

**TOWN OF MOUNTAIN VILLAGE  
SPECIAL TOWN COUNCIL MEETING  
THURSDAY, MAY 14, 2020, 8.30 AM  
TO BE HELD REMOTELY VIA ZOOM WEBINAR**

**AGENDA**

<https://zoom.us/j/93199618964?pwd=Q1dDZjZBcUJiaUg2Zy8rV3cvVkkvdz09>

(see login details below)

	Time	Min	Presenter	Type	
1.	8:30				Call to Order
2.	8:30	15	Mahoney	Legal	Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(4)(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e
3.	8:45	15	Mahoney	Action	Consideration of a Resolution Allowing for and Establishing Procedures for Conducting Public Hearings During Virtual Meetings
4.	9:00	10	Swain	Informational	Budget Discussions Including Revenue and Expenditure Models
5.	9:10	10	Loebe	Action	Consideration of Acceptance of Paddle Tennis Court Equipment and Associated Lease Agreement from the Telluride Paddle Tennis Association
6.	9:20	20	Dohnal Wise	Informational	Business Development Advisory Committee (BDAC) Update
7.	9:40	5			Other Business
8.	9:45				Adjourn

To join the Zoom Webinar Meeting from Computer or Mobile Device download the Zoom App in the Appstore or go to the link below.

You are invited to a Zoom webinar.

When: May 14, 2020 08:30 AM Mountain Time (US and Canada)

Topic: Special Town Council Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/93199618964?pwd=Q1dDZjZBcUJiaUg2Zy8rV3cvVkkvdz09>

Password: 228879

Or iPhone one-tap :

US: +13462487799,,93199618964#,,1#,228879# or +16699006833,,93199618964#,,1#,228879#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 931 9961 8964

Password: 228879

International numbers available: <https://zoom.us/u/arfyyhJkO>

**Please note that times are approximate and subject to change.**

SJ

5/08/20

**Public Comment Policy:**

- The Town Council will take your comments during all virtual Town Council meetings through the zoom conference app for items proper to receive public comment via the written comment feature on zoom.
- Please do not comment until the presiding officer opens the agenda item to public comment. Public comments submitted outside of the proper time may not be considered.
- All those wishing to give public comment must identify their full name and affiliation, if any, to the Town of Mountain Village.
- Please keep your comments as brief and succinct as possible as they will be read aloud at the meeting. Please refrain from repeating what has already been said by others in the interest of time. You may simply state that you agree with a previous speaker's comments.
- Commenters shall refrain from personal attacks and maintain a civil tone while giving public comment.

# Memo

To: Mayor and Town Council

From: James Mahoney

Date: May 12, 2020

Re: Resolution Establishing Policies and Procedures for Quasi-Judicial Hearings in Virtual Settings

---

As you are all aware of during the Covid-19 pandemic the Town of Mountain Village (the “Town”) has taken steps to allow for virtual meetings via the zoom app and phone call in capabilities; however, other than clearing two in process quasi-judicial applications the Town has not conducted any quasi-judicial hearings through a virtual setting as there are more intricacies in conducting a public hearing than regular Town Council business and concerns around providing adequate due process to such hearings.

However, with the understanding that virtual meetings may need to continue for some time due to gatherings posing health risks, the need to proceed with such hearings may be necessary. Therefore, a resolution is before you to put together policies and procedures for conducting quasi-judicial hearings which seek to accomplish (a) allowing all parties with a legal interest the ability to be heard at or through such hearing (b) establish and preserve an adequate record of the hearing and (c) do so in a manner that is orderly and closely parallels the way a hearing would be conducted otherwise in order to receive evidence, debate and vote on the matter.

In order to do so the resolution would implement certain measures such as additional noticing requirements for virtual hearings, dates for packet materials to be finalized without additional materials being submitted, processes for registering speakers and receiving written comments and additional protocols for speakers and the requirement of a consent from each applicant choosing to proceed under this virtual process.

Even with such measures there are legal risks to such proceedings which Town Council has been briefed upon.

In surveying other municipalities and local jurisdictions across the state many have taken a conservative approach in not allowing quasi-judicial hearings in a virtual setting at all. I would say well over half of the jurisdictions have taken the approach to not having virtual quasi-judicial meetings. Of the jurisdictions which have allowed for quasi-judicial meetings, a majority of those have differentiated within the quasi-judicial realm between quasi-judicial meetings which are subject to referendum (rezones, PUD's, conditional use permit and similar major applications) and those which are not (design review and similar more limited applications). Town Council has been briefed on the legal implications of this distinction.

Town Council needs to determine whether they are (a) comfortable proceeding with quasi-judicial applications at all and if so they are comfortable with the policies and procedures in the resolution or (b) if it would be more appropriate to allow only quasi-judicial applications not subject to referendum to proceed.

Possible Motions:

Approval without changes: I move to approve the Resolution Establishing Policies and Procedures for Conducting Public Hearings During Virtual (Electronic) Meetings.

Approval with change on referendum items; I move to approve the Resolution Establishing Policies and Procedures for Conducting Public Hearings During Virtual (Electronic) Meetings but directing the Town Attorney's office to revise this to only allow for quasi-judicial items not subject to referendum.

**RESOLUTION OF THE TOWN OF MOUNTAIN VILLAGE ESTABLISHING  
POLICIES AND PROCEDURES FOR CONDUCTING PUBLIC HEARINGS DURING  
VIRTUAL (ELECTRONIC) MEETINGS**

**NO. 2020-\_\_\_\_\_**

WHEREAS, the State of Colorado, San Miguel County and the Town of Mountain Village all made disaster declarations related to Covid-19 and the public health crisis.

WHEREAS, the Town Council of the Town of Mountain Village enacted certain policies pursuant Resolution 2020-0319-07, authorizing the Town Council and other Town Boards and Commissions to conduct virtual meetings by electronic means during the Covid-19 declared disaster.

WHEREAS, the Town Council desires to require and establish guidelines for conducting public hearings on quasi-judicial matters and related votes to ensure conformance with the requirements of the Charter, the Community Development Code and general legal requirements of due process.

WHEREAS, the Town Council finds that this Resolution establishes guidelines to ensure that public hearings may continue during prolonged emergencies or disasters in an open and impartial manner, that the public has the ability to hear or view the proceedings in real time, that allows interested parties to provide testimony, and allows an opportunity for the Town Council to give fair consideration to all issues presented at the public hearing.

WHEREAS, the Town Council finds that the guidelines established by this Resolution are necessary and appropriate to promote the efficient and orderly conduct of municipal business, to ensure the validity of municipal proceedings, and to protect the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

**1. Application.** This Resolution provides policies and procedures for the conduct of public hearings for quasi-judicial matters including all noticed public hearings and any work sessions which proceed quasi-judicial matters. All other provisions of applicable Town Laws, including but not limited to the community development code, and applicable Colorado state statutes will apply to a public hearing held pursuant to this Resolution to the extent not in conflict with this Resolution. References to the “body” means the Town Council or applicable board or commission.

