Pick (which is connected to Tomboy Tavern itself) as an optional premise to the existing liquor license. The Pick's entrance faces the ice rink on Reflection Plaza.: The Pick's legal description is Lot 52, 565 Mountain Village Boulevard, Unit 102. The Pick would participate in the new Common Consumption area.

Attached is our application package for this modification.

Please do not hesitate to call me should you have questions or require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Roth", written over a horizontal line.

Stephen Roth
Vice President of Culinary Service
Telluride Ski & Golf, LLC

Please note: servers at all TSG locations are employees of Telski Food & Beverage Services, L.L.C., and certified in responsible alcohol service (TIPS or SERVSAFE). All locations adhere to all Colorado state laws and regulations.

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

Section C

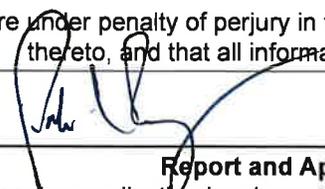
Check the appropriate box in section C and proceed below.

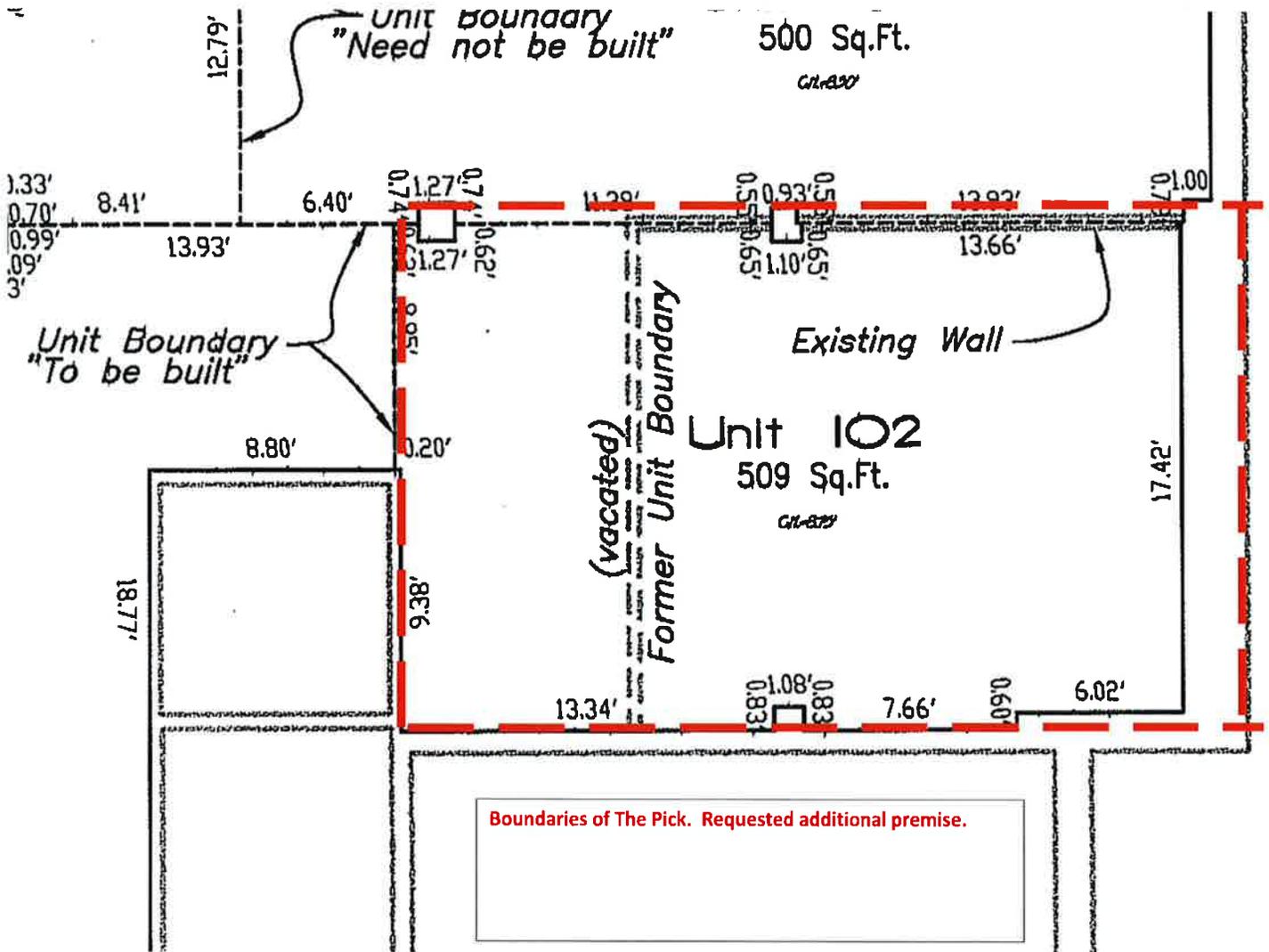
- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.



Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="padding-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="padding-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="padding-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="padding-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

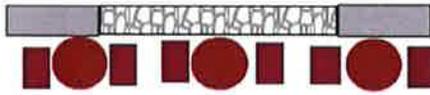
Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____</p> <p>(b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Addition of The Pick as optional premise on Tomboy Tavern Liquor License</u> <u>Lot 52, 565 Mountain Village Boulevard, Unit 102</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start _____ (mo/day/year) End _____ (mo/day/year) NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments hereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Controller	Date 5.24.19
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County) TOWN OF Mountain Village		Date filed with Local Authority May 30, 2019
Signature	Title Town Clerk	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

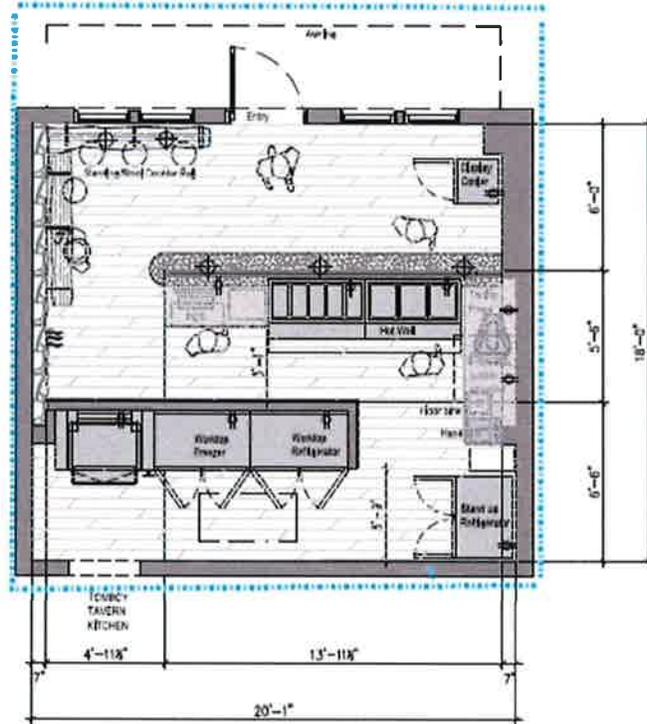


THE PICK

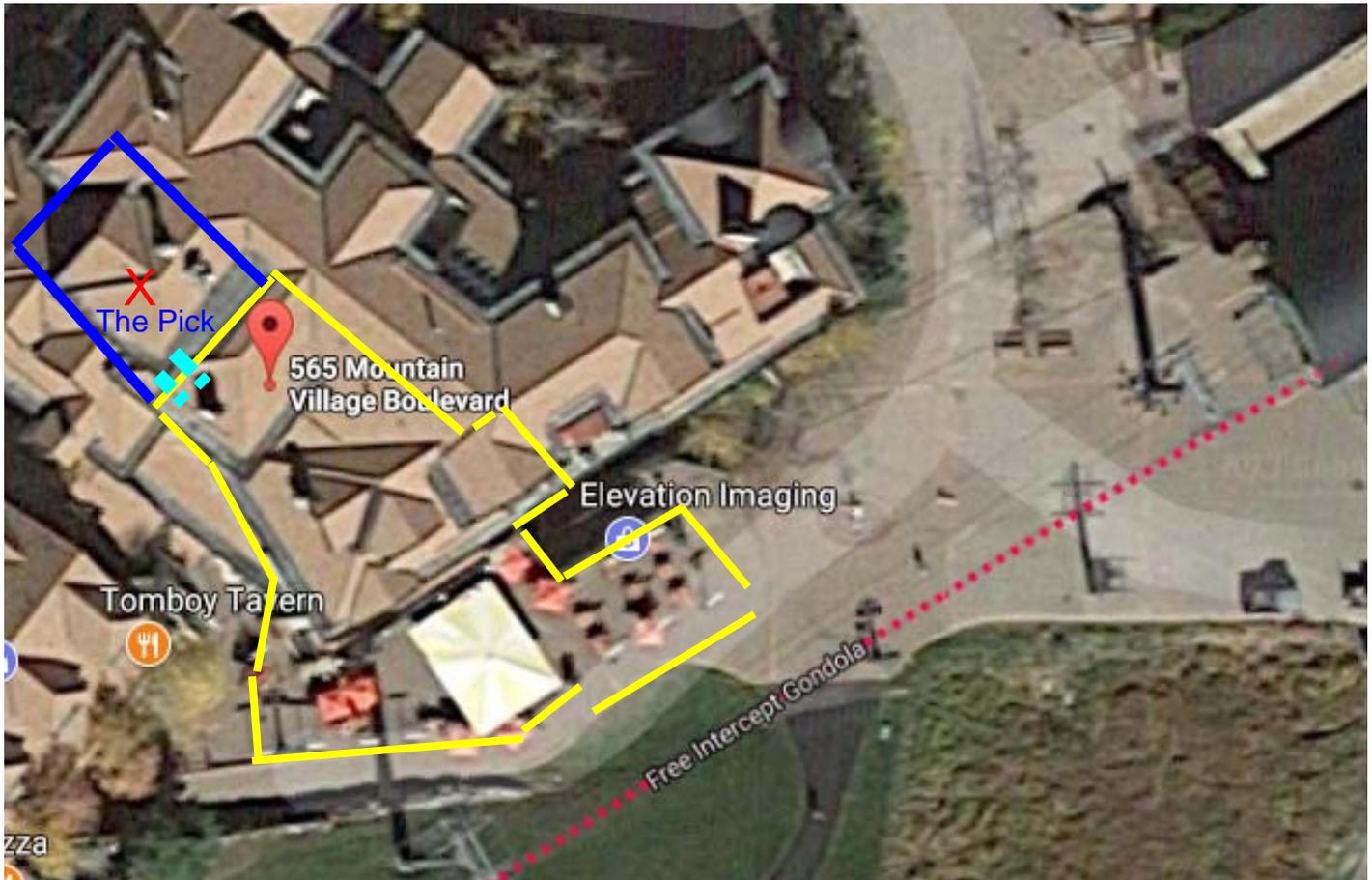
HANDROLLED BURRITOS



Requested Liquor License boundary for the Pick as optional premise on Tembooy Tavern liquor License.



Google Maps 565 Mountain Village Blvd



Yellow Line indicates Existing Tomboy Licensed premise, interior and patio

Imagery ©2017 Google, Map data ©2017 Google United States 20 ft

-  Indicates interior access from Tomboy Tavern to the Pick, which is connected directly to their storage area of Tomboy Tavern, and represents the route that will be followed to move alcohol beverage stock to The Pick from Tomboy Tavern's storage area.
-  Indicates the proposed boundary of The Pick as optional premise
-  Indicates the location of the POS

565 Mountain Village Blvd
Mountain Village, CO 81435

Permit Application and Report of Changes

Current License Number <u>40919590001</u> All Answers Must Be Printed in Black Ink or Typewritten Local License Fee \$ _____		
1. Applicant is a <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company		Present License Number 40919590001
2. Name of Licensee Telski Food and Beverage Services LLC	3. Trade Name dba Tomboy Tavern	
4. Location Address 565 Mountain Village Blvd		
City Telluride	County San Miguel	ZIP 81435
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.		
Section A – Manager reg/change	Section C	
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.) \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00 <input type="checkbox"/> Change Location Permit (ea) 150.00 <input type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300.00</u>	
Section B – Duplicate License		
• Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00	<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee	
Do Not Write in This Space – For Department of Revenue Use Only		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ _____ .00

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Section C

Check the appropriate box in section C and proceed below.

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Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="padding-left: 20px;">Address _____</p> <p style="padding-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____</p> <p>(b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Extend Liquor Service at optional premise Allred's Restaurant (2 Coonskin Lane, Mountain Village) to include Ridge Club Unit 6 (Activity Room) on first floor of the same building in which Allred's is located. Private event: wedding reception</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start <u>08/25/19</u> (mo/day/year) End <u>08/25/19</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title CONTROLLER	Date 5.24.19
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

May 29, 2019

Colorado Department of Revenue
Liquor Enforcement
Denver CO, 80261

Re: Temporary Modification of Liquor License No: 40-91959-0000 associated with Telski Food & Beverage, LLC

Dear Department of Revenue Staff:

As the board member of The Ridge Club at Telluride, Inc. (the "Club") overseeing the rental of the Club located at Unit 6, lot 161A-1R Building, located on Lot 161A-1R, Town of Mountain Village, Colorado, I write to give approval for the temporary modification of Telski Food & Beverage Services, LLC Liquor License from the optional premises of Allred's Restaurant, also, located within this same building, to include Units 6 (Gondola level, the Ridge Club area - See attached building diagram and cross section for areas marked "Unit 6").

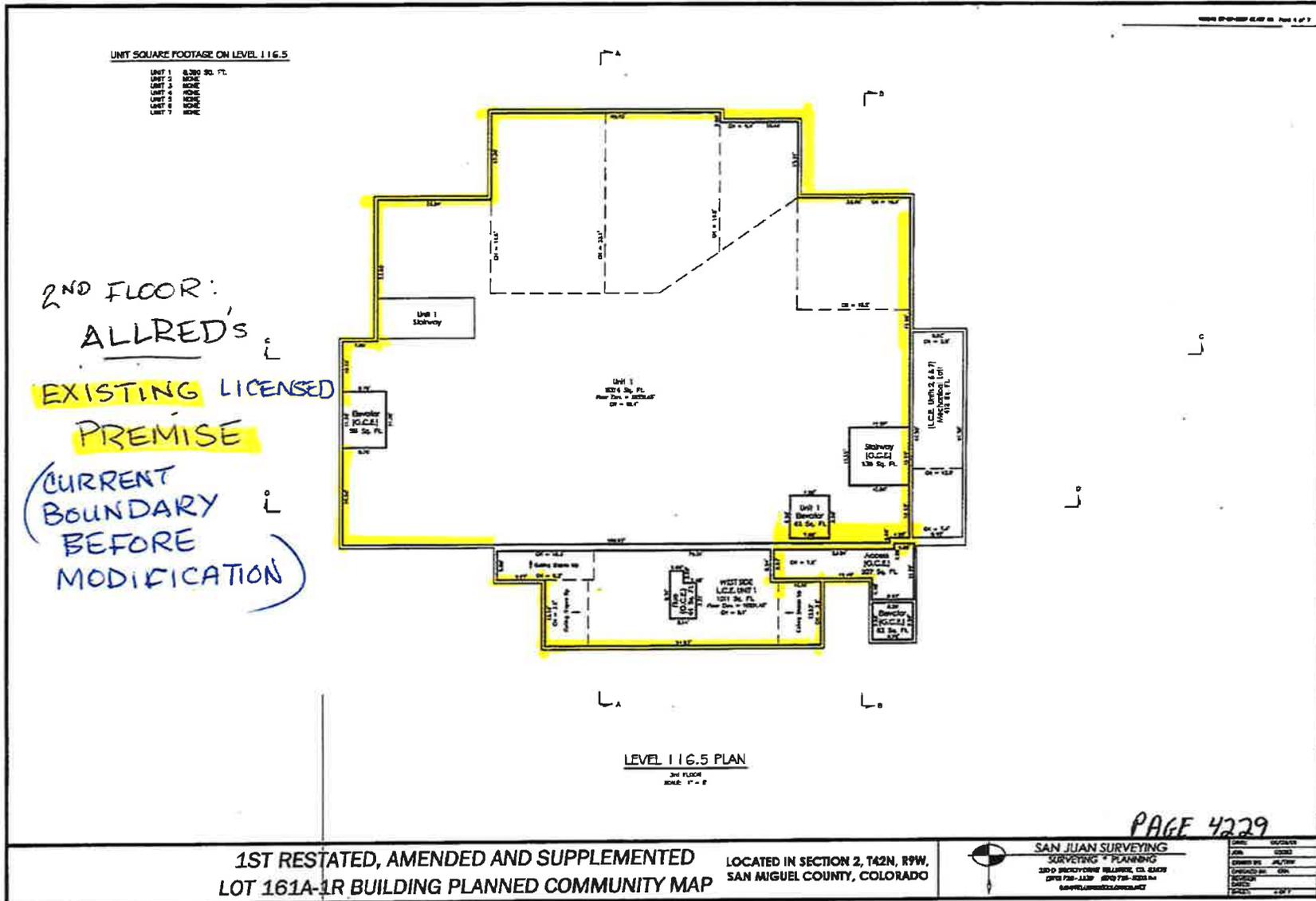
Telski Food & Beverages Services LLC is being hired by a third party for the purpose of serving food, beverage and spirits. Telski Food & Beverages Services will perform this service in accordance with liquor laws of the State of Colorado and their restaurant license.

Sincerely,



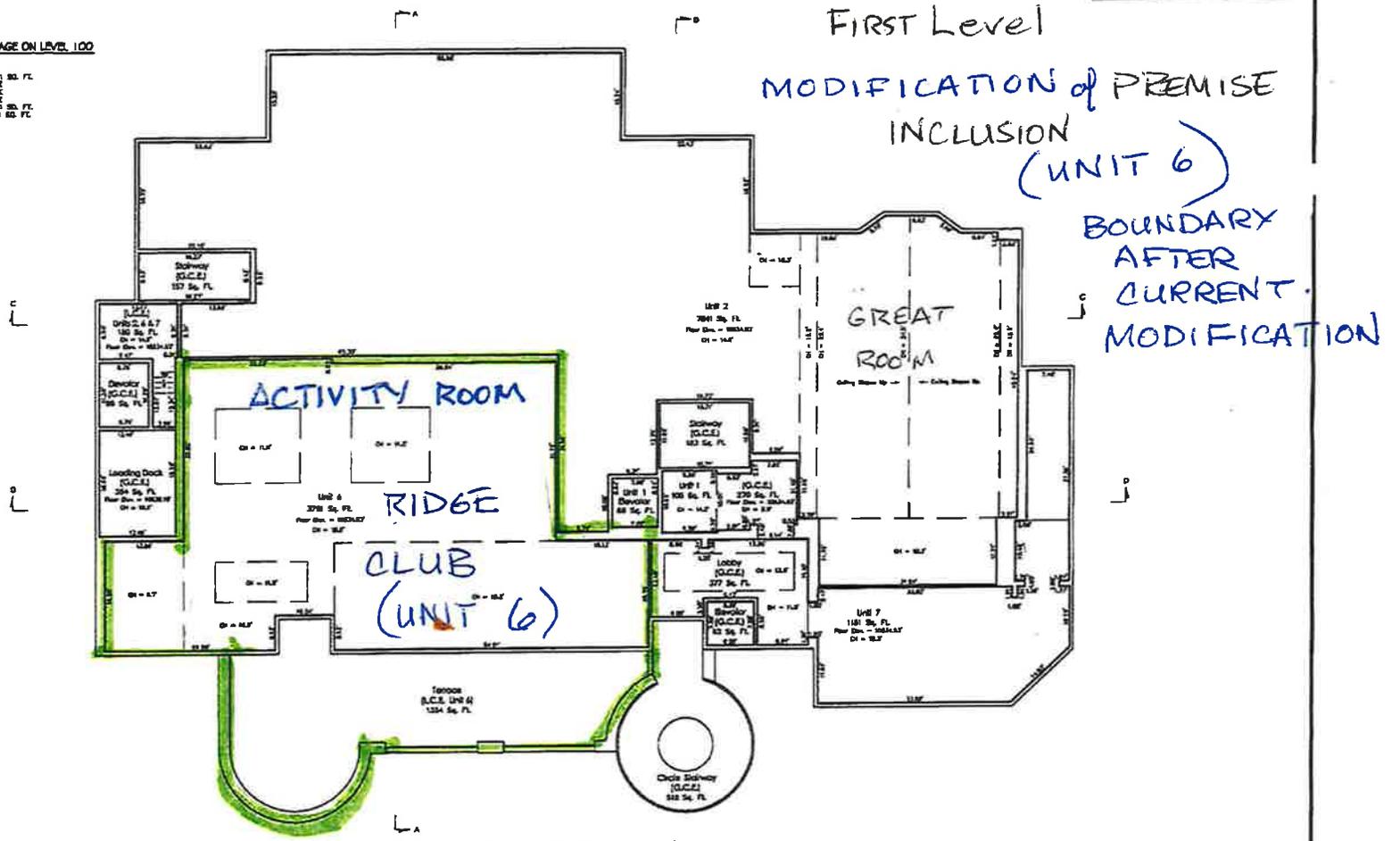
Charles Harris
Board of Directors President
The Ridge Club at Telluride

TELSKI FOOD + BEVERAGE SERVICES LLC dba TOMBOY TAVERN, ~~RE~~: OPTIONAL PREMISE ALLRED'S
 REQUEST FOR MODIFICATION OF PREMISE



UNIT SQUARE FOOTAGE ON LEVEL 100

UNIT 1	171
UNIT 2	7,861 SQ. FT.
UNIT 3	8,000
UNIT 4	8,000
UNIT 5	8,000
UNIT 6	3,790 SQ. FT.
UNIT 7	7,110 SQ. FT.



LEVEL 100 PLAN
3rd FLOOR
SCALE: 1" = 4'

PAGE 4228

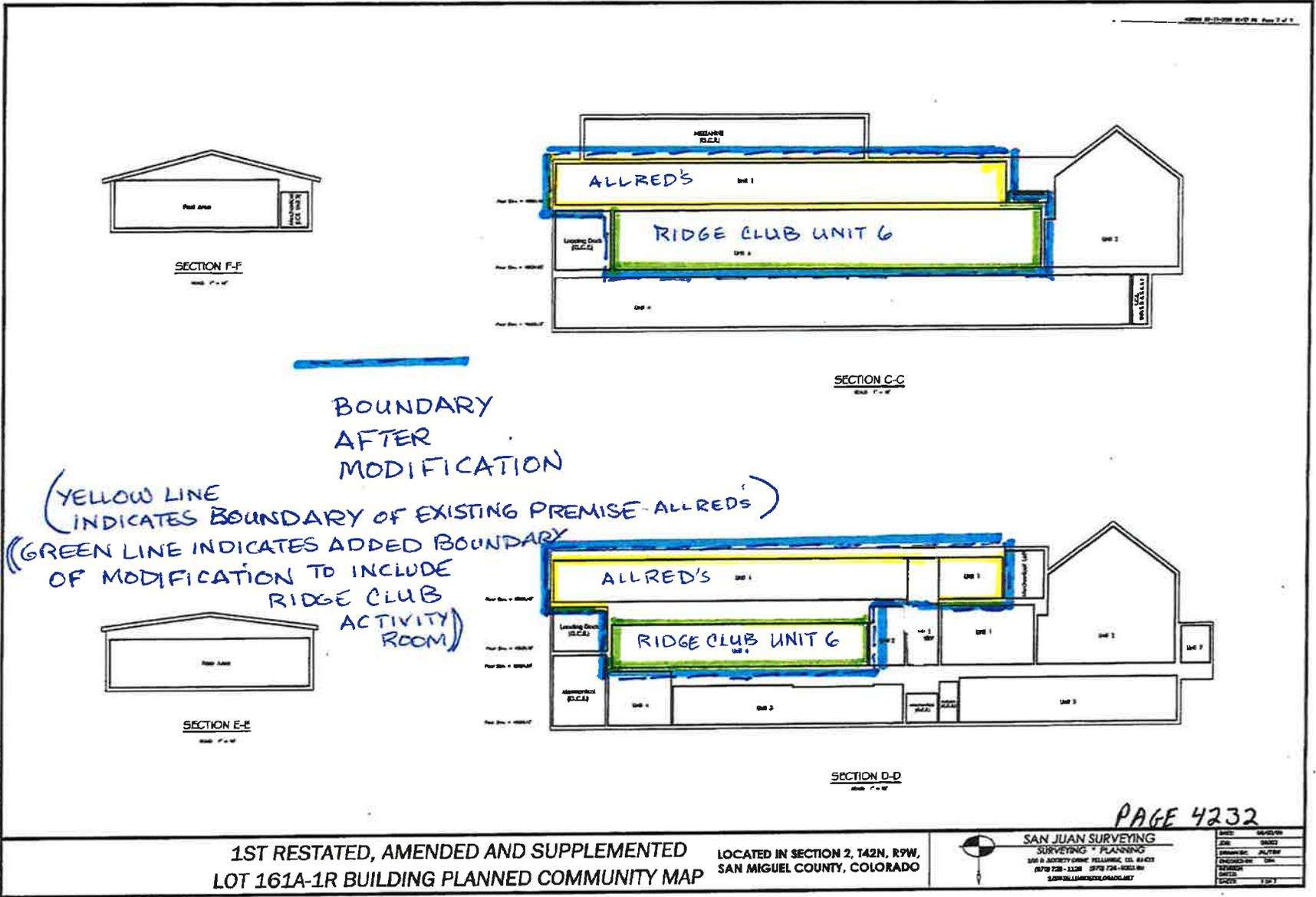
1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, 142N, R9W,
SAN MIGUEL COUNTY, COLORADO



SAN JUAN SURVEYING
SURVEYING • PLANNING
3900 BROADWAY DRIVE, BOULDER, CO 80504
(970) 442-1234 (970) 442-4000
WWW.SANJUANSURVEYING.COM

DATE	06/24/20
JOB	0000
DRAWN BY	JL/TP
CHECKED BY	CS
DATE	
SCALE	1"=4'



BOUNDARY AFTER MODIFICATION

(YELLOW LINE INDICATES BOUNDARY OF EXISTING PREMISE - ALLRED'S)

(GREEN LINE INDICATES ADDED BOUNDARY OF MODIFICATION TO INCLUDE RIDGE CLUB ACTIVITY ROOM)

1ST RESTATED, AMENDED AND SUPPLEMENTED LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, 142N, R9W, SAN MIGUEL COUNTY, COLORADO



SAN JUAN SURVEYING SURVEYING * PLANNING
 500 N. BOSTWICK DRIVE, FLEMING, CO. 81428
 970-728-1138 970-728-1022
 SJR@SUNJANSURVEYING.COM

DATE:	06/20/18
JOB:	0402
DRAWN BY:	PL/STW
CHECKED BY:	SM
REVISION:	
DATE:	
SCALE:	1"=10'

PAGE 4232

Permit Application and Report of Changes

Current License Number _____ <u>40919590001</u> _____ All Answers Must Be Printed in Black Ink or Typewritten Local License Fee \$ _____		
1. Applicant is a <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company		Present License Number 40919590001
2. Name of Licensee Telski Food and Beverage Services LLC	3. Trade Name dba Tomboy Tavern	
4. Location Address 565 Mountain Village Blvd		
City Telluride	County San Miguel	ZIP 81435
SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.		
Section A – Manager reg/change	Section C	
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.) \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00 <input type="checkbox"/> Change Location Permit (ea) 150.00 <input type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300.00</u>	
Section B – Duplicate License		
• Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00	<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee	
Do Not Write in This Space – For Department of Revenue Use Only		
Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ _____ .00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

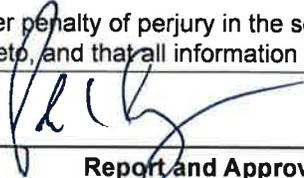
Section C

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) *For Optional Premises* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) *Campus Liquor Complex Designation*, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) *To add another Related Facility* to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <ol style="list-style-type: none"> 1. Certificate of Amendment filed with the Secretary of State, or 2. Statement of Change filed with the Secretary of State, <u>and</u> 3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="padding: 2px;">Old Corporate Name</td> <td style="padding: 2px;">New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Extend Liquor Service at optional premise Allred's Restaurant (2 Coonskin Lane, Mountain Village) to include Ridge Club Unit 6 (Activity Room) on first floor of the same building in which Allred's is located. Private event: wedding reception</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start <u>09/06/19</u> (mo/day/year) End <u>09/06/19</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title CONTROLLER	Date 5.24.19
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

May 29, 2019

Colorado Department of Revenue
Liquor Enforcement
Denver CO, 80261

Re: Temporary Modification of Liquor License No: 40-91959-0000 associated with Telski Food & Beverage, LLC

Dear Department of Revenue Staff:

As the board member of The Ridge Club at Telluride, Inc. (the "Club") overseeing the rental of the Club located at Unit 6, lot 161A-1R Building, located on Lot 161A-1R, Town of Mountain Village, Colorado, I write to give approval for the temporary modification of Telski Food & Beverage Services, LLC Liquor License from the optional premises of Allred's Restaurant, also, located within this same building, to include Units 6 (Gondola level, the Ridge Club area - See attached building diagram and cross section for areas marked "Unit 6").

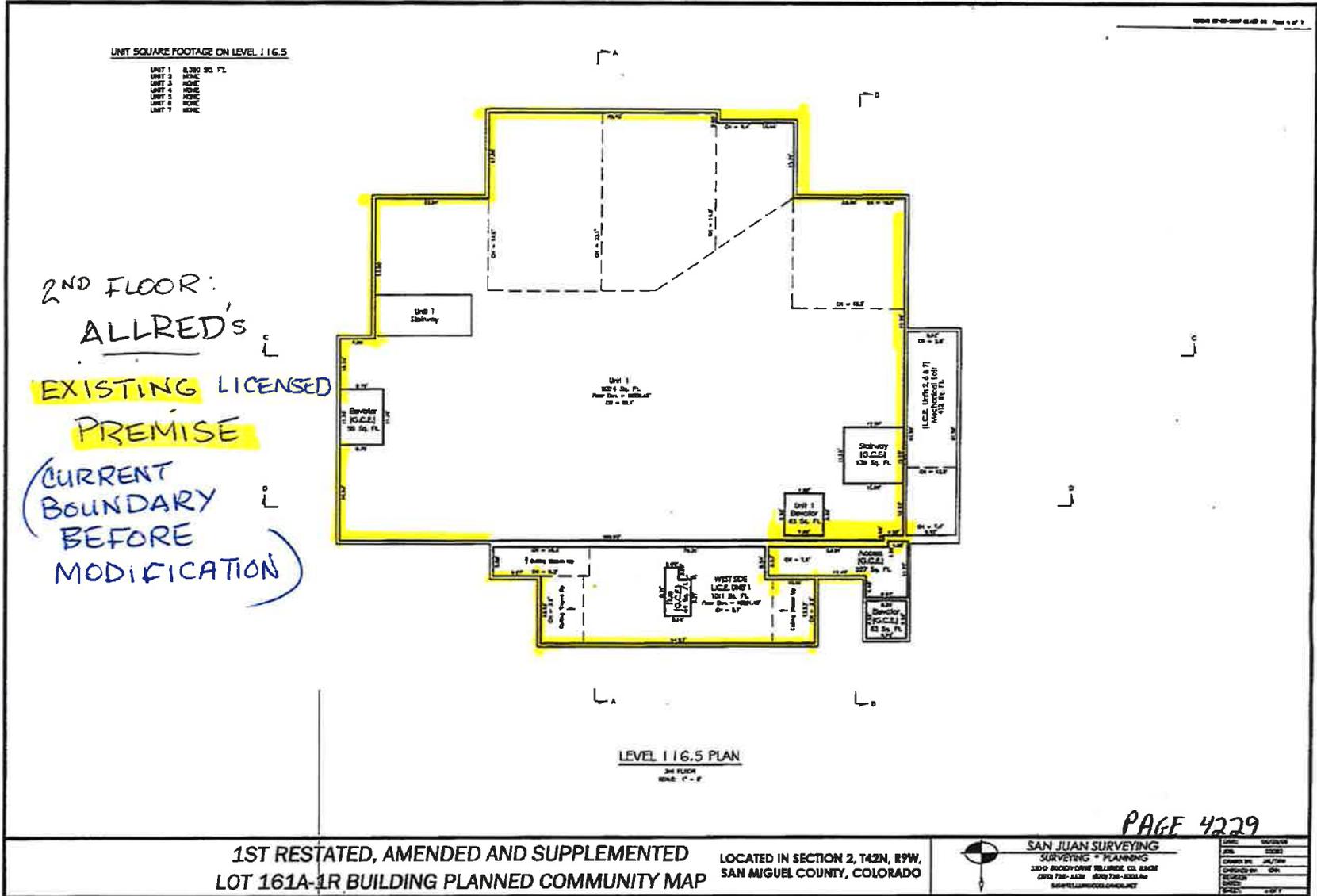
Telski Food & Beverages Services LLC is being hired by a third party for the purpose of serving food, beverage and spirits. Telski Food & Beverages Services will perform this service in accordance with liquor laws of the State of Colorado and their restaurant license.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles Harris", written over a horizontal line.

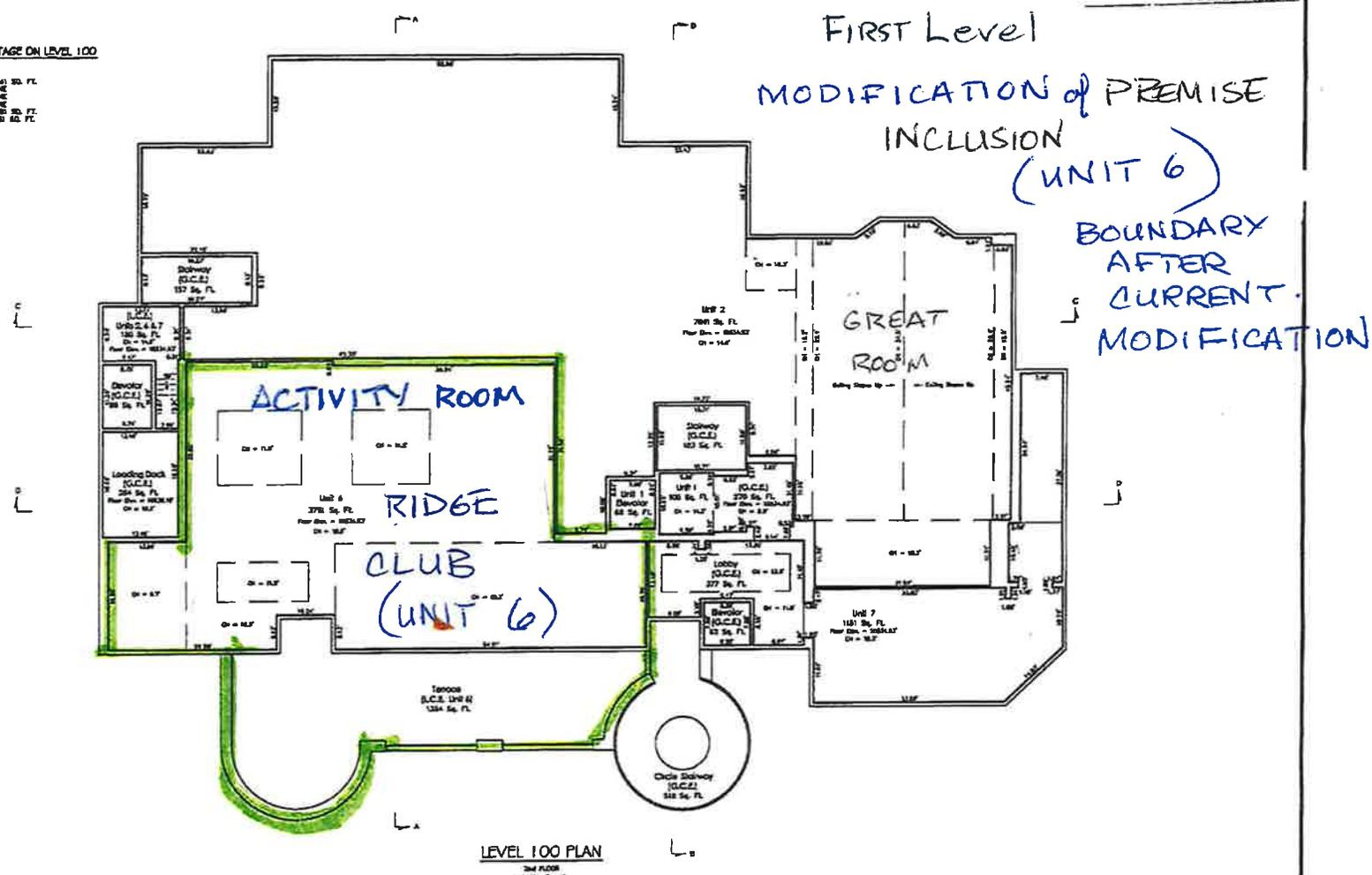
Charles Harris
Board of Directors President
The Ridge Club at Telluride

TELSKI FOOD + BEVERAGE SERVICES LLC dba TOMBOY TAVERN, RE: OPTIONAL PREMISE ALLRED'S
 REQUEST FOR MODIFICATION OF PREMISE



UNIT SQUARE FOOTAGE ON LEVEL 100

UNIT 1	17
UNIT 2	9
UNIT 3	9
UNIT 4	9
UNIT 5	9
UNIT 6	9
UNIT 7	9



LEVEL 100 PLAN
2nd FLOOR
SAS: F = F

PAGE 4228

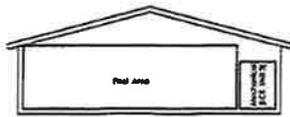
1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,
SAN MIGUEL COUNTY, COLORADO

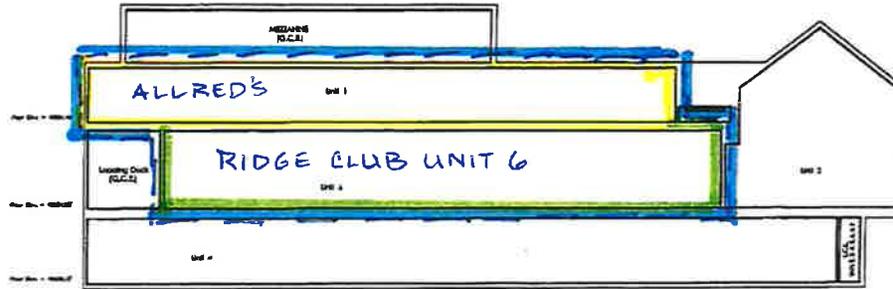
SAN JUAN SURVEYING
SURVEYING - PLANNING

1000 S. UNIVERSITY AVENUE, SUITE 100, DENVER, CO 80202
303.733.1111 (TOLL FREE) 303.733.1111 (LOCAL)

DATE	08/14/08
BY	JAL/DM
CHECKED BY	DM
PROJECT	161A-1R



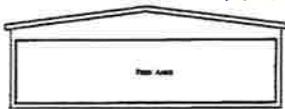
SECTION F-F
Scale: 1" = 4'



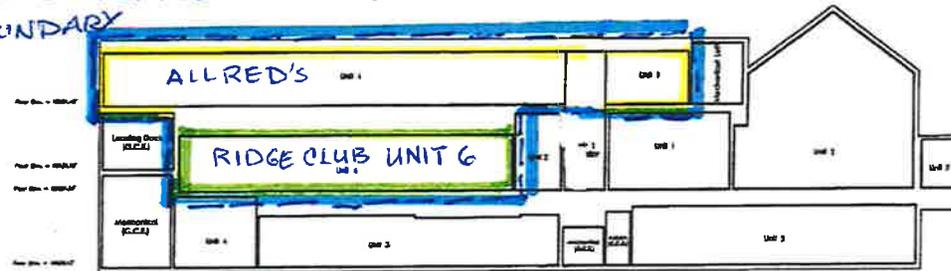
SECTION C-C
Scale: 1" = 4'

BOUNDARY
AFTER
MODIFICATION

(YELLOW LINE
INDICATES BOUNDARY OF EXISTING PREMISE - ALLRED'S)
(GREEN LINE INDICATES ADDED BOUNDARY
OF MODIFICATION TO INCLUDE
RIDGE CLUB
ACTIVITY
ROOM)



SECTION E-E
Scale: 1" = 4'



SECTION D-D
Scale: 1" = 4'

PAGE 4232

1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,
SAN MIGUEL COUNTY, COLORADO



SAN JUAN SURVEYING
SURVEYING * PLANNING
100 N. JOCKEY DRIVE, TELLURIDE, CO. 81420
(970) 728-1128 (970) 724-8281
SJO@TELLURIDECOLORADO.NET

DATE:	04/25/19
JOB:	04232
DRAWN BY:	ALP/SP
CHECKED BY:	SM
TITLE:	PLAN
SCALE:	
PROJECT:	121

Permit Application and Report of Changes

Current License Number 40919590001
All Answers Must Be Printed in Black Ink or Typewritten
Local License Fee \$ _____

1. Applicant is a		Present License Number
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company		40919590001
2. Name of Licensee Telski Food and Beverage Services LLC	3. Trade Name dba Tomboy Tavern	
4. Location Address 565 Mountain Village Blvd		
City Telluride	County San Miguel	ZIP 81435

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change	Section C
• License Account No. _____ <input type="checkbox"/> Manager's Registration (Hotel & Restr.) \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) 50.00 <input type="checkbox"/> Change Location Permit (ea) 150.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>300</u>
Section B – Duplicate License • Liquor License No. _____ <input type="checkbox"/> Duplicate License \$50.00	<input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation No Fee

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued	License Account Number	Period

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.	TOTAL AMOUNT DUE	\$.00
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Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

Section A

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

Section B

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

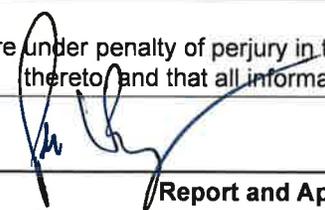
Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Storage Permit	<p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>								
Change Trade Name or Corporate Name	<p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Old Trade Name	New Trade Name			Old Corporate Name	New Corporate Name		
Old Trade Name	New Trade Name								
Old Corporate Name	New Corporate Name								
Change of Location	<p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>								

Change of Manager	<p>8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____</p> <p>(b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises or Related Facility	<p>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed to <u>Extend optional premise Allred's Restaurant (2 Coonskin Ln, Mtn Village to include Ridge Club Great Room on first floor of the same building at Allreds location to accommodate Telluride Reserve wine tasting sessions.</u></p> <p>(b) If the modification is temporary, when will the proposed change: Start <u>August 15, 2019</u> (mo/day/year) End <u>August 17, 2019</u> (mo/day/year) NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
Campus Liquor Complex Designation	<p>10. Campus Liquor Complex Designation</p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p>11. Additional Related Facility</p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

Oath of Applicant		
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto and that all information therein is true, correct, and complete to the best of my knowledge		
Signature 	Title Controller	Date May 8, 2019
Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)		
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. Therefore, This Application is Approved.		
Local Licensing Authority (City or County)		Date filed with Local Authority
Signature	Title	Date
Report of STATE Licensing Authority		
The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.		
Signature	Title	Date

