



OPEN BURN APPLICATION

PLANNING & DEVELOPMENT SERVICES

455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
970-728-1392
970-728-4342 Fax
cd@mtnvillage.org

Revised 1.3.2020

The Planning & Development Services Department is here to assist you with your development application pursuant to the Community Development Code (CDC).

This publication outlines the Open Burning Application process of the CDC and also provides the submittal requirements for such development application.

Contents of the Publication

This publication is intended to address the submittal requirements for open burning consistent with the CDC Regulations. However, it is each applicant's responsibility to review the CDC and any associated regulations to ensure a full understanding of the application process.

Open Burn Permit Review Process

Open Burning is only allowed on open space lots without specific approval. Open Burn permits shall be processed as class 1 applications.

The development application process generally consists of the following steps:

- | | |
|-----------------|--|
| Step 1: | Applicant Development Application Submittal |
| Step 2: | Planning Division Development Application Completeness Check |
| Step 3: | Planning Division Development Application Referral and Review |
| Step 4: | Planning Division Follow-up Communication |
| Step 5: | Applicant Plan Revisions |
| Step 6: | Review Authority Action |
| Step 7: | Planning Division Provides Notice of Action |
| Step 8: | Effective Date of Application Decision and Appeal |
| Step 9: | License Agreement |
| Step 10: | Length of Validity |

Development Application Submittal Requirements:

The following forms, information and plans will need to be submitted in order to have a complete development application. Situations will occur when all of the listed submittal requirements will not be required and where items not listed as submittal requirements will be required in order for the Town to have sufficient information to fully evaluate the impacts of a development application. The Planning Division is therefore authorized to determine, based on the nature of a development application, whether to waive submittal requirements or require additional submittal requirements.



BUSKING APPLICATION

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Submitted (Office Use)	Item No	Submittal Requirements
	1.	Application Form. Completed application form (Attached).
	2.	Fees. \$250.00
	3.	Proposed Burn Area Site Plan (Town will provide base maps). A detailed site plan to scale for the proposed event that identifies the proposed burn area.
	4.	ePlan Submittal. All development applications shall be submitted pursuant to the ePlans submittal process as outlined in the following publication: https://townofmountainvillage.com/media/ePlans-Electronic-Submittal-and-Review.pdf



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Applicant Name:

Name of Performing Group (If Applicable):

Location of proposed Open Burning:

Applicant Address:

Applicant Email and Cell Phone Number:

Type of Open Burn:

NARRATIVE

Description – Provide a description of the proposed activity:



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INDEMNIFICATION AGREEMENT

The undersigned agrees to indemnify and hold harmless the Town of Mountain Village, its officers, agents and employees, from and against all liability, claims and demands on account of injury, loss, or damage, or any other loss of any kind whatsoever, which may arise out of or resulting from their actions or omissions in connection with their use of Mountain Village property.

The undersigned fully accepts all responsibility for clean up and for repair of any damage to the plazas and surrounding areas, which may occur during their use.

Applicant

Date