**2. Applicant Agreement.** Except for any public hearing held which is initiated by the Town or based on an appeal of an action initiated by the Town, each applicant must request in writing and consent, on a form provided by the Town, that a public hearing be conducted pursuant to this Resolution in a virtual setting as set forth. The request consent shall provide that, without condition, the applicant: a) acknowledges that holding a quasi-judicial hearing by virtual means

presents legal risks and involves an area of legal uncertainty and that the applicant has reviewed this Resolution and all policies and procedures contained herein; b) agrees that the applicant assumes all risk of conducting the quasi-judicial hearing by virtual means; and c) agrees to defend indemnify and hold the Town harmless in any action arising from or in connection with any alleged deficiency in the conduct of the hearing as a result of the use of virtual means. If such a request and consent is not provided, no public hearing will be held until in-person meetings resume and the applicant will be deemed to have consented to a delay in the processing of related application and the timing of the public hearing.

**3. Special Notice Required.** In addition to any notice required by law, the following notice requirements apply:

a. Any agenda including a public hearing that will be conducted virtually must be published and posted as required by law (on town website and posting locations) at least 3 business days before the hearing (e.g., for a hearing on Monday, the agenda must be posted by Wednesday) and shall include:

i. Materials to be presented by the Town and the applicant during the hearing (except for rebuttal materials).

ii. Information about how the hearing will be conducted and how the public can access, observe, and provide testimony for the hearing (including registration requirements).

The agenda notice will be part of the record. Agendas may be amended up and until twenty-four hours prior to the conduct of the hearing. This does not modify the notice requirements of the Community Development Code and will not be deemed jurisdictional.

b. For all new applications received after the effective date of this Resolution, all mailed, and on site notices (as required by the Community Development Code) for the public hearing shall include a notification that the public hearing may be conducted virtually, that advance registration for testifying will be required, and that information for participation will be provided in the published agenda. For any previously issued notice the applicant shall supplement such previous notice to comply with this Resolution with such supplement provided at least five business days prior to the existing hearing date for such application.

**4. Public Testimony – Advance Submission or Registration.** Testimony other than by the applicant, its consultants, and Town staff and agents during the public hearing will be limited to written testimony submitted in advance and oral testimony from previously-registered participants, as follows:

a. For written testimony, such testimony shall be submitted by mail, email to [mvclerk@mtnvillage.org](mailto:mvclerk@mtnvillage.org) or to [cd@mtnvillage.org](mailto:cd@mtnvillage.org) for planning matters, or through a web-based portal established by the Town or as identified in the agenda. All written testimony must be received by no later than forty-eight hours prior to the agendized public hearing as set forth in the Town's Public Comment Policy, Resolution 2018-0614-12. Written testimony received or submitted late will not be entered into the record. The clerk or secretary of the body will amend the published materials specific to the matter to include all timely-received written testimony.

b. For oral testimony, all those wishing to testify must register by either sending an email to either [mvclerk@mtnvillage.org](mailto:mvclerk@mtnvillage.org) for all Town Council public hearings or to [cd@mtnvillage.org](mailto:cd@mtnvillage.org) for any other planning matters. All persons wishing to testify must register by at least one hour prior to the agenda hearing time on the day of the hearing. Persons who do not register on time will not be permitted to testify. Speakers must have a reliable phone or internet connection and respond when called upon to testify. Persons who submit written testimony may also provide oral testimony. The clerk or secretary will provide a list of registered persons to the chair and will provide speakers with information on connecting to the hearing and providing testimony.

c. An applicant's written presentation materials and exhibits must be submitted at least 5 business days before the meeting to be included in the record.

d. No presentations or exhibits other than rebuttal exhibits from the applicant or the Town will be accepted during the Public Hearing by the applicant or any registered speaker.

e. All other provisions of the Town's Public Comment Policy, not inconsistent with the provisions of this Resolution remain in full force and effect.

**5. Oral Testimony by Applicant & Public.** This section's use of technological terms shall be interpreted according to the capabilities and features of the platform used to conduct the public hearing.

a. The applicant shall appear by video with audio unless only an audio connection is viable and the body consents to an audio-only appearance. The public hearing should be continued in the absence of such consent or if the applicant's connection does not allow the applicant to hear or respond to questions or if the body cannot hear the applicant's presentation.

b. Registered speakers may be limited to audio presentations unless a video connection is technologically feasible and secure. If disconnected or if the connection limits the speaker from being heard, the speaker will forfeit their opportunity to speak unless the body votes to allow the speaker to attempt to re-connect or to continue the public hearing. Registered speakers may not provide exhibits other than by written testimony in the manner provided for herein.

c. All presented exhibits by the Applicant and all testimony and questions must be clearly audible and visible (for those using video connections) to the body, Town staff, the applicant, and to the public.

d. The applicant and registered speakers must remain muted, with any video disabled, until recognized to speak. Any person who fails to remain muted or uses video, without being recognized, and as a result, disrupts or interferes with the meeting, will forfeit the opportunity to speak and will be disconnected.

e. Once recognized to speak, a registered speaker must promptly state their name, affiliation with the Town of Mountain Village if any and provide their testimony. If the speaker does not promptly begin, the chair may direct the clerk or secretary to mute and disable the video of the speaker and the speaker will forfeit their opportunity to speak. Once a speaker's testimony is concluded or time is expired, the clerk or secretary will mute the speaker and disable the speaker's video.

f. Due to the virtual format and time constraints in managing the virtual meetings Registered speakers may only speak for up to three minutes and may not aggregate the time of multiple speakers.

g. The chair may direct the clerk or secretary to mute, disable, or disconnect any speaker whose time has expired or who violates applicable rules of this Resolution of the Public Comment Policy.

h. A member of the public may only speak once during the public hearing.

**6. Limitation.** The Town Manager may choose to vacate any public hearing to be conducted pursuant to this Resolution and hold the matter in abeyance if the Town Manager determines it is not possible or prudent to hold the public hearing by virtual means.

**7. Severability.** If any provision of this Resolution or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect the remaining portions or applications of the Resolution that can be given effect without the invalid portion or applications, provided such remaining portions or applications are not determined by the court to be inoperable.

**ADOPTED AND APPROVED** by the Town Council of the Town of Mountain Village, Colorado, at a special meeting held on the \_\_\_ day of May, 2020.

