

**TOWN OF MOUNTAIN VILLAGE
TOWN COUNCIL REGULAR MEETING
THURSDAY, MAY 21, 2020, 8:30 AM
TO BE HELD REMOTELY VIA ZOOM WEBINAR**

AGENDA

<https://zoom.us/j/96629646236?pwd=VkcVK0R5Z2RSS1IXck8xV1NQaXFadz09>
(see login details below)

Updated 5.18.20

	Time	Min	Presenter	Type	
1.	8:30				Call to Order
2.	8:30	5			Public Comment on Non-Agenda Items
3.	8:35	5	Johnston	Action	Consent Agenda: All matters in the Consent Agenda are considered to be routine by the Town Council and will be enacted with a single vote. There will be no separate discussion of these Items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately: a. Consideration of Approval of the April 17, 2020 Special Town Council Meeting Minutes b. Consideration of Approval of the April 23, 2020 Regular Town Council Meeting Minutes c. Consideration of Approval of the May 1, 2020 Special Town Council Meeting Minutes d. Consideration of Approval of the May 7, 2020 Special Town Council Meeting Minutes
4.	8:40	5	Mahoney	Action	Second Reading, Public Hearing and Council Vote on an Ordinance Amending Section 5.01.070 of the Town Municipal Code Related to Business Licensing and Violations of the Town Municipal Code
5.	8:45	10	Mahoney	Action	Consideration of a Memorandum of Understanding (MOU) with San Miguel County, Telluride Mountain Village Owners Association (TMVOA) and Telluride Ski & Golf (TSG) Regarding Gondola Operating Requirements
6.	8:55	15	Swain	Informational Action	Finance: a. Presentation of the April 30, 2020 Business & Government Activity Report (BAGAR) b. March 31, 2020 Financials
7.	9:10	30	Miller	Legislative Action	First Reading, Setting of a Public Hearing and Council Vote on an Ordinance to Correct Community Development Code (CDC) Errors, Provide Clarifications and Make Minor Amendments at Chapters 17.3 Zoning and Land Use Regulations, 17.4 Development Review Procedures, and 17.5 Design Regulations
8.	9:40	10	Adamson Haynes Kjome	Informational	Village Court Apartments (VCA) Monthly Update
9.	9:50	30	Loebe Kjome Broady Montgomery	Informational Action	Staff Reports: a. Transit & Recreation b. Public Works 1. 2020 Drought Planning Discussion and Council Direction c. Police d. Town Manager
10.	10:20	20	Martelon Skinner	Informational	Marketing Telluride Inc. (MTI) & Colorado Flights Alliance (CFA) Bi-Annual Reports
11.	10:40	5			Other Business
12.	10:45				Adjourn

Please note that times are approximate and subject to change.

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You are invited to a Zoom webinar.
When: May 21, 2020 08:30 AM Mountain Time (US and Canada)
Topic: May 21, 2020 Regular Town Council Meeting

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SJ
5/8/2020

Public Comment Policy:

- The Town Council will take your comments during all virtual Town Council meetings through the zoom conference app for items proper to receive public comment via the written comment feature on zoom.
- Please do not comment until the presiding officer opens the agenda item to public comment. Public comments submitted outside of the proper time may not be considered.
- All those wishing to give public comment must identify their full name and affiliation, if any, to the Town of Mountain Village.
- Please keep your comments as brief and succinct as possible as they will be read aloud at the meeting. Please refrain from repeating what has already been said by others in the interest of time. You may simply state that you agree with a previous speaker's comments.
- Commenters shall refrain from personal attacks and maintain a civil tone while giving public comment.

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE APRIL 17, 2020
SPECIAL BUDGET TOWN COUNCIL MEETING DRAFT**

AGENDA ITEM 3a

The meeting of the Town Council was called to order by Mayor Laila Benitez at 11:00 a.m. on Friday, April 17, 2020. Due to the Town's Disaster Declaration of March 19, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom Webinar.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Patrick Berry
Pete Duprey
Natalie Binder
Marti Prohaska

The following Town Council members were absent:

Jack Gilbride

Also in attendance were:

Kim Montgomery, Town Manager	Robert Stenhammer
Susan Johnston, Town Clerk	Kailey Ranta
Christina Lambert, Senior Deputy Town Clerk	Sherri Reeder
Jim Mahoney, Assistant Town Attorney	
Andrew Boyko, Associate Town Attorney	
Chris Broady, Chief of Police	
Kevin Swain, Director of Finance	
Julie Vergari, Chief Accountant	
Sue Kunz, Director of Human Resources	
Chuck Tomlinson, Human Resources Coordinator	
Zoe Dohnal, Business Development and Sustainability Senior Manager	
Michelle Haynes, Director of Planning and Development Services	
Dawn Katz, Director of Mountain Munchkins	
Finn Kjome, Director of Public Works	
Jim Loebe, Director of Transit and Recreation	
JD Wise, Assistant Director of Public Works	
Steven Lehane, Director of Cable & Broadband	
Jim Soukup, Chief Technology Officer	
Kate Burns, Controller	
Kathy Smith, Accounts Payable	

The Mayor read the Town Council Virtual Meeting Policy on public comment.

Discussion and Review Re-Forecasted 2020 Budget During the Covid-19 Emergency(2)

Director of Finance Kevin Swain presented. Council discussion ensued.

Council moved to agenda item #4

Memo Updating Status of Development of a Hardship Program and Policy for Loans to Employees against Future Earnings/PTO Accruals to Bridge the Gap until Receiving Unemployment Checks (3)

Director of Human Resources Sue Kunz presented stating that at this time there have been no hardship applications submitted. Council discussion ensued and Council directed staff to update the Recession Plan. Council consensus was to include a member of the Employee Development Committee to serve on the Hardship Committee.

Council moved to agenda item #5.

Consideration of a Resolution on Sales Tax, Accommodations Tax and Restaurant and Bar Sales Tax Deferrals (4)

Assistant Town Attorney Jim Mahoney presented. Council discussion ensued. On a **MOTION** by Pete Duprey and seconded by Natalie Binder, Council voted unanimously to adopt a Resolution on Sales Tax, Accommodations Tax and Restaurant and Bar Sales Tax deferrals with a May 20, 2020 due date and monthly reviews.

Council moved to agenda item #3.

Consideration of a Resolution Adopting Employee Development Committee Bylaws and Appointment of Committee Members (5)

Associate Attorney Andrew Boyko presented. Council discussion ensued. On a **MOTION** by Dan Caton and seconded by Natalie Binder, Council voted unanimously to approve a Resolution adopting Employee Development Committee Bylaws and appointing Pete Duprey and Patrick Berry to the committee.

Business Development Advisory Committee Update (6)

Dan Caton and Business Development and Sustainability Senior Manager Zoe Dohnal presented. Council discussion ensued. Council directed staff to create and distribute a survey to Mountain Village businesses to determine the appropriate type of assistance required. Additionally, Council directed staff to create a Stimulus Budget inclusive of all programs already in place and to present the report at the April 23, 2020 Town Council meeting.

VCA Monthly Update (7)

Director of Planning and Development Services presented. Council discussion ensued.

Council Boards and Commissions Updates (8):

- a. **Telluride Tourism Board – Berry**
- b. **Colorado Flights Alliance – Gilbride**
- c. **Transportation & Parking – Benitez/Duprey**
- d. **Budget & Finance Committee – Gilbride/Duprey**
- e. **Gondola Committee – Caton/Berry**
- f. **Colorado Communities for Climate Action – Berry**
- g. **San Miguel Authority for Regional Transportation (SMART) –Caton/Prohaska**
- h. **Eco Action Partners – Berry/Prohaska**
- i. **Telluride Historical Museum – Prohaska**
- j. **Telluride Conference Center – Gilbride/Binder**
- k. **Alliance for Inclusion – Binder**
- l. **Green Team Committee – Berry/Prohaska**
- m. **Business Development Advisory Committee- Caton/Benitez**
 - i. **Appointment of One Council Member for a Two-Year Term**

On a **MOTION** by Natalie Binder and seconded by Marti Prohaska, Council voted unanimously to re-appoint Dan Caton to the Business Development Advisory Committee for a two-year term ending April 2022.

- n. **Mayor's Update - Benitez**

There being no further business, on a **MOTION** by Patrick Berry and seconded by Pete Duprey, Council voted unanimously to adjourn at 12:40 p.m.

Respectfully prepared and submitted,

Susan Johnston
Town Clerk

DRAFT

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE APRIL 23, 2020
REGULAR TOWN COUNCIL MEETING DRAFT**

AGENDA ITEM 3b

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:31 a.m. on Thursday, April 23, 2020. Due to the Town's Disaster Declaration of March 19, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Patrick Berry
Pete Duprey
Natalie Binder
Marti Prohaska

The following Town Council members were absent:

Jack Gilbride

Also in attendance were:

Kim Montgomery, Town Manager	Samantha Damsky
Susan Johnston, Town Clerk	Scott Bennett
Christina Lambert, Senior Deputy Town Clerk	Riley McIntyre
Jim Mahoney, Assistant Town Attorney	Cath Jett
Andrew Boyko, Associate Town Attorney	Mary Campbell
Chris Broady, Chief of Police	Robert Stenhammer
Sue Kunz, Director of Human Resources	Cath Jett
Kevin Swain, Director of Finance	Keith Brown
Julie Vergari, Chief Accountant	
Zoe Dohnal, Business Development and Sustainability Senior Manager	
Kathrine Warren, Public Information Specialist	
Michelle Haynes, Director of Planning & Development Services	
John Miller, Planner II	
Jim Loebe, Director of Transit & Recreation	
Kate Burns, Controller	
Lindsay Niehaus, Billing and Accounts Receivable Specialist	

Executive Session for the Purpose of Receiving Legal Advice Pursuant to C.R.S. 24-6-402(4)(b), and for the Purpose of Negotiations Pursuant to C.R.S. 24-6-402(4)e (2)

On a **MOTION** by Dan Caton and seconded by Pete Duprey, Council voted unanimously to enter into Executive Session for the purposes of receiving legal advice pursuant to C.R.S. 24-6-402(4)(b), and for the purpose of negotiations pursuant to C.R.S. 24-6-402(4)e (2) at 8:35 a.m.

Council returned to open session at 9:03 a.m.

Public Comment on Non-Agenda Items (4)

Consent Agenda (5)

All matter in the Consent Agenda are considered to be routine by the Town Council and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately:

- a. **Consideration of Approval of the March 19, 2020 Regular Town Council Meeting Minutes**
- b. **Consideration of Approval of the March 25, 2020 Special Meeting Minutes**
- c. **Consideration of Approval of the April 3, 2020 Special Meeting Minutes**
- d. **Consideration of Approval of the April 10, 2020 Special Meeting Minutes**

Town Clerk Susan Johnston presented. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted unanimously to approve the Consent Agenda as presented.

Consideration of Appointments of Four Regular Seats on the Design Review Board (6)

Director of Planning and Development Services Michelle Haynes presented. Council discussion ensued. Scott Bennett addressed Council. On a **MOTION** by Dan Caton and seconded by Patrick Berry, Council voted to appoint Banks Brown, Cath Jett, David Craig and Adam Miller to the four regular DRB seats and Scott Bennett to the alternate seat vacated by Adam Miller.

Consideration of a Proclamation Proclaiming the Month of May as Mental Health Month (7)

Behavioral Health Program Coordinator Samantha Damsky accepted the Proclamation and thanked Council. On a **MOTION** by Marti Prohaska and seconded by Pete Duprey, Council voted unanimously to approve the Proclamation proclaiming the month of May as Mental Health Month.

Consideration of a Proclamation Proclaiming the Month of May as Sexual Assault Awareness Month (8)

San Miguel Regional Resource Center Executive Director Riley McIntyre accepted the Proclamation and thanked Council. On a **MOTION** by Patrick Berry and seconded by Natalie Binder, Council voted unanimously to approve the Proclamation proclaiming the month of May as Sexual Assault Awareness Month.

Finance: (9)

Director of Finance Kevin Swain presented.

- a. **Presentation of the March 30, 2020 Business & Government Activity Report (BaGAR)**

Council discussion ensued.

- b. **Presentation of the February 29, 2020 Financials**

The Mayor turned the meeting over to Mayor Pro-Tem Dan Caton. Mr. Swain recognized his staff for receiving the Certificate of Achievement for Excellence in Financial Reporting for 2018. Council discussion ensued. On a **MOTION** by Pete Duprey and seconded by Patrick Duprey, Council voted unanimously to approve the February 29, 2020 Financials as presented.

Telluride Ski and Golf (TSG) Quarterly Report (10)

TSG Partner and CEO Bill Jensen submitted the quarterly report for the packet but was not in the Zoom meeting.

First Reading, Setting of a Public Hearing and Council Vote on an Ordinance Amending Section 5.01.070 of the Town Municipal Code Related to Business Licensing and Violations of the Town Municipal Code (11)

Associate Town Attorney Andrew Boyko presented. Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Marti Prohaska, Council voted (6 -0) to approve on first reading an Ordinance amending section 5.01.070 of the Town Municipal Code related to business licensing and violations of the Town Municipal Code and to set the second reading, public hearing and final vote for May 21, 2020.

Consideration of Blue Mesa Lodge Rezoning: Quasi-Judicial (12)

a. Blue Mesa Lodge Lot 42, Unit 21C

Second Reading of an Ordinance, Public Hearing and Council Vote Regarding a) a Rezone and Density Transfer Application to Rezone Blue Mesa Lodge (Lot 42B) Unit 21C from an Efficiency Lodge Zoning Designation to Lodge Zoning Designation Quasi-Judicial *This Item was Continued from the March Town Council Meeting*

Senior Planner John Miller presented. The Mayor opened the public hearing. No public comment was received. The Mayor closed the public hearing. On a **MOTION** by Dan Caton and seconded by Pete Duprey, Council voted 6-0 with Jack Gilbride absent, to approve on second reading an Ordinance regarding a) a Rezone and Density Transfer application to rezone Blue Mesa Lodge (Lot 42B) Unit 21C from an Efficiency Lodge Zoning designation to Lodge Zoning designation.

b. Second Reading, Public Hearing and Council Vote of an Ordinance Regarding a Rezone and Density Transfer Application for Blue Mesa Lodge Lot 42B, Unit 20B to Rezone from Efficiency Lodge Zoning Designation Quasi-Judicial *This Item was Continued from the March Town Council Meeting*

John Miller presented. The Mayor opened the public hearing. No public comment was received. The Mayor closed the public hearing. On a **MOTION** by Pete Duprey and seconded by Dan Caton, Council voted 6-0 with Jack Gilbride absent, to approve on second reading an Ordinance regarding a rezone and density transfer application for Blue Mesa Lodge Lot 42B, Unit 20B to rezone from Efficiency Lodge Zoning Designation.

Staff Reports: (13)

a. Planning & Development Services

Michelle Haynes presented her report. Council discussion ensued.

b. Town Manager

Kim Montgomery presented her report. Council discussion ensued.

Green Team Quarterly Report

Cath Jett presented the report. Council discussion ensued.

COVID-19 Stimulus Budget Discussion

Zoe Dohnal presented and updated Council on the Farm to Community project. Council discussion ensued. Pete Duprey added that the Humane Society will be kicking off a program for assistance with household pets. The service will be managed out of veterinarian Steve Smolen's retail store in the Town of Telluride.

Other Business: (15)

Dan Caton recognized Mayor Benitez for all of the work she is doing behind the scenes and on behalf of the Town of Mountain Village.

There being no further business, on a **MOTION** by Patrick Berry and seconded by Natalie Binder, Council voted unanimously to adjourn the meeting at 10: 10 am.

Respectfully prepared and submitted by,

Susan Johnston
Town Clerk

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE MAY 1, 2020
SPECIAL TOWN COUNCIL MEETING DRAFT**

AGENDA ITEM 3c

The meeting of the Town Council was called to order by Mayor Pro Tem Dan Caton at 11:03 a.m. on Friday, May 1, 2020. Due to the Town's Disaster Declaration of March 19, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom Webinar.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Patrick Berry
Pete Duprey
Natalie Binder
Marti Prohaska

The following Town Council members were absent:

Jack Gilbride

Also in attendance were:

Kim Montgomery, Town Manager
Susan Johnston, Town Clerk
Christina Lambert, Senior Deputy Town Clerk
Jim Mahoney, Assistant Town Attorney
Chris Broady, Chief of Police
Kevin Swain, Director of Finance
Julie Vergari, Chief Accountant
Sue Kunz, Director of Human Resources
Chuck Tomlinson, Human Resources Coordinator
Zoe Dohnal, Business Development and Sustainability Senior Manager
Michelle Haynes, Director of Planning and Development Services
Dawn Katz, Director of Mountain Munchkins
Finn Kjome, Director of Public Works
Jim Loebe, Director of Transit and Recreation
JD Wise, Assistant Director of Public Works
Steven Lehane, Director of Cable & Broadband
Jim Soukup, Chief Technology Officer
Kate Burns, Controller
Lindsay Niehaus, Billing and Accounts Receivable Specialist
Robert Stenhammer

The Mayor Pro Tem Dan Caton read the Town Council Virtual Meeting Policy on public comment.

COVID-19 Revenue Model Update (2)

Director of Finance Kevin Swain presented. Council discussion ensued. Council directed staff to revise June totals and to work offline with the Finance Committee to keep the Revenue Model up to date.

Consideration of an Intergovernmental Agreement for Match Sharing and Grant Management Between the Town of Mountain Village, San Miguel County, and the San Miguel Authority for Regional Transportation for the Purpose of Planning and Engineering a Bicycle and Pedestrian Underpass at State Highway 145 Between Mountain Village and Lawson Hill (3)

Director of Transit and Recreation presented. Council discussion ensued. On a **MOTION** by Patrick Berry and seconded by Marti Prohaska, Council voted unanimously to approve an Intergovernmental Agreement for Match Sharing and Grant Management Between the Town of Mountain Village, San Miguel County, and the San Miguel Authority for Regional Transportation for the Purpose of Planning and Engineering a Bicycle and Pedestrian Underpass at State Highway 145 Between Mountain Village and Lawson Hill.

Business Development Advisory Committee Update (4)

Dan Caton and Business Development and Sustainability Senior Manager Zoe Dohnal presented. Council discussion ensued. Council directed staff to create and distribute a survey to Mountain Village businesses to determine the appropriate type of assistance required. Additionally, Council directed staff to create a Stimulus Budget inclusive of all programs already in place and to present the report at the April 23, 2020 Town Council meeting.

Potential Facility Operations Resulting from May 2, 2020 San Miguel County Order (5)

Mountain Munchkins Director Dawn Katz presented. Council discussion ensued. Council consensus was in support of preparations for a potential opening June 1, 2020.

There being no further business, on a **MOTION** by Marti Prohaska and seconded by Patrick Berry, Council voted unanimously to adjourn at 12:04p.m.

Respectfully prepared and submitted,

Susan Johnston
Town Clerk

**TOWN OF MOUNTAIN VILLAGE
MINUTES OF THE MAY 7, 2020
SPECIAL TOWN COUNCIL MEETING DRAFT**

AGENDA ITEM 3d

The meeting of the Town Council was called to order by Mayor Laila Benitez at 8:31 a.m. on Thursday, May 7, 2020. Due to the Town's Disaster Declaration of March 19, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through a Zoom Webinar.

Attendance:

The following Town Council members were present and acting:

Laila Benitez, Mayor
Dan Caton, Mayor Pro Tem
Patrick Berry
Pete Duprey
Natalie Binder
Marti Prohaska

The following Town Council members were absent:

Jack Gilbride

Also in attendance were:

Kim Montgomery, Town Manager
Susan Johnston, Town Clerk
Christina Lambert, Senior Deputy Town Clerk
Jim Mahoney, Assistant Town Attorney
Chris Broady, Chief of Police
Kevin Swain, Director of Finance
Julie Vergari, Chief Accountant
Sue Kunz, Director of Human Resources
Chuck Tomlinson, Human Resources Coordinator
Zoe Dohnal, Business Development and Sustainability Senior Manager
Michelle Haynes, Director of Planning and Development Services
Dawn Katz, Director of Mountain Munchkins
Jim Loebe, Director of Transit and Recreation
JD Wise, Assistant Director of Public Works
Steven Lehane, Director of Cable & Broadband
Kate Burns, Controller
Robert Stenhammer

Budget Discussions Including Revenue and Expenditure Models (2)

Director of Finance Kevin Swain presented. Council discussion ensued regarding nuances to the budget and possible areas for budget reductions. Town Manager Kim Montgomery stated that Luke Adamson will be promoted to VCA Property Manager (replacing Cecilia Curry) and Council was supportive of hiring a Maintenance Manager to assist. The Police Department will begin the recruitment process for an officer and will revisit with Council prior to hiring. Council consensus was to move forward with the broadband expansion project and to focus on retaining key staff.

There being no further business, on a **MOTION** by Dan Caton and seconded by Pete Duprey, Council voted unanimously to adjourn at 9:31 a.m.

Respectfully prepared and submitted,

Susan Johnston
Town Clerk

DRAFT

Memo

To: Mayor and Town Council

From: Andrew M. Boyko

Date: April 15, 2020

Re: *Consideration of an Ordinance amending Section 5.01.070 of the Town Code related to Business Licensing and Violations of the Town Code*

Introduction.

The intent of this memorandum is to outline and further describe a proposed amendment to Section 5.01.070, Chapter 5.01, of Title 5 of the Town of Mountain Village Municipal Code (“Code”).

This amendment is proposed in response to Council concerns arising from past issues with third-party Code violations. Council has expressed concerns about the conduct of the business community with regard to their interpretation and representations of Code provisions. It has been of further concern that individuals who have relied on those interpretations and representations have violated the Code, the CDC, and are ultimately placed in situations that involve non-conforming uses within the Town.

The proposed amendment provides Council with a method to regulate and address the issue of third-party Code compliance. While past issues have involved certain members of the business community and violations of certain sections of the Code, the effect of proposed amendment would have a broad impact on the Town’s business community as discussed further in this memo. Additionally, the proposed amendment seeks to clarify Council oversight of business licensees.

Chapter 5.01 Business Licensing and Regulations

It is the intent and purpose of the Code that individuals, residents, and businesses equally comply with the Town's ordinances. However as applicable to businesses, the Code's licensing provisions fail to adequately address certain types of violations.

Chapter 5.01 regulates business licensing within the Town. Specifically, that it is "unlawful for any person to do business ... within the Town without first having obtained a business license from the office of the Town Finance Director." *See* 5.01.010 General Provisions, Mountain Village Municipal Code. The remainder of Chapter 5.01 governs the requisite application for and administration of business licenses within the Town. Chapter 5.01 further addresses revocation of a license and penalties under that Chapter.

Both license revocation and penalties are addressed in Chapter 5.01; however, the Code is ambiguous as to business conduct that would lead to either license revocation or penalties. For example, Section 5.01.070 Revocation, states "the Town Council, after reasonable notice and a fair public hearing, may revoke any license, based upon a violation of this Chapter." Therefore, Council's revocation actions must be based upon violations of Chapter 5.01, which again regulates the application and administration of licenses, including fees. Conceptually, violations of Chapter 5.01 would involve the practice of business without a license or non-payment of licensing fees. Section 5.01.070 does not provide Council any recourse to address a business licensee who engages in conduct that violates other Chapters of the Code.

The proposed amendment expands Council's regulatory authority over business licensees by expanding the scope of Section 5.01.070. Rather than providing Council the ability to revoke a licensee for violations of Chapter 5.01, the proposed amendment provides regulatory authority for any licensees' violation of the Code. Therefore, should a licensee violate any Code provision, such as the provisions of the CDC, Council would have the authority to review that business' license under Chapter 5.01.

Conclusion.

The amendment addressed in this memo both clarifies and expands Council's authority, both over entities and individuals engaged in businesses within the Town. However, this amendment does not expand Council's authority beyond what was initially contemplated by the Code. The amendment does not change the intent of business licensing, which is in part that all those engaged in business within the Town comply with the entirety of the Code and conduct their business responsibly.

ORDINANCE NO. 2020-____

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE AMENDING SECTION 5.01.070 OF TITLE 5 OF THE MUNICIPAL CODE EXPANDING AND CONCERNING THE REGULATION OF LICENSED BUSINESSES.

WHEREAS, The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”); and

WHEREAS, pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to adopt ordinances and regulations and to regulate the use and development of land; and

WHEREAS, the Town Council may amend The Town of Mountain Village Municipal Code (“Code”) from time-to-time to address interpretations thereof, to clarify and refine the Town’s regulations, or to address issues or policy matters; and

WHEREAS, the Town Council has identified the need to clarify and refine the Code as it applies to business licensing pursuant to Title 5; and

WHEREAS, the Council finds the amendment to Section 5.01.070, Chapter 5.01, of Title 5 of the Town of Mountain Village Municipal Code is necessary to clarify and refine the Council’s regulatory authority and its expectations of businesses.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO, AS FOLLOWS:

Section 1. Amendment Titles 5.

The Town Council hereby approves the amendment to Section 5.01.070, Chapter 5.01, of Title 5 of the Code as set forth in Exhibit A.

Section 2. Ordinance Effect

This ordinance shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 4. Effective Date

This Ordinance shall become effective upon _____, 2020.

Section 5. Public Hearing

A public hearing on this Ordinance was held on the 21st day of May, 2020, in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado, on the 23rd day of April, 2020.

TOWN OF MOUNTAIN VILLAGE

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Susan Johnston, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this 21st day of May, 2020.

TOWN OF MOUNTAIN VILLAGE

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

By: _____
Laila Benitez, Mayor

ATTEST:

Susan Johnston, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

I, Susan Johnston, the duly qualified and acting Town Clerk of the Town of Mountain Village, Colorado ("Town") do hereby certify that:

1. The attached copy of Ordinance No. _____ ("Ordinance") is a true, correct and complete copy thereof.

2. The Ordinance was introduced, read by title, approved on first reading with minor amendments and referred to public hearing by the Town Council the Town ("Council") at a regular meeting held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on April 23rd, 2020, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton				
Patrick Berry				
Natalie Binder				
Peter Duprey				
Jack Gilbride				
Marti Prohaska				

3. After the Council's approval of the first reading of the Ordinance, notice of the public hearing, containing the date, time and location of the public hearing and a description of the subject matter of the proposed Ordinance was posted and published in the Telluride Daily Planet, a newspaper of general circulation in the Town, on _____, 2020 in accordance with Section 5.2b of the Town of Mountain Village Home Rule.

4. A public hearing on the Ordinance was held by the Town Council at a regular meeting of the Town Council held at Town Hall, 455 Mountain Village Blvd., Mountain Village, Colorado, on May 21st, 2020. At the public hearing, the Ordinance was considered, read by title, and approved without amendment by the Town Council, by the affirmative vote of a quorum of the Town Council as follows:

Council Member Name	"Yes"	"No"	Absent	Abstain
Laila Benitez, Mayor				
Dan Caton				
Patrick Berry				
Natalie Binder				
Peter Duprey				
Jack Gilbride				
Marti Prohaska				

5. The Ordinance has been signed by the Mayor, sealed with the Town seal, attested by me as Town Clerk, and duly numbered and recorded in the official records of the Town.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this _____ day of _____, 2020.

Susan Johnston, Town Clerk

(SEAL)

EXHIBIT A

CHAPTER 5.01

BUSINESS LICENSING AND REGULATIONS

Sections:

- 5.01.010 General Provisions
- 5.01.020 Definitions
- 5.01.030 Fees
- 5.01.040 Use of Proceeds
- 5.01.050 Exemptions
- 5.01.060 Administration
- 5.01.070 Revocation
- 5.01.080 Penalties
- 5.01.090 Special Conditions of Licensee: Accommodation Unit
- 5.01.100 General Contractors

5.01.070 Revocation

The Town Council, after reasonable notice and a fair public hearing, may revoke, suspend, or take other enforcement action concerning any license, based upon a violation of this Code.

Memo

To: Mayor and Town Council
From: Jim Mahoney
CC:
Date: May 18, 2020
Re: MOU Regarding Gondola Operating Hours

Pursuant to the July 28th, 1999 Amended and Restated Gondola Operating Agreement (the “Operating Agreement”) the Town is required to operate and TMVOA is required to fund such operations for certain minimum days and hours in each year. While the Town and TMVOA have generally exceeded those operating and funding minimums, with the early shut down, late start, possible limited operating hours and general uncertainty, the required minimum operational and funding requirements will not be achieved due to the impact of the Covid-19 public health crisis.

Therefore, we approached the County to negotiate an MOU that recognizes this fact and to memorialize this reduction in minimum operating hours for the Town and TMVOA in the form attached hereto for the 2020 calendar year. TSG is also a party to the MOU as they are a party to the Operating Agreement and have given their support to this MOU. The County is considering this MOU at their May 20th regular meeting.

I and Jim Loebe will be available for any questions you may have at the May 21, 2020 meeting.

Proposed Motion: I move to approve the attached MOU regarding Gondola Operating Requirements for the 2020 year.

**MEMORANUM OF UNDERSTANDING BETWEEN
THE BOARD OF COUNTY COMMISSIONERS OF SAN MIGUEL COUNTY, COLORADO,
THE TOWN OF MOUNTAIN VILLAGE, COLORADO, THE TELLURIDE MOUNTAIN
VILLAGE OWNERS ASSOCIATION, AND TSG SKI & GOLF CONCERNING GONDOLA
OPERATING HOUR REQUIREMENTS FOR THE YEAR OF 2020 DUE TO COVID-19**

This Memorandum of Understanding Concerning Gondola Operating Hour Requirements for the Year of 2020 Due to Covid-19 (the “MOU”) is made and entered into this ____ day of May, 2020, between the COUNTY OF SAN MIGUEL, COLORADO, acting by and through the Board of County Commissioners, hereinafter referred to as “County”; the TOWN OF MOUNTAIN VILLAGE, COLORADO, acting by and through the Town Council, hereinafter referred to as “Town”; TSG Ski and Golf, LLC, a Delaware limited liability company, hereinafter referred to as “TSG” and the TELLURIDE MOUNTAIN VILLAGE OWNERS ASSOCIATION a Colorado non-profit corporation, hereinafter referred to as “TMVOA”.

RECITALS

WHEREAS, The Town, County, TSG (as the successor entity to Telluride Ski and Golf Company) and TMVOA (as the successor entity to Mountain Village Metropolitan Services, Inc.) are parties to the July 28, 1999 Amended and Restated Gondola Operating Agreement which governs the operating requirements of the Gondola connecting the Town of Mountain Village and the Town of Telluride (the “Gondola Operating Agreement”); and

WHEREAS, The Town of Mountain Village is the successor in interest to the Telluride Gondola Transit Company, a dissolved Colorado non-profit corporation (“TGTC”), and the Mountain Village Metropolitan District, a dissolved quasi-municipal corporation (“Metro District”), with respect to the operating requirements pursuant to the Gondola Operating Agreement; and

WHEREAS, The State of Colorado, the County, the Town and the Town of Telluride have all declared local disasters due to the Covid-19 Pandemic; and

WHEREAS, The Gondola Operating Agreement requires that TMVOA fund and the Town operate the Gondola a minimum number of 4,400 hours per year and 275 with a grace period down to 250 days per year under certain circumstances (the “Minimum Requirements”); and

WHEREAS, Due to the Covid-19 Pandemic, the Town will be unable to meet the Minimum Requirements; and

WHEREAS, the County, the Town, TSG and TMVOA desire to enter into this MOU in order to provide the Town and TMVOA with relief from the Minimum Requirements pursuant to the terms and conditions of this MOU.

NOW, THEREFORE in consideration of the mutual promises set forth herein, it is agreed by and between the County, the Town, TSG and TMVOA as follows:

SECTION I. GONDOLA OPERATING AGREEMENT MINIMUM HOUR REQUIREMENTS

The Town and TMVOA shall be relieved of the Minimum Requirements as required by the Gondola Operating Agreement for the 2020 calendar year. Notwithstanding the foregoing, the Town shall operate the Gondola to the extent practical and following safety and operational standards related to the Covid-19 Pandemic in conjunction with the County. In the event the circumstances with the Covid-19 Pandemic improve so as to allow the Gondola to operate at normal hours, the Town shall do so, but the parties hereto acknowledge and agree that even at normal operating hours the Town would not be able to achieve the Minimum Requirements due to the impacts of restrictions imposed by the County as a result of the Covid-19 Pandemic which have already limited the operational days and hours of the Gondola.

SECTION II. FUNDING

TMVOA shall continue to fund the Gondola as required by the Gondola Operating Agreement; however, any cost realized due to the Town not operating the Gondola for the Minimum Requirements may be retained by TMVOA at the end of the 2020 calendar year.

SECTION III. TERM

The term of this MOU shall be from the date first written above through December 31, 2020, unless extended pursuant to mutual written agreement of the Town, County, TSG and TMVOA.

SECTION IV. EFFECT OF MOU

The parties recognize and agree that this MOU is due to the unexpected and unprecedented circumstance of the Covid-19 Pandemic and that this MOU is being entered into to provide relief to the Minimum Requirements of the Gondola Operating Agreement for a temporary period of time and shall not alter the long term obligations of the Gondola Operating Agreement.

SECTION V. MISCELLANEOUS

In the event litigation is commenced in this matter, venue and jurisdiction shall be proper only in San Miguel County District Court. Each party hereto hereby reserves all rights pursuant to Colorado law to enforce this MOU including, without limit, the right of specific performance. Should a Court of competent jurisdiction find and determine that a specific provision or provisions of this MOU are legally void, invalid, or otherwise unenforceable, such specific provision or provisions shall be deemed to be severable from the remainder of this MOU, which shall remain legally valid and in full force and effect. Each party hereto shall have the right to recover reasonable attorney's fees and costs it may incur to enforce this MOU, regardless of whether a lawsuit is ever commenced. Colorado law shall govern and construe this MOU, except that it shall not be construed against any party hereto as each acknowledges that they have had an opportunity to receive the advice of legal counsel.

IN WITNESS WHEREOF, the respective parties have entered into and executed this MOU as of the day and year first above written.