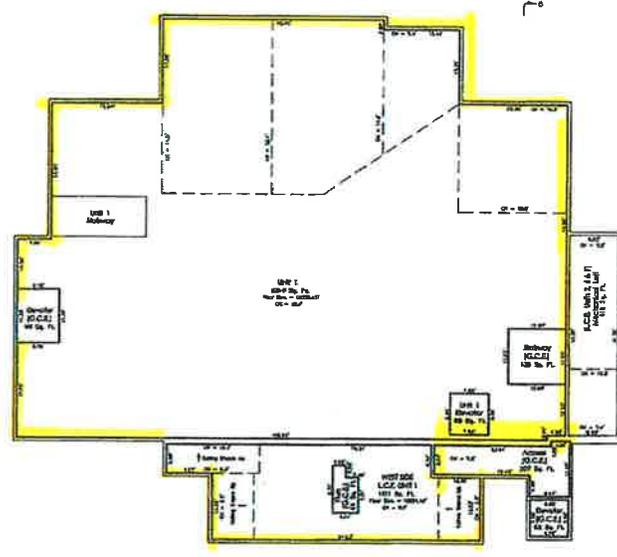
UNIT SQUARE FOOTAGE ON LEVEL 11 G.5

EXISTING
PREMISE

2ND FLOOR:
ALLRED'S

EXISTING
PREMISE

(CURRENT
BOUNDARY
BEFORE
MODIFICATION)



LEVEL 11 G.5 PLAN

1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R7W,
SAN MIGUEL COUNTY, COLORADO

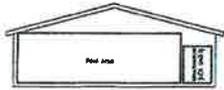


SAN JUAN SURVEYING
SURVEYING * PLANNING

2020 SURVEYING LICENSE NO. 2020
4870 P.O. BOX 487072 DENVER, CO 80248

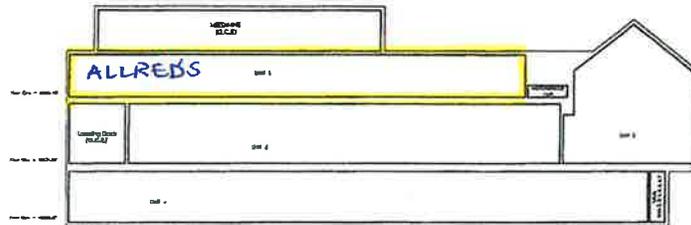
DATE	11/11/20
BY	ESB
CHECKED	JCF
APPROVED	CS
SCALE	AS SHOWN
PROJECT	161A-1R

PAGE 4229



SECTION F-F
1/8" = 1'-0"

EXISTING
PREMISE
BOUNDARY

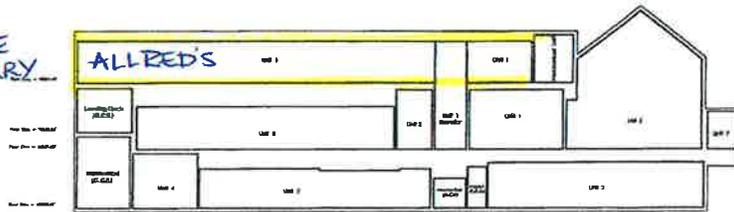


SECTION C-C
1/8" = 1'-0"



SECTION E-E
1/8" = 1'-0"

EXISTING
PREMISE
BOUNDARY



SECTION D-D
1/8" = 1'-0"

1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

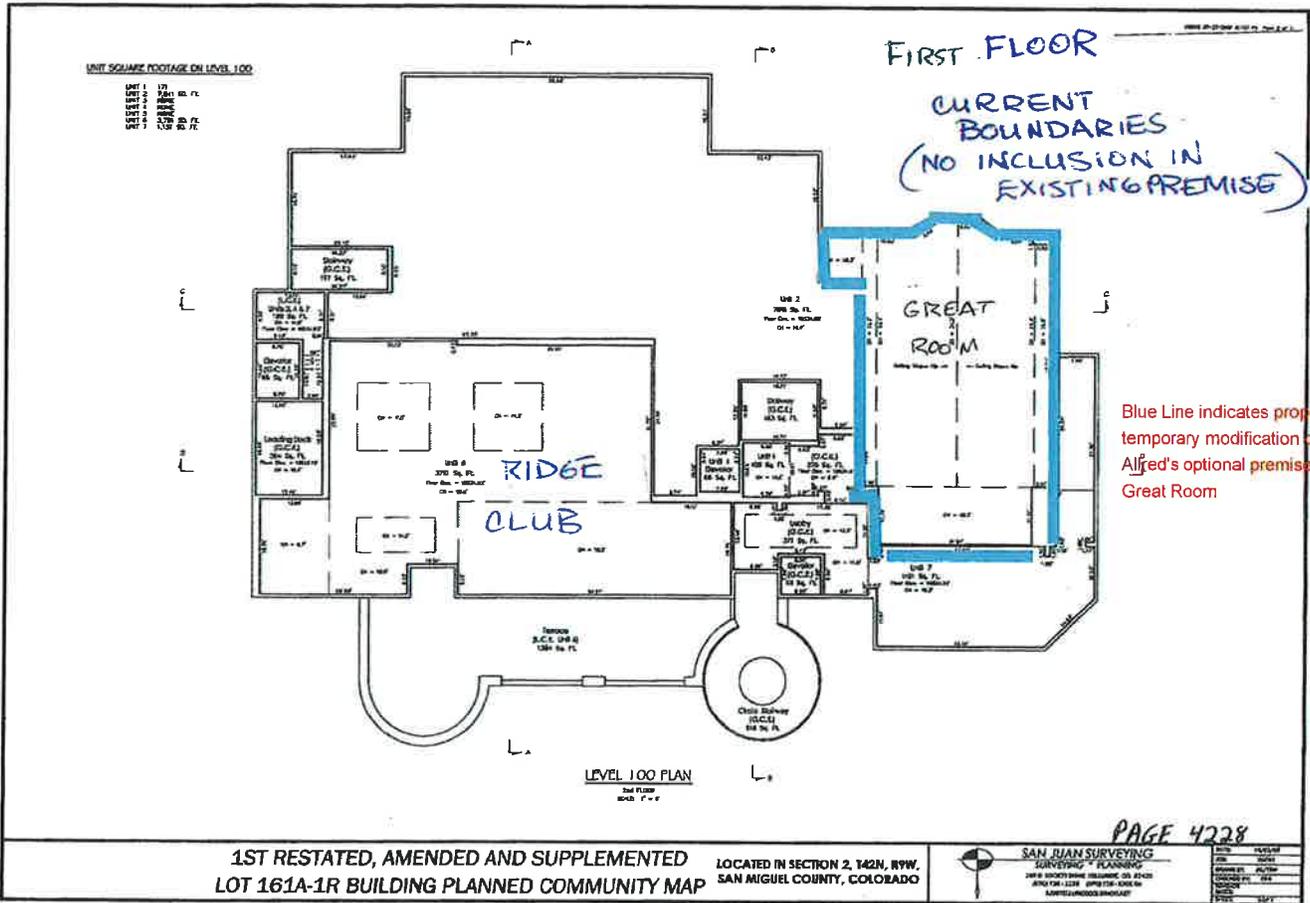
LOCATED IN SECTION 3, T42N, R9W,
SAN MIGUEL COUNTY, COLORADO



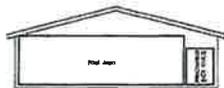
SAN JUAN SURVEYING
SURVEYING & PLANNING
100 S. BENTLEY STREET, COLORED, CO. 80401
303.732.1234 303.732.1235 FAX
SERVICIOS@SJSURVEYING.COM

PAGE 4232

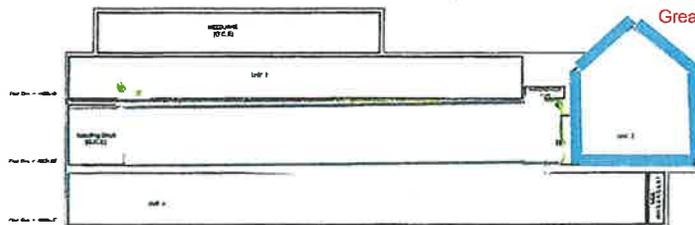
DATE	REVISION
01/11/2012	01/11/2012
02/01/2012	02/01/2012
03/01/2012	03/01/2012
04/01/2012	04/01/2012
05/01/2012	05/01/2012
06/01/2012	06/01/2012
07/01/2012	07/01/2012
08/01/2012	08/01/2012
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10/01/2012	10/01/2012
11/01/2012	11/01/2012
12/01/2012	12/01/2012



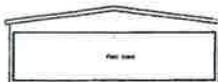
Blue Line indicates proposed temporary modification of Alfred's optional premise to include Great Room



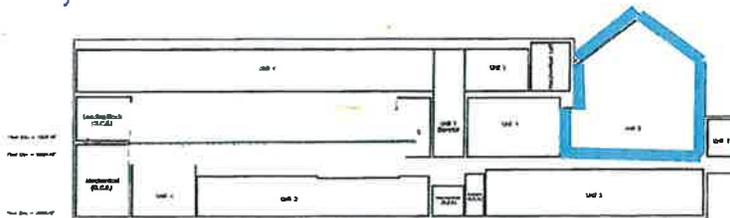
SECTION F-F
DATE: 7-1-07



SECTION C-C
DATE: 7-1-07



SECTION E-E
DATE: 7-1-07



SECTION D-D
DATE: 7-1-07

Ridge Club
Great Room

1ST RESTATED, AMENDED AND SUPPLEMENTED
LOT 161A-1R BUILDING PLANNED COMMUNITY MAP

LOCATED IN SECTION 2, T42N, R9W,
SAN MIGUEL COUNTY, COLORADO



SAN JUAN SURVEYING
SURVEYING * PLANNING
1000 W. UNIVERSITY AVENUE, SHELLEYSVILLE, CO 80454
303.787.4444 FAX: 303.787.4444
WWW.SANJUANSURVEYING.COM

DATE	7/1/07
BY	ALPHEO
CHECKED BY	ALPHEO
SCALE	AS SHOWN
PROJECT	LOT 161A-1R
DATE	7/1/07

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May 31, 2019

CO Dept of Revenue
Liquor Enforcement
Denver, CO 80261

Dear Dept of Revenue Staff:

As the owner of Coonskin Ridge Cabin Lot LLC in Telluride, and overseeing the rental of property known as The Great Room, Unit 2, Lot 161A-1R, Town of Mountain Village, Colorado, I write to give written approval for the temporary modification of the liquor license held by Telski Food & Beverage Services LLC, optional premise Allred's Restaurant, located in the same building as the Great Room, to include Unit 2 (Gondola level).

Telski Food & Beverage Services LLC is being hired by a third party for the Telluride Reserve event in August 16-18, 2019 for the purpose of serving food, beverage and spirits. Telski Food & Beverage Services will perform this service in accordance with liquor laws of the State of Colorado and their restaurant license.

Sincerely,

A handwritten signature in black ink, appearing to read "Ramesh Cherukuri". The signature is fluid and cursive, with a large initial "R" and a long, sweeping underline.

Ramesh Cherukuri

							
Business and Government Activity Report For the month ending: May 31st							
Activity	2019		2018		Variance		
	MONTH	YTD	MONTH	YTD	Variance	Variance %	
Cable/Internet							
<i>In November 2018, bulk internet subscribers increased 8%</i>							
# Residential & Bulk Basic Cable	774	4,130	810	4,268	(138)	-4.4%	
# Premium Channel Residential & Bulk Subscribers	405	2,097	469	2,417	(320)	-13.6%	
# Digital Subscribers	191	1,038	206	1,098	(60)	-7.3%	
# Internet Subscribers	1,914	9,776	1,714	8,743	1,033	11.7%	
Average # Phone Subscribers	98	496	103	504	(8)	-4.9%	
Village Court Apartments							
Occupancy Rate	%	98.64%	99.32%	97.74%	98.37%	0.95%	1.0%
# Vacated Units		2	7	1	2	5	250.0%
# Work Orders Completed		119	196	27	141	55	39.0%
# on Waiting List		160		90		70	77.8%
Public Works							
Service Calls		430	1,667	470	1,365	302	22.1%
Snow Fall	Inches	26	298	0	154	144	93.5%
Snow Removal - Streets & Prkg Lots	Hours	183	3,656	2	1,436	2,220	154.6%
Roadway Maintenance	Hours	290	534	246	1,002	(468)	-46.7%
Water Billed Consumption	Gal.	3,857,000	100,323,000	5,367,000	118,030,000	(17,707,000)	-15.0%
Sewage Treatment	Gal.	12,907,000	53,691,000	5,639,000	36,454,000	17,237,000	47.3%
Child Development Fund							
# Infants & Toddlers Actual Occupancy		19.36	97.02	20.50	104.51	(7.49)	-7.2%
# Preschoolers Actual Occupancy		16.14	82.12	15.31	75.07	7.05	9.4%
Transportation and Parking							
GPG (noon snapshot)		1,974	36,958	1,678	30,262	6,696	22.1%
GPG Parking Utilization (% of total # of spaces occupied)		13.8%	53.2%	12.2%	43.9%	9.3%	21.2%
HPG (noon snapshot)		410	7,944	305	6,519	1,425	21.9%
HPG Parking Utilization (% of total # of spaces occupied)		12.5%	49.6%	9.6%	41.0%	8.6%	21.0%
Total Parking (noon snapshot)		4,282	62,738	4,518	56,298	6,440	11.4%
Parking Utilization (% of total # of spaces occupied)		17.1%	51.4%	18.6%	46.4%	5.0%	10.8%
Paid Parking Revenues		\$8,921	\$137,429	\$6,852	\$107,706	\$29,723	27.6%
Bus Routes	# of Passengers	7,150	11,678	5,344	8,682	2,996	34.5%
Employee Shuttle	# of Passengers	1,221	6,954	1,043	6,332	622	9.8%
Employee Shuttle Utilization Rate	%	51.1%	54.1%	49.2%	49.4%	4.70%	9.5%
Inbound (Vehicle) Traffic (Entrance)	# of Cars	50,443	297,624	53,092	299,528	(1,904)	-0.6%
PART TIME: judge, town council, child care, recreation, clerk, bldg admin, SEAS; 1 recreation; 1 bldg admin NEW HIRES: bldg insp, 11 gondola ops, 2 groundskeepers, 1 disc golf, 1 vca maint, 1 VCA maint. TERMS: bldg insp, gondola att, 7 gondola ops, 1 groundskeeper, 1 HR, 3 gondola maint, 1 vca housekeeper, 1 equip op, 1 vca maint, 1 bldg maint. REASON FOR TERMS: 7 end of season, 1 drug policy, 4 other job, 3 personal/ family, 2 performance							
Human Resources							
FT Year Round Head Count		81		85		(4)	-4.7%
Seasonal Head Count (FT & PT)		4		10		(6)	-60.0%
PT Year Round Head Count		22		21		1	4.8%
Gondola FT YR, Seasonal, PT YR Head Count		58		48		10	20.8%
Total Employees		165		164		1	0.6%
Gondola Overtime Paid	Hours	383	1816	251	1420	395	27.8%
Other Employee Overtime Paid		105	433	172	417	16	3.8%
# New Hires Total New Hires		18	39	15	29	10	34.5%
# Terminations		17	36	7	25	11	44.0%
# Workmen Comp Claims		0	7	0	2	5	250.0%
Workmen Comp Claims Costs		\$2,879	\$8,627	\$0	\$504	\$8,123	1611.8%
Marketing & Business Development							
Town Hosted Meetings		4	21	5	23	(2)	-8.7%
Email Correspondence Sent		11	57	13	29	28	96.6%
E-mail List	#	6,236		5,896		0	5.8%
News Articles		7	39	na	na	#VALUE!	#VALUE!
Press Releases Sent		6	16	3	8	8	100.0%
Gondola and RETA							
<i>Current RETA revenues are unaudited</i>							
Gondola	# of Passengers	58,208	1,250,972	61,256	1,094,284	156,688	14.3%
Chondola	# of Passengers	0	102,140	0	99,459	2,681	2.7%
RETA fees collected by TMVOA		242,763	1,711,566	481,910	2,591,615	(\$880,049)	-34.0%

Activity	2019		2018		Variance				
	MONTH	YTD	MONTH	YTD	Variance	Variance %			
Police									
<i>"non custodial" Summons taken out of Arrests line</i>									
Calls for Service	#	299	1,650	350	1,779	(129)	-7.3%		
Investigations	#	4	80	11	87	(7)	-8.0%		
Alarms	#	28	184	33	124	60	48.4%		
Arrests	#	0	16	1	11	5	45.5%		
Summons	#	1	19	n/a	n/a	#VALUE!	#VALUE!		
Traffic Contacts	#	41	71	24	91	(20)	-22.0%		
Traffic Tickets Written	#	7	13	28	49	(36)	-73.5%		
Parking Tickets Written	#	203	1,721	185	1,491	230	15.4%		
Administrative Dismissals	#	6	26	3	32	(6)	-18.8%		
Building/Planning									
Community Development Revenues		\$48,169	\$150,363	\$38,262	\$399,804	(\$249,441)	-62.4%		
# Permits Issued		57	142	39	176	(34)	-19.3%		
Valuation of Mtn Village Remodel/New/Additions Permits		\$4,416,681	\$5,670,136	\$365,222	\$10,446,902	(\$4,776,766)	-45.7%		
Valuation Mtn Village Electric/Plumbing/Other Permits		\$173,200	\$606,686	\$200,991	\$901,400	(\$294,714)	-32.7%		
Valuation Telluride Electric/Plumbing Permits		\$490,047	\$1,411,110	\$214,953	\$1,733,256	(\$322,146)	-18.6%		
# Inspections Completed		339	1,307	269	1,169	138	11.8%		
# Design Review/Zoning Agenda Items		11	48	9	49	(1)	-2.0%		
# Staff Review Approvals		18	53	52	171	(118)	-69.0%		
Recreation									
<i>Summer - May 1 - October 31</i>									
Mile of Trails Maintained		6.6	6.6	6.6	6.6	0.00	0.0%		
Adventure Rock Registrations		0	0	203	203	(203)	-100.0%		
Bike Park Waivers		0	0	0	0	0	#DIV/0!		
Bike Park Trips		0	0	0	0	0	#DIV/0!		
Disc Golf Registrations		0	0	372	372	(372)	-100.0%		
Platform Tennis Registrations		12	163	28	134	29	21.6%		
Plaza Services									
Snow Removal Plaza	Hours	73	2236	0	848	1,388	163.6%		
Plaza Maintenance	Hours	357	1702	450	2362	(660)	-28.0%		
Lawn Care	Hours	198	257	167	257	0	0.1%		
Plant Care	Hours	215	357	489	697	(340)	-48.8%		
Irrigation	Hours	0	17	173	186	(169)	-91.1%		
TMV Trash Collection	Hours	80	472	88	556	(84)	-15.0%		
Christmas Decorations	Hours	60	661	6	858	(197)	-23.0%		
Residential Trash	Pound	24,300	116,850	19,800	104,250	12,600	12.1%		
Residential Recycle	Pound	37,419	186,023	28,197	124,346	61,677	49.6%		
Diversion Rate	%	60.63%	61.42%	58.75%	54.40%	7.02%	12.9%		
Vehicle Maintenance									
# Preventive Maintenance Performed		14	99	25	106	(7)	-6.6%		
# Repairs Completed		9	94	22	148	(54)	-36.5%		
Special Projects		3	20	1	5	15	300.0%		
# Roadside Assists		0	1	0	1	0	0.0%		
Finance									
# Other Business Licenses Issued		18	857	17	763	94	12.3%		
# Privately Licensed Rentals		1	71	2	73	(2)	-2.7%		
# Property Management Licensed Rentals		0	400	3	405	(5)	-1.2%		
# Unique VRBO Property Advertisements Listings for MV		392		408		(16)	-3.9%		
# Paperless Billing Accts (YTD is total paperless customers)		1	1,032	10	819	213	26.0%		
# of TMV AR Bills Processed		2,228	10,801	2,047	10,564	237	2.2%		
Accounts Receivable									
Current	TMV Operating Receivables (includes Gondola funding)	\$1,029,145	76.3%	\$340,495	82.0%	\$8,186	50.0%	General Fund Investment Activity	
	Utilities - Broadband and Water/Sewer								
30+ Days		314,643	23.3%	55,059	13.3%	3,678	22.5%	Change in Value (Month)	(\$736,487)
60+ Days		419	0.0%	10,567	2.5%	20	0.1%	Ending Balance	\$9,744,088
90+ Days		448	0.0%	4,408	1.1%	1,158	7.1%	Investment Income (Month)	\$29,503
over 120 days		4,186	0.3%	4,645	1.1%	3,332	20.3%	Portfolio Yield	2.27%
Total		\$ 1,348,841	100.0%	\$ 415,174	100.0%	\$ 16,374	100.0%	Yield Change (Month)	none
Current	Other Billings - CDF, Construction Parking	\$4,152	68.2%	\$ 1,381,978	77.4%	\$ (44,634)	-16.7%	Other Statistics	
	Total All AR								
30+ Days		1,210	19.9%	374,590	21.0%	317,674	119.0%	Population (estimated)	1,408
60+ Days		724	11.9%	11,730	0.7%	(5,336)	-2.0%	(Active) Registered Voters	983
90+ Days		-	0.0%	6,014	0.3%	(1,869)	-0.7%	Property Valuation	290,861,460
over 120 days		-	0.0%	12,163	0.7%	1,067	0.4%		
Total		\$ 6,086	100.0%	\$ 1,786,475	100.0%	\$ 266,902	100.0%		

Town of Mountain Village Broadband Subscriber Statistics

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2019 EBU Subscribers												
Basic - Residential	657	639	635	585	564	0	0	0	0	0	0	0
Increase (Decrease) - Prior Year	-1.20%	-4.05%	-3.20%	-2.50%	-4.41%	-100.00%						
Basic - Bulk	210	210	210	210	210	0	0	0	0	0	0	0
Increase (Decrease) - Prior Year	-2.78%	-2.78%	-4.11%	-4.55%	-4.55%	-100.00%						
Premium - Residential	252	249	242	233	226	0	0	0	0	0	0	0
Increase (Decrease) - Prior Year	-11.27%	-10.11%	-11.68%	-9.34%	-11.37%	-100.00%						
Premium - Bulk	179	179	179	179	179	0	0	0	0	0	0	0
Increase (Decrease) - Prior Year	-16.36%	-16.36%	-16.36%	-16.36%	-16.36%	-100.00%						
Digital	218	220	211	198	191	0	0	0	0	0	0	0
Increase (Decrease) - Prior Year	-5.22%	-4.35%	-6.22%	-4.35%	-7.28%	-100.00%						
Internet	1,989	1,981	1,976	1,916	1,914	0	0	0	0	0	0	0
Increase (Decrease) - Prior Year	12.12%	12.75%	11.83%	10.69%	11.67%	-100.00%						
Phone	101	101	97	99	98	0	0	0	0	0	0	0
Increase (Decrease) - Prior Year	0.00%	3.06%	-3.96%	-1.98%	-4.85%	-100.00%						

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2018 EBU Subscribers												
Basic - Residential	665	666	656	600	590	618	647	646	629	586	573	587
Increase (Decrease) - Prior Year	2.47%	1.99%	1.08%	0.67%	3.33%	2.83%	0.62%	0.94%	1.29%	0.00%	-0.69%	-3.77%
Basic - Bulk	216	216	219	220	220	220	220	220	220	220	220	220
Increase (Decrease) - Prior Year	-17.24%	-8.86%	-7.59%	-7.17%	-7.56%	-7.95%	-7.95%	-7.95%	0.00%	-0.90%	-0.90%	-1.35%
Premium - Residential	284	277	274	257	255	262	270	262	252	238	235	235
Increase (Decrease) - Prior Year	-16.22%	-18.29%	-18.45%	-14.62%	-11.76%	-10.88%	-10.60%	-12.67%	-13.40%	-13.14%	-12.64%	-15.77%
Premium - Bulk	214	214	214	214	214	214	214	214	205	214	214	214
Increase (Decrease) - Prior Year	4.39%	3.88%	3.88%	3.88%	3.38%	3.38%	3.38%	2.88%	15.82%	10.88%	10.31%	10.31%
Digital	230	230	225	207	206	214	228	224	216	204	200	207
Increase (Decrease) - Prior Year	-13.53%	-13.86%	-15.41%	-14.46%	-13.08%	-12.30%	-12.98%	-15.15%	-2.70%	-3.32%	-1.48%	-4.61%
Internet	1,774	1,757	1,767	1,731	1,714	1,747	1,779	1,772	1,764	1,730	1,862	1,878
Increase (Decrease) - Prior Year	0.17%	-0.73%	0.06%	3.96%	2.57%	2.04%	2.30%	0.11%	1.38%	2.61%	9.92%	7.62%
Phone	101	98	101	101	103	102	102	102	101	101	99	99
Increase (Decrease) - Prior Year	-9.01%	-10.09%	2.02%	-7.34%	4.04%	2.00%	2.00%	0.00%	-1.94%	-1.94%	-2.94%	-2.94%

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2017 EBU Subscribers												
Basic - Residential	649	653	649	596	571	601	643	640	621	586	577	610
Increase (Decrease) - Prior Year	-5.12%	14.76%	-1.82%	6.81%	-7.75%	-0.66%	-0.16%	2.56%	0.49%	-0.34%	0.17%	-1.77%
Basic - Bulk	261	237	237	237	238	239	239	239	220	222	222	223
Increase (Decrease) - Prior Year	-19.94%	-27.30%	-23.55%	-23.55%	-23.23%	-22.40%	-22.40%	-22.40%	-28.34%	-27.69%	-27.92%	-27.60%
Premium - Residential	339	339	336	301	289	294	302	300	291	274	269	279
Increase (Decrease) - Prior Year	20.21%	20.21%	18.73%	4.88%	-32.16%	-7.26%	-10.65%	-5.66%	-10.74%	-9.57%	-12.38%	-12.81%
Premium - Bulk	205	206	206	206	207	207	207	208	177	193	194	194
Increase (Decrease) - Prior Year	-14.23%	-13.81%	-3.29%	-3.29%	#DIV/0!	-2.82%	-2.82%	-2.35%	-16.90%	-9.39%	-8.92%	-8.92%
Digital	266	267	266	242	237	244	262	264	222	211	203	217
Increase (Decrease) - Prior Year	2.31%	-8.87%	-10.44%	-13.88%	-11.24%	-6.15%	-3.68%	0.00%	-15.59%	-13.88%	-15.42%	-14.90%
Internet	1,771	1,770	1,766	1,665	1,671	1,712	1,739	1,770	1,740	1,686	1,694	1,745
Increase (Decrease) - Prior Year	8.05%	5.86%	6.45%	4.98%	2.08%	3.82%	2.72%	5.48%	3.94%	11.07%	-3.53%	1.28%
Phone	111	109	99	109	99	100	100	102	103	103	102	102
Increase (Decrease) - Prior Year	18.09%	15.96%	3.13%	11.22%	0.00%	6.38%	-3.85%	-1.92%	-6.36%	-3.74%	-1.92%	-4.67%

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2016 EBU Subscribers												
Basic - Residential	684	569	661	558	619	605	644	624	618	588	576	621
Increase (Decrease) - Prior Year												
Basic - Bulk	326	326	310	310	310	308	308	308	307	307	308	308
Increase (Decrease) - Prior Year												
Premium - Residential	282	282	283	287	426	317	338	318	326	303	307	320
Increase (Decrease) - Prior Year												
Premium - Bulk	239	239	213	213	0	213	213	213	213	213	213	213
Increase (Decrease) - Prior Year												
Digital	260	293	297	281	267	260	272	264	263	245	240	255
Increase (Decrease) - Prior Year												
Internet	1,639	1,672	1,659	1,586	1,637	1,649	1,693	1,678	1,674	1,518	1,756	1,723
Increase (Decrease) - Prior Year												
Phone	94	94	96	98	99	94	104	104	110	107	104	107
Increase (Decrease) - Prior Year												



Memorandum

To: Town Council
From: Kevin Swain, Finance Director
Date: June 6, 2019
Re: Town of Mountain Village Financial Statements through April 2019

Mountain Village Financials Statements through April 2019

General Fund Summary

The General Fund reflects a surplus of \$3.2 million. Permit and use taxes are under prior year and budget. Sales taxes show an increase of 14.7% over prior year and 10% over budget. Revenues of \$6.1 million were over budget by \$191,000 although development related revenues are lagging.

Total GF operating expenditures of \$2.7 million were under budget by \$177,000.

Transfers to other funds include:

Fund	This Month	YTD Budget	YTD Actual	Budget Variance
Capital Projects Fund (From GF)	\$ -	\$ -	\$ -	-
Child Development Fund	\$ 9,659	\$ 8,518	\$ 9,660	1,142
Conference Center Subsidy	\$ 21,195	\$ 59,246	\$ 79,849	20,603
Affordable Housing Development Fund (Monthly Sales Tax Allocation)	\$ 10,070	\$ 235,163	\$ 263,131	27,968
Vehicle & Equipment Acquisition Fund	\$ 7,413	\$ -	\$ 14,602	14,602

Income transfers from other funds include:

Fund	This Month	YTD Budget	YTD Actual	Budget Variance
Overhead allocation from Broadband, W/S, Gondola, VCA and Parking Services	\$ 58,573	\$ 137,525	\$ 233,139	95,614
*Tourism Fund	\$ (2,933)	\$ 30,598	\$ 17,506	(13,092)
*This transfer is comprised of administrative fees, interest, and penalties collected.				
Debt Service Fund (Specific ownership taxes)	\$ 2,035	\$ 10,789	\$ 8,597	(2,192)

Vehicle and Equipment Acquisition Fund – No Fund Income Statement Attached

The Bobcat leases have been paid and police equipment has been purchased. A transfer from the General Fund in the amount of \$14,602 has been made.

Capital Projects Fund – No Fund Income Statement Attached

There has been no activity in this fund to date.

Historical Museum Fund – No Fund Income Statement Attached

\$76,191 in property taxes were collected and \$74,666 was tendered to the historical museum. The county treasurer retained \$1,525 in treasurer’s fees.

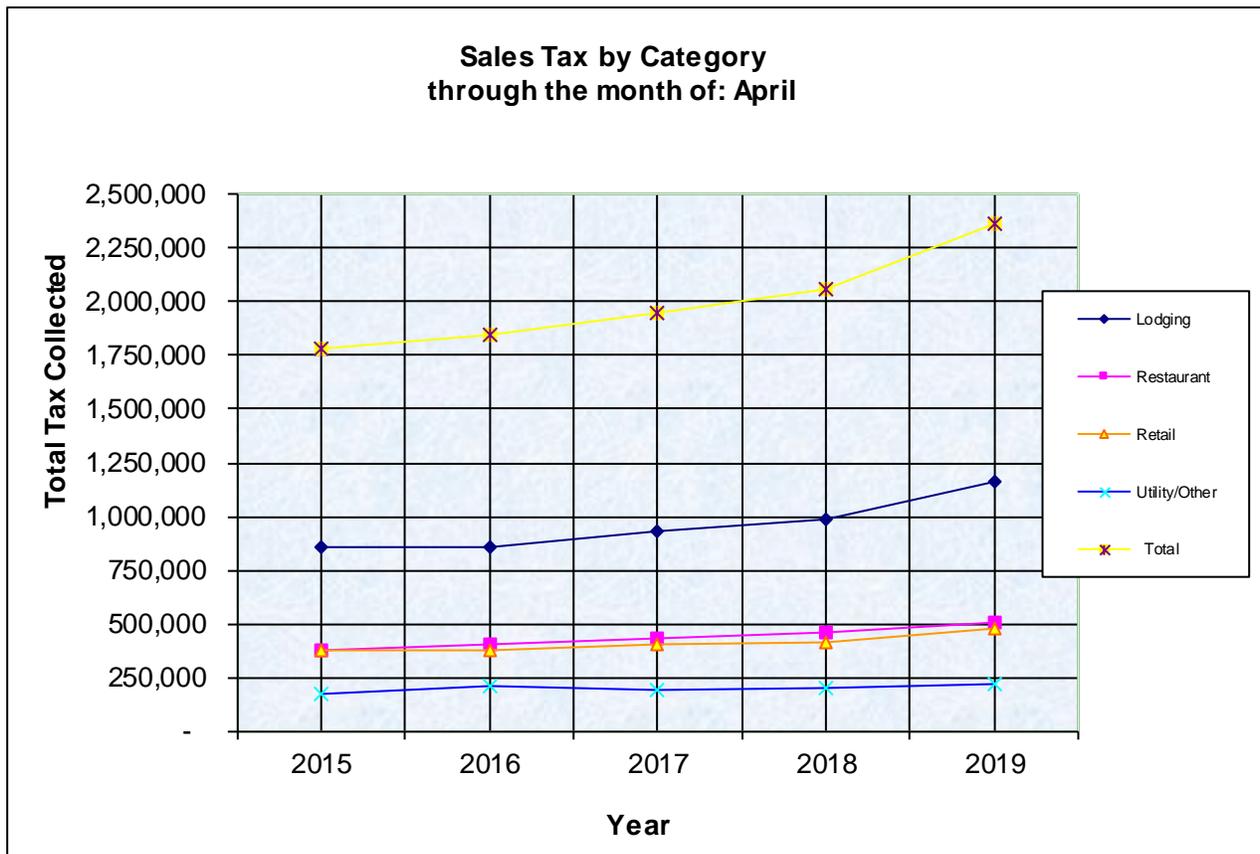
Mortgage Assistance Fund – No Fund Income Statement Attached

There has been no activity in this fund to date.

Sales Tax

Sales taxes of \$2.27 million are 14.7% over 2018 through this period and are over budget by 10%. Lodging shows the highest growth at 17.6%, followed by retail at 15%.

Actual Sales Tax Base By Class, Through April 2019										
Category	Actual 2015	Actual 2016	PY % Increase	Actual 2017	PY % Increase	Actual 2018	PY % Increase	Actual 2019	PY \$ Variance	PY % Increase
	4.5%	4.5%	2015 to 2016	4.5%	2016 to 2017	4.5%	2017 to 2018	4.5%	2018 to 2019	2018 to 2019
Lodging	19,150,296	19,010,769	-1%	20,683,750	9%	21,890,832	6%	25,736,299	3,845,467	17.57%
Restaurant	8,290,811	9,066,646	9%	9,514,031	5%	10,137,216	7%	11,230,303	1,093,087	10.78%
Retail	8,263,810	8,439,833	2%	9,022,652	7%	9,276,418	3%	10,679,339	1,402,920	15.12%
Utility/Other	3,875,047	4,577,098	18%	4,178,720	-9%	4,446,928	6%	4,818,092	371,164	8.35%
Total	39,579,965	41,094,347	4%	43,399,153	6%	45,751,394	5%	52,464,033	6,712,639	14.67%



Tourism Fund

2019 restaurant taxes totaling \$223,750 have been collected and \$219,275 was tendered to the airline guarantee program. \$1,027,877 in lodging taxes were collected and \$1,012,459 was tendered to the airline guarantee program and to MTI. Additional Funding of \$23,409 was also made for the guest services agent. The Town retained \$19,893 in administrative fees, and penalties and interest of \$1,146.

Lodging taxes are exceeding prior year by 17.4% and exceeded budget by 16.7%. Restaurant taxes are ahead of prior year and budget by 10.4% and 13%, respectively.

Town of Mountain Village Colorado Lodging Tax Summary									
	2015	2016	2017	2018	2019		2018	2019	Budget
	Activity (4%)		Var %	Budget	Var %				
January	216,904	193,815	245,628	273,707	300,246		9.70%	252,909	15.77%
February	231,700	249,339	260,809	262,096	310,643		18.52%	270,687	12.86%
March	303,173	304,515	312,990	321,852	399,167		24.02%	323,700	18.91%
April	12,319	7,638	8,353	18,205	17,822		-2.11%	8,978	49.62%
May	15,282	16,633	12,493	18,134	-		-100.00%	12,856	#DIV/0!
June	84,204	106,415	122,193	137,664	-		-100.00%	126,812	#DIV/0!
July	136,711	153,342	158,585	170,730	-		-100.00%	165,183	#DIV/0!
August	88,990	111,760	112,264	136,080	-		-100.00%	116,767	#DIV/0!
September	113,475	139,363	148,624	170,776	-		-100.00%	154,789	#DIV/0!
October	22,812	31,322	34,399	34,696	-		-100.00%	35,189	#DIV/0!
November	11,372	14,725	18,535	17,307	-		-100.00%	17,954	#DIV/0!
December	226,508	261,808	290,248	282,958	-		-100.00%	279,101	#DIV/0!
Total	1,463,449	1,590,676	1,725,120	1,844,205	1,027,877		-44.26%	1,764,925	-71.71%
Tax Base	36,586,237	39,766,902	43,128,003	46,105,132	25,696,919			44,123,125	

Town of Mountain Village Colorado Restaurant/Bar Tax Summary									
	2015	2016	2017	2018	2019		2018	2019	Budget
	Activity (2%)		Var %	Budget	Var %				
January	46,261	48,594	54,097	57,188	62,656		9.56%	55,332	11.69%
February	53,871	60,243	60,144	63,140	66,555		5.41%	61,384	7.77%
March	60,420	71,171	74,202	75,202	87,276		16.05%	76,082	12.83%
April	2,876	1,511	1,829	7,119	7,264		2.03%	1,946	73.21%
May	5,457	4,568	4,448	4,838	-		-100.00%	4,539	#DIV/0!
June	25,426	34,359	34,365	39,048	-		-100.00%	35,015	#DIV/0!
July	40,081	44,827	46,470	46,603	-		-100.00%	47,551	#DIV/0!
August	29,015	35,020	34,998	39,031	-		-100.00%	35,879	#DIV/0!
September	32,169	36,195	39,291	36,920	-		-100.00%	40,202	#DIV/0!
October	9,492	11,312	13,519	12,695	-		-100.00%	13,833	#DIV/0!
November	6,637	5,099	5,352	7,221	-		-100.00%	5,620	#DIV/0!
December	55,055	59,070	54,303	53,383	-		-100.00%	54,900	#DIV/0!
Total	366,759	411,969	423,017	442,390	223,750		-49.42%	432,283	-93.20%
Tax Base	18,337,941	20,598,437	21,150,852	22,119,524	11,187,516			21,614,150	

Business license fees of \$291,423 are under budget (1%) and under prior year (less than 1%). \$273,938 was remitted to MTI and \$19,829 in admin fees and penalties were transferred to the General Fund.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019						2018	2017	2016
	Budget	Budget	Budget	Annual	Budget	Actual YTD	Actual YTD	Actual YTD	
	YTD	Variance	Variance	Budget	Balance				
Actual YTD		(\$)	(%)						
Revenues									
Charges for Services	\$ 133,434	\$ 157,146	\$ (23,712)	-15.09%	\$ 319,535	\$ 186,101	\$ 112,221	\$127,712	\$130,919
Contributions	1,036	1,036	-	0.00%	43,438	42,402	-	89,709	14,562
Fines and Forfeits	3,930	217	3,713	1711.06%	6,077	2,147	2,164	892	3,258
Interest Income	98,639	9,423	89,216	946.79%	45,000	(53,639)	(2,050)	22,965	35,608
Intergovernmental	252,450	232,395	20,055	8.63%	552,131	299,681	246,413	223,215	190,706
Licenses and Permits	50,678	109,478	(58,800)	-53.71%	337,708	287,030	112,759	95,290	106,539
Miscellaneous Revenues	22,822	39,063	(16,241)	-41.58%	79,118	56,296	18,241	30,671	31,236
Taxes and Assessments	5,509,054	5,332,589	176,465	3.31%	9,232,575	3,723,521	5,241,937	4,892,997	4,458,407
Total Revenues	6,072,043	5,881,347	190,696	3.24%	10,615,582	4,543,539	5,731,685	5,483,451	4,971,235
Operating Expenses									
Legislation & Council	20,690	22,636	(1,946)	-8.60%	88,253	67,563	22,417	14,010	17,788
Town Manager	80,504	81,706	(1,202)	-1.47%	329,148	248,644	82,869	79,092	71,990
Administrative Services	110,052	117,865	(7,813)	-6.63%	393,681	283,629	111,046	112,548	107,412
Finance	349,871	358,466	(8,595)	-2.40%	854,225	504,354	345,084	337,576	328,504
Technical	141,134	113,090	28,044	24.80%	391,173	250,039	154,547	86,028	74,563
Human Resources	113,237	104,313	8,924	8.56%	341,293	228,056	113,037	100,729	101,126
Town Attorney	148,705	151,447	(2,742)	-1.81%	460,000	311,295	139,869	154,088	196,447
Communications and Business Development	121,558	121,909	(351)	-0.29%	507,388	385,830	97,292	81,713	98,779
Municipal Court	9,770	11,034	(1,264)	-11.46%	32,541	22,771	9,016	8,931	8,975
Police Department	287,844	320,329	(32,485)	-10.14%	978,923	691,079	273,150	257,715	235,976
Community Services	16,967	17,002	(35)	-0.21%	54,529	37,562	14,778	14,635	14,108
Community Grants and Contributions	62,363	62,850	(487)	-0.77%	120,350	57,987	32,850	16,000	26,000
Roads and Bridges	220,488	242,567	(22,079)	-9.10%	1,135,064	914,576	220,851	215,082	211,898
Vehicle Maintenance	130,096	149,456	(19,360)	-12.95%	444,492	314,396	141,324	136,601	151,488
Municipal Bus	31,485	35,782	(4,297)	-12.01%	266,181	234,696	33,440	65,073	49,773
Employee Shuttle	12,176	21,465	(9,289)	-43.28%	88,032	75,856	15,225	12,026	16,846
Parks & Recreation	153,576	174,462	(20,886)	-11.97%	562,537	408,961	175,520	108,635	128,092
Plaza Services	396,532	419,709	(23,177)	-5.52%	1,335,738	939,206	388,081	348,744	422,026
Public Refuse Removal	19,026	20,566	(1,540)	-7.49%	65,083	46,057	19,476	12,666	13,846
Building/Facility Maintenance	70,126	75,606	(5,480)	-7.25%	251,168	181,042	43,991	61,287	47,108
Building Division	82,610	120,511	(37,901)	-31.45%	525,767	443,157	84,723	166,139	194,869
Housing Division Office	5,863	6,084	(221)	-3.63%	20,706	14,843	5,559	6,523	6,383
Planning and Zoning Division	95,484	108,633	(13,149)	-12.10%	475,343	379,859	104,351	115,413	87,591
Contingency	-	-	-	#DIV/0!	97,216	91,353	-	-	-
Total Operating Expenses	2,680,157	2,857,488	(177,331)	-6.21%	9,818,831	7,132,811	2,628,496	2,511,254	2,611,588
Surplus / Deficit	3,391,886	3,023,859	368,027	12.17%	796,751	(2,589,272)	3,103,189	2,972,197	2,359,647
Capital Outlay	53,517	53,500	17	0.03%	622,000	568,483	24,555	57,228	4,301
Surplus / Deficit	3,338,369	2,970,359	368,010	12.39%	174,751	(3,163,618)	3,078,634	2,914,969	2,355,346
Other Sources and Uses									
Sale of Assets	14,953	-	14,953	#DIV/0!	-	(14,953)	14,183	-	4,822
Transfer (To) From Affordable Housing	(263,131)	(235,163)	(27,968)	11.89%	(484,453)	(221,322)	(229,585)	(216,200)	(205,093)
Transfer (To) From Broadband	-	-	-	#DIV/0!	(1,367,588)	(1,367,588)	-	-	-
Transfer (To) From Child Development	(9,660)	(8,518)	(1,142)	13.41%	(191,850)	(112,001)	(1,662)	-	(6,167)
Transfer (To) From Capital Projects	-	-	-	#DIV/0!	(75,000)	(92,506)	(19,724)	(22,558)	(21,665)
Transfer (To) From Debt Service	8,597	10,789	(2,192)	-20.31%	32,000	(201,139)	9,881	48,384	44,943
Transfer (To) From Overhead Allocation	233,139	137,525	95,614	69.52%	591,008	357,869	165,825	156,987	150,831
Transfer (To) From Parking Services	-	-	-	#DIV/0!	(58,490)	(48,830)	-	-	-
Transfer (To) From Conference Center	(79,849)	(59,246)	(20,603)	34.78%	(262,033)	(262,033)	(102,882)	(102,193)	(68,554)
Transfer (To) From Tourism	17,506	30,598	(13,092)	-42.79%	33,682	25,085	33,843	42,272	12,357
Transfer (To) From Vehicle/Equipment	(14,602)	-	(14,602)	#DIV/0!	(249,231)	(234,629)	(206,816)	(369,559)	(86,467)
Transfer (To) From Water/Sewer	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	(93,047)	(124,014)	30,968	-24.97%	(2,031,955)	(2,172,047)	(336,937)	(462,867)	(174,993)

	2019					2018	2017	2016	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Surplus / Deficit	\$ 3,245,322	\$ 2,846,345	\$ 398,978	14.02%	\$ (1,857,204)	\$ (5,335,665)	\$ 2,741,697	\$ 2,452,102	\$ 2,180,353

<u>Beginning Fund Balance Components</u>	<u>Actual YTD</u>	<u>Annual Budget</u>
Emergency Reserve	\$ 3,436,591	\$ 3,436,591
Unreserved	8,519,405	6,806,730
Beginning Fund Balance	\$ 11,955,996	\$ 10,243,321
<u>YTD Ending Fund Balance Components</u>		
Emergency Reserve	\$ 3,436,591	\$ 3,436,591
Health Care Premium Savings Reserve	50,000	50,000
Facility Maint Reserve	155,000	155,000
Unreserved	11,559,727	4,744,526
Ending Fund Balance	\$ 15,201,318	\$ 8,386,117

Revenues

Taxes & Assessments - Property taxes are ahead of budget. Specific Ownership taxes collected are exceeding budget (20%) but are less than prior year.