TOWN OF MOUNTAIN VILLAGE, COLORADO, a  
home rule municipality

By: \_\_\_\_\_  
Laila Benitez, Mayor

ATTEST:

By: \_\_\_\_\_  
Susan Johnston, Town Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
James Mahoney, Town Attorney



---

To: Mayor and Town Council

From: Jim Mahoney and Jim Loebe

For: May 14, 2020 (Originally March 19<sup>th</sup>, 2020) Town Council Meeting

Date: March 12<sup>th</sup>, 2020

Re: Consideration of Acceptance of Paddle Tennis Court Equipment and Associated Lease Agreement from the Telluride Paddle Tennis Association

---

### **Background**

The paddle tennis courts located behind The Peaks were built on TSG open space in 1997 by the Telluride Paddle Tennis Association (TPTA). The facility has been a free and welcome amenity since its inception. The TPTA owned and operated the courts with a lease from TSG through 2013, when they approached to the Town to take over the operation and maintenance of the facility. To date, the Town has contributed \$35,000 toward the maintenance and operation of the facility, not including staff time. While the TPTA still retains ownership of the facility and is the current leaseholder, they have approached the Town with an offer to donate all assets, including the courts and clubhouse. If accepted, the Town would own all assets formerly held by the TPTA and would assume the lease of the land with TSG.

### **Proposed Motion**

I move to of accept the Assignment, Assumption, and Extension of Lease as drafted.

OR

I move to accept the Assignment, Assumption, and Extension of Lease conditioned upon the following changes:

## ASSIGNMENT, ASSUMPTION AND EXTENSION OF LEASE

**THIS ASSIGNMENT AND ASSUMPTION OF LEASE** (this “**Assignment**”) dated as of March \_\_, 2020 (“**Effective Date**”), is made by and between Telluride Paddle Tennis Association, LLC, a Colorado limited liability company (“**Assignor**” or “**Former Lessee**”), the Town of Mountain Village, a Colorado home rule municipality (“**Assignee**” and “**Lessee**”) and TSG Ski & Golf, LLC, a Delaware limited liability company (“**Landlord**”). Assignor, Assignee and Landlord shall collectively be referred to as the “**Parties.**”

### RECITALS

A. Landlord, as successor-in-interest to the Telluride Company, a Colorado Corporation, is the owner of the open space land upon which paddle tennis courts have been built in the Town of Mountain Village, Colorado (“**Premises**”), and Landlord in a certain lease (the “**Lease**”) with Assignor for the Premises dated October 2, 1997, a copy of which is attached hereto as **Exhibit “A”**.

B. Assignor desires to assign to Assignee all of its rights and interests, together with its duties and obligations under the Lease.

C. The Parties desire to extend the Lease, a permitted in the Lease and as further set forth below.

### AGREEMENT

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Assignment of Lease.** Assignor does hereby grant, bargain, sell, assign, transfer and set over unto Assignee, all of Assignor’s right, title and interest under the Lease, together with all rights and benefits and the duties and obligations arising thereunder which accrue after the Effective Date, to have and to hold the same unto Assignee, its successors and assigns forever.
2. **Assumption of Lease.** As of the Effective Date, Assignee hereby assumes the liabilities and agrees to perform the duties and obligations of Assignor under the Lease, as if the Lease had been executed by Assignee, including but not limited to maintaining adequate insurance for the Premises and paddle tennis activities performed on the Premises.
3. **Landlord’s Consent.** Landlord hereby consents to the assignment and assumption of the Lease.
4. **Maintenance, Repairs and Alterations.** In consideration for the use of the Premises and the permissions granted hereunder, Lessee/Assignee agrees to assume all risks associated with the paddle tennis courts and facilities. Assignee/Lessee shall keep the paddle tennis courts and facilities in good condition and repair. Operation of the paddle tennis courts/facilities shall be, at all times and in all respects, high quality, suitable for a first-class, prestigious ski resort town. Lessee shall manage and operate the paddle tennis courts; but shall not make any necessary alterations, improvements, additions, utility installations or repairs to the paddle tennis courts and facilities which impact the Premises, without Lessor’s written approval not to be unreasonably withheld. Lessee shall keep the Premises free and clear of all liens and encumbrances. Landlord has the right to post signage on the Premises to notify users regarding assumption of risk and loss.

5. **Indemnity.** To the extent permitted by law and without waiving the Assignee/Lessee's immunity as provided pursuant to C.R.S. Section 24-10-114, Assignee agrees to indemnify, defend and hold Assignor and Landlord harmless for, from and against any and all claims, demands, liabilities, costs, expenses, damages and losses, cause or causes of action and suit or suits of any nature whatsoever arising out of or otherwise in connection with the Lease that arise from facts or circumstances after the Effective Date.
  
6. **Extension of Term.** As allowed by paragraph 6 of the Lease, the Lease Term is hereby extended for one (1) additional ten (10) year term, which shall expire on October 2, 2027 ("First Extension Term"). The First Extension Term shall be for the same terms and conditions as the Lease and this Assignment.
  
7. **Governing Law.** This Assignment shall be construed according to the laws of the State of Colorado.

**IN WITNESS WHEREOF,** Assignor, Assignee and Landlord have executed and delivered this Assignment as of the Effective Date.

**ASSIGNOR:**

Telluride Paddle Tennis Association, LLC

By: \_\_\_\_\_  
**John Pryor, Manager**

Date: \_\_\_\_\_

**ASSIGNEE:**

Town of Mountain Village, Colorado  
 A Home Rule Municipality and political  
 Subdivision of the State of Colorado

By: \_\_\_\_\_  
 Its: \_\_\_\_\_

Date: \_\_\_\_\_

**LANDLORD:**

TSG Ski & Golf, LLC,  
 a Delaware limited liability company

By:   
 \_\_\_\_\_  
 Bill Jensen, CEO

Date: March 3, 2020

# EXHIBIT A

## LEASE AGREEMENT

AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 1997, between The Telluride Company, a Colorado corporation, whose address is P.O. Box 11155, Telluride, Colorado 81435 (hereafter referred to as "Landlord"), and Telluride Paddle Tennis Association (T.P.T.A.), a Colorado limited liability company, whose address is P.O. Box 1618, Telluride, Colorado 81435 (hereafter referred to as "Tenant").