BOARD OF COUNTY COMMISSIONERS
SAN MIGUEL COUNTY, COLORADO

By: _____
Hillary Cooper, Chair

ATTEST:

Chief Deputy Clerk to the Board

Approved as to Form:

Amy T. Markwell, County Attorney #36434

TOWN OF MOUNTAIN VILLAGE, COLORADO

By: _____
Dan Caton, Mayor Pro-Tem

ATTEST:

Susan Johnston, Town Clerk

Approved as to Form:

James D. "Jim" Mahoney, Town Attorney #35977

TELLURIDE MOUNTAIN VILLAGE OWNERS
ASSOCIATION

By: _____
Anton Benitez, President & CEO

ATTEST:

Secretary

TSG SKI & GOLF, LLC

By: _____
Bill Jensen, CEO

ATTEST:

Secretary

 Business and Government Activity Report For the month ending: April 30th								
Activity	2020			2019			YTD or MTD Variance	
	MONTH	Monthly Change	YTD	MONTH	Monthly Change	YTD	Variance	Variance %
Cable/Internet <i>Lost a bulk internet subscriber in February 2020</i>								
# Residential & Bulk Basic Cable	684	(95)		795	(50)		(111)	-14.0%
# Premium Channel Residential & Bulk Subscribers	386	(29)		412	(9)		(26)	-6.3%
# Digital Subscribers	175	(25)		198	(13)		(23)	-11.6%
# Internet Subscribers	1,752	(76)		1,916	(60)		(164)	-8.6%
# Phone Subscribers	87	(3)		99	2		(12)	-12.12%
Village Court Apartments								
Occupancy Rate %	99.55%	-0.45%	99.66%	99.55%	0.00%	99.32%	0.34%	0.3%
# Vacated Units	1	(1)	5	2	0	5	0	0.0%
# Work Orders Completed	6	(32)	96	21	6	77	19	24.7%
# on Waiting List	169	(31)		156	(2)		13	8.3%
Public Works								
Service Calls	811	104	2,629	419	101	1,237	1,392	112.5%
Snow Fall Inches	9	(108)	142	20	(91)	272	(130)	-47.8%
Snow Removal - Streets & Prkg Lots Hours	73	(564)	2,526	303	(785)	3,473	(947)	-27.3%
Roadway Maintenance Hours	72	(26)	288	157	130	244	44	18.0%
Water Billed Consumption Gal.	4,539,000	(3,882,000)	43,900,000	6,136,000	(2,797,000)	96,446,000	(52,546,000)	-54.5%
Sewage Treatment Gal.	6,438,000	(3,778,000)	37,049,000	10,208,000	(1,539,000)	40,784,000	(3,735,000)	-9.2%
Child Development Fund <i>The program closed mid March</i>								
# Infants Actual Occupancy	0.00	(3.00)		4.94	(0.01)		(4.94)	-100.0%
# Toddlers Actual Occupancy	0.00	(7.09)		13.76	0.24		(13.76)	-100.0%
# Preschoolers Actual Occupancy	0.00	(7.73)		16.24	(0.03)		(16.24)	-100.0%
Transportation and Parking								
GPG (noon snapshot)	802	(4,765)	27,194	3,187	(8,797)	34,984	(7,790)	-22.3%
GPG Parking Utilization (% of total # of spaces occupied)	5.8%	-33.20%	48.9%	23.10%	-60.90%	63.4%	-14.5%	-22.9%
HPG (noon snapshot)	112	(945)	5,346	581	(2,043)	7,534	(2,188)	-29.0%
HPG Parking Utilization (% of total # of spaces occupied)	3.5%	-28.70%	41.7%	18.30%	-61.60%	59.2%	-17.5%	-29.6%
Total Parking (noon snapshot)	2,395	(7,269)	45,002	5,780	(13,697)	58,456	(13,454)	-23.0%
Parking Utilization (% of total # of spaces occupied)	9.9%	-28.60%	46.0%	23.80%	-53.90%	60.2%	-14.2%	-23.6%
Paid Parking Revenues	\$119	(\$19,214)	\$119,528	\$14,064	(\$30,652)	\$134,403	(\$14,875)	-11.1%
Bus Routes # of Passengers	1,039	624	1,770	4,426	4,332	4,528	(2,758)	-60.9%
Employee Shuttle # of Passengers	0	(690)	3,598	1,101	(390)	5,735	(2,137)	-37.3%
Employee Shuttle Utilization Rate %	0.00%	-47.80%	47.0%	49.90%	-3.50%	54.7%	-7.70%	-14.1%
Inbound (Vehicle) Traffic (Entrance) # of Cars	24,191	(29,433)	221,915	42,608	(28,404)	247,181	(25,266)	-10.2%
part time ee's: town council (7), judge seasonal ee's: none new hires: none terms 11 seasonal gondola ops, preschool teacher, planner reason for terms: 11 end of season, 1 reduction in force, 1 retirement								
Human Resources								
FT Year Round Head Count	61	(21)		86	4		(25)	-29.1%
Seasonal Head Count (FT & PT)	0	0		2	2		(2)	-100.0%
PT Year Round Head Count	8	(8)		15	(6)		(7)	-46.7%
Gondola FT YR, Seasonal, PT YR Head Count	7	(50)		61	1		(54)	-88.5%
Total Employees	76	(79)		164	1		(88)	-53.7%
Gondola Overtime Paid Hours	17	(84)	1,069	522	(22)	1,432	(364)	-25.4%
Other Employee Overtime Paid	8	(12)	179	59	4	328	(149)	-45.4%
# New Hires Total New Hires	0	(4)	14	17	9	33	(19)	-57.6%
# Terminations	13	10	29	16	9	32	(3)	-9.4%
# Workmen Comp Claims	0	(1)	2	3	0	10	(8)	-80.0%
Workmen Comp Claims Costs	\$988	(\$2,540)	\$5,144	\$366	(\$853)	\$4,470	\$674	15.1%
Number of Reported Injuries	0	(1)	1	3	0	11	(10)	-90.9%
Marketing & Business Development <i>Town hosted meetings include Zoom meetings due to COVID-19</i>								
Town Hosted Meetings	17	5	37	3	(2)	18	19	105.6%
Email Correspondence Sent	10	(10)	62	11	(4)	46	16	34.8%
E-mail List #	7,997	(2)		6,208	(176)		1,789	28.8%
Ready-Op Subscribers	1,997	10		na	#VALUE!		#VALUE!	#VALUE!
News Articles	11	(10)	72	5	(10)	32	40	125.0%
Press Releases Sent	1	0	8	4	0	10	(2)	-20.0%
Gondola and RETA <i>Current RETA revenues are unaudited, the gondola/chondola was shut down about 1/2 of March and all of April</i>								
Gondola # of Passengers	0	(180,721)	923,525	53,395	(373,305)	1,192,764	(269,239)	-22.6%
Chondola # of Passengers	0	(18,902)	80,532	4,604	(29,687)	102,140	(21,608)	-21.2%
RETA fees collected by TMVOA	\$ 262,630	\$ (412,837)	\$ 1,785,822	\$ 136,095	\$ (64,305)	\$ 1,468,803	\$317,019	21.6%
Recreation <i>Winter = Nov 1 - Apr 30 - Current March Information not available due to personnel furloughs</i>								
Platform Tennis Registrations	0	#VALUE!	64	20	(26)	151	(87)	-57.6%
Ice Rink Skaters	0	#VALUE!	2455	0	0	2285	170	7.4%
Snow Cat Hours	0	#VALUE!	210	65	(88)	456	(246)	-53.9%



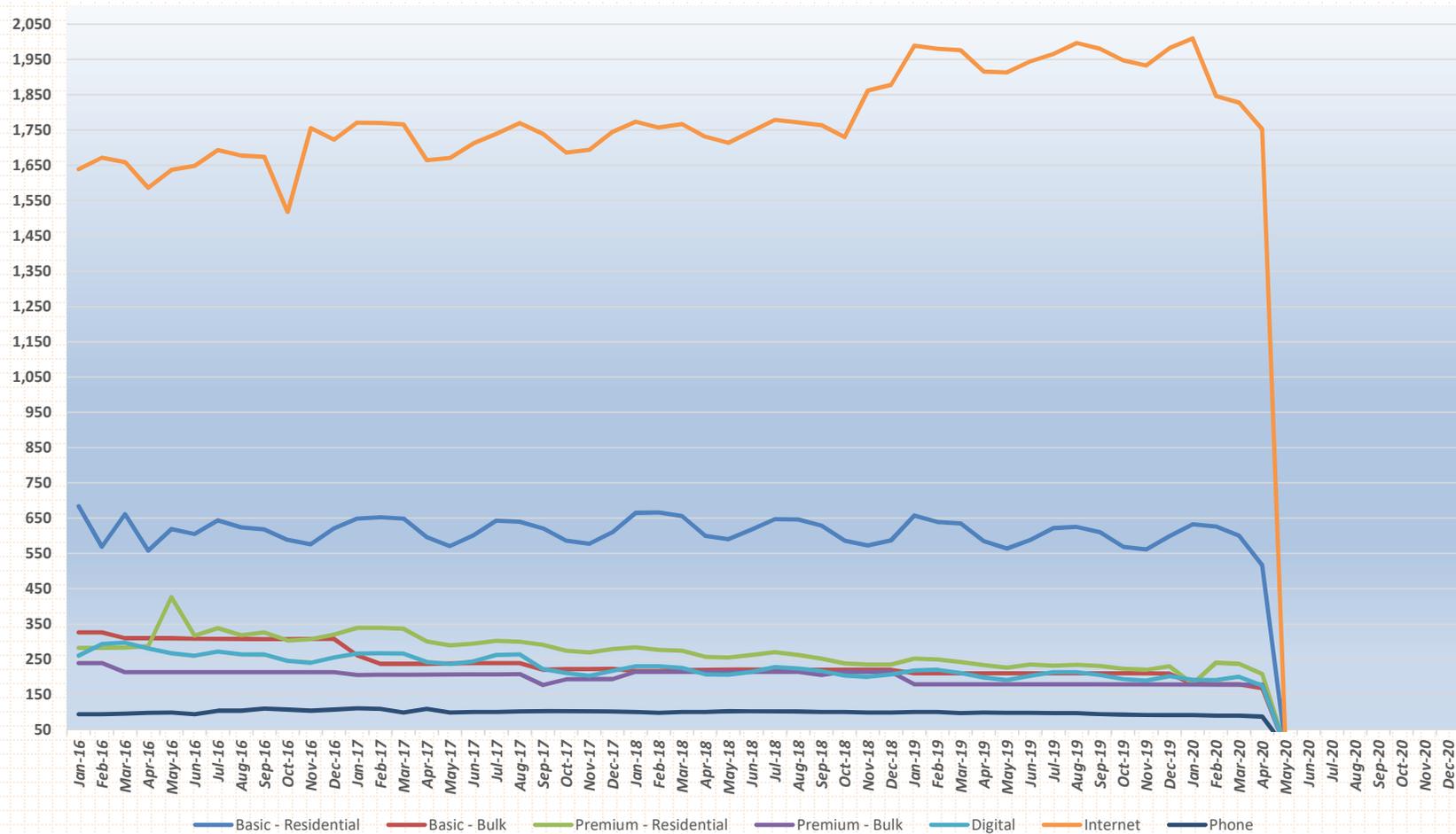
Business and Government Activity Report
For the month ending: April 30th

Activity	2020			2019			YTD or MTD Variance		
	MONTH	Monthly Change	YTD	MONTH	Monthly Change	YTD	Variance	Variance %	
Police									
Calls for Service	#	115	(196)	1,337	241	(163)	1,351	(14)	-1.0%
Investigations	#	2	(10)	52	11	(13)	76	(24)	-31.6%
Alarms	#	16	(6)	80	43	5	156	(76)	-48.7%
Arrests	#	0	(1)	9	2	(2)	16	(7)	-43.8%
Summons	#	0	(4)	11	4	1	18	(7)	-38.9%
Traffic Contacts	#	1	(13)	65	13	3	30	35	116.7%
Traffic Tickets Written	#	0	(3)	11	2	2	6	5	83.3%
Parking Tickets Written	#	1	(114)	863	117	(408)	1,518	(655)	-43.1%
Administrative Dismissals	#	0	0	13	0	(5)	20	(7)	-35.0%
Building/Planning									
Community Development Revenues		\$1,541	(\$17,166)	\$59,474	\$41,430	\$26,241	\$104,659	(\$45,184)	-43.2%
# Permits Issued		9	-18	95	27	-2	85	10	11.8%
Valuation of Mtn Village Remodel/New/Additions Permits		\$55,000	(\$83,000)	\$558,000	\$666,254	\$429,343	\$1,253,455	(\$695,455)	-55.5%
Valuation Mtn Village Electric/Plumbing/Other Permits		\$80,100	(\$916,260)	\$1,328,729	\$245,552	\$209,827	\$433,486	\$895,243	206.5%
Valuation Telluride Electric/Plumbing Permits		\$61,000	(\$197,650)	\$576,507	\$291,213	\$12,363	\$921,064	(\$344,557)	-37.4%
# Inspections Completed		153	-24	848	518	373	968	(120)	-12.4%
# Design Review/Zoning Agenda Items		9	-4	45	3	-13	37	8	21.6%
# Staff Review Approvals		48	38	76	13	3	35	41	117.1%
Plaza Services									
Snow Removal Plaza	Hours	3	(104)	971	53	(611)	2,163.8	(1,193)	-55.1%
Plaza Maintenance	Hours	41	(341)	1349	427	111	1345	4	0.3%
Lawn Care	Hours	27	(15)	69	56	54	59	11	18.4%
Plant Care	Hours	3	(34)	124	88	57	142	(18)	-12.9%
Irrigation	Hours	0	0	9	6	(6)	17	(8)	-48.5%
TMV Trash Collection	Hours	61	(11)	332	68	(65)	393	(61)	-15.5%
Christmas Decorations	Hours	45	(72)	504	192	4	602	(98)	-16.3%
Residential Trash	Pound	23025	4,275	87,375	22,950	1,050	92550	(5,175)	-5.6%
Residential Recycle	Pound	33499	7,044	132,732	35,246	(4,120)	148604	(15,872)	-10.7%
Diversion Rate	%	59.27%	0.74%	60.30%	60.56%	-3.69%	61.62%	-1.32%	-2.1%
Vehicle Maintenance									
# Preventive Maintenance Performed		20	2	71	24	9	85	(14)	-16.5%
# Repairs Completed		12	(14)	77	21	1	85	(8)	-9.4%
Special Projects		2	1	3	5	2	17	(14)	-82.4%
# Roadside Assists		0	0	0	0	0	1	(1)	-100.0%
Finance									
# Other Business Licenses Issued		18	(2)	897	27	(3)	826	71	8.6%
# Privately Licensed Rentals		2	1	68	2	1	70	(2)	-2.9%
# Property Management Licensed Rentals		7	6	417	0	0	404	13	3.2%
# Unique VRBO Property Advertisements Listings for MV		446	4		389	10		57	14.7%
# Paperless Billing Accts (total paperless customers)		1,112	8		17	(898)		1,095	6441.2%
# of TMV AR Bills Processed		2,032	(26)	8,464	2,221	135	8,573	(109)	-1.3%
Accounts Receivable						General Fund Investment Activity			
Current	TMV Operating Receivables (includes Gondola funding)		Utilities - Broadband and Water/Sewer		VCA - Village Court Apartments		Change in Value (Month)		(\$2,008,173)
	\$591,005	99.8%	\$367,525	88.3%	\$1,330	17.6%	Ending Balance		\$9,282,817
30+ Days	514	0.1%	28,416	6.8%	133	1.8%	Investment Income (Month)		\$24,219
60+ Days	10	0.0%	12,842	3.1%	4,054	53.5%	Portfolio Yield		1.56%
90+ Days	-	0.0%	5,559	1.3%	2,061	27.2%	Yield Change (Month)		-0.30%
over 120 days	842	0.1%	1,662	0.4%	-	0.0%			
Total	\$ 592,371	100.0%	\$ 416,004	100.0%	\$ 7,578	100.0%			
		Other Billings - CDF, Construction Parking		Total All AR		Change Since Last Month - Increase (Decrease) in AR		Other Statistics	
Current	(\$2,357)	284.7%	\$ 957,503	94.3%	\$129,313	-51.3%	Population (estimated)		1,434
30+ Days	814	-98.3%	29,877	2.9%	(30,328)	12.0%	(Active) Registered Voters		871
60+ Days	8	-1.0%	16,914	1.7%	(353,751)	140.3%	Property Valuation		314,681,000
90+ Days	108	-13.0%	7,728	0.8%	1,949	-0.8%			
over 120 days	599	-72.3%	3,103	0.3%	594	-0.2%			
Total	\$ (828)	100.0%	\$ 1,015,125	100.0%	\$ (252,224)	100.0%			

Town of Mountain Village Broadband Subscriber Statistics

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2020 EBU Subscribers												
Basic - Residential	633	626	600	516	0	0	0	0	0	0	0	0
<i>Increase (Decrease) - Prior Year</i>	<i>-3.65%</i>	<i>-2.03%</i>	<i>-5.51%</i>	<i>-11.79%</i>	<i>-100.00%</i>							
Basic - Bulk	180	179	179	168	0	0	0	0	0	0	0	0
<i>Increase (Decrease) - Prior Year</i>	<i>-14.29%</i>	<i>-14.76%</i>	<i>-14.76%</i>	<i>-20.00%</i>	<i>-100.00%</i>							
Premium - Residential	180	240	237	208	0	0	0	0	0	0	0	0
<i>Increase (Decrease) - Prior Year</i>	<i>-28.57%</i>	<i>-3.61%</i>	<i>-2.07%</i>	<i>-10.73%</i>	<i>-100.00%</i>							
Premium - Bulk	178	178	178	178	0	0	0	0	0	0	0	0
<i>Increase (Decrease) - Prior Year</i>	<i>-0.56%</i>	<i>-0.56%</i>	<i>-0.56%</i>	<i>-0.56%</i>	<i>-100.00%</i>							
Digital	192	191	200	175	0	0	0	0	0	0	0	0
<i>Increase (Decrease) - Prior Year</i>	<i>-11.93%</i>	<i>-13.18%</i>	<i>-5.21%</i>	<i>-11.62%</i>	<i>-100.00%</i>							
Internet	2,010	1,847	1,828	1,752	0	0	0	0	0	0	0	0
<i>Increase (Decrease) - Prior Year</i>	<i>1.06%</i>	<i>-6.76%</i>	<i>-7.49%</i>	<i>-8.56%</i>	<i>-100.00%</i>							
Phone	92	90	90	87	0	0	0	0	0	0	0	0
<i>Increase (Decrease) - Prior Year</i>	<i>-8.91%</i>	<i>-10.89%</i>	<i>-7.22%</i>	<i>-12.12%</i>	<i>-100.00%</i>							
2019 EBU Subscribers												
Basic - Residential	657	639	635	585	564	588	622	625	610	569	561	599
<i>Increase (Decrease) - Prior Year</i>	<i>-1.20%</i>	<i>-4.05%</i>	<i>-3.20%</i>	<i>-2.50%</i>	<i>-4.41%</i>	<i>-4.85%</i>	<i>-3.86%</i>	<i>-3.25%</i>	<i>-3.02%</i>	<i>-2.90%</i>	<i>-2.09%</i>	<i>2.04%</i>
Basic - Bulk	210	210	210	210	210	210	210	210	210	210	210	209
<i>Increase (Decrease) - Prior Year</i>	<i>-2.78%</i>	<i>-2.78%</i>	<i>-4.11%</i>	<i>-4.55%</i>	<i>-4.55%</i>	<i>-4.55%</i>	<i>-4.55%</i>	<i>-4.55%</i>	<i>-4.55%</i>	<i>-4.55%</i>	<i>-4.55%</i>	<i>-5.00%</i>
Premium - Residential	252	249	242	233	226	235	232	234	231	223	220	230
<i>Increase (Decrease) - Prior Year</i>	<i>-11.27%</i>	<i>-10.11%</i>	<i>-11.68%</i>	<i>-9.34%</i>	<i>-11.37%</i>	<i>-10.31%</i>	<i>-14.07%</i>	<i>-10.69%</i>	<i>-8.33%</i>	<i>-6.30%</i>	<i>-6.38%</i>	<i>-2.13%</i>
Premium - Bulk	179	179	179	179	179	179	179	179	179	179	179	178
<i>Increase (Decrease) - Prior Year</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-12.68%</i>	<i>-16.36%</i>	<i>-16.36%</i>	<i>-16.82%</i>
Digital	218	220	211	198	191	203	213	213	205	194	189	202
<i>Increase (Decrease) - Prior Year</i>	<i>-5.22%</i>	<i>-4.35%</i>	<i>-6.22%</i>	<i>-4.35%</i>	<i>-7.28%</i>	<i>-5.14%</i>	<i>-6.58%</i>	<i>-4.91%</i>	<i>-5.09%</i>	<i>-4.90%</i>	<i>-5.50%</i>	<i>-2.42%</i>
Internet	1,989	1,981	1,976	1,916	1,914	1,945	1,966	1,997	1,981	1,948	1,933	1,983
<i>Increase (Decrease) - Prior Year</i>	<i>12.12%</i>	<i>12.75%</i>	<i>11.83%</i>	<i>10.69%</i>	<i>11.67%</i>	<i>11.33%</i>	<i>10.51%</i>	<i>12.70%</i>	<i>12.30%</i>	<i>12.60%</i>	<i>3.81%</i>	<i>5.59%</i>
Phone	101	101	97	99	98	98	97	97	94	93	92	92
<i>Increase (Decrease) - Prior Year</i>	<i>0.00%</i>	<i>3.06%</i>	<i>-3.96%</i>	<i>-1.98%</i>	<i>-4.85%</i>	<i>-3.92%</i>	<i>-4.90%</i>	<i>-4.90%</i>	<i>-6.93%</i>	<i>-7.92%</i>	<i>-7.07%</i>	<i>-7.07%</i>
2018 EBU Subscribers												
Basic - Residential	665	666	656	600	590	618	647	646	629	586	573	587
<i>Increase (Decrease) - Prior Year</i>	<i>2.47%</i>	<i>1.99%</i>	<i>1.08%</i>	<i>0.67%</i>	<i>3.33%</i>	<i>2.83%</i>	<i>0.62%</i>	<i>0.94%</i>	<i>1.29%</i>	<i>0.00%</i>	<i>-0.69%</i>	<i>-3.77%</i>
Basic - Bulk	216	216	219	220	220	220	220	220	220	220	220	220
<i>Increase (Decrease) - Prior Year</i>	<i>-17.24%</i>	<i>-8.86%</i>	<i>-7.59%</i>	<i>-7.17%</i>	<i>-7.56%</i>	<i>-7.95%</i>	<i>-7.95%</i>	<i>-7.95%</i>	<i>0.00%</i>	<i>-0.90%</i>	<i>-0.90%</i>	<i>-1.35%</i>
Premium - Residential	284	277	274	257	255	262	270	262	252	238	235	235
<i>Increase (Decrease) - Prior Year</i>	<i>-16.22%</i>	<i>-18.29%</i>	<i>-18.45%</i>	<i>-14.62%</i>	<i>-11.76%</i>	<i>-10.88%</i>	<i>-10.60%</i>	<i>-12.67%</i>	<i>-13.40%</i>	<i>-13.14%</i>	<i>-12.64%</i>	<i>-15.77%</i>
Premium - Bulk	214	214	214	214	214	214	214	214	205	214	214	214
<i>Increase (Decrease) - Prior Year</i>	<i>4.39%</i>	<i>3.88%</i>	<i>3.88%</i>	<i>3.88%</i>	<i>3.38%</i>	<i>3.38%</i>	<i>3.38%</i>	<i>2.88%</i>	<i>15.82%</i>	<i>10.88%</i>	<i>10.31%</i>	<i>10.31%</i>
Digital	230	230	225	207	206	214	228	224	216	204	200	207
<i>Increase (Decrease) - Prior Year</i>	<i>-13.53%</i>	<i>-13.86%</i>	<i>-15.41%</i>	<i>-14.46%</i>	<i>-13.08%</i>	<i>-12.30%</i>	<i>-12.98%</i>	<i>-15.15%</i>	<i>-2.70%</i>	<i>-3.32%</i>	<i>-1.48%</i>	<i>-4.61%</i>
Internet	1,774	1,757	1,767	1,731	1,714	1,747	1,779	1,772	1,764	1,730	1,862	1,878
<i>Increase (Decrease) - Prior Year</i>	<i>0.17%</i>	<i>-0.73%</i>	<i>0.06%</i>	<i>3.96%</i>	<i>2.57%</i>	<i>2.04%</i>	<i>2.30%</i>	<i>0.11%</i>	<i>1.38%</i>	<i>2.61%</i>	<i>9.92%</i>	<i>7.62%</i>
Phone	101	98	101	101	103	102	102	102	101	101	99	99
<i>Increase (Decrease) - Prior Year</i>	<i>-9.01%</i>	<i>-10.09%</i>	<i>2.02%</i>	<i>-7.34%</i>	<i>4.04%</i>	<i>2.00%</i>	<i>2.00%</i>	<i>0.00%</i>	<i>-1.94%</i>	<i>-1.94%</i>	<i>-2.94%</i>	<i>-2.94%</i>
2017 EBU Subscribers												
Basic - Residential	649	653	649	596	571	601	643	640	621	586	577	610
<i>Increase (Decrease) - Prior Year</i>	<i>-5.12%</i>	<i>14.76%</i>	<i>-1.82%</i>	<i>6.81%</i>	<i>-7.75%</i>	<i>-0.66%</i>	<i>-0.16%</i>	<i>2.56%</i>	<i>0.49%</i>	<i>-0.34%</i>	<i>0.17%</i>	<i>-1.77%</i>
Basic - Bulk	261	237	237	237	238	239	239	239	220	222	222	223
<i>Increase (Decrease) - Prior Year</i>	<i>-19.94%</i>	<i>-27.30%</i>	<i>-23.55%</i>	<i>-23.55%</i>	<i>-23.23%</i>	<i>-22.40%</i>	<i>-22.40%</i>	<i>-22.40%</i>	<i>-28.34%</i>	<i>-27.69%</i>	<i>-27.92%</i>	<i>-27.60%</i>
Premium - Residential	339	339	336	301	289	294	302	300	291	274	269	279
<i>Increase (Decrease) - Prior Year</i>	<i>20.21%</i>	<i>20.21%</i>	<i>18.73%</i>	<i>4.88%</i>	<i>-32.16%</i>	<i>-7.26%</i>	<i>-10.65%</i>	<i>-5.66%</i>	<i>-10.74%</i>	<i>-9.57%</i>	<i>-12.38%</i>	<i>-12.81%</i>
Premium - Bulk	205	206	206	206	207	207	207	208	177	193	194	194
<i>Increase (Decrease) - Prior Year</i>	<i>-14.23%</i>	<i>-13.81%</i>	<i>-3.29%</i>	<i>-3.29%</i>	<i>-2.82%</i>	<i>-2.82%</i>	<i>-2.82%</i>	<i>-2.35%</i>	<i>-16.90%</i>	<i>-9.39%</i>	<i>-8.92%</i>	<i>-8.92%</i>
Digital	266	267	266	242	237	244	262	264	222	211	203	217
<i>Increase (Decrease) - Prior Year</i>	<i>2.31%</i>	<i>-8.87%</i>	<i>-10.44%</i>	<i>-13.88%</i>	<i>-11.24%</i>	<i>-6.15%</i>	<i>-3.68%</i>	<i>0.00%</i>	<i>-15.59%</i>	<i>-13.88%</i>	<i>-15.42%</i>	<i>-14.90%</i>
Internet	1,771	1,770	1,766	1,665	1,671	1,712	1,739	1,770	1,740	1,686	1,694	1,745
<i>Increase (Decrease) - Prior Year</i>	<i>8.05%</i>	<i>5.86%</i>	<i>6.45%</i>	<i>4.98%</i>	<i>2.08%</i>	<i>3.82%</i>	<i>2.72%</i>	<i>5.48%</i>	<i>3.94%</i>	<i>11.07%</i>	<i>-3.53%</i>	<i>1.28%</i>
Phone	111	109	99	109	99	100	100	102	103	103	102	102
<i>Increase (Decrease) - Prior Year</i>	<i>18.09%</i>	<i>15.96%</i>	<i>3.13%</i>	<i>11.22%</i>	<i>0.00%</i>	<i>6.38%</i>	<i>-3.85%</i>	<i>-1.92%</i>	<i>-6.36%</i>	<i>-3.74%</i>	<i>-1.92%</i>	<i>-4.67%</i>
2016 EBU Subscribers												
Basic - Residential	684	569	661	558	619	605	644	624	618	588	576	621
<i>Increase (Decrease) - Prior Year</i>												
Basic - Bulk	326	326	310	310	310	308	308	308	307	307	308	308
<i>Increase (Decrease) - Prior Year</i>												
Premium - Residential	282	282	283	287	426	317	338	318	326	303	307	320
<i>Increase (Decrease) - Prior Year</i>												
Premium - Bulk	239	239	213	213	213	213	213	213	213	213	213	213
<i>Increase (Decrease) - Prior Year</i>												
Digital	260	293	297	281	267	260	272	264	263	245	240	255
<i>Increase (Decrease) - Prior Year</i>												
Internet	1,639	1,672	1,659	1,586	1,637	1,649	1,693	1,678	1,674	1,518	1,756	1,723
<i>Increase (Decrease) - Prior Year</i>												
Phone	94	94	96	98	99	94	104	104	110	107	104	107
<i>Increase (Decrease) - Prior Year</i>												

Cable/Phone/Internet Subscribers 2016-present





Memorandum

To: Town Council
From: Kevin Swain, Finance Director
Date: May 12, 2020
Re: Town of Mountain Village Financial Statements through March 2020

Mountain Village Financials Statements through March 2020

General Fund Summary

The March financials reflect budgets adopted for 2020 and prorated accordingly. While staff are now operating within new and reduced budget guidelines there have been no legislative adjustments made to either revenue or expenditure budgets yet as a result of the virus emergency. As of March 31, 2020, the General Fund reflects a surplus of \$2 million primarily resulting from front end loaded property tax and budget expenditure savings. Permit and use taxes are over budget. Sales taxes show a decrease of 12.6% from prior year and are 14% under budget. Revenues of \$4.2 million were under the budget by \$229,600 due mainly to sales tax collections.

Total GF operating expenditures of \$2.1 million were under budget by \$192,600.

Transfers to other funds include:

Fund	This Month	YTD Budget	YTD Actual	Budget Variance
Capital Projects Fund (From GF)	\$ -	\$ -	\$ -	-
Child Development Fund	\$ -	\$ -	\$ -	-
Conference Center Subsidy	\$ -	\$ 58,000	\$ 57,223	(777)
Affordable Housing Development Fund (Monthly Sales Tax Allocation)	\$ 54,941	\$ 256,495	\$ 221,163	(35,332)
Broadband Fund	\$ -	\$ -	\$ -	-
Vehicle & Equipment Acquisition Fund	\$ 51,561	\$ 65,000	\$ 62,402	(2,598)

Income transfers from other funds include:

Fund	This Month	YTD Budget	YTD Actual	Budget Variance
Overhead allocation from Broadband, W/S, Gondola, VCA and Parking Services	\$ 56,307	\$ 173,753	\$ 167,544	(6,209)
*Tourism Fund	\$ 5,090	\$ 39,563	\$ 38,791	(772)
*This transfer is comprised of administrative fees, interest, and penalties collected.				
Debt Service Fund (Specific Ownership Taxes)	\$ 1,324	\$ 5,333	\$ 5,229	(104)

Vehicle and Equipment Acquisition Fund – No Fund Income Statement Attached

The Bobcat leases were renewed and a police vehicle was purchased.

Capital Projects Fund – No Fund Income Statement Attached

\$5,000 was spent on the Shop remodel.

Historical Museum Fund – No Fund Income Statement Attached

\$43,673 in property taxes were collected and \$42,799 was tendered to the historical museum. The county treasurer retained \$874 in treasurer’s fees.

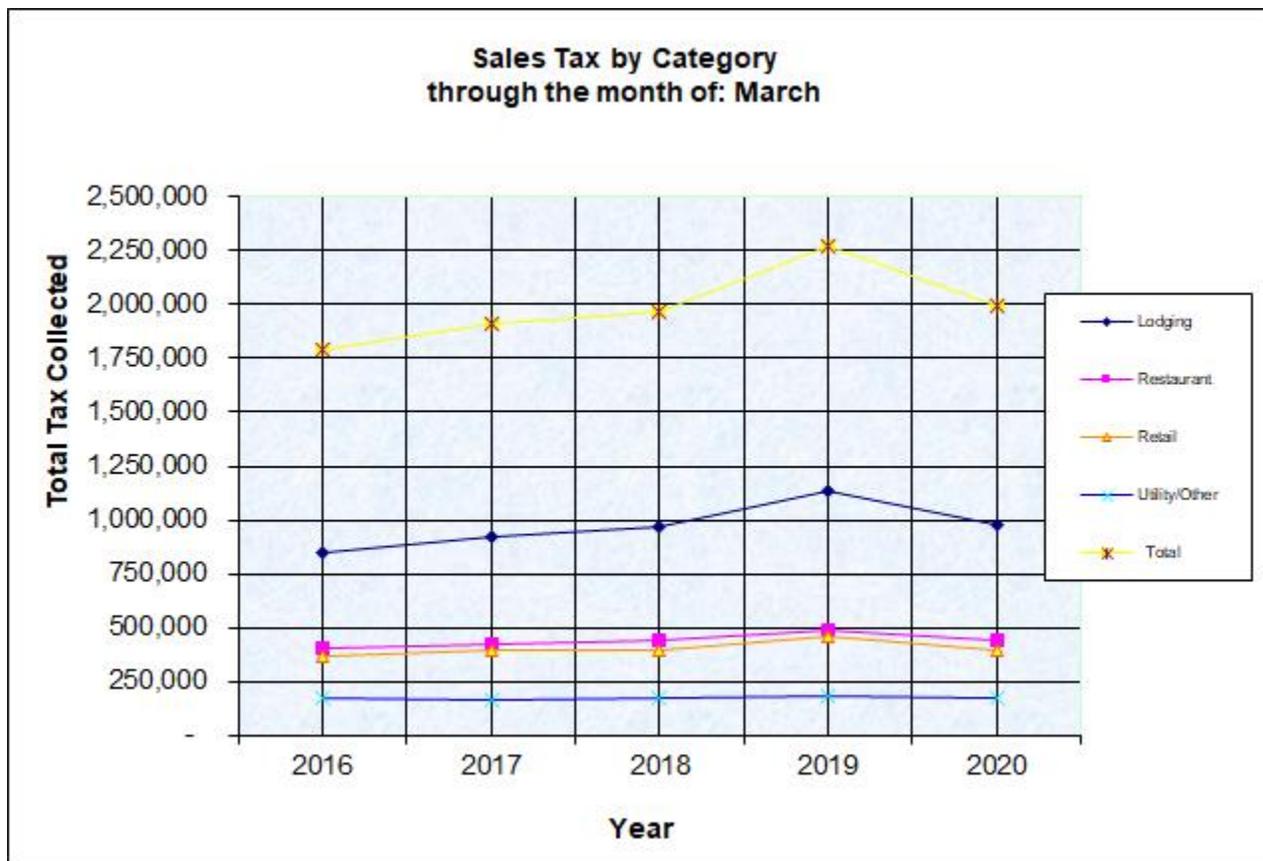
Mortgage Assistance Fund – No Fund Income Statement Attached

There has been no activity in this fund to date.

Sales Tax

Sales taxes of \$2 million are 12.6% under 2019 through this period and are under budget by 14%. Retail shows the highest decrease at 14.45%, followed by lodging at 14.3%. \$18,165 of the total sales tax was reported but not paid for February and March and is a receivable in our system.

Actual Sales Tax Base By Class, Through March 2020										
Category	Actual 2016	Actual 2017	PY % Increase	Actual 2018	PY % Increase	Actual 2019	PY % Increase	Actual 2020	PY \$ Variance	PY % Increase
	4.5%	4.5%	2016 to 2017	4.5%	2017 to 2018	4.5%	2018 to 2019	4.5%	2019 to 2020	2019 to 2020
Lodging	18,814,852	20,474,728	9%	21,443,828	5%	25,312,528	18%	21,694,547	(3,617,980)	-14.29%
Restaurant	9,000,203	9,422,582	5%	9,790,591	4%	10,911,260	11%	9,901,845	(1,009,414)	-9.25%
Retail	8,211,260	8,817,015	7%	8,778,845	0%	10,286,723	17%	8,800,161	(1,486,562)	-14.45%
Utility/Other	3,815,198	3,669,648	-4%	3,788,692	3%	4,074,906	8%	3,834,940	(239,966)	-5.89%
Total	39,841,512	42,383,973	6%	43,801,956	3%	50,585,416	15%	44,231,494	(6,353,923)	-12.56%



Tourism Fund

2020 restaurant taxes totaling \$197,793 have been collected and \$193,837 was tendered to the airline guarantee program. \$865,506 in lodging taxes were collected and \$852,523 was tendered to the airline guarantee program and to MTI. The Town retained \$16,939 in administrative fees, and penalties and interest of \$702. \$6,460 in lodging tax and \$2,155 in restaurant tax was reported but not paid, and is included in these totals.

Lodging taxes are under prior year by 14.5% and exceeded budget by 20.7%. Restaurant taxes are under prior year and budget by 9% and 6.6%, respectively.

Town of Mountain Village Colorado Lodging Tax Summary

	2016 Activity (4%)	2017 Activity (4%)	2018 Activity (4%)	2019 Activity (4%)	2020 Activity (4%)	2019 Var %	2020 Budget	Budget Var %
January	193,815	245,628	273,707	300,246	324,484	8.07%	309,715	4.55%
February	249,339	260,809	262,096	310,947	333,569	7.28%	320,726	3.85%
March	304,515	312,990	322,588	401,256	207,453	-48.30%	413,904	-99.52%
April	7,638	8,353	18,205	17,822	-	-100.00%	18,377	#DIV/0!
May	16,633	12,493	18,134	24,328	-	-100.00%	25,052	#DIV/0!
June	106,415	122,193	137,760	139,023	-	-100.00%	143,091	#DIV/0!
July	153,342	158,585	170,730	195,548	-	-100.00%	201,679	#DIV/0!
August	111,760	112,264	136,080	160,922	-	-100.00%	165,644	#DIV/0!
September	139,363	148,624	171,040	157,007	-	-100.00%	161,445	#DIV/0!
October	31,322	34,399	34,696	46,537	-	-100.00%	47,928	#DIV/0!
November	14,725	18,535	17,307	14,667	-	-100.00%	14,946	#DIV/0!
December	261,808	290,808	283,658	294,803	-	-100.00%	301,617	#DIV/0!
Total	1,590,676	1,725,680	1,846,001	2,063,104	865,506	-58.05%	2,124,124	-145.42%
Tax Base	39,766,902	43,142,003	46,150,032	51,577,608	21,637,649		53,103,100	

Town of Mountain Village Colorado Restaurant/Bar Tax Summary

	2016 Activity (2%)	2017 Activity (2%)	2018 Activity (2%)	2019 Activity (2%)	2020 Activity (2%)	2019 Var %	2020 Budget	Budget Var %
January	48,594	54,097	57,188	62,864	72,585	15.46%	61,033	15.91%
February	60,243	60,144	63,140	66,720	75,366	12.96%	64,777	14.05%
March	71,171	74,202	75,202	87,671	49,842	-43.15%	85,118	-70.78%
April	1,511	1,829	7,119	7,364	-	-100.00%	7,149	#DIV/0!
May	4,568	4,448	4,838	4,299	-	-100.00%	4,174	#DIV/0!
June	34,359	34,365	39,048	38,614	-	-100.00%	37,490	#DIV/0!
July	44,827	46,470	46,603	60,113	-	-100.00%	58,363	#DIV/0!
August	35,020	34,998	39,031	44,479	-	-100.00%	43,183	#DIV/0!
September	36,195	39,291	36,920	42,795	-	-100.00%	41,549	#DIV/0!
October	11,312	13,519	12,695	17,556	-	-100.00%	17,045	#DIV/0!
November	5,099	5,352	7,221	3,426	-	-100.00%	3,326	#DIV/0!
December	59,070	54,303	53,383	56,923	-	-100.00%	54,927	#DIV/0!
Total	411,969	423,017	442,390	492,824	197,793	-59.87%	478,134	-141.74%
Tax Base	20,598,437	21,150,852	22,119,524	24,641,203	9,889,631		23,906,700	

Business license fees of \$293,725 are over budget (4%) and prior year (1.7%). \$276,102 was remitted to MTI and \$21,151 in admin fees and penalties were transferred to the General Fund.



To: TMVOA; Town Council
From: Kevin Swain, Finance Director
Date: May 8th, 2020
Re: Gondola Quarterly Report, March 31, 2020

At quarter end March 2020, the gondola fund is \$91,737 under budgeted expenses.

Gondola Fund - Expenditures

1. Mobile Aerial Rapid Rescue System (MARRS):

Annual budget: \$76,246
YTD expenditures: \$13,609
YTD budget: \$16,385

MARRS is 17% under budget. This is primarily due to savings in worker's compensation premiums, supplies, and zip bike leases.

2. Chondola Operations and Maintenance:

Annual budget: \$274,901
YTD expenditures: \$64,760
YTD budget: \$83,470

Chondola operations expenses are under budget by 22%. There are savings in utilities and parts and supplies.

3. Gondola Operations:

Annual budget: \$1.93 million (includes grant success fees)
YTD expenditures: \$452,784
YTD budget: \$497,769

Gondola operations were under budget by \$44,985. The main savings are in personnel costs.

4. Gondola Maintenance:

Annual budget: \$1.4 million
YTD expenditures: \$388,573
YTD budget: \$400,080

Gondola maintenance is under budget 3%. There are small budget savings across many items.

5. Fixed, General, Overhead and Administration:

Annual budget: \$455,556
YTD expenditures: \$156,231

YTD budget: \$163,781

FGOA costs are \$7,550 under budget. This is due primarily to savings in utilities and legal.

6. Town Administrative Overhead:

Annual Budget: \$55,000

YTD transfer: \$7,541

YTD budget: \$13,750

Administrative allocations are based on actual hours and are considered a transfer to the General Fund rather than an expense.

7. Major Repairs and Replacements:

Annual Budget: \$675,000 (there are matching grant funds of \$470,800 towards expenses)

YTD expenditures: \$7,782

YTD budget: \$7,782

Expenditures made were for lightning array repair and station upgrades.

8. Capital Outlay:

Annual Budget: \$112,000

YTD expenditures: \$0

YTD budget: \$0

There is no activity to date.

