



TOWN OF MOUNTAIN VILLAGE COMMUNITY DEVELOPMENT DEPARTMENT

RE-ADDRESSING REBATE REQUEST FORM

As part of the ongoing Mountain Village Re-addressing Project, we are pleased to offer a rebate program for residents who have purchased materials to correct their physical address on their property. This initiative aims to enhance the safety and efficiency of our community, and we appreciate your participation in this important project.

To facilitate the processing of your rebate request, please complete the following information:

Please check one (1):

- Replacing a freestanding monument (up to \$200)
- Replacing address identification numbers on my building (up to \$25)

Applicant Contact Information:

NAME

PHONE NUMBER

EMAIL ADDRESS

PREVIOUS MV ADDRESS

CORRECTED MV ADDRESS

Address Identification Sign Purchase Information:

***The reimbursement includes the cost for the numbers on the sign or materials for the base and the cost for labor if it is invoiced from a licensed business. It does not include the cost of lighting, or utilities installation, etc.

EXPENSE:

DATE OF PURCHASE:

AMOUNT:

TOTAL EXPENSES FOR ADDRESS CORRECTION: _____

TOWN OF MOUNTAIN VILLAGE COMMUNITY DEVELOPMENT DEPARTMENT
455 MOUNTAIN VILLAGE BLVD. SUITE A
MOUNTAIN VILLAGE, CO 81435

(970) 369-8289
addressing@mtnvillage.org
townofmountainvillage.com/addressing

Please enclose the following supporting documents:

- Proof of Purchase: Attach copies of receipts and invoices indicating the materials you purchased for the re-addressing project.
- Proof of Installation: Include photographic evidence demonstrating that you have successfully implemented the necessary changes to your property in alignment with the re-addressing project's requirements.

Upon completing this form and attaching the required documentation, please send it digitally or mail in a physical copy to the Addressing Coordinator no later than the **effective date found in the top right corner of your re-addressing letter**. If you have any questions or require further assistance, please do not hesitate to contact us at (970) 369-8289 or addressing@mtnvillage.org.

We appreciate your cooperation with the Mountain Village Re-addressing Project and your contribution to the improvement of our community. We look forward to processing your rebate request and supporting you in this initiative.

Sincerely,

Lauren Tyler

GIS Administrator & Addressing Coordinator