Sales tax revenues are 10% over budget and 14.7% over prior year. Construction use tax is still under prior year and budget.

Licenses & Permits - Construction, electrical, and plumbing permits, as well as construction parking fees are under budget.

Intergovernmental - Intergovernmental revenues are now ahead of budget.

Charges for Services - DRB fees are over budget \$7,900 but plan review and road impact fees are under budget \$37,000.

Fines & Forfeitures - Over budget due to traffic fines.

Investment Income - Interest is over budget and prior year.

Miscellaneous - Under budget in finance miscellaneous and vending cart rents.

Contributions - A reimbursement for the roof waiver program was billed.

Top Ten Budget Variances

Under Budget

Building Division - \$37,901 Savings in employee costs due to a vacancy.

Police - \$32,485 Savings in personnel costs.

Plaza Services - \$23,177 Electricity savings.

Road & Bridge - \$22,079 Vehicle and paving repair and maintenance is under budget.

Parks and Recreation - \$20,886 Offset labor is more than budgeted due to valley floor grooming and trails grooming expenses are under budget.

Vehicle Maintenance- \$19,360 Under budget due to employee expenses.

Planning & Zoning - \$13,149 Savings in personnel costs.

Employee Shuttle - \$9,289 Gasoline and repairs and maintenance is under budget.

Over Budget

Technical - \$28,044 Over budget in Adobe licenses/upgrades/software and contract labor.

Human Resources- \$8,924 Over budget in recruiting and payroll processing software costs.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019						2018	2017	2016
	Actual	Budget	Budget	Budget	Annual	Budget	Actual	Actual	Actual
	YTD	YTD	Variance	Variance	Budget	Balance	YTD	YTD	YTD
		(\$)	(%)						
Tourism Fund									
Revenues									
Business License Fees	\$ 291,423	\$ 293,914	\$ (2,491)	-1%	\$ 315,307	\$ 23,884	\$ 292,279	\$293,559	\$267,309
Lodging Taxes - Condos/Homes	604,764	494,093	110,671	22%	966,629	361,865	514,038	481,550	436,849
Lodging Taxes - Hotels	423,965	370,993	52,972	14%	857,199	433,234	360,970	346,230	318,459
Lodging Taxes - Prior Year	2,537	-	2,537	#DIV/0!	-	(2,537)	4,815	692	786
Penalties and Interest	3,490	10,480	(6,990)	-67%	21,000	17,510	10,609	8,426	6,345
Restaurant Taxes	221,756	204,463	17,293	8%	445,251	223,495	202,332	190,272	181,519
Restaurant Taxes - Prior Year	1,779	-	1,779	#DIV/0!	-	(1,779)	394	-	85
Total Revenues	1,549,714	1,373,943	175,771	13%	2,605,386	1,055,672	1,385,437	1,320,729	1,211,352
Tourism Funding									
Additional Funding	23,409	14,582	8,827	61%	40,000	16,591	11,555	-	25,000
Airline Guaranty Funding	724,385	624,266	100,119	16%	1,330,021	605,637	629,785	592,418	548,458
MTI Funding	784,414	704,497	79,918	11%	1,199,183	414,769	710,255	686,039	625,537
Total Tourism Funding	1,532,208	1,343,345	188,863	88%	2,569,204	1,036,996	1,351,594	1,278,457	1,198,995
Surplus / Deficit	17,506	30,598	(13,092)	-43%	36,182	18,676	33,843	42,272	12,357
Administrative Fees									
Audit Fees	-	-	-	#DIV/0!	2,500	2,500	-	-	-
Total Administrative Fees	-	-	-	#DIV/0!	2,500	2,500	-	-	-
Surplus / Deficit	17,506	30,598	(13,092)	-43%	33,682	16,176	33,843	42,272	12,357
Other Sources and Uses									
Transfer (To) From Other Funds	(17,506)	(30,598)	13,092	-43%	(33,682)	(16,176)	(33,843)	(42,272)	(12,357)
Total Other Sources and Uses	(17,506)	(30,598)	13,092	-43%	(33,682)	(16,176)	(33,843)	(42,272)	(12,357)
Surplus / Deficit	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019				2018	2017	2016		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Parking Services Fund									
Revenues									
Contributions/Shared Facility Expenses	\$ -	\$ -	\$ -	#DIV/0!	\$ 13,473	\$ 13,473	\$ 666	\$ 621	\$ 5,432
Fines and Forfeits	19,695	11,729	7,966	68%	30,000	10,305	15,749	10,260	20,225
Gondola Parking Garage	18,545	11,775	6,770	57%	75,000	56,455	13,715	15,710	13,270
Heritage Parking Garage	100,917	67,221	33,696	50%	175,000	74,083	79,611	83,836	55,639
Parking in Lieu Buyouts	-	-	-	#DIV/0!	-	-	-	-	-
Parking Meter Revenues	9,046	5,636	3,410	61%	18,000	8,954	6,862	5,658	1,054
Parking Permits	5,895	2,652	3,243	122%	12,000	6,105	3,120	2,990	2,950
Special Event Parking	-	-	-	#DIV/0!	120,000	120,000	-	20,000	60
Total Revenues	154,098	99,013	55,085	56%	443,473	289,375	119,723	139,075	98,630
Operating Expenses									
Other Operating Expenses	1,469	1,471	(2)	0%	24,769	23,300	2,338	1,606	3,124
Personnel Expenses	46,512	44,158	2,354	5%	139,202	92,690	37,478	36,511	43,651
Gondola Parking Garage	17,540	16,013	1,527	10%	118,084	100,544	11,171	10,280	15,674
Surface Lots	1,558	2,906	(1,348)	-46%	28,900	27,342	2,181	3,224	3,413
Heritage Parking Garage	30,520	38,659	(8,139)	-21%	105,735	75,215	28,099	33,021	25,797
Meadows Parking	-	-	-	#DIV/0!	-	-	-	-	-
Total Operating Expenses	97,599	103,207	(5,608)	-5%	416,690	319,091	81,267	84,642	91,659
Surplus / Deficit	56,499	(4,194)	60,693	-1447%	26,783	(29,716)	38,456	54,433	6,971
Capital									
Capital	2,920	3,000	(80)	-3%	129,800	126,880	-	4,800	4,800
Surplus / Deficit	53,579	(7,194)	60,773	-845%	(103,017)	(156,596)	38,456	49,633	2,171
Other Sources and Uses									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Overhead Allocation	(16,535)	(16,535)	-	0%	(41,337)	(24,802)	(10,141)	(9,707)	(9,444)
Transfer (To) From General Fund	-	-	-	#DIV/0!	58,490	58,490	-	-	-
Total Other Sources and Uses	(16,535)	(16,535)	-	0%	17,153	33,688	(10,141)	(9,707)	(9,444)
Surplus / Deficit	\$ 37,044	\$ (23,729)	\$ -	0%	\$ (85,864)	\$ -	\$ 28,315	\$ 39,926	\$ (7,273)
Beginning Fund Balance	\$ 232,422	\$ 85,864	\$ 146,558						
Ending Fund Balance	\$ 269,466	\$ 62,135	\$ 207,331						

Parking revenues are over budget \$55,100. HPG revenues are over budget and prior year 50% and 26%. Parking meter (surface lots) revenues are over budget 61% and prior year 31%. GPG is over budget and over prior year 57% and 35%. Personnel costs are over budget but other costs are tracking on budget. GPG is over budget due to electrical work. Surface lots is under budget in parking meter expenses. HPG has budget savings in maintenance and shared costs. The Parking Fund has not required a transfer from the General Fund. The year to date transfer to the General Fund is \$16,535, which is the overhead allocation.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019						2018	2017	2016
	Actual YTD	Budget YTD	Budget Variance	Budget Variance	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
			(\$)	(%)					
Gondola Fund									
Revenues									
Event Operations Funding	\$ 1,896	\$ -	\$ 1,896	#DIV/0!	\$ -	\$ (1,896)	\$ 2,667	\$ 5,148	\$ 4,944
Event Operations Funding - TOT	-	-	-	#DIV/0!	36,000	36,000	-	-	-
Operations Grant Funding	25,532	-	25,532	#DIV/0!	141,240	115,708	42,252	36,940	21,376
Capital/MR&R Grant Funding	360,000	360,000	-	0.00%	390,800	30,800	331,569	88,000	252,952
Insurance Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Miscellaneous Revenues	-	-	-	#DIV/0!	-	-	661	-	158
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	3,350
TMVOA Operating Contributions	1,182,373	1,249,144	(66,771)	-5.35%	3,841,128	2,658,755	1,116,739	1,031,169	1,041,587
TMVOA Capital/MR&R Contributions	191,745	190,432	1,313	0.69%	1,189,578	997,833	195,324	267,631	214,167
TSG 1% Lift Sales	183,520	161,461	22,059	13.66%	200,000	16,480	155,406	163,196	152,913
Total Revenues	1,945,066	1,961,037	(15,971)	-0.81%	5,798,746	3,853,680	1,844,618	1,592,084	1,691,446
Operating Expenses									
Overhead Allocation Transfer	14,736	15,000	(264)	-1.76%	45,000	30,264	16,035	14,393	16,966
MAARS	18,891	21,139	(2,248)	-10.63%	76,246	57,355	18,333	18,570	18,644
Chondola	90,698	100,333	(9,635)	-9.60%	212,660	121,962	151,764	90,323	83,312
Grant Success Fees	-	-	-	#DIV/0!	8,474	8,474	-	-	-
Operations	638,915	641,558	(2,643)	-0.41%	1,950,227	1,311,312	570,484	550,274	553,354
Maintenance	439,345	444,076	(4,731)	-1.07%	1,348,651	909,306	393,164	393,914	383,058
FGOA	190,736	188,499	2,237	1.19%	455,556	264,820	167,945	168,979	168,993
Major Repairs and Replacements	546,745	545,432	1,313	0.24%	1,452,378	905,633	526,570	161,718	172,626
Contingency	-	-	-	#DIV/0!	121,554	121,554	-	-	-
Total Operating Expenses	1,940,066	1,956,037	(15,971)	-0.82%	5,670,746	3,730,680	1,844,295	1,398,171	1,396,953
Surplus / Deficit	5,000	5,000	-	0	128,000	123,000	323	215,950	467,676
Capital									
Capital Outlay	5,000	5,000	-	0.00%	128,000	123,000	323	193,913	294,493
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ 173,183

The gondola fund is \$16,000 under budgeted operating expenditures.

MARRS is under budget with savings in employee costs. Chondola expenses are under budget due mainly to worker's compensation and utilities. Gondola operations is under budget in worker's compensation and group insurance. Maintenance is under budget with savings in worker's comp. FGOA costs are over budget in legal costs. Capital and MR&R expenditures are for fiber optics control system, cabin refurb, gondola cabins, and station upgrades.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019				Annual Budget	Budget Balance	2018	2017	2016
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)			Actual YTD	Actual YTD	Actual YTD
Child Development Fund									
Revenues									
Daycare Fees	\$ 82,503	\$ 97,272	(14,769)	-15.18%	\$ 275,396	\$ 192,893	\$ 89,820	\$92,092	\$93,050
Fundraising Revenues - Daycare	265	2,340	(2,075)	-88.68%	13,000	12,735	1,950	1,184	1,115
Fundraising Revenues - Preschool	650	-	650	1.11%	5,000	(57,514)	-	-	-
Grant Revenues - Daycare	23,125	23,505	(380)	-1.62%	34,005	10,880	29,505	24,450	14,799
Grant Revenues - Preschool	18,183	18,575	(392)	-2.11%	25,700	7,517	14,700	13,000	7,783
Preschool Fees	62,514	58,569	3,945	6.74%	177,167	176,517	57,631	56,390	56,427
Total Revenues	187,240	200,261	(13,021)	-6.50%	530,268	343,028	193,606	187,116	173,174
Operating Expenses									
Daycare Other Expense	25,551	28,657	(3,106)	-10.84%	93,919	68,368	19,263	20,170	26,742
Daycare Personnel Expense	111,241	110,037	1,204	1.09%	387,612	276,371	110,562	99,745	107,898
Preschool Other Expense	14,582	15,900	(1,318)	-8.29%	55,706	41,124	16,783	10,601	9,474
Preschool Personnel Expense	45,526	54,185	(8,659)	-15.98%	184,881	139,355	48,660	45,762	35,227
Total Operating Expenses	196,900	208,779	(11,879)	-5.69%	722,118	525,218	195,268	176,278	179,341
Surplus / Deficit	(9,660)	(8,518)	(1,142)	13.41%	(191,850)		(1,662)	10,838	(6,167)
Other Sources and Uses									
Contributions	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	9,660	8,518	(1,142)	-13.41%	191,850	182,190	1,662	-	6,167
Total Other Sources and Uses	9,660	8,518	(1,142)	-13.41%	191,850	182,190	1,662	-	6,167
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ 10,838	\$ -

Child Development revenues are \$13,000 under budget or 6.5%. Operating expenses are \$8,600 under budget due to small savings across the many items. The program has required funding from the General Fund of \$9,660 in 2019 through this period.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019						2018	2017	2016	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD	
Water & Sewer Fund										
Revenues										
Mountain Village Water and Sewer	\$ 855,653	\$ 871,585	\$ (15,932)	-1.83%	\$ 2,689,927	\$ 1,834,274	\$ 959,141	\$756,816	\$666,995	
Other Revenues	2,665	4,183	(1,518)	-36.29%	13,450	10,785	2,538	3,830	2,858	
Ski Ranches Water	60,941	59,482	1,459	2.45%	190,273	129,332	49,434	48,456	43,715	
Skyfield Water	7,911	7,430	481	6.47%	28,715	20,804	7,003	6,276	5,779	
Total Revenues	927,170	942,680	(15,510)	-1.65%	2,922,365	1,995,195	1,018,116	815,378	719,347	
Operating Expenses										
Mountain Village Sewer	129,282	153,125	(23,843)	-15.57%	550,737	421,455	149,267	148,090	128,383	
Mountain Village Water	258,334	295,826	(37,492)	-12.67%	1,097,075	838,741	333,673	264,203	246,080	
Ski Ranches Water	6,725	10,400	(3,675)	-35.34%	41,887	35,162	5,214	3,190	5,165	
Contingency	-	-	-	#DIV/0!	33,794	33,794	-	-	-	
Total Operating Expenses	394,341	459,351	(65,010)	-14.15%	1,723,493	1,329,152	488,154	415,483	379,628	
Surplus / Deficit	532,829	483,329	49,500	10.24%	1,198,872		529,962	399,895	339,719	
Capital										
Capital Outlay	67,435	140,149	(72,714)	-51.88%	1,296,950	1,229,515	62,005	31,012	99,686	
Surplus / Deficit	465,394	343,180	122,214	35.61%	(98,079)		467,957	368,883	240,033	
Other Sources and Uses										
Overhead Allocation Transfer	(68,390)	(68,390)	-	0.00%	(170,976)	(102,586)	(50,802)	(48,201)	(45,818)	
Mountain Village Tap Fees	-	-	-	#DIV/0!	100,000	100,000	38,224	158,168	20,784	
Grants	-	-	-	#DIV/0!	-	-	-	-	-	
Ski Ranches Tap Fees	-	-	-	#DIV/0!	5,000	5,000	-	6,320	-	
Skyfield Tap Fees	-	-	-	#DIV/0!	2,000	2,000	-	-	-	
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-	
Transfer (To) From General Fund	-	-	-	#DIV/0!	-	-	-	-	-	
Total Other Sources and Uses	(68,390)	(68,390)	-	0.00%	(63,976)	4,414	(12,578)	116,287	(25,034)	
Surplus / Deficit	\$ 397,004	\$ 274,790	\$ 122,214	44.48%	\$ (162,055)		\$ 455,379	\$ 485,170	\$ 214,999	
Beginning (Available) Fund Balance	\$ 4,471,994	\$ 3,875,233	\$ 596,761							
Ending (Available) Fund Balance	\$ 4,868,998	\$ 4,150,023	\$ 718,975							

Snowmaking charges are under budget \$31,700. Skyfield usage fees are tracking on budget and Ski Ranches fees are over budget in excess water usage. Other revenues are under budget in maintenance fees. Sewer expenditures are under budget by 15.6%, primarily for regional sewer charges. MV water is under budget mainly in salaries and wages due to vacancies and wage differences and electricity. Ski Ranch operations is under budget in repair & maintenance. Capital costs were for Ski Ranches capital, regional sewer, water rights, and leak detection system.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019					2018	2017	2016	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Broadband Fund									
Revenues									
Cable User Fees	\$ 340,901	\$ 348,086	\$ (7,185)	-2.06%	\$ 1,016,752	\$ 675,851	\$ 327,229	\$305,927	\$285,538
Internet User Fees	370,730	313,600	57,130	18.22%	948,479	577,749	344,050	317,366	288,812
Other Revenues	17,102	20,903	(3,801)	-18.18%	68,640	54,667	18,107	19,685	15,396
Phone Service Fees	13,973	13,895	78	0.56%	42,000	24,898	14,171	12,964	12,278
Total Revenues	742,706	696,484	46,222	6.64%	2,075,871	1,333,165	703,557	655,942	602,024
Operating Expenses									
Cable Direct Costs	290,198	302,633	(12,435)	-4.11%	874,963	584,765	279,934	272,720	262,891
Phone Service Costs	5,723	6,855	(1,132)	-16.51%	26,000	20,277	7,866	8,136	9,007
Internet Direct Costs	71,237	71,236	1	0.00%	211,116	139,879	68,000	78,800	78,800
Cable Operations	172,329	175,929	(3,600)	-2.05%	605,999	433,670	171,524	166,256	174,548
Contingency	-	-	-	#DIV/0!	3,000	3,000	2,313	-	-
Total Operating Expenses	539,487	556,653	(17,166)	-3.08%	1,721,078	1,181,591	529,637	525,912	525,246
Surplus / Deficit	203,219	139,831	63,388	45.33%	354,793		173,920	130,030	76,778
Capital									
Capital Outlay	1,588	-	1,588	#DIV/0!	1,561,645	1,560,057	-	30,000	47,649
Surplus / Deficit	201,631	139,831	61,800	44.20%	(1,206,852)		173,920	100,030	29,129
Other Sources and Uses									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer from General Fund	-	-	-	#DIV/0!	1,377,588	1,377,588	-	-	-
Transfer (To) From General Fund	-	-	-	#DIV/0!	(10,000)	(10,000)	-	-	-
Overhead Allocation Transfer	(68,294)	(68,294)	-	0.00%	(160,736)	(92,442)	(52,419)	(47,298)	(42,398)
Total Other Sources and Uses	(68,294)	(68,294)	-	0.00%	1,206,852	1,275,146	(52,419)	(47,298)	(42,398)
Surplus / Deficit	\$ 133,337	\$ 71,537	\$ 61,800	86.39%	\$ -		\$ 121,501	\$ 52,732	\$ (13,269)
Beginning (Available) Fund Balance	\$ 38,941	\$ -	\$ 38,941						
Ending (Available) Fund Balance	\$ 172,278	\$ 71,537	\$ 100,741						

Cable user revenues are under budget and over prior year. The prior year variance is mainly due to increased rates. Internet revenues are over budget and prior year 18.2% and 16%. Other revenues are under budget 18% due primarily to equipment rental and labor revenues. Direct costs for cable are under budget and over prior year due to increasing programming costs but lower subscriber numbers. Internet costs are on budget. Phone service revenues are over budget by .6%, while phone service expenses are under budget by 16.5%. Broadband operating expenses are under budget with savings in multiple line items. Capital expenses are for system upgrades.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019						2018	2017	2016
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Telluride Conference Center Fund									
Revenues									
Beverage Revenues	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Catering Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Facility Rental	-	-	-	#DIV/0!	-	-	-	-	-
Operating/Other Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Total Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Operating Expenses									
General Operations	-	-	-	#DIV/0!	50,000	50,000	2,017	-	-
Administration	48,378	27,775	20,603	74.18%	92,033	43,655	46,293	46,629	43,554
Marketing	25,000	25,000	-	0.00%	100,000	75,000	50,000	50,000	25,000
Contingency	-	-	-	#DIV/0!	-	-	-	-	-
Total Operating Expenses	73,378	52,775	20,603	39.04%	242,033	168,655	98,310	96,629	68,554
Surplus / Deficit	(73,378)	(52,775)	(20,603)	39.04%	(242,033)		(98,310)	(96,629)	(68,554)
Capital Outlay/ Major R&R	6,471	6,471	-	0.00%	20,000	13,529	4,572	5,564	-
Surplus / Deficit	(79,849)	(59,246)	(20,603)	34.78%	(262,033)		(102,882)	(102,193)	(68,554)
Other Sources and Uses									
Damage Receipts	-	-	-	#DIV/0!	-	-	-	-	-
Insurance Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	79,849	59,246	20,603	34.78%	262,033	182,184	102,882	102,193	68,554
Overhead Allocation Transfer	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	79,849	59,246	20,603	74.00%	262,033	182,184	102,882	102,193	68,554
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -		\$ -	\$ -	\$ -

Expenses for the year are HOA dues, 1st and 2nd quarter marketing \$'s, and HVAC repairs.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019				2018	2017	2016		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Affordable Housing Development Fund									
Revenues									
Contributions	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Rental Income	10,199	4,288	5,911	137.85%	12,778	2,579	4,380	4,160	4,630
Sales Proceeds	-	-	-	#DIV/0!	285,000	285,000	-	-	-
Total Revenues	10,199	4,288	5,911	137.85%	297,778	287,579	4,380	4,160	4,630
Operating Expenses									
Community Garden	-	-	-	#DIV/0!	750	750	-	-	-
Property Purchase	248,863	250,000	(1,137)	-0.45%	285,000	36,137	279,589	-	-
Leased Properties	6,329	-	6,329	#DIV/0!	-	(6,329)	-	-	-
HA Consultant	-	-	-	#DIV/0!	-	-	-	4,900	-
RHA Funding	50,000	50,000	-	0.00%	92,625	42,625	50,000	50,000	44,250
Town Owned Properties	13,601	10,461	3,140	30.02%	13,987	386	18,609	10,621	9,302
Density bank	14,580	11,013	3,567	32.39%	11,013	(3,567)	8,856	8,856	8,856
Total Operating Expenses	333,373	321,474	11,899	3.70%	403,375	70,002	357,054	74,377	62,408
Surplus / Deficit	(323,174)	(317,186)	5,988	-1.89%	(105,597)	217,577	(352,674)	(70,217)	(57,778)
Other Sources and Uses									
Transfer (To) From MAP	-	-	-	#DIV/0!	(60,000)	-	-	-	-
Transfer (To) From General Fund - Sales Tax	263,131	235,163	27,968	11.89%	505,159	242,028	229,585	216,200	205,093
Transfer (To) From VCA (1)	-	-	-	#DIV/0!	(1,472,093)	(1,472,093)	-	-	-
Transfer (To) From General Fund Housing Office	-	-	-	#DIV/0!	(20,706)	-	-	-	-
Total Other Sources and Uses	263,131	235,163	27,968	11.89%	(1,047,640)	(1,230,065)	229,585	216,200	205,093
Surplus / Deficit	\$ (60,043)	\$ (82,023)	\$ (21,980)	26.80%	\$ (1,153,237)	\$ (1,012,488)	\$ (123,089)	\$ 145,983	\$ 147,315
Beginning Fund Equity Balance	\$ 1,820,664	\$ 1,816,107	\$ 4,557						
Ending Equity Fund Balance	\$ 1,760,621	\$ 1,734,084	\$ 26,537						

1. For the VCA new building project

Expenses consist of HOA dues, which have risen 25%, RHA contribution, lease payment, maintenance and utilities on town owned properties, and the purchase of a Castellina unit for resale.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

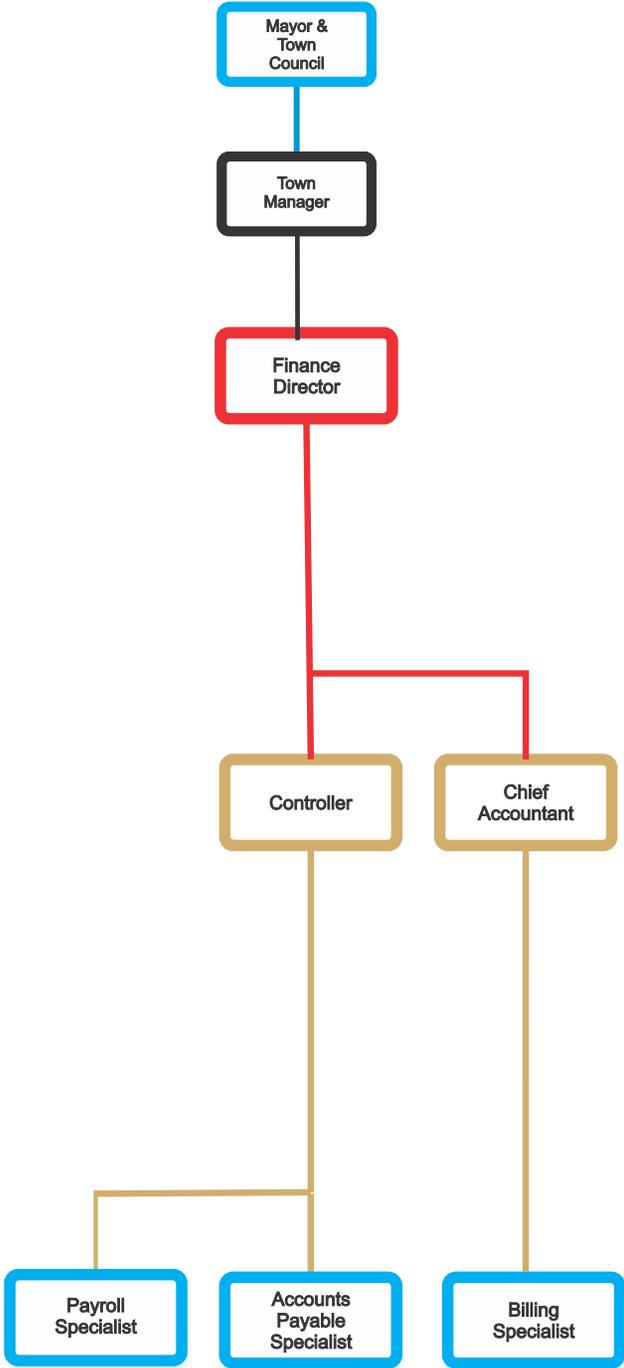
	2019						2018	2017	2016
	Actual YTD	Budget YTD	Budget Vary (\$)	Budget Var (%)	Annual Budget	Budget Balance	Actual	Actual	Actual
Village Court Apartments									
Operating Revenues									
Rental Income	\$ 758,152	\$ 762,590	\$ (4,438)	-1%	\$ 2,287,771	\$ 1,529,619	\$ 759,345	\$747,208	\$761,303
Other Operating Income	39,793	28,103	11,690	42%	79,260	39,467	37,471	31,477	20,203
Less: Allowance for Bad Debt	-	-	-	#DIV/0!	-	-	-	-	(1,917)
Total Operating Revenue	797,945	790,693	7,252	1%	2,367,031	1,569,086	796,816	778,685	779,589
Operating Expenses									
Office Operations	64,380	67,028	2,648	4%	199,919	135,539	58,849	52,733	63,883
General and Administrative	94,429	99,338	4,909	5%	133,935	39,506	89,818	107,506	86,452
Utilities	147,026	131,000	(16,026)	-12%	395,945	248,919	138,078	136,152	137,398
Repair and Maintenance	150,316	138,607	(11,709)	-8%	452,293	301,977	119,049	135,937	141,816
Major Repairs and Replacement	131,749	129,583	(2,166)	-2%	453,323	321,574	38,486	43,637	83,008
Contingency	-	-	-	0%	16,264	16,264	-	-	5,920
Total Operating Expenses	587,900	565,556	(22,344)	-4%	1,651,679	1,063,779	444,280	475,965	518,477
Surplus / (Deficit) After Operations	210,045	225,137	(15,092)	-7%	715,352		352,536	302,720	261,112
Non-Operating (Income) / Expense									
Investment Earning	(2,838)	(20)	2,818	14090%	(60)	2,778	(1,186)	(66)	61
Debt Service, Interest	94,163	96,884	2,721	3%	381,884	287,721	97,284	97,795	98,796
Debt Service, Fees	-	-	-	#DIV/0!	100,000	100,000	-	2,414	5,507
Debt Service, Principal	-	-	-	#DIV/0!	956,393	956,393	-	-	-
Total Non-Operating (Income) / Expense	91,325	96,864	5,539	6%	1,438,217	1,346,892	96,098	100,143	104,364
Surplus / (Deficit) Before Capital	118,720	128,273	(9,553)	-7%	(722,865)		256,438	202,577	156,748
Capital Spending	83,554	84,000	446	1%	9,400,000	9,316,446	8,636	1,359	-
Surplus / (Deficit)	35,166	44,273	(9,107)	-21%	(10,122,865)		247,802	201,218	156,748
Other Sources / (Uses)									
Transfer (To)/From General Fund	(65,184)	(65,184)	-	0%	(162,959)	(162,959)	(36,427)	(37,388)	(36,205)
New Loan Proceeds	-	-	-		8,500,000	-	-	-	-
Sale of Assets	-	-	-	0%	-	-	-	2,068	-
Grant Revenues	-	-	-	0%	-	-	-	-	-
Transfer From AHDF	-	-	-	0%	1,472,093	1,537,277	-	-	-
Total Other Sources / (Uses)	(65,184)	(65,184)	-	0%	9,809,134	1,537,277	(36,427)	(35,320)	(36,205)
Surplus / (Deficit)	(30,018)	(20,911)	(9,107)	44%	(313,731)		211,375	165,898	120,543

Rent revenues are trailing behind budget 1% and are slightly down from previous year. Other revenues are over budget 42% due mostly to interest income and miscellaneous income for which we received an SMPA refund check, and laundry revenues. Office operations are under budget 4% although housing allowance is over budget, worker's compensation premiums are under. General and administrative is under budget 5% due mainly to property insurance, however village association dues have increased. Utilities are 12% over budget and 6% more than last year. Maintenance is over budget 8% due mainly to snow removal. MR&R is under budget 2% due to the parking lot light replacement. Expenses include carpet replacement, vinyl replacement, and the bobcat lease.

**Town of Mountain Village Monthly Revenue and Expenditure Report
April 2019**

	2019						2018	2017	2016
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Debt Service Fund									
Revenues									
Abatements	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions	-	-	-	#DIV/0!	203,200	203,200	-	-	-
Miscellaneous Revenue	-	-	-	#DIV/0!	-	-	-	-	-
Property Taxes	437,301	426,456	10,845	2.54%	555,545	118,244	370,143	2,467,054	2,084,517
Reserve/Capital/Liquidity Interest	1,695	534	1,161	217.30%	2,000	305	1,472	1,417	369
Specific Ownership Taxes	8,597	10,789	(2,192)	-20.31%	32,000	23,403	9,881	48,384	44,943
Total Revenues	447,594	437,779	9,815	140.00%	792,745	345,151	381,496	2,516,855	2,129,829
Debt Service									
2001/2011 Bonds - Gondola - Paid by contributions from TMVOA and TSG									
2001/2011 Bond Issue - Interest	-	-	-	#DIV/0!	83,200	83,200	-	-	-
2001/2011 Bond Issue - Principal	-	-	-	#DIV/0!	120,000	120,000	-	-	-
2005 Bonds - Telluride Conference Center - (refunding portion)									
2005 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	-	-	-
2005 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	-	-	-
2006/2014 Bonds - Heritage Parking									
2014 Bond Issue - Interest	-	-	-	#DIV/0!	250,725	250,725	-	-	-
2014 Bond Issue - Principal	-	-	-	#DIV/0!	285,000	285,000	-	-	-
2007 Bonds - Water/Sewer (refunding 1997)									
2007 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	-	-	-
2007 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	-	-	-
2009 Bonds - Telluride Conference Center (refunding 1998 bor									
2009 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	-	-	-
2009 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	-	-	-
Total Debt Service	-	-	-	#DIV/0!	738,925	738,925	-	-	-
Surplus / (Deficit)	447,594	437,779	9,815	2.24%	53,820		381,496	2,516,855	2,129,829
Operating Expenses									
Administrative Fees	328	350	(22)	-6.21%	16,980	16,652	250	250	250
County Treasurer Collection Fees	13,128	12,581	547	4.35%	4,750	(8,378)	11,112	74,015	62,563
Total Operating Expenses	13,456	12,931	525	4.06%	21,730	8,274	11,362	74,265	62,813
Surplus / (Deficit)	434,138	424,848	9,290	2.19%	32,090		370,133	2,442,590	2,067,016
Other Sources and Uses									
Transfer (To) From General Fund	(8,597)	(10,789)	2,192	-20.31%	(32,000)	(23,403)	(9,881)	(48,384)	(44,943)
Transfer (To) From Other Funds (1)	-	-	-	#DIV/0!	-	-	-	-	-
Bond Premiums	-	-	-	#DIV/0!	-	-	-	-	-
Proceeds From Bond Issuance	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	(8,597)	(10,789)	2,192	-20.31%	(32,000)	(23,403)	(9,881)	(48,384)	(44,943)
Surplus / (Deficit)	\$ 425,541	\$ 414,059	\$ 11,481	2.77%	\$ 90		\$ 360,253	\$ 2,394,206	\$ 2,022,073
Beginning Fund Balance	\$ 404,087	\$ 450,633	\$ (46,546)						
Ending Fund Balance	\$ 829,628	\$ 864,692	\$ (35,065)						

Finance



**TOWN OF MOUNTAIN VILLAGE
2019 BUDGET
FINANCE DEPARTMENT PROGRAM NARRATIVE**

The Finance Department is responsible for administering all financial record keeping and reporting functions for the Town of Mountain Village and the Mountain Village Metropolitan District. The Department also produces the fiscal budget and financial statements for both entities. The department performs debt and treasury management, internal audits, contract compliance review, budget control, purchasing, accounting activities, loss control, sales and excise tax collection, business licensing and advises the Town Manager and Town Council on financial policy and strategic planning.

DEPARTMENT GOALS

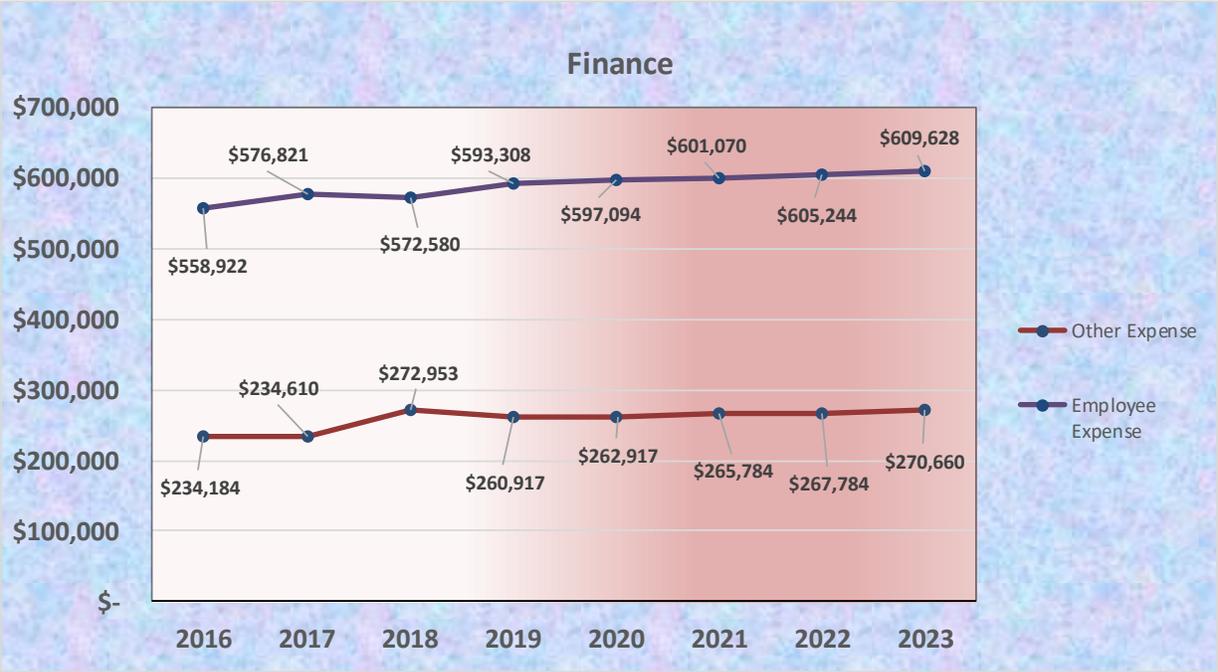
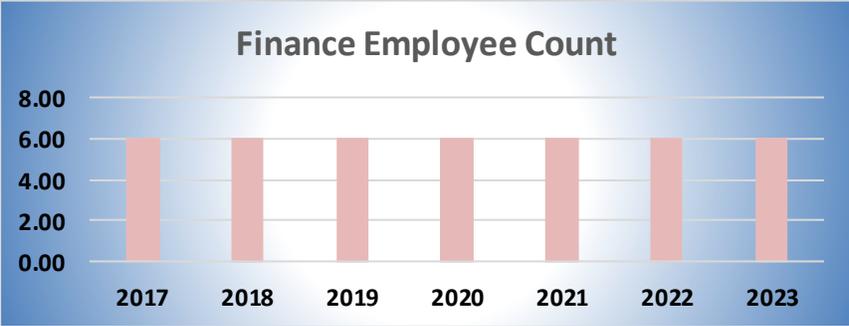
1. Annual budget and Long-term plan: Coordinate and complete the annual budget preparation and meet statutory and charter imposed budget deadlines.
2. Accounting and Audit: maintain a governmental accounting system that presents accurately the financial condition of the Town in conformity with generally accepted accounting principles, GASB and GFOA requirements.
3. Payroll: Produce accurate employee payroll payments from department time sheets in order to meet Town payroll deadlines and federal and state payroll laws and regulations.
4. Accounts Payable: produce accurate vendor payments bi-weekly and to respond to vendor inquiries promptly and professionally. Using department procedures assure all payments are proper, in compliance with applicable contracts and budgets, appropriately approved and in compliance with the Town's procurement policies.
5. Business License: process all business license applications and issue licenses to business owners and to handle all inquiries in a courteous and professional manner.
6. Accounts Receivable: record all customer and other and other payments to the Town promptly and accurately. Routinely follow up on all delinquent accounts and to handle all customer inquiries promptly, courteously and professionally.
7. Fixed Assets: Maintain fixed asset records that present accurately the current fixed asset ownership detail as well as the depreciation records and methods.
8. Treasury: Manage the Town's cash resources and treasury management contracts with banks in order to maximize the risk adjusted return on idle funds and contain the costs of bank services provide to the Town.
9. Department shall stay within budget.
10. Long Term Debt: Review all debt annually for refinancing opportunities to reduce interest costs.
11. Operate the department in an environmentally sustainable and sensitive manner including the responsible use of electricity, natural gas, fuel, paper, water and chemicals.
12. Complete a bank financing loan for the VCA Phase 4 project.

DEPARTMENT PERFORMANCE MEASURES

1. Annual budget and long-term plan adopted timely and mill levy certifications meet the state and county deadlines.
2. Annual CAFR and Audit report completed and filed timely for all compliance requirements. GFOA award for the CAFR is received. Issue 9 monthly financial reports to Town Council.
3. Complete 26 bi-weekly payroll cycles with minimal or no correction.
4. Process 26 bi-weekly accounts payable cycles.
5. Business licenses are processed within one week of receipt of application and payment.
6. Delinquency follow-up is documented in monthly billing cycle and 90% or more of the total account receivable balance shall not be more than 60 days old.
7. Fixed asset records are updated annually at year end and depreciation charges are determined and posted where applicable. Fixed asset ledgers reconciled to the General Ledger.
8. Four quarterly reports are made to Town Council on the status and performance of Town investments. Quarterly reports indicate a portfolio return at or above the commensurate US Treasury yield curve rate for a similar amount of time to maturity.
9. Department year end expenditure totals do not exceed the adopted budget.
10. All reviews of opportunities to refinance are documented.
11. Track and monitor departmental paper, energy, fuel, water and chemical usages. Implement one conservation measure in at least one category of use.