Overall Financial Performance through March, 2020

Total gondola expenditures through this period of \$1.1 million were 8% under budget. Total funding for the period of \$1.1 million was primarily provided by TMVOA (84.4%), with contributions of approximately \$965,000, \$146,951 (13.5%) provided by TSG from lift ticket sales, operating grant funds of \$17,146 (1.6%), and miscellaneous revenues and event operations funding of \$6,831.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020						2019	2018	2017
	Actual YTD	Budget YTD	Budget Variance	Budget Variance	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
			(\$)	(%)					
Revenues									
Charges for Services	\$ 31,161	\$ 35,680	\$ (4,519)	-12.66%	\$ 250,458	\$ 219,297	\$ 48,390	\$ 79,577	\$ 90,473
Contributions	19,818	6,250	13,568	217.09%	43,438	23,620	-	-	89,709
Fines and Forfeits	1,785	1,939	(154)	-7.94%	11,841	10,056	2,294	580	222
Interest Income	115,847	17,976	97,871	544.45%	100,000	(15,847)	62,099	1,061	18,154
Intergovernmental	163,322	132,032	31,290	23.70%	565,671	402,349	131,462	159,663	138,150
Licenses and Permits	32,044	27,519	4,525	16.44%	339,828	307,784	31,486	48,931	50,009
Miscellaneous Revenues	29,706	16,144	13,562	84.01%	63,618	33,912	18,956	14,303	26,536
Taxes and Assessments	3,776,003	4,161,752	(385,749)	-9.27%	10,093,727	6,317,724	4,020,407	3,830,415	3,654,624
Total Revenues	4,169,686	4,399,292	(229,606)	-5.22%	11,468,581	7,298,895	4,315,094	4,134,530	4,067,877
Operating Expenses									
Legislation & Council	15,812	16,659	(847)	-5.08%	90,077	74,265	14,864	16,278	10,420
Town Manager	60,688	62,407	(1,719)	-2.75%	279,323	218,635	59,572	60,467	60,125
Town Clerk's Office	97,194	87,492	9,702	11.09%	391,388	294,194	82,786	83,548	95,013
Finance	291,942	296,977	(5,035)	-1.70%	888,502	596,560	273,213	274,020	268,478
Technical	163,877	169,054	(5,177)	-3.06%	511,839	347,962	117,077	151,919	79,598
Human Resources	76,662	87,079	(10,417)	-11.96%	390,805	314,143	80,112	79,860	70,160
Town Attorney	90,017	98,549	(8,532)	-8.66%	376,525	286,508	118,447	98,391	104,697
Communications and Business Development	56,695	69,102	(12,407)	-17.95%	397,300	340,605	89,200	78,102	65,787
Municipal Court	6,366	8,906	(2,540)	-28.52%	33,540	27,174	7,557	6,533	6,664
Police Department	216,074	223,056	(6,982)	-3.13%	1,021,462	805,388	203,510	196,289	186,217
Community Services	12,487	16,014	(3,527)	-22.02%	58,857	46,370	13,271	11,326	10,918
Community Grants and Contributions	72,293	71,640	653	0.91%	139,717	67,424	57,363	24,350	16,000
Roads and Bridges	202,277	203,165	(888)	-0.44%	1,134,249	931,972	181,217	172,894	167,948
Vehicle Maintenance	93,733	104,054	(10,321)	-9.92%	459,870	366,137	99,055	106,818	105,965
Municipal Bus	27,324	21,808	5,516	25.29%	277,932	250,608	18,257	25,812	45,714
Employee Shuttle	17,780	29,113	(11,333)	-38.93%	88,614	70,834	10,854	14,343	10,767
Parks & Recreation	88,929	126,295	(37,366)	-29.59%	573,576	484,647	116,306	135,480	87,220
Plaza Services	266,619	327,384	(60,765)	-18.56%	1,416,917	1,150,298	298,316	287,214	238,909
Public Refuse Removal	14,520	14,599	(79)	-0.54%	61,098	46,578	14,673	14,827	10,972
Building/Facility Maintenance	65,754	78,338	(12,584)	-16.06%	295,620	229,866	61,341	40,893	50,276
Building Division	69,993	56,093	13,900	24.78%	362,544	292,551	43,874	62,094	2,294
Housing Division Office	4,349	4,436	(87)	-1.96%	21,439	17,090	4,287	4,212	143,731
Planning and Zoning Division	55,345	87,084	(31,739)	-36.45%	425,935	370,590	71,483	81,250	4,845
Contingency	-	-	-	#DIV/0!	96,971	96,971	-	-	89,005
Total Operating Expenses	2,066,730	2,259,304	(192,574)	-8.52%	9,794,100	7,727,370	2,036,635	2,026,920	1,931,723
Surplus / Deficit	2,102,956	2,139,988	(37,032)	-1.73%	1,674,481	(428,475)	2,278,459	2,107,610	2,136,154
Capital Outlay	142	150	(8)	-5.33%	48,000	47,858	22,173	7,301	32,270
Surplus / Deficit	2,102,814	2,139,838	(37,024)	-1.73%	1,626,481	(476,333)	2,256,286	2,100,309	2,103,884
Other Sources and Uses									
Sale of Assets	-	-	-	#DIV/0!	-	-	9,776	13,252	-
Transfer (To) From Affordable Housing	(221,163)	(256,495)	35,332	-13.77%	(567,814)	(346,651)	(253,062)	(216,180)	(210,363)
Transfer (To) From Affordable Housing-Housing Off	-	-	-	#DIV/0!	21,439	21,439	-	-	-
Transfer (To) From Broadband	-	-	-	#DIV/0!	(2,098,973)	(2,098,973)	-	-	-
Transfer (To) From Child Development	-	-	-	#DIV/0!	(148,468)	(148,468)	-	-	-
Transfer (To) From Capital Projects	-	-	-	#DIV/0!	(2,246,546)	(2,246,546)	-	(10,237)	(10,311)
Transfer (To) From Debt Service	5,229	5,333	(104)	-1.95%	32,000	26,771	6,562	7,776	38,218
Transfer (To) From Overhead Allocation	167,544	173,753	(6,209)	-3.57%	588,345	420,801	174,566	125,871	118,427
Transfer (To) From Parking Services	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From Conference Center	(57,223)	(58,000)	777	-1.34%	(277,079)	(219,856)	(58,654)	(57,131)	(56,274)
Transfer (To) From Tourism	38,791	39,563	(772)	-1.95%	68,343	29,552	16,261	32,222	37,419
Transfer (To) From Vehicle/Equipment	(62,402)	(65,000)	2,598	-4.00%	(182,671)	(120,269)	(7,189)	(206,816)	(268,888)
Transfer (To) From Water/Sewer	-	-	-	#DIV/0!	-	-	-	-	-

	2020					2019	2018	2017	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Total Other Sources and Uses	(129,224)	(160,845)	31,621	-19.66%	(4,811,424)	(4,682,200)	(111,740)	(311,244)	(351,772)
Surplus / Deficit	\$ 1,973,590	\$ 1,978,993	\$ (5,403)	-0.27%	\$ (3,184,943)	\$ (5,158,533)	\$ 2,144,546	\$ 1,789,065	\$ 1,752,112
Beginning Fund Balance Components	Actual YTD				Annual Budget				
Emergency Reserve	\$	3,427,935			\$	3,427,935			
Unreserved		10,275,676				8,965,424			
Beginning Fund Balance	\$	13,703,611			\$	12,393,359			
YTD Ending Fund Balance Components									
Emergency Reserve	\$	3,427,935			\$	3,427,935			
Facility Maint Reserve		155,000				155,000			
Unreserved		12,094,266				5,625,481			
Ending Fund Balance	\$	15,677,201			\$	9,208,416			

Revenues

Taxes & Assessments - Property taxes are lagging budget \$59,593. Specific Ownership taxes are under budget by \$3,681 and are \$6,500 less than prior year.
Sales tax revenues are 14% under budget and 12.6% less than prior year. Construction use tax is over prior year and budget.
Licenses & Permits - Construction permits are over budget \$936, plumbing permits and electrical permits are over budget \$3,200 and \$800.
Intergovernmental - Intergovernmental revenues are over budget due to R&B taxes.
Charges for Services - Plan review fees are under budget.
Fines & Forfeitures - Traffic fines are under budget.
Investment Income - Interest is exceeding the annual budget and prior year but includes a gain/(loss) on investments which is expected to decline.
Miscellaneous - Over budget due to an SMPA dividend check and a CDOT grant.
Contributions - Reimbursements for the roof waiver program and defensible space have been recorded.

Top Ten Budget Variances

Under Budget

Plaza Services - \$60,765 Savings in personnel expense and natural gas.
Parks and Recreation - \$37,366 Natural gas for the Zamboni room and electric for the ice rink is under budget.
Planning & Zoning - \$31,739 Savings in personnel costs.
Building/Facility Maintenance - \$12,584 Under budget in boiler repair and maintenance.
Communications and Business Development - \$12,407 Under budget in marketing costs.
Employee Shuttle - \$11,333 Gasoline and repairs and maintenance is under budget.

Over Budget

Building Division - \$13,900 Over budget in energy mitigation funds using revenues received in previous years.
Town Clerk's Office- \$9,702 Over budget due to a large PTO payout early in the year.
Municipal Bus Service - \$5,512 Administrative offset is less than budget.
Community Grants and Contributions- \$653 Over budget due to fees.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020						2019	2018	2017
	Actual	Budget	Budget	Budget	Annual	Budget	Actual	Actual	Actual
	YTD	YTD	Variance	Variance	Budget	Balance	YTD	YTD	YTD
		(\$)	(%)						
Tourism Fund									
Revenues									
Business License Fees	\$ 293,725	\$ 283,306	\$ 10,419	4%	\$ 315,307	\$ 21,582	\$ 288,767	\$ 288,681	\$ 287,305
Lodging Taxes - Condos/Homes	510,522	618,267	(107,745)	-17%	1,166,389	655,867	599,027	504,570	476,018
Lodging Taxes - Hotels	354,102	426,078	(71,976)	-17%	957,735	603,633	413,422	352,232	343,408
Lodging Taxes - Prior Year	(523)	-	(523)	#DIV/0!	-	523	2,537	3,768	476
Penalties and Interest	4,230	2,683	1,547	58%	10,500	6,270	2,738	9,635	4,113
Restaurant Taxes	197,792	210,828	(13,036)	-6%	478,134	280,342	217,255	195,213	188,443
Restaurant Taxes - Prior Year	985	-	985	#DIV/0!	-	(985)	1,779	394	-
Total Revenues	1,360,832	1,541,162	(180,329)	-12%	2,928,065	1,567,233	1,525,526	1,354,494	1,299,764
Tourism Funding									
Additional Funding	-	-	-	#DIV/0!	-	-	23,409	11,555	-
Airline Guaranty Funding	618,210	718,340	(100,130)	-14%	1,509,392	891,182	711,997	613,374	586,426
MTI Funding	703,831	783,258	(79,427)	-10%	1,347,830	643,999	773,859	697,343	675,919
Total Tourism Funding	1,322,042	1,501,599	(179,557)	114%	2,857,222	1,535,180	1,509,265	1,322,272	1,262,345
Surplus / Deficit	38,791	39,563	(772)	-2%	70,843	32,052	16,261	32,222	37,419
Administrative Fees									
Audit Fees	-	-	-	#DIV/0!	2,500	2,500	-	-	-
Total Administrative Fees	-	-	-	#DIV/0!	2,500	2,500	-	-	-
Surplus / Deficit	38,791	39,563	(772)	-2%	68,343	29,552	16,261	32,222	37,419
Other Sources and Uses									
Transfer (To) From Other Funds	(38,791)	(39,563)	772	-2%	(68,343)	(29,552)	(16,261)	(32,222)	(37,419)
Total Other Sources and Uses	(38,791)	(39,563)	772	-2%	(68,343)	(29,552)	(16,261)	(32,222)	(37,419)
Surplus / Deficit	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020						2019	2018	2017
	Actual YTD	Budget YTD	Budget Variance	Budget Variance	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
			(\$)	(%)					
Parking Services Fund									
Revenues									
Contributions/Shared Facility Expenses	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ 666	\$ 621
Fines and Forfeits	11,565	13,615	(2,050)	-15%	38,465	26,900	17,085	11,614	7,715
Gondola Parking Garage	36,536	14,464	22,072	153%	79,903	43,367	17,000	13,590	15,310
Heritage Parking Garage	71,232	76,552	(5,320)	-7%	209,163	137,931	90,668	75,849	80,771
Parking in Lieu Buyouts	-	-	-	#DIV/0!	-	-	-	-	-
Parking Meter Revenues	8,106	7,208	898	12%	22,587	14,481	8,146	6,112	5,058
Parking Permits	4,005	4,784	(779)	-16%	12,000	7,995	4,525	2,935	2,810
Special Event Parking	-	-	-	#DIV/0!	106,000	106,000	-	-	20,000
Total Revenues	131,444	116,623	14,821	13%	468,118	336,674	137,424	110,766	132,285
Operating Expenses									
Other Operating Expenses	805	1,192	(387)	-32%	4,769	3,964	1,109	989	985
Personnel Expenses	31,165	40,997	(9,832)	-24%	147,941	116,776	36,959	28,511	28,173
Gondola Parking Garage	10,371	13,355	(2,984)	-22%	70,084	59,713	21,384	8,518	7,903
Surface Lots	6,661	6,854	(193)	-3%	28,900	22,239	1,330	1,303	2,753
Heritage Parking Garage	17,874	19,172	(1,298)	-7%	92,680	74,806	17,208	15,367	21,778
Meadows Parking	-	-	-	#DIV/0!	1,000	1,000	-	-	-
Total Operating Expenses	66,876	81,570	(14,694)	-18%	345,374	278,498	77,990	54,688	61,592
Surplus / Deficit	64,568	35,053	29,515	84%	122,744	58,176	59,434	56,078	70,693
Capital									
Capital	5,415	5,500	(85)	-2%	79,800	74,385	2,920	-	4,800
Surplus / Deficit	59,153	29,553	29,600	100%	42,944	(16,209)	56,514	56,078	65,893
Other Sources and Uses									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Overhead Allocation	(10,086)	(10,086)	-	0%	(33,620)	(23,534)	(12,401)	(7,606)	(7,280)
Transfer (To) From General Fund	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	(10,086)	(10,086)	-	0%	(33,620)	(23,534)	(12,401)	(7,606)	(7,280)
Surplus / Deficit	\$ 49,067	\$ 19,467	\$ -	0%	\$ 9,324	\$ -	\$ 44,113	\$ 48,472	\$ 58,613
Beginning Fund Balance	\$ 268,678	\$ 170,442	\$ 98,236						
Ending Fund Balance	\$ 317,745	\$ 189,909	\$ 127,836						

Parking revenues are over budget \$14,800. HPG revenues are under budget 7% and under prior year 21%. Parking meter (surface lots) revenues are over budget 12% and under prior year \$40. GPG is over budget and prior year 153% and 115%. This is due to the timing of purchases of valet tickets, purchased in bulk. Parking fines are under budget 15%. Personnel costs and other (general parking) costs are under budget. GPG is under budget in general maintenance. Surface lots are tracking with budget. HPG has budget savings in tech support. The 2020 transfer to the General Fund is \$10,086, which is the overhead allocation.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020					2019	2018	2017	
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Gondola Fund									
Revenues									
Event Operations Funding	\$ 6,831	\$ -	\$ 6,831	#DIV/0!	\$ -	\$ (6,831)	\$ 1,896	\$ 2,667	\$ 5,148
Event Operations Funding - TOT	-	-	-	#DIV/0!	36,000	36,000	-	-	-
Operations Grant Funding	17,146	-	17,146	#DIV/0!	141,240	124,094	-	17,952	16,153
Capital/MR&R Grant Funding	-	-	-	#DIV/0!	470,800	470,800	-	203,153	88,000
Insurance Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Miscellaneous Revenues	-	-	-	#DIV/0!	-	-	-	661	-
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
TMVOA Operating Contributions	912,570	1,010,199	(97,629)	-9.66%	3,957,059	3,044,489	888,659	847,900	790,866
TMVOA Capital/MR&R Contributions	7,782	-	7,782	#DIV/0!	316,200	308,418	94,942	105,367	239,507
TSG 1% Lift Sales	146,951	172,818	(25,867)	-14.97%	200,000	53,049	183,520	151,854	163,196
Total Revenues	1,091,280	1,183,017	(91,737)	-7.75%	5,121,299	4,030,019	1,169,017	1,329,554	1,302,870
Operating Expenses									
Overhead Allocation Transfer	7,541	13,750	(6,209)	-45.16%	55,000	47,459	10,764	13,529	11,481
MAARS	13,609	16,385	(2,776)	-16.94%	76,246	62,637	13,869	13,771	13,960
Chondola	64,760	83,470	(18,710)	-22.42%	274,901	210,141	79,796	120,847	69,870
Grant Success Fees	-	-	-	#DIV/0!	8,500	8,500	-	-	-
Operations	452,784	497,769	(44,985)	-9.04%	1,931,459	1,478,675	485,062	426,430	419,490
Maintenance	388,573	400,080	(11,507)	-2.88%	1,407,997	1,019,424	322,473	306,107	312,870
FGOA	156,231	163,781	(7,550)	-4.61%	455,556	299,325	162,111	140,350	147,692
Major Repairs and Replacements	7,782	7,782	-	0.00%	675,000	667,218	94,942	308,197	133,594
Contingency	-	-	-	#DIV/0!	124,640	124,640	-	-	-
Total Operating Expenses	1,091,280	1,183,017	(91,737)	-7.75%	5,009,299	3,918,019	1,169,017	1,329,231	1,108,957
Surplus / Deficit	-	-	-	0.00%	112,000	112,000	-	323	193,913
Capital									
Capital Outlay	-	-	-	#DIV/0!	112,000	112,000	-	323	193,913
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020				2019	2018	2017		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Child Development Fund									
Revenues									
Infant Care Fees	\$ 19,888	\$ 20,391	(503)	-2.47%	\$ 86,064	\$ 66,176	\$ -	\$ -	\$ -
Toddler Care Fees	43,356	47,257	(3,901)	-8.25%	193,832	150,476	65,531	71,964	76,531
Fundraising Revenues - Toddler	-	-	-	#DIV/0!	8,450	8,450	130	1,950	1,184
Fundraising Revenues - Infant	-	-	-	#DIV/0!	3,550	3,550	-	-	-
Fundraising Revenues - Preschool	-	-	-	#DIV/0!	5,000	5,000	315	-	-
Regional Childcare Tax - Infant	15,000	15,000	-	0.00%	25,000	10,000	-	-	-
Regional Childcare Tax - Toddler	15,000	10,000	5,000	50.00%	10,000	(5,000)	-	-	-
Grant Revenues - Toddler	24,133	25,000	(867)	-3.47%	35,500	11,367	23,125	29,505	24,450
Grant Revenues - Infant	24,233	25,000	(767)	-3.07%	10,000	(14,233)	-	-	-
Grant Revenues - Preschool	19,134	20,000	(866)	-4.33%	30,000	10,866	18,125	14,700	13,000
Preschool Fees	41,268	45,064	(3,796)	-8.42%	177,167	135,899	49,422	45,837	44,863
Total Revenues	202,012	207,712	(5,700)	-2.74%	584,563	382,551	156,648	163,956	160,028
Operating Expenses									
Infant Care Other Expense	1,918	4,019	(2,101)	-52.28%	28,074	26,156	-	-	-
Infant Care Personnel Expense	26,331	34,489	(8,158)	-23.65%	137,957	111,626	-	-	-
Toddler Care Other Expense	13,216	12,537	679	5.42%	61,736	48,520	18,470	15,120	15,873
Toddler Care Personnel Expense	60,772	60,220	552	0.92%	259,844	199,072	82,841	80,411	74,562
Preschool Other Expense	6,856	11,668	(4,812)	-41.24%	55,097	48,241	11,394	13,879	8,254
Preschool Personnel Expense	35,899	35,892	7	0.02%	190,323	154,424	33,417	36,084	34,050
Total Operating Expenses	144,992	158,825	(13,833)	-8.71%	733,031	588,039	146,122	145,494	132,739
Surplus / Deficit	57,020	48,887	8,133	16.64%	(148,468)		10,526	18,462	27,289
Other Sources and Uses									
Contributions	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	-	-	-	#DIV/0!	148,468	148,468	-	-	-
Total Other Sources and Uses	-	-	-	#DIV/0!	148,468	148,468	-	-	-
Surplus / Deficit	\$ 57,020	\$ 48,887	\$ (8,133)	-16.64%	\$ -		\$ 10,526	\$ 18,462	\$ 27,289

Child Development revenues are \$5,700 under budget or 2.75%. Daycare fees are under budget, but grants monies fill in some of the gap. The regional childcare tax helps offset staff expenses in the toddler and infant room. Operating expenses are \$13,833 under budget due primarily to scholarship costs, which was affected by the closure. The program has required \$0 in funding from the General Fund in 2020.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

		2020				2019	2018	2017	
Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD	
Water & Sewer Fund									
Revenues									
Mountain Village Water and Sewer	\$ 678,576	\$ 681,804	\$ (3,228)	-0.47%	\$ 2,919,609	\$ 2,241,033	\$ 669,775	\$ 791,578	\$ 600,015
Other Revenues	998	3,064	(2,066)	-67.43%	13,450	12,452	2,055	1,503	2,416
Ski Ranches Water	62,307	53,869	8,438	15.66%	225,085	162,778	45,524	37,033	36,332
Skyfield Water	5,273	5,897	(624)	-10.58%	30,517	25,244	5,958	5,255	4,789
Total Revenues	747,154	744,634	2,520	0.34%	3,188,661	2,441,507	723,312	835,369	643,552
Operating Expenses									
Mountain Village Sewer	102,387	115,094	(12,707)	-11.04%	570,784	468,397	100,092	81,074	59,393
Mountain Village Water	243,243	243,370	(127)	-0.05%	1,144,787	901,544	212,417	276,054	215,042
Ski Ranches Water	1,417	5,142	(3,725)	-72.44%	42,005	40,588	7,098	3,950	2,393
Contingency	-	-	-	#DIV/0!	35,152	35,152	-	-	-
Total Operating Expenses	347,047	363,606	(16,559)	-4.55%	1,792,728	1,445,681	319,607	361,078	276,828
Surplus / Deficit	400,107	381,028	19,079	5.01%	1,395,933		403,705	474,291	366,724
Capital									
Capital Outlay	7,371	7,500	(129)	-1.72%	1,101,751	1,094,380	32,204	28,382	23,828
Surplus / Deficit	392,736	373,528	19,208	5.14%	294,182		371,501	445,909	342,896
Other Sources and Uses									
Overhead Allocation Transfer	(52,353)	(52,353)	-	0.00%	(174,511)	(122,158)	(51,293)	(38,102)	(36,151)
Mountain Village Tap Fees	-	-	-	#DIV/0!	100,000	100,000	-	900	113,108
Grants	-	-	-	#DIV/0!	-	-	-	-	-
Ski Ranches Tap Fees	-	-	-	#DIV/0!	5,000	5,000	-	-	6,320
Skyfield Tap Fees	-	-	-	#DIV/0!	2,000	2,000	-	-	-
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	(52,353)	(52,353)	-	0.00%	(67,511)	(15,158)	(51,293)	(37,202)	83,277
Surplus / Deficit	\$ 340,383	\$ 321,175	\$ 19,208	5.98%	\$ 226,671		\$ 320,208	\$ 408,707	\$ 426,173

Mountain Village is under budget in excess water fees, Ski Ranch water is over budget in excess water fees. Other revenues are under in late payment penalties and maintenance fees. Sewer expenditures are under budget by 11%, primarily for (TOT) regional sewer charges. MV water is under budget in legal but over in personnel costs. Ski Ranch operations is under budget with savings in employee costs. Capital costs were for Ski Ranches capital and sewer plant.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020				2019	2018	2017		
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
Broadband Fund									
Revenues									
Cable User Fees	\$ 264,063	\$ 266,794	\$ (2,731)	-1.02%	\$ 1,022,472	\$ 758,409	\$ 259,871	\$ 249,284	\$ 232,129
Internet User Fees	287,317	240,520	46,797	19.46%	946,666	659,349	280,692	259,515	241,820
Other Revenues	12,298	19,970	(7,672)	-38.42%	68,640	58,929	11,853	12,694	13,434
Phone Service Fees	9,711	11,076	(1,365)	-12.32%	43,000	30,702	10,504	10,628	9,989
Total Revenues	573,389	538,360	35,029	6.51%	2,080,778	1,507,389	562,920	532,121	497,372
Operating Expenses									
Cable Direct Costs	220,846	239,521	(18,675)	-7.80%	904,834	683,988	219,704	212,179	206,534
Phone Service Costs	5,225	3,112	2,113	67.90%	12,000	6,775	5,790	5,890	6,077
Internet Direct Costs	58,816	43,147	15,669	36.32%	190,000	131,184	53,428	51,000	59,100
Cable Operations	185,430	185,940	(510)	-0.27%	711,022	525,592	131,588	129,890	130,865
Contingency	-	-	-	#DIV/0!	3,000	3,000	-	2,313	-
Total Operating Expenses	470,317	471,720	(1,403)	-0.30%	1,820,856	1,350,539	410,510	401,272	402,576
Surplus / Deficit	103,072	66,640	36,432	54.67%	259,922		152,410	130,849	94,796
Capital									
Capital Outlay	255,447	255,000	447	0.18%	2,181,645	1,926,198	1,588	-	30,000
Surplus / Deficit	(152,375)	(188,360)	35,985	-19.10%	(1,921,723)		150,822	130,849	64,796
Other Sources and Uses									
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer from General Fund	-	-	-	#DIV/0!	2,098,973	2,098,973	-	-	-
Transfer (To) From General Fund	-	-	-	#DIV/0!	(10,000)	(10,000)	-	-	-
Overhead Allocation Transfer	(53,175)	(53,175)	-	0.00%	(167,250)	(114,075)	(51,221)	(39,314)	(35,474)
Total Other Sources and Uses	(53,175)	(53,175)	-	0.00%	1,921,723	1,974,898	(51,221)	(39,314)	(35,474)
Surplus / Deficit	\$ (205,550)	\$ (241,535)	\$ 35,985	-14.90%	\$ -		\$ 99,601	\$ 91,535	\$ 29,322
Beginning (Available) Fund Balance	\$ -	\$ -	\$ -						
Ending (Available) Fund Balance	\$ (205,550)	\$ (241,535)	\$ 35,985						

Cable user revenues are under budget 1% but 1.6% over prior year. The prior year variance is due to increased rates. Internet revenues are over budget and prior year 19.5% and 2.4%. Other revenues are under budget 38% due primarily to parts and labor revenues, late payment penalties, and equipment rental. Direct costs for cable are under budget but in line with prior year due to increasing programming costs but lower subscriber numbers. Internet costs are over budget due to a reciprocal agreement for traded services and a 2019 invoice expensed in 2020. Phone service revenues are under budget by 12%, while phone service expenses are over budget by 68%.

Broadband operating expenses are on budget at this time. Capital expenses are for continuing system upgrades.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020				Annual Budget	Budget Balance	2019	2018	2017
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)			Actual YTD	Actual YTD	Actual YTD
Telluride Conference Center Fund									
Revenues									
Beverage Revenues	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Catering Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Facility Rental	-	-	-	#DIV/0!	-	-	-	-	-
Operating/Other Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Total Revenues	-	-	-	#DIV/0!	-	-	-	-	-
Operating Expenses									
General Operations	-	-	-	#DIV/0!	50,000	50,000	-	2,017	-
Administration	32,223	33,000	(777)	-2.35%	107,079	74,856	27,183	25,542	25,710
Marketing	25,000	25,000	-	0.00%	100,000	75,000	25,000	25,000	25,000
Contingency	-	-	-	#DIV/0!	-	-	-	-	-
Total Operating Expenses	57,223	58,000	(777)	-1.34%	257,079	199,856	52,183	52,559	50,710
Surplus / Deficit	(57,223)	(58,000)	777	-1.34%	(257,079)		(52,183)	(52,559)	(50,710)
Capital Outlay/ Major R&R	-	-	-	#DIV/0!	20,000	20,000	6,471	4,572	5,564
Surplus / Deficit	(57,223)	(58,000)	777	-1.34%	(277,079)		(58,654)	(57,131)	(56,274)
Other Sources and Uses									
Damage Receipts	-	-	-	#DIV/0!	-	-	-	-	-
Insurance Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund	57,223	58,000	(777)	-1.34%	277,079	219,856	58,654	57,131	56,274
Overhead Allocation Transfer	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	57,223	58,000	(777)	74.00%	277,079	219,856	58,654	57,131	56,274
Surplus / Deficit	\$ -	\$ -	\$ -	#DIV/0!	\$ -		\$ -	\$ -	\$ -

Expenses for the year are HOA dues and contracted marketing \$'s.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020				Annual Budget	Budget Balance	2019 Actual YTD	2018 Actual YTD	2017 Actual YTD
	Actual YTD	Budget YTD	Budget Variance (\$)	Budget Variance (%)					
Affordable Housing Development Fund									
Revenues									
Contributions	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Rental Income	8,708	7,590	1,118	14.73%	34,630	25,922	7,359	2,080	2,080
Sales Proceeds	-	-	-	#DIV/0!	-	-	-	-	-
Total Revenues	8,708	7,590	1,118	14.73%	34,630	25,922	7,359	2,080	2,080
Operating Expenses									
Community Garden	-	-	-	#DIV/0!	750	750	-	-	-
Property Purchase Expenses	-	-	-	#DIV/0!	-	-	-	-	-
Leased Properties	5,400	5,400	-	0.00%	21,600	16,200	4,529	-	-
HA Consultant	-	-	-	#DIV/0!	-	-	-	-	4,900
RHA Funding	46,625	46,313	313	0.67%	92,625	46,000	50,000	50,000	50,000
Town Owned Properties	6,487	6,400	87	1.36%	10,804	4,317	12,727	10,772	10,548
Density Bank	16,475	16,475	-	0.00%	16,475	-	14,580	8,856	8,856
Total Operating Expenses	74,987	74,588	400	0.54%	142,254	67,267	81,836	69,628	74,304
Surplus / Deficit	(66,279)	(66,998)	(719)	1.07%	(107,624)	(41,345)	(74,477)	(67,548)	(72,224)
Other Sources and Uses									
Transfer (To) From MAP	-	-	-	#DIV/0!	(60,000)	(60,000)	-	-	-
Gain or Loss on Sale of Assets	-	-	-	#DIV/0!	-	-	-	-	-
Transfer (To) From General Fund - Sales Tax	221,163	256,495	(35,332)	-13.77%	567,814	346,651	253,062	216,180	210,363
Transfer (To) From VCA (1)	-	-	-	#DIV/0!	(2,124,016)	(2,124,016)	-	-	-
Transfer (To) From General Fund Housing Office	-	-	-	#DIV/0!	(21,439)	(21,439)	-	-	-
Total Other Sources and Uses	221,163	256,495	(35,332)	-13.77%	(1,637,641)	(1,858,804)	253,062	216,180	210,363
Surplus / Deficit	\$ 154,884	\$ 189,498	\$ 34,614	18.27%	\$ (1,745,265)	\$ (1,900,149)	\$ 178,585	\$ 148,632	\$ 138,139
Beginning Fund Equity Balance	\$ 2,184,135	\$ 2,091,257	\$ 92,878						
Ending Equity Fund Balance	\$ 2,339,019	\$ 2,280,755	\$ 58,265						

1. For the VCA phase 4 expansion.

Expenses consist of HOA dues, which were increased by 13% from prior year, lease payments for a rental unit, RHA funding, and maintenance and utilities on town owned properties.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020						2019	2018	2017
	Actual YTD	Budget YTD	Budget Vary (\$)	Budget Var (%)	Annual Budget	Budget Balance	Actual	Actual	Actual
Village Court Apartments									
Operating Revenues									
Rental Income	\$ 578,043	\$ 565,685	\$ 12,358	2%	\$ 2,262,741	\$ 1,684,698	\$ 567,702	\$ 572,160	\$ 565,303
Other Operating Income	39,939	23,413	16,526	71%	93,850	53,911	30,183	27,631	21,470
Less: Allowance for Bad Debt	-	-	-	#DIV/0!	-	-	-	-	-
Total Operating Revenue	617,982	589,098	28,884	5%	2,356,591	1,738,609	597,885	599,792	586,773
Operating Expenses									
Office Operations	49,522	63,834	14,312	22%	222,205	172,683	49,993	45,551	34,797
General and Administrative	114,264	98,467	(15,797)	-16%	138,181	23,917	92,281	85,416	102,313
Utilities	114,362	55,307	(59,055)	-107%	223,229	108,867	110,408	102,433	106,001
Repair and Maintenance	126,184	166,120	39,936	24%	643,043	516,859	115,983	92,732	106,739
Major Repairs and Replacement	40,665	54,500	13,835	25%	278,300	237,635	72,811	32,238	71,260
Contingency	-	-	-	0%	15,050	15,050	-	-	-
Total Operating Expenses	444,997	438,228	(6,769)	-2%	1,520,008	1,075,011	441,476	358,370	421,110
Surplus / (Deficit) After Operations	172,985	150,870	22,115	15%	836,583		156,409	241,422	165,663
Non-Operating (Income) / Expense									
Investment Earning	(1,187)	(875)	312	36%	(3,500)	(2,313)	(2,107)	(823)	(25)
Debt Service, Interest	91,953	94,163	2,210	2%	788,277	696,324	94,163	97,284	100,208
Debt Service, Fees	-	-	-	#DIV/0!	100,000	100,000	-	-	-
Debt Service, Principal	-	-	-	#DIV/0!	378,858	378,858	-	-	-
Total Non-Operating (Income) / Expense	90,766	93,288	2,522	3%	1,263,635	1,172,869	92,056	96,461	100,184
Surplus / (Deficit) Before Capital	82,219	57,582	24,637	43%	(427,052)		64,353	144,961	65,479
Capital Spending	410	410	-	0%	14,684,000	14,683,590	8,660	5,670	-
Surplus / (Deficit)	81,809	57,172	24,637	43%	(15,111,052)		55,693	139,291	65,479
Other Sources / (Uses)									
Transfer (To)/From General Fund	(44,389)	(44,389)	-	0%	(147,964)	(103,575)	(48,888)	(27,320)	(28,041)
New Loan Proceeds	-	-	-	100%	13,135,000	13,135,000	-	-	-
Sale of Assets	-	-	-	0%	-	-	-	-	2,068
Grant Revenues	-	-	-	0%	-	-	-	-	-
Transfer From AHDF	-	-	-	0%	2,124,016	2,124,016	-	-	-
Total Other Sources / (Uses)	(44,389)	(44,389)	-	0%	15,111,052	2,124,016	(48,888)	(27,320)	(25,973)
Surplus / (Deficit)	37,420	12,783	24,637	193%	-		6,805	111,971	39,506

Rent revenues are over budget by 2% and are 1.8% over the previous year. Other revenues are over budget 71% due mostly to a dividend check from SMPA and laundry revenues. Office operations are under budget 22%. Worker's compensation and other employee related expenses are under budget. General and administrative is over budget 16% due to legal fees. Utilities are 107% over budget in electricity and cable and over last year in water/sewer. Budget overages are due to unmatched timing of expenses to reimbursements for electric submetering and cable accounts dropping off with lease changes. Maintenance is under budget 24% due to employee costs. MR&R is 25% under budget. Expenses include carpet, vinyl, and cabinet replacement, appliances, hot water heaters, signage, and the bobcat lease.

**Town of Mountain Village Monthly Revenue and Expenditure Report
March 2020**

	2020						2019	2018	2017
	Actual YTD	Budget YTD	Budget Variance	Budget Variance	Annual Budget	Budget Balance	Actual YTD	Actual YTD	Actual YTD
			(\$)	(%)					
Debt Service Fund									
Revenues									
Abatements	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions	-	-	-	#DIV/0!	199,600	199,600	-	-	-
Miscellaneous Revenue	-	-	-	#DIV/0!	-	-	-	-	-
Property Taxes	228,463	91,337	137,126	150.13%	548,019	319,556	239,395	208,385	1,475,759
Reserve/Capital/Liquidity Interest	1,110	333	777	233.33%	2,000	890	1,212	1,086	1,014
Specific Ownership Taxes	5,229	5,333	(104)	-1.95%	32,000	26,771	6,562	7,776	38,218
Total Revenues	234,802	97,003	137,799	140.00%	781,619	546,817	247,169	217,247	1,514,991
Debt Service									
2001/2011 Bonds - Gondola - Paid by contributions from TMVOA and TSG									
2001/2011 Bond Issue - Interest	-	-	-	#DIV/0!	79,600	79,600	-	-	-
2001/2011 Bond Issue - Principal	-	-	-	#DIV/0!	120,000	120,000	-	-	-
2005 Bonds - Telluride Conference Center - (refunding portion)									
2005 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	-	-	-
2005 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	-	-	-
2006/2014 Bonds - Heritage Parking									
2014 Bond Issue - Interest	-	-	-	#DIV/0!	245,025	245,025	-	-	1,056
2014 Bond Issue - Principal	-	-	-	#DIV/0!	285,000	285,000	-	-	250,000
2007 Bonds - Water/Sewer (refunding 1997)									
2007 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	-	-	-
2007 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	-	-	-
2009 Bonds - Telluride Conference Center (refunding 1998 bonds)									
2009 Bond Issue - Interest	-	-	-	#DIV/0!	-	-	-	-	-
2009 Bond Issue - Principal	-	-	-	#DIV/0!	-	-	-	-	-
Total Debt Service	-	-	-	#DIV/0!	729,625	729,625	-	-	251,056
Surplus / (Deficit)	234,802	97,003	137,799	142.06%	51,994		247,169	217,247	1,263,935
Operating Expenses									
Administrative Fees	288	3,158	(2,870)	-90.88%	3,158	2,870	348	250	250
County Treasurer Collection Fees	6,855	16,763	(9,908)	-59.11%	16,763	9,908	7,182	6,252	44,276
Total Operating Expenses	7,143	19,921	(12,778)	-64.14%	19,921	12,778	7,530	6,502	44,526
Surplus / (Deficit)	227,659	77,082	150,577	195.35%	32,073		239,638	210,745	1,219,409
Other Sources and Uses									
Transfer (To) From General Fund	(5,229)	(5,333)	104	-1.95%	(32,000)	(26,771)	(6,562)	(7,776)	(38,218)
Transfer (To) From Other Funds (1)	-	-	-	#DIV/0!	-	-	-	-	-
Bond Premiums	-	-	-	#DIV/0!	-	-	-	-	-
Proceeds From Bond Issuance	-	-	-	#DIV/0!	-	-	-	-	-
Total Other Sources and Uses	(5,229)	(5,333)	104	-1.95%	(32,000)	(26,771)	(6,562)	(7,776)	(38,218)
Surplus / (Deficit)	\$ 222,430	\$ 71,749	\$ 150,681	210.01%	\$ 73		\$ 233,076	\$ 202,969	\$ 1,181,191
Beginning Fund Balance	\$ 405,573	\$ 405,770	\$ (197)						
Ending Fund Balance	\$ 628,003	\$ 477,519	\$ 150,484						

2020 Financial Planning Management Summary* - Qtr 1

* This summary is a combined town revenue and expenditure summary not prepared in accordance with governmental budgeting and accounting standards, but rather to provide a summary look at the actual revenue and expenditures with debt service allocated to the appropriate fund or operation.