### WITNESSETH:

WHEREAS, Landlord is the owner of the open space land zoned for recreational purposes located adjacent to and above the existing tennis courts at the Peaks at Telluride (the "Premises"); and

WHEREAS, Landlord has received site-plan approval from the Town of Mountain Village, Colorado for construction of paddle tennis courts on the land;

WHEREAS, Tenant wishes to construct and operate the paddle tennis courts and paddle tennis facilities on the Premises;

NOW, in consideration of the mutual promises contained herein, it is agreed as follows:

1. Leased Premises. Landlord hereby leases to Tenant, and Tenant hereby rents from Landlord, the land upon which the paddle tennis courts are to be located. The subject land is located in the open space adjacent to and above the existing tennis courts at The Peaks at Telluride, a map of the area is attached hereto as Exhibit A. It is understood and agreed upon that the paddle tennis courts to be constructed on the leased property will occupy a rectangular area approximately 70 ft. x 140 ft.
2. Term. The term of this Lease shall be twenty (20) years, commencing on the date hereof and terminating on the same date, 2017, both dates inclusive, unless sooner terminated pursuant to the terms of this Agreement.
3. Hours of Operation. Landlord agrees and understands that the lights and heaters necessary for the use of the paddle tennis courts may be operated each day the courts are open, the hours of operation being 8 a.m. to 11 p.m. everyday of the week. It is expressly understood that the lights will only be used when the paddle tennis courts are in use.
4. Insurance. Tenant shall ensure that adequate insurance is in place for the Premises, including liability insurance in an amount not less than \$1,000,000.
5. Public Access. Landlord agrees and understands that the paddle tennis courts may be used by the general public provided they meet with the requirements of The Peaks, including payment of proper court fees.

6. Extended Term. Tenant shall be entitled to extend the term of this lease for two (2) additional ten year terms, provided that Tenant is not in default of any of the terms of this lease. The extended term shall be for the same terms and conditions as this lease.

7. Rent. Tenant shall pay to Landlord the sum of \$10.00 annually for the use and occupancy of the Premises.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

THE TELLURIDE COMPANY,  
a Colorado corporation

by: Ronald W. Albee

TELLURIDE PADDLE TENNIS  
ASSOCIATION, L.L.C.

by: John D. Boyer

OCT 03 '97 02:27PM REC

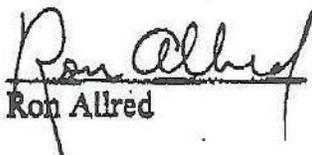
P.4

## MEMO

TO: John Knowles  
FROM: Ron Allred  
SUBJECT: Paddle Tennis Court/Ski Area Impact  
DATE: 10/3/97

John,

I have been in touch with John Pryor regarding his paddle tennis project and wanted to let you know that he has agreed in writing to repair any damage to the path that is caused by his project. I am satisfied with this commitment.

  
Ron Allred

**Telluride Paddle Tennis Association LLC**

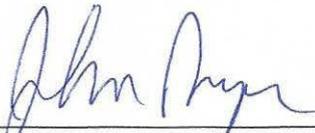
*P.O. 1439 518 W. Galena Street  
Telluride, CO. 81435-1439  
970.729.1575  
ljohnhans@gmail.com*

Dan Caton  
455 Mountain Village Blvd.  
Suite A  
Mountain Village, CO. 91435

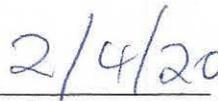
**Resolution**

As sole Manager and having 100% membership percentage interest in the Telluride Paddle Tennis Association LLC, I have the authority to dispose of any and all assets of the LLC. I hereby give to the Town of Mountain Village the following list of assets owned by the LLC:

- 2 RJ Riley all-weather aluminum Platform Tennis Courts w/ lighting & 4 gas Heaters located underneath the courts
- A wired and heated warming hut with a gas free standing heat stove  
2 sets of lockers
- Various chairs, stools and tables
- Large trunk with used paddles, balls etc...



Telluride Paddle Tennis Assoc. LLC  
Manager



Date



**TOWN OF MOUNTAIN VILLAGE**

455 Mountain Village Blvd. Mountain Village, CO 81435  
(970) 369-8236

---

**TO:** Town of Mountain Village Town Council

**DATE:** May 11, 2020

**FROM:** Zoe Dohnal, Business Development and Sustainability Senior Manager  
JD Wise, Assistant Public Works Director

**RE:** BDAC update – Village Center outdoor space enhancements.

---

**Introduction**

- As we continue to enhance our COVID-19 BDAC work plan, it is important to discuss the execution on our high-priority items. This memo will provide additional details regarding the Village Center outdoor space enhancements. Due to shipping times, BDAC is moving quickly to finalize an enhancement plan for implementation.

**Attachments**

- a) Plaza Enhancements Presentation
- b) Plaza Enhancements Seating Plan Proposal
- c) BDAC COVID-19 Work Plan

**Business Input**

A series of surveys were provided to our Mountain Village merchants for input. When asking our merchants “Do you think enhancement to the Village Center outdoor spaces, such as additional tables, chairs, umbrellas and heaters, will be beneficial to your business?” **58.3% responded YES, 41.7% responded NO.** When organizing the data to highlight responses from businesses with storefronts in the Village Center, we see **77.4% responded YES, 22.6% responded NO.**

This data supports the belief that these efforts will assist our local businesses.

**Budget Proposal**

Exhibit A, the plaza enhancement presentation, will provide details in potential budget range. TMVOA has offered to partner with the Town, sharing the financial responsibility.

**Enhancement Concepts Finalization**

The design concepts will be vetted by AECOM, our subarea planning consultants. The discussion of enhancing our Village Center was part of their previous work with the Town. Utilizing this background and expertise will ensure we are moving forward with our best option.

**Exhibit A**

# Plaza Enhancements

---

TOWN COUNCIL PROPOSAL 05/14/2020

# Dining Concepts

- 20 Sets as proposed on enclosed map

Polywood (ships in 4-5 weeks):



Price Range: \$27,000 - \$36,000

Homecrest (ships in 6-7 weeks):



Price Range: \$40,000 - \$50,000

# Lounge Concepts

*7 Sets as proposed on enclosed map*

Polywood (ships in 4-5 weeks):



Price Range: \$14,000 - \$20,000

Homecrest (ships in 6-7 weeks):



Price Range: \$27,000 - \$40,000

# Umbrellas

*Umbrellas are proposed at all new dining tables and existing Polywood dining tables (31 total)*

7' or 9' Market Umbrella (square or octagon) – Ships in 4-5 weeks



Price Range: \$14,000 - \$18,000

## Heaters

- Staff recommends electric heaters over propane that can be operated on a timer and placed near existing outlets.
- Staff will purchase a few units as a trial and expand based on use and functionality.
- Anticipated cost: \$1,000 - \$2,500

## ‘Softscaping’

- Staff recommends utilizing and re-arranging existing pots and hanging baskets to enhance new and existing furniture clusters.
- Anticipated cost: \$0

## Lighting

- Lighting options continue to be explored and could include underlighting umbrellas, fence lighting around the climbing rock, additional landscape lighting, etc. Staff will continue to explore options and implement enhancements with planning/DRB approval.
- Anticipated Cost: \$1,000 – \$5,000

## Sanitization Stations

- Primary means for sanitization will continue to be the disinfecting of all public surfaces by Plaza Services staff.
- Staff will explore implementing ‘sanitization stations’, including the possibility of fabricating hand sanitizer and disinfecting wipe dispensers to place throughout the core.
- Due to fluctuations and uncertainty in supply chains these stations would be a “bonus” to existing disinfecting practices
- Anticipated cost: \$0 - \$2000