STATUS OF PERFORMANCE MEASURES FOR 2018

1. Budget for 2018 adopted timely.
2. 2016 CAFR GFOA Award received. 2017 Audit report issued in June 2018. Monthly financials have been prepared and issued for 10 of the last 12 months.
3. All payroll cycles have been completed. A minimal amount of error has been noted.
4. Accounts payable have been issued every other week as per department procedures.
5. Business licenses are processed as per department policy.
6. Delinquency procedures have been followed per department policy and are documented in the monthly billing files. At June 30, 2018 95.3% of the Town's total receivable balance was less than 60 days old.
7. Fixed asset records are up to date and will be scrubbed and updated at year end for the 2018 audit.
8. The quarterly investment reports have been filed with Town Council timely this fiscal year. At June, 30, 2018 the average yield on the Town's general investment portfolio was 1.78% with 1.03 years average duration. At June 30, 2018 the benchmark 1 year treasury yield curve rate was 2.33%. This is currently an increasing rate environment and the portfolio yield is up .68% in the last year and the average duration has been shortened by approximately four months.
9. Department budget is being met as of July 31, 2018.
10. There are currently no economically viable refinancings available at this time. Preliminary discussions have been held with Community Banks regarding financing for the discussed expansion at VCA.
11. Paperless billing subscriptions are up by 16.5% year over last at June 30, 2018.



Percentage Change in Expenditures - Year to Year

Year Range	Percentage Change
2016-2017	2.31%
2017-2018	4.20%
2018-2019	1.03%
2019-2020	0.68%
2020-2021	0.80%
2021-2022	0.71%
2022-2023	0.83%

Town of Mountain Village 2020 Proposed, 2019 Forecasted, and 2021-2024 Long Term Projections

Finance

Worksheet	Account Name	Actuals 2017	Actuals 2018	2019 Original	2019		2020		2021 Long Term Projection	2022 Long Term Projection	2023 Long Term Projection	2024 Long Term Projection
					Forecasted	2019 Adjustments	Proposed	2020 Adjustments				
Finance	Salaries & Wages	404,078	419,233	422,493	422,493	-	422,493	-	422,493	422,493	422,493	422,493
Finance	Group Insurance	78,681	71,516	75,000	75,000	-	78,750	3,750	82,688	86,822	91,163	95,721
Finance	Dependent Health Reimbursement	(1,444)	(1,447)	(3,600)	(3,600)	-	(3,600)	-	(3,600)	(3,600)	(3,600)	(3,600)
Finance	PERA & Payroll Taxes	62,475	65,188	64,979	64,979	-	64,979	-	64,979	64,979	64,979	64,979
Finance	PERA 401K	27,454	25,217	28,307	28,307	-	28,307	-	28,307	28,307	28,307	28,307
Finance	Workers Compensation	328	372	729	729	-	765	36	803	844	886	886
Finance	Other Employee Benefits	5,250	1,200	5,400	5,400	-	5,400	-	5,400	5,400	5,400	5,400
Finance	Bad Debt Expense	-	13,463	-	-	-	-	-	-	-	-	-
Finance	Professional Consulting	14,486	12,000	13,000	13,000	-	13,000	-	13,000	13,000	13,000	13,000
Finance	County Treasurer Collect Fee 2%	82,334	82,113	86,705	86,705	-	86,705	-	87,572	87,572	88,448	88,448
Finance	Auditing Fees (1)	25,435	30,035	31,000	31,000	-	33,000	2,000	35,000	37,000	39,000	39,000
Finance	Insurance	99,918	102,660	110,000	110,000	-	110,000	-	110,000	110,000	110,000	110,000
Finance	Public Noticing	-	-	500	500	-	500	-	500	500	500	500
Finance	Dues & Fees	165	194	2,000	2,000	-	2,000	-	2,000	2,000	2,000	2,000
Finance	Travel, Education & Training	1,652	1,052	2,500	2,500	-	2,500	-	2,500	2,500	2,500	2,500
Finance	Postage & Freight	3,000	2,430	4,200	4,200	-	4,200	-	4,200	4,200	4,200	4,200
Finance	Bank Fees	135	119	3,000	3,000	-	3,000	-	3,000	3,000	3,000	3,000
Finance	Bank Fees - Credit Card Fees	417	686	612	612	-	612	-	612	612	612	612
Finance	Munirevs Online Payment Fees	4,098	3,788	4,100	4,100	-	4,100	-	4,100	4,100	4,100	4,100
Finance	Permitting Payment Fees	-	-	-	-	-	-	-	-	-	-	-
Finance	General Supplies & Material	2,765	2,898	2,600	2,600	-	2,600	-	2,600	2,600	2,600	2,600
Finance	Business Meals	-	55	-	-	-	-	-	-	-	-	-
Finance	Employee Appreciation	205	600	600	600	-	600	-	600	600	600	600
Finance	Books & Periodicals	-	-	100	100	-	100	-	100	100	100	100
Total		811,431	833,372	854,225	854,225	-	860,011	5,786	866,854	873,028	880,288	884,846

(1) Budget increase is due to fee for attesting to the Town disclosure of its liability for its membership in Colorado PERA.

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO, AUTHORIZING THE SALE OF CASSIDY RIDGE UNIT D-202

RESOLUTION NO. 2019 - _____

RECITALS:

- A. The Town Charter requires that the Town may dispose of real property by resolution or ordinance.
- B. The Town owns Cassidy Ridge Unit D-202 and desires to sell the property to Bill Kight and Ashley Etling subject to the Town of Mountain Village Employee Housing Purchase Program.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Mountain Village hereby approves the sale of Cassidy Ridge Unit D-202 pursuant to the Town of Mountain Village Employee Housing Purchase Program and authorized either the Mayor or Town Manager to sign all documents related to this sale.

ADOPTED AND APPROVED by the Town Council of the Town of Mountain Village, Colorado, at a regular meeting held on the ___ day of June, 2019.

TOWN OF MOUNTAIN VILLAGE,
COLORADO, a home rule municipality

By: _____
Laila Benitez, Mayor

ATTEST:

By: _____
Jackie Kennefick, Town Clerk

APPROVED AS TO FORM:

By: _____
James Mahoney, Town Attorney

EXHIBIT A

CONDOMINIUM UNIT C201, CASSIDY RIDGE CONDOMINIUMS, ACCORDING TO THE CONDOMINIUM MAP RECORDED AUGUST 17, 2011 IN PLAT BOOK 1 AT PAGE 4496 AND AS DEFINED AND DESCRIBED IN THE CONDOMINIUM DECLARATION RECORDED AUGUST 17, 2011 UNDER RECEPTION NO. 419330, AND AS AMENDED BY FIRST AMENDMENT RECORDED APRIL 7, 2015 UNDER RECEPTION NO. 437077, AND AS AMENDED BY SECOND AMENDMENT RECORDED SEPTEMBER 22, 2016 UNDER RECEPTION NO. 444070, AND AS AMENDED BY THIRD AMENDMENT RECORDED DECEMBER 27, 2016 UNDER RECEPTION NO. 445660, AND AS AMENDED BY FOURTH AMENDMENT RECORDED APRIL 10, 2017 UNDER RECEPTION NO. 448014, AND AS AMENDED BY FIFTH AMENDMENT RECORDED SEPTEMBER 7, 2017 UNDER RECEPTION NO. 450193, COUNTY OF SAN MIGUEL, STATE OF COLORADO.

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN
VILLAGE, COLORADO, AUTHORIZING THE SALE OF CASTELLINA UNIT
E**

RESOLUTION NO. 2019 - _____

RECITALS:

- A. The Town Charter requires that the Town may dispose of real property by resolution or ordinance.
- B. The Town owns Castellina Unit E and desires to sell the property to Dan Witkowski subject to the Town of Mountain Weighted Lottery Purchase Program.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Mountain Village hereby approves the sale of Castellina Unit E pursuant to the Town of Mountain Village Weighted Lotter Purchase Program and authorized either the Mayor or Town Manager to sign all documents related to this sale.

ADOPTED AND APPROVED by the Town Council of the Town of Mountain Village, Colorado, at a regular meeting held on the ___ day of June, 2019.

TOWN OF MOUNTAIN VILLAGE,
COLORADO, a home rule municipality

By: _____
Laila Benitez, Mayor

ATTEST:

By: _____
Jackie Kennefick, Town Clerk

APPROVED AS TO FORM:

By: _____
James Mahoney, Town Attorney

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TO: Mountain Village Town Council

FROM: John Miller, Senior Planner

FOR: June 13, 2019

DATE: June 3, 2019

RE: Second reading of an Ordinance amending the Community Development Code at Sections 17.5.12: Lighting Regulations and 17.5.15: Commercial, Ground Level and Plaza Area Design Regulations, and Chapter 17.8: Definitions to clarify existing lighting requirements and provide additional lighting guidelines for residential exterior lighting.

Exhibits.

- A. *Acceptable Fixture Types*
- B. *The Dark Sky Concept Narrative – TMV Staff*
- C. *Cost analysis of Programmable Light Switch Timers*
- D. *Additional Public Comment*

PART I. Introduction and Background

Mountain Village currently has existing outdoor lighting regulations, but this discussion relates to the effectiveness of the existing provisions given the ever-changing nature of light fixture design as well as the overall needs of residents looking to enjoy their outdoor living spaces. The purpose of this agenda item is to propose possible amendments to the Community Development Code (CDC) regarding exterior residential lighting in Mountain Village. The initial goal of this project was to allow for better illumination of outdoor living spaces given the increasing desire of residents and guests to spend time in those spaces – especially during summer months. In order to reduce existing lighting restrictions in those areas adjacent to the home, staff and the Design Review Board (DRB) felt that it was important to better align our current code with lighting industry standards for exterior lighting and specific measures to prevent off-site impacts. This would allow residents to spend more time in their outdoor living spaces by allowing a broader use of exterior lighting while also quantifying appropriate lighting levels as to prevent any off-site impacts to neighbors.

Town Staff held work sessions with both the DRB and Town Council regarding the proposed amendments and has received specific feedback from both bodies. These recommendations are reflected in the proposed amendment presented within this report. Specific direction was given to Staff to research potential for streamlining requirements for lighting rather than creating additional requirements which could increase the cost of

development within the village – particularly for affordable housing and topographically constrained lots. To accomplish this, staff has worked to provide a prescriptive process that outlines allowable lighting fixtures while limiting some requirements for certain projects that do not reach the threshold of what staff would consider a substantial development. In addition, staff was directed to provide a general cost analysis of typical timer systems used to restrict outdoor lighting systems which has been attached to this memo. Staff anticipates returning with a proposal to amend the commercial lighting regulations later this year (mid-2019).

PART II. Proposed Amendment Discussion

This memo and accompanying Ordinance address the following topics and include detailed discussions of each.

- Light Intensity Measurements (Lumens, Bulb Temperature)
- Outdoor Living Space Allowances
- Lighting Plan Requirements
- Addition of Specific Lighting Terms within Definition Section

The following formatting styles are used for the proposed code language:

Regular Text = Existing code language to remain

Underline = Proposed new language

~~Strikethrough~~ = Language proposed for removal

(***) = Portion of existing code removed (skipping to another code section to reduce report length)

Part 2.1: Amending Section 17.5.12 Lighting Regulations

17.5.12 LIGHTING REGULATIONS

A. Purpose and Intent

The purpose of the Lighting Regulations is to establish standards for minimizing the unintended and undesirable side effects of residential exterior lighting while encouraging the intended and desirable safety and aesthetic purposes of such lighting. It is the purpose of the Lighting Regulations to allow illumination that provides the minimum and safe amount of lighting that is needed for the lot on which the light sources are located. In addition, the purpose of this section is to protect the privacy of neighboring residents by controlling the intensity of the light source. All exterior lighting shall conform to the standards set forth below.

B. Limited Exterior Lighting

The basic guideline for exterior lighting is for it to be subdued, understated and indirect to minimize the negative impacts to surrounding lots and public rights-of-way. The location of exterior lighting that meets the requirements of this section shall only be allowed at:

1. Buildings where Building Codes require building ingress and egress doors;

2. Pedestrian walkways or stairs;
3. Plaza areas and other public areas where lighting is required;
4. Deck or patio areas;
5. Surface parking lots;
6. Signs;
7. Address identification or address monuments;
8. Flags;
9. Public art;
10. Driveways;
11. Street lights; ~~and/or~~
12. Swimming pools, spas and water features; and
13. Outdoor living spaces.

C. Prohibited Lighting. The following exterior lighting is prohibited:

1. Architectural lighting;
2. Landscape lighting;
3. Uplighting;
4. ~~3.~~ Flood lighting;
5. ~~4.~~ Other lighting not outlined above as permitted or exempt lighting;
6. Lighting that causes glare from a site or lot to any designated wetlands or other environmentally sensitive areas;
7. ~~5.~~ Lighting that causes glare from a site or lot to adjoining property; and
8. ~~6.~~ Lighting that produces glare to vehicles within a public right-of-way or access tract.

D. Exemptions. The following types of exterior lighting shall be exempt from the Lighting Regulations:

1. Seasonal lighting, providing individual lamps are less than ~~ten (10) watts and~~ seventy (70) lumens per linear foot of lighting;
 - a. Seasonal lighting shall not detrimentally affect adjacent neighbors. If the Town determines that ~~seasonal~~ such lighting detrimentally affects adjacent neighbors, it may determine such lighting to be a nuisance and require the lighting to be removed.
2. Temporary lighting that is used for theatrical, television, performance area and construction sites;
3. Emergency lighting; ~~and~~
4. Special event lighting approved by the Town as a part of the required development application; ~~;~~
5. Swimming pool and/or hot tub lighting when it is established that no off-site glare shall occur;
6. Lighting of the United States Flag when there is no other down-light option to prevent upward glare;
7. Lighting within public right-of-way for the principle purpose of illuminating streets or roads. No exemption shall apply to any lighting within the public right-

of-way when the purpose is to illuminate areas outside the public right-of-way; and,

8. Lighting required by the ski resort operator for the ordinary operation of the ski area snow making installation and operation.

E. Lighting Design Regulations.

1. **Full Cut-Off Fixture Design.** All exterior lighting shall be ~~designed as~~ eighty-five degrees (85°) full cut-off fixtures that direct the light downward without any off-site glare, except as exempted in Section 17.5.12(D).

~~a. Opaque glass may be used to achieve this requirement.~~

~~a. b. Each exterior luminaire shall be fully shielded down directed light sources and shall not exceed 850 lumens, with the exception of residential outdoor pathway and recessed stairway lighting which shall not exceed 300 lumens per luminaire. Lighting for Town owned parking garages shall not exceed 5000 lumens per luminaire.~~

~~b. Exemptions:~~

~~i. Swimming pool and water feature lighting when it is established that no off-site glare shall occur; and~~

~~ii. Lighting of the United States flag when there is no other down-light option to prevent the upward glare.~~

~~c. Approved surface parking lots lighting shall be screened to direct the light onto the parking lots and to ensure lower elevation development is protected from glare.~~

2. **Required Exterior Lighting Type.** LED lighting or other equivalent energy saving high efficacy lighting compliant with this section, shall be used for all exterior lighting. Any fixture with a 0-5 watt lamp shall have a minimum overall luminous efficacy of 30 lumens/watt; any fixture with a 6-15 watt lamp shall have a minimum overall luminous efficacy of 45 lumens/watt.

3. **Maximum Temperature.** The maximum correlated color temperature for differing all proposed lighting types regardless of lamp type, shall be a minimum of 2,400 degrees Kelvin and shall not exceed 3,000 degrees Kelvin, or may employ amber light sources, filtered LED light sources, or a suitable alternative - with the goal of having a warmer light source. :

~~a. 3,500 degrees Kelvin for incandescent, halogen lighting, HID and other lighting not specified herein.~~

~~b. 4,500 degrees Kelvin for LED lighting provided the degrees Kelvin is reduced closer to 3,500 to the extent practical given current LED technologies, with the goal of having warmer, less bluish toned LED lights.~~

4. **Lighting for Parking Areas.** Lighting shall be provided for surface parking areas and underground parking garages.

a. Surface parking lot lighting shall be located in landscaped areas to the extent practical.

- b. Parking area lights are encouraged to be greater in number, lower in height and lower in light level.
 - c. Approved parking area lighting shall direct the light onto the parking lot areas only and ensure lower elevation development is protected from glare.
5. **Maximum Height Limit for Lights.** The following light fixture height limits shall be met. The review authority may approve other heights based on site-specific considerations.
- a. The maximum height for a pole-mounted light fixture shall be twelve feet (12')- as measured from the immediate adjacent grade, either natural or finished. Pole-mounted light fixtures are not permitted or intended to be placed on buildings or structures in order to artificially increase the height allowance or circumvent maximum height allowances.
 - b. The maximum height for a wall-mounted light fixture shall be seven feet (7') above the directly adjacent walking surface or pathway, except for sign lighting that may be higher as reviewed and approved by the review authority to allow for proper illumination of the sign.
 - c. The maximum height for public surface parking, above ground and/or underground parking garage area lighting shall be fifteen feet (15') above the grade of the parking spaces that are intended to be illuminated. The town would encourage alternative lighting proposals to minimize parking area lighting impacts.
6. **Lighting on Upper Floors.**
- a. Exterior lighting on second or higher stories shall be provided by wall-mounted fixtures, ~~or by recessed wall,~~ or ceiling fixtures, or lighting that is louvered or otherwise designed to prevent off-site glare.
 - b. Decks on second and upper floors that do not have stairs shall have only recessed wall or ceiling, in-rail or in-wall, louvered or concealed lighting that is directed towards the building or the deck/patio surface and not to the exterior yards.
 - c. Exterior Lighting on second and upper floors shall require either a timer or sensor to reduce usage and energy loss during times of inactivity.
7. **Levels of Illumination:** Exterior Lighting, when in use, shall meet the following standards for illuminance of light consistent with the provisions listed below. A point-by-point photometric calculation listing the number, type, height, and level of illumination of all exterior lighting fixtures may be required as per Section 17.5.12(E)(9) prior to Design Review Board approval or staff approval to ensure compliance with these provisions.
- a. Parking lots, driveways, trash enclosures/areas, and group mailboxes shall be illuminated with a maximum average not to exceed four (4 fc) foot-candles of light.

- b. Pedestrian walkways and staircases shall be illuminated with a maximum average not to exceed two (2 fc) foot-candles of light or as otherwise required by building code.
 - c. Exterior doors shall be illuminated with a minimum maintained one (1 fc) foot-candle of light, measured within a five (5' 0") foot radius on each side of the door at ground level or as otherwise required by building code.
 - d. In order to minimize light trespass on abutting residential property, illumination measured at the nearest residential structure or rear yard setback line shall not exceed the moon's potential ambient illumination of one-tenth (0.1 fc) foot-candle
 - e. The use of exterior lighting shall be minimized in areas of important wildlife habitat and delineated wetlands, and lighting shall be designed so that it does not spill over or onto such critical habitat.
8. **Lighting Designer Required.** In the case of new development or remodeling subject to the Lighting Regulations, a Lighting Certified professional, a Certified Lighting Efficiency professional, an International Association of Lighting Designers member or similarly certified professional, or a licensed architect shall design all exterior lighting.
9. **Lighting Plan Required.** A detailed exterior lighting plan, separate from other required plans, shall be submitted with development application detailing the location and specifications of all lighting to be installed. New development of single-family dwellings having a gross floor area of less than 3,500 square feet as well as minor revisions to existing lighting plans shall be subject to only the requirements of 17.5.12(E)(9)(a) below unless it is determined by the Community Development Department that unique circumstances exist or if required for safety reasons.
- a. The exterior lighting plan shall describe the location, height above grade, type of illumination (such as ~~incandescent~~ LED, halogen, high pressure sodium, etc.), lumens, wattage, source, and correlated color temperature for each light source being proposed.
 - b. An isofootcandle diagram prepared by a certified lighting professional or licensed architect as outlined above ~~shall be provided~~ may be required and if required shall to indicate the level and extent of the proposed lighting as per 17.5.12(E)(7).
10. **Additional Lighting Requirements for the Village Center.** Provisions for seasonal ~~and holiday~~ lighting shall be incorporated into the exterior lighting plan for all projects located within the Village Center.
- a. Additional lighting requirements for the Village Center are found within the Commercial, Ground Level and Plaza Area Design Regulations.
11. **Application.** All newly installed exterior lighting shall comply with the Lighting Regulations.

- a. A redevelopment or remodel valued at fifty thousand dollars (\$50,000) or more shall retrofit all existing exterior lighting to comply with the then current Lighting Regulations.
- b. Notwithstanding the value of the redevelopment or remodel, if twenty-five percent (25%) or more of the exterior lights are to be replaced, all existing exterior lighting shall be retrofitted to comply with the then current Lighting

Section 3.2: Amending Section 17.5.15: Commercial, Ground Level and Plaza Area Design Regulations to better align Standards for Commercial storefront lighting.

(***)

(B)(4): Lighting

- a. In general, lighting within commercial areas shall originate within the storefront windows and not be dependent on freestanding light fixtures. Direct light sources should be used only for accent of architecture, landscape, artwork or for the definition of entries and walkways consistent with the Lighting Regulations.
- b. Window displays within storefront windows shall be illuminated lighted so as to provide an indirect glow of light onto adjacent pedestrian walkways and plazas. Harsh light and glare from storefront windows or interiors shall be avoided.
- c. Interior ~~fluorescent~~ lights shall be baffled so that the light source shall not be seen from pedestrian areas.
- d. ~~White, yellow or other~~ Town-approved LED lights with a minimum correlated color temperature of 2,400K and a maximum correlated color temperature of 3,000K shall be used to light storefronts. With all lighting types, extreme care shall be taken to avoid glare and color distortion. Flashing, blinking or moving lights shall not be used in storefronts. Colored lighting and projector lighting of the interior of a storefront may be used for storefronts and displays with specific approval from the review authority.

Section 3.3: Amending definitions to include related lighting terms – to be inserted in alphabetical order of the existing definitions.

Chapter 17.8 Definitions

(***)

Efficacy: Luminous efficacy is a measure of how well a light source produces visible light. It is the ratio of luminous flux to power, measured in lumens per watt (lm/W).

Exterior Lighting: Artificial outdoor illumination as well as outdoor illuminating devices or fixtures, whether permanent or temporary, including, but not limited to, illumination and illuminating devices or fixtures emanating from or attached to: the exterior of buildings, including under canopies and overhangs, within railings or stairs; structures, such as poles, fences, or decks; the interior or exterior of open-air structures or buildings such as gazebos, pergolas, and breezeways; and the ground, a tree, or other natural features.

Foot-Candle: ("FC") The basic unit of illuminance (the amount of light falling on a surface). Foot-candle measurement is taken with a hand-held light meter. One foot-candle is equivalent to the illuminance produced on one square foot of surface area by a source of one candle at a distance of one foot. Horizontal foot-candles measure the illumination striking a horizontal plane.

Glare: Light entering the eye directly from a light fixture or indirectly from reflective surfaces that cause visual discomfort or reduced visibility to a reasonable person.

Kelvin: The measure of color temperature of a light source. Temperature is measured in degrees with warmer temperatures having a lower number and cooler temperatures having a higher number.

Lamp: A source of optical radiation (i.e., "light"), often called a "bulb" or "tube." Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, and low-pressure sodium (LPS) lamps, as well as light emitting diode (LED) modules and arrays.

Light Pollution: The material adverse effect of artificial light, including but not limited to, glare, light trespass, energy waste, compromised safety and security, and impacts on the nocturnal environment.

Light Trespass: An undesirable condition in which exterior light is cast across property lines to areas that are unwarranted or unwanted.

Lumen: A unit of measure used to quantify the amount of visible light produced by a lamp or emitted by a light fixture (as distinct from "watt", a measure of power consumption).

Luminaire: A complete lighting unit consisting of one or more lamps, together with the components designed to distribute the light, to position and protect the lamps, and to connect the lamps to the electrical power supply; also called the lighting fixture or fixture.

Outdoor Living Space: an area that extends the usable living area of the home and includes indoor elements such as furniture, kitchen areas, walls or enclosures, overhead cover or canopy, fireplaces, or other entertainment elements that are typically found indoors.

Seasonal Lighting: Lighting installed and operated in connection with the holidays or other seasonal traditions.

PART IV. Findings and Recommended Motion

Design Review Board Recommendations:

The Design Review Board reviewed the proposed amendments at their regular meeting on May 2, 2019 and provided a unanimous recommendation as written to the Town Council.

Findings:

These amendments are necessary to implement the stated policies of the CDC which establish the purpose of the lighting regulations as minimizing the unintended and undesirable side effects of residential exterior lighting while encouraging the intended and desirable safety and aesthetic purpose of such lighting. This proposal works to accomplish this by bringing the town's regulations in line with current lighting technology and specific community needs for outdoor spaces.

Proposed Motion:

Staff recommends Town Council approval of the proposed amendments with the following proposed motion:

I move to approve, an ordinance amending the Community Development Code Chapter 17.5 Design Regulations, Sections 17.15.12 – Lighting Regulations, 17.5.15 – Commercial, Ground Level and Plaza Area Design Regulations; and Chapter 17.8 – Definitions.

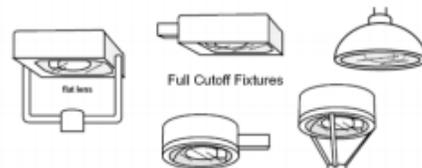
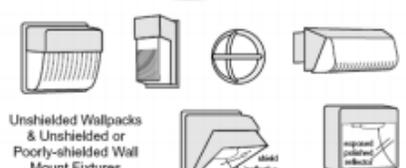
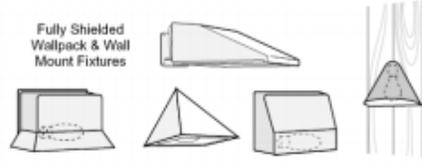
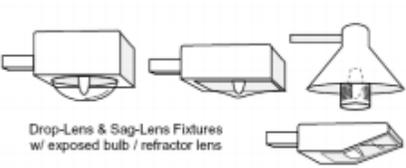
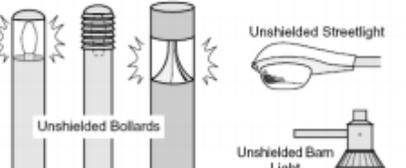
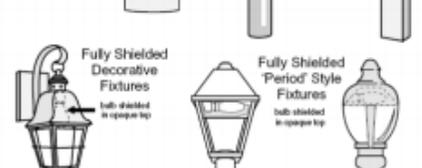
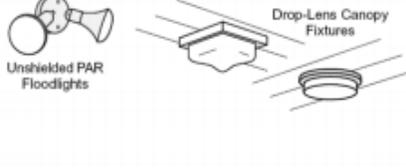
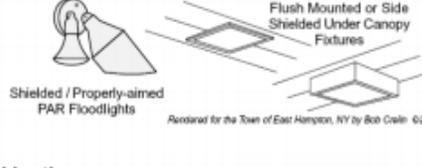
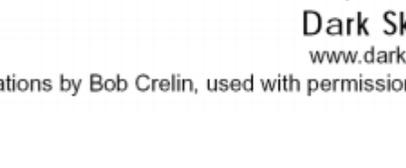
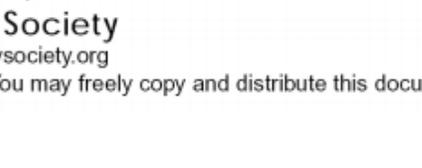
This motion is based on the evidence and testimony provided at a public hearing held on June 13, 2019, with notice of such hearing as required by the Community Development Code.

/jjm

EXHIBIT A: Examples of Acceptable Exterior Dark Sky Compliant Fully Shielded Fixtures

Better Lights for Better Nights

Help eliminate light pollution. Select the best fixture for your application using this guide. Use the lowest wattage bulb appropriate for the task and turn off the light when it's not being used.

Unacceptable / Discouraged Fixtures that produce glare and light trespass	Acceptable Fixtures that shield the light source to minimize glare and light trespass and to facilitate better vision at night
 <p>Unshielded Floodlights or Poorly-shielded Floodlights</p>	 <p>Full Cutoff Fixtures</p>
 <p>Unshielded Wallpacks & Unshielded or Poorly-shielded Wall Mount Fixtures</p>	 <p>Fully Shielded Wallpack & Wall Mount Fixtures</p>
 <p>Drop-Lens & Sag-Lens Fixtures w/ exposed bulb / refractor lens</p>	 <p>Fully Shielded Fixtures</p>
 <p>Unshielded Streetlight</p>	 <p>Full Cutoff Streetlight</p>
 <p>Unshielded Bollards</p>	 <p>Fully Shielded Walkway Bollards</p>
 <p>Unshielded Barn Light</p>	 <p>Fully Shielded Barn Light</p>
 <p>Unshielded 'Period' Style Fixtures</p>	 <p>Fully Shielded 'Period' Style Fixtures</p>
 <p>Louvered 'Marine' style Fixtures</p>	 <p>Fully Shielded Decorative Fixtures</p>
<p>Unshielded PAR Floodlights</p>	<p>Shielded / Properly-aimed PAR Floodlights</p>
<p>Drop-Lens Canopy Fixtures</p>	<p>Flush Mounted or Side Shielded Under Canopy Fixtures</p>

Recreated for the Town of East Hampton, NY by Bob Crelin ©2008

presented by the
Dark Sky Society
www.darksksociety.org

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EXHIBIT B: THE DARK SKY CONCEPT

Preservation of the Night Sky

Light pollution was first raised as an issue in the 1970s by scientists and astronomers who noticed increasing degradation of the night sky. Since then, light pollution from growing communities and excessive exterior lighting has continued to diminish the view of the stars in and around developed areas. Because of this relatively rapid change in light intensity, many jurisdictions have adopted regulations to combat light pollution – commonly referred to as Dark Sky Lighting Regulations. While excessive exterior lighting may create a nuisance to neighbors, it also wastes electricity resulting in unnecessary emissions of greenhouse gases, decreases the quality of ambient lighting and overall community safety, and can have documented negative effects on the health of humans and wildlife.

To combat the above issues, the model ordinance from the International Dark Sky Association promotes a thoughtful approach to exterior lighting design that doesn't necessarily limit use of exterior light fixtures but rather limits the design to a manner that is more effective in lighting outdoor spaces. The primary method for prevention of light pollution and limiting energy waste is the full shielding of lighting fixtures, limiting the total light output (lumens) per property, and utilization of lighting curfews which requires properties turn off all non-security lighting between 10pm and 6am, including illuminated signs, parking lot lighting and lighting not required for building entry points.

Better Lighting means Better Neighbors

Exterior lighting, when appropriately shielded and directed, can improve visibility and safety while minimizing energy use, operating costs, and glare. In contrast, improperly shielded lights can shine into adjacent properties and create conflict with neighbors, drivers, and pedestrians. A general rule of thumb is if the bulb is visible from the property line, it's contributing to glare and light pollution; with dark sky rated lighting, only the intended area is illuminated. Due to the unique outdoor amenities and quality of life experienced by Mountain Village residents, there is an increasing desire to spend more time in dedicated outdoor living spaces. This is especially true during summer months, and this dynamic has increasingly led to conflicts between existing / proposed lighting and the regulations governing lighting in the town. To better understand this conflict, it may be helpful to better understand the typical lighting requests that have been received in the past and the evolving nature of outdoor space and its utilization within the town.

Generally speaking, most conflicts initially arise during the Design Review process and largely deal with issues such as lighting locations, number of fixtures and intensity, address monument illumination, conflicts with adjacent uses, and landscape/architectural lighting requests. It appears that the current process for new homes has been effective in providing a high standard of dark sky compliance, but there are some questions about the overall effectiveness of the non-conforming fixtures within the Town. These proposed changes do not affect the existing fixtures within the Town, only new proposed fixtures and allowances.

Impacts on Human Health

Excessive light at night negatively impacts many areas of human health. Bright points of light from poorly designed lighting can produce a condition known as "disability glare", which temporarily impairs vision and can cause us to avert our eyes from the veil of light being scattered across our retinas – a potentially dangerous condition for the numerous vehicle and pedestrian interfaces throughout Mountain Village. More concerning from a biological perspective are the effects of

ambient lighting on the 24-hour day/night cycle, known as the circadian clock, which affect physiologic processes in almost all organisms. Studies show disruption of the rhythms can result in insomnia, depression and cardiovascular disease. In June 2009, the American Medical Association adopted resolutions that support reducing light pollution and glare – advocating for the use of fully shielded exterior lighting because of the negative health effects caused by light pollution.

Impacts on Wildlife

Studies suggest that artificial night lighting has negative effects on a wide range of wildlife, including amphibians, birds, mammals, insects and even plants. Light pollution disorients migratory birds, disrupts mating behavior of frogs, and interferes with predator/prey relationships. Since the eyes of nocturnal animals have evolved for foraging in low-light conditions, small changes in ambient lighting conditions can alter their relationship with prey species. Light fixation and subsequent collisions are estimated to kill between 100 million and one billion birds annually within the United States – mainly due to collisions with buildings and windows¹. Small adjustments in our current lighting regulations such as the potential to create wetland lighting buffers may help to remedy some of these issues described above. Other issues such as bird/window collisions may be more complicated due to the fact that many windows are illuminated internally and not regulated under the CDC or Design Review Process.

Safety

Brighter light does not necessarily mean a safer environment. Bright, glaring lights that illuminate night time events or locations can decrease the security of the sites. Excessively bright lights can create a sharp contrast between light and darkness – making the area outside the light nearly impossible to see. It should be noted that most property crime offenses are committed during the day, or inside illuminated buildings. Although possibly counter-intuitive, a safer environment involves shielded lighting for roadways, parking lots, homes, businesses and landscapes; increasing visibility and decreasing distractions, such as glare and contrasts between dark and illuminated areas. In addition to security, lighting needs for pedestrian safety and ingress/egress purposes can be accomplished with similar principles of “less is more”, especially if the fixtures are properly shielded and directed to the area intended for illumination. There have been discussions related to The Comprehensive Plan and overall vibrancy within the core and with that, the need for more pedestrian lighting. Any pedestrian lighting within the core would be governed under the CDC – and should be potentially reviewed for conflicts moving forward.

An Economic Case for Proper Exterior Lighting

According to the International Dark Sky Association, inadequately sized and shielded exterior lighting in the US results in wasted energy amounting to over three billion dollars a year. This equates to 21 million tons of carbon dioxide, which for comparison would be offset by planting 875 million trees annually. Unshielded fixtures typically waste about 30% of their energy. When lighting is used only where needed, money that would otherwise be spent on energy costs can instead be spent on other things; a tradeoff which is beneficial to both property owners and the local economy. There are other economic benefits related to preservation of the night sky – typically dealing with tourism related to star gazing and the outdoor industry. Notably, light pollution from a community can travel over 100 miles from the source and application of the Dark Sky Concept regionally can provide surprisingly widespread benefits and sustainable economic growth.

¹ Loss, S. R., Will, T., Loss, S. S., & Marra, P. P. (2014). Bird–building collisions in the United States: Estimates of annual mortality and species vulnerability. *The Condor*, 116(1), 8-23. doi:10.1650/condor-13-090.1

It should be noted that there are currently several non-compliant light fixtures within the Town. The Community Development Code (CDC) requires that all new fixtures comply with current regulations but does not required retroactive replacement of non-compliant fixtures unless the redevelopment or remodel is valued at \$50,000.00 or more, or if 25% or more of the exterior lighting is replaced. Staff is not proposing to modify any provisions related to non-conforming fixtures at this time. It may be worthwhile to explore possible options to establish an incentive program that would allow homeowners with existing non-conforming lights to receive a financial rebate for the cost of retro-fitting existing lights that no longer meet Town Standards. This would allow for better implementation of the lighting code, and an overall reduction in energy consumption in the Town for existing homes and business.

Exhibit C: Cost Analysis of Programmable and Analog Light Switch Timers

Staff was requested to investigate any potential cost increases that may be associated with requiring timers or sensors for new exterior residential lighting. An online search yielded very few fully shielded downlit light fixtures that also incorporated motion sensing technology, therefore – staff has limited this analysis to light switch timers. As proposed in the accompanying ordinance, staff has limited this requirement to exterior fixtures located on second or upper floors. The reason for this largely comes from requests to better illuminate those upper patio areas so that they can be better utilized as outdoor living space. In order to accommodate these requests, staff and the DRB felt like additional requirements for timers were an appropriate solution.

Most residential timers available on the market range from 20-50 Dollars per light switch. Some switches accommodate multiple exterior lighting fixtures, while others are designed for single fixtures. In comparison, a regular light switch is priced approximately 5-20 Dollars per light switch. Given that most homes do not have many exterior spaces on upper floors, this requirement appears to increase the costs of a project minimally.

The table below assumes multiple fixtures operated off each zone or timed switch:

Home Size	# of Upper Level Lighting Fixtures Proposed	Cost Increase
3,000 sq. ft. (2 zones)	4	\$40-60
5,000 sq. ft. (3 zones)	8	\$45-90
10,000 sq. ft. (4 zones)	15	\$60-120
20,000 sq. ft. (5 zones)	20	\$75-150

Timed Switch Cost:(# Zones) x \$20-50

Minus

Non-Timed Switch Cost:(# Zones) x \$5-20

Equals Cost Increase

REGULATED POWER



Honeywell 7-Day Programmable Light Switch Timer, White (RPLS730B1000/U)

★★★★ 27 reviews [Honeywell](#) Walmart # 551864679

\$28.09 List: ~~\$36.99~~

Free shipping

Arrives by Monday, May 20

Or get it by Mon, May 13 with faster shipping [Options](#)

Add a [Walmart Protection Plan](#) powered by Allstate

None

2 Year - \$2.00

3 Year - \$3.00

Qty:

1

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Pickup not available

Sold & shipped by [My Goods](#) | [Return policy](#)

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7 other sellers from \$32.00

\$32.00+ Free shipping

Sold & shipped by [Seach Camera](#)

\$32.19+ Free shipping

Sold & shipped by [antonline.com](#)

[Tell us if something is incorrect](#)



\$49.19 from 25+ stores
Intermatic Spring-Wound Timer, White, Timing Range: 0 to 60 min ...
★★★★★ (139)
[More options](#)



\$58.90 from 25+ stores
Timer, Intermatic, SPST, Wound, 60min, 20A
★★★★★ (32)



\$34.63 from 1000bulbs.com
Precision PM-12H - Commercial Spring Wound Auto-Off Timer - 12 Hr ...



\$26.04 from 1000bulbs.com
Precision PM-15M - Commercial Spring Wound Auto-Off Timer - 15 Min ...
★★★★★ (1)



\$28.96 from 1000bulbs.com
Precision PM-30M - Commercial Spring Wound Auto-Off Timer - 30 Min ...



\$30.39 from 10+ stores
Intermatic Ff12Hc 12-Hour Spring Wound Timer
★★★★★ (3)



\$54.59 from 10+ stores
Intermatic Ff46H 6-Hour Spring Wound Timer
★★★★★ (39)



\$47.59 from 10+ stores
Intermatic Ff312Hh 12-Hour Spring Wound Timer
★★★★★ (1)
[More size options](#)

John A. Miller

From: Sam Starr
Sent: Tuesday, June 4, 2019 10:04 AM
To: John A. Miller
Subject: FW: More on artificial outdoor light influencing even human health

FYI

From: JOLANA VANKOVA <jolanavanek@yahoo.com>
Sent: Monday, June 3, 2019 4:24 PM
To: Sam Starr <SStarr@mtnvillage.org>
Subject: More on artificial outdoor light influencing even human health

Hello Sam,

Here is a tidbit for the community plan in relation to lighting. Very important for us to know, as even visitors come here for the "unspoiled" nature, and to get away from the 'big city' feel. One of those features is nice dark sky at night, with visible stars.

So it is great that the Planning and DRB departments are paying close attention to this issue.

Thank you

Jolana Vanek
Resident

[Scientific investigation reveals strong link between artificial outdoor light and insomnia](#)



Scientific investigation reveals strong link between artificial outdoor lig...

Nights are getting too bright for people to fall and stay asleep, warned South Korean researchers. They found th...

ORDINANCE NO. 2019-0613-_____

AN ORDINANCE AMENDING THE COMMUNITY DEVELOPMENT CODE (CDC) AT SECTIONS 17.5.12: LIGHTING REGULATIONS AND 17.5.15: COMMERCIAL, GROUND LEVEL AND PLAZA AREA DESIGN REGULATIONS, AND CHAPTER 17.8: DEFINITIONS TO ACCOMPLISH THE FOREGOING.

RECITALS

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. Pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to regulate the use and development of land and to adopt ordinances and regulations in furtherance thereof.
- C. The Town Council may amend the CDC from time to time due to changing circumstances or for general housekeeping purposes. Such an update of the CDC has become necessary for technical corrections, clarifications and consistency.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Amendment of Community Development Code

- A. The Town of Mountain Village Community Development Code, Title 17 is hereby amended and replaced as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Planning Division is directed to codify the amendments in Exhibit A into the CDC.
- C. The Planning Division may correct typographical and formatting errors in the amendments or the adopted CDC.

Section 2. Ordinance Effect

- A. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- B. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on June 13, 2019

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 13th day of June 2019 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 16th day of May, 2019

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

ATTEST:

By: _____
Laila Benitez, Mayor

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this 13th day of June, 2019.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

ATTEST:

By: _____
Laila Benitez, Mayor

Jackie Kennefick, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2019 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on ____ XX, 2019. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2019.

Jackie Kennefick, Town Clerk

(SEAL)

EXHIBIT A

(Language ~~stricken~~ is deleted; underlined language is new.)

A.1: CDC § 17.5.12 is amended as follows:

17.5.12 LIGHTING REGULATIONS

A. Purpose and Intent

The purpose of the Lighting Regulations is to establish standards for minimizing the unintended and undesirable side effects of residential exterior lighting while encouraging the intended and desirable safety and aesthetic purposes of such lighting. It is the purpose of the Lighting Regulations to allow illumination that provides the minimum and safe amount of lighting that is needed for the lot on which the light sources are located. In addition, the purpose of this section is to protect the privacy of neighboring residents by controlling the intensity of the light source. All exterior lighting shall conform to the standards set forth below.

B. Limited Exterior Lighting

The basic guideline for exterior lighting is for it to be subdued, understated and indirect to minimize the negative impacts to surrounding lots and public rights-of-way. The location of exterior lighting that meets the requirements of this section shall only be allowed at:

1. Buildings where Building Codes require building ingress and egress doors;
2. Pedestrian walkways or stairs;
3. Plaza areas and other public areas where lighting is required;
4. Deck or patio areas;
5. Surface parking ~~lots~~;
6. Signs;
7. Address identification or address monuments;
8. Flags;
9. Public art;
10. Driveways;
11. Street lights; ~~and/or~~
12. Swimming pools, spas and water features; and
13. Outdoor living spaces.

