



MOUNTAIN VILLAGE HOUSING AUTHORITY
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
(970) 369-8602
housing@mtnvillage.org

TOWN OF MOUNTAIN VILLAGE
EMPLOYEE HOUSING DEED RESTRICTION APPLICATION
2023 COMPLIANCE

Dear Applicant:

On the following pages you will be asked to provide information which will permit us, the Mountain Village Housing Authority (MVHA) to determine if you are compliant to own or rent a unit that has been deed restricted. **Please note all owners and renters must submit a separate application to qualify.**

Please read all the information carefully and contact us with questions. We can not process an application until it is complete.

The MVHA is subject to the Colorado Open Records Act (CORA) Colorado Revised Statutes section 24-72-201, *et seq.* Any information that you provide becomes public record, with the exception of specific confidential information as stated in CORA. Confidential information under CORA includes items such as financial information; for example, state and federal income tax returns. However, please be aware that any confidential documents or information that you choose to provide or disclose at a public meeting will become a part of the public record of that meeting, and therefore subject to disclosure pursuant to CORA.

We look forward to assisting you with your application.

If you have questions about any of the information you need to provide or about the process, please contact housing@mtnvillage.org or at the contact information below.

Sincerely,

Marleina Fallenius

Marleina Fallenius
Housing Policy and Programs Manager
Town of Mountain Village
455 Mountain Village Blvd. Suite A
Mountain Village, CO 81435
O :: 970.369.8602
C :: 970.417.1789

TOWN OF MOUNTAIN VILLAGE
EMPLOYEE HOUSING DEED RESTRICTION
2023 COMPLIANCE APPLICATION

Note: Incomplete applications cannot be accepted.

For those persons intending to occupy an employee housing unit in the Town of Mountain Village (TMV), either as a tenant or an owner-occupant, please submit the following to the Tow of Mountain Village Housing Authority by emailing housing@mtnvillage.org.

- Completed **Application Form** (pages 2-3 below).
- Enclose a copy of a **Driver's License** or other acceptable proof of identification for each adult occupant.
- Enclose a copy of document that verifies the qualified Employee's **residence in Mountain Village**, e.g., drivers license, voter or motor vehicle registration, or pay stub.
- If Unit is **not** Owner-occupied: Enclose a copy of a signed **lease**. (Please note: **each tenant must qualify by submitting a separate application**)
- A signed **Employer/Employee Affidavit of Employment** (page 3) or the **Affidavit of Employee Qualified by Virtue of Age, Employment, and Residency** (if applicable) (page 4); and enclose a copy of your **business license** if you are self-employed.

If renting or owner-occupied please also provide:

- Two (2) most recent pay stubs
- One (1) year of tax returns (current or prior year) with all attachments.

Application Form:

1. Applicant(s): _____

Marital Status: _____

Please list other intended **co-occupants** and **relationship** to Applicant(s):

Mailing Address: _____

Primary phone: _____ Cell phone: _____

Email address: _____

2. Location of **Deed Restricted Property**:

Physical Address: _____

3. Do you rent or own this property? _____

4. Do you live at this property? _____

5. Do you currently **live** within the Town of Mountain Village? Yes ____ No ____

6. How long have you **lived** within the Telluride R-1 School District? ____Yrs. ____Mos.

7. How long have you been **employed** within the Telluride R-1 School District? ____Yrs. ____Mos.

8. For information purposes, if you, your spouse, your dependents, or other co-occupants own **other property** within the Telluride R-1 School District boundaries, list the type and location of each property (i.e., affordable housing, raw land, developed, commercial, etc.):

EMPLOYEE HOUSING CERTIFICATE OF QUALIFICATION

Instructions: Complete this page for each Applicant to be considered a qualified Employee. If Applicant is self-employed, enclose a business license copy. The Housing Authority or its designee may make inquiries to verify any information provided herein.

Employer/Employee Affidavit of Employment

Employer's Affidavit

Under penalty of perjury, I, _____, hereby declare and certify that _____ is presently employed as an employee or as an independent contractor by _____ whose principal address of business is: _____, which is located within the Telluride R-1 School District boundaries of San Miguel County and that employment of said employee/independent contractor began on ____.

Employer Signature: _____

Date: _____

Employer phone #: _____

**Affidavit of Employee Qualifying by Virtue of Age,
Employment, and Residency (if applicable)**

Under penalty of perjury, I, _____, hereby declare that I qualify as an Employee, as defined in the Mountain Village Employee Housing Restriction ordinance, by being more than 60 years of age, by having been employed within the Telluride R-1 School District boundaries, and by maintaining Residence in the Town of Mountain Village.

Signature: _____ Date: _____

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FOR OFFICE USE ONLY:

Mountain Village Employee Housing Department Certification

The MVHA, on behalf of the Town of Mountain Village Housing Department, after diligent review, finds that _____ is qualified as an Employee eligible to occupy Employee Housing, as defined in Employee Housing Restriction Ordinance No. 1997-05.

Signature: _____