# Total Cost Assessment

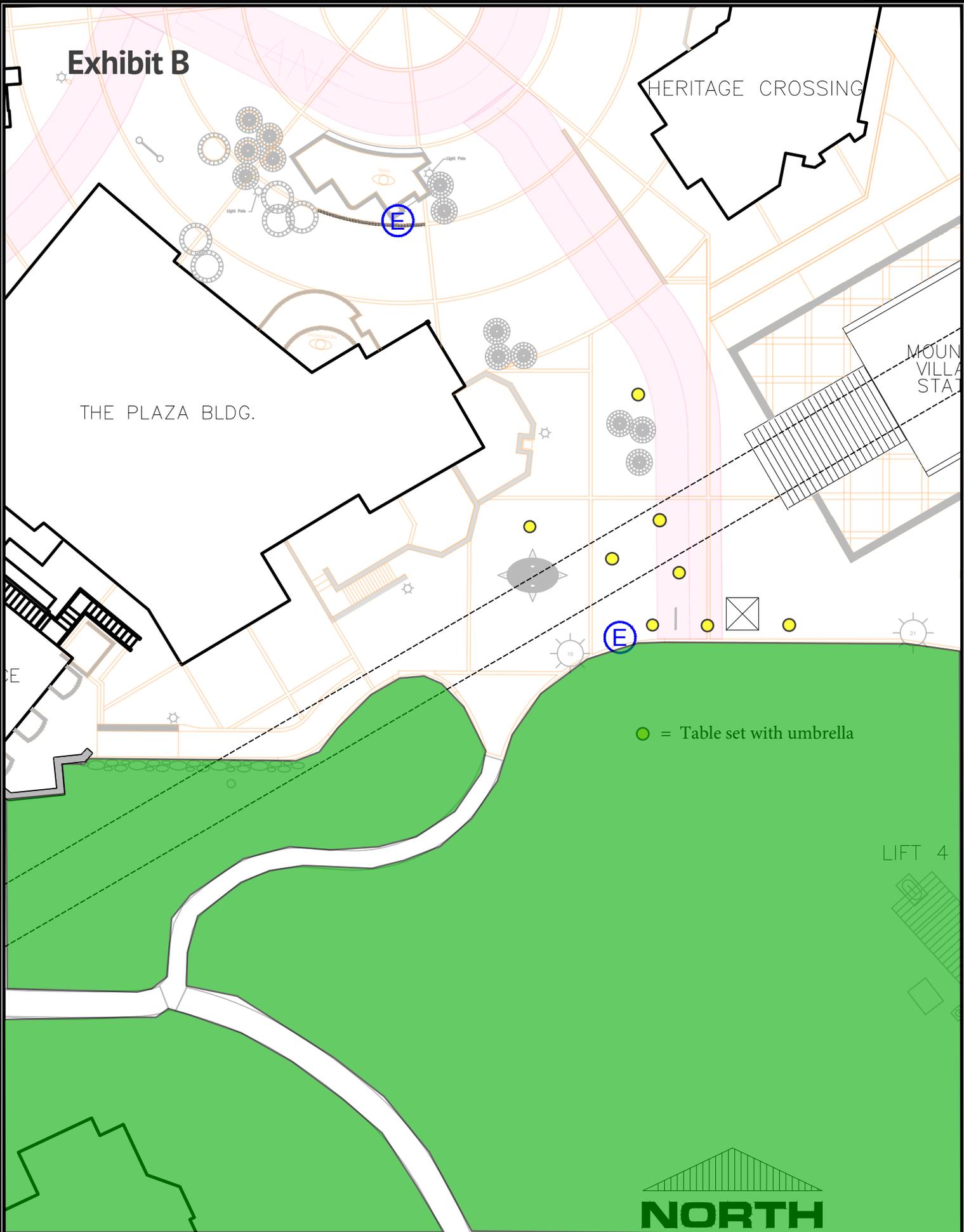
## Plaza Enhancements Cost Assessment

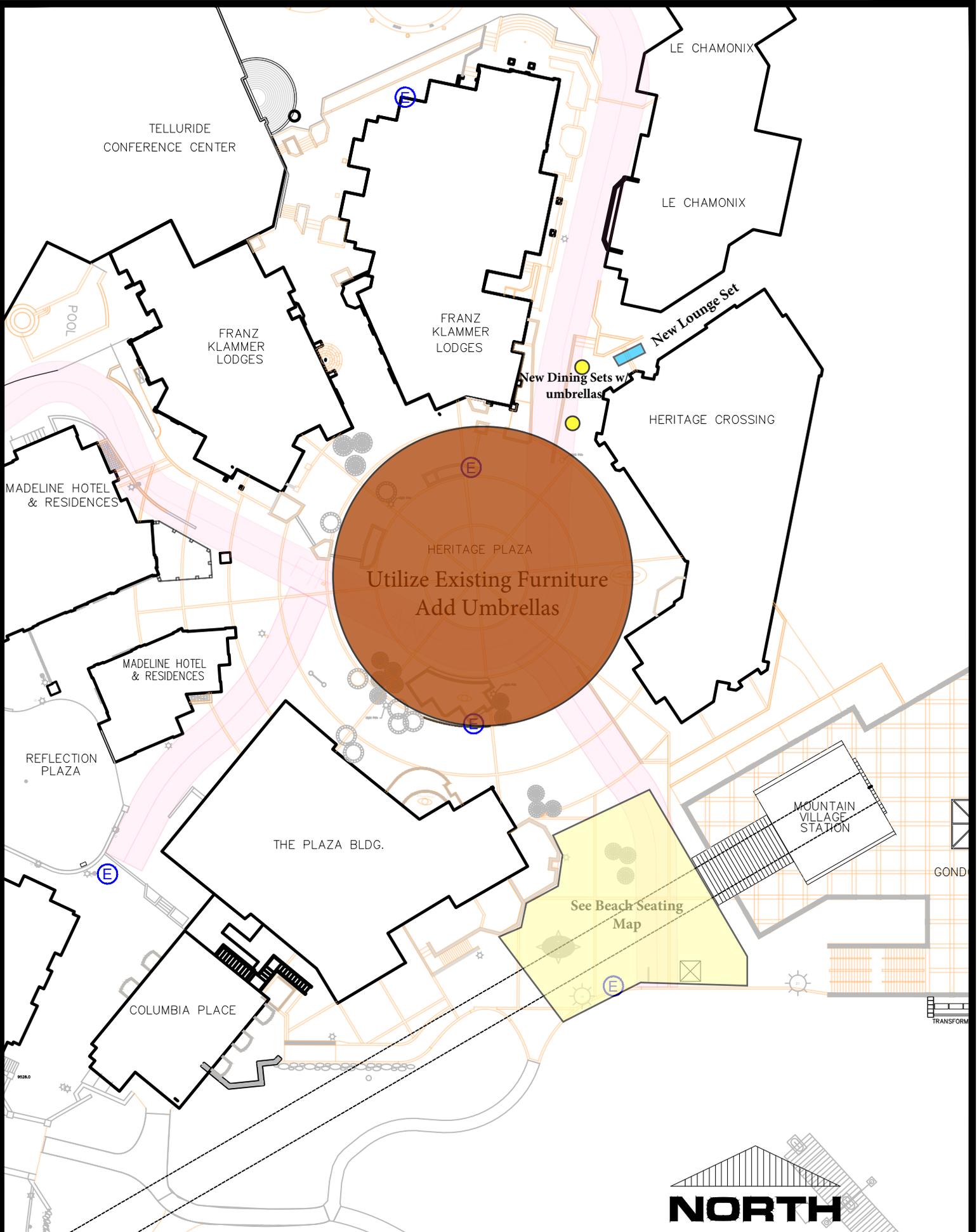
### Anticipated Cost w/ Polywood Options