C. Prohibited Lighting. The following exterior lighting is prohibited:

1. Architectural lighting;
2. Landscape lighting;
3. Uplighting;
4. ~~3.~~ Flood lighting;
5. ~~4.~~ Other lighting not outlined above as permitted or exempt lighting;
6. Lighting that causes glare from a site or lot to any designated wetlands or other environmentally sensitive areas;
7. ~~5.~~ Lighting that causes glare from a site or lot to adjoining property; and
8. ~~6.~~ Lighting that produces glare to vehicles within a public right-of-way or access tract.

D. Exemptions. The following types of exterior lighting shall be exempt from the Lighting Regulations:

1. Seasonal lighting, providing individual lamps are less than ~~ten (10) watts and seventy (70) lumens~~ per linear foot of lighting;
 - a. Seasonal lighting shall not detrimentally affect adjacent neighbors. If the Town determines that ~~seasonal~~ such lighting detrimentally affects adjacent neighbors, it may determine such lighting to be a nuisance and require the lighting to be removed.
2. Temporary lighting that is used for theatrical, television, performance area and construction sites;
3. Emergency lighting; ~~and~~
4. Special event lighting approved by the Town as a part of the required development application;
5. Swimming pool and/or hot tub lighting when it is established that no off-site glare shall occur;
6. Lighting of the United States Flag when there is no other down-light option to prevent upward glare;
7. Lighting within public right-of-way for the principle purpose of illuminating streets or roads. No exemption shall apply to any lighting within the public right-of-way when the purpose is to illuminate areas outside the public right-of-way; and,
8. Lighting required by the ski resort operator for the ordinary operation of the ski area snow making installation and operation.

E. Lighting Design Regulations.

1. **Full Cut-Off Fixture Design.** All exterior lighting shall be ~~designed as~~ eighty-five degrees (85°) full cut-off fixtures that direct the light downward without any off-site glare, except as exempted in Section 17.5.12(D).
 - ~~a. Opaque glass may be used to achieve this requirement.~~
 - a. Each exterior luminaire shall be fully shielded down directed light sources and shall not exceed 850 lumens, with the exception of residential outdoor pathway and recessed stairway lighting which shall not exceed 300 lumens per luminaire. Lighting for Town owned parking garages shall not exceed 5000 lumens per luminaire.
 - b. ~~Exemptions:~~
 - i. ~~Swimming pool and water feature lighting when it is established that no off-site glare shall occur; and~~
 - ii. ~~Lighting of the United States flag when there is no other down-light option to prevent the upward glare.~~

- e. ~~Approved surface parking lots lighting shall be screened to direct the light onto the parking lots and to ensure lower elevation development is protected from glare.~~
2. **Required Exterior Lighting Type.** LED lighting or other equivalent ~~energy saving~~ high efficacy lighting compliant with this section, shall be used for all exterior lighting. Any fixture with a 0-5 watt lamp shall have a minimum overall luminous efficacy of 30 lumens/watt; any fixture with a 6-15 watt lamp shall have a minimum overall luminous efficacy of 45 lumens/watt.
 3. **Maximum Temperature.** The maximum correlated color temperature for ~~differing~~ all proposed lighting types regardless of lamp type, shall be a minimum of 2,400 degrees Kelvin and shall not exceed 3,000 degrees Kelvin, or may employ amber light sources, filtered LED light sources, or a suitable alternative - with the goal of having a warmer light source.
 - a. ~~3,500 degrees Kelvin for incandescent, halogen lighting, HID and other lighting not specified herein.~~
 - b. ~~4,500 degrees Kelvin for LED lighting provided the degrees Kelvin is reduced closer to 3,500 to the extent practical given current LED technologies, with the goal of having warmer, less bluish toned LED lights.~~
 4. **Lighting for Parking Areas.** Lighting shall be provided for surface parking areas and underground parking garages.
 - a. Surface parking lot lighting shall be located in landscaped areas to the extent practical.
 - b. Parking area lights are encouraged to be greater in number, lower in height and lower in light level.
 - c. Approved parking area lighting shall direct the light onto the parking lot areas only and ensure lower elevation development is protected from glare.
 5. **Maximum Height Limit for Lights.** The following light fixture height limits shall be met. The review authority may approve other heights based on site-specific considerations.
 - a. The maximum height for a pole-mounted light fixture shall be twelve feet (12') as measured from the immediate adjacent grade, either natural or finished. Pole-mounted light fixtures are not permitted or intended to be placed on buildings or structures in order to artificially increase the height allowance or circumvent maximum height allowances.
 - b. The maximum height for a wall-mounted light fixture shall be seven feet (7') above the directly adjacent walking surface or pathway, except for sign lighting that may be higher as reviewed and approved by the review authority to allow for proper illumination of the sign.
 - c. The maximum height for public surface parking, above ground and/or underground parking garage area lighting shall be fifteen feet (15') above the grade of the parking

spaces that are intended to be illuminated. The town would encourage alternative lighting proposals to minimize parking area lighting impacts.

6. Lighting on Upper Floors.

- a. Exterior lighting on second or higher stories shall be provided by wall-mounted fixtures, ~~or~~ by recessed wall, or ceiling fixtures, or lighting that is louvered or otherwise designed to prevent off-site glare.
- b. Decks on second and upper floors that do not have stairs shall have only recessed wall or ceiling, in-rail or in-wall, louvered or concealed lighting that is directed towards the building or the deck/patio surface and not to the exterior yards.
- c. Exterior Lighting on second and upper floors shall require either a timer or sensor to reduce usage and energy loss during times of inactivity.

7. Levels of Illumination: Exterior Lighting, when in use, shall meet the following standards for illuminance of light consistent with the provisions listed below. A point-by-point photometric calculation listing the number, type, height, and level of illumination of all exterior lighting fixtures may be required as per Section 17.5.12(E)(9) prior to Design Review Board approval or staff approval to ensure compliance with these provisions.

- a. Parking lots, driveways, trash enclosures/areas, and group mailboxes shall be illuminated with a maximum average not to exceed four (4 fc) foot-candles of light.
 - b. Pedestrian walkways and staircases shall be illuminated with a maximum average not to exceed two (2 fc) foot-candles of light or as otherwise required by building code.
 - c. Exterior doors shall be illuminated with a minimum maintained one (1 fc) foot-candle of light, measured within a five (5' 0") foot radius on each side of the door at ground level or as otherwise required by building code.
 - d. In order to minimize light trespass on abutting residential property, illumination measured at the nearest residential structure or rear yard setback line shall not exceed the moon's potential ambient illumination of one-tenth (0.1 fc) foot-candle
 - e. The use of exterior lighting shall be minimized in areas of important wildlife habitat and delineated wetlands, and lighting shall be designed so that it does not spill over or onto such critical habitat.
- 8. Lighting Designer Required.** In the case of new development or remodeling subject to the Lighting Regulations, a Lighting Certified professional, a Certified Lighting Efficiency professional, an International Association of Lighting Designers member or similarly certified professional, or a licensed architect shall design all exterior lighting.
- 9. Lighting Plan Required.** A detailed exterior lighting plan, separate from other required plans, shall be submitted with development application detailing the location and specifications of all lighting to be installed. New development of single-family dwellings having a gross floor area of less than 3,500 square feet as well as minor

revisions to existing lighting plans shall be subject to only the requirements of 17.5.12(E)(9)(a) below unless it is determined by the Community Development Department that unique circumstances exist or if required for safety reasons.

- a. The exterior lighting plan shall describe the location, height above grade, type of illumination (such as ~~incandescent~~ LED, halogen, high pressure sodium, etc.), lumens, wattage, source, and correlated color temperature for each light source being proposed.
- b. An isofootcandle diagram prepared by a certified lighting professional or licensed architect as outlined above ~~shall be provided~~ may be required and if required shall to indicate the level and extent of the proposed lighting as per 17.5.12(E)(7). _

10. Additional Lighting Requirements for the Village Center. Provisions for seasonal ~~and holiday~~ lighting shall be incorporated into the exterior lighting plan for all projects located within the Village Center.

- a. Additional lighting requirements for the Village Center are found within the Commercial, Ground Level and Plaza Area Design Regulations.

11. Application. All newly installed exterior lighting shall comply with the Lighting Regulations.

- a. A redevelopment or remodel valued at fifty thousand dollars (\$50,000) or more shall retrofit all existing exterior lighting to comply with the then current Lighting Regulations.
- b. Notwithstanding the value of the redevelopment or remodel, if twenty-five percent (25%) or more of the exterior lights are to be replaced, all existing exterior lighting shall be retrofitted to comply with the then current Lighting

A.2: CDC § 17.5.15 is amended as follows:

(***)

(B)(4): Lighting

- a. In general, lighting within commercial areas shall originate within the storefront windows and not be dependent on freestanding light fixtures. Direct light sources should be used only for accent of architecture, landscape, artwork or for the definition of entries and walkways consistent with the Lighting Regulations.
- b. Window displays within storefront windows shall be illuminated ~~lighted~~ so as to provide an indirect glow of light onto adjacent pedestrian walkways and plazas. Harsh light and glare from storefront windows or interiors shall be avoided.
- c. Interior ~~fluorescent~~ lights shall be baffled so that the light source shall not be seen from pedestrian areas.
- d. ~~White, yellow or other~~ Town-approved LED lights with a minimum correlated color temperature of 2,400K and a maximum correlated color temperature of less than

3,000K shall be used to light storefronts. With all lighting types, extreme care shall be taken to avoid glare and color distortion. Flashing, blinking or moving lights shall not be used in storefronts. Colored lighting and projector lighting of the interior of a storefront may be used for storefronts and displays with specific approval from the review authority.

A.3: CDC § 17.8 is amended as follows:

Chapter 17.8 Definitions

(**) to be inserted in alphabetical order of the existing definitions

Efficacy: Luminous efficacy is a measure of how well a light source produces visible light. It is the ratio of luminous flux to power, measured in lumens per watt (lm/W).

Exterior Lighting: Artificial outdoor illumination as well as outdoor illuminating devices or fixtures, whether permanent or temporary, including, but not limited to, illumination and illuminating devices or fixtures emanating from or attached to: the exterior of buildings, including under canopies and overhangs, within railings or stairs; structures, such as poles, fences, or decks; the interior or exterior of open-air structures or buildings such as gazebos, pergolas, and breezeways; and the ground, a tree, or other natural features.

Foot-Candle: ("FC") The basic unit of illuminance (the amount of light falling on a surface). Foot-candle measurement is taken with a hand-held light meter. One foot-candle is equivalent to the illuminance produced on one square foot of surface area by a source of one candle at a distance of one foot. Horizontal foot-candles measure the illumination striking a horizontal plane.

Glare: Light entering the eye directly from a light fixture or indirectly from reflective surfaces that cause visual discomfort or reduced visibility to a reasonable person.

Kelvin: The measure of color temperature of a light source. Temperature is measured in degrees with warmer temperatures having a lower number and cooler temperatures having a higher number.

Lamp: A source of optical radiation (i.e., "light"), often called a "bulb" or "tube." Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, and low-pressure sodium (LPS) lamps, as well as light emitting diode (LED) modules and arrays.

Light Pollution: The material adverse effect of artificial light, including but not limited to, glare, light trespass, energy waste, compromised safety and security, and impacts on the nocturnal environment.

Light Trespass: An undesirable condition in which exterior light is cast across property lines to areas that are unwarranted or unwanted.

Lumen: A unit of measure used to quantify the amount of visible light produced by a lamp or emitted by a light fixture (as distinct from "watt", a measure of power consumption).

Luminaire: A complete lighting unit consisting of one or more lamps, together with the components designed to distribute the light, to position and protect the lamps, and to connect the lamps to the electrical power supply; also called the lighting fixture or fixture.

Outdoor Living Space: an area that extends the usable living area of the home and includes indoor elements such as furniture, kitchen areas, walls or enclosures, overhead cover or canopy, fireplaces, or other entertainment elements that are typically found indoors.

Seasonal Lighting: Lighting installed and operated in connection with the holidays or other seasonal traditions.



**COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION**
455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Agenda Item No. 12

TO: Town Council
FROM: Sam Starr, Planner
FOR: Meeting of June 13, 2019
DATE: May 29, 2019
RE: Second Reading of an Ordinance and Council Vote Regarding an amendment to the Community Development Code (CDC) to allow for staff level review of synthetic roof materials at Section 17.5.6.C.3. Roof Material.

BACKGROUND

In 2018, the town amended the roof material section of the CDC to provide better clarity and to allow for a broader range of roof materials in the Village Center. At the time, the town decided that synthetic roof materials required a class 3 application, which is full Design Review Board (DRB) review.

The DRB has developed enough comfort with review of synthetic roof materials that they have requested a CDC amendment to allow for staff level review of synthetic roof materials outside of the Village Center zone district. The DRB requested staff to bring a CDC amendment forward for Council consideration to streamline the design review process for applicants. The DRB reserves concern regarding approval of flashing, gutters and downspouts that are not copper; however, staff will revisit flashing, gutters and downspouts at the June DRB meeting and is not proposing any additional amendments with this ordinance.

At the May 2, 2019 regular Design Review Board meeting, the DRB provided a unanimous recommendation to Town Council to approve the CDC amendment.

At the May 16, 2019 regular Town Council meeting, the Town Council passed on first reading and set a public hearing, as presented, to approve the CDC amendment.

Attached is exhibit A showing the proposed redline amendment for your review.

ATTACHMENTS

1. Exhibit A. Proposed Ordinance including Exhibit

ANALYSIS

The proposed CDC amendment moves synthetic roof material from full DRB review to a permitted material which is staff level review. The proposed amendment will expedite cedar shake roof replacements, by reducing review time, and is in alignment with our overall fire mitigation town goals.

RECOMMENDED MOTION

I move to approve upon second reading of an ordinance, a CDC amendment to the Roof Material CDC section at 17.5.6.c.3. Roof Material attached as exhibit A.

/mbh

ORDINANCE NO. 2019-__

AN ORDINANCE AMENDING THE COMMUNITY DEVELOPMENT CODE (CDC) AT SECTION 17.5.6.C.3, ROOF MATERIAL

RECITALS

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. Pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to regulate the use and development of land and to adopt ordinances and regulations in furtherance thereof.
- C. The Town Council may amend the CDC, including the Roof Material Section in the CDC, from time to time.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Amendment of Community Development Code

- A. The Town of Mountain Village Community Development Code, section 16.5.6.C.3 is hereby amended and replaced as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Planning Division is directed to codify the amendments in Exhibit A into the CDC.
- C. The Planning Division may correct typographical and formatting errors in the amendments or the adopted CDC.

Section 2. Ordinance Effect

- D. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- E. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on _____, 2019.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 13th of June, 2019 in the Town Council

Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 16th of May, 2019

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this 13^h of June, 2019.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: Laila Benitez, Mayor

ATTEST:

Jackie Kennefick, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Jackie Kennefick, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on _____, 2019, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2019 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on June 13, 2019. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton, Mayor Pro-Tem				
Dan Jansen				
Bruce MacIntire				
Patrick Berry				
Natalie Binder				
Jack Gilbride				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2019.

Jackie Kennefick, Town Clerk

(SEAL)

- e. Roof ridgelines shall, where practicable, step with the topography of the site following the stepped foundation.
- f. The design of roofs shall reflect concern for snow accumulation and ice/snow shedding. Entries, walkways and pedestrian areas shall be protected from ice/snow shedding.
- g. Eaves and fascia shall generally be responsive and proportional to the design of the building.

2. Roof Drainage

- a. Where roofs drip onto pedestrian or other public areas, all multi-family, mixed use or commercial buildings shall provide a system of gutters, downspouts and permitted heat-tape to direct and channel roof run-off into the project's landscape areas and to prevent ice build-up in pedestrian areas. In non-pedestrian or public areas, roofs may drip to cobble lined swales that direct water to the natural or proposed landscape.
- b. All development within the Village Center shall be required to provide an integral guttering system designed into the roof or other DRB approved system of gutters, downspouts and heat-tape to contain roof run-off.
- c. Within the Village Center, all building roof run-off shall be directed to storm sewers or drainage systems capable of handling the volume of run-off. Such system shall be kept and maintained by the owner and/or respective homeowners association in a clean, safe condition and in good repair.

3. Roof Material

- a. All roofing material shall be of a type and quality that will withstand high alpine climate conditions.
- b. The review authority may require class A roofing materials as a fire mitigation measure.
- c. Permitted roof material outside the Village Center include:
 - i. Metal roof material limited to the following: rusted, black or gray standing seam, bonderized or corrugated metal (not reflective);
 - ii. Zinc;
 - iii. Minimum 1/2" slate; and
 - iv. Copper;
 - (a) Copper shall only be considered when it is proposed with a brown patina finish.
 - (b) The brown patina finish shall be completed prior to issuing a certificate of occupancy.
 - v. Synthetic roofing material that accurately emulates wood shake, concrete and slate tile or any other roofing material permitted or existing in Mountain Village.
 - (a) Synthetic roofing material shall be:
 - (i) Durable

- (ii.) High strength, both material and shape;
- (iii.) Low absorption or permeability;
- (iv.) High freeze/thaw damage resistance;
- (v.) Color throughout the tile (not surface applied); and High-quality design that fits within the architectural context of the building and the architectural context of the surrounding area.

d. The following roofing materials outside of the Village Center shall be approved by the DRB as a specific approval that is processed as a class 3 development application if the DRB finds the roofing material is consistent with the town design theme and the applicable Design Regulations:

~~i. Synthetic roofing material that accurately emulates wood shake, concrete and slate tile or any other roofing material permitted or existing in Mountain Village.~~

~~(a) Synthetic roofing material shall be:~~

- ~~(i.) Durable~~
- ~~(ii.) High strength, both material and shape;~~
- ~~(iii.) Low absorption or permeability;~~
- ~~(iv.) High freeze/thaw damage resistance;~~
- ~~(v.) Color throughout the tile (not surface applied); and High-quality design that fits within the architectural context of the building and the architectural context of the surrounding area.~~

i. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).

e. Village Center roofing material will require a class 3 development application and building specific design review. The following roof materials shall be approved by the DRB if the DRB finds the roofing material is consistent with the town design theme and applicable Design Regulations:

- i. Burnt sienna concrete tile.
- ii. Earth tones compatible with burnt sienna concrete tile in color and texture.
- iii. Brown patina copper
- iv. Standing seam or bonderized metal (dark grey or black) (not rusted)
- v. Zinc
- vi. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).
- vii. Some variation of roof material color is permissible by specific DRB approval as long as it is contextually compatible in design, color, theme and durability.

f. Modification to roof materials on dormers and secondary roof forms may be reviewed as a class 1 development application.



AGENDA ITEM #14
PLANNING & DEVELOPMENT SERVICE
PLANNING DIVISION
455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

TO: Mountain Village Town Council
FROM: John Miller, Senior Planner
FOR: Town Council Public Hearing; June 13, 2019
DATE: June 7, 2019
RE: Consideration of a Resolution approving a Conditional Use Permit to allow for the development and installation of a platform tower and platform to be associated with an Aerial Canopy Tour. The tower is located on Lot OSP-48 within Active Open Space

APPLICATION OVERVIEW: Summer Resort Operations – Canopy Tour COP

PROJECT GEOGRAPHY (See Figure 1)

Legal Description: OSP-48
Address: No address assigned to Active Open Space
Applicant/Agent: Jeff Proteau, Telluride Ski & Golf (TSG)
Owner: Telluride Ski & Golf
Zoning: OSP-48; Full Use, Ski Resort Active Open Space
Existing Uses: Full Use, Ski Resort Active Open Space
Proposed Use: Canopy Tour – Recreational
Lot Size: 70.127 Acres

Adjacent Land Uses: *Note: Due to the size and extent of total acreage encompassing the Conditional Use Permit request, the adjacent land use portion of this report has been generalized. Adjacent uses include Single-Family and Multi-Family Residential as well as passive open space and active open space ski resort uses.*

ATTACHMENTS

Exhibit A: Application and Narrative
Exhibit B: Planning and Engineering Plan Set
Exhibit C: Resolution

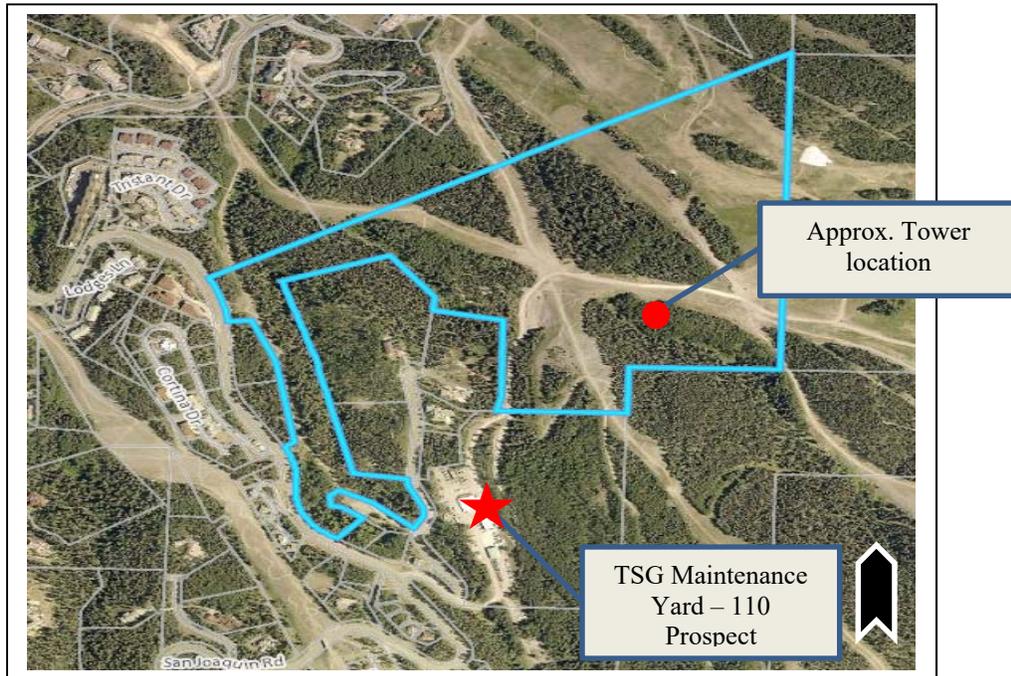


Figure 1: Lot OSP-48. The platform tower and associated platform will be the only portion of the aerial canopy tour located within town limits, and the location has been identified above.

Case Summary and Background:

Jeff Proteau of Telluride Ski and Golf (TSG) is requesting Town Council approval of a conditional use permit (CUP) to allow for the operation of portions of an Aerial Canopy Tour (tour) on Lot OSP-48. Although the majority of the tour is located within Federal lands and approved via USFS Special Use Permit, there are limited elements of the tour that will be located within town limits necessitating the CUP. Those elements include a 58-foot tower with a 12-foot diameter wood platform, two guy wires to secure the tower to the ground, and a zip line cable.

As part of the CUP submittal, the applicant has identified the proposed route for the canopy tour and has provided that information within their application documents. This includes a total of 5 zip lines, 2 sky bridges, and 2 rappel stations. Upon completion of the tour, the guests will rappel down the platform tower located on OSP-48 and will then board a shuttle to return to the base area. There are no other structures or buildings associated with the operation of the conditional use other than what has been identified above and discussed within the narrative. The applicant has indicated that the hours of operations for the tour will align with the summer chair lift operation hours of 10 a.m. to 6 p.m. and each tour will generally be allotted up to 3 hours from start to finish. The tour includes two guides and the tour groups will leave the starting point at staggered launch times. Staff is recommending that any operation plan approval referenced within the conditions of approval allow for flexibility for possible future expansion of the tour into seasons other than summer, and especially the shoulder seasons of spring and fall.

The zoning designations for the site is Class 3 Active Open Space. The Class 3 Active Open Space (AOS) zone district allows for Recreational Facilities with Built Structures with conditional use approval. The CDC defines Active Recreation Uses as “activities, usually of a more formal nature and performed with other persons, often requiring equipment and built facilities and taking place at prescribed places, sites, or fields...including...zip lines”.

It should be noted that TSG is requesting the CUP approval and will manage the day to day operations of the tour.

Applicable CDC Requirement Analysis and Findings: The applicable requirements cited may not be exhaustive or all inclusive. The applicant is required to follow all requirements even if an applicable section of the CDC is not cited. ***Please note that staff findings will be indicated by Italicized Text.***

17.4.14(D): Conditional Use Permits; Criteria for Decision

D. Criteria for Decision

- a. The proposed conditional use is in general conformity with the policies of the principles, policies and actions set forth in the Comprehensive Plan;

Staff Note: Although OSP-48 is not called out specifically within the Comprehensive Plan, the proposal for additional recreational summer amenities is consistent with the plan's Open Space and Recreation section as follows:

- *Pg. 75 (I)(E) increase outdoor activity programming in the summer and shoulder seasons by building upon the town's existing facilities and the growing demand for mountain biking, hiking, photography/interpretation, tennis, climbing, horseback riding, physical and mental health and wellness, and other activities".*
 - *Pg. 76 (I)(H)(i) "Strongly consider the creation of a lift-served alpine slide from Gorrano Ranch Restaurant area down to The Beach. This lift also may provide summer access to the Gorrano area for residents and visitors."*
 - i. *"Evaluate the installation of a zip line in the area of the proposed alpine slide".*
- b. The proposed conditional use is in harmony and compatible with surrounding land uses and the neighborhood and will not create a substantial adverse impact on adjacent properties or on services and infrastructure;

Staff Note: A conditional use permit for recreational uses with structures is allowed pursuant to the CDC for Active Full Use Open Space. The location of the proposed tour is primarily within Special Use Permitted USFS lands. The subject tower and platform are not perceived by staff to be incompatible with the surrounding land uses given the overall size of the parcel, the vegetative buffering between this use and adjacent residential uses, and existing ski resort recreational uses occurring on Lot OSP-48. There will be no impact to town services or infrastructure.

- c. The design, development and operation of the proposed conditional use shall not constitute a substantial physical hazard to the neighborhood, public facilities, infrastructure or open space;

Staff Note: The project is located in an area that is utilized heavily for Active Open Space ski operations. Currently, there are several beginner ski runs within OSP-48, and adjacent to the Lot is the Snow Cat Maintenance yard. The approximate distance from the Canopy Tower and Platform to the closest residential structure is 900-1000 feet distance (See figure 2 below).



Figure 2: Distance to Residential

- d. The design, development and operation of the proposed conditional use shall not have significant adverse effect to the surrounding property owners and uses;

Staff Note: The applicant has documented the location and proposed operation of the conditional use and there are no known potential adverse effects to surrounding property owners or uses. The applicant has not indicated the need to provide lighting, and due to hours of operation, no lighting should be required in the future. In addition, there have been questions related to noise that may be generated at the site. Staff spoke with the applicant and was provided the following statement related to noise: "None of the proposed projects are anticipated to result in noticeable increases in noise within the TSR SUP area or adjacent lands. The construction of proposed projects could result in some temporary noise within the TSR SUP area, including the use of helicopters for lift construction and timber removal. Operational noise of the canopy tour and snowmaking infrastructure would add incrementally to existing noise levels within the TSR SUP area, but this additional noise is not anticipated to have an adverse effect and would be centralized in a developed area of the resort."

- e. The design, development and operation of the proposed conditional use shall not have a significant adverse effect on open space or the purposes of the facilities owned by the Town;

Staff Note: The application does propose use of open space for the operation of the canopy tour, but the season and duration of the use will limit any impacts to open space and/or Town owned facilities. The proposed hours of operation are not in conflict with the existing open space use and will therefore have minimal adverse effect on the existing summer recreational experience.

- f. The design, development and operation of the proposed conditional use shall minimize adverse environmental and visual impacts to the extent possible considering the nature of the proposed conditional use;

Staff Note: The applicant has provided documentation related to the tour operation, infrastructure locations, and material design. It has been noted that the metal tower will be natural in color to help blend with its surroundings. The majority of the project is located within USFS lands and has been done so intentionally to minimize impacts to adjacent uses within the village. The applicant has not indicated the need for any permanent lighting.

- g. The design, development and operation of the proposed conditional use shall provide adequate infrastructure;

Staff Note: No additional infrastructure is requested for the use.

- h. The proposed conditional use does not potentially damage or contaminate any public, private, residential or agricultural water supply source; and

Staff Note: No water source will be impacted by the use. Site maintenance is of high priority to staff and the owner/owner of improvements are required by the CDC to maintain the site in a clean, safe, and orderly condition. Violation of this provision may result in the revocation of the CUP permit for failure to abide by the conditions of the CUP approval.

- i. The proposed conditional use permit meets all applicable Town regulations and standards.

Design Review Board Recommendation: At the June 6, 2019 Regular Design Review Board (DRB) meeting, the DRB voted unanimously to recommend approval to the Town Council with the following amended conditions:

1. Modification of Staff Condition #7 to allow for the Conditional Use Permit to remain valid for the period of the USFS SUP permit, to expire in 2044 (approx. 25 years).

Staff Recommendation: The application has been determined to meet the minimum standards outlined within the CDC for a Class 4 Conditional Use Permit. If the Town Council deems this application to be appropriate, Staff request said recommendation condition the items listed below in the suggested motion and the findings contained above within the Staff Memo.

PROPOSED MOTION – Conditional Use Permit

I move to approval, a Conditional Use Permit to allow for certain elements of a canopy tour including a 58-foot tower with 12-foot diameter wood platform, two guy wires, and a zip line – on Lot OSP-48 with the findings contained within the Staff Report of record dated June 7, 2019 and with the following conditions:

1. The applicant and operator shall abide by the laws of the state of Colorado and the Town of Mountain Village in the operation of business and shall have a valid Mountain Village business license before operating the business.
2. The applicant shall provide to the town verification that 3rd party inspections of the zip line apparatus and any other associated structures have occurred prior to a final inspection and prior to the aerial canopy tour opening to the public.
3. The applicant shall maintain adequate commercial liability insurance policies for the zip line apparatus and operations including but not limited to the actual apparatus and any associated structures.

4. The owner shall be responsible for the prompt and proper disposal of trash or the like in such a manner that minimizes and mitigates odor, unsightliness or other damage to the environment.
5. The applicant shall secure from trespass the tower, zipline, or other operational elements that may attract the public during hours of inactivity.
6. The business shall be allowed to operate generally within the hours of summer chairlift operations of 10AM to 6PM. Any proposed changes specific to hours of operation or yearly schedules shall be handled by Planning Staff as a Class 2 permit, with the option for Planning Staff to elevate the application to Class 4 application.
7. The Conditional Use Permit shall be valid for a period of twenty-five (25) years to coincide with the approved United States Forest Service Special Use Permit, with an annual staff review by the Planning Division Staff whereas the applicant may respond to any issues as they arise during the operation or annual review. In the event Planning Division Staff determines issues have arisen which warrant the annual review to be elevated to Town Council Planning Division Staff may elevate such annual review to Town Council which shall evaluate the issues and may either allow continued operation without changes, impose additional conditions to the continued operation or terminate the conditional use permit.
8. The applicant is required to secure all tree removal permits required for the installation of the canopy tour, and is also required to address any required revegetation of disturbed areas created during the construction of the canopy tour.
9. Staff has the authority to suspend operations if its determined that the applicant or operator has failed to meet the conditions of approval.
10. By commencing operation pursuant to this approval, the Applicant agrees to indemnify and hold harmless the Town from any and all liability associated with the approval and operations of the zip line and related apparatus.

This motion is based on evidence and testimony provided at a public hearing held on June 13, 2019 with notice of such hearing as required by the Community Development Code.

/jm



CONDITIONAL USE PERMIT APPLICATION

PLANNING & DEVELOPMENT SERVICES
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
970-728-1392
970-728-4342 Fax
cd@mtnvillage.org

TOWN OF MOUNTAIN VILLAGE FEE REQUIREMENTS ACKNOWLEDGEMENT

The Town of Mountain Village requires specific fees to be paid with a development application including legal and attorney fees associated with processing land development applications, inquiries and review. Please read and acknowledge the below fee requirement which are found at Community Development Code Section 17.4.4. General Provisions Applicable to All Development Application Classes, Section L. Fees.

L. Fees

1. Fee Schedule. The Town Council shall, from time to time, adopt a fee resolution setting forth all development application fees and associated permit fees. Fees for submittals not listed in the fee schedule resolution shall be determined by the Director of Community Development on a case-by-case basis determined by the similarity between the submittal and the development applications listed on the fee schedule together with the estimated number of hours of staff time the review of the submittal will require. No development application shall be processed, nor any development or building permits shall be issued until all outstanding fees or moneys owed by the applicant, lot owner, developer or related entity, as defined by the Municipal Code, to the Town, in any amount for any purpose, including but not limited to any fees, delinquent taxes, required Town licenses, permit fees, court fines, costs, judgments, surcharges, assessments, parking fines or attorney's fees are paid to the Town.

2. Town Attorney Fees. The applicant shall be responsible for all legal fees incurred by the Town in the processing and review of any development application or other submittal, including but not limited to any Town Attorney fees and expenses incurred by the Town in the legal review of a development application together with the legal review of any associated legal documents or issues. Legal expenses so incurred shall be paid for by the applicant prior to the issuance of any permits.

3. Property or Development Inquiries. The Town requires that Town Attorney legal fees and expenses be paid for all development or property inquiries where a legal review is deemed necessary by the Town. The developer or person making the inquiry, whichever the case may be, shall be informed of this obligation and execute a written agreement to pay such legal expenses prior to the Town Attorney conducting any legal review. A deposit may be required by the Director of Community Development prior to the commencement of the legal review.

4. Other Fees. The applicant shall be responsible for all other fees associated with the review of a development application or other submittal conducted by any outside professional consultant, engineer, agency or organization and which are deemed necessary by the Town for a proper review.

5. Recordation Fees. The Community Development Department will record all final plats, development agreements and other legal instruments. The applicant shall be responsible for the fees associated with the recording of all legal instruments.

I have read and acknowledge the fee requirements associated with my application.

April 25, 2019

(signature required)

(date)



CONDITIONAL USE PERMIT APPLICATION

PLANNING & DEVELOPMENT SERVICES
 455 Mountain Village Blvd. Suite A
 Mountain Village, CO 81435
 970-728-1392
 970-728-4342 Fax
 cd@mtnvillage.org

CONDITIONAL USE PERMIT APPLICATION			
APPLICANT INFORMATION			
Name: Jeff Proteau, TSG Ski & Golf		E-mail Address: jeff@telski.com	
Mailing Address: 565 Mountain Village Blvd		Phone: 970-728-7444	
City: Mountain Village	State: Colorado	Zip Code: 81435	
Mountain Village Business License Number: 00201			
PROPERTY INFORMATION			
Physical Address: Mountain Village		Acreage: 70.127	
Zone District: N/A	Zoning Designations: Active Open Space	Density Assigned to the Lot or Site: N/A	
Legal Description: Tract OSP 48			
Existing Land Uses: Ski Area / Active Open Space			
Proposed Land Uses: Canopy Tours			
OWNER INFORMATION			
Property Owner: TSG Ski and Golf LLC		E-mail Address: jeff@telski.com	
Mailing Address: 565 Mountain Village Blvd		Phone: 970-728-7444	
City: Mountain Village	State: Colorado	Zip Code: 81435	
DESCRIPTION OF REQUEST			
Please see attached description.			



CONDITIONAL USE PERMIT APPLICATION

PLANNING & DEVELOPMENT SERVICES
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
970-728-1392
970-728-4342 Fax
cd@mtnvillage.org

**OWNER/APPLICANT
ACKNOWLEDGEMENT
OF RESPONSIBILITIES**

I, Jeff Proteau (Owner's Representative), the owner of Lot OSP 48 (the "Property") hereby certify that the statements made by myself and my agents on this application are true and correct. I acknowledge that any misrepresentation of any information on the application submittal may be grounds for denial of the development application or the imposition of penalties and/or fines pursuant to the Community Development Code. We have familiarized ourselves with the rules, regulations and procedures with respect to preparing and filing the development application. We agree to allow access to the proposed development site at all times by members of Town staff, DRB and Town Council. We agree that if this request is approved, it is issued on the representations made in the development application submittal, and any approval or subsequently issued building permit(s) or other type of permit(s) may be revoked without notice if there is a breach of representations or conditions of approval. By signing this acknowledgement, I understand and agree that I am responsible for the completion of all required on-site and off-site improvements as shown and approved on the final plan(s) (including but not limited to: landscaping, paving, lighting, etc.). We further understand that I (we) are responsible for paying Town legal fees and other fees as set forth in the Community Development Code.


Signature of Owner's Representative 4/25/19
Date


Signature of Applicant/Agent 4/25/19
Date

OFFICE USE ONLY	
Fee Paid:	By:
	Planner:



CONDITIONAL USE PERMIT APPLICATION

PLANNING & DEVELOPMENT SERVICES
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
970-728-1392
970-728-4342 Fax
cd@mtnvillage.org

OWNER AGENT AUTHORIZATION FORM

I have reviewed the application and hereby authorize *(insert agent name)* Jeff Proteau of
(insert agent's business name) TSG Ski and Golf LLC to be and to act as my
designated representative and represent the development application through all aspects of the development
review process with the Town of Mountain Village.



(Signature)

April 25, 2019

(Date)

Bill Jensen

(Printed name)

The tower will be located in the trees adjacent to the ski trail and summer service road. Trees will be cleared adjacent to the tower and guy wires. See photo of typical Tower Platform.