	Governmental Funds				Enterprise (Business-Type) Funds								Governmental Pass Through Funds Special Revenue Funds				
	General Fund	Vehicle Acquisition	Debt Service Fund	Capital Projects	Parking Services	Water/Sewer	Broadband	TCC	VCA	Affordable Housing Development Fund and Mortgage Assistance	Child Development Fund	Total	Percentage of Total	Tourism	Historical Museum	Gondola	
Inflows																	
Revenues	\$ 4,169,686	\$ -	\$ -	\$ -	\$ 131,444	\$ 747,155	\$ 573,389	\$ -	\$ 617,982	\$ 8,708	\$ 202,012	\$ 6,450,376		\$ 1,360,832	43,673	\$ 1,091,281	\$ 8,946,162
Debt Service Income																	
Property Tax (Income)	-	-	5,229	-	228,463	-	-	-	-	-	-	233,692		-	-	-	233,692
Other Income	-	-	-	-	1,110	-	-	-	1,187	-	-	2,297		-	-	-	2,297
Total Debt Service Income	-	-	5,229	-	229,573	-	-	-	1,187	-	-	235,989		-	-	-	235,989
Inflow Subtotal (Revenues)	4,169,686	-	5,229	-	361,017	747,155	573,389	-	619,169	8,708	202,012	6,686,365		1,360,832	43,673	1,091,281	9,182,151
Other Sources and Uses (Inflows)																	
Interfund Transfers In	211,564	62,402	-	-	-	-	-	-	-	221,163	-	495,129		-	-	-	495,129
Tax Fees	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
Other Sources and Uses (Inflows) Total	211,564	62,402	-	-	-	-	-	-	-	221,163	-	495,129		-	-	-	495,129
Total Inflows	4,381,250	62,402	5,229	-	361,017	747,155	573,389	-	619,169	229,871	202,012	7,181,495		1,360,832	43,673	1,091,281	9,677,280
Outflows																	
Operating Expense																	
Cable, Phone, and Internet Service Delivery Costs	-	-	-	-	-	-	286,704	-	-	-	-	286,704	7.85%	-	-	-	286,704
Consulting, Contract Labor, Professional Services	27,583	-	-	-	-	-	504	-	1,980	-	1,060	31,127	0.85%	-	-	21,805	52,932
Dues, Fees, and Licenses	75,805	-	-	-	12,604	9,244	5,265	32,223	36,786	22,720	-	194,647	5.33%	873	2,203	197,724	
Environmental/Community Projects	11,577	-	-	-	-	-	1,875	-	-	-	-	13,452	0.37%	-	-	-	13,452
Equipment and Vehicle Maintenance	65,550	-	-	-	-	-	3,239	-	405	-	-	95,509	2.62%	-	-	1,797	97,306
Fuel (Vehicles)	28,200	-	-	-	141	2,542	818	-	249	-	-	31,950	0.88%	-	-	801	32,751
Funding Support to Other Agencies/Programs	72,293	-	-	-	-	-	-	-	-	-	46,625	6,708	125,626	3.44%	618,210	42,799	786,635
Government Buildings and Facility Expense	54,090	-	-	-	11,710	333	3,429	-	61,494	5,400	9,592	146,048	4.00%	-	-	11,771	157,819
Information Technology	130,009	-	-	-	908	-	27,372	-	7,832	-	-	166,121	4.55%	-	-	7,742	173,863
Legal Services	73,023	-	-	-	-	2,527	-	-	20,303	-	-	95,853	2.63%	-	-	1,511	97,364
Marketing, Public Communications, and Regional Promotion	10,959	-	-	-	-	-	-	25,000	578	-	-	36,537	1.00%	703,831	-	-	740,368
Other Expenses	47,498	-	-	-	1,911	-	-	-	488	-	400	60,297	1.38%	-	-	6,858	57,155
* Salaries and Wages	750,939	-	-	-	19,834	76,768	66,125	-	67,424	-	-	83,383	1,064,473	29.16%	-	-	491,875
* Other Personnel Expense	441,577	-	-	-	11,331	41,700	36,186	-	36,117	-	-	39,572	606,483	16.61%	-	-	250,658
Property Insurance	119,691	-	-	-	-	21,000	3,675	-	56,000	-	-	200,366	5.49%	-	-	37,057	237,423
Road, Bridge, and Parking Lot Paving, Striping, and Repair	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	-	-	-
Supplies, Parts and Materials	33,736	-	-	-	798	10,702	6,282	-	25,459	-	2,449	79,426	2.18%	-	-	121,516	200,942
Travel, Education, and Conferences	14,183	-	-	-	-	-	100	-	1,257	-	(854)	14,696	0.40%	-	-	2,447	17,143
Utilities-W/S, Electric, Natural Gas, Internet, Communications	110,017	-	-	-	7,638	70,777	7,541	-	105,910	243	2,682	304,808	8.35%	-	-	117,917	422,725
Water/Sewer Service Delivery	-	-	-	-	-	106,340	-	-	-	-	-	106,340	2.91%	-	-	-	106,340
Total Expense	2,066,730	-	-	-	66,875	347,047	470,316	57,223	422,292	74,988	144,992	3,650,463	100.00%	1,322,041	43,673	1,075,958	6,092,136
Capital and Major Repairs	142	48,025	-	5,000	5,415	7,371	255,447	-	23,114	-	-	-		-	-	7,782	7,782
Debt Service Expense																	
Principal/Interest	-	-	-	-	-	-	-	-	91,953	-	-	91,953		-	-	-	91,953
County Treasurer and Trustee Fees	-	-	-	-	7,143	-	-	-	-	-	-	7,143		-	-	-	7,143
Total Debt Service Costs	-	-	-	-	7,143	-	-	-	91,953	-	-	99,096		-	-	-	99,096
Outflows (Expenses) Subtotal	2,066,872	48,025	-	5,000	79,433	354,418	725,763	57,223	537,359	74,988	144,992	3,749,559		1,322,041	43,673	1,083,740	6,199,014
Other Sources and Uses (Outflows)																	
Interfund Transfers Out	283,565	-	5,229	-	10,086	52,353	53,175	-	44,389	-	-	448,797		38,791	-	7,541	495,129
Other	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-
Other Sources and Uses Total (Outflows)	283,565	-	5,229	-	10,086	52,353	53,175	-	44,389	-	-	448,797		38,791	-	7,541	495,129
Total Outflows	2,350,437	48,025	5,229	5,000	89,519	406,771	778,938	57,223	581,748	74,988	144,992	4,198,356		1,360,832	43,673	1,091,281	6,694,143
Net Budget Surplus (Deficit)	2,030,813	14,377	-	(5,000)	271,498	340,384	(205,549)	(57,223)	37,421	154,883	57,020	2,983,138		-	-	-	2,983,137
Outstanding Debt (end of previous year)	\$ -	\$ -	\$ -	\$ -	\$ 6,835,000	\$ -	\$ -	\$ -	\$ 11,881,789	\$ -	\$ -	\$ 18,716,789		\$ -	\$ -	\$ 2,140,000	\$ 20,856,789
* Total Personnel Expense - S&W and Benefits	1,192,516	-	-	-	31,165	118,468	102,311	-	103,541	-	122,955	1,670,956	45.77%	-	-	742,533	2,413,489



AGENDA ITEM 7
PLANNING & DEVELOPMENT SERVICE
PLANNING DIVISION
455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

To: Mountain Village Town Council

From: John Miller, Senior Planner

For: May 21, 2020, Town Council Meeting

Date: May 6, 2020

Re: Long Range CDC Amendments - Housekeeping

PART I. Introduction

This staff memo has been prepared in an effort to improve the Community Development Code (CDC). The proposals included within this memo would amend *Title 17 of the CDC* by correcting errors, providing clarifications, and making minor amendments that increase consistency, clarify requirements, and ease certain restrictions. Each change proposed is not significant enough to be a stand-alone long-range planning action and therefore, they have been grouped to allow efficient use of the Town Council's time.

This report addresses the following topics and includes a detailed discussion of each in Part II:

1. Amend Section 17.3.11 to better clarify building height measurement calculations.
2. Create Section 17.3.22: Right-of-Way and Town-owned Access Tract Standards
3. Amend Section 17.4.3 to correct typos and inconsistencies.
4. Amend Section 17.4.9 to correct Rezone Limitation inconsistencies.
5. Amend Section 17.5.6 to modify provisions for roofing materials to align with new standards
6. Amend Section 17.5.9 to allow for the issuance of a CO before completion of landscaping in certain cases.

The remainder of this page has been left blank intentionally.

PART II. Text Amendment Discussion

The following discussion considers each of the proposals in detail and identifies the relevant sections of the CDC.

The following formatting styles are used for the proposed code language:

Regular Text = Existing code language to remain

Underline = Proposed new language

~~Strikethrough~~ = Language proposed for removal

(**) = Portion of existing code removed (skipping to another code section to reduce report length)

1. Amend Section 17.3.11 to better clarify building height measurement calculations.

Chapter 17.3 ZONING AND LAND USE REGULATIONS

(**)

17.3.11: BUILDING HEIGHT

A. General

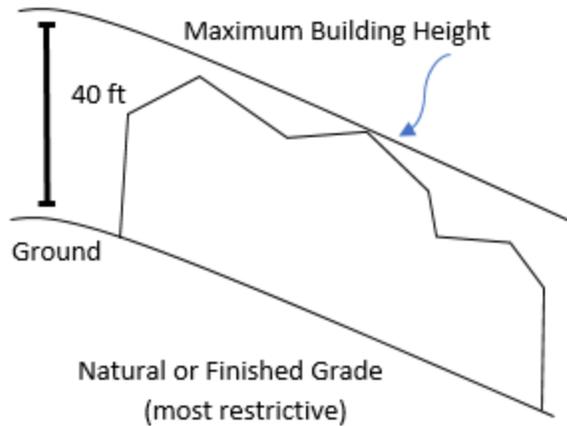
The Town requires a Building Height and an Average Building Height calculation.

The building height requirements of this section shall apply unless other building heights are specified in an approved PUD development agreement or on a recorded plat.

B. Method for Measuring Building Height.

1. The Building Height shall be measured vertically at a right angle to the horizon line from any point on a proposed or existing roof or eave from the highest point on the rooftop, roof ridge, parapet, or topmost portion of the structure (including but not limited to the roofing membrane) to the natural grade or finished grade, whichever is more restrictive, located directly below said point of the highest point of the structure. roof or eaves. A building height calculation is produced for each of the four (4) architectural elevations.
2. On complex buildings with multiple heights and/or buildings with multiple heights on sloping sites, the building height shall also be demonstrated relative to a plane parallel to and measured vertically from the natural grade or finished grade, whichever is most restrictive, to the maximum building heights established in Table 3-3 of the CDC. No portion of the building may exceed this parallel plane or slope except as otherwise permitted within the CDC. See Figure 3-2-5 below.

Figure 3-2-5. Parallel Plane or Slope Diagram for Single Family Home



3. If the existing pre-construction grade has been disturbed prior to development, the Director of Community Development may accept an estimation of pre-development topography prepared by a registered land surveyor or civil engineer. The Director may require additional historical documentation, technical studies, reports or other information to establish the natural grade.
 4. If the Planning Division determines that there are minor irregularities in the natural grade, these areas shall not be used in determining compliance with the building height limitation set forth herein, and the surrounding typical natural grade shall be used.
 5. Window wells and similar building appurtenances installed below grade that extend out five (5) feet or less (as measured from the outside of retaining wall) shall not be counted as the finished grade for the purposes of calculating building height if such features do not add to the perceived height of a building.
- C. Method for Measuring the Maximum Average Building Height.
1. The Maximum Average Building Height shall be measured from the natural grade or the finished grade, whichever is more restrictive, to a the point on the roof plane midway between the eave and ridge the highest point on the rooftop, roof ridge, parapet or topmost portion of the structure. An average building height calculation is produced for each of the four (4) architectural elevations. The four (4) height calculations are then averaged to derive the Average Building Height.
 2. On complex buildings with multiple heights and/or buildings with multiple heights on sloping sites, the maximum average building height calculation shall be determined by taking the average of heights at equal intervals around the perimeter of a building. Those intervals shall be no more than twenty (20) feet. When multiple roofs occur within any interval, the height for that interval shall be measured from the finished grade or natural grade (whichever is most restrictive) to the highest point on the rooftop, roof ridge, parapet or topmost portion of the structure-a point on the highest primary roof midway between the eave and the ridge. For purposes of determining the maximum average height on complex buildings, a roof shall have a horizontal projection of at least ten (10) feet. This definition does not intend

to allow strategies to circumvent the intention of the maximum average height limitation through such relationships as high-rise structures surrounded by low secondary roofs.

C. Plan Submittal Requirements
(***)

1. All development applications subject to the building height limits established by this CDC shall submit the following information to ensure the requirements set forth herein are met:

(***)

d. Elevation drawings of all facades of a proposed building or structure that show:

(***)

vi. Parallel Plane or Slope Analysis as applicable.

2. Create Section 17.3.22: Right-of-Way and Town-owned Access Tract Standards

Chapter 17.3 ZONING AND LAND USE REGULATIONS

(***)

17.3.22 Right of Way and Town-Owned Access Tract Encroachment Agreement Requirements.

1. For any new development on a privately owned lot that includes ancillary and associated improvements proposed to be located on or projecting into and/or over right-of-way or Town-owned access tracts, the review authority shall first review, and if approved, require the lot owner to enter into a Revocable Encroachment Agreement with the Town that includes indemnification for the Town from liability that may arise from such encroachments.
2. The Planning Division shall be responsible for referring development applications with ancillary or associated improvement encroachments into the right-of-way or Town-owned access tracts to the Town Public Works Department and Fire Department, as applicable. If it is determined by Town staff that the encroachment is insubstantial, then the Planning Division shall finalize the Revocable Encroachment Agreement with the applicant. If the encroachments are determined to be substantial by Town Staff, the Lot owner shall request approval from Town Council, as a Class 5 application, to allow the encroachments to be approved and for the Lot owner to enter into a Revocable Encroachment Agreement with the Town.
3. The encroachment agreement shall be in form and manner set forth by the Town and shall be recorded in the San Miguel County Clerk and Recorder's Office at the applicant's expense.
4. The encroachment agreement shall be executed and recorded prior to the Final Planning Inspection for any building permit or development permit.
5. In the event the encroachment is pre-existing absent an encroachment agreement, the Town will follow the same procedure outlined in 17.3.22.(2) above.

3. Amend Section 17.4.3 to correct typos and inconsistencies.

Chapter 17.4 DEVELOPMENT REVIEW PROCEDURES

(***)

17.4.3 DEVELOPMENT REVIEW PROCEDURES

(***)

G. Step 7: Schedule Review Authority Public Hearing

(***)

2. Class 3, 4 and 5 Applications

a. A public hearing shall be scheduled with the review authority in accordance with this section if the Planning Division determines that a class 3, 4 or 5 development application has met the following public hearing threshold requirements:

(***)

iv. For Class 3 applications, an Initial Architecture and Site Review hearing has been scheduled prior to the scheduled date for the Final Review public hearing.-

(***)

K. Step 11: Review Authority Action on a Development Application

1. Class 1 or Class 2 Applications.

(***)

b. The Planning Division's action on class 1 or 2 development applications shall be based on a finding of compliance with the specific requirements of this CDC for the type of development application under review and shall be for approval, conditional approval or denial.

2. Class 3 Applications. The following options are available to the review authority when acting on class 3 development applications:

(***)

b. Final Review. After the DRB approves the Initial Architecture and Site Review application a public hearing shall be held on a subsequent agenda. The DRB shall have the following options for action:

i. Approval. The DRB shall approve a proposed Class 3 development application if it determines that it meets the applicable requirements and criteria of the CDC.

a. The DRB's ~~recommendation~~ of approval of a class 3 development application shall be made by motion, approved by a majority vote of the DRB and recorded in the DRB summary of motions.

4. Amend Section 17.4.9 to correct Rezone Limitation inconsistencies.

Chapter 17.4 DEVELOPMENT REVIEW PROCEDURES

(***)

17.4.9.D.6: Rezoning Limitations

(***)

j. Commercial and industrial density and/or zoning designations shall not be rezoned or converted to any other density ~~since such a~~ unless the change ~~would increase~~ does not result in an increase to the overall Density Limitation.

5. Amend Section 17.5.6 to modify provisions for roofing materials to align with new standards

Chapter 17.5 DESIGN REGULATIONS

(***)

17.5.6.C.3: Roof Material

(***)

- c. Permitted roof material outside the Village Center include:
 - i. Metal roof material limited to the following: rusted, black or gray standing seam, bonderized or corrugated metal (not reflective);
(a) Rusted metal shall be pre-treated to produce rusting prior to placement on the roof and prior to issuance of a certificate of occupancy.
 - ii. Zinc;
 - iii. Minimum 1/2" slate; and
 - iv. Copper;
 - (a) Copper shall only be considered when it is proposed with a brown patina finish.
 - (b) The brown patina finish shall be completed prior to issuing a certificate of occupancy.
 - v. Synthetic roofing material that accurately emulate~~s~~ wood shake, concrete and slate tile or any other roofing material permitted or existing in Mountain Village.
 - (a) Synthetic roofing material shall be:
 - (i) Durable;
 - (ii) High strength, both material and shape;
 - (iii) Low absorption or permeability
 - (iv) High freeze/thaw damage resistance;
 - (v) Color throughout the tile (not surface applied); and high quality design that fits within the architectural context of the building and the architectural context of the surrounding area.
- d. The following roofing material outside of the Village Center shall be approved by the DRB as a specific approval that is processed as a class 3 development application if the DRB finds the roofing material is consistent with the town design theme and the applicable Design Regulations:
 - i. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).
 - ii. Earthen / Landscaped Green Roofs
- e. Village Center roofing material will require a class 3 development application and building specific design review. The following roof materials shall be approved by the DRB if the DRB finds the roofing material is consistent with the town design theme and applicable Design Regulations:
 - i. Burnt sienna concrete tile.
 - ii. Earth tones compatible with burnt sienna concrete tile in color and texture.
 - iii. Brown patina copper
 - iv. ~~Standing seam or bonderized metal (dark grey or black) (not rusted)~~ Metal roof material limited to the following: black or gray standing seam, bonderized (not reflective);
 - v. Zinc
 - vi. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).

- vii. Some variation of roof material color is permissible by specific DRB approval as long as it is contextually compatible in design, color, theme and durability.
- f. Modification to roof materials on dormers and secondary roof forms in the Village Center may be reviewed as a class 1 development application.
 - i. Permitted roof materials are listed in e.i-vii above.
 - ii. ~~bevel edged~~ Pre-treated rusted metal and/or corrugated (~~not rusted~~) metal may be approved so long as it is contextually compatible in design, color, theme and durability.
- g. The following requirements are applicable to all roofing:
 - i. Metal roofing surface shall not reflect an excessive amount of light when viewed against direct sunlight.
 - ii. ~~Unless the DRB grants a specific approval for a non-rusted metal roof, corrugated and standing seam roofing materials shall be pre-treated to produce rusting prior to placement on the roof, and prior to the issuance of a certificate of occupancy.~~
- h. The installation or re-installation of wood shakes, glazed tile and asphalt shingles is prohibited, except for the repair or replacement of roof areas that are 25% or less of the total roof surface area.
- i. Roof flashing, Gutters Downspouts and Similar Hardware:
 - i. In the Village Center, all exposed metal flashing, gutters, downspouts and other roof hardware shall be copper except when structural requirements dictate the use of stronger materials such as for snow fences. The DRB may grant specific approval to allow for metal flashing, gutters, downspouts and other roof hardware as long as its contextually compatible in design, color, theme, material and durability as the approved roofing materials.
 - ii. In all other areas, other metal guttering besides copper may be approved by the review authority to allow it to match roofing material, such as the use of rusty steel guttering on a rusty metal roof.
 - iii. When steel or iron are used, they shall be either rusted to match the roof or finished with a baked-on enamel paint or, subject to the prior approval of the review authority, a silicon modified alloy or special epoxy paint system of a color approved by the review authority.

6. Amend Sections 17.4.11 and 17.5.9 to allow for the issuance of a CO prior to completion of landscaping in certain cases.

Chapter 17.4 DEVELOPMENT REVIEW PROCEDURES

(***)

17.4.11: Design Review Process

(***)

E. General Standards:

(***)

- 6. DRB Compliance Inspection. No owner, lessee or their agent or assignee shall apply for a certificate of occupancy (CO), temporary certificate of occupancy (TCO), final building approval or other similar occupancy approvals from the Building Division unless the applicant has received final

inspections for compliance conducted by the Planning Division staff, and staff has signed the Building Division inspection card.

- a. In the event that paving and/or landscaping cannot be constructed without unreasonable delay, a TCO or CO may be issued, if the applicant complies with the landscape completion policy in the Design Regulations.

Chapter 17.5 DESIGN REGULATIONS

(***)

17.5.9 Landscaping Regulations

(***)

D. General Landscaping Design Requirements

(***)

6. Landscape Completion Policy

- a. For all development, no certificate of occupancy shall be issued for a project until the landscape and paving are completed in accordance with the approved plans and all construction debris, equipment, material, trailers, fencing and any other construction related items are removed from the site to the satisfaction of the Planning Division, except as expressly provided for herein.
- b. ~~A temporary certificate of occupancy (“TCO”)~~ The Community Development Director, at their sole discretion, may allow the Building Division to issue a Temporary Certificate of Occupancy (TCO) ~~may be issued~~ for a project conditioned upon:
 - i. The developer has executed the Town provided development agreement on the property that stipulates the TCO will be revoked if the required improvements are not completed by a date certain, along with acknowledgment from the owner that the Town may levy a daily fine of \$5,000 per day for each day the improvements continue to be incomplete if they are not completed by the date stipulated in the development agreement.
 - ii. All grading, landscaping and paving in the approved landscape plan being completed on or before the next occurring October 1st or such other date approved by the Town, that follows the issuance of such TCO;
 - iii. All other conditions for issuance of a TCO have been met as determined by the Planning and Building Divisions; and
 - iv. A site being cleaned to the satisfaction of the Planning and Building Divisions.
- c. If the grading, landscaping and paving have not been completed before the next occurring October 1st, or such other time period approved by the town, the Building Division has the right to revoke the TCO. The owner will be in non-compliance with this CDC and subject to the enforcement provisions contained herein.
- d. The following requirements shall be met for single-family development ~~prior to the issuance of a TCO~~ requesting the issuance of the CO without the completion of landscaping or paving:
 - i. The developer has executed the Town provided development agreement on the property that stipulates ~~stipulated~~ the TCO will be ~~revoked if the required improvements are not~~ shall be completed by a date certain, along with acknowledgment from the owner that the Town may levy a daily fine of \$5,000 per day for each day the

improvements continue to be incomplete if they are not completed by the date stipulated in the development agreement. The Community Development Director may require developer provided a cash financial guarantee deposited with the Town in an amount equal to 1 ½ times the amount of the contract price for completion of landscaping and paving.

- ii. The developer has provided such other information as the Planning Division may reasonably require
- e. The following requirements shall be met for multi-family, mixed use, commercial or other non-single-family development prior to the issuance of a FCO:
 - i. The developer has provided a signed contract between the contractor and the developer or lot owner for the installation of the landscape and paving in accordance with the approved plans. The contract shall provide a start date and a completion date for the landscaping and paving and shall reference that all work is to be completed in accordance with the approved plans;
 - ii. The developer has provided a cash financial guarantee deposited with the Town in an amount equal to 1 ½ times the amount of the contract price for completion of landscaping and paving;
 - iii. The developer has provided an executed improvements agreement;
 - iv. The developer has provided such other information as the Planning Division may reasonably require; and
 - v. No FCO shall be issued until the required contracts, financial guarantee, improvements agreements and other required information have been received, reviewed and approved by the Planning Division with the finding that the contract prices generally reflect typical construction prices in the area.

PART III. Design Review Board Recommendation

The Design Review Board reviewed the proposed amendments at their regular meeting on March 5, 2020, and provided a unanimous (7-0) recommendation on the proposal, with minor modifications as captured within this report, to the Town Council.

PART IV. Findings and Recommended Motion

Findings:

These amendments are necessary to clarify and conform the CDC and were initiated by the Planning and Development Services Director consistent with CDC Section 17.1.7

Proposed Motion:

Staff recommends the Town Council discuss if they are in agreement with the DRB's recommendation of approval of the proposed CDC. If so, then Staff recommends Town

Council preliminary approval of the proposed amendments with the following proposed motion:

I move to approve, the first reading of an ordinance amending the Community Development Code Chapters 17.3 Zoning and Land Use Regulations, 17.4 Development Review Procedures, and 17.5 Design Regulations, of the Community Development Code and direct the Town Clerk to set a public hearing for June 18, 2020.

This motion is based on the evidence and testimony provided at the first reading of an ordinance held on May 21, 2020, with notice of such hearing as required by the Community Development Code.

/jjm

ORDINANCE NO. 2020-_____

AN ORDINANCE OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO, CORRECTING ERRORS, PROVIDING CLARIFICATIONS, AND MAKING MINOR AMENDMENTS TO TITLE 17 OF THE COMMUNITY DEVELOPMENT CODE (CDC); CHAPTERS 17.3 ZONING AND LAND USE REGULATIONS, 17.4 DEVELOPMENT REVIEW PROCEDURES, AND 17.5 DESIGN REGULATIONS.

RECITALS

- A. The Town of Mountain Village (the “Town”) is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado (the “Constitution”) and the Home Rule Charter of the Town (the “Charter”).
- B. Pursuant to the Constitution, the Charter, the Colorado Revised Statutes and the common law, the Town has the authority to regulate the use and development of land and to adopt ordinances and regulations in furtherance thereof.
- C. The Town Council may amend the CDC from time to time due to changing circumstances or for general housekeeping purposes. Such an update of the CDC has become necessary for technical corrections, clarifications and consistency.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VILLAGE, COLORADO AS FOLLOWS:

Section 1. Amendment of Community Development Code

- A. The Town of Mountain Village Community Development Code, Title 17 is hereby amended and replaced as set forth in Exhibit A which is attached hereto and incorporated herein.
- B. The Planning Division is directed to codify the amendments in Exhibit A into the CDC.
- C. The Planning Division may correct typographical and formatting errors in the amendments or the adopted CDC.

Section 2. Ordinance Effect

- A. This Ordinance shall have no effect on pending litigation, if any, and shall not operate as an abatement of any action or proceeding now pending under or by virtue of the ordinances repealed or amended as herein provided and the same shall be construed and concluded under such prior ordinances.
- B. All ordinances, of the Town, or parts thereof, inconsistent or in conflict with this Ordinance, are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

Section 3. Severability

The provisions of this Ordinance are severable and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

Section 4. Effective Date

This Ordinance shall become effective on _____ XX, 2020

Section 5. Public Hearing

A public hearing on this Ordinance was held on the XXth day of _____ 2020 in the Town Council Chambers, Town Hall, 455 Mountain Village Blvd, Mountain Village, Colorado 81435.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Mountain Village, Colorado on the 21st day of May 2020

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

ATTEST:

By: _____
Laila Benitez, Mayor

Susan Johnson, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Mountain Village, Colorado this XXth day of _____ , 2020.

TOWN OF MOUNTAIN VILLAGE:

**TOWN OF MOUNTAIN VILLAGE,
COLORADO, A HOME-RULE
MUNICIPALITY**

ATTEST:

By: _____
Laila Benitez, Mayor

Susan Johnson, Town Clerk

Approved As To Form:

Jim Mahoney, Assistant Town Attorney

EXHIBIT A

(Language ~~stricken~~ is deleted; underlined language is new.)

A.1: CDC § 17.3.11 is amended as follows:

Chapter 17.3 ZONING AND LAND USE REGULATIONS

(***)

17.3.11: BUILDING HEIGHT

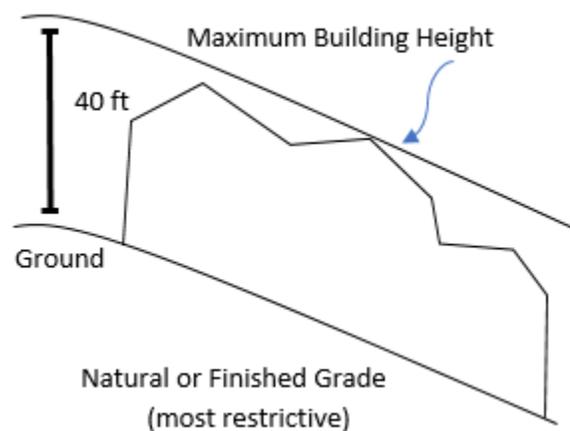
A. General

The Town requires a Building Height and an Average Building Height calculation. The building height requirements of this section shall apply unless other building heights are specified in an approved PUD development agreement or on a recorded plat.

B. Method for Measuring Building Height.

1. The Building Height shall be measured vertically at a right angle to the horizon line from any point on a proposed or existing roof or eave from the highest point on the rooftop, roof ridge, parapet, or topmost portion of the structure (including but not limited to the roofing membrane) to the natural grade or finished grade, whichever is more restrictive, located directly below ~~said point~~ of the highest point of the structure. roof or eaves. A building height calculation is produced for each of the four (4) architectural elevations.
2. On complex buildings with multiple heights and/or buildings with multiple heights on sloping sites, the building height shall also be demonstrated relative to a plane parallel to and measured vertically from the natural grade or finished grade, whichever is most restrictive, to the maximum building heights established in Table 3-3 of the CDC. No portion of the building may exceed this parallel plane or slope except as otherwise permitted within the CDC. See Figure 3-2-5 below.

Figure 3-2-5. Parallel Plane or Slope Diagram for Single Family Home



3. If the existing pre-construction grade has been disturbed prior to development, the Director of Community Development may accept an estimation of pre-

development topography prepared by a registered land surveyor or civil engineer. The Director may require additional historical documentation, technical studies, reports or other information to establish the natural grade.

4. If the Planning Division determines that there are minor irregularities in the natural grade, these areas shall not be used in determining compliance with the building height limitation set forth herein, and the surrounding typical natural grade shall be used.
5. Window wells and similar building appurtenances installed below grade that extend out five (5) feet or less (as measured from the outside of retaining wall) shall not be counted as the finished grade for the purposes of calculating building height if such features do not add to the perceived height of a building.

C. Method for Measuring the ~~Maximum~~ Average Building Height.

1. The ~~Maximum~~ Average Building Height shall be measured from the natural grade or the finished grade, whichever is more restrictive, to a the point on the roof plane midway between the eave and ridge the highest point on the rooftop, roof ridge, parapet or topmost portion of the structure. An average building height calculation is produced for each of the four (4) architectural elevations. The four (4) height calculations are then averaged to derive the Average Building Height.
2. On complex buildings with multiple heights and/or buildings with multiple heights on sloping sites, the ~~maximum~~ average building height calculation shall be determined by taking the average of heights at equal intervals around the perimeter of a building. Those intervals shall be no more than twenty (20) feet. When multiple roofs occur within any interval, the height for that interval shall be measured from the finished grade or natural grade (whichever is most restrictive) to the highest point on the rooftop, roof ridge, parapet or topmost portion of the structure ~~a point on the highest primary roof midway between the eave and the ridge.~~ For purposes of determining the maximum average height on complex buildings, a roof shall have a horizontal projection of at least ten (10) feet. This definition does not intend to allow strategies to circumvent the intention of the maximum average height limitation through such relationships as high-rise structures surrounded by low secondary roofs.

C. Plan Submittal Requirements

(***)

1. All development applications subject to the building height limits established by this CDC shall submit the following information to ensure the requirements set forth herein are met:

(***)

- d. Elevation drawings of all facades of a proposed building or structure that show:

(***)

vi. Parallel Plane or Slope Analysis as applicable.

A.2: CDC § 17.3.22 is created and inserted as follows:

17.3.22 Right of Way and Town-Owned Access Tract Encroachment Agreement Requirements.

1. For any new development on a privately owned lot that includes ancillary and associated improvements proposed to be located on or projecting into and/or over right-of-way or Town-owned access tracts, the review authority shall first review, and if approved, require the lot owner to enter into a Revocable Encroachment Agreement with the Town that includes indemnification for the Town from liability that may arise from such encroachments.
2. The Planning Division shall be responsible for referring development applications with ancillary or associated improvement encroachments into the right-of-way or Town-owned access tracts to the Town Public Works Department and Fire Department, as applicable. If it is determined by Town staff that the encroachment is insubstantial, then the Planning Division shall finalize the Revocable Encroachment Agreement with the applicant. If the encroachments are determined to be substantial by Town Staff, the Lot owner shall request approval from Town Council, as a Class 5 application, to allow the encroachments to be approved and for the Lot owner to enter into a Revocable Encroachment Agreement with the Town.
3. The encroachment agreement shall be in form and manner set forth by the Town and shall be recorded in the San Miguel County Clerk and Recorder's Office at the applicant's expense.
4. The encroachment agreement shall be executed and recorded prior to the Final Planning Inspection for any building permit or development permit.
5. In the event the encroachment is pre-existing absent an encroachment agreement, the Town will follow the same procedure outlined in 17.3.22.(2) above.

A.3: CDC § 17.4.3 is amended as follows:

Chapter 17.4 DEVELOPMENT REVIEW PROCEDURES

(***)

17.4.3 DEVELOPMENT REVIEW PROCEDURES

(***)

G. Step 7: Schedule Review Authority Public Hearing

(***)

2. Class 3, 4 and 5 Applications

- a. A public hearing shall be scheduled with the review authority in accordance with this section if the Planning Division determines that a class 3, 4 or 5 development application has met the following public hearing threshold requirements:

(***)

- iv. For Class 3 applications, an Initial Architecture and Site Review hearing has been scheduled prior to the scheduled date for the Final Review public hearing.-

(***)

K. Step 11: Review Authority Action on a Development Application

1. Class 1 or Class 2 Applications.

(***)

- b. The Planning Division’s action on class 1 or 2 development applications shall be based on a finding of compliance with the specific requirements of this CDC for the type of development application under review and shall be for approval, conditional approval or denial.
2. Class 3 Applications. The following options are available to the review authority when acting on class 3 development applications:
- (***)
- b. Final Review. After the DRB approves the Initial Architecture and Site Review application a public hearing shall be held on a subsequent agenda. The DRB shall have the following options for action:
 - i. Approval. The DRB shall approve a proposed Class 3 development application if it determines that it meets the applicable requirements and criteria of the CDC.
 - a. The DRB’s ~~recommendation~~ of approval of a class 3 development application shall be made by motion, approved by a majority vote of the DRB and recorded in the DRB summary of motions.

A.4: CDC § 17.4.9 is amended as follows:

Chapter 17.4 DEVELOPMENT REVIEW PROCEDURES

(***)

17.4.9.D.6: Rezoning Limitations

(***)

- j. Commercial and industrial density and/or zoning designations shall not be rezoned or converted to any other density ~~since such a~~ unless the change ~~would increase~~ does not result in an increase to the overall Density Limitation.

A.5: CDC § 17.4.11 is amended as follows:

Chapter 17.4 DEVELOPMENT REVIEW PROCEDURES

(***)

17.4.11: Design Review Process

(***)

E. General Standards:

(***)

- 6. DRB Compliance Inspection. No owner, lessee or their agent or assignee shall apply for a certificate of occupancy (CO), temporary certificate of occupancy (TCO), final building approval or other similar occupancy approvals from the Building Division unless the applicant has received final inspections for compliance conducted by the Planning Division staff, and staff has signed the Building Division inspection card.
 - a. In the event that paving and/or landscaping cannot be constructed without unreasonable delay, a TCO or CO may be issued, if the applicant complies with the landscape completion policy in the Design Regulations.

A.6: CDC § 17.5.6 is amended as follows:

17.5.6.C.3: Roof Material

(***)

- c. Permitted roof material outside the Village Center include:
 - i. Metal roof material limited to the following: rusted, black or gray standing seam, bonderized or corrugated metal (not reflective);
(a) Rusted metal shall be pre-treated to produce rusting prior to placement on the roof and prior to issuance of a certificate of occupancy.
 - ii. Zinc;
 - iii. Minimum 1/2" slate; and
 - iv. Copper;
 - (a) Copper shall only be considered when it is proposed with a brown patina finish.
 - (b) The brown patina finish shall be completed prior to issuing a certificate of occupancy.
 - v. Synthetic roofing material that accurately emulate~~s~~ wood shake, concrete and slate tile or any other roofing material permitted or existing in Mountain Village.
 - (a) Synthetic roofing material shall be:
 - (i) Durable;
 - (ii) High strength, both material and shape;
 - (iii) Low absorption or permeability
 - (iv) High freeze/thaw damage resistance;
 - (v) Color throughout the tile (not surface applied); and high quality design that fits within the architectural context of the building and the architectural context of the surrounding area.
- d. The following roofing material outside of the Village Center shall be approved by the DRB as a specific approval that is processed as a class 3 development application if the DRB finds the roofing material is consistent with the town design theme and the applicable Design Regulations:
 - i. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).
 - ii. Earthen / Landscaped Green Roofs
- e. Village Center roofing material will require a class 3 development application and building specific design review. The following roof materials shall be approved by the DRB if the DRB finds the roofing material is consistent with the town design theme and applicable Design Regulations:
 - i. Burnt sienna concrete tile.
 - ii. Earth tones compatible with burnt sienna concrete tile in color and texture.
 - iii. Brown patina copper
 - ~~iv. Standing seam or bonderized metal (dark grey or black) (not rusted)-~~
Metal roof material limited to the following: black or gray standing seam, bonderized (not reflective);
 - v. Zinc
 - vi. Solar roof tiles so long as they are contextually compatible in design, color, theme and durability (non-reflective).

- vii. Some variation of roof material color is permissible by specific DRB approval as long as it is contextually compatible in design, color, theme and durability.
- f. Modification to roof materials on dormers and secondary roof forms in the Village Center may be reviewed as a class 1 development application.
 - i. Permitted roof materials are listed in e.i-vii above.
 - ii. ~~bevel edged-~~ Pre-treated rusted metal and/or corrugated ~~(not-rusted)~~ metal may be approved so long as it is contextually compatible in design, color, theme and durability.
- g. The following requirements are applicable to all roofing:
 - i. Metal roofing surface shall not reflect an excessive amount of light when viewed against direct sunlight.
 - ii. ~~Unless the DRB grants a specific approval for a non-rusted metal roof, corrugated and standing seam roofing materials shall be pre-treated to produce rusting prior to placement on the roof, and prior to the issuance of a certificate of occupancy.~~
- h. The installation or re-installation of wood shakes, glazed tile and asphalt shingles is prohibited, except for the repair or replacement of roof areas that are 25% or less of the total roof surface area.
- i. Roof flashing, Gutters Downspouts and Similar Hardware:
 - i. In the Village Center, all exposed metal flashing, gutters, downspouts and other roof hardware shall be copper except when structural requirements dictate the use of stronger materials such as for snow fences. The DRB may grant specific approval to allow for metal flashing, gutters, downspouts and other roof hardware as long as its contextually compatible in design, color, theme, material and durability as the approved roofing materials.
 - ii. In all other areas, other metal guttering besides copper may be approved by the review authority to allow it to match roofing material, such as the use of rusty steel guttering on a rusty metal roof.
 - iii. When steel or iron are used, they shall be either rusted to match the roof or finished with a baked-on enamel paint or, subject to the prior approval of the review authority, a silicon modified alloy or special epoxy paint system of a color approved by the review authority.

A.7: CDC § 17.5.9 is amended as follows:

Chapter 17.5 DESIGN REGULATIONS

(***)

17.5.9 Landscaping Regulations

(***)

D. General Landscaping Design Requirements

(***)

1. Landscape Completion Policy

- a. For all development, no certificate of occupancy shall be issued for a project until the landscape and paving are completed in accordance with the approved plans and all construction debris, equipment, material, trailers, fencing and any other construction related items are removed from the site to the satisfaction of the Planning Division, except as expressly provided for herein.

- b. ~~A temporary certificate of occupancy (“TCO”)~~ The Community Development Director, at their sole discretion, may allow the Building Division to issue a Temporary Certificate of Occupancy (TCO) ~~may be issued~~ for a project conditioned upon:
- i. The developer has executed the Town provided development agreement on the property that stipulates the TCO will be revoked if the required improvements are not completed by a date certain, along with acknowledgment from the owner that the Town may levy a daily fine of \$5,000 per day for each day the improvements continue to be incomplete if they are not completed by the date stipulated in the development agreement.
 - ii. All grading, landscaping and paving in the approved landscape plan being completed on or before the next occurring October 1st or such other date approved by the Town, that follows the issuance of such TCO;
 - iii. All other conditions for issuance of a TCO have been met as determined by the Planning and Building Divisions; and
 - iv. A site being cleaned to the satisfaction of the Planning and Building Divisions.
- c. If the grading, landscaping and paving have not been completed before the next occurring October 1st, or such other time period approved by the town, the Building Division has the right to revoke the TCO. The owner will be in non-compliance with this CDC and subject to the enforcement provisions contained herein.
- d. The following requirements shall be met for single-family development ~~prior to the issuance of a TCO~~ requesting the issuance of the CO without the completion of landscaping or paving:
- i. The developer has executed the Town provided development agreement on the property that stipulates ~~stipulated~~ the TCO will be revoked if the required improvements are not shall be completed by a date certain, along with acknowledgment from the owner that the Town may levy a daily fine of \$5,000 per day for each day the improvements continue to be incomplete if they are not completed by the date stipulated in the development agreement. The Community Development Director may require developer provided a cash financial guarantee deposited with the Town in an amount equal to 1 ½ times the amount of the contract price for completion of landscaping and paving.
 - ii. The developer has provided such other information as the Planning Division may reasonably require
- e. The following requirements shall be met for multi-family, mixed use, commercial or other non-single-family development prior to the issuance of a TCO:
- i. The developer has provided a signed contract between the contractor and the developer or lot owner for the installation of the landscape and paving in accordance with the approved plans. The contract shall provide a start date and a completion date for the landscaping and paving and shall reference that all work is to be completed in accordance with the approved plans;
 - ii. The developer has provided a cash financial guarantee deposited with the Town in an amount equal to 1 ½ times the amount of the contract price for completion of landscaping and paving;
 - iii. The developer has provided an executed improvements agreement;

- iv. The developer has provided such other information as the Planning Division may reasonably require; and
- v. No FCO shall be issued until the required contracts, financial guarantee, improvements agreements and other required information have been received, reviewed and approved by the Planning Division with the finding that the contract prices generally reflect typical construction prices in the area.