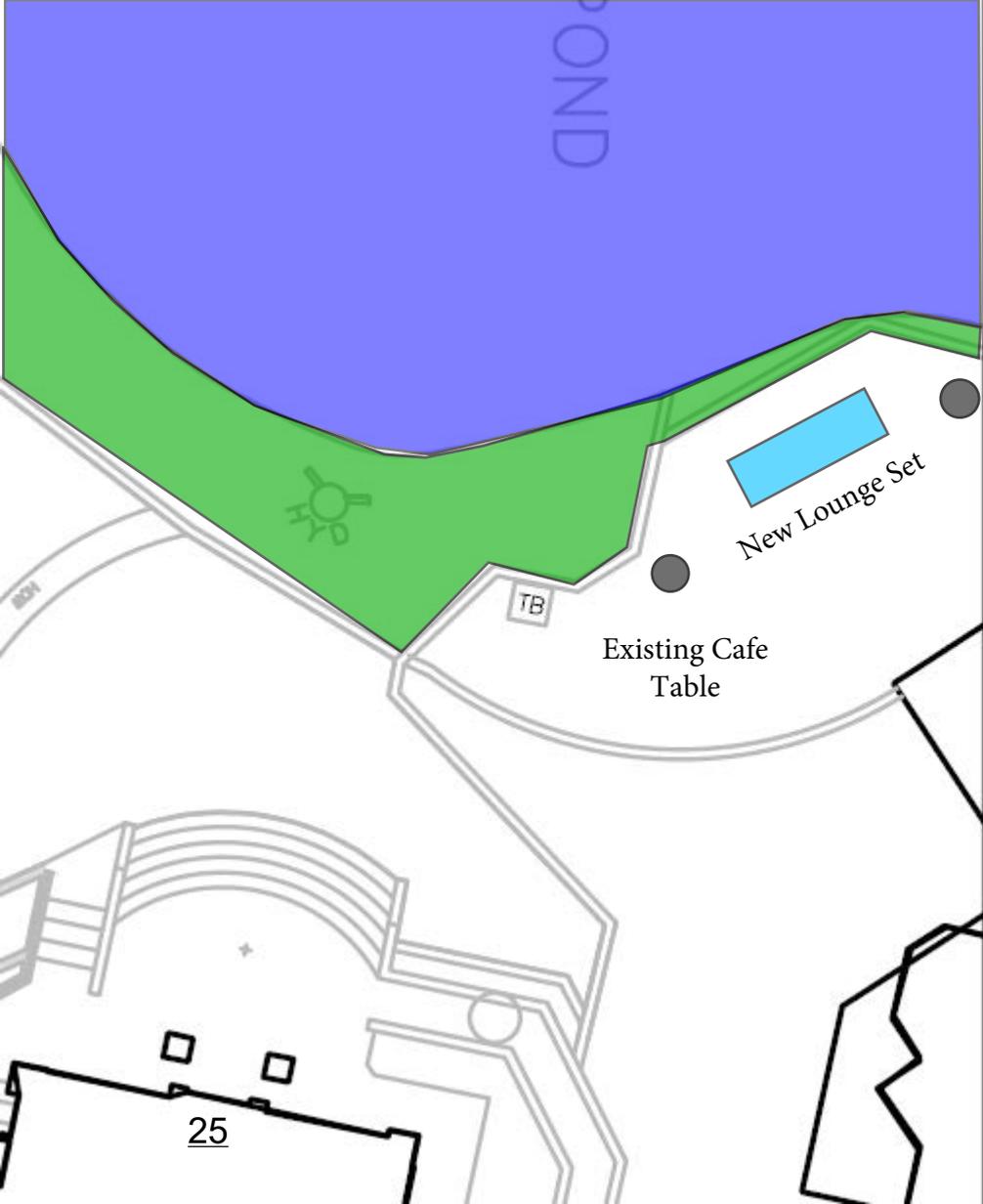
Item	Low End Price	High End Price
Dining Furniture	\$27,000	\$36,000
Lounge Furniture	\$14,000	\$20,000
Umbrellas	\$14,000	\$18,000
Heaters	\$1,000	\$2,500
Softscape	\$0	\$0
Lighting	\$1,000	\$5,000
Sanitization Stations	\$0	\$2,000
<b>Total:</b>	<b>\$57,000</b>	<b>\$83,500</b>

