



# AUTHORIZED MOTOR CART APPLICATION

Community Development Department  
Plaza Use Division  
455 Mountain Village Blvd.  
Mountain Village, CO 81435  
(970) 369-8236

Revised 9.03.18

## SUBMITTAL REQUIREMENTS

Submitted (office use)	Item No	Submittal requirements
	<b>1.</b>	<b>Application form.</b> Completed application form (attached). A. Description of motor cart purpose. B. Motor cart schedule. C. List of all operators - must provide copy of driver's license.
	<b>2.</b>	<b>Maps.</b> (attached). A. Motor cart location and routes (in accordance to the approved motor cart routes.) B. Cart storage plan
	<b>3.</b>	<b>Delivery permit</b> (attached if applicable).
	<b>4.</b>	<b>Acknowledgment of Town of Mountain Village safety guidelines</b>
	<b>5.</b>	<b>Design details</b> (attached). A. Cart design description B. Photo of cart
	<b>6.</b>	<b>Town of Mountain Village business license</b>
	<b>7.</b>	<b>Certificate of insurance.</b> Vendor shall provide to the Town before the event, proof of general liability insurance in the amount of \$1 million per occurrence, and \$2 million in aggregate with the Town of Mountain Village named as additional insured.
	<b>8.</b>	<b>Fees.</b> A. \$50 Application fee B. \$50 Late fee                      All authorized motor cart applications are due no later than 30 days prior to intended use start date. C. \$250 yearly motorized cart fee

OFFICE USE ONLY	
<b>Fee Paid:</b>	<b>Check Number:</b>
<b>Notes:</b>	



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Date of application: \_\_\_\_\_

Motor cart intended use (check all that apply):

Delivery of goods: \_\_\_\_\_ Start date of use: \_\_\_\_\_

Removal of trash and recycling: \_\_\_\_\_ Intended time frames of use: \_\_\_\_\_

Applicant name: \_\_\_\_\_

Name of business: \_\_\_\_\_ TMV business license #: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

List of all operators \_\_\_\_\_ Cell # \_\_\_\_\_

(Must provide copy of driver's license) followed by a grid of placeholder text for operator names and cell numbers.

Cart description (include size and capabilities also attach a photo to application): \_\_\_\_\_

Justification for permit: (please be specific): \_\_\_\_\_

Location and requested routes (attach all necessary maps to application) \*Route may be approved or denied.

Cart storage plan (attach all necessary maps to application): \_\_\_\_\_



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### **Responsibilities of permit holder: Applicant must read and agree to these rules before permit is approved.**

The Town of Mountain Village strictly limits vehicles on our town plazas to insure the safety of our pedestrians and to protect our infrastructure from damage. All vehicles and motorized carts that are permitted to operate on Town plazas must obey the Town's plaza access and delivery rules for Mountain Village plazas, which can be found in our municipal code (10.10) and the OHV regulations.

- All operators of an authorized motor cart shall be listed on the application for an authorized motor cart permit, which, once issued, may be supplemented once per month during the term of the permit to either add or subtract operators.
- All operators, prior to operation of an authorized motor cart, shall read and sign an acknowledgment that they have read and understand the town safety guidelines related to the use thereof.
- All authorized motor carts shall not exceed walking speed, which, for purposes of this ordinance is no more than 3 miles per hour. **You must not drive faster than pedestrians are walking.**
- All authorized motor carts shall yield pedestrian traffic the right of way at all times and shall follow designated authorized motor cart routes as established by the Town, and shall not remove any bollard or other similar barricade restricting vehicular access and shall access the Village Center plazas at designated entrance points only.
- All operators of authorized motor carts shall obey all rules and regulations set forth in any other Town Ordinance including, but not limited to, the land use ordinance and model traffic code.
- Park in areas, if any, designated by Town staff as authorized motor cart parking areas.
- All authorized motor carts shall have a ID card placed on the authorized motorized cart issued by the Town that is readily identifiable when in use.
- All operators of vehicles or motorized carts on Town plazas must politely alert pedestrians to their presence using voice, bells, whistles or other appropriate means.
- You must have a valid driver's license to drive on Town plazas. Citations for violations on Town plazas could result in points against your state drivers license.
- Operators/drivers are not permitted to operate a vehicle or motorized cart on Town plazas in ski or snowboard boots.
- All vehicles and motorized carts must travel on approved routes only.
- All motorized carts must come to a complete stop before exiting Town plazas and re-entering Town roadways.
- Motorized carts must have the following safety equipment, which must be operational and in good working order:
  - Flashing amber light mounted in the highest point of the vehicle capable of being seen from three hundred sixty (360) degrees.
  - Reflective triangle evidencing a slow moving vehicle.
  - Horn or other audible warning device.

**The undersigned agrees to indemnify and hold harmless The Town of Mountain Village, Colorado, its officials, officers, agents and employees, from and against all liability, claims and demands on account of injury, loss or damage, or any other loss of any kind whatsoever, which may arise out of or resulting from the permittee's actions or omissions in connection with the permitted use. The undersigned further accepts all responsibility for clean up and for repair of any damage to the public property, plaza(s) and surrounding area, which may occur during their use of the property.**

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_