**PLANNING AND DEVELOPMENT SERVICES
DEPARTMENT**

455 Mountain Village Blvd.
Mountain Village, CO 81435
(970) 728-1392

Item No. 8

TO: Town Council

FROM: Michelle Haynes, Planning and Development Services Director, Luke Adamson, Property Manager & Finn Kjome, Public Works Director

FOR: Meeting of May 21, 2020

DATE: May 11, 2020

RE: Village Court Apartments Update, May

Introduction

During the budget worksessions, Town Council requested monthly check-ins regarding Village Court Apartments (VCA).

Village Court Apartments Update

Finn Kjome, Public Works Director has been assisting at VCA as it relates to assessing maintenance, repair and personnel.

Village Court Apartments continues to implement the 2020 work plan as able. Between our last report and this report, we were able to execute a number of third party contracts for work plan related items including and not limited to the following:

- Window washing of all exterior windows. Scheduled for late May early June.
- VCA Capital Reserve Study. Mark was able to review drone imagery of the roofs as that work could occur remotely. Once the work radius expands to include Montrose, Mark will be able to resume the scope of the reserve study.
- Building identification signs. These have been received and they are scheduled to be installed on May 22, 2020.
- Sidewalk repair. In process.
- Deep cleaning and acid wash of concrete and exterior hallways of buildings 1 through 9. Scheduled to begin mid-May and be completed by mid-June
- Carpet cleaning of interior hallway and entry carpets for buildings 10-14. Scheduled for mid-May.

We are also completing the following VCA related items:

- VCA resident satisfaction survey. This is being provided as part of a general communication emailed and posted on facebook on Tuesday May 19, 2020.
- Replacing vinyl flooring in laundry rooms. Scheduled.
- Roof drone flight and imagery occurred in May. We identified the tiles that need to be replaced. This work will be completed this summer.

- Creating online fillable forms for new leases and lease renewals in order to reduce paper, administrative time, process and streamline functions at VCA.
- Installation of common charcoal grills. Scheduled for June.
- Landscape maintenance and upkeep. Beginning to repair and maintain irrigation, seed bare spots.

Projects moving forward yet with undetermined completion dates due to staffing limitations and delays due to COVID:

- Common area lighting project - TBD
- Programmable Thermostats – TBD

Miscellaneous COVID-19 related updates:

- We are working interdepartmentally to help VCA remain successful in both administrative and maintenance duties.
- We are actively advertising for a maintenance manager.
- We have approved nine hardship applications to date.
- We have 167 people on the VCA waitlist.

/mbh/la/fk

Agenda Item 9

To: Honorable Mayor Benitez and Mountain Village Town Council
From: Jim Loebe, Transit & Recreation Director
Date: May 14th, 2020
Re: Transit & Recreation Semi-Annual Report

The Transit Department currently is comprised of four functions with budgets in the Gondola Fund, General Fund, and Parking Services Fund:

1. Gondola Operations & Maintenance
2. Municipal Bus services
3. Commuter Shuttle program
4. Parking Services

The Transportation Department management team includes:

- Conor Intemann, Gondola Maintenance Manager
- Rob Johnson, Transit Operations Manager (Gondola Ops, Municipal Bus, Commuter Shuttles and Parking)

The Parks & Recreation Department operates within the General Fund and is staffed by four full time year-round employees.

Town of Mountain Village

GONDOLA OPERATIONS & MAINTENANCE

Winter Season 2019-2020

VISION

Ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community.

DEPARTMENT GOALS

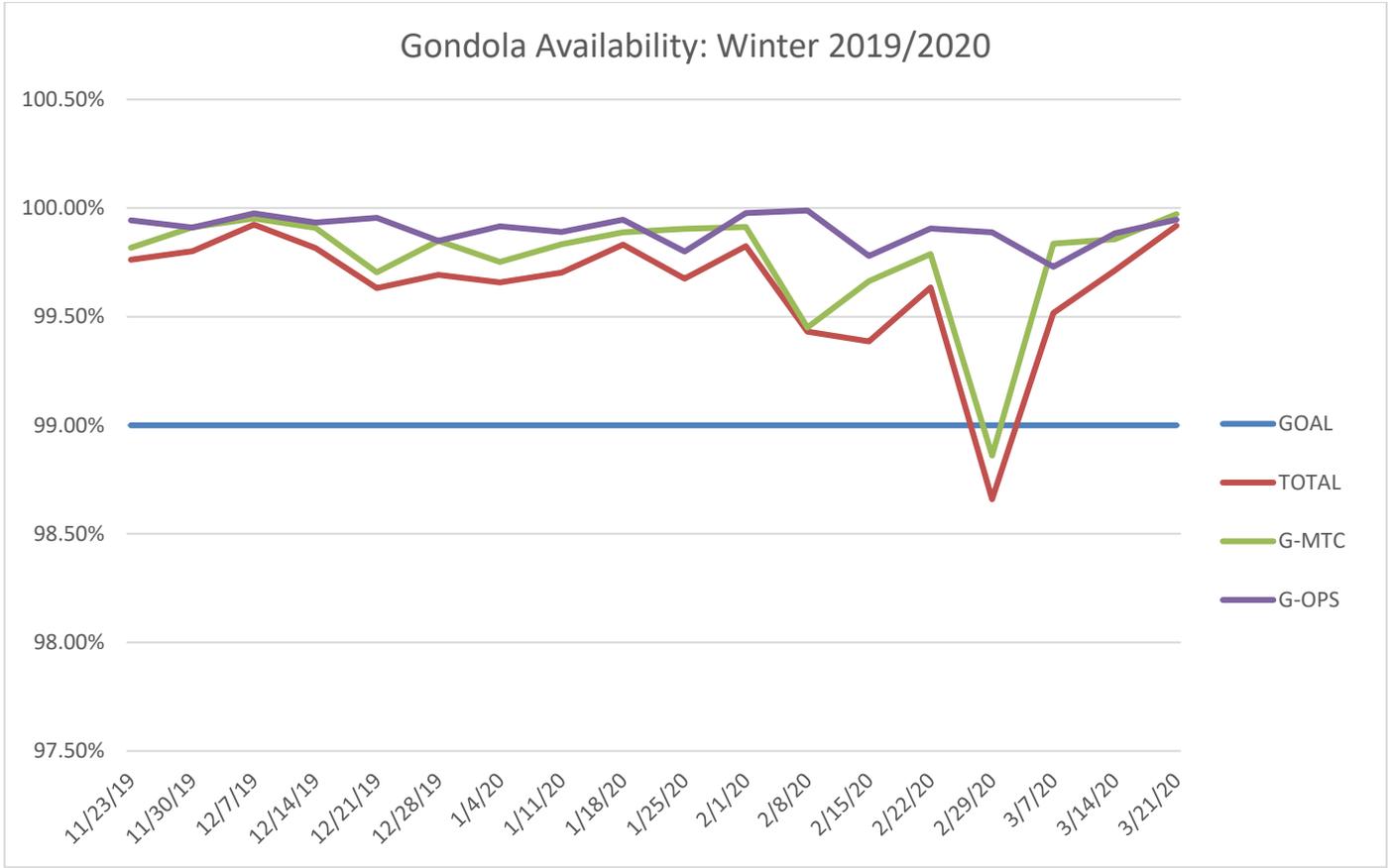
1. Keep gondola downtime to a minimum through training and teamwork
2. Safely transport all guests and employees by attending to every cabin and every guest
3. Provide excellent guest services by interacting with every guest in a professional manner
4. Control costs by performing routine audits of the department's financial performance
5. Provide a clean, trash free environment across the system
6. Follow all mandated maintenance procedures and inspections to remain in compliance with all applicable rules and regulations

PERFORMANCE MEASURES

- 1a. Operations availability: SUMMER > 99.67% and WINTER > 99.75% of operating hours
- 1b. Maintenance related availability: > 99.75% of operating hours
- 1c. Total gondola availability: > 99.0% of operating hours (includes weather and power outage events)
- 2a. Ridership data: Passenger trips are counted and the data is tracked and reported
- 2b. Passenger injuries: Zero
- 2c. Employee injuries: Zero
3. Customer satisfaction: score above 4.0 rating on customer surveys
4. Fiscal responsibility: Operate departments at or below budget
5. Environmental stewardship: allocate > 36 man-hours per year labor allocated to trash and litter pick-up across the system
6. CPTSB compliance: Licenses received and maintained in good standing, required reporting with zero (0) late or failure to report incidents

PERFORMANCE REPORT

- 1a. Operations Availability: The Gondola Operations department's operational goal is 99.75% during the winter season. Gondola Operations department met the 99.75% winter availability goal 17 of the 18 operating weeks during the winter season, with an overall achievement of 99.90%.
- 1b. Maintenance Availability: The Gondola Maintenance department met the 99.75% winter availability goal 14 of the 18 operating weeks during the winter season, with an overall achievement of 99.76%.
- 1c. Overall Gondola Availability: Total gondola availability exceeded the 99.00% availability goal 17 of the 18 operating weeks of the winter season with an overall achievement of 99.63% for the season.

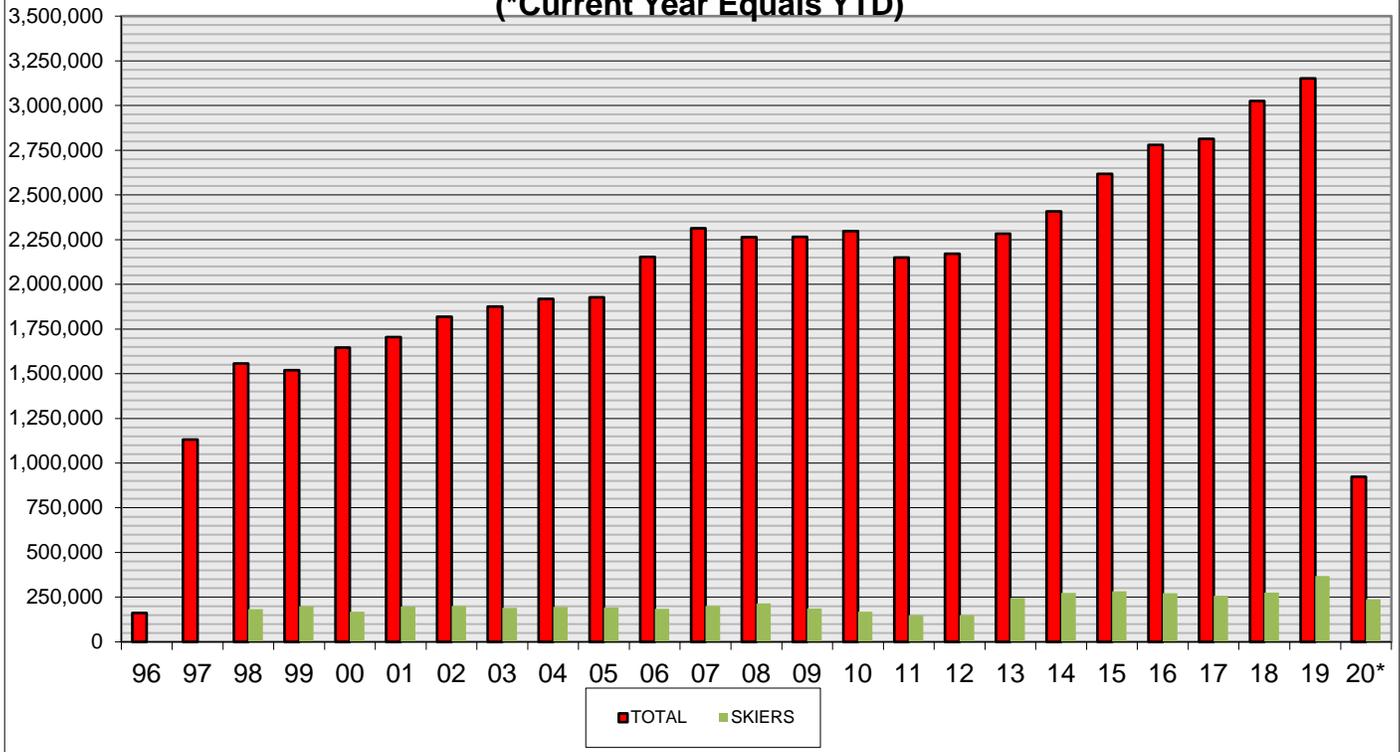


Availability decreased the week ending 2/29/20 due to replacement of an electric motor on Section 3.

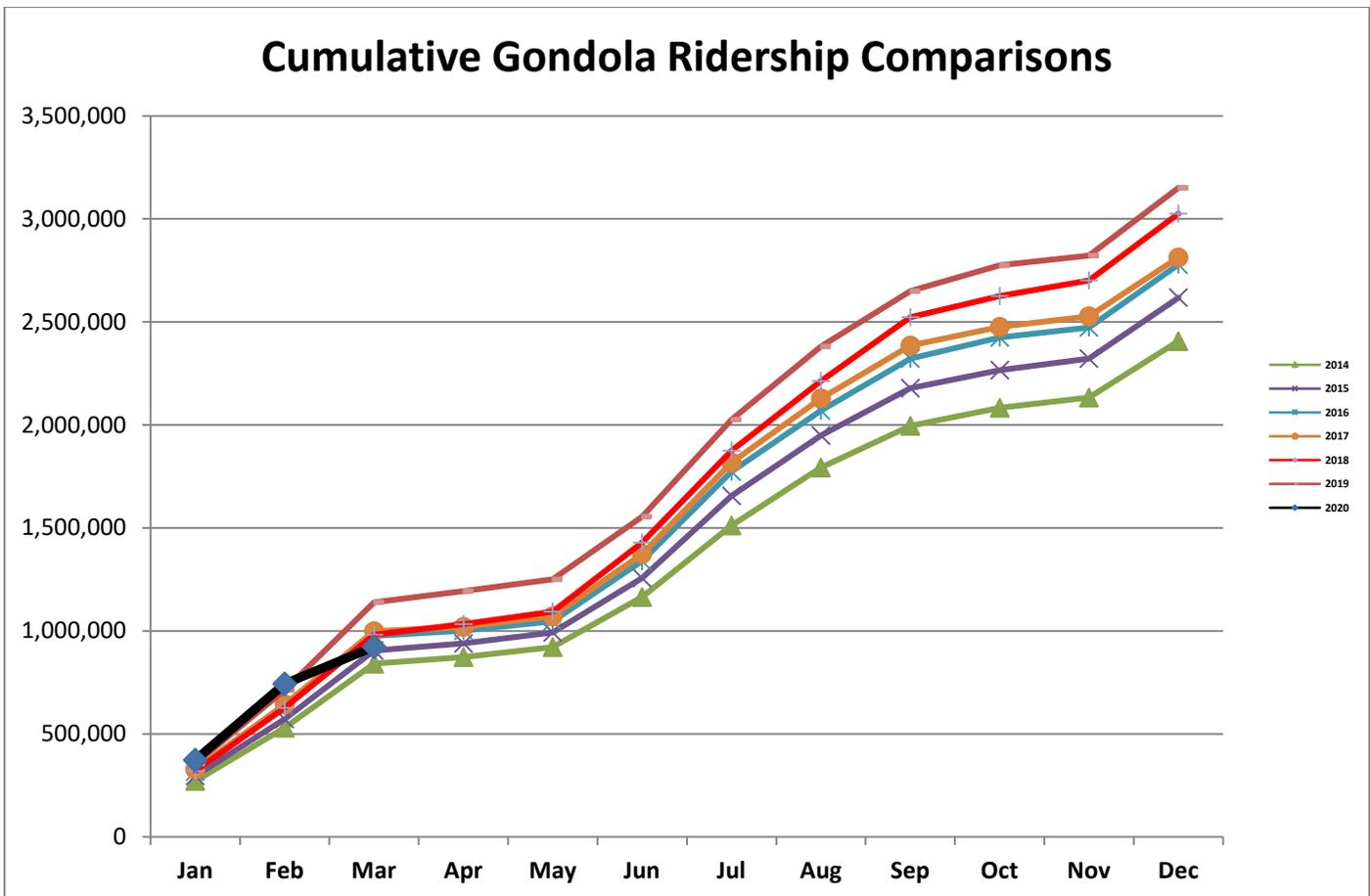
2a. **Ridership:** Gondola ridership decreased 18.43% for the 2019-2020 winter season compared to the previous winter. Skier usage on the Gondola decreased 14.48% during the winter 2019-2020 season compared to the winter 2018-2019 season. Total gondola passengers for calendar year 2019 numbered 3,151,603. 2020 YTD gondola passengers are 923,525. Winter 2019-2020 Chondola ridership decreased 19.33% versus the 2018-2019 winter season.

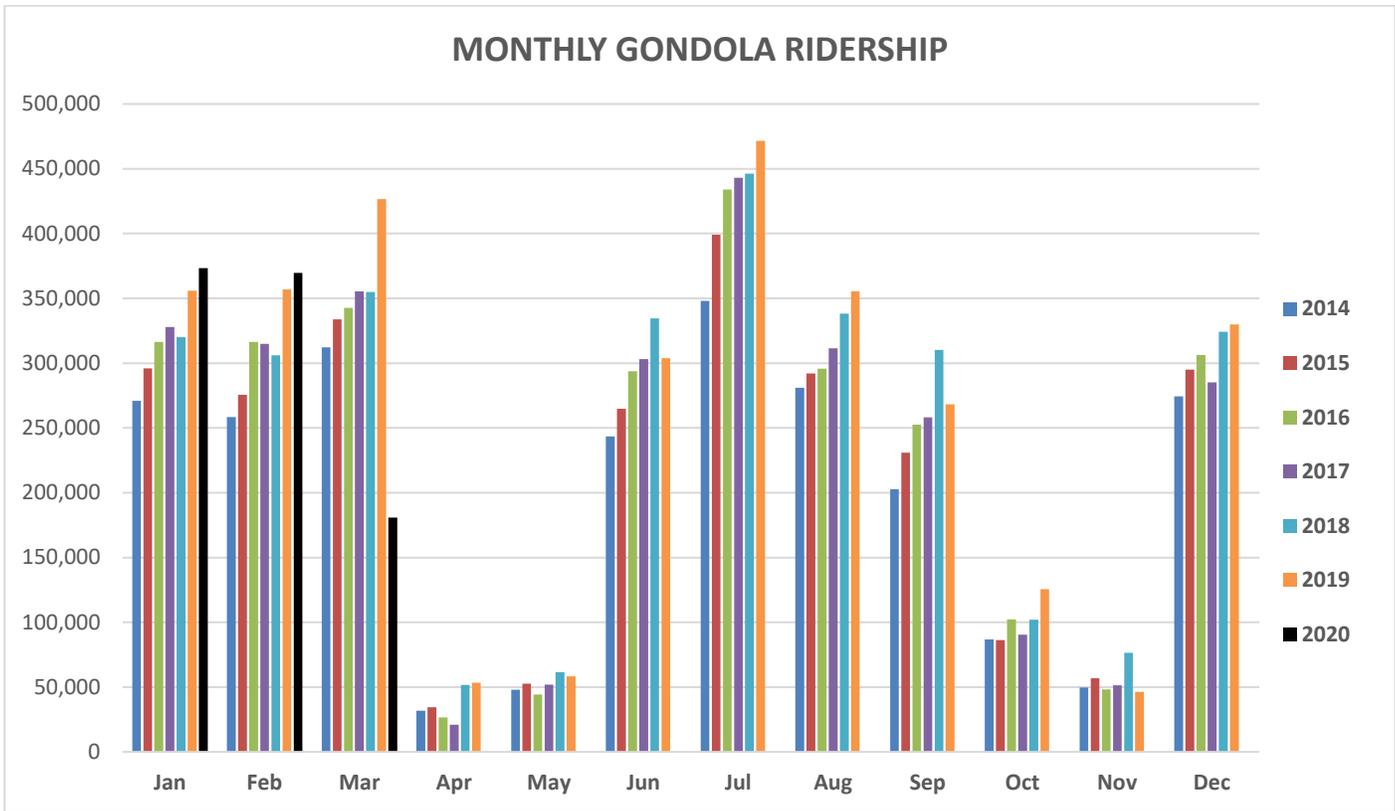
	Winter 2019/20	Winter 2018/19	DIFF	STD %
Gondola Total	1,299,766	1,593,363	-293,597	-18.43%
Skier use	309,527	361,918	-52,391	-14.48%
Chondola	112,444	139,381	-26,937	-19.33%

ANNUAL GONDOLA RIDERSHIP (*Current Year Equals YTD)



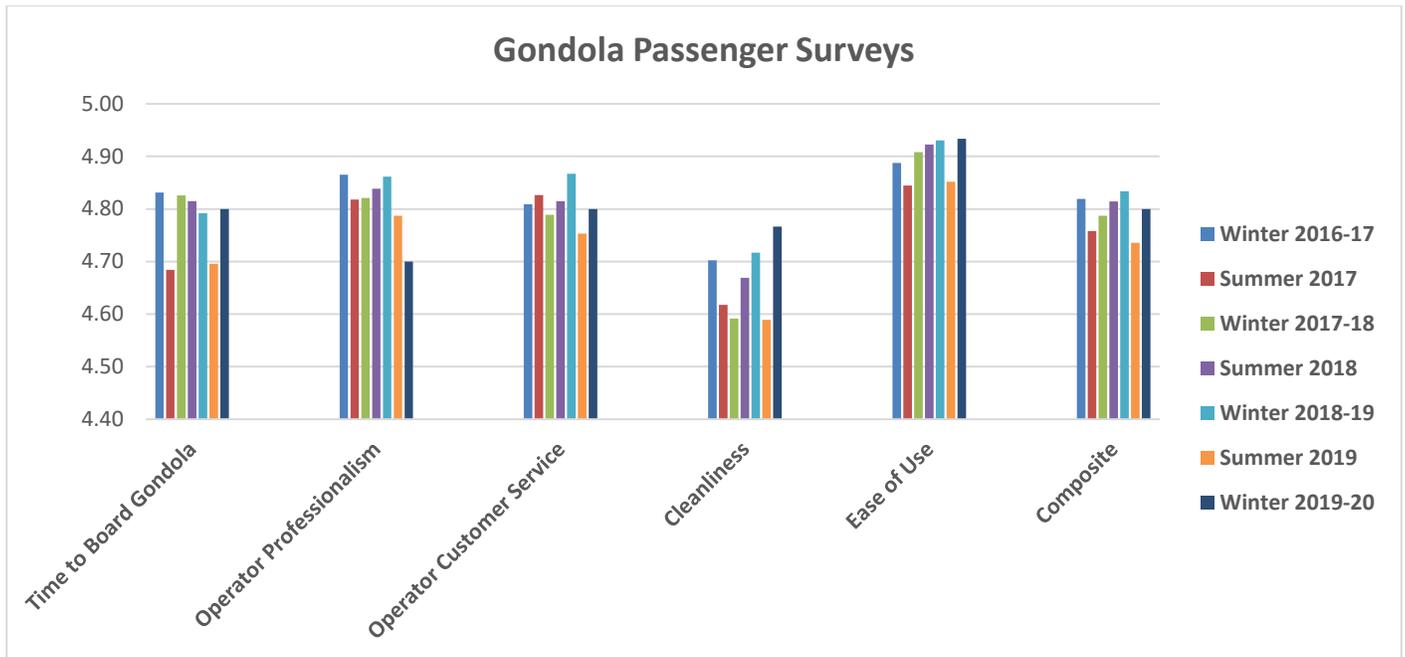
Cumulative Gondola Ridership Comparisons





- 2b. Passenger injuries: There was zero (0) passenger incidents during the winter season that resulted in a guest receiving medical attention away from the scene.
- 2c. Employee injuries: Gondola Operations incurred two workman’s compensation claims that resulted in an expense to the Town of Mountain Village during the winter season. Gondola Maintenance did not incur any worker’s compensation claims this winter that resulted in an expense to the Town.
- 3. Customer satisfaction: The gondola received a composite score of 4.80 on the winter 2019-2020 Gondola Passenger Surveys.

GONDOLA RIDER SURVEYS	Winter 19/20 Visitors	Winter 19/20 Residents	Winter 19/20 Total
Wait time to load cabin	4.81	4.79	4.80
Operator professionalism	4.69	4.71	4.70
Operator customer service	4.81	4.79	4.80
Cabin cleanliness	4.88	4.64	4.77
Ease of use	4.94	4.93	4.93
Composite score	4.83	4.77	4.80



4. **Budget:** The Gondola Fund ended 2019 under budget for total expenses. YTD (4/30/20), Gondola Fund expenses are tracking under budget.
5. **Terminal Clean-up:** Gondola Operations allocated 1.75 man-hours to line and terminal cleanup during the winter season; the department remains on track to meet or exceed the 36 man-hour goal for FY-2020. Clean up operations beneath the gondola lines had not started at April 30, 2020 due to snow cover.
6. **CPTSB Compliance:** All required licenses have been received and maintained in good standing and there have been zero (0) instances of late or failure to report incidents.

CUSTOMER CONTACTS

- **Compliments:** – “FREE gondola from Mountain Village to Telluride and back. Great views!” “Breathtaking, knockout views, and amazing perspectives and FREE!” “Laura is the bomb. Hire more just like her.” “A great way to see the mountain and to get to Mountain Village.” “The G is a wonderful commute.” “I love your staff.” “We have traveled to many ski areas and other destinations. This the only gondola that is totally free and joins two beautiful towns.” “First time here and it seems to be a very organized/professional staff.” “The Best!” “Great job!” “Love the gondola! It would be great if it ran 15 minutes past last call.” “We love the gondola!! Woo!!” “Always great service!” “I’m grateful for you guys and the Chondi.” “So grateful for the gondola. Thank you all so much for your hard work to keep it running and free.” “Telluride is our jam.”

During the winter the gondola was reviewed 29 times on Trip Advisor. Trip Advisor posts rate a service on a scale from one to five with one being terrible and five being excellent. The gondola received 27 posts rating the gondola a five, one post rating it a four, and one post rating it a one. The post rating the gondola a one was from a guest who arrived during the shoulder season when the gondola was not running.

- **Complaints:** “Lines, Lines, Lines. I hate lines.” “Some of your people are not very friendly.” “I think you care more about dogs than humans. I don’t like to ride in cabins that carry dogs.” “This is basically

the main thing we wanted to do in Telluride and it's closed for a month. How disappointing! Keep it open for at least a day or two a week or for a few hours each day or something. "Your operators like to stay in their control rooms at night. I rode through last week and only one operator came out and said hi." "It would be helpful to assist with skiers skis more." "More blankets." "More humans, less dogs." "Please always help guests with skis. Get skis into the holders. Some did and some did not." "Free drinks and food would be nice." A guest complained that our operators were not helpful and understanding with her and her service dog.

COST PER RIDE

2019 ANNUAL COST PER PASSENGER TRIP

Cost per Ride:	# passenger trips	2019 O&M \$ /passenger Trip	2019 Fully Loaded \$ /passenger trip
Gondola Rider	3,151,603	\$1.15	\$1.49
Chondola Rider	134,502	\$2.55	-

Gondola \$ /passenger trip = (G-Ops + G-Mtc + FGOC + MARRS) ÷ total riders..... [Capital & Major Repairs not included]
Gondola Fully Loaded \$ /passenger trip = (O&M costs + capital & major repairs 15-year amortized expenses) ÷ total riders
Chondola \$ cabin passenger trip = (Chondola \$\$ x 2) ÷ total riders..... [Chondola costs split 50 /50 with TSG]

OTHER

- **Extended Gondola Hours:** During the winter season, the gondola operated for two extra hours on one day for the Fire Festival, two extra hours on one day for New Year's Eve and 1.5 extra hours on three days for the Lifestylez Group. The gondola remained open until 2:00 AM on Fridays and Saturdays through the end of the winter season.
- **Operating Schedule:** The Gondola closed for the winter season on March 18, 2020 due to COVID-19. The Telluride Ski Area closed on March 14, 2020. The Gondola closed at 9:30 PM on March 16 and March 17, 2020. The Gondola was originally scheduled to reopen for the summer season on Thursday, May 21, 2020. Due to COVID-19 the 2020 summer opening date and operating hours have yet to be determined.
- **Operator Recruitment & Retention:** Employee retention for the winter season was at 75.56%. Shift utilization for the 2019-2020 winter season was 87.09%.

Town of Mountain Village

MUNICIPAL BUS

Winter Season 2019-2020

VISION

Ride by ride, courteous, friendly, safe, and reliable transportation to meet the needs of the community.

DEPARTMENT/PROGRAM GOALS

1. Safely transport all guests and employees without incidents/accidents.
2. Provide excellent guest services by interacting with every guest in a professional manner.
3. Control costs by performing routine audits of the department’s financial performance.
4. Provide a clean, trash free natural environment at the Meadows and Town Hall parking lots.

PERFORMANCE MEASURES

- 1a. Number of vehicle accidents: Zero.
- 1b. Number of worker’s comp claims: Zero.
- 2a. Ridership data: Passenger trips are counted, and the data is tracked and reported.
- 2b. Customer satisfaction: Score above 4.0 on customer service surveys.
- 2c. On-Time bus stop departures: > 90.0%
3. Fiscal responsibility: Operate department at or below budget.
4. Environmental Stewardship: Allocate > 12 man-hours per year to trash and litter pick-up at the Meadows and Town Hall parking lots

PERFORMANCE REPORT

1a. NUMBER OF VEHICLE ACCIDENTS: The municipal bus program had one (1) vehicle accident during the winter season.

1b. NUMBER OF WORKER’S COMP CLAIMS: The municipal bus program had zero (0) worker’s comp claims during the winter season.

2a. RIDERSHIP DATA:

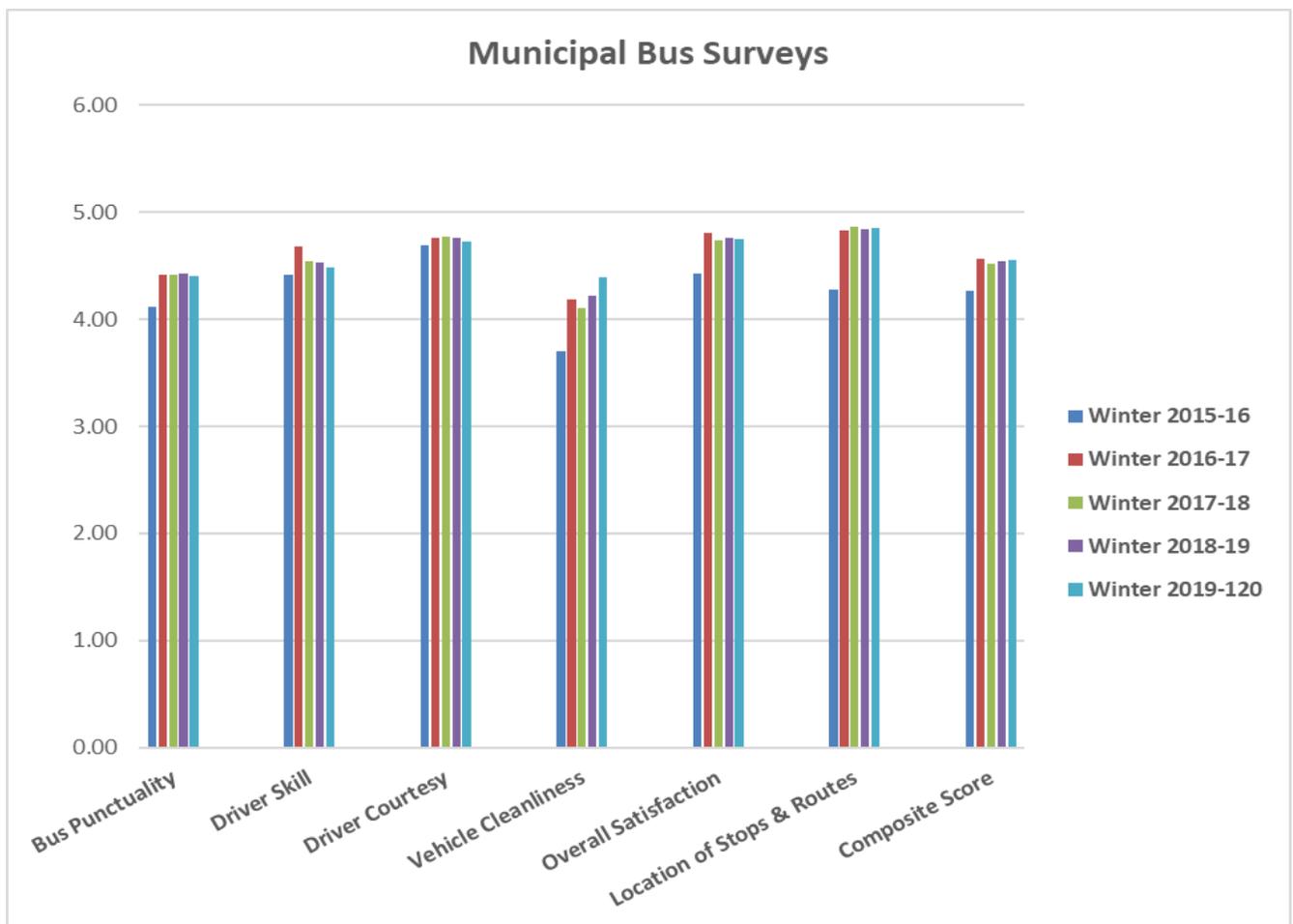
Winter Season: Nov 1 – Apr 30

ROUTE	2019/20	2018/19	DIFFERENCE	% DIFF
Meadows	1,567	928	639	68.86%
Village Center	159	41	118	287.80%
Town Loop	7,227	7,129	98	1.37%
Total	8,953	8,098	855	10.56%

2b. CUSTOMER SATISFACTION: Supervisory staff conducts periodic rider surveys; rider surveys for winter 2019/20 had an overall score of 4.55.

Winter Season: Nov 1 – Apr 30

MUNICIPAL BUS SURVEYS	Winter 2015-16	Winter 2016-17	Winter 2017-18	Winter 2018-19	Winter 2019-20
Bus Punctuality	4.12	4.41	4.41	4.42	4.41
Driver Skill	4.41	4.68	4.54	4.53	4.48
Driver Courtesy	4.69	4.76	4.78	4.76	4.73
Vehicle Cleanliness	3.71	4.19	4.10	4.22	4.40
Overall Satisfaction	4.43	4.81	4.74	4.76	4.75
Location of Stops & Routes	4.27	4.83	4.86	4.84	4.85
Composite Score	4.27	4.57	4.51	4.54	4.55



2B. ON-TIME DEPARTURES: TMV bus service is scheduled to operate on the Telluride loop in the spring and fall shoulder seasons and the Meadows loop during the summer gondola operating season. The bus does not run during the winter months when the Chondola is open for public operations. The November on-time departure rate was 90.48%. March and April's on-time departure rates were 94.67% and 96.48%, respectively. The composite on-time departure rate for the period November 1 through April 30 was 93.27%.

3. FISCAL RESPONSIBILITY: FY-2019 bus expenses were \$244,051. The revised FY-2019 budget was \$267,156. YTD 2020 bus expenses are tracking under budget.

4. ENVIRONMENTAL STEWARDSHIP: The municipal bus crew spent 12.50 man-hours cleaning up trash and litter at the bus stops, Town Hall parking lot and Meadows parking lot during the winter season. The crew spent 11.50 hours in the first four months of 2020. The department is on track to meet or exceed the 12 man-hour goal for FY-2020.

CUSTOMER CONTACTS:

- Compliments: "The bus is the only transportation I have when the G is shutdown. Thanks!" "I'm so happy the bus is running during the crisis." "Thank you for the service." "Your drivers are doing a great job during a tough stretch."
- Complaints: "Four passengers to a bus is not enough. You need bigger buses." "We should be able to use the bus to ski." (One passenger threatened to file a discrimination complaint because he felt his rights were violated since he could not use the bus as transport to ski) "I was not able to ride the bus back to the Village because it had four passengers on it." (We dispatch additional buses to ensure passengers are not left in Telluride at the end of the day) "The bus should operate longer hours." "Kids are using the bus to travel across Telluride which prohibits passengers needing rides to Lawson and Mountain Village from using the bus."

OTHER TRANSIT NEWS:

- The municipal bus service between Telluride and Mountain Village began on March 19, 2020 when Telluride Ski & Golf closed early for the winter season due to the COVID-19 pandemic. The bus service between Telluride and Mountain Village will continue until the gondola opens for the summer season. The summer gondola opening date has not been determined at this time. The Meadows bus will begin running for the summer season when the gondola opens.

Town of Mountain Village
COMMUTER SHUTTLE PROGRAM
Winter Season 2019-2020

VISION

The Town of Mountain Village provides safe and reliable transportation for Town employees and the general public. The shuttle program operates for groups of three or more riders who commute in similar directions from the same location or along the same route. The commuter shuttle service is underwritten by SMART.

DEPARTMENT GOALS

1. Provide Town employees with a regional public transportation service that meets employees and town scheduling requirements.
2. Operate the Town commuter shuttle program to maximize cost effectiveness.
3. Emphasize driver training to provide safe commuter shuttle services.
4. Control costs by performing routine audits of the department’s financial performance.

PERFORMANCE MEASURES

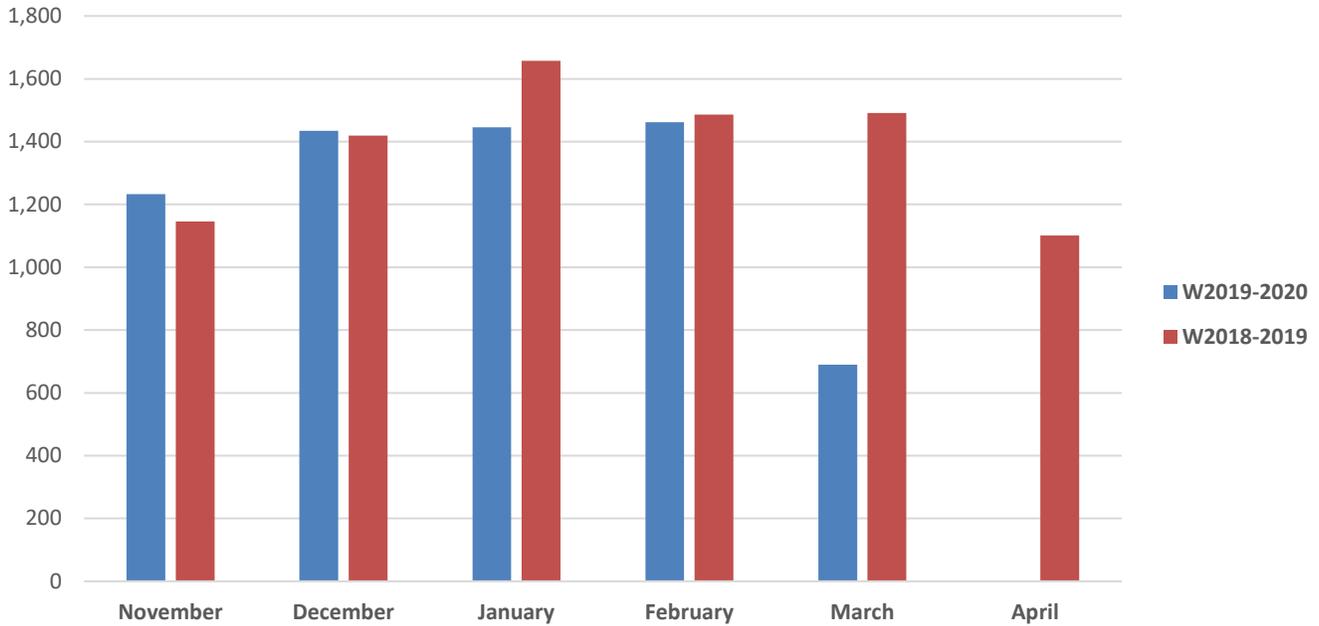
1. Route and Ridership statistics: track ridership data.
 - 2a. Percent of capacity utilization per route greater than 50%.
 - 2b. SMART subsidy less than \$4.00 per rider.
 - 3a. Driver training records: 100% driver training compliance
 - 3b. Vehicle accidents: No vehicle accidents.
4. Fiscal responsibility: Operate department at or below budget.

