

**DESIGN REVIEW BOARD MINUTES  
TOWN OF MOUNTAIN VILLAGE  
DESIGN REVIEW BOARD MEETING  
THURSDAY JANUARY 7, 2021**

**Call to Order**

Chairman Banks Brown called the meeting of the Design Review Board (DRB) of the Town of Mountain Village to order at 10:01 AM on JANUARY 7, 2021, held remotely via ZOOM:  
<https://us02web.zoom.us/j/89815948201?pwd=OE82VVlGSDZZWnROREZ0SHQyYW9Mdz09>

**Attendance**

**The following Board members were present and acting:**

Banks Brown  
David Craige  
Greer Garner  
Cath Jett  
Ellen Kramer (1<sup>nd</sup> alternate)  
Scott Bennett (2<sup>nd</sup> alternate)

**The following Board members were absent:**

David Eckman  
Liz Caton  
Adam M

**Town Staff in attendance:**

Michelle Haynes, Planning & Development Services Director  
John Miller, Senior Planner  
Amy Ward, Planner

**Public in attendance:**

David Petty  
Dustin  
Jonas Lee  
Katherine Chia  
Furst  
Lorrie Denesik

**APPROVAL OF MINUTES**

On a **MOTION** by Jett **SECONDED** by Garner, the DRB approved the minutes dated December 3, 2020.

Correction Item 4 remove extra e

**AGENDA ITEM FOR CONTINUATION**

Staff requested the continuation of Agenda Item #3 to the February 4, 2021, Design Review Board (DRB) meeting. The following items were heard for the purposes of continuation and the Public Hearing was not opened.

On a **MOTION** made by Craige and **SECONDED** by Jett, the DRB voted unanimously to continue DRB Agenda Item #3 to the February 4, 2021 Regular DRB meeting

**AGENDA ITEM FOR CONTINUATION**

Staff requested the continuation of Agenda Item #4 to the March 4, 2021, Design Review Board (DRB) meeting. The following items were heard for the purposes of continuation and the Public Hearing was not opened.

On a **MOTION** made by Garner and **SECONDED** by Jett, the DRB voted unanimously to continue DRB Agenda Item #4 to the March 4, 2021 Regular DRB meeting

**Item 5. Consideration of a Design Review: Final Architecture Review for a new single-family residence on Lot 518R, 146 Russell Drive, pursuant to CDC Section 17.4.11**

Amy Ward presented on behalf of staff

Steven Kahle, architect, and Kata Petty, owner, presented as the applicant

Public comment: none

On a **MOTION** by Garner and **SECONDED** by Jett the DRB voted unanimously to e to approve the Final Architectural Review for a new single-family home located at Lot 518R, based on the evidence provided within the Staff Report of record dated December 23, 2020, with the following Design Variations and Specific Approvals:

- 1) *Metal Fascia;*
- 2) *Landscaping and temporary irrigation and address monument in the GE*

And, with the following conditions:

- 1) *Prior to the issuance of a building permit, the applicant shall field verify all utilities and submit a revised utility plan to the public works director identifying the location of utilities and connection points.*
- 2) *Consistent with town building codes, Unenclosed accessory structures attached to buildings with habitable spaces and projections, such as decks, shall be constructed as either non-combustible, heavy timber or exterior grade ignition resistant materials such as those listed as WUIC (Wildland Urban Interface Code) approved products.*
- 3) *Prior to issuance of a CO, the property owner will enter into a General Easement Encroachment Agreement, as applicable, with the Town of Mountain Village for the general easement encroachments approved.*
- 4) *A monumented land survey shall be prepared by a Colorado public land surveyor to establish the maximum building height and the maximum average building height.*
- 5) *A monumented land survey of the footers will be provided prior to pouring concrete to determine there are no additional encroachments into the GE.*
- 6) *Prior to the Building Division conducting the required framing inspection, a four-foot (4') by eight-foot (8') materials board will be erected on site consistent with the review authority approval to show:*
  - a. *The stone, setting pattern and any grouting with the minimum size of four feet (4') by four feet (4');*
  - b. *Wood that is stained in the approved color(s);*
  - c. *Any approved metal exterior material;*
  - d. *Roofing material(s); and*
  - e. *Any other approved exterior materials*

**Item 6. Consideration of a Design Review: : Final Architecture Review for a new Single-Family residence on Lot 725, 131 Adams Ranch Road, pursuant to CDC section 17.4.11**

John Miller presented on behalf of staff

Edwin Lindell, architect, presented as the applicant

Public comment: none

On a **MOTION** by Garner and **SECONDED** by Craige, the DRB voted to approve 2 opposed (Kramer and Jett) the Initial Architectural and Site Review for a new single-family home located at Lot 725, based on the evidence provided within the Staff Report of record dated December 22, 2020, with the following Design Variations and Specific Approvals:

1) *Metal Fascia;*

*And, with the following conditions:*

1) *Prior to the submittal for a Building Permit, the applicant shall revise the lighting plan to provide additional details on the lighting of the address monument. In addition applicant will change fixture A to the LED version of the same, "Hevi Lite HL-340-LED."*

2) *Prior to the issuance of a building permit, the applicant shall field verify all utilities and submit a revised utility plan to the public works director identifying the location of utilities and connection points.*

3) *Consistent with town building codes, Unenclosed accessory structures attached to buildings with habitable spaces and projections, such as decks, shall be constructed as either non-combustible, heavy timber or exterior grade ignition resistant materials such as those listed as WUIC (Wildland Urban Interface Code) approved products.*

4) *Prior to issuance of a CO, the property owner will enter into a Road Right of Way and General Easement Encroachment Agreement, as applicable, with the Town of Mountain Village for the road right of way and general easement encroachments approved.*

5) *A monumented land survey of the footers will be provided prior to pouring concrete to determine there are no additional encroachments into the GE.*

6) *Prior to the Building Division conducting the required framing inspection, a fourfoot (4') by eight-foot (8') materials board will be erected on site consistent with the review authority approval to show:*

*a. The stone, setting pattern, and any grouting with the minimum size of four feet (4') by four feet (4');*

*b. Wood that is stained in the approved color(s);*

*c. Any approved metal exterior material;*

*d. Roofing material(s); and*

*e. Any other approved exterior materials*

7) *Applicant will revise the landscape plan to show aspen trees with a larger diameter.*

**Item 7. Consideration of a Design Review: Initial Architecture and Site Review for a new Single-Family residence on Lot BC513E, 104 Lawson Overlook, pursuant to CDC section 17.4.11**

John Miller presented on behalf of staff

Jack Wesson, architect, presented as the applicants

**Proposed Motion for Continuation:**

On a motion by Craige and seconded by Garner, the DRB voted unanimously to continue the Initial Architectural and Site Review for a new single-family home located at Lot BC513E to February 4, 2021 based on the evidence provided within the Staff Memo of record dated December 22, 2020

A work session with the applicant followed.

**Item 8. Comprehensive Plan Schedule and Update**

Michelle Haynes presented on behalf of staff.

**ADJOURN**

**MOTION** to adjourn by Garner seconded by Bennet, by unanimous consent, the Design Review Board voted to adjourn the January 7, 2021 meeting at 12:29 pm.

Prepared and Submitted by,

Amy Ward  
Planner