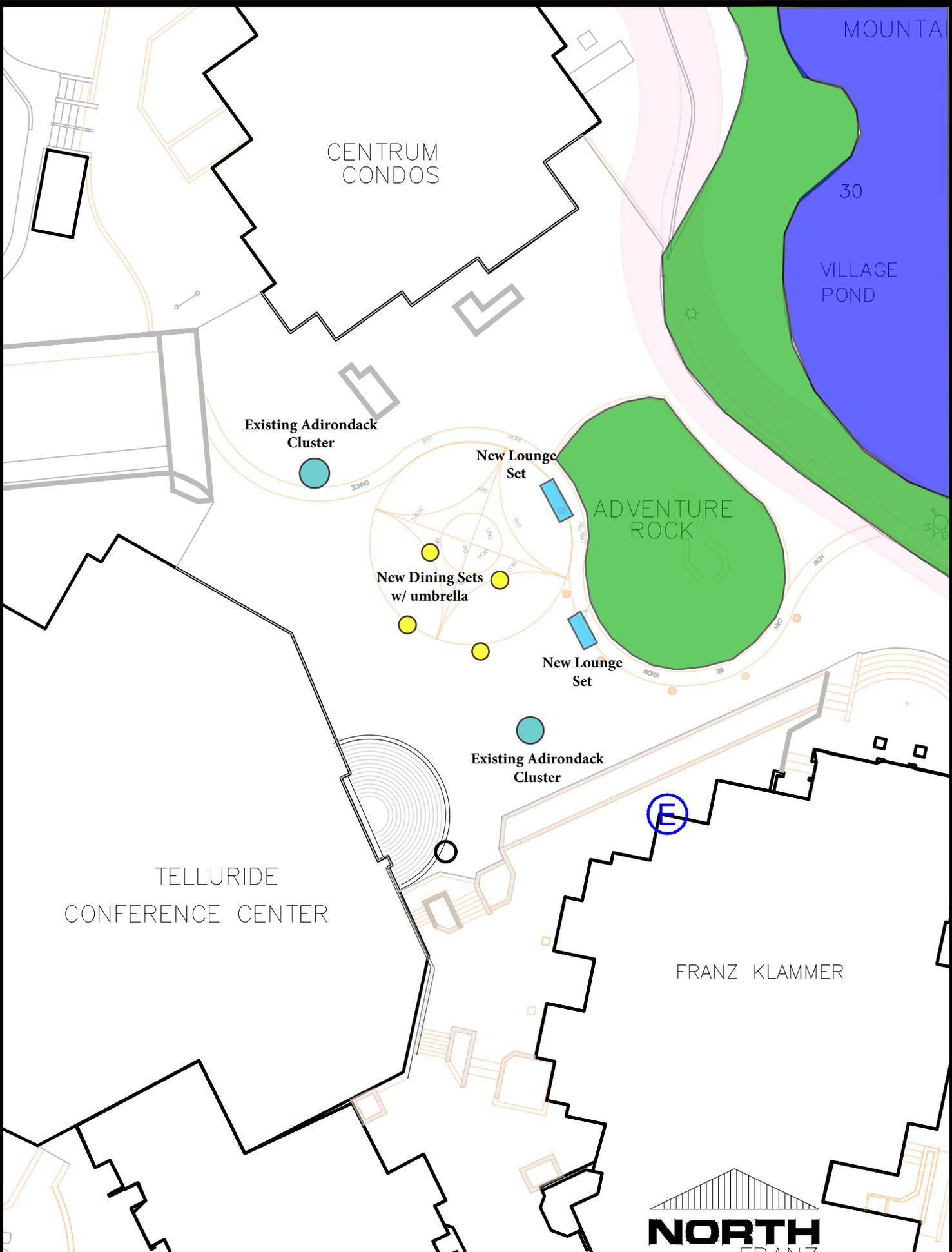
### Anticipated Cost w/ Homecrest Options

Item	Low End Price	High End Price
Dining Furniture	\$40,000	\$50,000
Lounge Furniture	\$27,000	\$40,000
Umbrellas	\$14,000	\$18,000
Heaters	\$1,000	\$2,500
Softscape	\$0	\$0
Lighting	\$1,000	\$5,000
Sanitization Stations	\$0	\$2,000
<b>Total:</b>	<b>\$83,000</b>	<b>\$117,500</b>









WESTERMERE

PALMYRA

New Lounge Set

Existing Adirondack Cluster

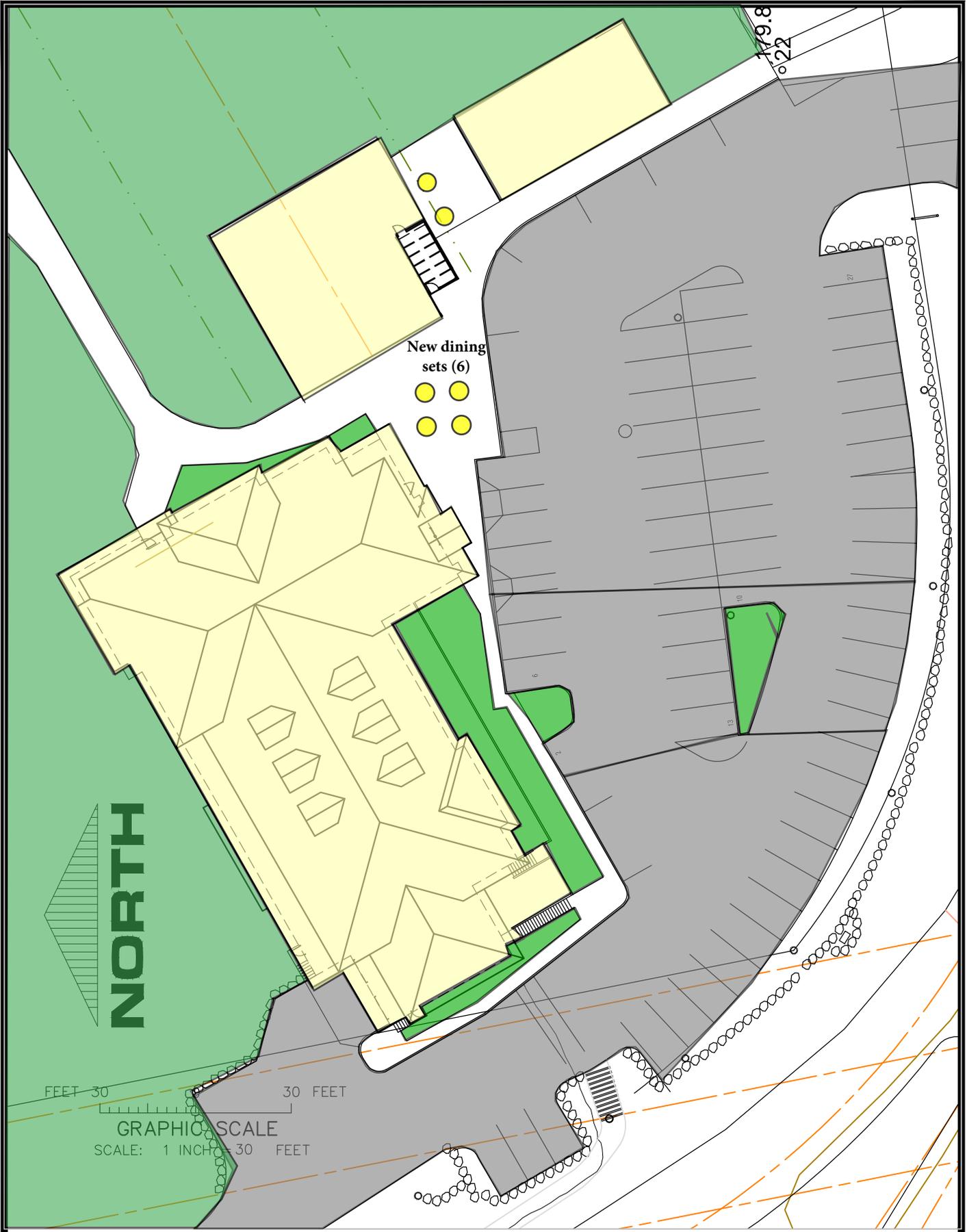
New Lounge Set

MOUNTAIN VILLAGE POND

**NORTH**







**Town Hall  
Plaza**



Mountain Village Special Events  
 Special Event Map  
 ph: 970-369-8235 fx: 970-369-8119  
 www.townofmountainvillage.com

1" = 30'  
 2-10-15

# Exhibit C



## 2020 **DRAFT** COVID-19 Work Plan

### Business Development Advisory Committee

The COVID-19 Work Plan has been compiled as a tool to help the Business Development Advisory Committee (BDAC) plan for future potential impacts to local businesses, help with the strategic allocation of resources to aid in recovery, and guide communication around specific decisions and actions. Specific elements found within the Work Plan are intended to help identify changing business climates over time and to help target specific activities and goals to best suit issues as they evolve.