PERFORMANCE REPORT

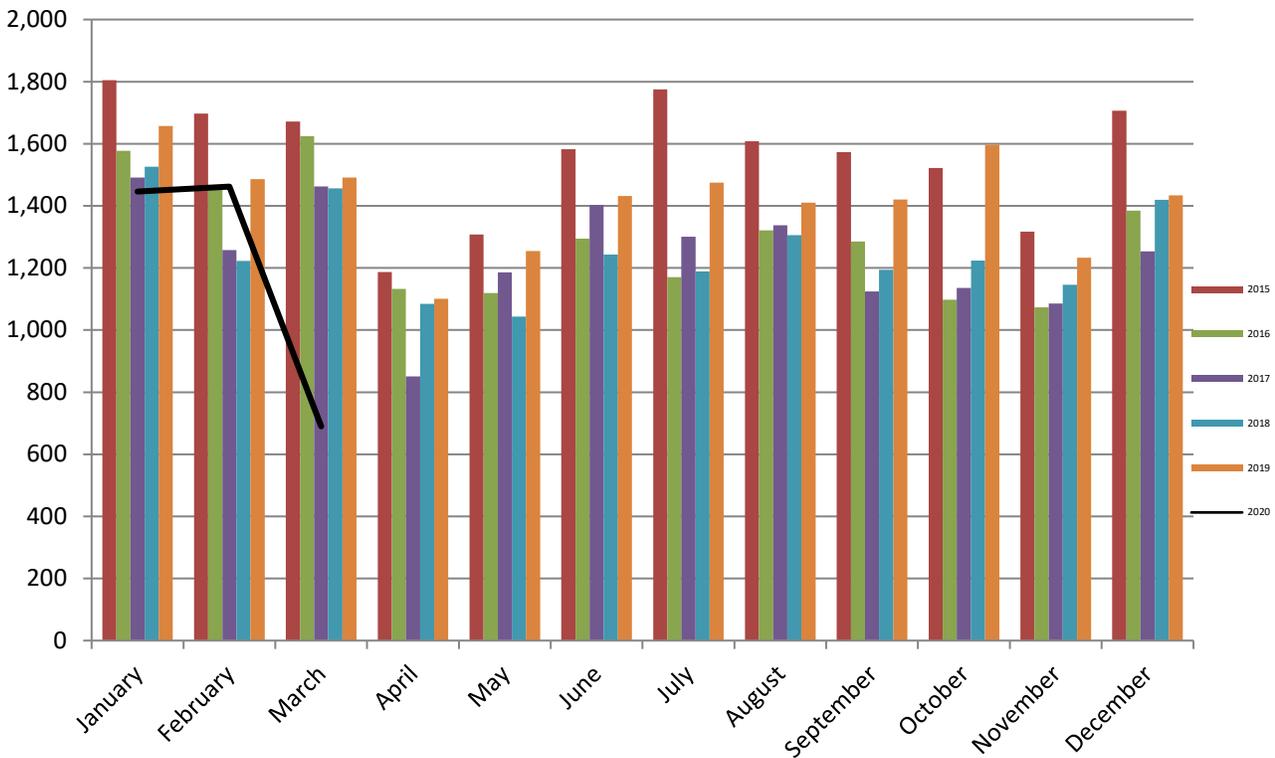
1. Route and Ridership Statistics: During the winter season of 2019-2020, the number of vehicle trips decreased by 13.86%, the number of seats available for passengers decreased by 14.46%, and the number of passengers transported decreased by 24.50% compared to the 2018-2019 winter season. Shuttle operations ceased the week March 15, 2020 due to COVID-19.

Period	# of Trips	# of Seats	# of Passengers	Utilization
Nov2019-Apr2020	1,547	13,099	6,265	47.83%
Nov2018-Apr2019	1,796	15,313	8,298	54.19%
Difference	-249	-2,214	-2,033	-6.36%
%Difference	-13.86%	-14.46%	-24.50%	-11.74%

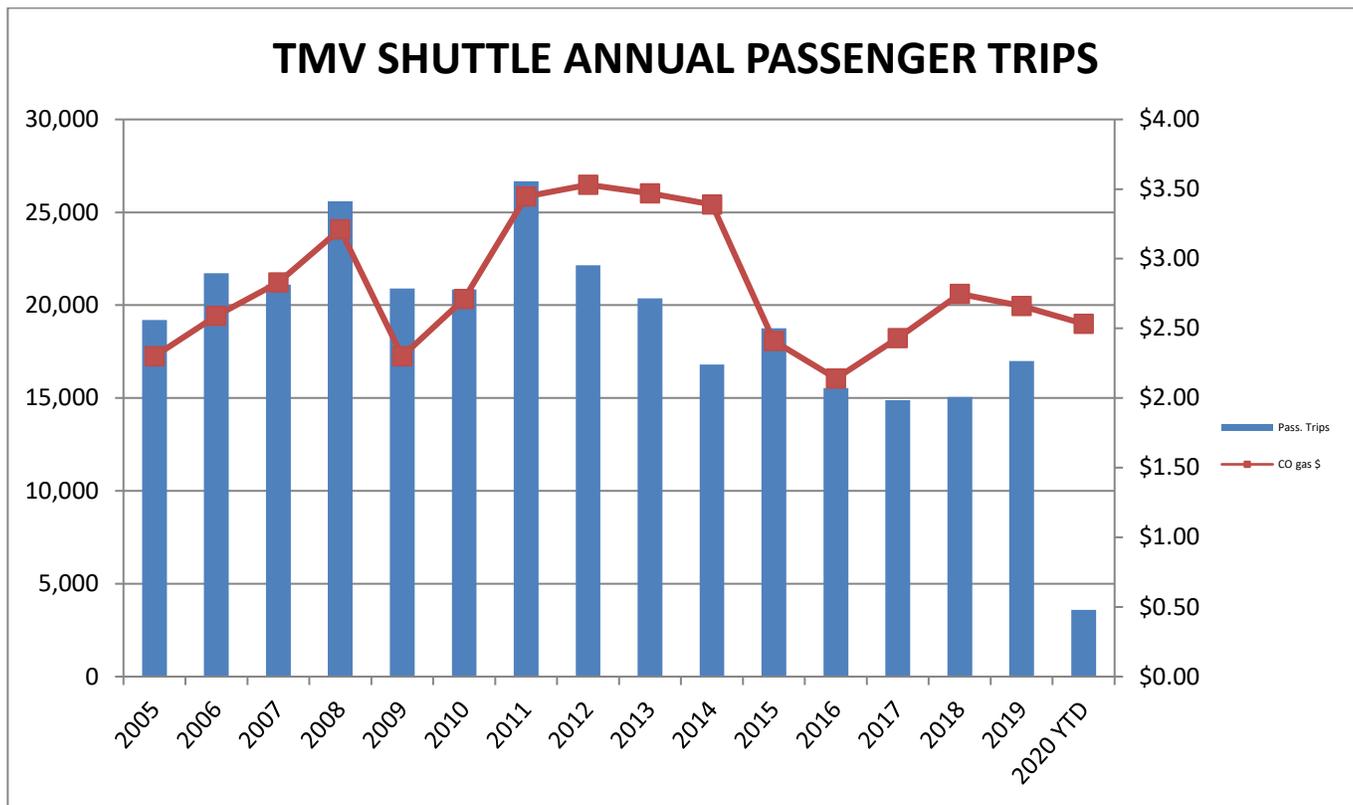
Winter Shuttle Riders by Month



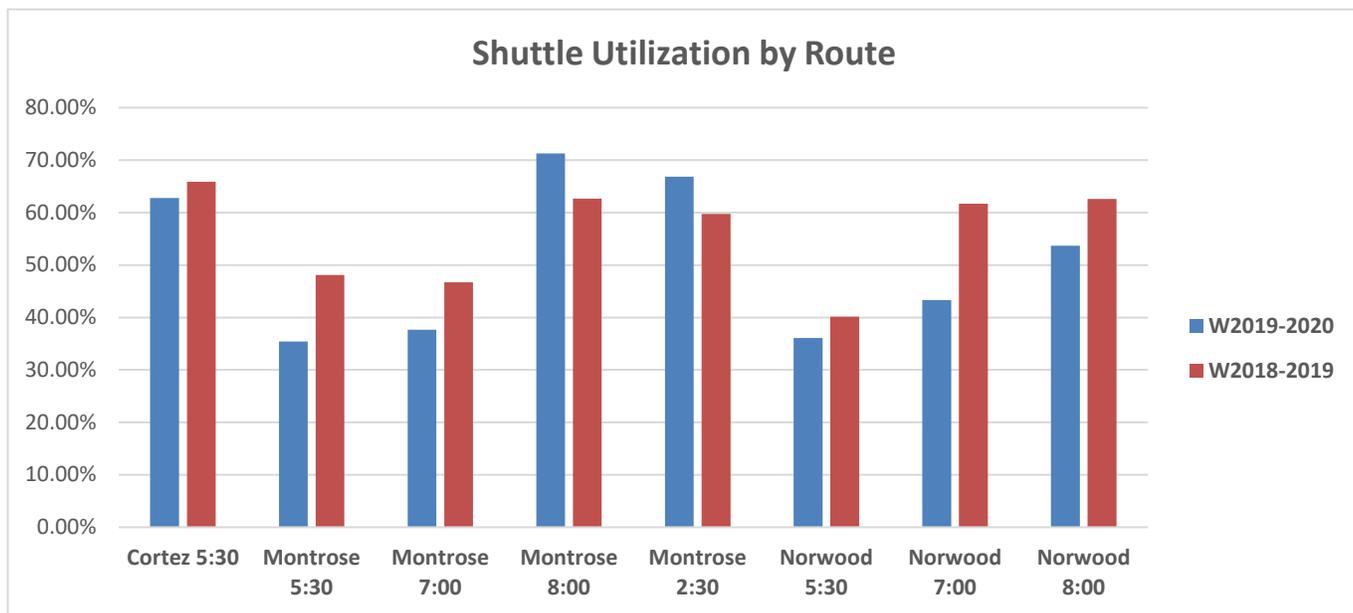
Annual Shuttle Ridership by Month



Shuttle ridership is impacted by several factors including the number of Town employees living locally, the number of seasonal Town and public riders, and the cost of fuel. Other things being equal, higher gasoline costs generally equate to higher shuttle passenger numbers.



2a. Shuttle Utilization by Route: Overall shuttle utilization for the 2019-2020 winter season was 47.83% compared to overall shuttle utilization for the 2018-2019 winter season of 54.19%



2b: SMART Cost Per Rider Subsidy: SMART’s contribution per rider for the 2019-2020 winter season was \$5.06. The 36.22% increase in the cost per passenger metric is directly related to the shutdown of shuttle operations due to COVID-19.

Cost Per Rider	Winter 2019-20	Winter 2018-19	Difference	% Difference
Revenue Service Hours	2,383	2,322	61	2.62%
Rate Per Hour	13.31	13.28	0.03	0.23%
Total Cost	31,719	30,841	878	2.85%
Passengers	6,265	8,298	-2,033	-24.50%
Cost Per Passenger	5.06	3.72	1.35	36.22%

3a: Driver Training: All new TMV employee shuttle participants who elect to drive are required to complete shuttle driver training prior to driving. Semi-annual refresher training is completed by all shuttle drivers. Training is typically completed before June 1 and December 1 of each year.

3b: Vehicle Accidents: The shuttle program had zero accidents during the 2019-20 winter season.

4. Fiscal Responsibility: Total Commuter Shuttle expenses were under budget for fiscal year 2019 and are tracking under budget YTD for fiscal year 2020.

Town of Mountain Village

PARKING SERVICES

Winter Season 2019-2020

DEPARTMENT MISSION

Provide excellent parking services to the residents, guests and employees of the Mountain Village.

DEPARTMENT GOALS

1. Actively manage all Town parking facilities
2. Provide user friendly parking opportunities
3. Manage fund to operate at a surplus
4. Provide a clean, trash free environment at all Town owned and leased parking lots

PERFORMANCE MEASURES

- 1a. Track parking usage at all lots and on-street overflow
- 1b. Track % utilization of parking spaces used to capacity
2. Call center contacts to total user ratio less than 1%
3. Fiscal responsibility: Year end surplus
4. Environmental Stewardship: Allocate > 36 man-hours per year to trash and litter pick up at all Town parking facilities

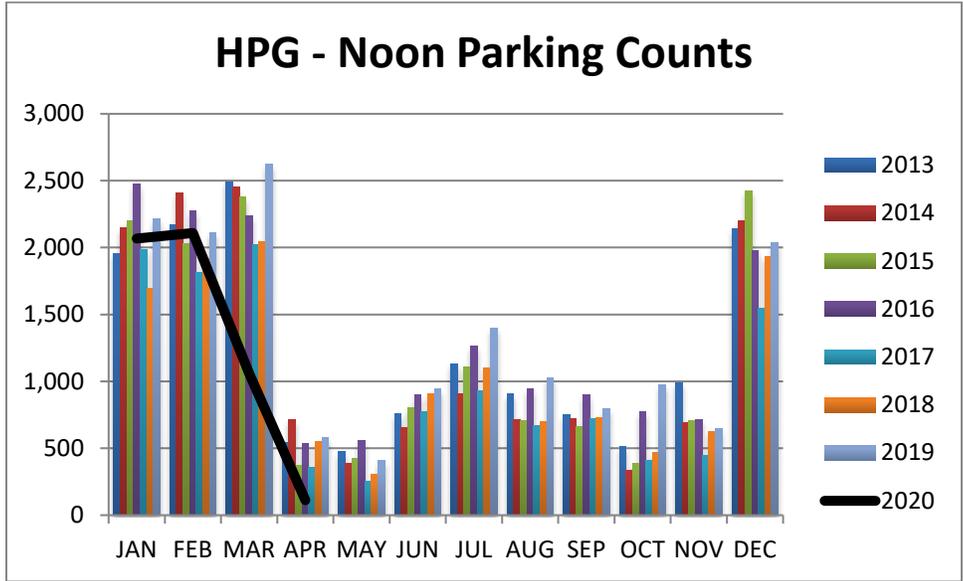
1a. and 1b. Usage and Utilization Summary: Total noon parking counts were down 17.1% this winter as compared to the 2018-2019 winter season. Winter 2019-20 parking utilization was 45.0% as compared to the winter season of 2018-2019 when overall utilization was 54.6%. GPG accounts for the majority of available parking spaces. GPG utilization decreased to 48.4% in the 2019-20 winter season from 57.8% in the 2018-2019 winter season. During the same period HPG utilization decreased to 41.6% from 52.6%

WINTER SEASON NOON PARKING COUNTS (Nov 1 – Apr 30)

WINTER SEASON NOON PARKING COUNTS (Nov 1 - Apr 30)									
	HPG	GPG	Street	UMVB	NVCP	THP	SVC	Meadows	TOTAL
2019/20	8,031	40,496	0	0	2,654	3,443	1,747	10,661	67,032
2018/19	10,092	48,111	0	64	3,333	5,266	1,706	12,303	80,875
diff	-2,061	-7,615	0	-64	-679	-1,823	41	-1,642	-13,843
%	-20.4%	-15.8%	0.0%	-100.0%	-20.4%	-34.6%	2.4%	-13.3%	-17.1%
cap	106	460	-	40	25	60	18	110	819
2019-20 util. %	41.6%	48.4%	-	0.0%	58.3%	31.5%	53.3%	53.3%	45.0%
2018-19 util. %	52.6%	57.8%	-	0.9%	73.7%	48.5%	52.4%	61.8%	54.6%

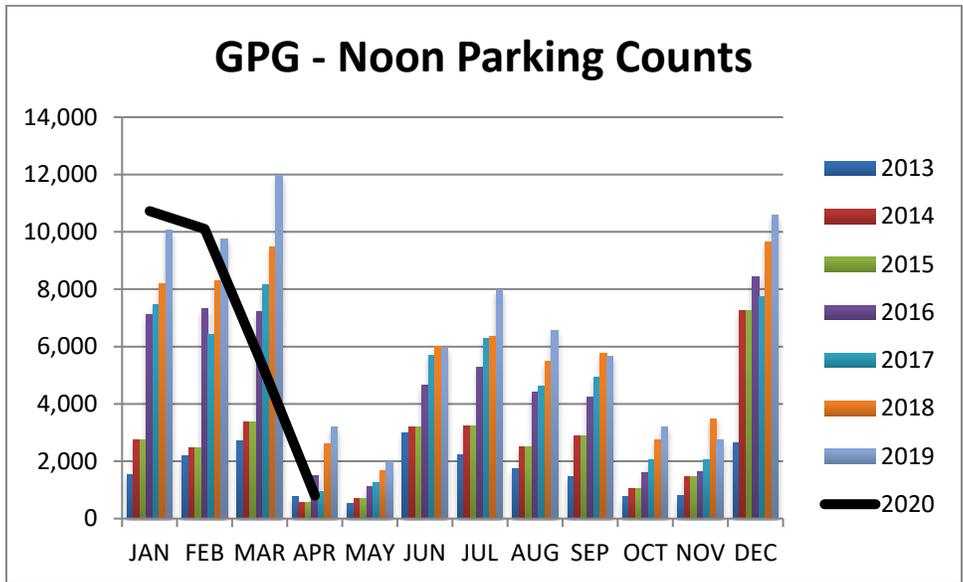
Heritage Parking Garage:

The Heritage Parking Garage (HPG) daily noon parking counts decreased 20.4% and revenues decreased 36.1% from the previous winter season. The gross yield for the 2018-2019 winter season at HPG was \$10.86 per parked car as compared to \$13.52 for the same period during the winter of 2019-2020.



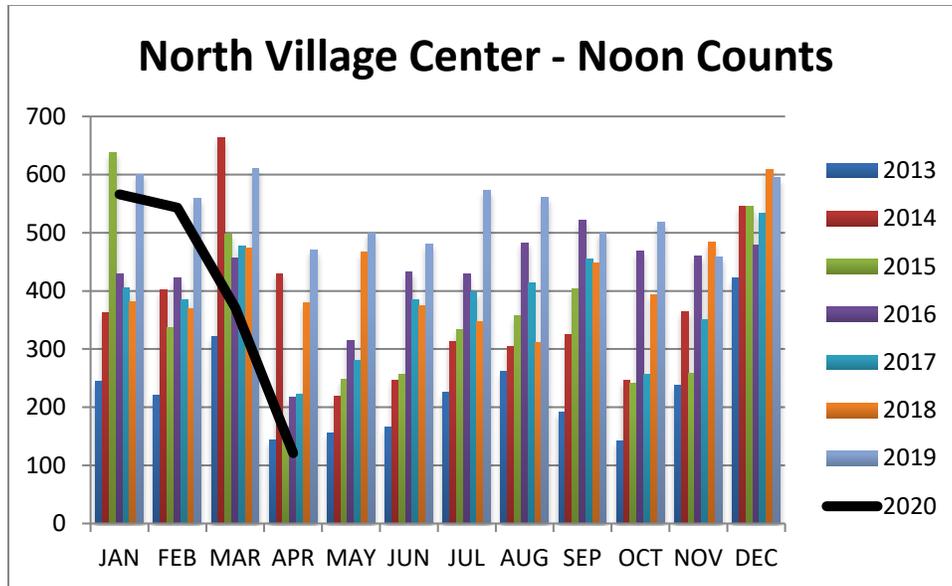
Gondola Parking Garage:

Noon parking counts at the GPG decreased 15.8% in the 2019-2020 winter season versus the 2018-2019 winter season. Revenues were up 66.2% over the same period with a \$0.91 yield per parked vehicle. The yield per parked vehicle was \$0.56 for the 2018-2019 winter season. GPG revenues were skewed due to a \$17,500 bulk purchase of overnight valet tickets by Mountain Lodge.



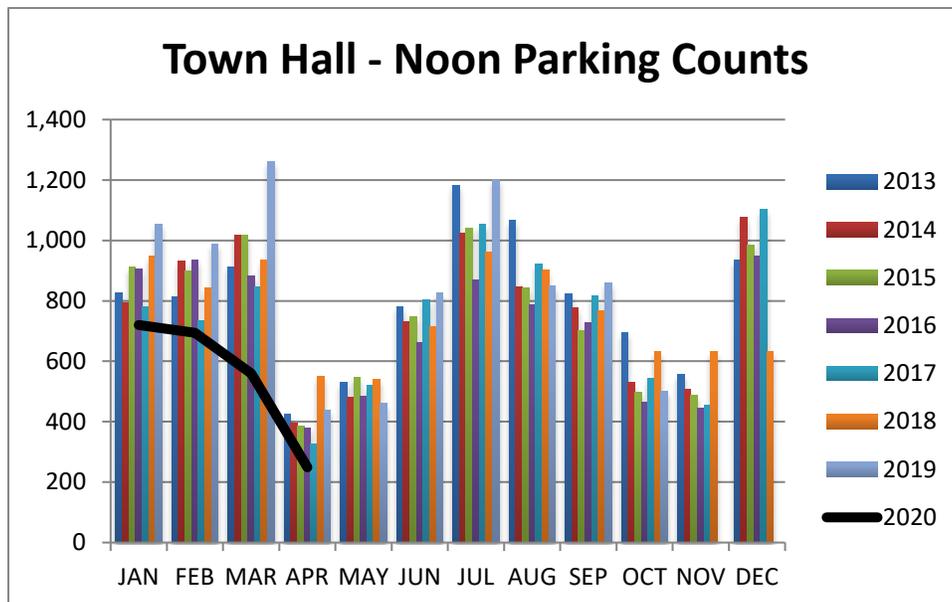
North Village Center Surface Lot:

Noon parking counts were down 20.4% from the previous winter season at NVC and gross revenues were down 17.1%. The yield per parked vehicle for the 2019-2020 winter season was \$3.99 versus \$3.83 for the winter of 2018-2019. Residential parking permit holders use the North Village Center Surface Lot free of charge.



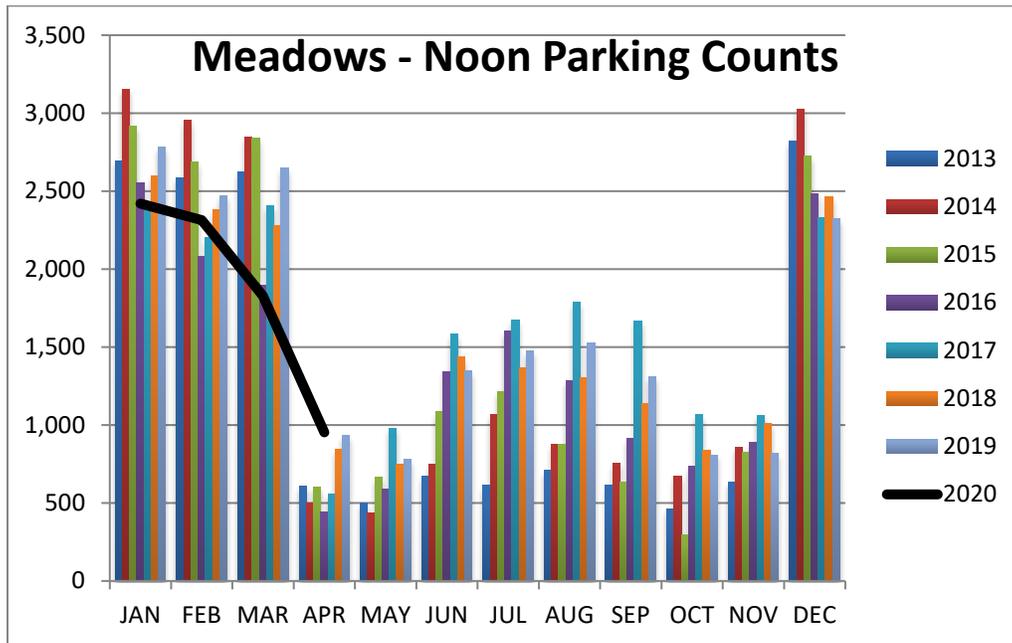
Town Hall Parking:

Parking during the 2019-2020 winter season decreased 34.6% compared to the winter of 2018-2019 at the Town Hall surface lot. Usage decreased due to a combination of the market remodel and COVID-19. Free, day-use residential permit parking continues to be provided along the rock wall.



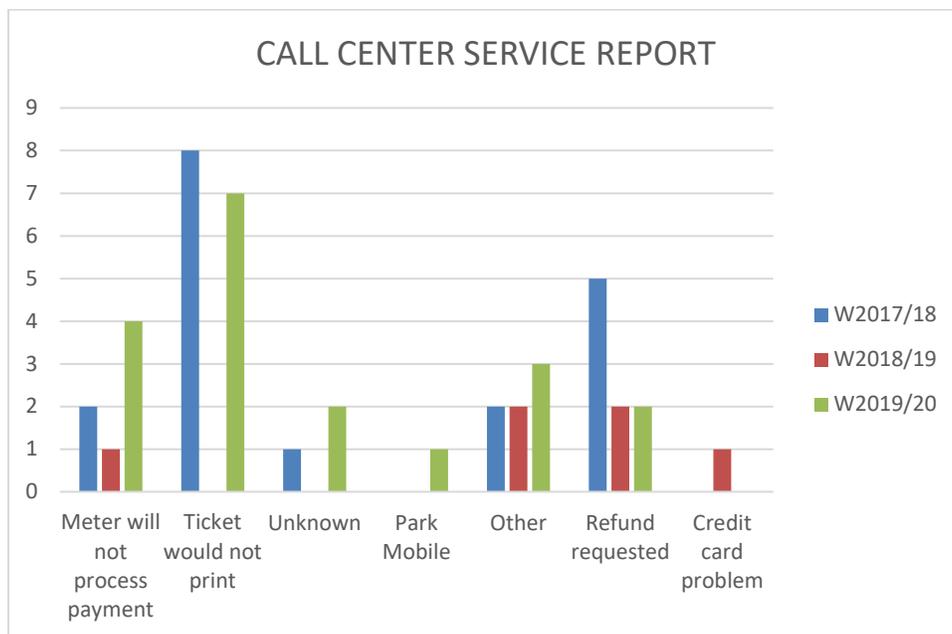
Meadows Parking:

Winter parking usage at the Meadows lot decreased 13.3% from the previous winter.



2. Call Center Contacts:

Best Connections answering service handles customer complaint calls for service. During the winter season BC logged 19 calls received and resolved by the service center with 13,544 transactions for a 0.11% ratio of complaint calls to meter transactions.



3. Revenue and Expense Summary:

Revenues were down 19.7% from the same period last year. Revenues decreased 32.2% and 26.1% at HPG and GPG, respectively. The Parking Fund generated a \$36,256 surplus in 2019. Parking revenues 2020 YTD are 10.5% below 2019 revenues for the same period. Parking revenues for March and April 2020 are 65.7% below parking revenues for March and April 2019. The March and April 2020 shortfall corresponds to the period TMV began to feel the effects of COVID-19. Parking related YTD 2020 expenses are tracking under budget.

Parking Fund Winter 2019-2020 Revenues:

	HPG	GPG	NVCP	Permits	Events	TOTAL
2019/2020	\$ 87,236	\$ 44,707	\$ 10,580	\$ 5,975	\$ -	\$ 148,498
2018/2019	\$ 136,485	\$ 26,895	\$ 12,758	\$ 8,695	\$ -	\$ 184,833
Diff.	\$ (49,249)	\$ 17,812	\$ (2,178)	\$ (2,720)	\$ -	\$ (36,335)
% Diff.	-36.1%	66.2%	-17.1%	-31.3%	0.0%	-19.7%

Parking Fund YTD Revenues versus Expenses:

	2015	2016	2017	2018	2019	2020 YTD
Total Revenues	502,091	407,432	493,116	427,542	564,325	132,338
Total Expenses	(280,298)	(281,810)	(405,192)	(299,944)	(391,429)	(100,668)
Subtotal / Surplus/Deficit	221,793	125,622	87,924	127,599	172,897	31,670
Overhead & Asset Sales	(30,285)	(27,038)	(32,899)	(33,571)	(42,374)	(33,620)
Operating Surplus/Deficit	191,508	98,584	55,025	94,028	130,523	(1,950)
Capital Expenditures	-	(4,800)	(4,800)	(5,615)	(94,266)	(5,415)
Surplus/Deficit	191,508	93,784	50,225	88,412	36,256	(7,365)
Fund Balance	NA	93,784	144,009	232,421	268,678	261,313

Parking Rate Plan:

The Parking Committee’s vision is to manage a comprehensive parking plan that provides consistent and fair parking options to guests, residents, business owners and employees of the Mountain Village. TMV parking services are generally well received in that overflow parking is avoided (except Bluegrass), HPG is better utilized providing convenient customer access to Mountain Village Center businesses, and revenues are collected at GPG and HPG to help offset Parking Services O&M expenses.

The following parking rate schedule was in effect for the winter season:

	GPG	HPG	NVC	Short Term (Wells Fargo)	SVC (Blue Mesa)	Town Hall	Meadows
Day Rate \$:	Free	\$2 per hour; \$35 max per 24-hr period	\$2 per hour (MV resident permit - free)	Free	Free	Free	Free
Limit:	14 days	7 days	Free public parking 6 pm – 2 am	30 minutes 7 am – 2 am	30 minutes 7 am – 2 am Unlimited after 6 pm	60 minutes 7 am – 2 am	8 am – 8 pm 14 day max
Overnight	\$25.00 valid for 24 hrs	same as day rate	NO	NO	NO	NO	BY PERMIT ONLY 8 pm – 8 am

4. Environmental Stewardship:

Town staff participated in 30.25 hours of trash and litter pick-up at different parking lots during the winter season. The department is on track to meet or exceed the 36 man-hour goal for FY-2020.

Town of Mountain Village

PARKS & RECREATION

Winter Season 2019-2020

VISION

The Mountain Village Parks and Recreation Department provides accessible, affordable and diverse recreational opportunities to all Mountain Village residents and visitors.

DEPARTMENT GOALS

1. Establish effective relationships with stakeholders for recreation venues.
2. Manage a fiscally responsible department by balancing expenses with revenue and grant acquisitions to remain within budget.
3. All recreation venues are prepared by the beginning of their respective seasons.
4. Perform departmental operations with attention to safety.
5. Provide a clean, weed free natural environment along the hike and bike trails.

DEPARTMENT PERFORMANCE MEASURES

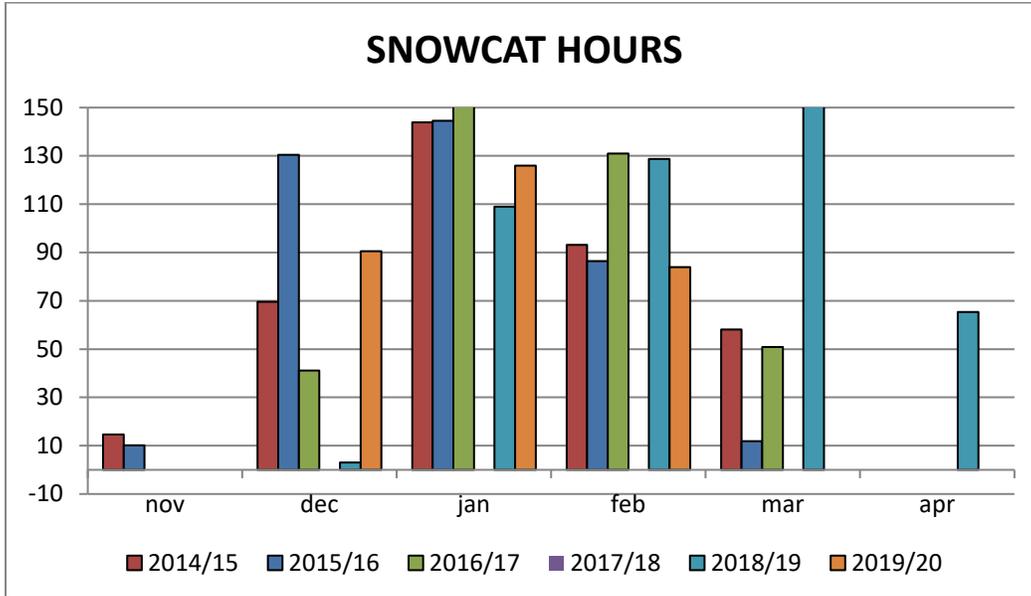
1. Manage stakeholder agreements with TSG, TMVOA & USFS.
2. Perform department functions within adopted budget.
3. 100% of recreational venues operational at the beginning of their respective seasons.
4. No worker comp claims.
5. Allocate > 20 man-hours of weed control activities along the hike and bike trails.

WINTER 2019-20 PARKS & RECREATION ACHIEVEMENTS

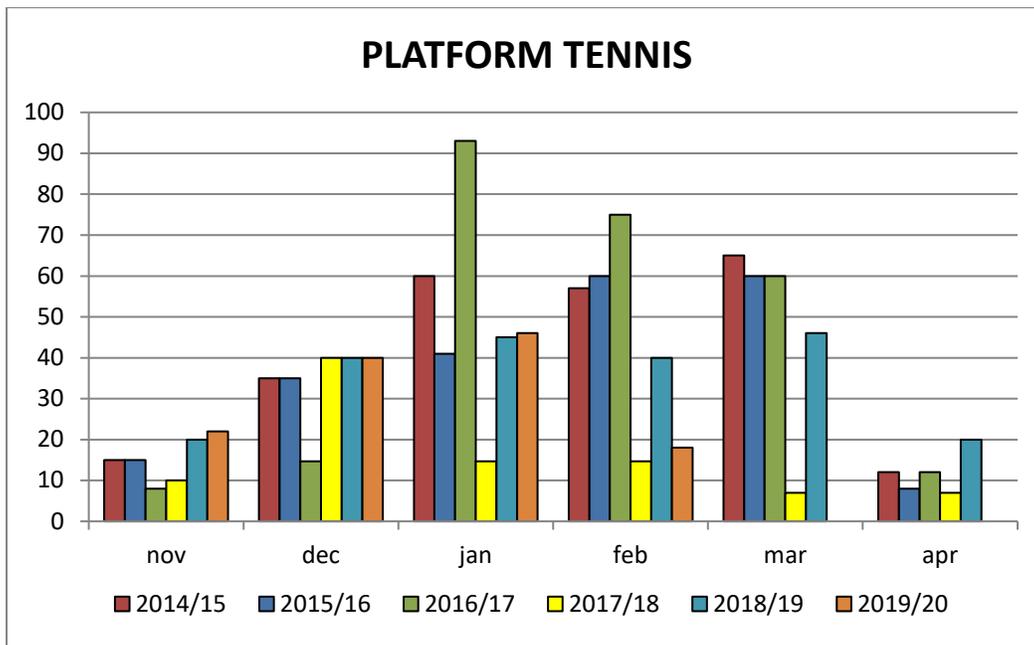
1. Stakeholder relations:
 - Coordinated with TSG with winter trail opening and closings.
 - Continued collaboration with USFS and regional partners to help fund “Rec Ranger” program for summer 2020 season.
 - Continued coordination with USFS for trail maintenance on public lands.
 - Continued planning efforts with USFS, TSG, and TOT for O’Reilly Trail development.
 - Partnership with SMART and SMC to participate in match funding for Hwy145 undercrossing planning and engineering grant.
 - Awarded \$400,000 MMOF grant for bicycle and pedestrian safety improvements on portions of San Joaquin, Country Club, and Mountain Village Boulevard.
2. The 2019 year-end expenses were under budget. YTD 2020 expenses are tracking under budget.
3. All winter venues were ready to open at beginning of their respective seasons.
4. No Workers Compensation claims YTD resulting in TMV costs.
5. No weed control was conducted during the winter season. Weed control typically is allocated in July & August.

OTHER WINTER VENUE OBSERVATIONS

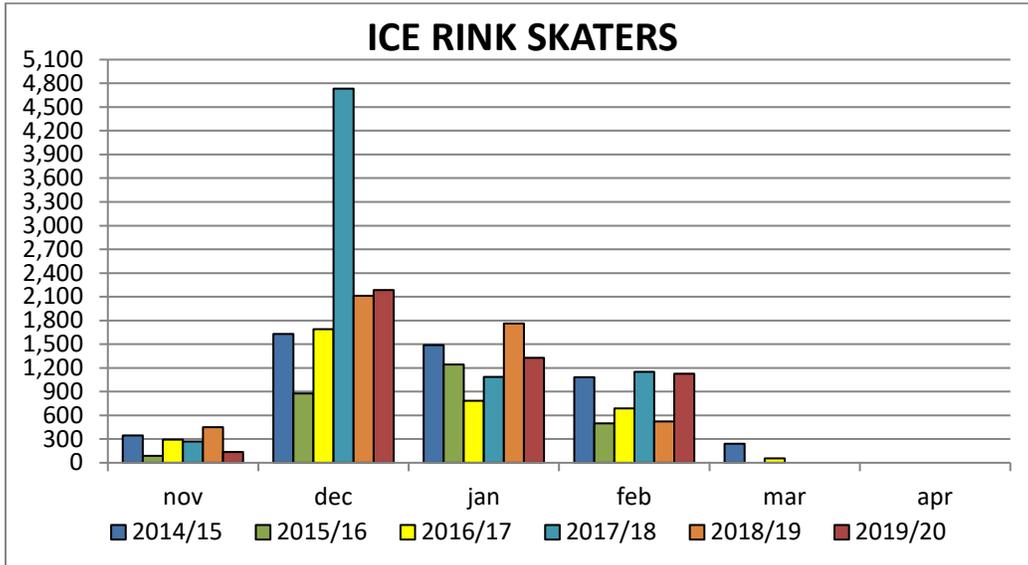
- Snowcat Grooming:** On the heels of a banner 2018-19 snow year, grooming time on the nordic trail system was down 34.6% last season with the snowpack too thin to support continued operations on March 9th. The current season numbers are artificially low because the parks and recreation crew was put on leave before March bagar numbers could be collected.



- Paddle Tennis:** Paddle court usage was down 40.3% from the winter 18/19 season. The current season numbers are artificially low because the parks and recreation crew was put on leave before March and April bagar numbers could be collected.