Canopy Tour Tower Platform



Platform Tower. View from below



Also included in submittal for your use:

1. Telluride – Terra Flight Zip Tour – Full Set – 2-21-2019.
2. Telluride Canopy Tour Geotech Report



PROPOSED ZIP TOUR

TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435
 PROJECT: TERRA FLIGHT ZIP TOUR
 DESIGN DEVELOPMENT
 ISSUE DATE: 02/15/2019

CONTRACTOR

 201 South Ave.
 Grand Junction, CO 81501
 1-888-665-4697
 970-255-7393

STRUCTURAL ENGINEER

 1600 Washington Ave #2
 Golden, CO 80401
 P: (303) 482-3186

SHEET INDEX

CIVIL SHEETS			
C1	COURSE LAYOUT		
C2	VERTICAL ALIGNMENT		
C3	CALENDAR PROFILES		
C4	STATION LAYOUTS		
C5	STATION LAYOUTS		
C6	CONSTRUCTION ACCESS		
C7	TIE PROVISIONS		

ARCHITECTURAL SHEETS			
A1	BONSAI DEEP LATE NOTES		
A2	MATERIAL AND COMPONENT SAMPLES		
A3	CONSTRUCTION DETAILS		
A4	TYPICAL ANCHOR BOLT CONNECTIONS		
A5	ENTRY RELAY AND TRAPPEL SYSTEM		
A6	POURINGS		

STRUCTURAL SHEETS			
S1	12FT PLATFORM STANDARD		
S2	12FT PLATFORM ECCENTRIC		
S3	12FT PLATFORM PARTS		
S4	12FT PLATFORM PARTS		
S5	SPRINGER		
S6	PLATFORM CORNER		
S7	PLATFORM POLE		
S8	POLE CONNECTION		
S9	DOUBLE GATE		
S10	DOUBLE GATEWAY PARTS		
S11	SPREADER ASSEMBLY		

CABLE RUN SHEETS			
R1	12FT STOP BRACE SYSTEM		
R2	SINGLE LINE OF POINT BRACE DETAILS		
R3	DOUBLE LINE OF POINT BRACE		
R4	RUSKAL DETAILS		

PROGRAMMATIC SHEETS			
P1	PROGRAMMATIC LAYOUT		
P2	PARTICIPANT SAFETY		

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 201 South Avenue
 Grand Junction, CO 81501
 970-255-7393

CLIENT NAME AND ADDRESS
 TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

COVER SHEET	
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- ZPLINE
- GROUND TIAL
- SKYBRIDGE
- CLEARANCE ZONE
- ELEMENT PITCH AZIMUTH
- BACK AZIMUTH SPAN
- PERMANENT COURSE HEIGHT
- T3

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	RUSSELL CHONAL	SHRAPNER	10/15/2019

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

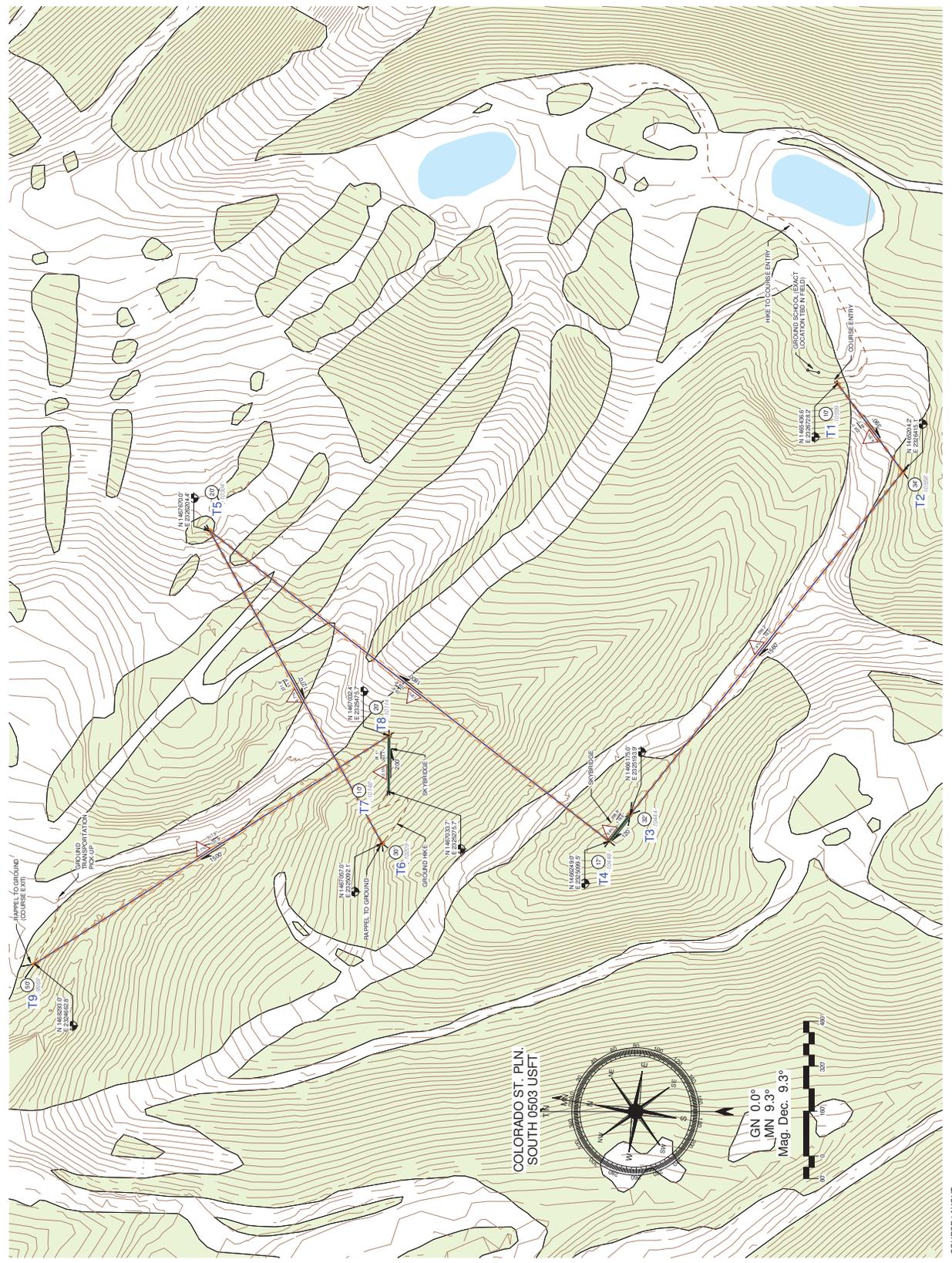
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 201 South Avenue
 Grand 870 255-7395

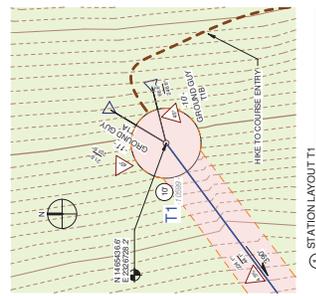
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TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

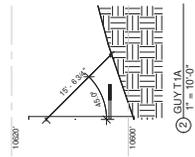
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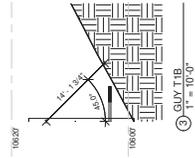




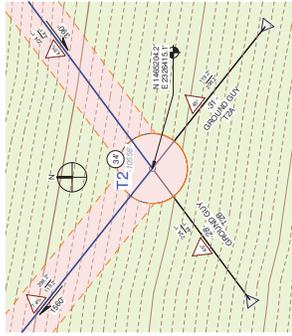
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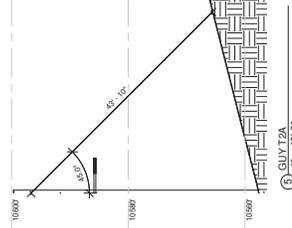
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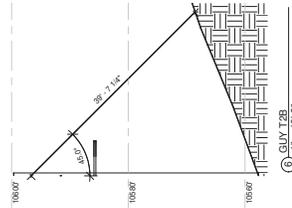
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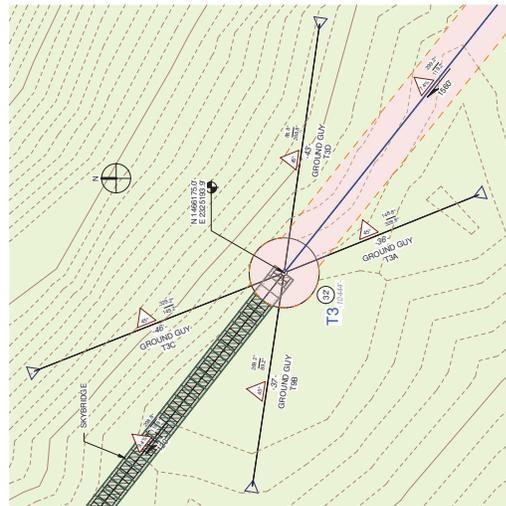
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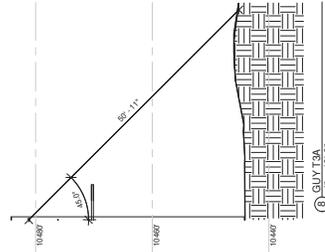
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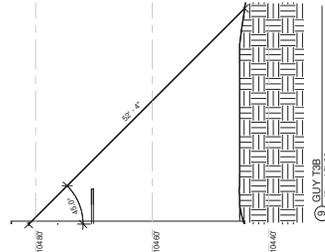
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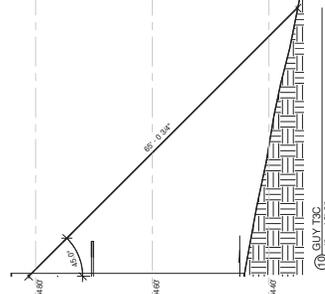
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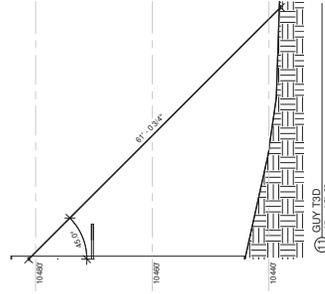
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 Grand, CO 81401
 970.255.7395

CLIENT NAME AND ADDRESS
 TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81455

PROJECT	STATION LAYOUTS
YERMA FLIGHT ZIP TOUR	SHEET
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PAGE NOTES

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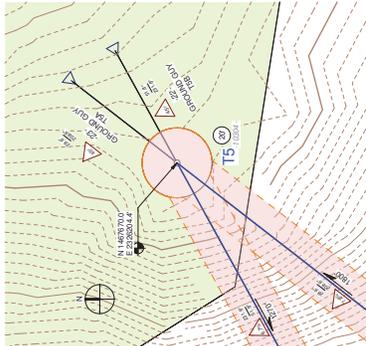
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 201 South Avenue
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 570.255.7395

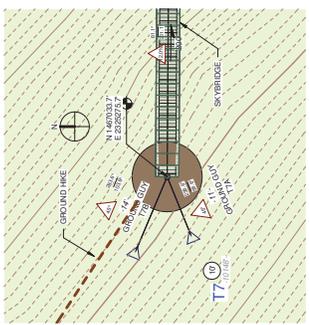
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 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

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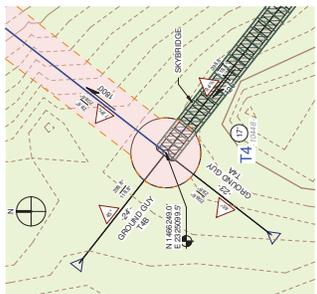
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 DATE: 11/11/2019
 SCALE: 1" = 10'-0"



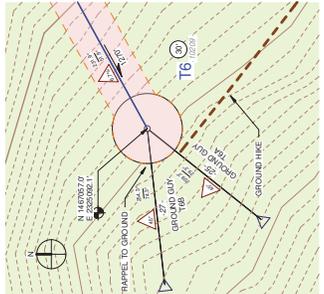
④ STATION LAYOUT T5
 1" = 10'-0"



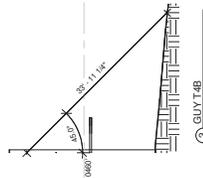
⑩ STATION LAYOUT T7
 1" = 10'-0"



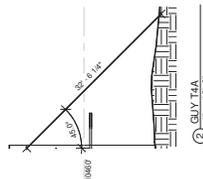
① STATION LAYOUT T4
 1" = 10'-0"



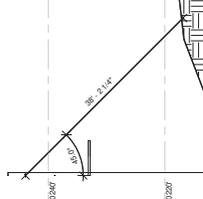
⑦ STATION LAYOUT T6
 1" = 10'-0"



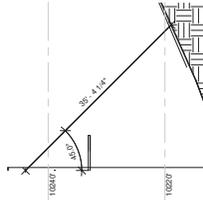
③ GUY T4B
 1" = 10'-0"



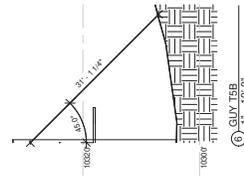
② GUY T4A
 1" = 10'-0"



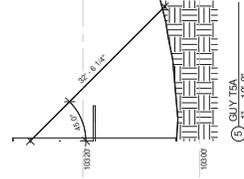
⑤ GUY T8B
 1" = 10'-0"



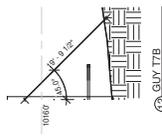
⑥ GUY T8A
 1" = 10'-0"



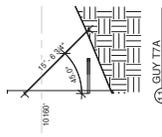
⑥ GUY T5B
 1" = 10'-0"



⑤ GUY T5A
 1" = 10'-0"



⑦ GUY T7B
 1" = 10'-0"



⑧ GUY T7A
 1" = 10'-0"

GENERAL NOTES:

- BONSAI DESIGN RESERVES & MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE AND EXTERNAL EXPERTISE PER BONSAI'S DISCRETION.
- ALL WORK SHALL BE CONFORMANT WITH ALL APPLICABLE REGULATIONS AND SHALL BE SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGNER'S REVISIONS.

PAGE NOTES:

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	RUSSELL CHONAL	TRANSCENDS SHRAPER	10/11/2019

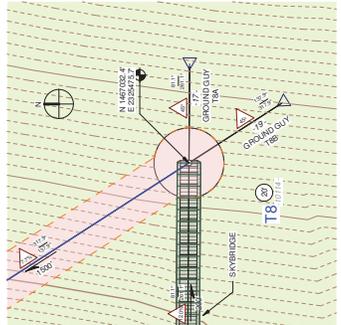
NO.	DATE	DESCRIPTION

REVISION HISTORY	
NO.	DESCRIPTION

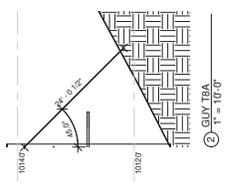
FIRM NAME AND ADDRESS	
 201 South Avenue Grand Junction, CO 81501 970.255.7393	

CLIENT NAME AND ADDRESS	
TELLURIDE SKI RESORT 565 MOUNTAIN VILLAGE BLVD TELLURIDE, CO 81485	

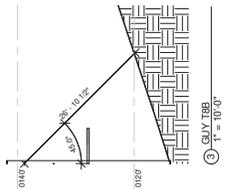
STATION LAYOUTS	
T8 PROJECT: 2019019 11:02:33 AM SCALE: 1" = 10'-0"	SHEET: C6



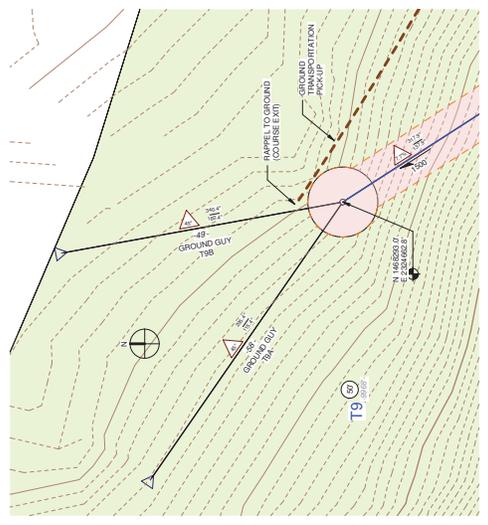
① STATION LAYOUT T8
1" = 10'-0"



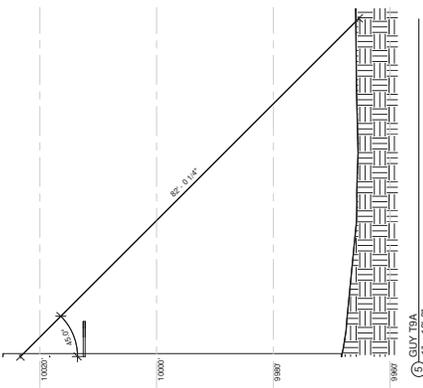
② GUY T8A
1" = 10'-0"



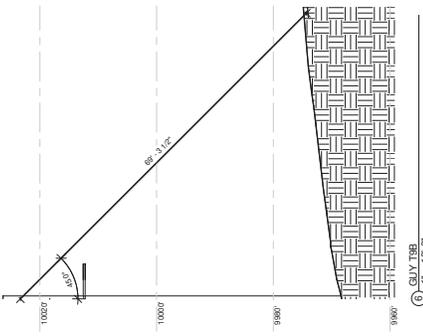
③ GUY T8B
1" = 10'-0"



④ STATION LAYOUT T9
1" = 10'-0"



⑤ GUY T9A
1" = 10'-0"



⑥ GUY T9B
1" = 10'-0"

GENERAL NOTES:

- * BONSAI DESIGN RESERVES & MAINTAINS THE SCALE RIGHT TO DETERMINE APPROPRIATE CONSTRUCTION METHODS AND ON EXTERNAL EXPERTISE PER BONSAI'S DISCRETION.
- ** THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGN RESERVES.

PAGE NOTES:

- 1 GENERAL ACCESS
- 2 STEEP OFFROAD ACCESS
- 3 STEEP OFFROAD RIGHT OF WAY
- 4 STEEP OFFROAD RIGHT OF WAY SITUATION PER OPERATION PROTOCOL

REV #	DRAWN BY	DESIGN BY	DATE
1	RUSSELL CHONAL	TRANSCENDS SHRAPLER	02/15/2019

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

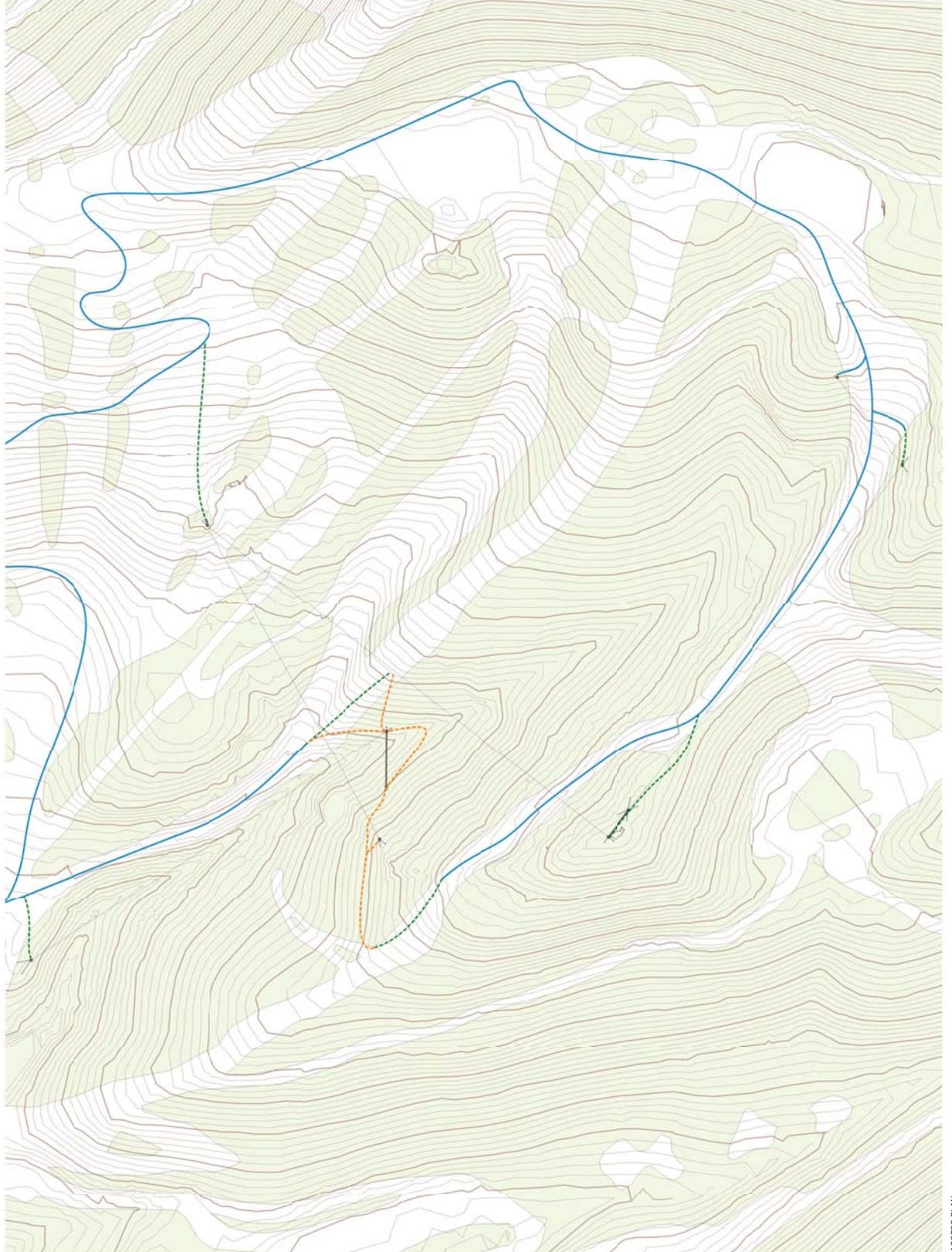
BONSAI
 201 South Avenue
 Grand, CO 81601
 970.255.7395

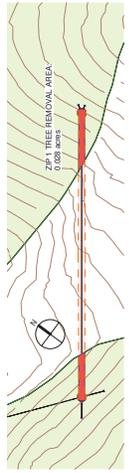
CLIENT NAME AND ADDRESS

TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81495

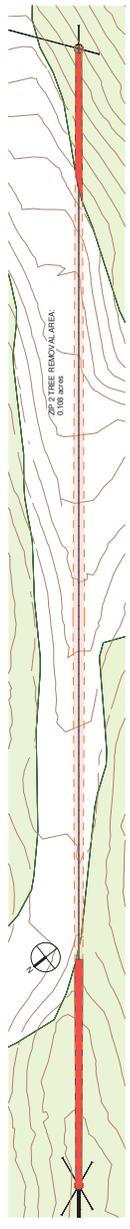
CONSTRUCTION ACCESS

PROJECT: TELURIDE SKI RESORT
 SHEET: C7
 DATE: 2/15/2019 11:52:27 AM
 SCALE: As indicated

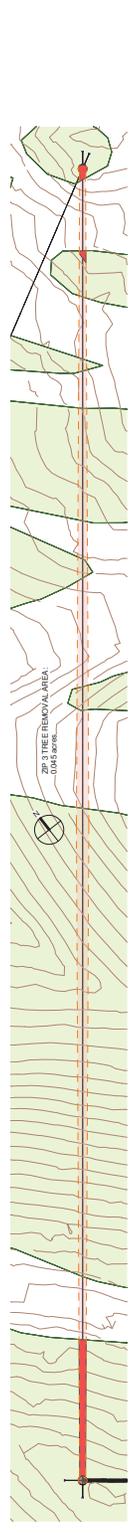




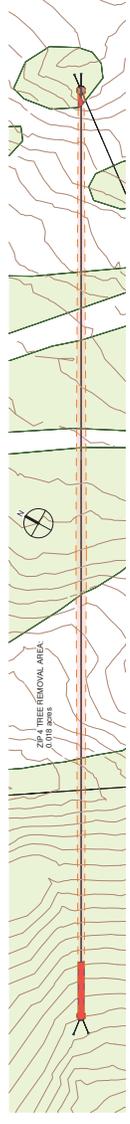
① TREE REMOVAL ZIP 1
1" = 80' 0"



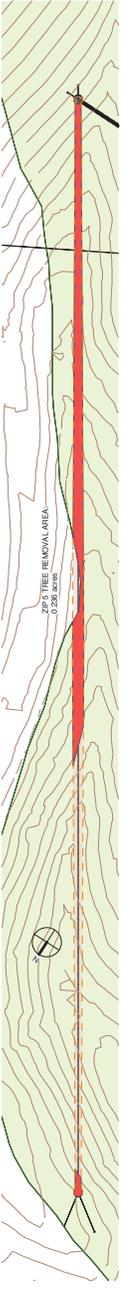
② TREE REMOVAL ZIP 2
1" = 80' 0"



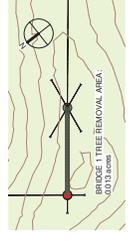
③ TREE REMOVAL ZIP 3
1" = 80' 0"



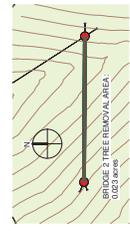
④ TREE REMOVAL ZIP 4
1" = 80' 0"



⑤ TREE REMOVAL ZIP 5
1" = 80' 0"



⑥ TREE REMOVAL BRIDGE 1
1" = 80' 0"



⑦ TREE REMOVAL BRIDGE 2
1" = 80' 0"

GENERAL NOTES:
 1. BONSAI DESIGN RESERVES AND MAINTAINS THE SCALE RIGHT TO DETERMINE APPROPRIATE TREE REMOVAL AND/OR EXTERNAL EXPERTISE PER BOARDS DISCRETION.
 2. ALL TREE REMOVALS SHALL BE LISTED WITHIN THIS DOCUMENT AND SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGNATED AGENCIES.

PAGE NOTES:
 1. TREES, NOTE BONSAI AREAS ARE APPROXIMATE AND TREE DENSITY MAY VARY. BONSAI AREAS MAY DIFFER FROM CALCULATED AREA.
 2. ZIP LINE
 3. ZIP LINE CLEARANCE ZONE - 8' WIDE AT ENDS, INCREASING BY 1" EVERY 100' TOWARDS CENTER.
 4. ZIP LINE CLEARANCE ZONE - 8' WIDE AT ENDS, INCREASING BY 1" EVERY 100' TOWARDS CENTER.
 5. ZIP LINE CLEARANCE ZONE - 8' WIDE AT ENDS, INCREASING BY 1" EVERY 100' TOWARDS CENTER.

CALCULATED TOTAL TREE REMOVAL:
 0.471 ACRES

REV #	DRAWN BY	DESIGN BY	DATE
1	TRASSLER	CHONAL	10/15/2019

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

 201 South Avenue
 Grand
 970-255-7395

CLIENT NAME AND ADDRESS
 TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

TREE REMOVAL	SHEET
TERMA FIGHT ZIP FOUR	C8
PROJECT	2/21/2019 11:10:54 AM
SCALE	As indicated

- LATERAL CLEARANCE LIMIT NOTES:**
- PARTICIPANT ENVELOPE - SAFE CLEARANCE ZONE SHALL BEA MINIMUM OF 4' LATERAL DISTANCE FROM CENTERLINE OF ZIP LINE (8' TOTAL WIDTH)
 - PARTICIPANT ENVELOPE CLEARING SHALL BE INCREASED HORIZONTALLY AS NECESSARY TO INSURE SAFE ZIPPING ENVELOPE FOR A MAXIMUM CABLE OFFSET DURING A 34 MPH WIND GUST.
 - DEFLECTION EFFECT OF 34 MPH WIND GUST - SHALL BE CALCULATED FOR EACH LINE'S SPECIFIC LENGTH AND DENOTED ALONG EACH LINE'S LENGTH ON THE INSTALLATION'S CIVIL SHEET.
 - FOR THIS SITE, EACH LINE'S DEFLECTION HAS BEEN CALCULATED. A MAXIMUM CLEARANCE ZONE WIDTH INCREASE OF 1' PER 100' OF CABLE LENGTH FROM TERMINATION HAS BEEN DETERMINED AS THE MAXIMUM ADDITIONAL CLEARING NECESSARY ON ANY CABLE. MAXIMUM LATERAL DEFLECTION IS LOCATED AT THE CENTER OF SPAN.
- VERTICAL CLEARANCE REQUIREMENT:**
- MINIMUM VERTICAL CLEARANCE UNDER WEIGHTED LINE SHALL BE 8' AND DENOTED AS SUCH ON ELEVATION PLAN.
 - TO CORRECTLY FORECAST VOLUME OF LARGE TREE REMOVAL ZONES, AN ADDITIONAL 40' OF VERTICAL CLEARANCE SHALL BE CALCULATED AND DEPICTED UNDER EACH LINE (FOR A TOTAL LARGE BODY VEGETATION CLEARANCE ZONE OF 48' VERTICAL FEET).
 - ALL LARGE TREES FALLING INSIDE BOTH VERTICAL AND HORIZONTAL CLEARANCE LIMITS MUST BE REMOVED
 - IF ARBORIST ASSESSMENT DETERMINES ADEQUATE TREE HEALTH CAN BE MAINTAINED WHILE ONLY TOPPING TREES GROWING UNDER LINE, YET CURRENTLY IMPINGING VERTICAL CLEARANCE LIMIT, TREES MAY BE TRIMMED ACCORDINGLY.
 - ANY AND ALL VEGETATION UNDER, BUT NOT INSIDE VERTICAL CLEARANCE ZONE, SHALL BE LEFT UNDISTURBED TO ASSIST SOIL STABILIZATION, RETENTION AND OVERALL BEAUTY OF EACH ZIP LINE.

GENERAL NOTES:

- * BONSAI DESIGN RESERVES & MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE MATERIALS, METHODS AND/OR EXTERNAL EXPERTISE PER BONSAI'S DISCRETION.
- ** THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGN REQUIREMENTS.

PAGE NOTES

DESIGNER	TRANSCENDS	DATE
PROJECT	CHRONAL	DATE
REV #	DRAWN BY	DESIGN BY

REVISION HISTORY

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

BONSAI
 201 South Avenue
 Grand, CO 81601
 970.255.7395

CLIENT NAME AND ADDRESS
TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

MATERIAL AND COMPONENT SAMPLES

PROJECT: TELLURIDE SKI RESORT
 DATE: 2/21/2019 11:45:29 AM
 SHEET: 6" = 1'-0"
 SCALE: A2

<p>TAN 5/8" MULTILINE ROPE</p> 	<p>SHERWIN WILLIAMS PAINT SAMPLES:</p> <p>BLACK BEAN (SW 6006)</p> 	<p>PORTABELLO (SW 6102)</p> 	<p>THATCH BROWN (SW 6145)</p> 	<p>PRESSURE TREATED PINE</p> 
<p>WHITE 5/8" MULTILINE ROPE</p> 	<p>BLACK 11mm KMIII ROPE</p> 	<p>RED 5mm ACCESSORY CORD</p> 	<p>AGED CEDAR</p> 	
<p>SMC RA 2" PULLEY</p> 	<p>1/2" CABLE CLIP AND FIST GRIP</p> 	<p>1/2" DUCTILE IRON SUSPENSION CLAMP A.K.A STOPLIGHT HANGER</p> 	<p>SINGLE SWAGED THIMBLE EYE TERMINATION IN 1/2" GAC</p> 	<p>FIST GRIP THIMBLE EYE TERMINATION IN 1/2" GAC</p> 
<p>16mm RAPID LINK</p> 	<p>14mm RAPID AND DELTA LINK</p> 	<p>12mm RAPID AND DELTA LINK</p> 	<p>10mm RAPID AND DELTA LINK</p> 	<p>5/8" SHACKLE</p> 

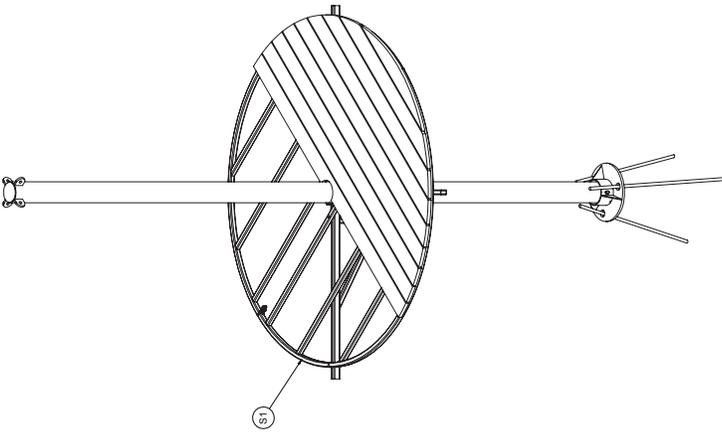
ASSEMBLY	QTY.	PAGE #
12 FT Platform Assembly	1	S1
9 SCH 40 Pole	1	S6
POLE ANCHOR PLATE	1	S7
DOUBLE GANTRY WITH DEUS	1	S8
8" 150 LB FLANGE	2	PURCHASED
MICROPILE ANCHORS	3	PURCHASED

GENERAL NOTES

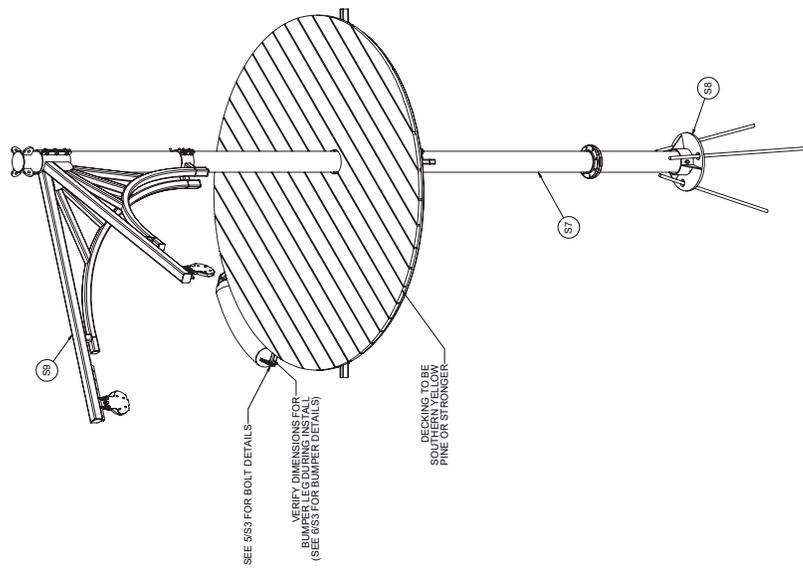
1. NOMINAL DESIGN BEHAVIOR ASSUMES THE SOLE PORT TO BE BEARING APPROPRIATE EXTERNAL EXPOSURE PERFORMANTS DESCRIBED.
2. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
3. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
4. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
5. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
6. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
7. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
8. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
9. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
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11. ALL DIMENSIONS UNLESS OTHERWISE NOTED.
12. ALL DIMENSIONS UNLESS OTHERWISE NOTED.

PAGE NOTES

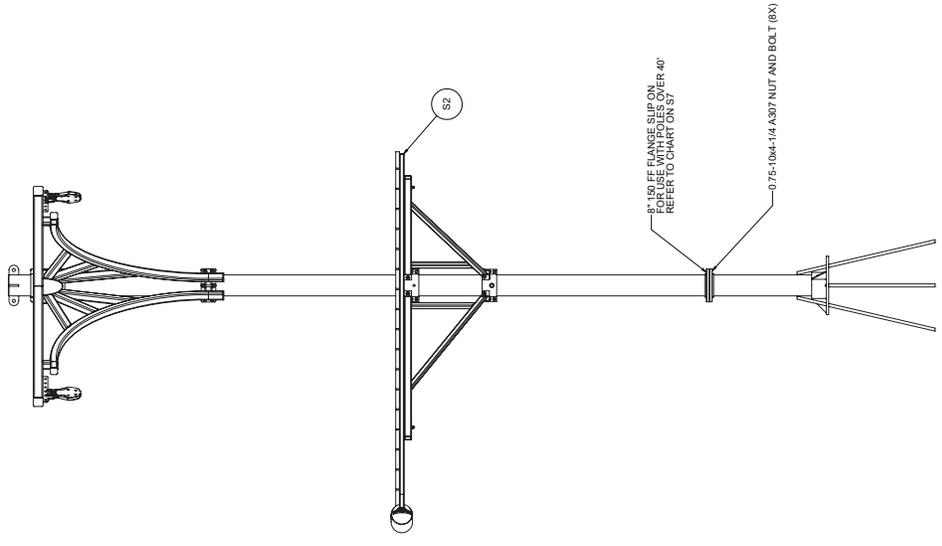
1. ALL BOLTS TO BE AN7 OR BETTER AND GALVANIZED UNLESS OTHERWISE NOTED.
2. ALL HOLES AT JOINING MEMBERS TO BE DRILLED TO FIT MEMBER UNLESS OTHERWISE NOTED.
3. ALL ASSEMBLES TO BE CLEARLY LABELED FOR BEST FACILITATION OF FIELD INSTALL NECESSARY FOR SAFE INSTALL.
4. CHAMFER SHARP CORNERS AS NECESSARY FOR SAFE INSTALL.
5. ALL SURFACES TO BE FINISHED WITH AWARMS BACK BEAN UNLESS OTHERWISE NOTED.
6. SPECIES OF WOOD SHALL BE 2X4 OR 2X6 UNLESS OTHERWISE NOTED.
7. FASTENERS USED TO ATTACH WOOD DECKING TO STEEL FRAME SHALL BE DRILLING SCREWS 1/2" DIA. 2.34" PH: 10XWOOD, 2.3" PER CONNECTION.
8. CAPTOP SURFACE FASTENERS SHALL HAVE 1/4" GAP BETWEEN FASTENERS.
9. DECKING SHALL CANTILEVER 1" TO 2" BEYOND PLATFORM FRAME.
10. ALL DIMENSIONS UNLESS OTHERWISE NOTED SHALL BE REFERENCED FROM THIS PLAN.
11. ORIENT PLATFORM SO THAT SHARP CORNERS ARE AWAY FROM CONTACT WITH BUMPER.
12. WOOD DECKING TO RUN PARALLEL TO STEEL TUBE SUPPORTS AND BE ATTACHED TO SUPPORTS USING FASTENERS AS REQUIRED IN NOTE 4.



1 9" SCH 40 PIPE STANDARD PLATFORM
1/24



2 8" SCH 40 PIPE WITH ECCENTRIC PLATFORM
1/24



3 8" SCH 40 PIPE WITH ECCENTRIC PLATFORM
1/24

DESIGNER	THAYRIS SHARDEL	
ENGINEER OF RECORD	(ENGINEER)	
NO.	DATE	DESCRIPTION
1.	10/20/2019	ISSUE FOR PERMIT
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

BONSAI
FR FIRM NAME AND ADDRESS
201 S. SOUTH AVENUE
GRAND JUNCTION, CO 81501
1-888-665-4937
970-255-7393

CLIENT NAME AND ADDRESS
TELLURIDE SKI RESORT
555 MOUNTAIN VILLAGE BLVD
TELLURIDE, CO 81435

PROJECT
TESSERA PLATFORM ASSEMBLY
ARCHITECT
22020219
SCALE
AS SHOWN
SHEET
A3

POLE NUMBER	FULL HEIGHT	EXTENSION HEIGHT	TOP HEIGHT	DOUBLE GANTRY	BOAT BUMPER	ECCENTRIC PLATFORM
T1	18'	0'	18'	NO	NO	NO
T2	42'	4'	38'	NO	YES	YES
T3	40'	0'	40'	NO	YES	YES
T4	25'	0'	25'	NO	NO	NO
T5	28'	0'	28'	NO	YES	YES
T6	38'	0'	38'	YES	YES	YES
T7	18'	0'	18'	NO	NO	NO
T8	28'	0'	28'	NO	NO	NO
T9	95'	20'	36'	YES	YES	YES

GENERAL NOTES:
 1. BONSAI DESIGN RESERVES & MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE AND EXTERNAL EXPERTISE PER BONSAI'S DISCRETION.
 2. THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGNATED ISSUES.
 3. PAGE NOTES

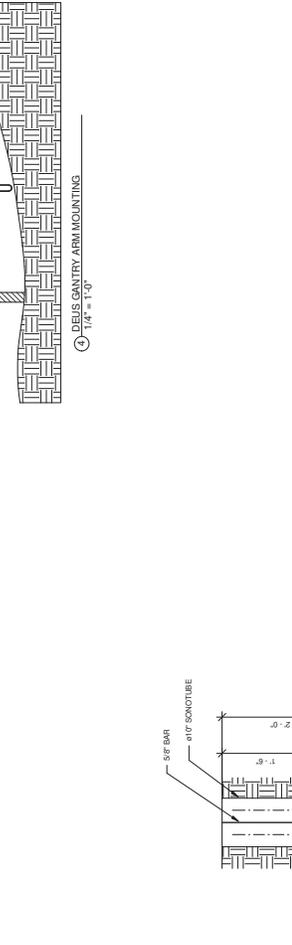
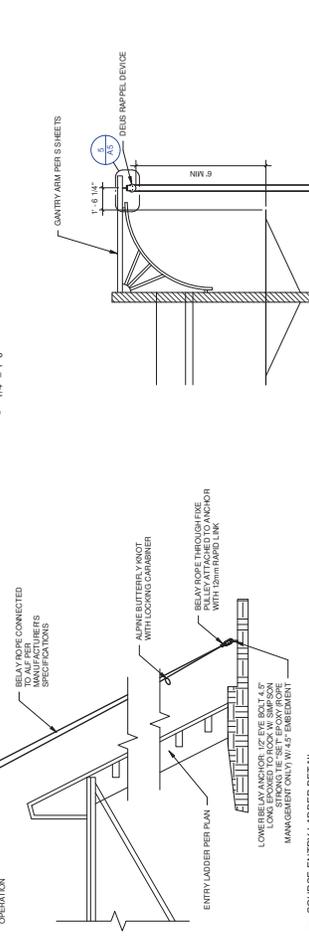
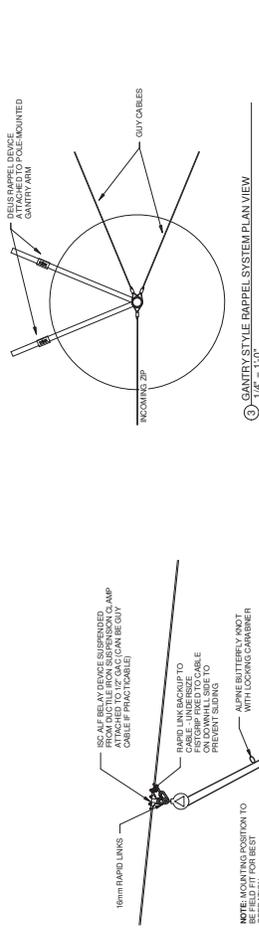
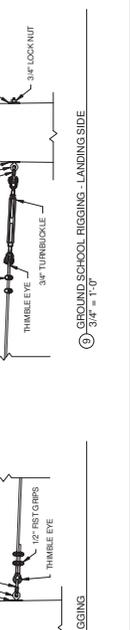
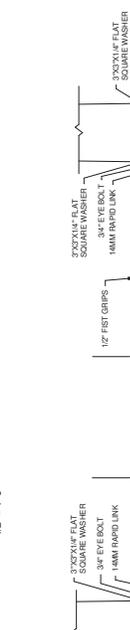
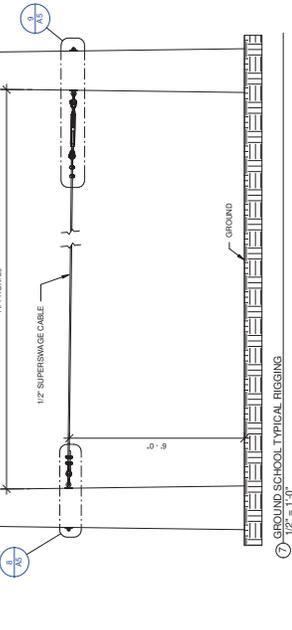
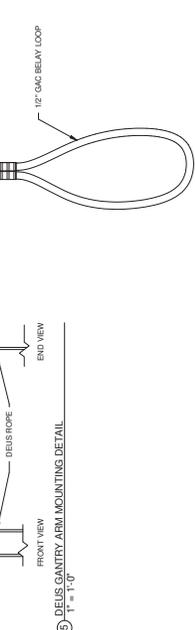
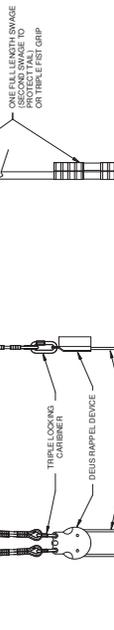
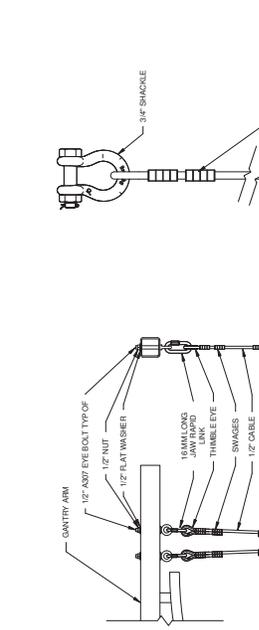
REV #	REASON / CHANGE	DRAWN BY	DESIGN BY	DATE
1	BONSAI / CHONAL			10/15/2019

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS
BONSAI
 201 South Avenue
 Grand
 570-255-7395

CLIENT NAME AND ADDRESS
TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

ENTRY BELAY AND RAPPTEL SYSTEM
 SHEET
A5
 PROJECT: 201901911-1803A-M
 SCALE: As Indicated



STANDARD PLATFORM	QTY.	PART #
12 FT PLATFORM LEG	4	S5A
12 FT PLATFORM LEG	4	S5B
8" UPPER COLLAR	1	S54
8" LOWER COLLAR	1	S54
WOOD DECKING	-	PURCHASED

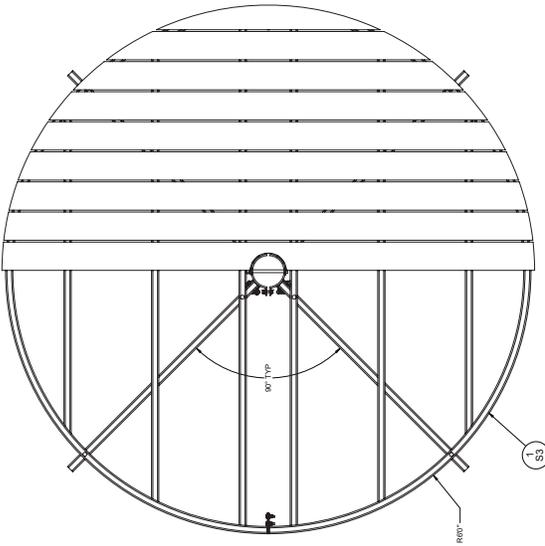
GENERAL NOTES

1. ROMAN DESIGN SERVICES MAINTAINS THE SOLE RIGHT TO BEARING APPROPRIATE DESIGN AND EXTERNAL EXPERTISE PERFORMING DESIGN.
2. ALL DIMENSIONS SHOWN UNLESS OTHERWISE NOTED.
3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
6. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
7. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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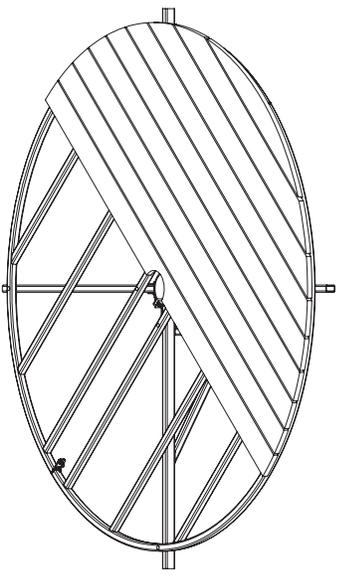
PAGE NOTES

1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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7. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
8. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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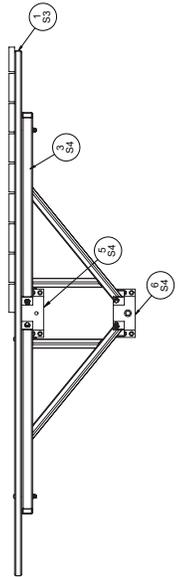
1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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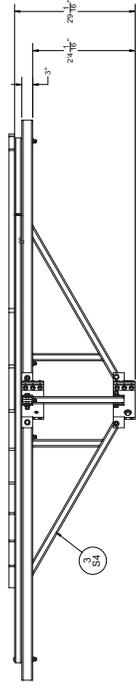
2: 12 FT PLATFORM ISO VIEW
1:1:6