Finalizing a work program helps the Committee prioritize work. It does not mandate project completion, nor does it preclude work on other projects not identified. Having this flexibility, together with support from the Council and other stakeholders, helps the Committee best serve the community.

**Typically, much more work is identified on a work program than can be accomplished in any given year.** Given the complexities facing the Town of Mountain Village and the local business community, staff will work to prioritize any feasible project that is deemed effective in assisting local businesses in a fiscally responsible way.

### HIGH PRIORITIES

#### 1. Economic Development Incentives – Town Resources

Priority Ranking	Action Item	Sub-Action Item	Team Member(s)	Date Completed
1	<b>Demographic &amp; Data Assistance</b>	<ul style="list-style-type: none"> <li>Survey business to understand current needs and hardships</li> </ul>	Zoe Dohnal/ John Miller	4.27.20
2	<b>Focused Merchant Meetings</b>	<ul style="list-style-type: none"> <li>Ensure merchants are sharing information on operation strategies.</li> <li>Position TMV and TMVOA to answer any questions and provide appropriate resources.</li> </ul>	Zoe Dohnal	5.12.20 Ongoing
3	<b>Fee waivers and payment deferrals</b>	<ul style="list-style-type: none"> <li>Sales tax deferral</li> <li>Business license waivers</li> <li>Rent relief program</li> </ul>		5.20.20

4	<b>E-newsletter / blog</b>	<ul style="list-style-type: none"> <li>Business e-newsletter (incorporated into the COVID-19 e-newsletter)</li> </ul>	Zoe Dohnal	On-going
5	<b>Parking / Transit</b>	<ul style="list-style-type: none"> <li>Remove parking fee to encourage visitors to the MV center</li> </ul>	Parking Committee representatives	To be completed in the next few months
6	<b>Village Center outdoor space enhancement</b>	<ul style="list-style-type: none"> <li>Additional outdoor seating areas – lighting, canopies, etc.</li> <li>Potential pop-up structures</li> </ul>	JD Wise	To be completed in the next few months

## 2. Business Retention

Priority Ranking	Action Item	Sub-Action Item	Team Member(s)	Date Completed
1	<b>Ecommerce Assistance</b>	<ul style="list-style-type: none"> <li>Providing resources to businesses to help them succeed in the 'new normal'. This will include consulting on website creation, marketing assistance, and training.</li> </ul>	Zoe Dohnal	Immediately
2	<b>Delivery Assistance</b>	<ul style="list-style-type: none"> <li>Working on a partnership with Postmates and the Economic Recovery Committee</li> <li>Exploring repurposing dial-a-ride and Town of Mountain Village transportation to be a delivery service for restaurants, the pharmacy, and perhaps retail.</li> </ul>	Dan Caton / Garrett Brafford	To be completed in the next few months
3	<b>Help with supplies</b>	<ul style="list-style-type: none"> <li>Assisting businesses with PPE and other inventory shortages</li> </ul>	JD Wise	To be completed in the next few months
4	<b>Business Recognition Program</b>	<ul style="list-style-type: none"> <li>Formal recognition among those businesses/ employees that contributed to the economic well-being of the town and have demonstrated a commitment to the vitality. This award is not on a consistent timeline. The community can submit a nomination through an online form on the TMV website</li> </ul>		Long term

## 3. Employee Development and Job Training

Priority Ranking	Action Item	Sub-Action Item	Team Member(s)	Date Completed
------------------	-------------	-----------------	----------------	----------------

1	<b>Job Training</b>	Training for new skills in our COVID new normal (also being contemplated by the Economic Recovery Group).	Sherri Reeder	To be completed in the next few months
2	<b>Job Training</b>	Telluride Foundation opportunities	Zoe Dohnal with Telluride Foundations partners	Long term
3	<b>Job Training</b>	Open TSG hospitality classes to the public	Sherri Reeder	Long term

#### 4. Marketing Opportunities and Public Outreach

Priority Ranking	Action Item	Sub-Action Item	Team Member(s)	Date Completed
1	<b>TMV Website Enhancement</b>	Develop a marketing strategy to help Mountain Village businesses during their recovery period.	Zoe Dohnal	Immediately
2	<b>TMV Website Enhancement</b>	Building out the TMV business resource page and directory	Zoe Dohnal	Ongoing

#### 5. Grant Applications that would benefit the Town's Incentives

Priority Ranking	Action Item	Sub-Action Item	Team Member(s)	Date Completed
	<b>DOLA Grants</b>		John Miller	Ongoing
	<b>GOGO Grants</b>			Ongoing
	<b>Other Grants</b>			Ongoing

#### 6. COVID Economic Development Incentives – State and Regional Resources

Priority Ranking	Action Item	Sub-Action Item	Team Member(s)	Date Completed
1	<b>Colorado Department of Economics and International Trade</b>	<a href="https://choosecolorado.com/covid19/">https://choosecolorado.com/covid19/</a>	Zoe Dohnal	Ongoing

## LOW PRIORITIES

#### 7. Economic Development Incentives – State and Regional Resources

Postponed Action Items:

- Understand policy barriers to why people choose where they locate their business
- [Colorado Business Resource Book](#)
- [SBDC Consulting](#)
- [Colorado Office of Economic Development & International Trade - PROGRAMS](#)
  - [Job Growth Incentive Tax Credit \(JGITC\)](#)
  - [Colorado Microloans](#)
- [Colorado Capital Access \(CCA\)](#)
- [Global Consultant Network](#)
- [Job Growth Incentive Tax Credit](#)
- [Regional Tourism Act](#)
- [Sales and Use Tax Refunds](#)
- [Space to Create](#)
- [Strategic Fund](#)
- [Transferable Tax Credit](#)

- [Venture Capital Authority](#)
- [Cash Collateral Support](#)
- [Region10 Business Loan Fund](#)

- [Colorado First and Existing Industry Customized Job Training Grant Programs](#)

#### **8. Economic Development Incentives – Private/ Commercial Resources**

Postponed Action Items:

- Utilizing TSG resources
- Utilizing Madeline resources

Daycare grants (connecting people with providers)