- **Ice Rink Activity:** Ice rink usage was down 1.5% from 2018-19 with a total of 4,777 visitors. The rink opened for the season on Thanksgiving Day and succumbed to the sun on March 1st. Village Pond never opened this past winter season. The rec crew was unable to build a viable ice surface possibly due to pond restoration activities.



UPCOMING PARKS & REC PROJECTS

- **Trails Master Plan:** The draft Trails Master Plan was revised to incorporate suggestions from Council and is scheduled to be presented at the June meeting.
- **Summer Venue Schedule:** All Town maintained trails are open to the public. Platform tennis is currently open to the public. Disc golf is expected to open to limited play on May 18th. TSG’s lift-served flow trail system is scheduled to open on June 26th. Adventure Rock, Sunset and Meadows Playgrounds, and Reflection Plaza openings are on hold until the county lifts restrictions on activities involving “High-Touch Equipment”.
- **Safety Improvements:** Engineering work on the bicycle and pedestrian safety improvements along lower San Joaquin, upper Country Club, and Mountain Village Boulevard through Mountain Village Center will continue with CDOT through the end of the year.
- **General System Maintenance:** With the parks and rec team currently on furlough, planned maintenance activities system wide have been put on hold. Pedestrian bridge repairs throughout Mountain Village will occur on an as needed basis with assistance from the road and bridge crew. Dog station maintenance is currently being backfilled by the Plaza Services team.
- **Meadows Bridge / Beaver Dam:** Engineering and survey work is being performed on the Meadows Bridge, where the beavers have incorporated a portion of their dam into the bridge structure. The initial opinion of the Town’s contract engineer is that while the activities of the beavers do not pose an immediate threat to the stability of the bridge, it would be in the best interest of the town to remove the dam to preserve the long-term integrity of structure. With the dam causing a change in the flow pattern of the stream channels, water is beginning to undermine the two concrete center supports. A survey crew is currently monitoring the position of the supports for significant movement. Staff is working with TSG to put together a long-term plan to discourage beaver activity in the immediate vicinity of the bridge.

TOWN OF MOUNTAIN VILLAGE
PUBLIC WORKS DEPARTMENT

Item # 9b

SEMI-ANNUAL REPORT TO TOWN COUNCIL

NOVEMBER 1ST, 2019 - APRIL 30TH, 2020

PUBLIC WORKS

Director: Finn Kjome; Managers: Robert Haining, Water Dept.; John Owens, Vehicle Maintenance; Nolan Merrill, Road & Bridge; JD Wise, Plaza Services.

ROAD AND BRIDGE

Road and Bridge is responsible for the care and maintenance of twenty (20) miles of road, 20 bridges and 8 parking areas as well as inspecting and maintaining 29 miles of sewer lines, 231 manholes and 3 sewer lift stations.

Department Goals

1. Provide snow and ice removal for all the Town's roadways and parking areas to ensure the safest conditions possible in all weather conditions.
2. Complete the initial plow routes within the proscribed time limits; the grader route within 3 hours on light to normal snow days (<6") and 3.25 hours on heavy days (>6"); the snowplow/sand truck route within 1 3/4 hours on light to normal days and 2 hours on heavy days.
3. Provide safe roadways by maintaining quality pavements, shoulders and drainage at a cost advantageous to the Town.
4. Provide quality, cost effective maintenance to all Town facilities as directed.
5. Perform all tasks in the safest possible manner.
6. Perform snow removal procedures and sensitive area mitigation as per the Wetlands Protection Plan.
7. Operate the department within budget.

Performance Measures

1. Track man hours for snow removal compared to snow fall totals.
2. Track the number of snow days that meet or exceed the initial snow route time limits with a goal of 80% or better.
3. Annually track the cost of asphalt patching and pavement repair with the goal of keeping costs below commercial prices.
4. Annually track the cost of facility maintenance with the goal of keeping costs below commercial prices.
5. Track work time lost to injury with zero injuries the goal.
6. Annually inspect and document improvement of wetland protection systems as per the Wetlands Protection Plan.
7. Department year end expenditure totals do not exceed the adopted budget.

Performance Report

1. We used 4001.25-man hours for snow removal with 281.5 inches of snow fall.
2. Snow route completion times were met; 100% on light to normal and 100% on heavy days for the grader route, 14% on light to normal and 17% on heavy days for snowplow/sand truck.
3. Roads and Bridge used 37-man hours filling potholes in roads and parking lots and crack sealing roads this winter this with a labor cost at \$1,175.32 compared to \$5,550 in contractor prices.
4. We had street sweeping costs of \$12,7663 compared to \$17,670 in potential contractor cost.
5. There was 0 hours lost due to on the job injury.
6. Mitigation of snow storage and wetland areas has started with debris cleanup and drainage check dams cleaned out. We worked 184-man hours protecting our water ways and wetlands.
7. Department year end expenditures to be calculated in the fall.

Staffing

Road and Bridge has normal staffing level. 3 equipment operators are currently on leave of absence due to the pandemic budget reductions.

Training

Nolan Merrill has been taking free online education classes. Education budgets have been eliminated for the rest of 2020.

Department Projects and Issues

This winter we saw somewhat normal snow totals compared to last year. We received snow totals of 281 inches of snow for this season compared to 342 inches last year. The number of days of measurable snow was down slightly over last year, 69 days this year compared to 71 days last year. For total snow removal operations this season the crews spent 4001.25 man hours compared to 4447 last year. The Water Dept. spent 187.25 hours compared to 362.25 last winter at GPG and the trail to the Mountain Village Core. The total snow removal labor costs compare at \$117,939.88 this year to \$139,311.05 last year.

This summer the crew will be concentrating on in-house patching and pavement maintenance in anticipation of the upcoming chip seal overlays, ongoing repairs to the sewer system, sensitive area mitigation, hazard tree removal and other maintenance projects.

Roads scheduled to be overlaid with chip seal this summer are Russell Drive, Double Eagle, AJ Drive, Pennington Place, Lupine Lane, Coyote Court, Larkspur Lane, Butch Cassidy Drive, Stonegate Drive and Autumn Lane. We will also be chip sealing the VCA Parking lot.

WATER

The Water Department is responsible for the operation and maintenance of the water systems of the Mountain Village; systems include Mountain Village, Ski Ranches and West Meadows. The water department staff also serves as the operators for the Elk Run subdivision's water system. The water department is also responsible for snow removal at the Gondola Parking Garage and the trail from Town Hall to the Blue Mesa parking lot.

Department Goals

1. Provide clean and safe drinking water to the customers of the Mountain Village Water system.
2. Provide prompt and courteous service to all customers, timely locates and inspections on system installations and response to system problems.
3. Maintain the system to a higher level than the industry standard of 10% water loss due to leakage.
4. Maintain regulatory compliance according to all applicable rules and laws that apply to public water systems.
5. Perform an effective maintenance program to reduce costs and lessen severity of breakdowns.
6. Provide service to residents and guests by the timely and cost-effective removal of snow from GPG and walkways.
7. Operating the enterprise does not require general tax subsidy.

Performance Measures

1. Water consumption with 100% of water sample tests results are without deficiencies.
2. A. Track times for response and resolution of customer service issues and contractor's requests and system emergencies with the objective of same day service.
B. Track time for response to emergency situations with the goal of one to two hours response.
3. Perform monthly water audit tracking percent of water loss with the objective of less than 10% loss.
4. 100% regulatory compliance.
5. a. Track maintenance costs on hydrants, valves and meters and compare with industry standards.
b. Reduce down time due to system failures compared with industry standard of no customers without water.
6. Perform snow removal tasks at GPG by 8AM on light to normal (<3") snow days and 9AM (>3") on heavy days with a goal of 90% or greater.
7. Department year end expenditures do not exceed the adopted budget.

Performance Report.

1. Water consumption was 138.4 million gallons (Nov.-April) with zero deficiency for the system.
2. a. There was 100% response time to customer issues, contractor requests and system emergencies within 24 hours.

- b. There was 100% response time to emergency situations within 2 hours.
3. The water audits indicated 6.27% of water loss.
4. We had no regulatory violation.
5. a. Maintenance costs will be tracked annually. Cost comparisons will be available in the November report.
b. We had one incident with 12 customers out of water for 6 hours.
6. The snow removal goals at GPG were met on 46 of 59 days a 78% success rate.
7. Department year end expenditures will be calculated in the fall.

Staffing

The Water Department had two employees leave last fall. The water department is once again fully staffed. We would like to welcome Lloyd McNutt and Blayde Harrigan to the team. One water tech has been put on leave of absence due to the pandemic budget reductions.

Training

Education budgets have been eliminated for the rest of 2020.

Department Projects and Issues

The focus of work for the water crew this winter have been daily operations and maintenance of the water system and the snow removal at GPG including the trail from Town Hall to Blue Mesa.

The orthophosphate pilot program started in December. Due to the water quality testing labs closing during the pandemic we are behind schedule on having enough data to report on the results at this time.

Water construction projects this summer will consist of the continuation of replacing water lines in the Ski Ranches. ACM Excavating was awarded the contract for this year's project.

We will be bringing the new YBR well we drilled last year online this summer.

Other summer work will include routine summer maintenance, fire hydrants, valves and meters.

The annual water conservation incentive program is on the website. The program will incentivize the purchase of "smart controllers:" for irrigation systems through a rebate program.

VEHICLE MAINTENANCE

The Vehicle Maintenance Department provides repair and preventive maintenance on all Town vehicles and equipment. Vehicle Maintenance staff are responsible for keeping the sidewalk in the Meadows clear of snow for the winter season. They also have duties

above and beyond vehicle repair and maintenance such as fabrication for special projects for all departments, biannually changing all the plaza directories maps, annual painting and maintenance of the Gondola Parking Garage and Heritage Garage. One day a week in the winter a mechanic is a snowplow operator to fill out the schedule.

Department Goals

1. Provide high level, cost effective service to all departments for their vehicle and equipment maintenance needs while managing expenses to a level below commercial price.
2. Provide support to all departments on special projects in a timely and cost-effective manner.
3. Perform all tasks in the safest manner possible.
4. Operate the budget within budget.
5. Maintain or reduce natural gas consumption at maintenance shop.

Performance Measures

1. a. Track total cost of shop operations and compare to outside shop rates.
b. Track number of preventive maintenance work orders including safety checks and fluid levels completed within 30 minutes for vehicles; with a goal of 80% or better.
2. Special projects completed at a cost compared to any outside source.
3. Track the number of work-related injuries with a goal of zero injuries.
4. Department year end expenditures totals do not exceed the adopted budget.
5. Compare current year natural gas usage to year 2013. 2013 Total Natural Gas Therms 5621

Performance Report

1. a. Maintenance costs will be tracked annually. Cost comparisons will be available in the November report.
b. There were 64 of 65 vehicle service orders completed within 30 minutes an 98% success rate.
2. One of the Vehicle Maintenances strong suits is metal fabrication and welding. The Town labor costs for metal fabrication projects were \$10,895.57 compared to \$18,800.88 average contracted prices.
3. Vehicle Maintenance had no time lost for a work-related injury.
4. Year end expenditures to be calculated in the fall.
5. In 2013 the maintenance shop used 5621 therms. and in 2019 the maintenance shop used 5639 therms. No savings.

Staffing

Vehicle Maintenance is at its budgeted level of four mechanics. One mechanic is currently on leave of absence due to the pandemic budget reduction.

Training

Education budgets have been eliminated for the rest of 2020.

Department Projects and Issues

Vehicle Maintenance went back to a 7-day coverage schedule for the winter season. A full-time seasonal position was filled to make the schedule work, but the employee left after the Christmas holiday. Maintenance is once again back to a 5-day Monday- Friday schedule.

The Bauen Group was hired to finish the maintenance shop remodel design and provide bid documents for the future construction. The project will be turnkey ready when the Town feels the time is right to schedule the construction.

PLAZA SERVICES

Plaza Services is responsible for: the sustainable upkeep of the Town's plazas, lawns, irrigation systems, flower beds, flower pots and hanging baskets; snow and ice removal throughout public plazas; permitting and overseeing plaza vehicle access; providing plaza assistance for fee; performing public trash and recycling collection; special event management; Market on the Plaza production and management; installation and removal of all Christmas decorations for the Town; providing high quality guest service at all times.

Department Goals

1. Maintain the Town's public plazas, lawns and gardens to a high standard of care, and safety in an environmentally sustainable manor.
2. Manage third party public plaza uses including Plaza Vehicle Access Permits, Plaza Motorized Cart Permits, Plaza Special Event Permits, and various Plaza HOA and merchant activities with great attention to detail and a high level of customer service.
3. Provide a high level of customer service consistently and professionally.
4. Perform all tasks in the safest possible manner
5. Operate department within adopted budget.

Performance Measures

1. Track man hours for lawn and plant care, plaza maintenance and snow removal.
2. Track man hour for events on the plazas compared to number of events
3. Number of departmental customer service tailgate sessions annually
4. Track work time lost to injury with zero injuries as the goal.
5. Operate department at or below adopted budget while continuing to improve services.

2020 Performance Report

1. Plaza Services spent 71-man hours on lawn care, 275 hours on plant care, 1914 hours on plaza maintenance and 2206 hours last winter on snow removal.
2. Since November 1st Plaza Services spent 20-man hours to assist with 17 events.
3. Plaza Services held 15 customer service tailgate sessions from Nov. 1-April 30th.

4. There was no time lost due to injuries.
5. Yearend expenditures will be calculated in the fall.

Staffing

Plaza Services has one vacancy in its full-time staff and 3 vacancies in its seasonal positions.

Training/Education:

- a. JD Wise (Assistant Director), Jessica Quinn (Supervisor), Brett Button (Assistant Manager) and Derek Baxter (Horticulturist) attended the ProGreen conference and trade show in Denver.
- b. Derek Baxter continues to volunteer for the San Miguel Basin CSU Extension Master Gardener program.
- c. James Owens continues to serve on the safety committee.

Department Update/Projects/Issues:

- b. Yusuf Griffin (FTYR Groundskeeper) was hired as Recreation Specialist with the Parks and Recreation Department.
- c. Four employees are currently on leave of absence including our Horticulturist, Irrigation Technician, and two FTYR Groundskeepers due to COVID-19
- d. Open positions currently in a hiring freeze include a FTYR Groundskeeper, and three FT Seasonal Groundskeeper positions due to COVID-19 recession planning.
- d. A busy winter brought excitement and challenges. We worked diligently to provide safe pedestrian access in the Village Center and cooperated with many of our neighbors during roof snow removal and storage activities.
- e. COVID-19 has enhanced our focus on sanitizing and disinfecting public areas as top priority.
- f. Village Pond dredging project was completed in the fall and is showing noticeable improvement this Spring.
- g. Spring projects this year are focused primarily on safety issues and infrastructure maintenance.

TRASH AND RECYCLING

The Plaza Services department is responsible for the collection of trash and recycling in Town common areas (not including recreation trails) and the management of hauling and disposal/processing contracts for those materials.

Department Goals

1. Manage daily public trash and recycling collection and disposal processing efforts in a timely and efficient manner.
2. Ensure a safe waste handling program for all employees.
3. Department shall manage trash contracts and monitor trash expenses to operate within approved budget.

Performance Measures

1. Ensure 100% town facilities have adequate trash and recycling stations.
2. Track work loss to injuries with zero injuries as the goal.
3. Department year end expenditure totals do not exceed the adopted annual budget year.

2020 Performance Report

1. We continue to monitor trash and recycling to ensure there are adequate receptacles throughout the Village Center and will evaluate the need for any additional containers needed for the common consumption area.

We continue to use environmentally friendly dog waste bags and are currently using a bag that breaks down faster and meets commercial composting standards.

2. There was no time loss due to injuries.
3. Year-end expenditures will be calculated in the fall.

Department Projects and Issues

Continue to work with Bruin Waste to reduce trash removal noise to the greatest extent possible.

BRUIN WASTE Town of Telluride Resource Recovery Service for Residents,
Commercial Entities, and Town Government Facilities Annual Report 2019

2019 continued to be a volatile year in the recycling industry. Markets Continued to fluctuate in a downward trend. Domestic mills continue to slightly gain traction but still struggle to take on the growing volume. More domestic mills coming on line in the first quarter of 2020.

OCC and Paper markets continue flat. Transport continues to eat any profit from the products. Some OCC markets are even charging to accept product.

The article below from wastedive.com 2019 reports specific to Colorado Recycle. "Recycling has become more expensive for residential and commercial users as of summer 2019, with MRF tip fees equal or greater than disposal fees in some cases, according to Colorado's Department of Public Health & Environment. The agency reports drop-off programs are struggling (some have closed) and some MRFs are having trouble getting fiber or mixed plastics to market. In response, CDPHE has revised grants programs, conducted MRF outreach and worked to remind facilities of material turnover requirements."

Still quality control is our biggest hurdle. Customer education is ongoing. Our latest waste study in 2020 shows over all contamination going from 7.4% to 9.14%.

Customers need to understand that recycling is getting more expensive and that cost has to be passed on. This is especially true where we live. The remote locations, lack of population density, and transport distance of all product all play a factor in this. The end market is the tell all of the industry.

Town Of Mountain Village Annual Waste and Recycle Volume Report

Residential 2019

	Trash (cubic yards)	Cardboard (lbs)	Paper (lbs)	aluminum (lbs)	tin (lbs)	Residential glass(lbs)	Plastic #1 (lbs)	Plastic #2 (lbs)	Plastic #3-7 (lbs)	Contamination	Total
January	144	14,437	8,968	700	656	8,487	2,187	2,712	2,362	3,237	43,746
February	146	12,992	8,070	629	590	7,637	1,968	2,441	2,126	2,913	39,366
March	153	11,632	7,226	564	528	6,838	1,762	2,185	1,903	2,608	35,246
April	162	12,349	7,671	598	561	7,260	1,871	2,320	2,020	2,769	37,419
May	152	8,662	5,381	421	348	4,510	1,162	1,442	1,417	1,942	25,285
June	158	10,395	6,451	504	472	6,111	1,550	1,953	1,701	2,331	31,468
July	225	15,015	9,327	728	682	8,827	2,275	2,821	2,457	3,367	45,499
August	168	10,972	6,816	532	498	6,450	1,665	2,061	1,795	2,460	33,249
September	198	13,200	8,200	640	600	7,760	2,000	2,480	2,160	2,960	40,000
October	144	9,900	6,150	480	450	5,850	1,500	1,860	1,620	2,220	30,030
November	135	8,415	5,227	408	382	4,947	1,275	1,581	1,377	1,887	25,499
December	164	13,860	8,610	672	630	8,148	2,100	2,604	2,268	3,108	42,000
Total	1949	141,829	88,097	6876	6397	82,825	21,315	26,460	23,206	31,802	428,807

**Town Of Mountain Village Annual Waste and Recycle Volume Report
Commercial 2019**

	Trash (cubic yards)	Cardboard (lbs)	Paper (lbs)	aluminum (lbs)	tin (lbs)	glass(lbs)	Plastic #1 (lbs)	Plastic #2 (lbs)	Plastic #3- 7 (lbs)	Contamination	Total
January	377	15,427	9,583	748	701	9,069	2,337	2,898	2,524	3,459	47,123
February	358	13,864	8,610	672	630	8,148	2,100	2,604	2,268	3,108	42,362
March	313	15,675	9,739	760	712	9,215	2,375	2,945	2,565	3,515	47,814
April	218	11,028	6,851	534	501	6,483	1,617	2,072	1,804	2,473	33,581
May	372	7,672	4,766	372	348	4,510	1,162	1,441	1,255	1,720	23,618
June	417	12,375	7,687	600	562	7,275	1,687	1,875	2,325	2,775	37,578
July	344	15,180	9,430	736	690	8,924	2,300	2,852	2,404	3,404	46,264
August	389	12,622	7,841	612	573	7,420	1,912	2,371	2,065	2,830	38,635
September	312	11,715	7,270	568	531	6,887	1,775	2,200	1,917	2,627	35,802
October	428	6,352	3,946	308	288	3,734	962	1,193	1,039	1,428	19,678
November	339	11,302	7,201	548	513	6,644	1,712	2,123	1,849	2,534	34,765
December	346	18,810	11,685	912	855	11,085	2,850	3,534	3,078	4,218	57,373
Total	4213	152,022	94,609	7370	6904	89,394	22789	28108	25093	34,091	460,380

To: Kim Montgomery, Town Manager, and Finn Kjome, Public Works Director
Town of Mountain Village

From: Eric Bikis, P.G.
SGM, Inc.

Date: May 13, 2020

Re: Drought Plan Implementation for 2020

At this point in 2020 we find ourselves on the downward trend of the precipitation yoyo in the San Miguel River basin. Since 2002, 4 of the 11 driest years experienced during the 82 years of record at the Placerville stream gauge have been recorded; conversely, 4 relatively wet years (2007, 2008, 2015 and 2019) have also occurred and the remaining 10 years ranked somewhere in the middle. Water Year 2020 (WY20), defined as the period from November 1, 2019 through October 31, 2020, is shaping up to be a dry year. If dry conditions continue to prevail, it likely will provide hardship to many water users. There is good cause to implement drought plan measures now and inform your constituency so that their awareness is elevated. Here are a few facts:

- Based on annual discharge for 82 years of record at Placerville, 2018 is the driest year on record and the San Miguel was on-call from June 29th through October 4th; watering restrictions in the Mountain Village were initiated on May 1st. In 2002, the 3rd driest year on record, a call was placed on the San Miguel River on June 21st and extended to October 31st. During these call periods junior water rights without replacement water (i.e., augmentation plans) were required to cease diverting in order to provide a supply to senior irrigation rights in the Norwood area. A hydrograph of mean daily flows at the Placerville gauge from January 1, 2000 to present is attached.
- If the flow in the San Miguel River drops below 6.5 cubic feet per second (cfs) the Colorado Water Conservation Board instream flow (CWCB ISF) is not met. This is important to the Town of Mountain Village (TMV) because the alluvial wells (Nos. 9 and 10) are required to cease or curtail diversions if the flow drops below 6.5 cfs at the Mahoney Street gage.
- As of May 13, 2020, the Colorado NRCS SNOTEL sites in and near the San Miguel Basin are reporting low snow water equivalent (SWE). For example, Lizard Head currently is at 0% of normal (median) and Idarado was at 39% of normal SWE on May 11th (no value reported today) while Red Mountain is at 84% of normal SWE, the only encouraging site in much of southwest Colorado.
- Adding to these meager conditions is the fact that the fall of 2019 was relatively dry, which depleted soil moisture. Then after a robust start to the 2019-2020 winter, dry conditions returned early and throughout the 2020 spring, further exacerbating the dry conditions.
- Current flows on the San Miguel River at the Placerville gauge are fluctuating through its diurnal cycle near 375 cubic feet per second (cfs). For comparison, the median flow on this date is 425 cfs, the 25th percentile is 310 cfs and the 75th percentile is 606 cfs. Today we are, therefore, near the 40th percentile flow with much of the snowpack depleted. A water rights call typically occurs on the San Miguel River when the Placerville gauge flow reached 90-100 cfs. Since 2002, the river went on-call some portion of 7 years. A call is expected this year.

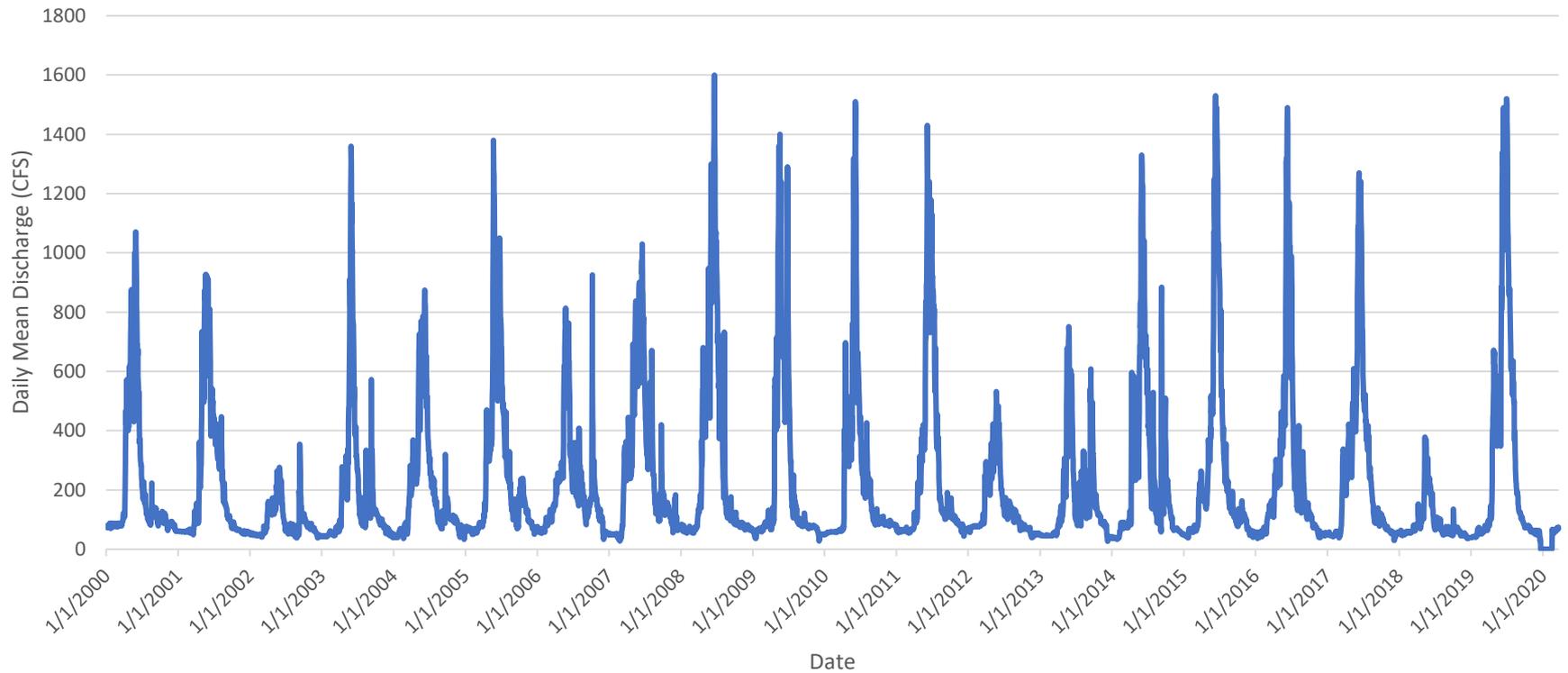
Based on the way things look today, SGM believes it is prudent to consider the following drought planning measures:

1. Notify your water users that dry conditions have prevailed for much of 2020 and proactively enforce the Town of Mountain Village's Water Conservation Program, including watering restrictions. Your initial restrictions could include limiting outdoor irrigation to specific days of the week, along with preferred hours of irrigation, and limiting the use of outdoor water features (such as fountain). If conditions worsen over the next the month, you may consider additional water restrictions, such as further outdoor irrigation restrictions and refraining residents from activities such as washing vehicles and "sweeping" the driveway with a hose and nozzle.
2. Pump the valley floor wells early in the summer with the anticipation that the CWCB ISF may cause these wells to cease pumping later in the summer if monsoonal rains do not develop. This will allow the on-mountain aquifer to recharge from its well pumping during the winter for domestic and snowmaking uses. The on-mountain wells can then be used later in the summer and into the fall. These wells were able to meet TMV demands in both 2002 and 2018 without significant groundwater depletions
3. Keep the upper snowmaking ponds filled until the expected call on the San Miguel River is made. These ponds contain precious augmentation water that may be needed later in the year to offset potable and golf course irrigation water use. If desired, SGM can estimate the water demands and depletions within the Mountain Village at the current build-out and compare these to the historical consumptive use credits available under your Plan for Augmentation. Based on this comparison SGM will advise on the potential impact to TMV and TSG Ski and Golf, LLC water use including whether a portion of the golf course may need to be dried up. The use of some or all of your additional augmentation water (70 AF) in Trout Lake, may be required this summer.
4. Be vigilant with respect to water system leaks and line breaks so that water is not wasted unnecessarily.
5. Continue recording static water levels for the on-mountain wells through the fall to help determine how aquifer levels are trending to determine, and if they water levels have declined more than they typically would. SGM does not expect a severe groundwater decline in the initial year of drought. Typically, it takes multiple consecutive dry years to significantly impact groundwater levels, but monitoring these groundwater levels is prudent.

SGM will keep the TMV Town Manager and Public Works Director apprised of stream conditions as the summer progresses. As always, we are available to assist you with any water issues in the upper San Miguel River basin.

Attachment: Placerville Mean Daily Flows January 1, 2000 to Present

San Miguel River Near Placerville, CO
Daily Mean Discharge 1/1/2020 - Present



May 21, 2020

Dear Mountain Village Water Customer:

In anticipation of a dry irrigation season, the Town of Mountain Village will be restricting outside watering. Based on recent reports from the USDA/NRCS National Water and Climate Center (Snotel) and Bikis Water Consultants Division of SGM, the Town is being proactive in initiating this year's restrictions in June in an attempt to conserve water from the start of irrigation season. These conservation efforts will be effective in Mountain Village, Ski Ranches, Elk Run and Skyfield and are the same restrictions that were put into effect during the 2018 season. If applicable, please consult with your landscape company to ensure compliance.

Water Conservation Program Schedule:

Effective June 1, 2020,

- All properties north of Mountain Village Boulevard and Elk Run residents may water their landscaping on Mondays, Wednesdays, and Fridays ONLY, Irrigation clocks must be set to run at a level of 70-75% of normal water consumption for the 3 days a week you are allowed to water. Irrigating hours will be either before 8:00 am or after 7:00 pm.
- All properties south of Mountain Village Boulevard, plus the Ski Ranches and Skyfield, may water their landscaping on Tuesdays, Thursdays, and Saturdays ONLY, Irrigation clocks must be set to run at a level of 70-75% of normal water consumption for the 3 days a week you are allowed to water. Irrigating hours will be either before 8:00 am or after 7:00 pm.
- All exterior water features must be turned off during this conservation effort.
- **Due to potential water contamination "cross-connection" occurrences, NO trucked in water will be allowed to be hooked up to existing irrigation systems.**

New Landscaping:

Effective June 1, 2020, because of the need for new landscaping to receive additional watering to become established, landscaping installed since the spring of 2019 and future landscaping projects may apply for additional watering permission. All permit applications which include landscaping additions or changes shall be reviewed on a case by case basis by the Mountain Village Planning Dept. 970-369-8203 JohnMiller@mtnvillage.org

Please be aware that if the San Miguel River goes under administration (on call) further water restrictions may be necessary as the Town follows its augmentation requirements. If the weather conditions do not cooperate, this could result in a ban on all exterior watering from the Town's water system. On the other hand, if the region does see a significant increase in moisture the Town may retract its water conservation efforts.

If you have any questions regarding the conservation program, please contact me at 369-8206.

Sincerely,

Finn Kjome
Public Works Director
Town of Mountain Village



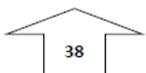
Mountain Village Police Department Semi Annual Report to Town Council *WINTER: October 2019 through March 2020*

DASHBOARD

SUMMARY

- MVPD saw a slight increase of 1.7% in overall service calls from the prior winter season
- Community outreach event –
 - Coffee with a Cop held at Starbucks in October.
- MVPD staff continues uphold our Mission and meet our department goals with no complaints on performance, professionalism, or conduct.
- Sworn staff attended Peace Officer Standards and Training (POST) mandated yearly in-service at Grand Junction PD in January.
- Grant Markwell left on November 19, 2019 to join San Miguel Sheriff Office. Kip Albanese returned to a full time sworn position on December 11, 2019 to fill the vacant position.

KEY METRICS & COMPARISONS

	<u>CHANGE</u>	<u>OCT '19- MAR '20</u>	<u>OCT '18- MAR '19</u>	<u>KEY POINTS</u>
Calls for Service	 38	2252	2214	<ul style="list-style-type: none"> ▪ 1.7% increase in overall calls from Winter '18-'19 to Winter '19-'20 ▪ Although the ski area and other businesses shut down early due to pandemic, calls for service increased slightly
Avg. Response Time (mins)	 00:12	8:01	7:49	<ul style="list-style-type: none"> ▪ Negligible increase; however, goal achieved
Investigations	 22	97	119	<ul style="list-style-type: none"> ▪ Investigations (case reports) decreased 18%
Arrests	 2	34	36	<ul style="list-style-type: none"> ▪ 11 custodial arrests ▪ 23 non-custodial arrests (summons and release) ▪ 5.5% decrease in overall arrests
Traffic Contacts	 15	87	72	<ul style="list-style-type: none"> ▪ Traffic contacts / violations are proactively enforced through an educate, warn, and cite philosophy

POLICE DEPARTMENT PROGRAM NARRATIVE

The delivery of quality professional service, both timely and courteous, shall be the standard that guides the members of the Mountain Village Police Department while serving and protecting our community.

The Mountain Village Police Department's pledge is to embrace all citizens without bias, continually solicit citizen input, utilize department strengths, and explore improvement measures for weaknesses. It is only through a solid relationship that we can truly exceed our community needs.

DEPARTMENT GOALS

- Maintain a high level of public trust and confidence with the community
- Maintain a high level of visibility while on proactive police patrols
- Maintain a high level of community policing through regular outreach activities
- Respond to calls for service in a courteous, professional, and timely manner

PERFORMANCE MEASURES

- Community engagement events to receive direct feedback from community members (i.e. National Night Out, Coffee with a Cop)
- Officers patrol by vehicle a minimum of 30 miles per shift covering all roads at least once during a 10-hour shift
- Officers are to patrol business/commercial areas on foot an average of 2 hours per shift
- Calls for service are to be handled within 8 minutes of origination and without generation of citizen complaints

PERFORMANCE REPORT

- Community Engagement
 - Several members of the MVPD attended Coffee with a Cop held at Starbuck in October.
- Patrol no less than 30 miles per shift
 - Staff performance exceeded the expectation with a six-month average of 61.4 miles per shift.
- Patrol on foot as average of 2 hours per shift
 - The foot patrol performance measure regarding the Core was met for the season.
- Calls for service, within 8 minutes
 - MVPD average response time this reporting period is **8:01** minutes from the time an officer receives the call until arrival on scene.

LAW ENFORCEMENT ACTIVITY

- **Monthly Summary Reports**
This activity is reported to Town Council (BaGAR) monthly and includes activity from Protect and Service categories. Included is the six-month reporting period to demonstrate where staff services are required.
- **Call Types and Categories**
Calls are tracked by their type of service and placed in Protect or Service categories.
 - Protect: Criminal investigations that are violations of state, county, and municipal laws.
 - Service: A larger portion of Community Oriented Policing activities; administrative services (fingerprinting), assisting other agencies (police, medical, and fire), animal problems, motorist/citizen assists, and civil matters.
- **Call Initiator Categories**
Tracking how calls for service are received and/or initiated reveals that MVPD staff maintained high levels of self-initiated activity (proactive patrols and services). Staff initiated incidents account for 71% of the overall calls for service. This highly visible and proactive policing deters criminal activity and promotes public trust.
- **Traffic Enforcement**
Traffic enforcement is conducted based on a three-tier philosophy: educate, warn, and cite. This allows officers to engage with community members and visitors to establish trust and confidence while gaining compliance with laws and ordinances.

DEPARTMENT HIGHLIGHTS

- San Miguel County Mental Health Co-Responder program. This is currently funded by a DOLA grant that the Sheriff Department manages for the region. Having a local responder has assisted with mental health calls for service. Robin Slater is the full-time responder; we currently do not have a part-time position to fill in when Robin is not available
- The COVID-19 pandemic is having a profound impact on the Mountain Village community and the MVPD. Response protocols were modified to ensure the health and safety of staff and community as well and a significant reduction in calls for service. MVPD staff has maintained high moral and continue serve in a timely and courteous manner

Respectfully submitted,



*Chris G. Broady
Mountain Village Chief of Police*



**TOWN OF MOUNTAIN VILLAGE
TOWN MANAGER
CURRENT ISSUES AND STATUS REPORT
MAY 2020**

1. Great Services Award Program

- **Great Services Award Nominations – MARCH**
 - **Marina Mireles**, nominated on Facebook post by Carol Custer, has been doing a great job, at least in Building 3 where we live. Hallways are swept and clean and laundry room has never looked so good – **WINNER FOR MARCH**
 - George Davis, nominated by Christina Lambert. Helping move everything from Amy's office to the storage room. This was back-breaking work and George was so sweet and always willing to help
 - Bobby Haining, nominated by Brad Wilson, for excellent instruction and troubleshooting in complicated boiler systems
- **Great Services Award Nominations – APRIL**
 - **Drew Harrington**, nominated by Michelle Haynes. He has really stepped up during the COVID-19 crisis advising the county, working more hours than he has clocked talking to contractors and finding a reasonable path between safety and work for our local workforce, community and region. I appreciate everything he has done and I can reasonably speak for many others – **WINNER FOR APRIL**
 - Zoe Dohnal, nominated by Dawn Katz, for the Farm to Community program. It has been so rewarding to be there every week working with Zoe. She is so organized and has gone above and beyond to not only get this program started early during these uncertain times, but to find more funding to include more families. It is truly a great program because of Zoe
 - Lindsay Niehaus, nominated by Kevin Swain, for going above the call of duty and getting utility bills out on time and handling the pressure of auditors being very needy of her assistance here. Lindsay also works every day knowing her father, a physician, is working on the frontlines at a hospital in the Bronx. She does it with an amazing attitude and friendliness.