3: 12 FT PLATFORM FRONT VIEW
1:1:6



4: 12 FT PLATFORM 45° VIEW
1:1:6



DESIGNER	THADDEUS SHRODOL	
ENGINEER OF RECORD	(ENGINEER)	
NO.	DATE	DESCRIPTION
1.	10/15/2019	ISSUE FOR PERMIT
2.	10/15/2019	ISSUE FOR PERMIT
3.	10/15/2019	ISSUE FOR PERMIT
4.	10/15/2019	ISSUE FOR PERMIT
5.	10/15/2019	ISSUE FOR PERMIT
6.	10/15/2019	ISSUE FOR PERMIT
7.	10/15/2019	ISSUE FOR PERMIT
8.	10/15/2019	ISSUE FOR PERMIT
9.	10/15/2019	ISSUE FOR PERMIT
10.	10/15/2019	ISSUE FOR PERMIT
11.	10/15/2019	ISSUE FOR PERMIT
12.	10/15/2019	ISSUE FOR PERMIT

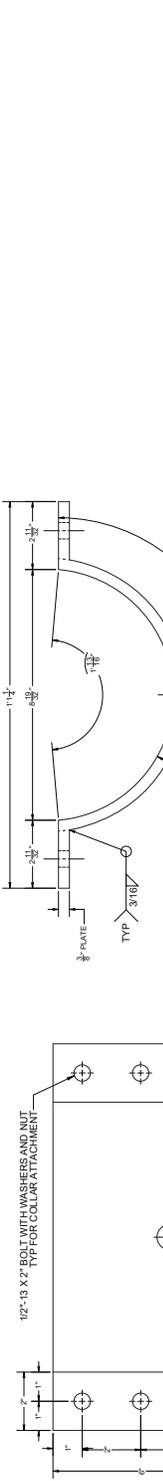
BONSAI
 2014 SOUTH AVENUE
 GRAND JUNCTION, CO 81501
 1-888-665-4637
 970-255-7393

CLIENT NAME AND ADDRESS
 TELLURIDE SKI RESORT
 555 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

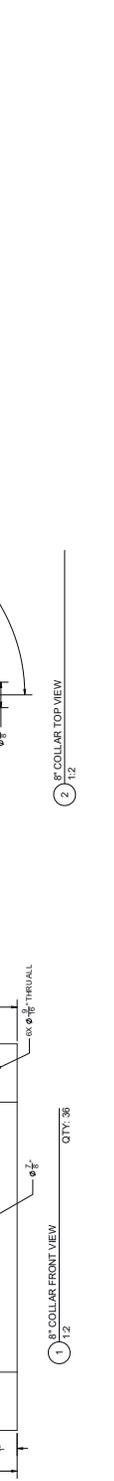
PROJECT	AMBROS FLIGHT ZIP TOUR
DATE	2/20/2019
SCALE	AS SHOWN

12 FT PLATFORM STANDARD
 SHEET
S1

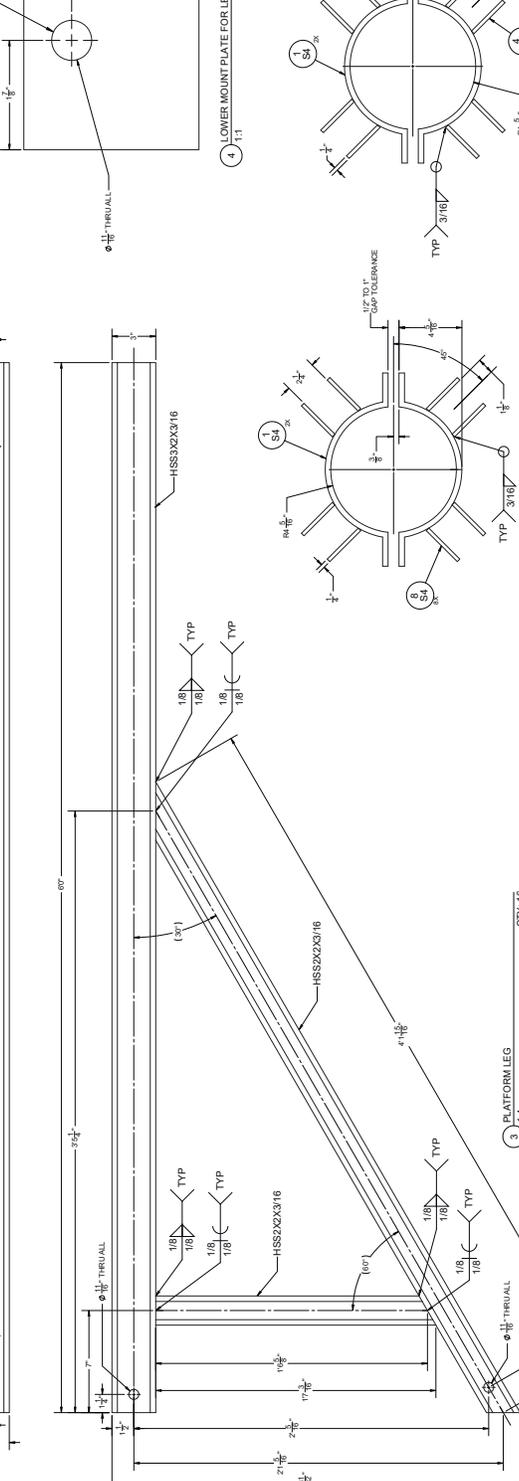
HARDWARE	QTY.
BOLT 0.500-13X3	12
FLAT WASHER 0.500-13	12
SPLIT LOCK WASHER 0.5	12
HNUT 0.500-13	12
HNUT 0.625-11x4	8
FLAT WASHER 0.625	16
SPLIT LOCK WASHER 0.625	8
HNUT 0.625-11	8
BOLT 0.750-10x12	8
FLAT WASHER 0.750-10	8
SPLIT LOCK WASHER 0.75	1
HNUT 0.750-10	1



1 8" COLLAR FRONT VIEW QTY: 36



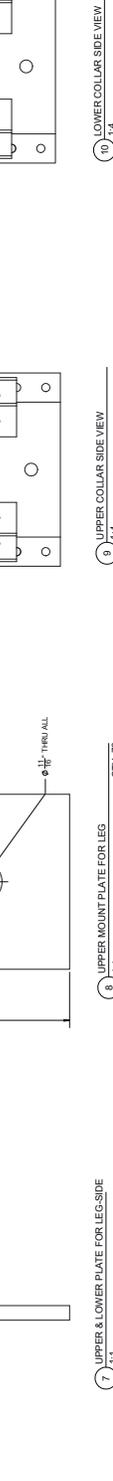
2 8" COLLAR TOP VIEW QTY: 12



3 PLATFORM LEG QTY: 14



5 UPPER COLLAR TOP VIEW QTY: 9



8 UPPER COLLAR SIDE VIEW QTY: 14



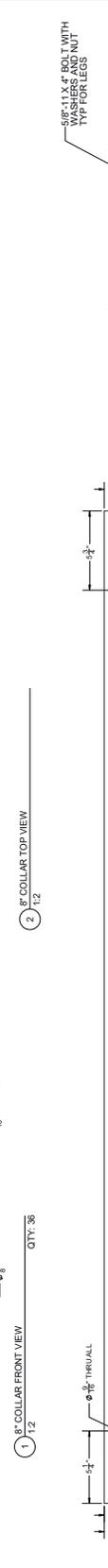
7 UPPER MOUNT PLATE FOR LEG QTY: 16



4 LOWER MOUNT PLATE FOR LEG QTY: 72



6 LOWER COLLAR TOP VIEW QTY: 9



10 LOWER COLLAR SIDE VIEW QTY: 14

GENERAL NOTES
1. GENERAL DESIGN SERVICES INCLUDES THE PRELIMINARY DESIGN AND THE PRELIMINARY DESIGN. THE DESIGN SHALL BE SUBJECT TO THE APPROVAL OF THE CLIENT. THE DESIGN SHALL BE SUBJECT TO THE APPROVAL OF THE CLIENT. THE DESIGN SHALL BE SUBJECT TO THE APPROVAL OF THE CLIENT.
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DESIGNER	THOROLD SHARDELL	
ENGINEER OF RECORD	ENGINEER	
NO.	DATE	DESCRIPTION
1.	10/10/2019	ISSUE FOR PERMIT
2.	10/10/2019	ISSUE FOR PERMIT
3.	10/10/2019	ISSUE FOR PERMIT
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6.	10/10/2019	ISSUE FOR PERMIT
7.	10/10/2019	ISSUE FOR PERMIT
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10.	10/10/2019	ISSUE FOR PERMIT
11.	10/10/2019	ISSUE FOR PERMIT
12.	10/10/2019	ISSUE FOR PERMIT

FRONT NAME AND ADDRESS
BONSAI
 201 S SOUTH AVENUE
 GRAND JUNCTION CO 81601
 1-888-666-4637
 970-255-7393

CLIENT NAME AND ADDRESS
 TELLURIDE SKI RESORT
 555 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

12 FT PLATFORM PARTS
 SHEET
S4
 AMBROS FLIGHT ZIP TOUR
 DATE 2/20/2019
 AS SHOWN

NOTE - DIFFERENCE BETWEEN UPPER AND LOWER COLLARS IS THE HOLE POSITION (COMPARE 4/5 WITH 9/5)

GENERAL NOTES

1. IRONMATION SERVICES MAINTAINS THE SOLE RESPONSIBILITY FOR THE DESIGN OF THE STRUCTURE AND FOR THE SELECTION OF THE APPROPRIATE MATERIALS AND CONNECTIONS. IRONMATION SHALL BE RESPONSIBLE FOR THE DESIGN OF THE STRUCTURE AND FOR THE SELECTION OF THE APPROPRIATE MATERIALS AND CONNECTIONS.
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PAGE NOTES

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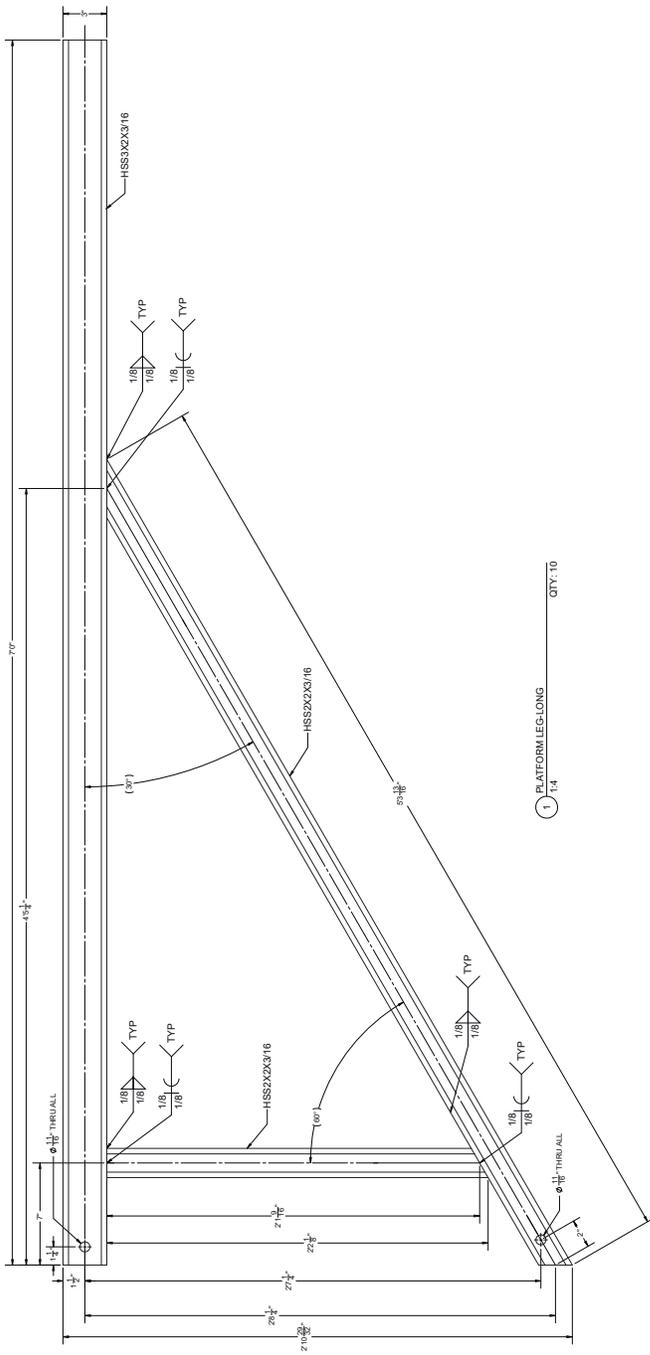
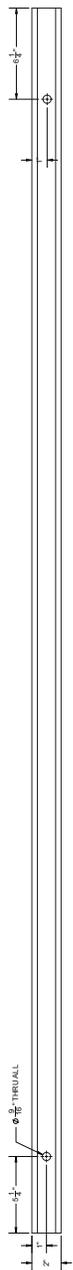
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ENGINEER OF RECORD	(ENGINEER)	
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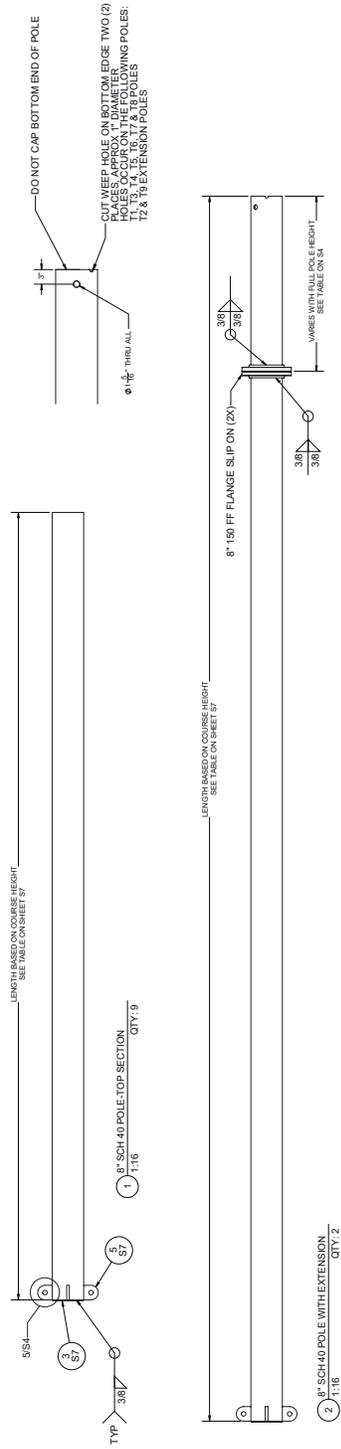
BONSAI
 2014 SOUTH AVENUE
 GRAND JUNCTION, CO 81501
 1-888-665-4937
 970-255-7393

CLIENT NAME AND ADDRESS
 TELLURIDE SKI RESORT
 555 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

PLATFORM LEG-LONG	
PROJECT	AMBROS FLIGHT ZIP TOUR
DATE	2/20/2019
SCALE	AS SHOWN

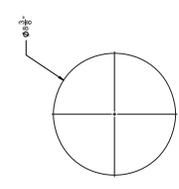
SHEET
S5



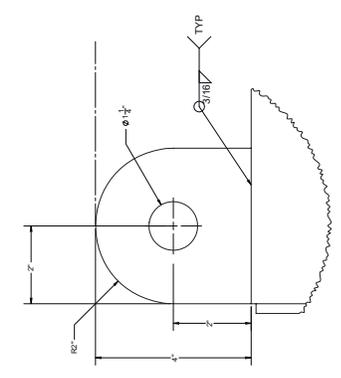


POLE NUMBER	FULL HEIGHT	EXTENSION HEIGHT	TOP HEIGHT	DOUBLE GANTRY	BOAT BUMPER	ECCENTRIC PLATFORM
T1	18'	0'	18'	NO	NO	NO
T2	42'	4'	38'	NO	YES	YES
T3	40'	0'	40'	NO	YES	YES
T4	25'	0'	25'	NO	NO	NO
T5	28'	0'	28'	NO	YES	YES
T6	38'	0'	38'	YES	YES	YES
T7	18'	0'	18'	NO	NO	NO
T8	28'	0'	28'	NO	NO	NO
T9	58'	20'	38'	YES	YES	YES

CONFIRM PLATFORM HEIGHT IN FIELD PER ZIPLINE CALIBRATION



3 8" CAP PLATE - SIDE 1/4



5 3/4" PAD EYE 1/15

GENERAL NOTES

1. HUMAN DESIGN SERVICES MAINTAINS THE SOLE RIGHT TO BE FABRICATED APPROPRIATE EXTERNAL EXPERTS PERFORMANCE DISCRETION.
2. ALL DIMENSIONS ARE TO UNLESS OTHERWISE NOTED.
3. MODIFICATIONS MUST BE REVIEWED WITH HUMAN DESIGN SERVICES.
4. ALL DIMENSIONS ARE TO UNLESS OTHERWISE NOTED.
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REVISION HISTORY

NO.	DATE	DESCRIPTION
1		
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DESIGNER: THADDEUS SHARDELL (ENGINEER)

ENGINEER OF RECORD:

FRONTNAME AND ADDRESS:

BONSAI

2014 SOUTH AVENUE
GRAND JUNCTION, CO 81601
4-888-665-4637
970-255-7393

CLIENT NAME AND ADDRESS:

TELLURIDE SKI RESORT
555 MOUNTAIN VILLAGE BLVD
TELLURIDE, CO 81435

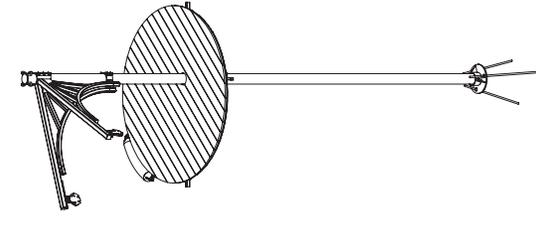
PLATFORM POLE SHEET

PROJECT: AMBROS FLIGHT ZIP TOUR

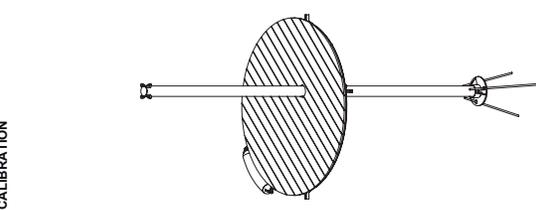
DATE: 2/20/2019

SCALE: AS SHOWN

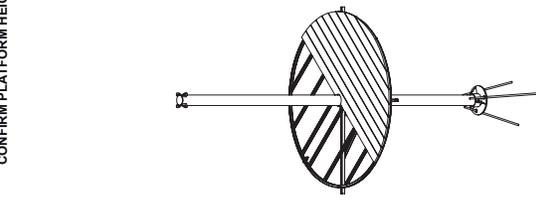
S7



8 ECCENTRIC PLATFORM WITH GANTRY 1/18



7 ECCENTRIC PLATFORM 1/18



6 CENTERED PLATFORM 1/18

GENERAL NOTES:

- BONSAI DESIGN RESERVES AND MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE DESIGN, MATERIALS, METHODS AND/OR EXTERNAL EXPERTISE PER BONSAI'S DISCRETION.
- THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGN REQUIREMENTS.

PAGE NOTES:

OP POINT BREAK SYSTEM INCLUDING THE OP POINT: THE OP POINT BREAK SYSTEM IS THE ONLY SYSTEM THAT PROVIDES A MEANS TO DIRECTLY TERMINATE UPON INDIVIDUAL ZIP LINES. THE SYSTEM IS DESIGNED TO REQUIRE CENTRE LEAD RIGGING SCENARIO SPECIFIC CONSTRAINTS OF ITS GIVEN LOCATION AND ROPE CONFIGURATION SHALL BE DETERMINED BY THE OPERATING MANUAL. ZIP'S BRAKE ZONE AND SPEED REQUIREMENTS.

EMERGENCY ARREST DEVICE PLACEMENT: THE EMERGENCY ARREST DEVICE SHALL BE INSTALLED AND POSITIONED AS SPECIFIED BY THE OPERATING MANUAL.

PLATFORMS ARE REPRESENTATIVE ONLY

REV #	DATE	DESIGNER	DATE
1	02/11/2019	TRACIS/SLS	
		CHOWAL	
		SHRADER	

REVISION HISTORY

NO.	DATE	DESCRIPTION
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FIRM NAME AND ADDRESS

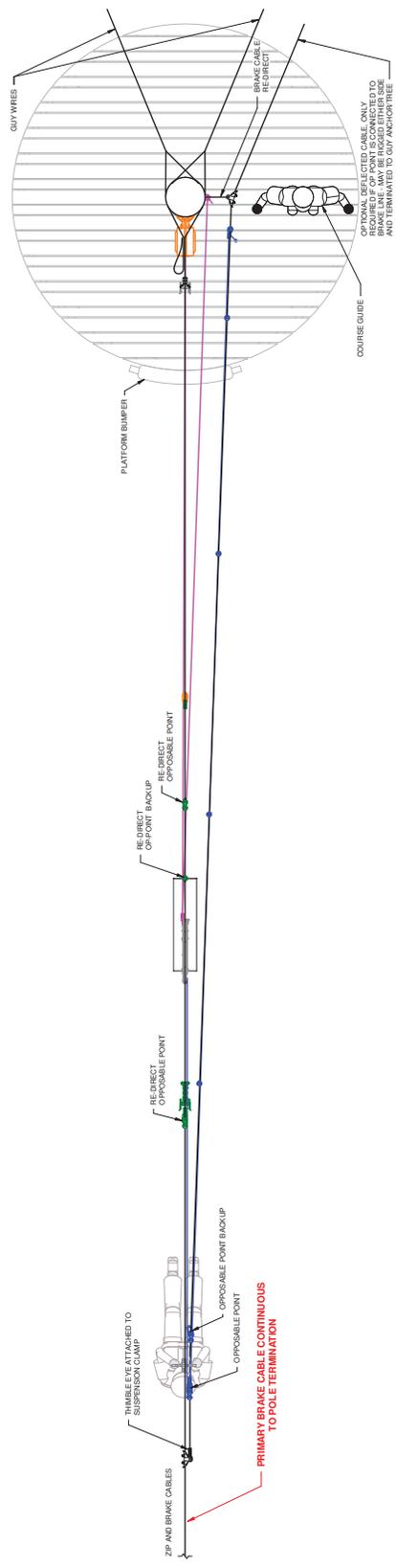


201 South Avenue
Glenwood Springs, CO 81601
Phone: 970.255.7395

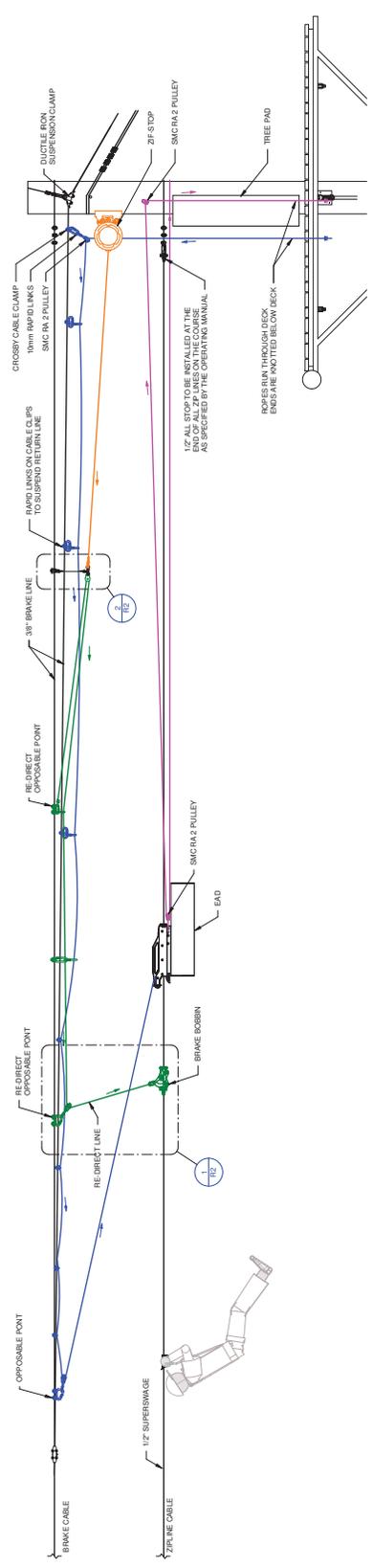
CLIENT NAME AND ADDRESS

TELLURIDE SKI RESORT
565 MOUNTAIN VILLAGE BLVD
TELLURIDE, CO 81485

PROJECT	TERRA FLIGHT ZIP TOUR
DATE	2/11/2019 11:28:58 AM
SHEET	R1
SCALE	1/2" = 1'-0"



① SINGLE LINE ZIP STOP BRAKE SYSTEM - PLAN
1/2" = 1'-0"



② SINGLE LINE ZIP STOP BRAKE SYSTEM - ELEVATION
1/2" = 1'-0"

GENERAL NOTES:

- BONSAI DESIGN RESERVES & MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE AND EXTERNAL EXPERTISE PER BOBBA'S DISCRETION.
- ALL DIMENSIONS ARE UNLESS NOTED WITHIN.
- THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGN NEEDS.

PAGE NOTES:

REV #	DATE	DESIGNED BY	DATE
1	02/15/2019	SHANN GILLEN	SHANN GILLEN

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

BONSAI
 201 South Avenue
 Grand, CO 81435
 970-255-7395

CLIENT NAME AND ADDRESS

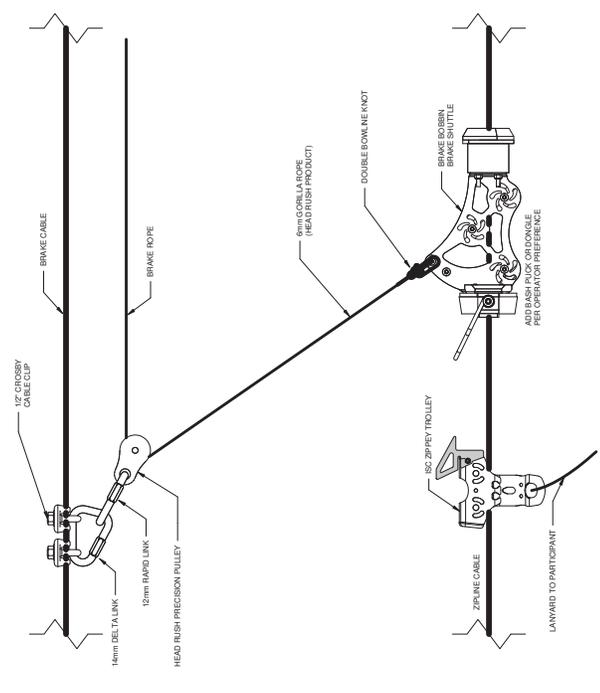
TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

SINGLE LINE OP-POINT BRAKE

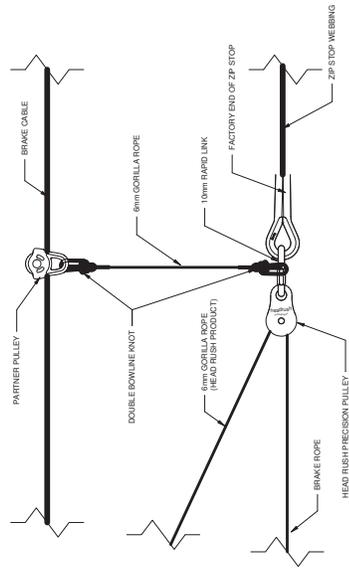
DETAILS SHEET

R2

PROJECT: TELURIDE SKI RESORT
 DATE: 2/15/2019 11:25:58 AM
 SCALE: 3" = 1'-0"



① SINGLE LINE OP-POINT BRAKE SHUTTLE AND TAG LINE
 3" = 1'-0"



② TRAVELER (TWO TO ONE VARIABLE)
 3" = 1'-0"

GENERAL NOTES:

- BONSAI DESIGN RESERVES AND MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE AND EXTERNAL EXPERTISE PER BONSAI'S DISCRETION.
- ALL DIMENSIONS UNLESS OTHERWISE NOTED WITHIN THIS DOCUMENT ARE SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGNER'S REQUIREMENTS.

PAGE NOTES:

REV #	SHAWN GILLEN	TRANSCENDS SHIPRADE	10/10/2019

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

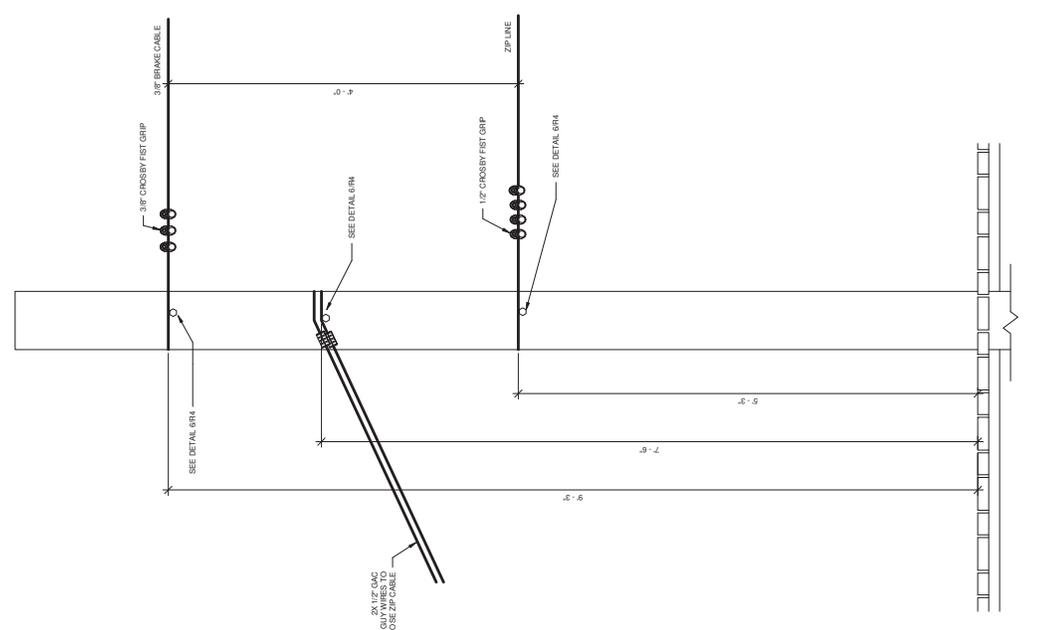
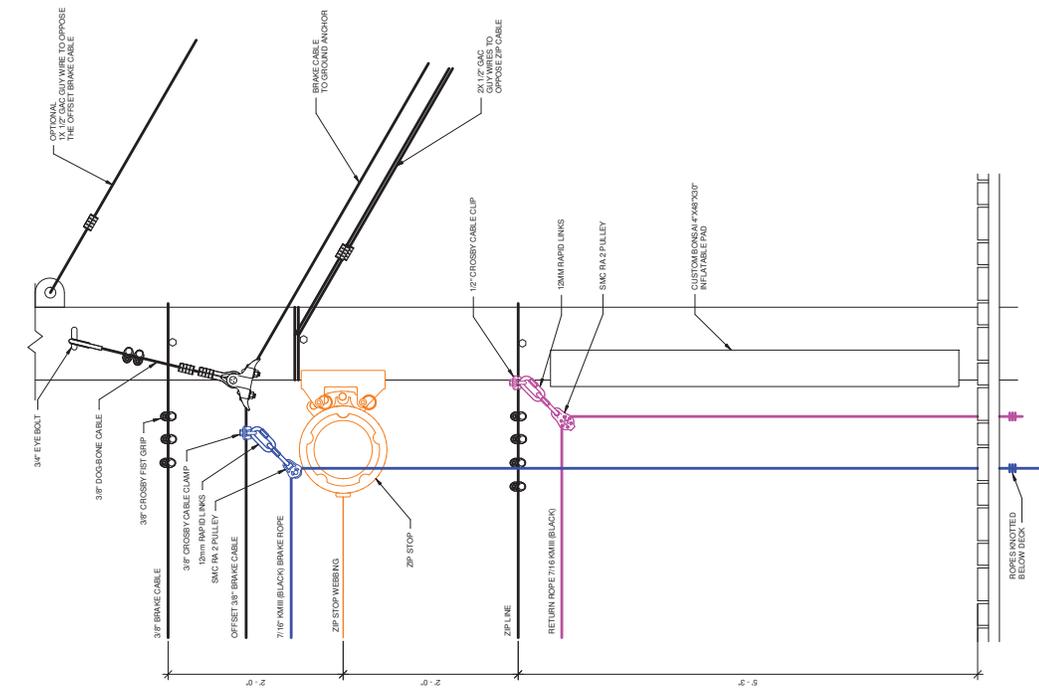
BONSAI
 201 South Avenue
 Grand Junction, CO 81501
 970.255.7393

CLIENT NAME AND ADDRESS

TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81485

SINGLE LINE ZIP STOP RIGGING

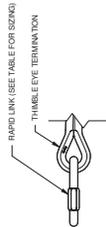
TERMINAL FIGHT ZIP TOUR
 PROJECT NO: 201/2019/1/2/20/AM
 SHEET
R3
 SCALE: 1/2" = 1'-0"



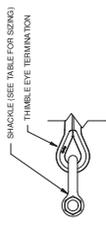
② POLE BASED ZIP STOP BRAKE RIGGING
 1/2" = 1'-0"

① POLE BASED ZIP LAUNCH RIGGING
 1/2" = 1'-0"

CONNECTOR OPTIONS



① RAPID LINK CONNECTION
3" = 1'-0"



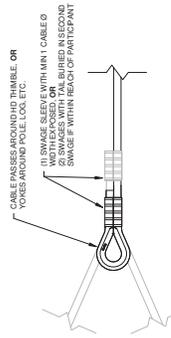
② SHACKLE CONNECTION
3" = 1'-0"



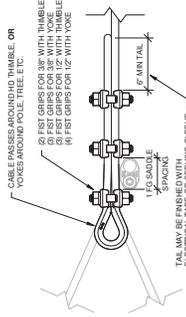
③ TURNBUCKLE CONNECTION
3" = 1'-0"

NOTE: TURNBUCKLE USUALLY ONLY ADDED AT ONE END OF CABLE FOR TENSION ADJUSTABILITY

CABLE TERMINATIONS

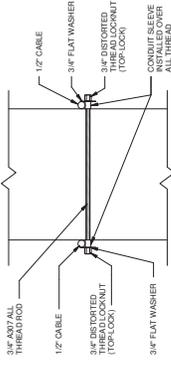


④ SWAGED TERMINATION
3" = 1'-0"

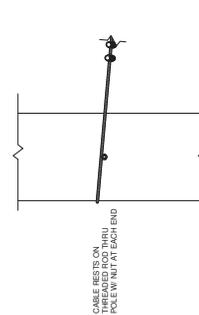


⑤ FIST GRIP TERMINATION
3" = 1'-0"

CABLE SLIP PREVENTION



⑥ TERMINATION DETAIL
1 1/2" = 1'-0"



⑦ SURPRAGE PREVENTION
1 1/2" = 1'-0"

GENERAL NOTES

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- THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGN NEEDS.

PAGE NOTES

REV #	DRAWN BY	DESIGN BY	DATE
	RUSSELL CHONAL		10/11/2019

REVISION HISTORY

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

BONSAI
201 South Avenue
Grand Rapids, MI 49503
570-255-7393

CLIENT NAME AND ADDRESS
TELLURIDE SKI RESORT
565 MOUNTAIN VILLAGE BLVD
TELLURIDE, CO 81485

RIGGING DETAILS

TERRAIN HEIGHT ZP FOUR
PROJECT NO: 201/2019/11/2027/AM
SHEET **R4**
As Indicated
SCALE

TURNBUCKLE OPTIONS

CABLE SIZE	TURNBUCKLE SIZE	TURNBUCKLE WLL
5/8" GAC	6.8"	3600 LBS
1/2" IMRC	3.4"	5200 LBS
1/2" SS	7.8"	7200 LBS

SHACKLE OPTIONS

CABLE SIZE	SHACKLE SIZE	SHACKLE WLL
5/8" GAC	7.62"	3300 LBS
1/2"	1.2"	4000 LBS
1/2" IMRC	5.8"	6500 LBS
1/2" SS	3.4"	9500 LBS
5/8" IMRC	7.8"	13000 LBS
3/4" IMRC	1"	17000 LBS

RAPID LINK OPTIONS

CABLE SIZE	RAPID LINK SIZE	RAPID LINK WLL
5/8" GAC	10mm	2420 LBS
1/2"	12mm	3000 LBS
1/2" IMRC	14mm	4851 LBS
1/2" SS	16mm	6395 LBS
5/8" IMRC	18mm	7718 LBS
3/4" IMRC	20mm	8820 LBS

WLL FOR CROSSBAY TURNBUCKLE HQ-226 JAW & JAW

WLL FOR CROSSBAY SHACKLE G-2130S-2130

WLL FOR MILLON RAPID LINKS

CONNECTOR OPTIONS ARE DETERMINED USING A SAFETY FACTOR OF 5 ON THE CABLE WORKING LOAD LIMIT.

GENERAL NOTES:

- * BONSAI DESIGN RESERVES & MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE PERMITTING AGENCIES AND ON EXTERNAL EXPERTISE PER BOASAS DISCRETION.
- ** THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF PERMITTING AGENCIES AND ON EXTERNAL EXPERTISE PER BOASAS DISCRETION.

PAGE NOTES:

REV #	DRAWN BY	DESIGN BY	DATE
1	RUSSELL CHONAL	SHRAPLER	10/15/2019

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

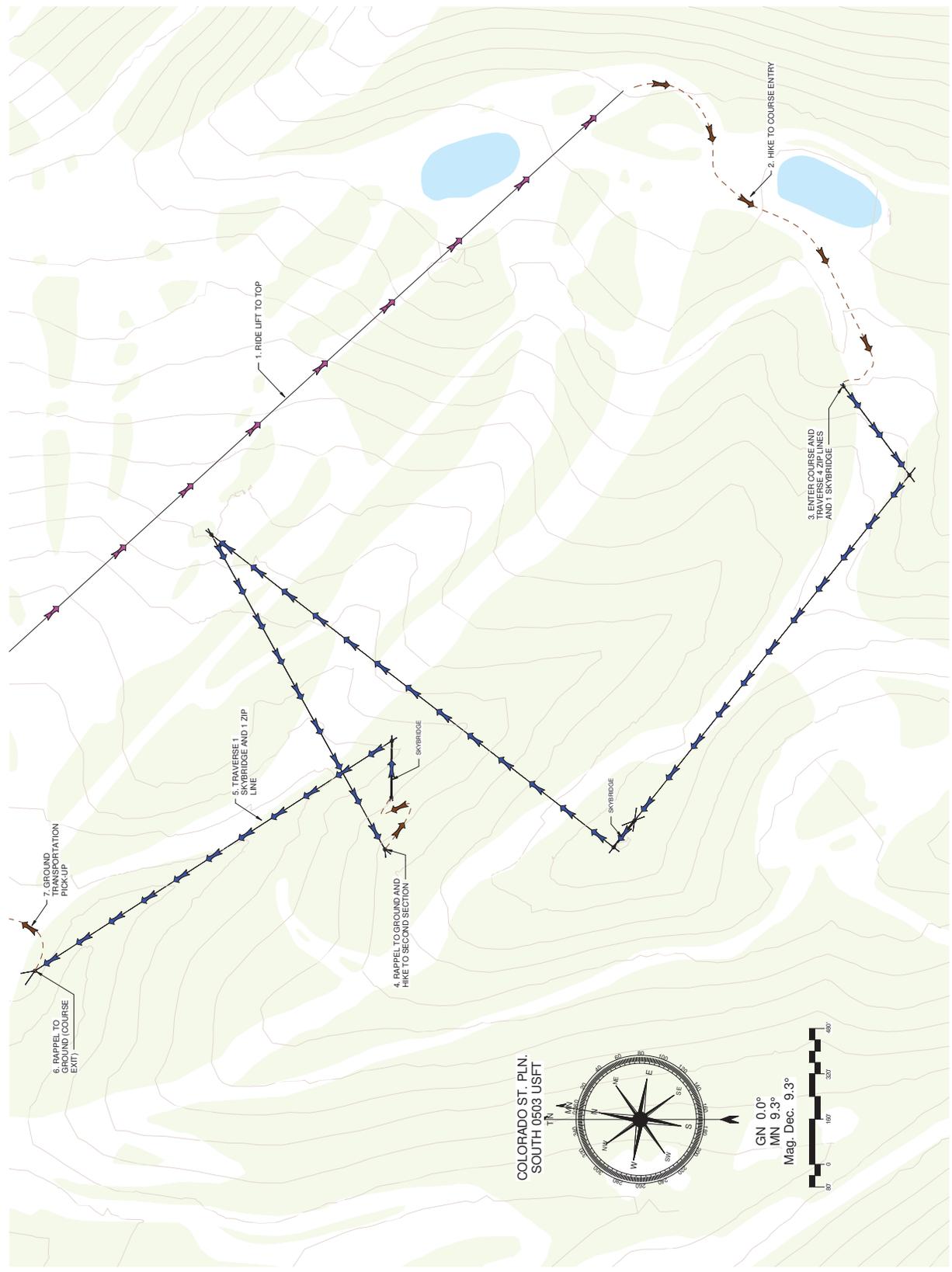
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 201 South Avenue
 Grand, CO 81401
 Phone: 970.255.7393

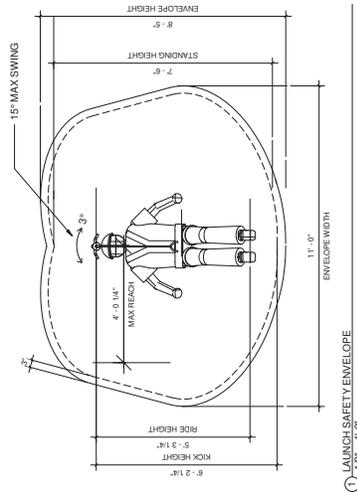
CLIENT NAME AND ADDRESS

TELLURIDE SKI RESORT
 565 MOUNTAIN VILLAGE BLVD
 TELLURIDE, CO 81435

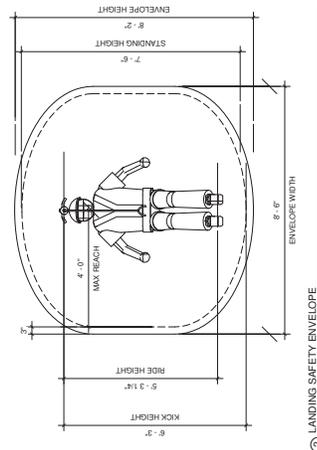
PROGRAMMATIC LAYOUT

PROJECT: TERRA FLIGHT ZIP TOUR
 SHEET: **PR1**
 DATE: 2/21/2019 11:25:51 AM
 SCALE: 1" = 160'-0"

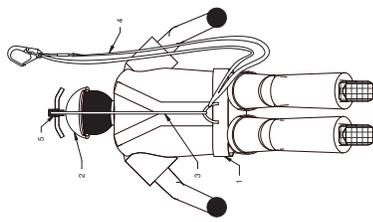




① LAUNCH SAFETY ENVELOPE
1/2" = 1'-0"



② LANDING SAFETY ENVELOPE
1/2" = 1'-0"



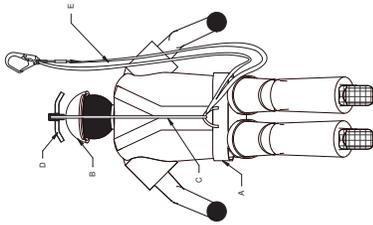
③ PATRON SAFETY EQUIPMENT DETAILS
1" = 1'-0"

- 1. French Creek 4330 Full Body Harness
- 2. Petzl Strato Vent Helmet-Red
- 3. Petzl Parago Helmet-Orange
- 4. French Creek Custom Zip Runner-Black-18"
- 5. ISC Zippy Trolley with Hook End Stopper

NOT SHOWN: 7mm Accessory Cord

Participant Equipment Sets

- French Creek 4330 Full Body Harness
- Petzl Strato Vent Helmet-Red
- Petzl Parago Helmet-Orange
- French Creek Custom Zip Runner-Black-18"
- ISC Zippy Trolley with Hook End Stopper and Grab Hook
- Bonsai Grip Link manufactured by ISC
- 7mm Accessory Cord
- Full Finger Leather Gloves
- Leather Hand Brake Strap



④ GUIDE SAFETY EQUIPMENT DETAILS
1" = 1'-0"

- A. French Creek Full Body Navigator Harness
- B. Petzl Strato Vent Helmet-Yellow
- C. ISC Zippy Trolley with Hook End Stopper
- D. Petzl AMD Triact Lock
- E. 7mm Accessory Cord

NOT SHOWN: Petzl AMD Triact Lock

Guide Equipment Sets

- French Creek Full Body Navigator Harness
- Petzl Strato Vent Helmet-Yellow
- French Creek Custom Zip Runner-Green-17"
- ISC Zippy Trolley with Hook End Stopper
- Bonsai Grip Link manufactured by ISC
- Petzl AMD Triact Lock
- 7mm Accessory Cord
- Full Finger Leather Gloves
- Leather Hand Brake Strap

GENERAL NOTES:

- * BONSAI DESIGN RESERVES & MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE AND EXTERNAL EXPERTISE PER BONSAI DISCRETION.
- * THIS DOCUMENT IS SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGNER'S REQUIREMENTS.