2. Broadband

- Beta area (Boulders and Prospect Plaza) 100% complete
- Microfiber and all materials on site
- Contractors re-started on boring in early May pursuant to an exemption to the County Health Order granted by San Miguel County
- Improved network operations
- Added more scalability to the new fiber network
- Added additional security infrastructure
- Started building network insight capabilities into the fiber network
- Added a speed test server to the headend to monitor fiber speed delivery
- Forty homes ready for installation of services into the home and the current status of the project will be updated on the dedicated website for the fiber project

3. IT Updates

- Cybersecurity
 - Upgraded web traffic security
 - Increased various web filtering securities

- Continue to maintain a heightened awareness about patching applications, i.e. Zoom
- Added more firewall rules
- Continue to research latest security threats
- System Administration
 - Deployed new Active Directory server
 - Upgraded the Domain level of security
 - Upgraded both onsite and offsite backup server infrastructure
 - Created a new file and print server
 - Fixed 10-year-old Group Policy Object issue (GPO)
 - Began reorganizing TMV's identity infrastructure
 - Created a new sync on premise and O365 cloud engine
 - Started creating new access security scripts
 - Upgraded physical hardware on servers.
 - Started cleaning out old users
 - Began upgrading security on the multi-function units
 - Worked with ALG auditors on cyber security audit
- Network Administration
 - Increased firewall's security framework
 - Deployed stricter traffic permits
 - Continue to trouble shoot blow back regarding security upgrade and enhancements
 - Added more security functionality because GPO is fixed
 - Configured and tested new Access Point for the new grocery store
 - Added security connectivity between TMV and Broadband networks
- Desktop Support
 - Handled various remote workplace desktop support issues
 - Continue security patch

4. COVID-19

- Continue M, W, F COVID-19 Director's meetings with Mayor and Mayor pro-tem participating to provide information and updates.
- Attending M, W, F COVID-19 special San Miguel County Board of County Commissioners meetings (BOCC)
- Continue M,W, F Manager's check in meeting including San Miguel County, Town of Telluride, Ophir and Norwood
- Continue weekly special TMV Town Council meetings to address any and all issues related to COVID-19 and any other agenda items necessary
- Attending weekly Town of Telluride special meetings
- Continued working with San Miguel County on lifting some restrictions related to all non-critical businesses to allow for return to work for western slope employees and not just limited to San Miguel County residents
- Received approval from the County for maintenance on the gondola to proceed in late April.
- San Miguel County will consider a formal agreement to release TMV and TMVOA from proscribed operating hours and days due to the shut-down of gondola operations at their May 20, 2020 Commissioner's meeting
- Met with TMVOA representatives Anton Benitez and Garrett Brafford together with Dan Caton and Jim Loebe to discuss details regarding potential reopening of the gondola, associated timelines, costs and hours of operation
- Attended the newly formed Economic Recovery Committee on 4/25, 5/1 and 5/15 to discuss emergence and recovery from the COVID-19 pandemic. This group includes industry representatives from the business sector, non-profits, TTB, Air

Organization, governments amongst others. The Committee will meet every other Friday moving forward

5. Miscellaneous

- Attended the Gondola Subcommittee meeting on 4/24
- Began discussion regarding reopening of Town administrative offices when and if appropriate
- Attended the quarterly intergovernmental meeting on 5/11
- Sue Kunz resigned her position as Human Resources Director effective June 5th. Sue has been a huge part of moving the Town into the digital era with human resources and has been an exceptional asset and team member for the Town. Working with Sue and Chuck Tomlinson on a seamless transition and advertising for a new coordinator for HR. We all wish Sue the best in her next endeavors
- Budget and Finance Committee met on 5/18 to begin discussions about development of the 2021 and revised 2020 budget

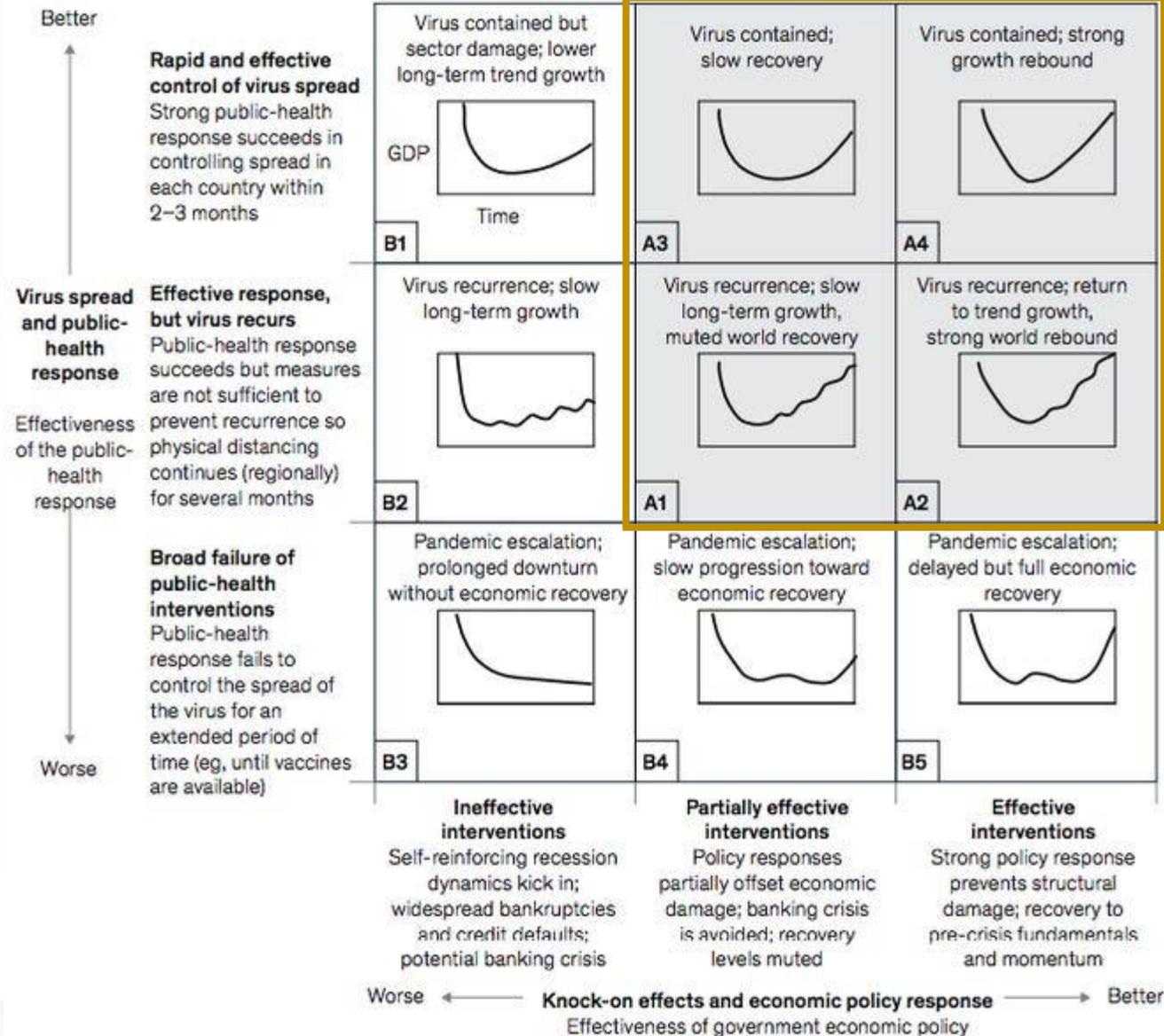


COLORADO FLIGHTS
ALLIANCE



Scenarios for the economic impact of the COVID-19 crisis

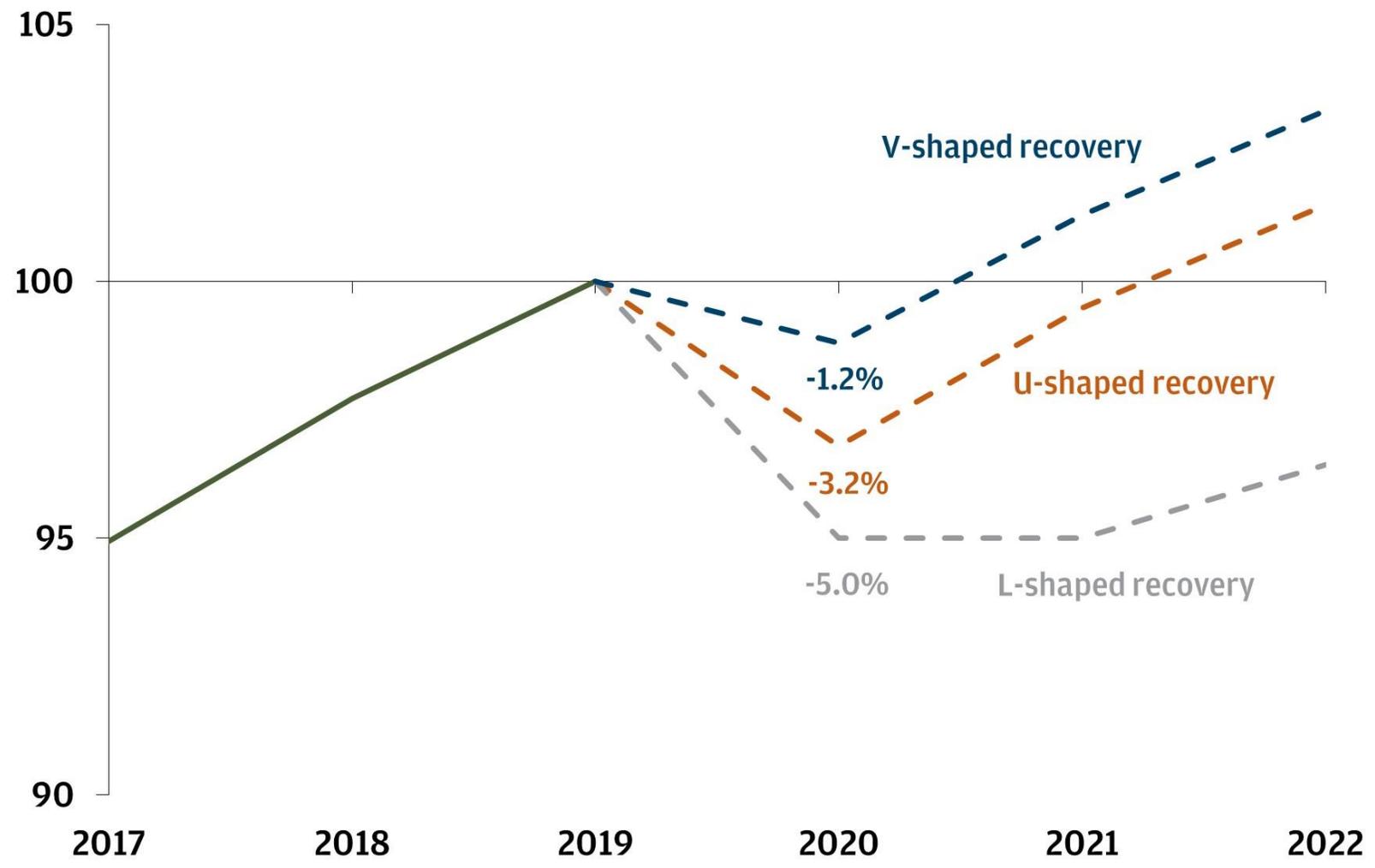
GDP impact of COVID-19 spread, public-health response, and economic policies





We see three potential recovery paths

U.S. GDP (indexed, 2019 = 100)

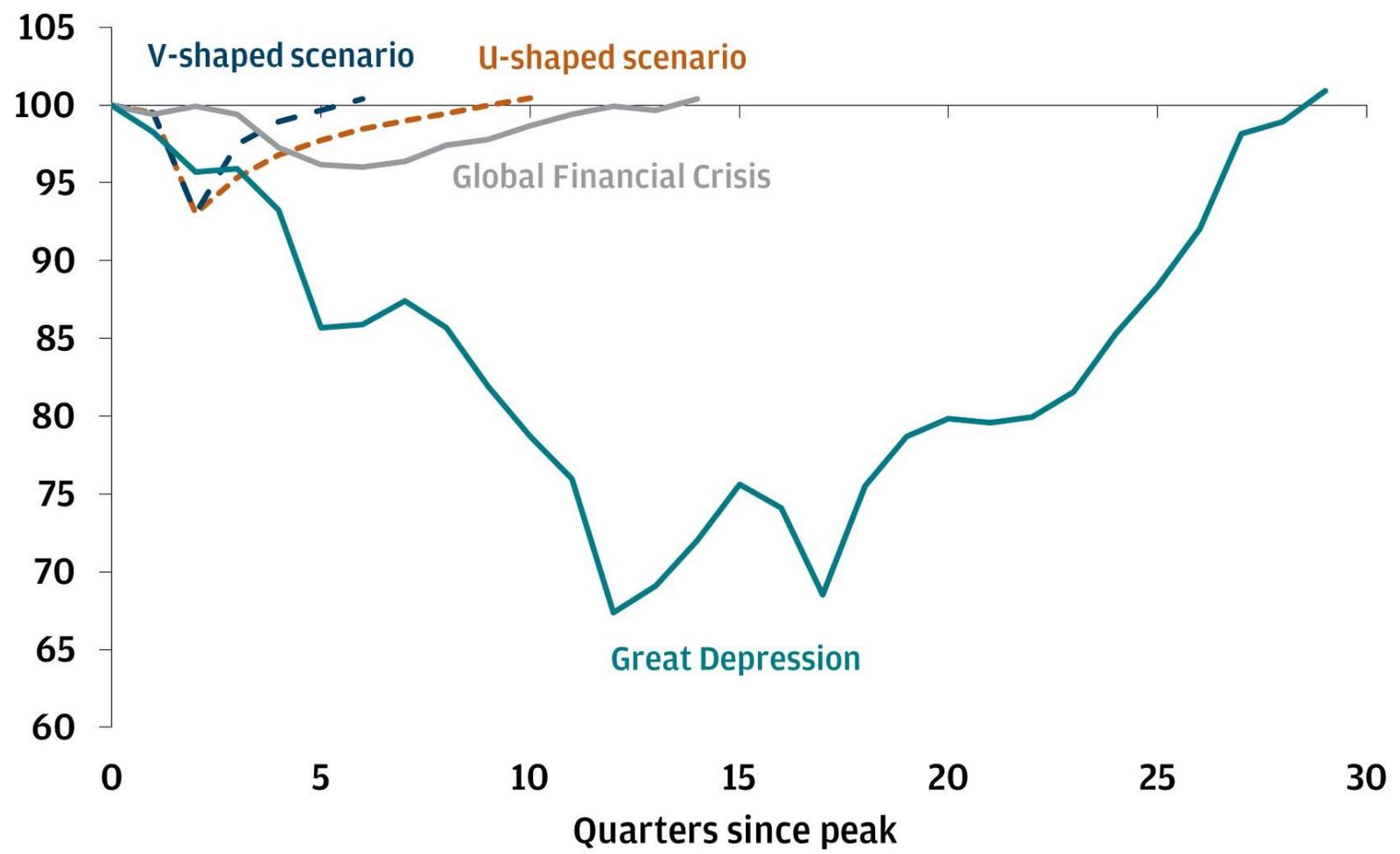


Source: Bureau of Economic Analysis, Haver Analytics, J.P. Morgan Private Bank Economics. Data and scenarios are as of April 13, 2020.



How many quarters might it take to recover back to the prior peak?

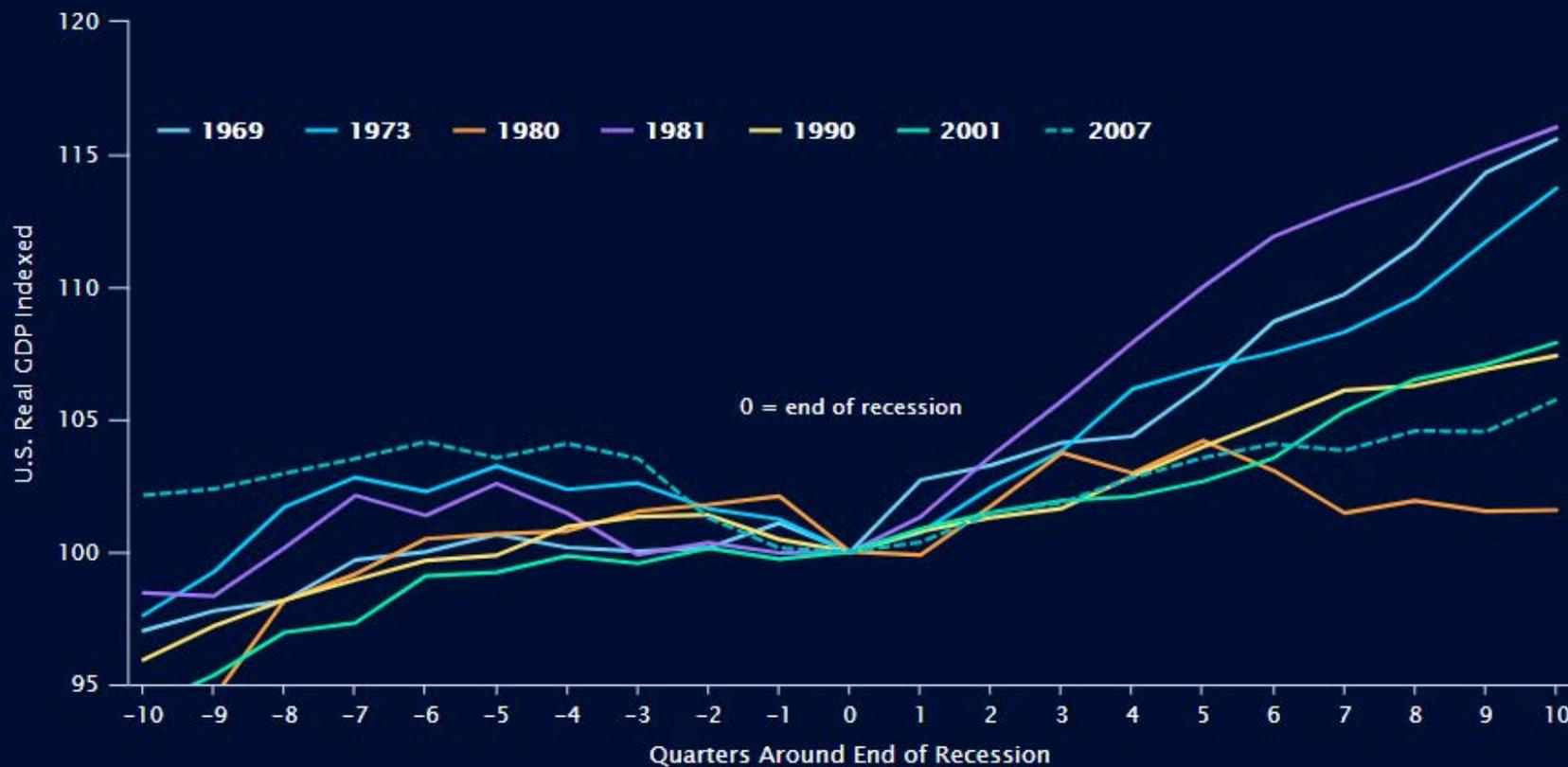
U.S. GDP (indexed, pre-recession peak = 100)



Source: Bureau of Economic Analysis, Haver Analytics, J.P. Morgan Private Bank Economics. Data and scenarios are as of April 13, 2020.



The V-shape has defined every episode apart from the GFC



Source: J.P. Morgan

For growth, V-shaped patterns have emerged after six of the past seven recessions.

(Meaning that real GDP recovered to its pre-recession level in the same number of months or fewer than the recession's duration).

Where recessions have persisted for a year on average, only nine months were required to return to the previous level of output.

The exception was the post-global financial crisis (GFC) experience, which lasted for 18 months but required 21 months to return real GDP to its pre-crisis level. The jobs recovery post-GFC took even longer.



The V-shape has defined every episode apart from the GFC



Source: J.P. Morgan



Regional Tourism Impact – 2018

	Jobs	Output	Labor Income
<u>Total Impacts</u>	<u>(FTE)</u>	<u>(\$ Millions)</u>	<u>(\$ Millions)</u>
Attributable to Tourism	8,068	\$886	\$271
Attributable to Fly	4,016	\$478	\$137
Attributable to Drive/Other	4,052	\$408	\$134



San Miguel County Tourism Impact - 2018

	Jobs	Output	Labor Income
<u>Total Impacts</u>	<u>(FTE)</u>	<u>(\$ Millions)</u>	<u>(\$ millions)</u>
Attributable to Tourism	3,827	\$492	\$151
Attributable to Fly	2,361	\$291	\$88
Attributable to Drive/Other	1,465	\$201	\$63



San Miguel County	2018
DIRECT BASIC JOBS:	
Traditional Basic Industries - Total	369
<i>Agribusiness</i>	181
<i>Mining</i>	43
<i>Manufacturing</i>	39
<i>Government (State & Federal)</i>	106
Regional Center / National Services - Total	356
<i>Communications</i>	2
<i>Construction</i>	1
<i>Finance, Insurance and Real Estate</i>	24
<i>Trade and Transportation</i>	10
<i>Professional and Business Services</i>	12
<i>Education and Health Services</i>	305
Tourism - Total	3,903
<i>Resorts (resorts, attractions, lodging)</i>	2,587
<i>Service (dining, shopping, entertainment)</i>	346
<i>Transportation (airfare, car rental, gas, etc.)</i>	39
<i>Second Homes (construction, upkeep, sales)</i>	930
Households - Total	1,385
<i>Commuters</i>	(185)
<i>HHs with Public Assistance Income</i>	60
<i>Retirees</i>	1,099
<i>HHs with Dividend / Interest / Rental Income</i>	411
TOTAL DIRECT BASIC JOBS	6,010
OTHER CATEGORIES OF JOBS:	
Indirect Basic	1,043
Total Basic (Direct Basic + Indirect Basic)	7,053
Worker/Local Resident Services (Non Basic)	487
Total Local Resident Services (HHs + Non Basic)	1,871
TOTAL - ALL INDUSTRIES	7,541

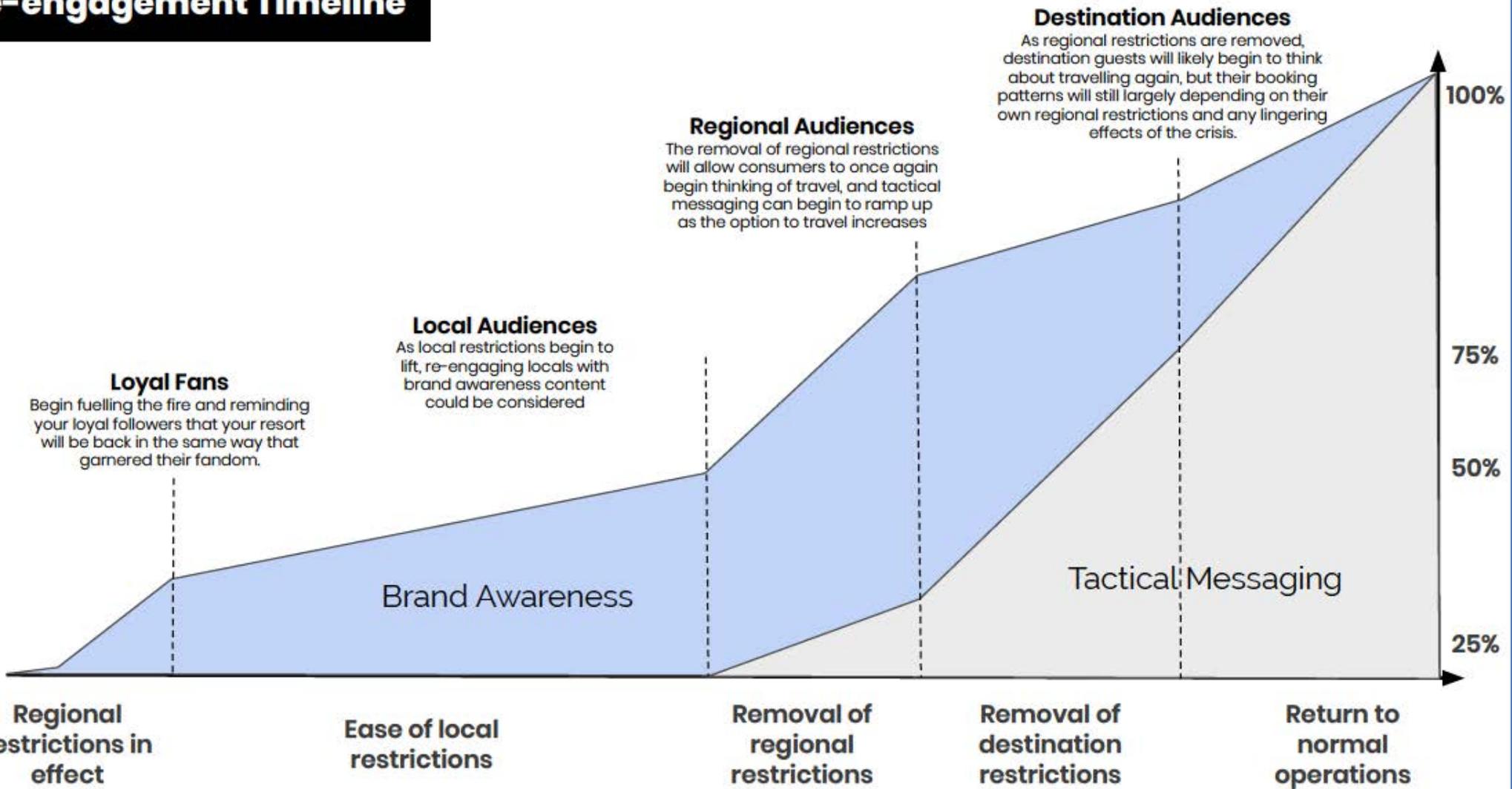
San Miguel County GDP

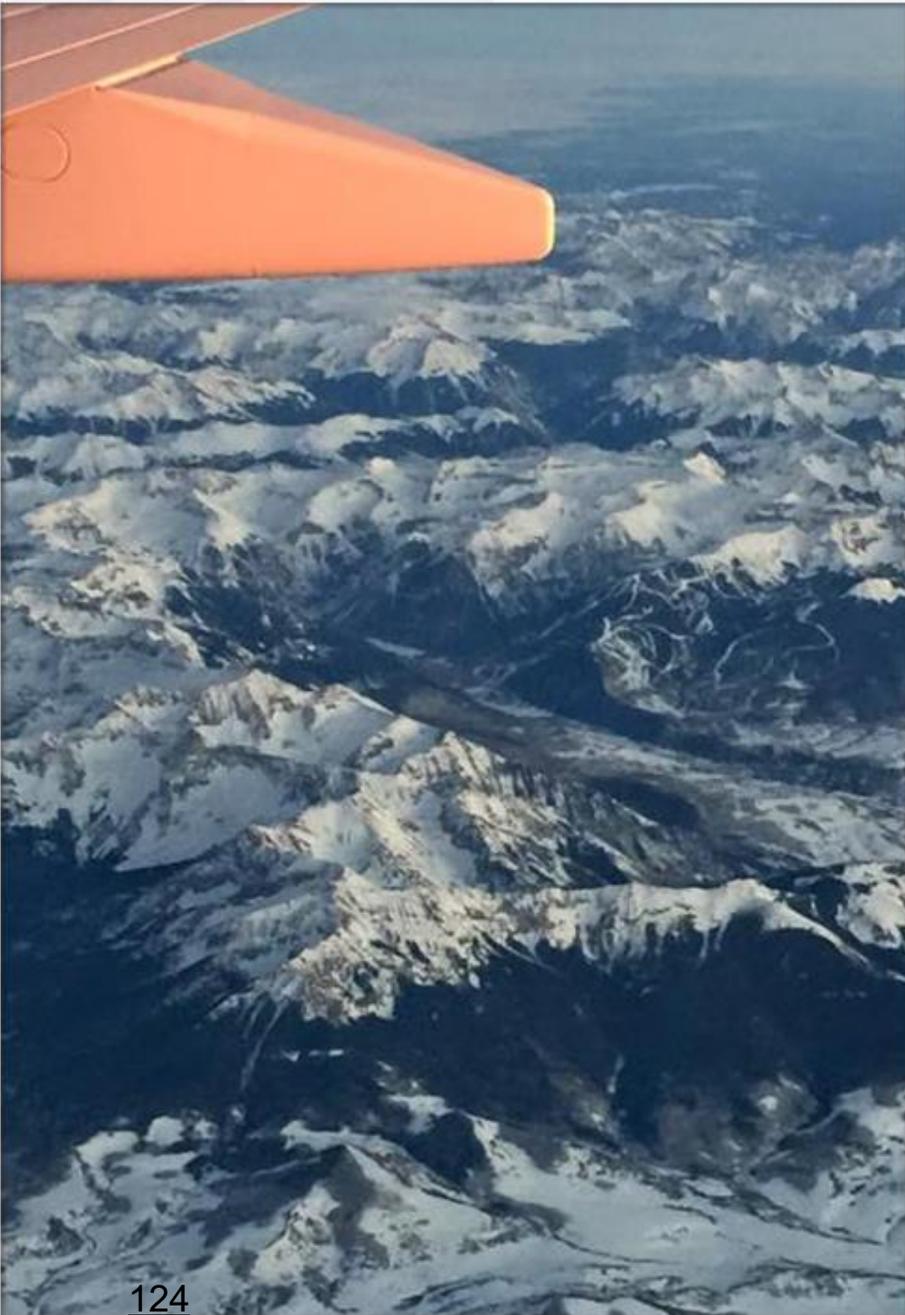
*Tourism responsible for
79% of Direct Basic Jobs*

Source: "Industry Base Analysis," Colorado State Demography Office.



Re-engagement Timeline





Updated Destination Forecasts:

March down 45-55%:

- 5-9% of annual revenues

2020 Recovery Arcs:

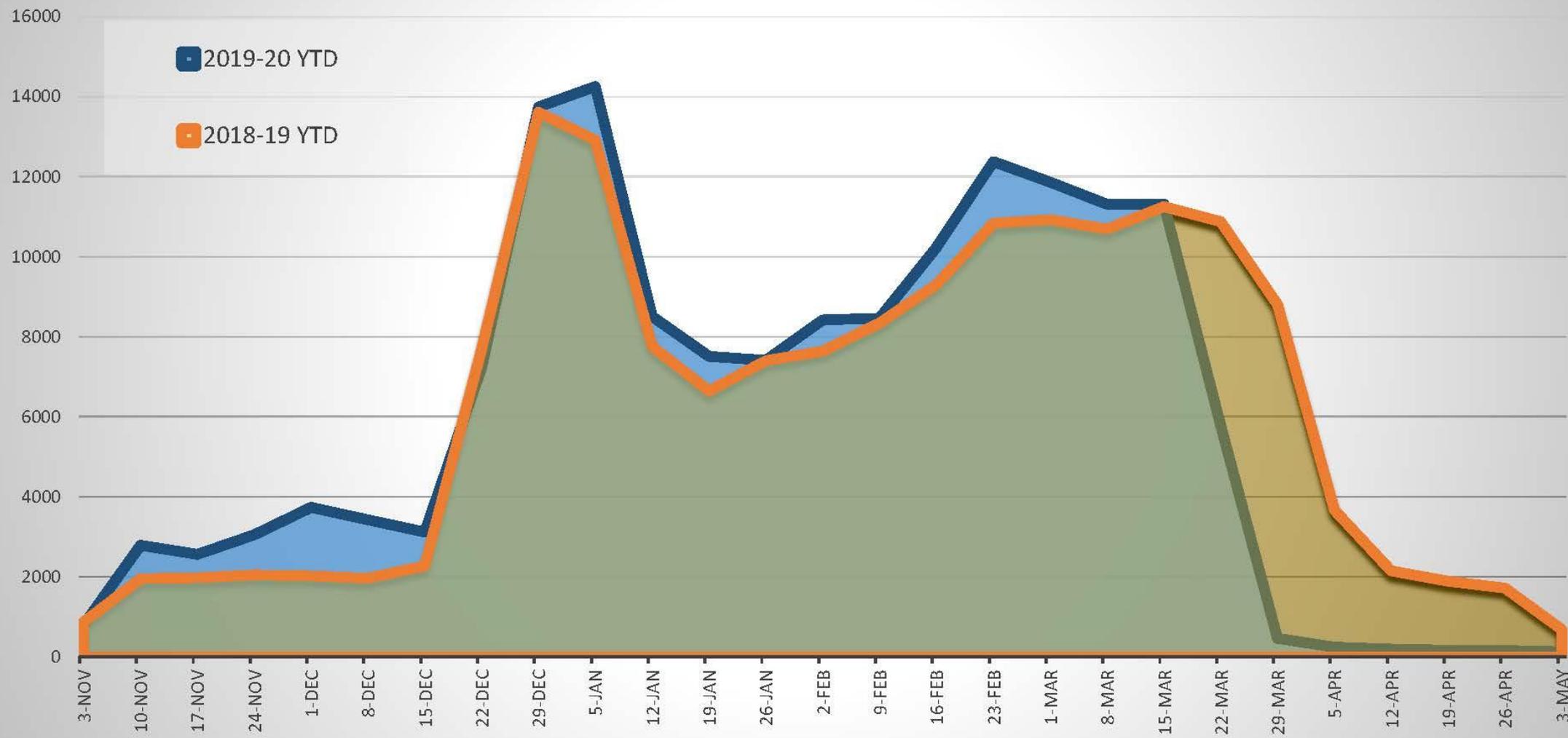
- July = 30% decrease in annual tax revenues
- October = 60% decrease in annual tax revenues

Long-term Recovery Planning:

- 6-8 Quarters

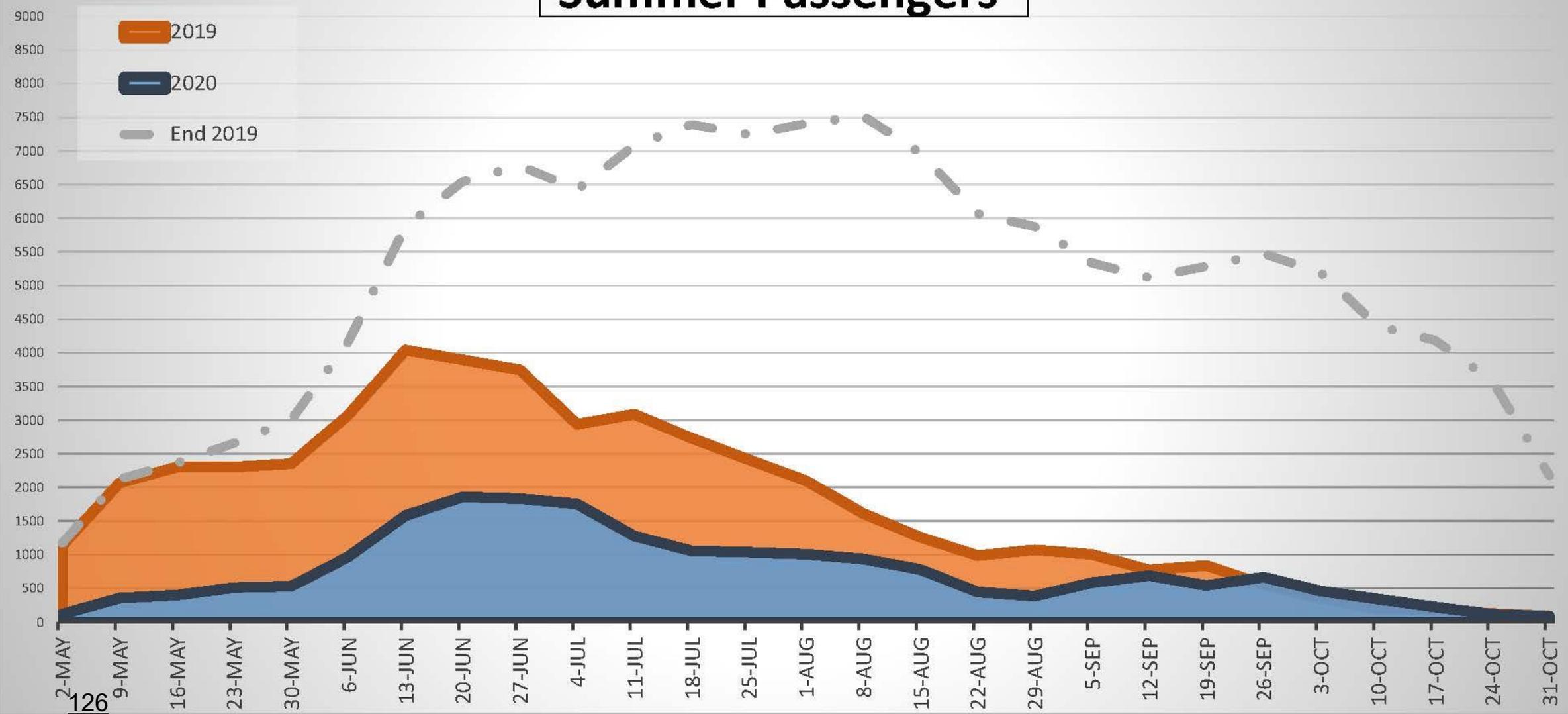


Winter Passengers





Summer Passengers

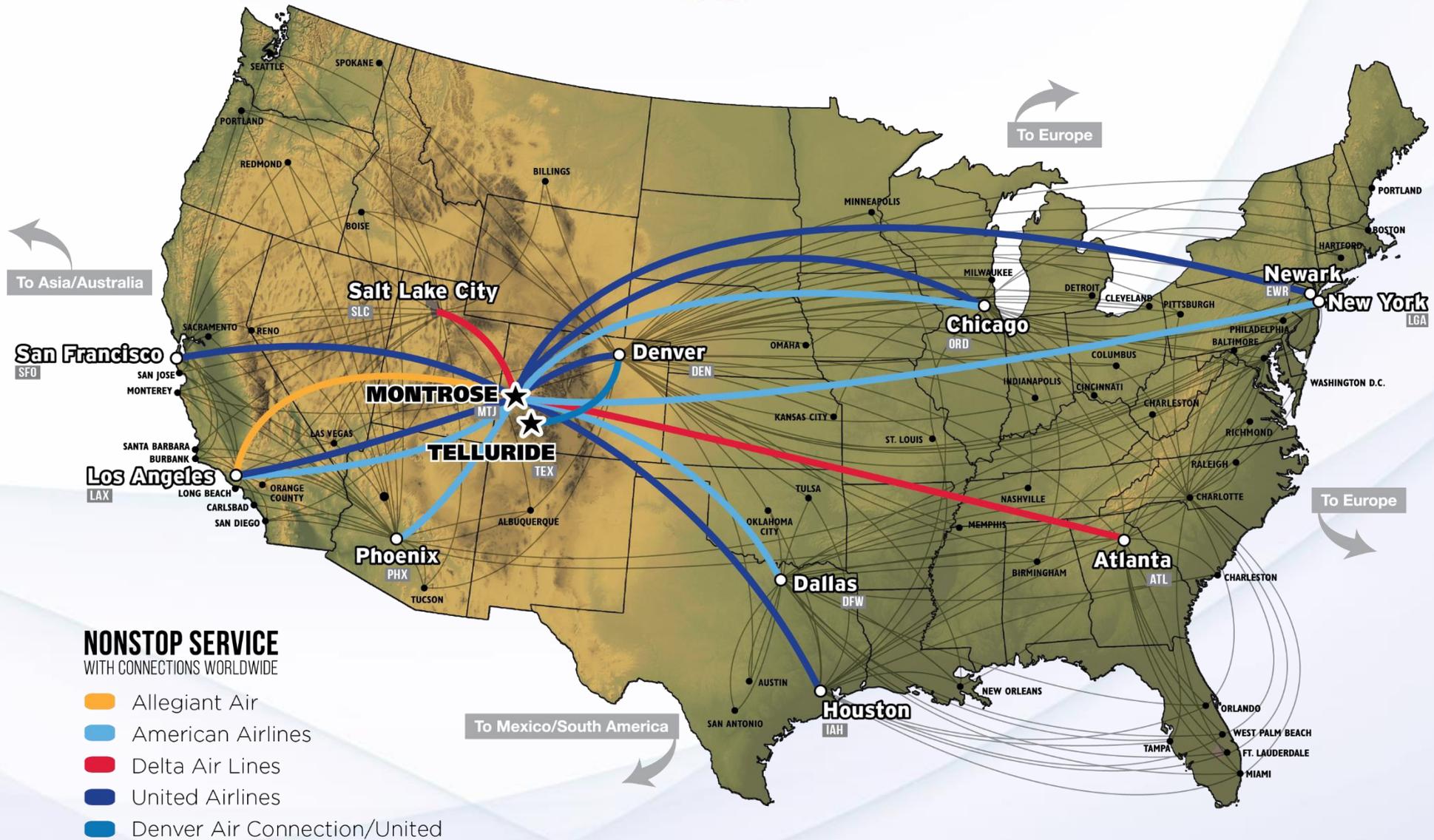




Summer 19 (Current):

- DEN: 2x daily until June 27, then 3x-4x daily
- DFW: May 5x weekly, June 4 forward 1x daily
- DAC-TEX: June 3x weekly, July – Sept 9 1x daily
- IAH and ORD: Sat/Sun in July-Aug
- PHX & SFO: summer hiatus
- Overall est. 50% decrease in core months







COLORADO FLIGHTS
ALLIANCE