PAGE NOTES

REV #	DRAWN BY	DESIGN BY	DATE
	RUSSELL CHONAL	SHRAPNER	10/15/2019

NO.	DATE	DESCRIPTION

BONSAI
201 South Avenue
Glenwood Springs, CO 81601
970.255.7393

CLIENT NAME AND ADDRESS
TELLURIDE SKI RESORT
565 MOUNTAIN VILLAGE BLVD
TELLURIDE, CO 81435

PARTICIPANT SAFETY SHEET	
PROJECT: YERMA FLIGHT ZIP TOUR	DATE: 2/21/2019 11:25:24 AM
PR2	
As Indicated	

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF MOUNTAIN VILLAGE, MOUNTAIN VILLAGE, COLORADO
APPROVING A CONDITIONAL USE PERMIT FOR A CANOPY TOUR ON LOT OSP-48**

RESOLUTION NO. 2019 -0613-_____

- A. Telluride Ski and Golf, LLC (Owner) is the owner of record of real property described as Lot OSP-48;
- B. The Owner is pursuing the approval of a Conditional Use Permit to allow for the operation of Aerial Canopy Tours on Lot OSP-48, and the owner has submitted such application requesting approval of the Conditional Use Permit (Application);
- C. The Design Review Board (DRB) considered this application, along with evidence and testimony, at a public meeting held on June 6, 2019. Upon concluding their review, the DRB voted in favor of the Conditional Use Permit and recommended approval to the Town Council with conditions to be considered by the Town Council;
- D. The Town Council considered and approved this application subject to certain conditions as set forth in this resolution, along with evidence and testimony, at a public meeting held on June 13, 2019;
- E. The Town Council approved the Conditional Use Permit for Aerial Canopy Tours for Lot OSP-48, along with evidence and testimony, at a public meeting held on June 13, 2019;
- F. The public hearings referred to above were preceded by publication of public notice of such hearings held on such dates and/or dates from which such hearings were continued by mailing of public notice to property owners within four hundred feet (400') of the Properties and posting the property, as required by the CDC;
- G. The Owners have addressed, or agreed to address and/or abide by, all conditions of approval of the Application imposed by Town Council based upon a recommendation for approval by the DRB; and,
- H. The Town Council finds the application meets the Conditional Use Permit requirements contained in CDC Section 17.4.14 as follows:
 - 1. The proposed conditional use is in general conformity with the goals, policies and provisions of the Comprehensive Plan;
 - 2. The proposed conditional use is in harmony and compatible with surrounding land uses and the neighborhood and will not create a substantial adverse impact on adjacent properties or on services and infrastructure;
 - 3. The design, development and operation of the proposed conditional use shall not constitute a substantial physical hazard to the neighborhood, public facilities, infrastructure or open space;
 - 4. The design, development and operation of the proposed conditional use shall not have a significant adverse effect to the surrounding property owners and uses;

5. The design, development and operation of the proposed conditional use shall not have a significant adverse effect on open space or the purposes of the facilities owned by the Town;
6. The design, development and operation of the proposed conditional use shall minimize adverse environmental and visual impacts to the extent possible considering the nature of the proposed conditional use;
7. The design, development and operation of the proposed conditional use shall provide adequate infrastructure;
8. The proposed conditional use does not potentially damage or contaminate any public, private, residential or agricultural water supply source; and,
9. The proposed conditional use permit meets all applicable Town regulations and standards.

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COUNCIL HEREBY APPROVES THE CONDITIONAL USE PERMIT AND AUTHORIZES THE MAYOR TO SIGN THE RESOLUTION SUBJECT TO THE FOLLOWING CONDITIONS:

1. The applicant and operator shall abide by the laws of the state of Colorado and the Town of Mountain Village in the operation of business and shall have a valid Mountain Village business license before operating the business.
2. The applicant shall provide to the town verification that 3rd party inspections of the zip line apparatus and any other associated structures have occurred prior to a final inspection and prior to the aerial canopy tour opening to the public.
3. The applicant shall maintain adequate commercial liability insurance policies for the zip line apparatus and operations including but not limited to the actual apparatus and any associated structures.
4. The owner shall be responsible for the prompt and proper disposal of trash or the like in such a manner that minimizes and mitigates odor, unsightliness or other damage to the environment.
5. The applicant shall secure from trespass the tower, zipline, or other operational elements that may attract the public during hours of inactivity.
6. The business shall be allowed to operate generally within the hours of summer chairlift operations of 10AM to 6PM. Any proposed changes specific to hours of operation or yearly schedules shall be handled by Planning Staff as a Class 2 permit, with the option for Planning Staff to elevate the application to Class 4 application.
7. The Conditional Use Permit shall be valid for a period of twenty-five (5) years to coincide with the approved United States Forest Service Special Use Permit, with an annual staff review by the Planning Division Staff whereas the applicant may respond to any issues as they arise during the operation or annual review. In the event Planning Division Staff determines issues have arisen which warrant the annual review to be elevated to Town Council Planning Division Staff may elevate such annual review to Town Council which

shall evaluate the issues and may either allow continued operation without changes, impose additional conditions to the continued operation or terminate the conditional use permit.

8. The applicant is required to secure all tree removal permits required for the installation of the canopy tour and is also required to address any required revegetation of disturbed areas created during the construction of the canopy tour.
9. Staff has the authority to suspend operations if its determined that the applicant or operator has failed to meet the conditions of approval.
10. By commencing operation pursuant to this approval, the Applicant agrees to indemnify and hold harmless the Town from any and all liability associated with the approval and operations of the zip line and related apparatus.

Be It Further Resolved that Lot OSP-48 may be developed and submitted in accordance with Resolution No. 2019-0613-XX.

Section 1. Resolution Effect

- A. This Resolution shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the resolutions repealed or amended as herein provided and the same shall be construed and concluded under such prior resolutions.
- B. All resolutions, of the Town, or parts thereof, inconsistent or in conflict with this Resolution, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 2. Severability

The provisions of this Resolution are severable and the invalidity of any section, phrase, clause or portion of this Resolution as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Resolution.

Section 3. Effective Date

This Resolution shall become effective on June 13, 2019 (the “Effective Date”) as herein referenced throughout this Resolution.

Section 4. Public Meeting

A public meeting on this Resolution was held on the 13th day of June 2019 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

Approved by the Town Council at a public meeting held on June 13, 2019.

Town of Mountain Village, Town Council

By: _____
Laila Benitez, Mayor

Attest:

By: _____
Jackie Kennefick, Town Clerk

Approved as to Form:

James Mahoney, Assistant Town Attorney



AGENDA ITEM #15.a & b

TOWN OF MOUNTAIN VILLAGE
TOWN MANAGER
CURRENT ISSUES AND STATUS REPORT
JUNE 2019

1. Great Services Award Program

- Great Services Award – MAY
 - **Rich Shoup, Transportation;**
Subject: Shout out!

Good Morning!

I have been meaning to drop you a line for a couple of days, and if I don't do it now, I'm sure to forget completely. I wanted to give a HUGE shout out to **Rich Shoup** for his bus driving skills. He is one of your best drivers - smooth, goes the speed limit, and I don't feel like I need to wonder if I'm going to make it to my destination alive or not. I know with Rich I'll get there safe and sound. I know it's a small thing, but to those of us who ride the bus, it's a real treat when Rich is sitting in the driver's seat.

~Cath Jett **WINNER FOR MAY**

2. VCA Update

- The Design review, density transfer and height variance public hearing process has begun for VCA Phase IV with the first meeting on June 6, 2019. The hearing schedule is listed below:
 - **Date and Time of Public Hearing(s):**
 - **DRB Hearing Date:** June 6, 2019
 - **DRB Hearing Time:** 10:00 a.m. or as soon as practicable thereafter
 - **DRB Hearing Date:** July 11, 2019
 - **DRB Hearing Time:** 10:00 a.m. or as soon as practicable thereafter
 - **First Council Hearing Date:** July 18, 2019
 - **Council Hearing Time:** 8:30 a.m. or as soon as practicable thereafter
 - **Second Council Hearing Date:** August 15, 2019
 - **Council Hearing Time:** 8:30 or as soon as practicable thereafter
- The town received the bids for the sewer line relocation. The site conditions and depth of the sewer line created a very expensive and challenging project which was reflected in the high bids for the project. The town is re-evaluating and pursuing plan B. Plan B includes leaving the sewer line in place and creating an access to the sewer line in the basement of the east building. The design, engineering teams and town staff members are working through the design and practical details this month. Fortunately, the location of the sewer access does not interfere with any other use in the basement
- Staff is drafting a Request for Qualifications and a Request for Proposal for an owner's representative and a general contractor, respectively

3. Intergovernmental Agreements

- The Intergovernmental Agreement ("IGA") with San Miguel Regional Housing Authority ("SMRHA") will automatically renew annually unless the Town provides notice 120 days prior to the year-end that we wish to terminate. SMRHA has provided very good service to all three governmental agencies and I recommend no action, allowing the agreement to automatically renew
- The IGA with Marketing Telluride Inc. ("MTI") also known as the Telluride Tourism Board ("TTB") will automatically renew unless Town of Mountain Village, San Miguel County Commissioners and Town of Telluride jointly deliver written notice to MTI not less than 120 days prior the year end. TTB is providing excellent service and value to all

three governmental agencies and I recommend no action, allowing the agreement to automatically renew

4. Broadband

- Invitation for Bid for contractors for construction of FTTP was issued with responses due July 3rd
- New IP addresses registered and added to existing service network
- Notifying and migrating static IP customers and hotels
- Completing awarded Adtran contracts and ordering headend equipment
- Starting construction in-house on beta area by pulling conduit and micro fiber
- Received design for 1st phase fiber network design
- Developing a project management schedule for FTTP detailing all facets of the project including communication and marketing (see attached). This is a living document and will change daily but we have attached the most current copy

5. IT

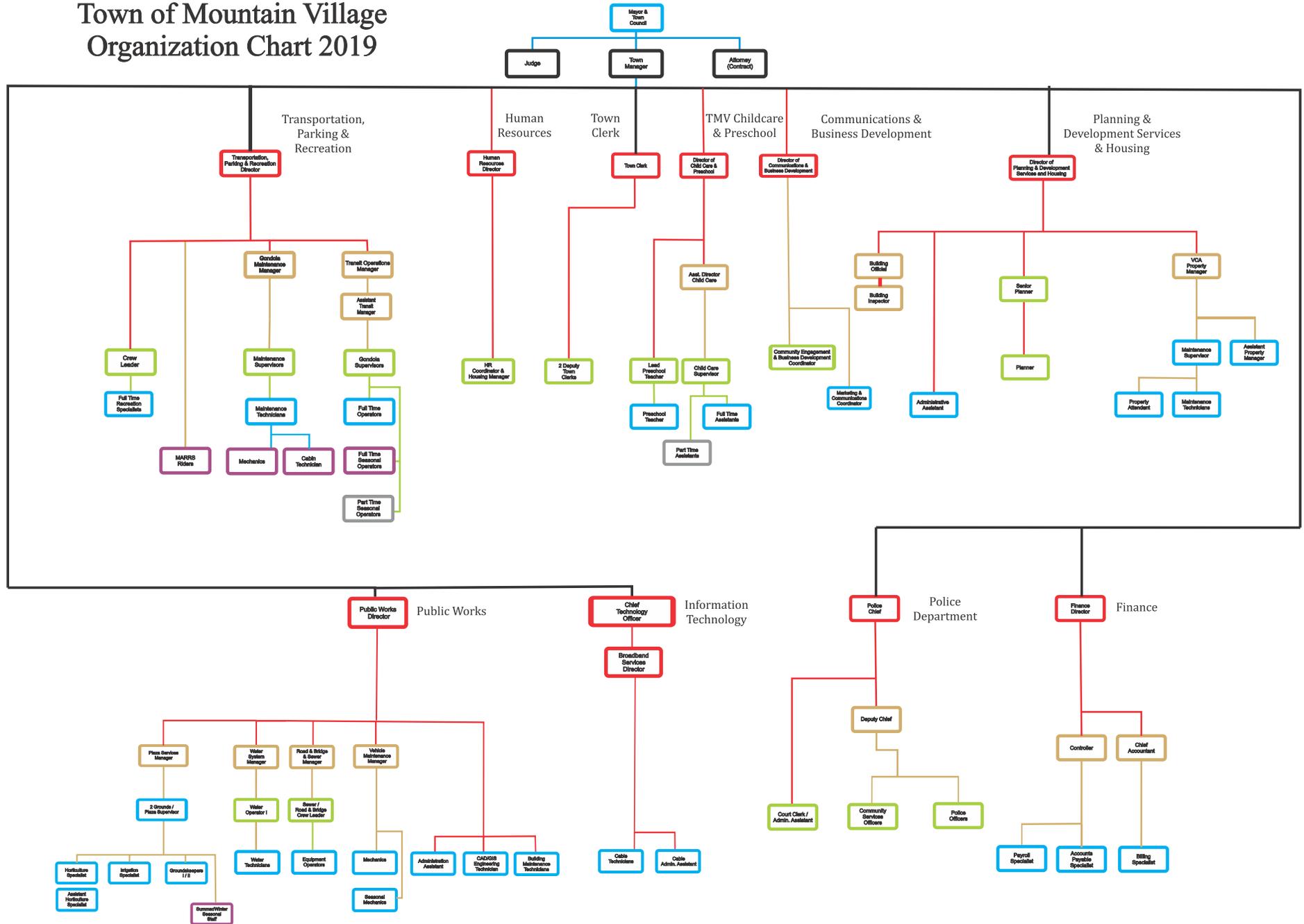
- All work reported last month continues as it relates to Cybersecurity, Training, Desktop Support and Facilities
- System Administration
 - Began changing various policies
- Network Administration
 - Improved Gondola network
- Emergency Management and Continuity of Operations (COOP)
 - Began improving Fire House conference room

6. Miscellaneous

- Attended the Gondola Subcommittee presentations to Town of Telluride and San Miguel County of status to date, long term planning and participation in full elected official meetings to progress determination of the desires of the communities for future gondola operations, capital and funding
- Attended an Active Aggressor Training for Town Hall staff presented by Chief Broady and his team
- Met with two Council candidates to discuss upcoming projects and issues facing the Town of Mountain Village
- Attended three San Miguel Regional Housing Authority Board meetings including accepting the resignation of Shirley Diaz as Executive Director. Met with staff, Lynn Black and Ross Herzog multiple times to discuss an interim solution as well as recruiting a new ED for SMRHA
- Attended the Gondola Subcommittee Meeting
- Enjoyed our Annual Employee Appreciation Picnic
- Assisted the Clerk's department in preparing ballots for mailing the week of June 3rd
- Mayor Benitez and I met with Bill Jensen and Jeff Proteau for our bi-monthly TSG meeting on May 10th
- Attended the TMVOA Board on June 12th

Task Name	Planned Start Date	Planned Finish Date	Assigned	Complete
1	Fiber Go Live and Final completion	8/19/2019	12/31/2020	Jim Soukup
2	BGP/Internet Mammoth Networks	5/23/2019	7/31/2019	Steve Lehane
3	ARIN /20 ownership for TMV	5/23/2019	5/31/2019	Steve Lehane
4	Zorcom configures IP translation table from CL to new TMV/20.	6/4/2019	6/7/2019	Steve Lehane
5	CL begins advertising new TMV /20	6/4/2019	6/7/2019	Steve Lehane
6	CL is in process of completing their own fiber upgrades to enable new 10G Wave.	6/4/2019	6/7/2019	Steve Lehane
7	Send letters and announcements to customers about new IP assignments.	6/11/2019	6/25/2019	Steve Lehane
8	Cut-over from CL to Mammoth	7/31/2019	7/31/2019	Steve Lehane
9	RFP Equipment Adtran/Juniper	4/4/2019	8/2/2019	Steve Lehane
10	HeadEnd Storage Container for items that cannot be left outside in the elements.	6/23/2019	6/23/2019	Steve Lehane
11	Install/retry date?	5/20/2019	7/31/2019	Steve Lehane
12	Arrival date?	5/20/2019	7/18/2019	Steve Lehane
13	Contract signature?	5/20/2019	6/24/2019	Steve Lehane
14	HeadEnd Bill of materials AdTran equipment	5/20/2019	7/18/2019	Steve Lehane
15	Mission group sends purchase contract - see notes tab	6/4/2019	6/4/2019	Steve Lehane
16	RFI Supplies Conduit, Fiber, Pedestal	4/20/2019	8/2/2019	Steve Lehane
17	RFP Fiber Construction TMV	5/15/2019	7/18/2019	Steve Lehane, Neil Shaw
18	Pre-Bid Conference or site visit. Neil will be travel for this	6/24/2019	6/24/2019	Steve Lehane, Neil Shaw
19	Pre-Bid Questions - Jim has question about laterals, see notes tab	6/26/2019	6/26/2019	Steve Lehane, Neil Shaw
20	Town Response to questions	6/28/2019	6/28/2019	Steve Lehane
21	Bid Due	7/3/2019	7/3/2019	Steve Lehane, Neil Shaw
22	Review contractor RFP response with tech committee	7/5/2019	7/12/2019	Jim Soukup
23	Council approval of contractor/priest release	7/18/2019	7/18/2019	Jim Soukup
24	Uptown Neil notifies his fiber construction contractors of rfp bid	6/5/2019	6/5/2019	Neil Shaw
25	Bill Kight Notice Daily Planner/Web needs packet Neil emailed contractor prospects	6/7/2019	6/7/2019	Bill Kight
26	Uptown Neil completes first half fiber construction plan and rfp	5/15/2019	6/4/2019	Neil Shaw
27	Steve identifies who is in the first half of fiber project and gives to Bill Kight	6/4/2019	7/2/2019	Steve Lehane
28	TMV Response evaluation and selection	7/5/2019	7/5/2019	Jim Soukup
29	First half fiber construction contract execution (change name to awarded contractor)	5/24/2019	12/31/2020	Steve Lehane
30	Need in email from Neil Uptown the new fiber design can handle 10G without major infrastructure overhaul.	6/3/2019	6/3/2019	Steve Lehane
31	Fiber phase 1 Construction start date/end date????	5/24/2019	7/18/2019	Steve Lehane
32	Lease commercial space for contractor ??? who does this?	5/24/2019	5/24/2019	Steve Lehane
33	Engage Bill with notifications - Steve should have these contacts identified	7/17/2019	7/17/2019	Steve Lehane
34	Update web map	7/17/2019	7/17/2019	Jim Soukup
35	Insert contract schedule	7/18/2019	7/18/2019	Jim Soukup
36	review?	6/5/2019	6/5/2019	Steve Lehane, J...
37	Video Service RF Overlay and MobTV	4/4/2019	4/4/2019	Steve Lehane, J...
38	Marketing Service	5/27/2019	11/1/2019	Neil Shaw
39	Uptown Dave Stockton to provide new pricing for triple play. Need before beta is completed	6/4/2019	11/1/2019	Neil Shaw
40	Notify home owners about trenching from curb to house Phase 1	5/27/2019	7/1/2019	Steve Lehane, Jim...
41	Build more awareness (advertise this service) about what TMV video services are already available. ie TV Anywhere. Why don't we advert...	5/27/2019	8/16/2019	Steve Lehane, Jim...
42	Promote TV Anywhere talked to Bill	5/27/2019	8/16/2019	Steve Lehane, Jim...
43	Meet with Bill how much time do you need, what do you need? Answer 2 weeks max.	5/27/2019	5/27/2019	Jim Soukup, Bill ...
44	Uptown/Hellos TMV Packaging strategy	6/4/2019	6/4/2019	Steve Lehane
45	Migrate existing business cable customers to fiber connection - see notes ????	7/9/2019	7/9/2019	Steve Lehane
46	Hire graphic designer. Bill to send scope of work to Kim Hiley	5/27/2019	6/10/2019	Jim Soukup, Bill ...
47	Launch fiber web page	6/7/2019	7/31/2019	Jim Soukup, Bill Kight
48	Do Google Map with legend. Need contractor schedule. Do color legend.	7/19/2019	7/31/2019	Jim Soukup
49	Do video interview with Latta about fiber	7/19/2019	7/19/2019	Jim Soukup
50	Have Jim Mahoney review content for fiber	6/7/2019	6/7/2019	Jim Soukup
51	Finish Content for web site.	7/19/2019	7/31/2019	Jim Soukup
52	Bulk internet price structuring seat to mbps	4/4/2019	10/1/2019	Steve Lehane, J...
53	Finalize new pricing structure from seat rate to mbps	4/4/2019	6/11/2019	Steve Lehane, J...
54	Notify bulk accounts of new pricing structure. Must be approved by tech committee and then council. Get transport and fiber agreements.	6/12/2019	6/12/2019	Steve Lehane
55	Order new switch equipment for burstable feature traffic shaping. Perhaps new Juniper had do this?	4/4/2019	7/31/2019	Steve Lehane
56	Email Tetski Benjamin new pricing proposal for Big Billes, Inn at Lost Creek, and the Peaks.	4/4/2019	6/26/2019	Jim Soukup
57	Add Burstable option. What are the new terms? 300 or 500 mbps min.etc?	6/3/2019	10/1/2019	Steve Lehane, J...
58	Build more awareness (advertise this service) about what TMV video services are already available. ie TV Anywhere. Why don't we advert...	4/4/2019	9/2/2019	Steve Lehane, Jim...
59	Head-End	5/27/2019	8/30/2019	Jim Soukup
60	Lightning protection talk to Loeb	5/27/2019	8/30/2019	Jim Soukup
61	Security cameras	5/27/2019	8/30/2019	Jim Soukup
62	Fire Suppression System	5/27/2019	8/30/2019	Jim Soukup
63	Steve execute price quote from Justin	6/4/2019	6/4/2019	Steve Lehane
64	Justin balance power price quote	5/27/2019	6/3/2019	Steve Lehane
65	Now approved. Justin ordering supplies project should be completed 06-24	6/5/2019	6/24/2019	Steve Lehane
66	Backup Sonwall	5/27/2019	8/30/2019	Jim Soukup
67	Fiber Construction Beta Phase (Boulders) Start Aug 1 - End Nov1	6/4/2019	11/18/2019	Steve Lehane
68	Pull fiber and Bill splices	6/11/2019	7/8/2019	Steve Lehane
69	Finalize Boston Commons for new equipment storage???	6/4/2019	6/25/2019	Steve Lehane
70	ONT installs	8/20/2019	9/6/2019	Steve Lehane
71	Go Live Fiber Beta Customers - see links	11/18/2019	11/18/2019	Steve Lehane, J...
72	Revs?	11/18/2019	11/18/2019	Steve Lehane
73	Boulders Marketing	6/3/2019	8/20/2019	Steve Lehane, Jim Soukup, Bill Kight
74	Notify Beta Customers, need contact list from steve	6/3/2019	6/14/2019	Steve Lehane, Jim...
75	Google Map for Boulders	6/3/2019	6/14/2019	Jim Soukup
76	Send email blast with information update about project	7/22/2019	7/22/2019	Bill Kight
77	Create ONT schedule	8/6/2019	8/20/2019	Jim Soukup
78	Increase fiber capacity	6/11/2019	7/8/2019	Steve Lehane
79	Pull fiber add 12 CL and 72 to ski ranches	6/11/2019	7/8/2019	Steve Lehane
80	Bill splices all fibers on additional fiber pulls, add 12 CL and 72 to ski ranches	6/11/2019	7/8/2019	Steve Lehane

Town of Mountain Village Organization Chart 2019



Town of Mountain Village 2019 Adopted, 2018 Revised, and 2020-2023 Long Term Projections

Town Manager

Worksheet	Account Name	Actuals 2016	Actuals 2017	2018		2019		2020 Long	2021 Long	2022 Long	2023 Long	
				2018 Original	2018 Revised	Adjustments	2019 Adopted	Adjustments	Term Projection	Term Projection	Term Projection	Term Projection
Town Manager	Salaries & Wages	148,385	155,159	159,100	160,259	1,159	165,387	5,128	165,387	165,387	165,387	165,387
Town Manager	Group Insurance	13,013	13,113	12,513	12,513	-	12,500	(13)	13,125	13,781	14,470	15,194
Town Manager	PERA & Payroll Taxes	22,975	23,973	24,470	24,648	178	25,437	789	25,437	25,437	25,437	25,437
Town Manager	PERA 401K	13,339	13,946	14,319	14,424	105	14,886	462	14,886	14,886	14,886	14,886
Town Manager	Workers Compensation	1,179	1,917	1,323	1,323	-	1,323	-	1,389	1,459	1,532	1,608
Town Manager	Other Employee Benefits	810	875	895	895	-	900	5	900	900	900	900
Town Manager	Grant Lobbying Fees	18,000	18,000	18,000	18,000	-	18,000	-	18,000	18,000	18,000	18,000
Town Manager	Professional Services (1)	-	11,895	12,000	12,000	-	17,750	5,750	5,000	5,000	5,000	5,000
Town Manager	Consulting Service	-	-	2,000	500	(1,500)	500	-	500	500	500	500
Town Manager	Green Team Expense (2)	-	-	-	5,000	5,000	25,000	20,000	25,000	25,000	25,000	25,000
Town Manager	Green Team Expense (3)	-	-	-	12,000	12,000	17,135	5,135	17,135	17,135	17,135	17,135
Town Manager	Green Team Expense (4)	-	-	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000
Town Manager	Green Team Expense (5)	-	-	-	1,314	1,314	1,400	86	1,400	1,400	1,400	1,400
Town Manager	Green Team Expense (6)	-	-	-	26	26	30	4	30	30	30	30
Town Manager	Green Team Expense (7)	-	-	-	1,200	1,200	5,000	3,800	5,000	5,000	5,000	5,000
Town Manager	Green Team Expense (8)	-	-	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000
Town Manager	Green Team Expense (Subtotal)	-	-	50,000	19,540	(30,460)	60,565	41,025	60,565	60,565	60,565	60,565
Town Manager	Communications	1,131	1,045	1,300	1,300	-	1,300	-	1,300	1,300	1,300	1,300
Town Manager	Dues & Fees (8)	8,557	8,818	9,382	7,839	(1,543)	8,000	161	8,000	8,000	8,000	8,000
Town Manager	Travel, Education & Training	-	475	1,500	500	(1,000)	1,500	1,000	1,500	1,500	1,500	1,500
Town Manager	Postage & Freight	22	-	-	-	-	-	-	-	-	-	-
Town Manager	General Supplies & Materials	152	349	500	500	-	500	-	500	500	500	500
Town Manager	Business Meals	106	387	500	500	-	500	-	500	500	500	500
Town Manager	Employee Appreciation	50	50	100	100	-	100	-	100	100	100	100
Total		227,719	250,003	307,902	274,841	(33,061)	329,148	95,332	317,089	317,814	318,576	319,377

- (1) Gondola Economic Impact Study 2017, 2018, 2019
- (2) Compost Rebate Program
- (3) Eco Action Green House Gas Emissions Report
- (4) Communications/Education
- (5) Mountain Village Cleanup

- (6) Bike to Work Participation
- (7) Green Lights Program
- (8) CC4CA Membership

**TOWN OF MOUNTAIN VILLAGE
2018 BUDGET
TOWN MANAGER PROGRAM NARRATIVE**

The Town Manager is responsible for the implementation of all Town Council policy decisions; direct Town operations efficiently; create an organizational culture that values employees and results in the delivery of excellent municipal services for the residents and visitors to Mountain Village in a cost effective manner.

DEPARTMENT GOALS

1. Ensure Town goals are met by achieving departmental goals through oversight and management
2. Responsible for retaining, managing and motivating Town staff
3. Provide a timely and informed response to public, staff and council, to inquiries regarding town services, issues and complaints through personal contact, telephone and electronic media
4. Ensure the long-term financial stability of the Town through strategic and effective management practices
5. Establish and maintain effective communication and working relationships with stakeholders vital to the long-term success of Mountain Village i.e. TSG, TMVOA, Town of Telluride, Telluride Tourism Board, Telluride Montrose Regional Air Organization, U.S. Forest Service and San Miguel County
6. Achieve budget goals
7. Support the Town's overall environmental programs
8. Assist with oversight and management of the Marketing and Business Development Department ("MBD") to ensure success
9. Improve IT and Broadband capacity and Services

DEPARTMENT PERFORMANCE MEASURES

1. Achieve an average of 90% of each department's goals both semi-annually and annually
2. Achieve an overall employee satisfaction rating of 80% of employees as either "satisfied" or "very satisfied" on the annual employee survey (2010 = 44%, 2011 = 83%, 2012 = 82%, 2013 = 75%, 2014 = 82%, 2015 = 80%, 2016 = 88%, 2017 = 93% and **2018 = 91%**)
3. Provide a monthly report to council and staff on the status of key issues that require attention with action items, completion dates and responsible parties for reaching resolution on said issues. Respond to inquiries within 24 hours during the work week and by Monday for non-emergency weekend issues
4. Work with Council, the Audit, Finance and Budget Committee, Directors and Staff to develop an acceptable budget for adoption prior to the December 15th statutory requirement. Revise current budget and following year's budget to respond to any variable conditions while maintaining acceptable levels of reserves as determined by Council
5. Minimum of monthly meetings, correspondence and/or phone calls with each of the primary stakeholders: TSG, TMVOA, TOT, TTB, TMRAO, U.S. Forest Service, SMART and SMC staff that focus on short and long-term goals
6. Year-end expenditure totals do not exceed the adopted budget
7. Ensuring 100% of the departments have annual environmental goals and are participating in and supporting our town's overall environmental programs including participating in the Green Team Committee for developing environmental programs and progress reports. Green Team participation
8. Success is measured directly on departmental goal achievement (i.e. 5 = achieve 4.5 - 5 on MBD goals, 4 = 4.49 - 4.0, 3 = 3.99 - 3.50)
9. Implement recommendations of the IT and Broadband RFP within the timeframes and budgets as directed by Council

2018 ACHIEVEMENTS

1. **Budget**
 - Budget adopted pursuant to all requirements
2. **Prepare Goals/Performance Measures and Evaluations for Direct Reports**
 - 2018 measures and evaluation forms prepared prior to January 2018 with 2019 performance evaluations to be in place by year end
3. **Telluride Ski and Golf ("TSG") and Town Partnership Objectives**
 - Partnership issues resolved in 2018:
 - Received executed license agreement for emergency egress on Access Tract AT-14
 - TSG executed the Meadows Park license agreement
 - Received a one year extension to the bike park license agreement
 - Received a one year license agreement for the disc golf course
 - Entered into MOU's with TSG, TMVOA and Town for planning of Town Hall and Village Center Subarea Master Plans
 - Entered into an MOU acknowledging TSG public benefits

4. Gondola & Trails/Public Works/Fidelity Cell Tower/Black Hills Energy Gas Line/Broadband & IT

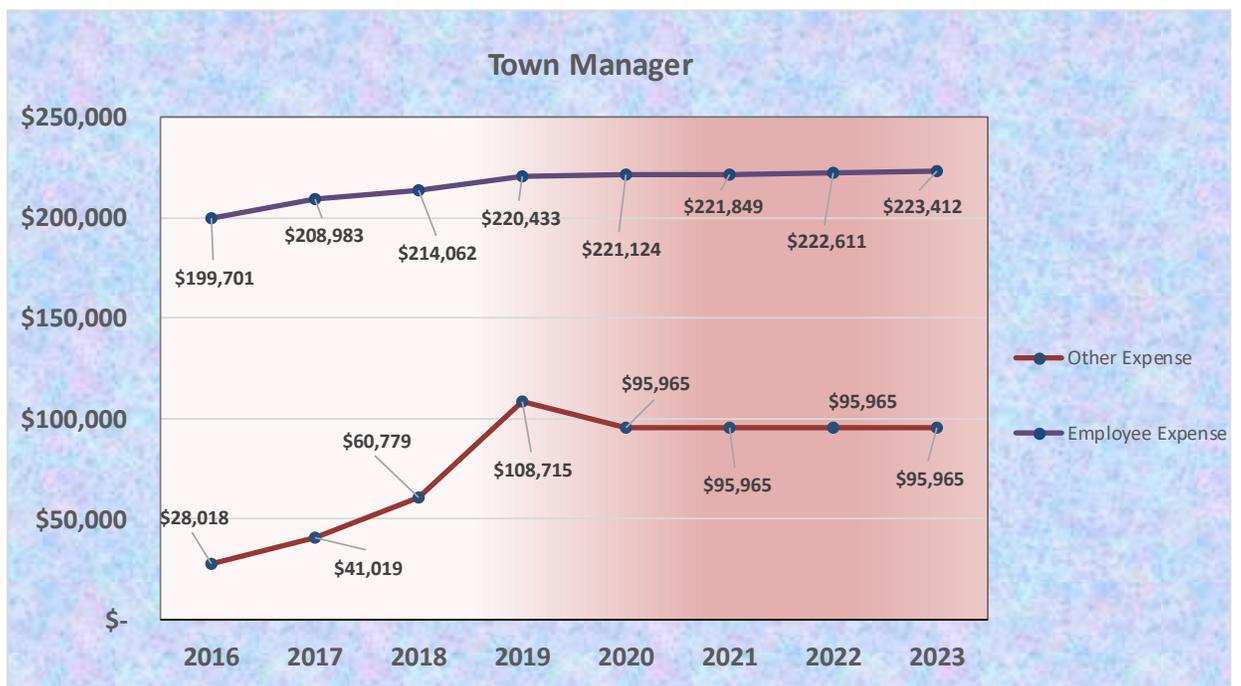
- 3 new haul ropes installed, 20 gondola cabin refurbishments, 4 chondola cabin refurbishments
- 96 count fiber run from Angle Station to Oak Street
- Upgraded video surveillance systems and additional cameras in and outside of all gondola stations
- TMVOA sound dampening project at Market Plaza gondola station
- Trails Master Plan
- Big Billies and Lower Village Trail improvements
- Angle Station stairwell addition
- Ski Ranches water line replacement project
- Water back up generation project at Wells 27 and 29
- Mountain Village Road improvement projects including asphalt overlay and chip seal
- Emergence Access Tract improvement project
- Fidelity cell tower project completed for improved macro tower
- Black Hills Energy gas line providing additional gas distribution to Town Hall Subarea including running service for VCA expansion
- Internet upgrades at the headend allowing for additional speeds for customers at no additional cost
- Issued an RFP for an IT Needs Assessment and received a completed report for consideration of implementation
- Issued a RFP for Broadband Needs Assessment and received a completed report for consideration of implementation

5. Wayfinding Project

- Phase 2 in progress and expected to be complete in 2018
 - Highlights
 - 1.1.1 Design, fabrication and installation of Town entrance, Market Plaza (formerly Town Hall Plaza) and Village Center map and directories.
 - 1.1.2 Mountain Village Entrance Street Sign Monument & Map (Mountain Village Blvd)
 - 1.1.3 Vehicular signs along Mountain Village Blvd and other roadways in route to Meadows Parking Lot directing drivers to various parking options and amenities
 - 1.1.4 Gondola Parking Garage exterior building façade signs
 - 1.1.5 Stone plaza monuments constructed to include seasonal directional maps, a business directory, and individual breadcrumb/informational icons highlighting amenities, businesses, and services (Village Center)
 - 1.1.6 Winter 2017-2018 business directories erected throughout Mountain Village Center, Market Plaza and Oak Street Plaza
 - 1.1.7 Sumer 2018 business directories erected throughout Mountain Village Center, Market Plaza and Oak Street Plaza
 - 1.1.8 Oak Street Plaza four-sided kiosk installed (a collaboration with the Town of Telluride) adorned with information and directions to amenities and services
 - 1.1.9 Oak Street Plaza three-sided kiosk installed with trail information, a Town directory and Regional Marketing Panel
 - 1.1.10 Gondola Plaza three-sided kiosk installed with trail information, a Town directory and Gondola Facts and Information Marketing Panel
 - 1.1.11 Village Center “breadcrumb” monuments Installed with icons totaling 126 icons for Village Center “breadcrumb” monuments with directional icons and lighting added to all monuments
 - 1.1.12 Meadows Parking exterior monument
 - 1.1.13 Heritage Parking Garage exterior monument
 - 1.1.14 Oak Street Plaza and Gondola Plaza three-sided mountain kiosk adorned with Mountain Village Center and Market Plaza maps and directories, ski resort trail map, destination marketing, and gondola information
 - 1.1.15 Village Center Gondola Station vinyl window signs (Stations 4 & 5)
 - 1.1.16 Market Plaza (formerly Town Hall) Address Monument installed; old sign removed
 - 1.1.17 Village Center (formerly Conference Center Plaza) summer marketing banners
 - 1.1.18 Village Center (formerly Conference Center Plaza) winter marketing banners

- 1.1.19 Slow Bike Zone + Leash Dog signs
 - 1.1.20 Village Center Light Pole Plaza Signs built and installed
 - 1.1.21 Bus Stop Signs built and installed
 - 1.1.22 New Gondola Facts Sticker installed
 - 1.1.23 Summer directories installed
 - 1.1.24 Guest Service Information Icons and Signs installed
 - Phase 2: Design Adjustments, Fabrication, Implementation and Installation (in progress)
 - Highlights
 - 1.1.25 Design, fabrication and installation of dog poop bag boxes matching metal branding
 - 1.1.26 Market Plaza Address Monument Letter, Icons & Lighting Order
 - 1.1.27 Bathroom Signs, Hanging Only Install
 - 1.1.28 Town Hall, Municipal Window Pane Sign Design
 - 1.1.29 Estimates & Design Gondola Stations, GPG & HPG Island
 - 1.1.30 Orders for GPG & HPG Round Plates Replacement (No Parking Levels 6 & 7, EV, No RVs), South Village Center No Overnight Parking
 - 1.1.31 Winter directory discussions
- 6. Human Resources Hiring**
- Successfully hired Zoe Dohnal, Community Engagement Coordinator, John Miller, Senior Planner, Erika Moir, Police Officer, Matt Moir, Police Officer and Patrick Dasaro, Payroll Specialist, Aaron Pena, transfer to equipment operator, Erhard Orban, building maintenance tech, Nikki Bickel, Munchkins lead teacher, Conrad Truman, gondola maintenance tech, Derek Baxter, horticulture specialist, Grant Markwell, promoted to deputy chief, Jasper Gleason, equipment operator, Nick Cepeda, accounting billing/receivables, Conor Reilly, VCA maintenance, Melissa Spor, VCA property attendant and Kandace Andrews to gondola supervisor
- 7. Employee Satisfaction Survey**
- Conducted the ninth annual employee satisfaction survey with **91% of employees responding either “satisfied” or “very satisfied”**, the second highest rating since we began conducting the survey. The year before I became Town Manager this same measure was at 44%. Since I have been Town Manager we have averaged 84%
- 8. Town Hall and Village Center Master Plans/Planning and Development Services**
- By year end 60% of design and construction documents will be complete for the Mountain Village Blvd. realignment, park and pond improvements
 - By year end conceptual renderings and a list of priorities will be complete to improve the Village Center as it relates to vitality from AECOM
 - Amended the Village Center roof material design regulations
 - 3-D Village Center model was implemented and perfected
- 9. Green Team Establishment and Accomplishments/ Implementation of 2016 Energy Projects and Environmental Projects**
- Offered four incentive programs during 2017 including Wildfire Mitigation and Forest Health, Heat Trace, Smart Irrigation Controls and Solar Energy Incentives
 - Bylaws, mission statement and guidelines were developed and adopted
 - Committee appointments were made by Council and the GT began meeting in October of 2017
 - Implemented a Farm to Community service for community members with median income less than 80% of average. Close to 40 individuals/families participated in the first year
 - Implemented a compost rebate program for multi-use buildings and HOA’s to incentivize installation of compost systems
 - Launched the first annual Mountain Village Community Cleanup Day with over 90 participants
 - Entered a service agreement with Eco Action Partners to provide a Mountain Village Green House Gas Emissions Report for 2017
 - Participated in the regional Bike to Work Day
 - Participated in the Green Lights regional LED light program
- 10. Village Court Apartments (“VCA”)**
- VCA laundry room – addition of 4 washers and 4 dryers to building 8
 - Concrete roof tile project – demonstration roof coating project on building 9
 - Carpet, tile and appliance upgrades began and will be ongoing at VCA
 - RFP for landscape work and request for bid was published in the fall of 2018
 - Publish and RFQ for conceptual design, engineering and cost estimating for the VCA expansion project

- Parking lot project
- 11. Telluride Regional Waste Water Treatment Plant (“TRWWTP”)**
- Finn Kjome and I have worked with Town of Telluride and financial analysis/rate analysis consultants to successfully develop a financial plan for funding of the recommendations from the Master Plan efforts. This included several presentations jointly to the Telluride and Mountain Village Town Councils



Percentage Change in Expenditures - Year to Year						
2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
9.79%	9.94%	19.76%	-3.66%	0.23%	0.24%	0.25%





